

Charity Registration No. 1108273

THE MAXFIELD NATURE CONSERVATION TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2021

THE MAXFIELD NATURE CONSERVATION TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr R N Hobbs Mr J Willsher Mr B J Yates
Secretary	Mr J Willsher
Charity number	1108273
Principal address	Maxfield Manor Three Oaks Eighteen Pounder Lane Hastings East Sussex TN35 4NU
Independent examiner	Harding & Associates LLP Copthorne Business Suite Copthorne Way Copthorne West Sussex RH10 3PG

THE MAXFIELD NATURE CONSERVATION TRUST

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THE MAXFIELD NATURE CONSERVATION TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 5 APRIL 2021

The trustees present their annual report and financial statements for the year ended 5 April 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The charity's objects and principal activities are:

1. To promote and conserve the physical and natural environment by protecting, creating and restoring biodiversity in the upper reaches of the River Brede Valley and elsewhere for the benefit of the public.
2. To promote public education in connection with the physical and natural environment and the flora and fauna of that environment.
3. To support the study of ecology and conservation.
4. To promote such other exclusively charitable object as the Trustees shall decide.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

Achievements and performance

The main area of charitable activity is to support the study of ecology and nature conservation, which the charity has continued to do during the year.

In association with the Friends of the Brede Valley, the Trustees have continued to contribute to the production of the Brede Valley Wildlife publication.

Financial review

During the year the charity received grants of £57,422 (2020 - £51,791) and other income of £3,022 (2020 - £4,808) and incurred total expenditure of £28,278 (2020 - £23,956) giving rise to a surplus of £32,166 (2020 - £32,643) for the year. Unrestricted funds available to carry forward amounted to £190,109 (2020 - £157,943).

Principal funding sources

Aside from voluntary income from donations, the principal funding source for the charity is currently by way of grants from the Countryside Stewardship Scheme.

Reserves Policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Management Committee has reviewed the charity's reserves now standing at £572,552 (2020 - £540,386). After deducting the sum of £382,443 (2020 - £382,443) earmarked for the Heritage Assets, the uncommitted reserves freely available for current activities amount to £190,109 (2020 - £157,943). This is sufficient for the charity's needs in normal circumstances for at least the next twelve months.

THE MAXFIELD NATURE CONSERVATION TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of volunteers, clients and visitors to the locality. These procedures are periodically reviewed to ensure that they meet the needs of the charity.

Structure, governance and management

Governing Document

The Maxfield Nature Conservation Trust was registered as a charity with the Charity Commission on 23 February 2005 (Charity Registration No. 1108273).

The charity is governed by its Trust Deed dated 10 February 2005.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr R N Hobbs

Mr J Willsher

Mr B J Yates

Recruitment and Appointment of Management Committee

The Trustees are elected as members of the Management Committee. As a small organisation, it has not been considered necessary to institute a formal training programme for new Trustees.

Organisational Structure

The Maxfield Nature Conservation Trust has a Management Committee of three members who meet quarterly and are responsible for the strategic direction and policy of the charity.

Related Parties

In so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy. The charity had no interest in these organisations.

Plans for future periods

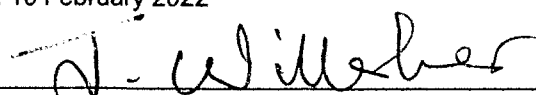
The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. The charity policy is, therefore, to continue building up the free reserves by means of annual operating surpluses, supplemented by general appeals from time to time.

The trustees' report was approved by the Board of Trustees.

Mr J Willsher

Trustee

Dated: 10 February 2022



THE MAXFIELD NATURE CONSERVATION TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE MAXFIELD NATURE CONSERVATION TRUST

I report to the trustees on my examination of the financial statements of The Maxfield Nature Conservation Trust (the charity) for the year ended 5 April 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

M J Harding

M J Harding FCA FCCA
Harding & Associates LLP
Independent Examiner
Copthorne Business Suite
Copthorne Way
Copthorne
West Sussex
RH10 3PG

Dated: 10 February 2022

THE MAXFIELD NATURE CONSERVATION TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 5 APRIL 2021

		Unrestricted funds	Endowment funds	Total Unrestricted funds	Endowment funds	Total
	Notes	2021	2021	2021	2020	2020
		£	£	£	£	£
Income from:						
Grants, donations and legacies	3	57,982	-	57,982	52,796	52,796
Other trading activities	4	2,255	-	2,255	3,619	3,619
Investments	5	207	-	207	184	184
Total income		60,444	-	60,444	56,599	56,599
Expenditure on:						
<u>Raising funds</u>						
Grant-related costs	6	24,584	-	24,584	21,629	21,629
Charitable activities	7	3,694	-	3,694	2,327	2,327
Total resources expended		28,278	-	28,278	23,956	23,956
Net income for the year/ Net movement in funds		32,166	-	32,166	32,643	32,643
Fund balances at 6 April 2020		157,943	382,443	540,386	125,300	507,743
Fund balances at 5 April 2021		190,109	382,443	572,552	157,943	540,386

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE MAXFIELD NATURE CONSERVATION TRUST

BALANCE SHEET

AS AT 5 APRIL 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		16,275		18,465
Heritage assets	12		382,443		382,443
			<u>398,718</u>		<u>400,908</u>
Current assets					
Stocks	13	6,000		6,000	
Debtors	14	42,815		57,824	
Cash at bank and in hand		131,919		80,694	
		<u>180,734</u>		<u>144,518</u>	
Creditors: amounts falling due within one year					
Other creditors	15	6,900		5,040	
		<u></u>		<u></u>	
Net current assets			173,834		139,478
Total assets less current liabilities			<u>572,552</u>		<u>540,386</u>
Capital funds					
Endowment funds - general			382,443		382,443
Income funds					
Unrestricted funds			190,109		157,943
			<u>572,552</u>		<u>540,386</u>

The financial statements were approved by the Trustees on 10 February 2022


Mr R N Hobbs
Trustee

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

Charity information

The Maxfield Nature Conservation Trust is a registered charity in England and Wales and is unincorporated. The address of the principal office is Maxfield Manor, Three Oaks, Eighteen Pounder Lane, Hastings, East Sussex, TN35 4NU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Trust Deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds earmarked by the Trustees for a particular future project or commitment.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are restricted funds subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from donations or grants are recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Income from trading activities is recognised once the goods have been supplied to the purchaser, when both the income from the sale and the cost of the goods sold can be measured reliably, and receipt of the income is probable.

1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and this is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Agricultural buildings	20% on cost
Plant and equipment	20% on cost
Motor vehicles	20% on cost
Property improvements	No depreciation

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

(Continued)

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Heritage assets

The charity holds heritage assets. These are tangible fixed assets with historical, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture.

Newly purchased heritage assets are capitalised and included at cost including any incidental expenses of acquisition. The charity has chosen not to adopt a policy of valuation, and therefore heritage assets continue to be carried at historical cost, subject to impairment review.

Where heritage assets were acquired in past accounting periods and not capitalised, it can be difficult or costly to attribute a cost or value to them. In such cases, these assets are excluded from the balance sheet if reliable cost information is not available and conventional valuation approaches lack sufficient reliability or significant costs are involved in the reconstruction or analysis of past accounting records or in valuation, which are onerous compared with the additional benefit derived by the users of the accounts in assessing the trustees' stewardship of the assets.

The very long expected lives of heritage assets, due to their nature, value and need to be protected and preserved means that depreciation is not material and is, therefore, not provided.

1.8 Impairment of fixed assets

At each reporting date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Prior impairments are also reviewed for possible reversal at each reporting date.

1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

1 Accounting policies

(Continued)

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

3 Grants, donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	560	1,005
Grants	57,422	51,791
	<u>57,982</u>	<u>52,796</u>
Grants receivable for core activities		
Countryside Stewardship Scheme	57,422	51,791
	<u>57,422</u>	<u>51,791</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Letting and licensing arrangements	2,000	2,000
Trading activity income: sale of livestock and goods	255	1,619
	<u>2,255</u>	<u>3,619</u>
Other trading activities		

5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Other interest receivable	194	183
Bank interest receivable	13	1
	<u>207</u>	<u>184</u>

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Grant-related costs</u>		
Costs relating to grants and donations	24,584	21,629
	<u>24,584</u>	<u>21,629</u>

7 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2021	2020
	£	£
Share of support costs (see note 8)	16	5
Share of governance costs (see note 8)	3,678	2,322
	<u>3,694</u>	<u>2,327</u>

8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Printing, postage and stationery	16	-	16	5	-	5
Audit fees	-	3,330	3,330	-	1,950	1,950
Legal and professional	-	348	348	-	372	372
	<u>16</u>	<u>3,678</u>	<u>3,694</u>	<u>5</u>	<u>2,322</u>	<u>2,327</u>
Analysed between Charitable activities	<u>16</u>	<u>3,678</u>	<u>3,694</u>	<u>5</u>	<u>2,322</u>	<u>2,327</u>

Governance costs includes payments to the independent examiners of £3,330 (2020 - £1,950) for independent examination fees.

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration, benefits or reimbursed expenses from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

	Agricultural buildings £	Plant and Motor vehicles equipment £	Property improvements £	Total £
Cost				
At 6 April 2020	26,360	36,415	17,000	90,840
Additions	-	1,325	-	1,325
At 5 April 2021	26,360	37,740	17,000	92,165
Depreciation and Impairment				
At 6 April 2020	26,360	29,015	17,000	72,375
Depreciation charged in the year	-	3,515	-	3,515
At 5 April 2021	26,360	32,530	17,000	75,890
Carrying amount				
At 5 April 2021	-	5,210	-	16,275
At 5 April 2020	-	7,400	-	18,465

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

12 Heritage assets

Heritage
assets
£

At 6 April 2020 and at 5 April 2021

382,443

The heritage assets, comprising 140 acres of land in the River Brede Valley, are held to advance the preservation and conservation objectives of the charity including the study of ecology and nature conservation.

The land was donated at a cost of £382,443 in 2005.

The current value of the land is estimated at £700,000.

13 Stocks

2021
£

2020
£

Livestock

6,000

6,000

14 Debtors

2021
£

2020
£

Amounts falling due within one year:

Other debtors

42,208

57,221

Prepayments and accrued income

607

603

42,815

57,824

15 Other creditors falling due within one year

2021
£

2020
£

Trade creditors

4,080

-

Accruals and deferred income

2,820

5,040

6,900

5,040

THE MAXFIELD NATURE CONSERVATION TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 5 APRIL 2021

16 Analysis of net assets between funds

	Unrestricted Funds	Endowment Funds	Total	Unrestricted Funds	Endowment Funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 5 April 2021 are represented by:						
Tangible assets	16,275	-	16,275	18,465	-	18,465
Heritage assets	-	382,443	382,443	-	382,443	382,443
Current assets/ (liabilities)	173,834	-	173,834	139,478	-	139,478
	<u>190,109</u>	<u>382,443</u>	<u>572,552</u>	<u>157,943</u>	<u>382,443</u>	<u>540,386</u>

17 Events after the reporting date

The nature of the charity's activities and income has lessened the impact of the Covid19 pandemic on the charity as at the reporting date.

18 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).