

Charity registration number 1108177 (England and Wales)

Company registration number 05325167

**TENDRING COMMUNITY VOLUNTARY SERVICES  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

# TENDRING COMMUNITY VOLUNTARY SERVICES

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Brenda Ellis	
	Bob Newman	
	Dr Jonathan Geldard	
	Mark Norman	
	Michael Page	
	Indira Allen	
	Anne Brown	
	Thea Roper	
<b>Secretary</b>	Sharon Alexander	
<b>Senior management</b>	Sharon Alexander	Chief Officer - Departed 17 July 2025
	Lisa Andrews	Chief Executive - Appointed 18 July 2025
<b>Charity number (England and Wales)</b>	1108177	
<b>Company number</b>	05325167	
<b>Registered office</b>	Imperial House 20-22 Rosemary Road Clacton on Sea CO15 1NZ	
<b>Auditor</b>	Streets Audit LLP c/o The Old Exchange 64 West Stockwell Street Colchester Essex CO1 1HE	
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4QJ	
	CCLA Investment Management 80 Cheapside London EC2V 6DZ	

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# TENDRING COMMUNITY VOLUNTARY SERVICES

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Solicitors

TSP Legal  
Thompson Smith & Puxon  
Stable 6  
Stable Road  
Colchester  
Essex  
CO2 7GL

# TENDRING COMMUNITY VOLUNTARY SERVICES

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# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

### 1. GOVERNANCE, OBJECTS, STRUCTURE AND PUBLIC BENEFIT

The Trustees are satisfied with the performance of the charity over the last 12 months up to year end 31 March 2025. The trustees confirm that the charity is in a good position and there are sufficient assets to continue delivering activities and to fulfil its obligations. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and comply with the Memorandum and Articles of Association of the Charitable Company and the Charities Act 2011.

The trustees have referred to the Charity Commission's general guidance on public benefit entitled 'Charities and Public Benefit' and are satisfied that the organisation's objects, activities, structure and strategic framework conforms with these requirements. Some of CVST's services and activities are either free of charge or at minimum rates due to grants and fundraising income for this purpose.

#### a. Governing Document

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2025 which are also prepared to meet the requirements for the director's report and accounts for Companies House. The charity is also known as Community Voluntary Services Tendring, CVS Tendring and CVST. The charity was established in 1973 and was incorporated and registered as a charitable company limited by guarantee on 5 January 2005. In the event of the company being wound up, members are required to contribute £10.

#### Principal objects as defined in the organisation's Memorandum of Association are:

(A) To promote any charitable purposes for the benefit of the community in the local government district of Tendring and its environs, and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.

(B) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit. Provided that in carrying out these charitable purposes, the Council will seek to challenge all forms of oppression and inequality and to give priority to working with people whose full participation in society is limited by economic, political and social disadvantage.

The organisation has the following core functions:

1. **Leadership and advocacy** – mobilising and encouraging community action, strengthening the sector's voice and influence key decision makers and funders
2. **Partnerships and collaborations** – creating opportunities and driving effective joint working, by building networks of local organisations and strategic partners
3. **Capacity building** – providing practical support and development for local people and organisations, to nurture skills and build community resilience
4. **Volunteering** – Build an environment in which volunteers and their communities thrive, by encouraging and nurturing volunteering opportunities

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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Our mission is “leading and supporting voluntary action and empowering local people”.

### **b. Organisational structure and decision making**

The Board meets five times a year. The board is responsible for the strategy, risk management, setting and reviewing policy and monitoring performance of the charity’s activities and core services. Day to day management of the charity is delegated to the Chief Officer who reports regularly to the Chair. The Audit sub-committee takes delegated responsibility on behalf of the Board of Trustees for ensuring that there is a framework for accountability and scrutiny; for examining and reviewing all systems and methods of financial control; for maintaining the charity’s quality standards and for ensuring the charity is complying with all aspects of the law, relevant regulations and good practice. The annual workplans are updated, priorities identified and agreed by the board.

Our aim is to provide comprehensive support to achieve a vibrant and thriving voluntary sector which has the community at the heart of everything we do, to have the systems in place to meet funders’ requirements and inspire confidence in stakeholders through quality assurance and to clearly and articulately represent the voluntary sector to public policy makers.

### **c. Risk management**

The trustees have examined major strategic, governance, business, financial and operational risks which the charity has and may face and have implemented the appropriate systems and monitoring to mitigate these. The cut in grant income secured from statutory organisations was identified in the previous year’s report as a risk and as a result careful monitoring of finances was undertaken. Due to a reduction in grants, changes to funding arrangements, spiralling costs and increases in minimum wage, the decision was taken to not continue with the Social Prescribing Project and redundancy notices were issued at the beginning of 2025. The decision was also taken to sell the premises at Carnarvon Road. Finances continue to be a risk, and steps have been taken to alleviate this. Finances continue to be carefully monitored. The financial controls in place include the producing and reporting of budget performance, reporting mechanism for recording information and an accountability framework. Staff and trustees are involved in reviewing and managing risk. The purchase order system is now established. Many aspects of risk management such as authorisation, monitoring and reporting, staff checks and appraisal, safety procedures - in particular, health and safety and adequate insurance cover - are embedded within the organisation. Internal financial controls conform to guidelines issued by the Charity Commission.

### **d. Recruitment and support of Trustees**

The management of the charitable company is the responsibility of the Trustees who are elected from the membership and the wider community according to the governing document. There shall be not less than six and not more than fifteen trustees serving on the Board.

Trustees are volunteers and give their time freely. Trustees are required to declare conflicts of interest and withdraw from discussions and decisions where a potential conflict may arise.

Trustees receive induction, an information pack, access to regular training, and attend regular meetings with other trustees. The charity holds an annual visioning day where personnel and trustees review activities and agree priorities and strategic direction.

### **e. Membership**

CVST is a membership charity and continues to promote the benefits of affiliation to the sector. Applications for membership are approved by the Board and the Board has the right to refuse membership to any individual or organisation. Members are required to be committed to the furtherance of the objects of the charity. CVST continues to develop its membership offer to local groups and organisations to provide a comprehensive body of support and representation. There are 169 member organisations, reflecting steady increases each year and this is due to promotion of the benefits of membership.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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CVST is a membership charity and continues to develop its membership offer and the benefits to affiliating to local groups and organisations to provide a comprehensive body of support and representation. In addition to being able to vote at the AGM, affiliated CVST members are able to access:

- Discounted rates for events, training and room hire
- Free advertising in our e-bulletin
- Priority access to our events
- Enhanced advertising of your volunteering opportunities

Members are required to be committed to the furtherance of the objects of the charity. Applications for membership are approved by the Board and the Board has the right to refuse membership to any individual or organisation.

There are 163 member organisations, a reduction of six which reflects a more direct approach to the administration of our membership where memberships are no longer 'rolled forward' but are cancelled after all efforts to reengage and renew have failed.

#### **f. Information services**

We provide information from local and national sources for our members and wider audience through:

- Weekly e-bulletins
- Websites: [www.cvstendring.org.uk](http://www.cvstendring.org.uk)
- Facebook: [www.facebook.com/cvstendring](https://www.facebook.com/cvstendring)
- Instagram: @cvstendring
- LinkedIn: Community Voluntary Services Tendring
- Youtube: @communityvoluntaryservices622
- Imperial House Community Information Centre
- The Dovercourt & Harwich Hub

The external weekly ebulletin newsletter is distributed to over 1150 subscribers and has a potential reach of 11,000 due to it being shared with subscribers' networks. The bulletin includes CVST information, events, training, funding news, as well as news and information from local, regional and national organisations.

The 'jobs and volunteers' weekly bulletin is established and distribution has increased to more than 1157 subscribers featuring job and volunteer opportunities for partners and affiliated members.

The website continues to grow and develop. In the past year, the website has seen a significant increase in website interaction with 20,000 users, an increase from 12,396 and 84,000 views.

We continue to grow our Facebook presence. Between April 2024 and March 2025 our Facebook reach is 385K, up from 150,000 in the previous year and followers have increased from 4,700 to 5.3K. Similarly, our Instagram account has increased from 257 to 311 followers.

We have increased our use of LinkedIn over the past year as a growing channel to engage with organisations and partners. Our current number of followers is 366 with 814 impressions which is up 104% on the previous year.

Films continue to be created which evidences our impact to funders and to our community and is an effective means of attracting volunteers. In the last year we have made seven films featuring three for Beat the Street Harwich and Dovercourt and Street Tag, A Thank you to volunteers and a film with our Youth Inspired Volunteers about what inspired them to volunteers. A film showcasing our Chinese New Year Celebrations and a film to support our Resilience work 'Losing Mum.'

The films are featured on social media and promoted to the NEE Alliance, funders and member organisations. These films have been promoted in meetings, on social media, in CVST and other newsletters, and at the Suffolk and NEE Integrated Care System (SNEE ICS) Exhibition and events. We currently have 20 subscribers on YouTube.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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Local Press - 61 press releases were published in the local gazette, including photographic spreads and features.

Photographs - Our photographs have been used to showcase our local community as a vibrant and welcoming place to stakeholders and by NAVCA when launching their new website in April 2024. We also supported Essex Community Foundation in the preparation of their Annual Report.

## 2. ACTIVITIES

### Policies and core functions

The organisation undertakes work on behalf of its members and continues to develop its activities. The charity has in place the necessary plans, policies and procedures in order to further the objects of the charity. The charity is a member of National Association for Voluntary and Community Action (NAVCA) and operates to the four functions of infrastructure:

1. **Leadership and advocacy** – mobilising and encouraging community action, strengthening the sector's voice and influence on key decision makers and funders
2. **Partnerships and collaborations** – creating opportunities and driving effective joint working, by building networks of local organisations and strategic partners
3. **Capacity building** – providing practical support and development for local people and organisations, to nurture skills and build community resilience
4. **Volunteering** – Build an environment in which volunteers and their communities thrive, by encouraging and nurturing volunteering opportunities

The trustees have obligations as employers of staff and as owners of Imperial House – a community resource centre and the Dovercourt and Harwich Hub. There is an agreement in place with the National Lottery Community Fund to deliver the HILL project and to deliver infrastructure support for the voluntary sector. The Suffolk and North East Essex Integrated Care Board (SNEE ICB) to deliver the Seasonal Resilience Project and agreements in place with Primary Care Networks (PCNs) to supply social prescribing services in surgeries in North East Essex. The organisation also has agreements in place with SNEE ICB to deliver the Urgent Community Response Service. SNEE ICB also commissioned CVST, to continue the mapping of community assets in partnership with Healthwatch and C360. There is also an agreement with EPUT to deliver the Peer Support Project which is sub-contracted to SUMMIT mental health services.

### Green Carbon Charter

As part of its commitment to reducing CVSTs carbon footprint CVST has achieved the Bronze Carbon Charter Award.

## 3. ACHIEVEMENTS AND PERFORMANCE - Review of activities

CVST continues to respond to the gaps and needs of our community by ensuring people and organisations have access to information, advice and resources. CVST has increased activities and services, and staff are working in the community, the hubs and hospitals with a small percentage working from home. Risk assessments, policies and procedures continued to be reviewed, and procedures implemented to keep people safe.

### Premises

CVST owns premises: Imperial House a Community Hub in Clacton, the Harwich and Dovercourt Hub, and 274 High Street, Dovercourt. The charity also owns two Beach Huts in Clacton and one in Dovercourt. 1000's of people access, and benefit from, these resources every day. For example, winter warm packs, IT/digital, meals, befriending, dementia, transport, volunteering, information and guidance covering many topics. New services and groups are now running from the Hubs. The Clacton Lunch Club with accommodation above was sold at the end of April 2025. Maintenance and repairs continue where finances permit.

### Beach Huts

The Beach Huts were maintained and prepared for the 2025 season and where the Clacton Beach Huts have proved popular at certain times of the year primarily for the benefit of affiliated members and voluntary organisations to use for their clients and service users, the costs of maintaining all of them mean that they are no longer cost effective to retain. It is the intention of the charity to sell two of the three Beach Huts.



# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### Sector Sustainability

CVST continues to provide guidance and give practical support in order to strengthen the infrastructure of the voluntary sector.

In January 2025 CVST were delighted to be able to announce that we had been awarded funding from the National Lottery Community Fund to continue to provide support to local voluntary and community organisations and groups through 1:1 support and facilitated networks for the next four years in the following areas:

- Volunteering
- Governance
- EDI
- Skills and Training
- Funding

In the period April 2024 – March 2025, 485 organisations were supported with a wide range of services including funding advice and support with grant applications, general information, development of model policies and procedures, guidance and information on governance and digital skills.

Through our 1:1 support and our training programme and networks:

- 206 organisations were supported to find funding to support their activities. Of these, 20 organisations reported that they had secured a total of £637,611 for their activities. The true figure is likely to be much higher as often organisations and groups omit to feedback the outcome of their applications and successes.
- 23 organisations were supported with compliance and governance.
- 175 organisations were supported through training and skills sessions.
- 81 organisations were supported to make better use of digital resources.

### Events

CVST continued to host Funding Surgeries with guest funders such as The National Lottery Community Fund, Heritage Lottery, Colchester Catalyst Charity, Grassroots, EasyFundraising and the Essex Community Foundation. In total, more than 70 member organisations attended who, as a result of funding advice given, secured funding to continue and/or develop their services. The surgeries have proved extremely popular to organisations looking to initiate new services and/or expand including increasing the opportunity for future collaboration and partnership work.

Funding secured for local organisations employing local staff contribute to the health of the local economy, keeping people in employment who will spend money locally, which in turn helps to strengthen the local economy.

2 Network Breakfasts were held during the year with over 30 attendees who appreciated the opportunity to share knowledge and information and connect with their peers, some of whom have forged strong collaborations.

In addition to the support provided CVST held a number of events as an opportunity for networking, showcasing projects and organisations, raising funds and developing partnerships. 17 organisations were booked to participate in the Town Centre Community Fair to promote their services to the local population visiting the Clacton Air Show. The Victorian Christmas Market had 19 stalls booked for this annual event which attracts nearly 2000 people. Local organisations use this event to raise much needed funds and to promote their charity, services and activities.

The Chair and Senior Officers Annual Dinner was once again held with guest speakers, the Chairs of Essex Community Foundation and the Clacton Town Board. 21 trustees attended the re-launch of the Trustee Network in February 2025 with Ellisons Solicitors presenting on Charity Law.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### **Communities of Interest**

#### **Tendring Together**

Tendring Together is a strategic partnership of voluntary organisations, hosted by CVST, brought together to hold the spotlight on serious issues and gaps in the local community, promote voluntary sector services and to act as a commissioning marketplace. In addition, Tendring Together helps to ensure local charities have easy access to much needed support to achieve sustainability. The Partnership acts as a two-way link between the Alliance and the ICB ensuring communication channels are open and transparent. During 2024, Tendring Together identified that poor housing in the district was having an impact on people's health and wellbeing.

A Housing Workshop was held and illustrated the poor conditions that tenants of private landlords were being forced to live in. SNEE ICB and Tendring District Council worked in partnership to tackle these issues. Frontline – an information app and website was launched at Tendring Together and regular presentations from the ICB and the Suffolk and North East Essex VCSFE Assembly continue. The importance of our voluntary sector in being able to contribute to meeting local needs is recognised with many representatives from the statutory sector attending and positive engagements made.

#### **Cost of Living Crisis Action Group**

CVST continue to lead the Cost of Living Action Group (COLAG). Organisations are invited to join the group to support their communities through the sharing of resources. Information about support available continues to be shared widely. Meetings have been held throughout the year and attendees continue to be informed about resources available to share with their clients and members.

#### **Community Centres and Village Halls Forum**

CVST responded to the need for committee members of community centres to be able to meet and by facilitating meetings at various community halls. Members appreciate the opportunity to come together and support each other with resources, training opportunities, information and expertise. Topics discussed covered Maintenance and Repairs, Trusteeship, Volunteering, Social Media and general training. Concerns, ideas and successes have been shared amongst the attendees.

#### **Tendring Older People's Forum**

The Tendring Older People's Forum meets bi-monthly at various locations across Tendring and is very well attended. It brings together people and organisations who represent and serve older people in the Tendring District. Its purpose is to get attendees to discuss issues of concern to older people, such as loneliness, health, mobility, dementia, digital access, housing, end-of-life, transport and much more. There are speakers, discussions and feedback. The Older People's Forum is the place where all Dementia Friendly Communities activities are reported locally.

#### **Dementia Confident Communities**

The aim is to collaborate with partners to improve the lives of people with dementia and their families through a Dementia Confident Communities programme. CVST is leading on Clacton's Dementia Friendly Community and promoted activities district wide as part of Dementia Awareness Week as well as publish a list of dementia friendly activities being delivered across the district. The project brought together local organisations to raise awareness of services available and encourage people who need them to access them.

#### **Community Asset Mapping**

The second phase of this work commenced during this year with work to understand community assets related to COPD in Colchester and Tendring. This report was well received by system partners and is being used to shape services. Further reports on Mental Health, Childhood Asthma, Frailty and Hypertension are to follow.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### **Seasonal Resilience Project**

This project is funded by SNEE ICB. The aim is to reduce GP visits, hospital admissions and isolation by supporting people to build up their own skills and resilience to self-care. To promote better health, building community cohesion by directing people to services and support and providing direct emergency support and ensuring there is a resilience plan to deal with crisis situations.

Winter packs, support and guidance were delivered this year via flu clinics, the SOS Bus, also Door Drops in Jaywick Sands, Walton on the Naze, Harwich, Brightlingsea, Holland on Sea, Alresford, Thorpe-le-Soken, Point Clear, St Osyth, Tendring, Manningtree, Frinton-on-Sea, Elmstead Market and surrounding areas. Those most in need and those with long term health conditions were a priority. For example, Childhood Asthma, people living in poor housing, and people who have COPD, Hypertension, Mental Health, Frailty and those at risk of falls.

Packs were also distributed from referrals managed by the social prescribing team and via community collection points, warm hubs and referrals from trusted partners. Assistance and support were provided to over 2,300 people. 18 referrals were made to Social Prescribers, and 228 households were referred to the Essex Fire Service for smoke alarms and fire safety inspections. 136 households were referred to external organisations for additional support with housing issues. When we asked people for feedback, they told us that:

- “Mum and daughter suffer with asthma so really felt the benefit of the winter items”
- “I live in a very cold, old property and suffer with poor circulation so very grateful for the items”
- “Mentally and physically and helped massively to know that there is support when needed”

#### **Resilience Grants Awards programmes**

Using the guidance provided, this year we were able to allocate £15,000 to four local organisations to support with winter resilience:

- Age Well East £5,000
- DAWN £4,200
- Pier Avenue Baptist Church £800
- Mid and North East Essex Mind £5,000

#### **The Community Café and Lunch Club**

Despite best efforts to encourage greater use of the building on Carnarvon Road it became apparent that the building wasn't suitable to be used as a community resource due to access, specifically access to toilets and the overall general decline of the building which was in need of significant repairs. The decision was made to sell the building and to reinvest in the charity to better serve our communities.

#### **Household support**

In the past year CVST have been able to access funding to support those people in our communities who are most in need. Using £15,000 Shared Prosperity Fund accessed through Tendring District Council we supported 262 Adults with 189 children in their families within 213 households. In addition, we were able to administer £50,000 over two years Health Inequalities Funding funded by SNEE ICB. This funding was ringfenced for people with specific health needs where they needed additional support to reduce their admission to hospital through the provision of white goods and food and fuel vouchers. Using this funding we were able to support 77 adults with 41 children in their families within 54 households during the year.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### Volunteers

There are three strands to the work CVST delivers in terms of promoting, recruiting and supporting volunteers.

**In-house** – CVST values the contribution made by volunteers. They bring a wealth of talent, gifts and skills and contribute to the vibrant and caring culture inherent in the organisation which is why volunteer recruitment is a vital cog and continues to be a rolling programme as volunteers go on to new opportunities, skills and employment. There are currently 200 volunteers who are involved in a variety of roles including physical activities, administration, reception, catering, gardening, litter picking, befriending, shopping, hospitality, caring, mentoring, Men's Shed, meeting and greeting, IT support, research, governance and group leadership to name just some. Volunteers continue to support surgeries with winter resilience during the winter months. The volunteers are recruited and supported by the Volunteer Co-ordinator who runs a comprehensive induction and ongoing training. In addition, there are regular volunteer 'get togethers' and annual 'Beach Hut Thank You' events during National Volunteers Week. Approximately 48,000 hours were donated by our volunteers which equates to a monetary value of approximately £600,000 based on a minimum wage. Volunteers are re-imbursed for any costs incurred and have induction and training in Lone Working, GDPR, Making Every Contact Count and Safeguarding. When our volunteers take further qualifications, gaining skills and confidence and secure employment, it is a testament to the volunteering programme's efficacy. Many more are empowered to lead activities and groups, thus creating a connected, vibrant and thriving community.

### Youth Volunteering

The CVST Youth Inspired Tendring group for ages 16-18yrs and up to 21yrs for those young people with additional needs is now established and a regular weekly safe place where young people can meet and plan one-off micro volunteering in areas of interest to them and actively get involved to volunteer in a supportive environment.

### Volunteer Essex - Tendring Centre

A vital part of our support to the local voluntary sector is supporting the recruitment of volunteers. CVST supports groups and organisations to find volunteers by matching their volunteering opportunities with volunteers who have registered on the Volunteer Essex - Tendring platform. In addition to advertising on the platform, CVST supports organisations to promote their volunteer opportunities across the Tendring district via social media, the CVST ebulletin and whilst we are at events out in the community.

New organisations continue to register with new volunteering opportunities created. In this year we had 44 new volunteering opportunities registered on Volunteer Essex during this past year. Volunteer registrations continued to increase from 354 to 414. 156 of these went on to apply for a volunteering opportunity.

This year CVST were successful in securing two-year funding from the National Lottery Awards for All to pilot work in developing our reach where there is an underrepresentation of people getting involved in their communities through volunteering. This project works with both local organisations so that they can become great volunteer hosts and with people who have not volunteered before or are not confident about getting back into it.

### Social Prescribing

The CVST Social Prescribing project is commissioned by the Primary Care Networks and runs from GP surgeries across North East Essex. There is also an agreement with SNEE ICB to deliver a social prescribing team to support the Urgent Care Response Service and Community Rehabilitation Team. These services prevent unnecessary hospital admissions. As part of the Discharge team at Colchester hospital, social prescribers provide essential discharge packages for people leaving hospital and this is funded by a personalised care grant thus preventing unnecessary readmission.

Addressing the social issues which affect people's wellbeing, the team works with individuals to connect them to community resources and services to help build resilience and improve health outcomes. Throughout 2024/25, the team has experienced a 76% increase in referrals to a total of 16,252 with 11,873 from GP surgeries and 4379 from the hospital discharge team. 5,576 patients were supported to access community activities to alleviate health issues such as chronic loneliness and given emotional and practical support in terms of financial, winter packs and support with food and fuel. The team supported all to help achieve their wellbeing goals.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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A recent outcome survey was completed by a sample of these individuals where most agreed that social prescribing was there when they needed it and that they did not know anywhere else to go for assistance if there was not a social prescribing service. All found the support extremely helpful, easy to understand and follow. People are given the opportunity to volunteer as this seen as an essential pathway to getting well and is promoted and encouraged when appropriate. Popular activities include the Kennedy Way Community Garden, the Men's Shed, Essex Pedal Power, walking groups and art and craft friendship groups. The Social Prescribing Project delivered by CVST ended March 2025.

#### **Healthier Independent Longer Lives (HILL)**

Now in its second year of a three-year funding from the National Lottery Community Fund, the HILL Project continues to deliver a wide range of training initiatives, including a youth programme and volunteering opportunities for young people, as well as culture awareness within its events, groups and activities. HILL provides volunteer-led community groups aimed at reducing loneliness, increasing physical activity, building confidence, developing skills, and supporting pathways into employment and independence. This year, new asset-based community groups were established in Harwich, Clacton, and Walton. The HILL project supports 205 volunteers who deliver over 45 activities each week across Tendring's most deprived areas.

#### **Kennedy Way Community Garden**

The Community Garden remains a collaborative project between CVST, NHS Property Services (NHSPS), and Suffolk and North East Essex Integrated Care Board (SNEE ICB). Over 20 volunteers have been trained to support individuals who are isolated, lonely, or living with physical, mental health conditions, or other disabilities. The site welcomed over 3,000 attendances this year, with many participants involved in regular weekly activities. The Kennedy Way Hub is also used by independent groups such as Tendring Specialist Stroke Services (TSSS) and the Digital Access Team enabling wider community engagement and cross-organisational collaboration and partnership.

Over the year, the Garden hosted more than 500 community activities and held two well-attended open days, raising funds for future development. These events included participation from Holland Park Primary School students and various local organisations, businesses, and residents. Market Fields School and the CVST Youth Inspired Project attend the garden weekly. Under the guidance of volunteers, young people contributed to an intergenerational initiative entitled 'Upcycle Through the Generations' and built a living wall. The sensory garden has flourished, now featuring a vibrant rose bed, fennel, textured foliage, and ornamental grasses. A wheelchair-accessible path, nature pond, and tranquil "silence space" with ferns offer a calming environment. Due to increased interest, the Men's Shed programme developed a waiting list. CVST has trained new volunteers to meet demand, and additional sessions are now available. In support, NHSPS has agreed to supply a new container to expand session capacity which is hoped to be installed in the forthcoming year.

#### **Cultural Awareness Project**

The Cultural Awareness Project has continued to address health inequalities for local people, particularly those experienced by people from minority ethnic communities in accessing and trusting health and care services. Funding from SNEE ICB enabled participation in several important initiatives this year, including the Parity Diabetes and Snacktivity research programmes, Research Ready Training, and the REN Network. These opportunities have helped raise awareness among under-represented communities and given them a platform to engage in clinical trials and health research that ultimately aim to improve services for all. Our regular weekly groups—including the Eastern European Friendship Group & Coffee Morning, Muslim and Multicultural Sister Circle, Multicultural Ladies Seated Yoga, and Support with English Language have welcomed visits from a wide range of external organisations. These included Parkinson's UK, Healthwatch Essex, Cervical Screening, Essex County Council Fostering Team, Open the Box from Essex Record Office, Pamoja Project (RAMA and AFiUK), and St Helena Hospice. These connections have helped participants learn about available services and resources in a trusted and supportive setting. Participants have reported improved wellbeing, reduced loneliness, increased confidence and connection to the community, enhanced language and life skills (English, IT, Maths), and better awareness of local services. During 2024, there was a noted rise in hate crime, particularly within the Tendring area. In response, we worked closely with Essex Police to provide reassurance, address concerns, and help our diverse community members feel safe and supported while fostering trust in local policing services.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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Sustainability of the project is key and with this in mind, there is more focus on empowering participants to become more self-sufficient, and community led. As a result, we have recruited four new volunteers who now help run the Muslim and Multicultural Sister Circle. Members completed a five-week 'Cooking with Numbers' Multiply course delivered by ACL, and each received a free air fryer upon completion. In March, they participated in British Science Week, focusing on fermentation and gut health.

Cultural events remain a key part of our calendar, with community-led celebrations for Black History Month, Chinese/Lunar New Year, Eid, Ukrainian Independence Day, and Windrush. These events continue to promote cultural understanding and improve access to services across Tendring.

#### **Dementia Support and Café**

The Dementia Café at Imperial House, Clacton, continues to offer weekly sessions for individuals living with dementia and their carers. This year, the café recorded 1,010 attendances across 45 sessions. CVST participated in a research project led by Dr Rachel Marrow at the University of Essex, focusing on improving hospital stays for people with dementia in Tendring. In addition, a dementia-friendly singing group, Mind the Music, was launched at Kennedy Way Community Garden. This monthly session has attracted 69 attendances across 10 events, fostering connection through music and social interaction.

#### **Support for Ukrainian People**

Since the beginning of the war in Ukraine, CVST has worked in partnership with local services to provide essential support to those affected or seeking refuge. Our Ukraine Support Group—now rebranded as the Eastern European Group—has expanded its outreach to welcome and support others that may be in similar circumstances. In 2024, we received continued funding from the Essex Community Foundation, to support Ukrainian guests and their hosts in the Tendring district. The project continues to assist with benefits, form filling, employment advice, school and college enrolment, NHS access, social services, skills development, and community integration. Partnership working remains vital, with ongoing collaboration with organisations such as RAMA, IPS Employment Services, Peabody, Homes for Ukraine, and Citizens Advice. The Ukrainian Independence Day celebrations highlighted the value of CVST's support, raised awareness of our services, the effects of the war, and created opportunities for Ukrainians and their sponsors to connect and network. Our Ukrainian Community Connector has also delivered cultural presentations to local groups, increasing understanding of Ukraine's traditions and the war's impact, while building bridges that support successful integration into the local community.

#### **Training**

While the convenience and cost-effectiveness of online learning have impacted attendance at in-person sessions, CVST's Learning Project still achieved notable success. This year included 39 face-to-face events with 327 enrolments, involving 22 community organisations. Courses covered a broad range of topics, including: Social Media Use, Mental Health First Aid, Accessible Information, Emergency First Aid at Work, Managing Conflict, Speaking with Confidence, Bereavement Listening Skills, Crafting with Numbers, Gardening with Numbers, Assertiveness, , Volunteer/Staff Relationships, Asset-Based Community Development, Manual Handling, Cooking with Numbers, Cyber Security, Parkinson's Awareness, Making Every Contact Count, Safeguarding, Dementia Friends. CVST also utilised the Blue Stream eLearning platform. As of 28 May 2025, 14 staff members completed 86 eLearning modules. In total, 36 staff participated in training sessions including external online courses.

During the year, CVST supported three apprentices who attained qualifications in IT, Administration and Leadership.

#### **Active Essex LDP Activities**

The Local Delivery Pilot (LDP) is funded by Sport England and led by Active Essex, to build healthier, more active communities in Essex. CVST is an active partner in the LDP and works closely with Active Essex to deliver several projects.

Beat the Street ran in Harwich and Dovercourt between 13 March and 24 April 2024 and was played by 4,794 players, included around 40 different events and helped to connect local people to places in their community. Schools, care homes, sheltered housing units, sports clubs and individuals competed in the MOST successful Beat the Street in the country.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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This was followed up by the 'sustain' element of the project with follow up events to keep people physically active.

CVST also ran the successful StreetTag events in Harwich, Dovercourt and Walton. Over the course of the project 1,242 players took 45,987,933 steps over 52176 miles. 74% of the players lived in areas where there is deprivation and 17% of players identified themselves as coming from diverse communities.

Active Essex funding also enables CVST to continue to support Essex Pedal Power and other local physical activities projects through the provision of a team supporting, promoting and delivering physical activities in the community working with and encouraging local residents to be more active.

#### Partnerships

Partnership meetings attended include: Suffolk and NEE Integrated Care System (SNEE ICS), the annual SNEE ICB Expo, SNEE VCSE Strategy meetings and Steering Group meetings, NEE Alliance, the Alliance Executive, the Alliance Committee, NEE Alliance Operational Group, Neighbourhoods and Live Well Domains, NEE Alliance Funding Panels, NEE Mental Health Committee, End of Life Board, Essex County Council Strengthening Communities, NEE Frontline Steering Group, Cancer Alliance Operational Delivery Group, APPG Coastal Communities, Jaywick Energy Hub, EALC Community Initiatives Fund Panel, Compassionate Communities, Tendring and Colchester Border Garden Community Dementia Action Alliance, Essex CVS and Volunteer Essex, Essex Emergency Voluntary Network (EEVN), Tendring Independent Advisory Group (IAG) Tendring District Council Health and Wellbeing Board.

#### Tendring & Colchester Borders Garden Community

Over the course of the year, CVST was commissioned by Latimer, part of the Clarion Housing Group, to deliver community engagement activities with residents living near the proposed Tendring & Colchester Borders Garden Community (TCBGC). Latimer, acting as the master developer, is leading plans for the TCBGC, an upcoming Garden Community that will provide up to 9,000 new homes on land located between the A133 and A120 at the border of Tendring and Colchester. To gather local input, a series of consultation events were held in Alresford, Ardleigh, Brightlingsea, Crockleford Heath, Elmstead Market, and Great Bromley.

#### 4. QUALITY ASSURANCE

The charity retains the internationally recognised quality standard ISO 9001 maintaining high standards across all internal systems and management, customer services and satisfaction. ISO 9001 scrutinises internal systems and governance and ensures the organisation adheres to legal and financial frameworks and providing excellent quality services. This work is supported and overseen by the CVST audit sub-committee and is externally audited. It is an objective to once again, attain the NAVCA Local Infrastructure Quality Assurance award.

#### 5. FINANCIAL OVERVIEW

The charity has been successful in securing funding from a variety of sources including the National Lottery Community Fund and Awards for All, Suffolk and North-East Essex Integrated Care Board, Primary Care Networks in Tendring and Colchester, Tendring District Council, Latimer by Clarion Housing Group, Pickering Electronics Ltd, Active Essex, Veolia Environmental, Provide, Essex Community Foundation, NAVCA, Grassroots, the Lions Club of Clacton-on-Sea, Harwich Town Council, Frinton & Walton Town Council, Essex County Council, Persimmon Homes, Maldon & District CVS, Anglia Community Trust, Councillor Gary Scott - Chairman's Charity Fund, University of Essex, Essex Partnership NHS Foundation Trust East Suffolk and North Essex NHS Foundation Trust. This funding enables the charity to deliver much needed support and services and to respond to the needs of our local community. We are also very grateful to the Fox family, who raised funds in memory of a family member, Gary Fox by holding a darts memorial competition during the year and Louise Tovey who raised funds for CVST by running the London marathon.

#### 6. RESERVE POLICY

The Board of Trustees report that the charity's free reserves are sufficient to cover 3 months running costs, property maintenance, management, redundancy, administration and support costs and any potential liabilities in line with its established reserves policy.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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The Trustees continue to review the appropriate level of reserves, alongside the use of designated funds to support the operations of the charity. The Board agreed to make some contributions to designated funds to support future year budgets and to support various sector operations of the charity. In total, designated funds have reduced to just under £439,949.

Our designated funds plan to be used in the shorter term to deal with temporary budget pressures and to support service delivery in a planned way.

Our unrestricted reserves excluding those designated have decreased slightly to just under £249,466. We are pleased that the current level of reserves exceeds the level determined by the board, based on the expenditure for financial period covered by the report.

Restricted funds at the year-end total £647,821 for services agreed.

Endowment funds totalling £339,590 represent assets which must be held permanently by the charity – Building Development Fund.

#### 7. FUTURE PLANS

In line with our Business Plan 2024-2027 it is the intention of the charity to pursue the following objectives during the year 2025/2026:

1. Continue to support, develop and grow the Community and Voluntary Sector in Tendring; ensure that our members are proud of what we achieve together.
2. Work in partnership with other voluntary groups, statutory agencies and local businesses to support the regeneration of Tendring to be a place where people want to live, work and visit.
3. Promote Health and Wellbeing through independent living projects and community connection among Tendring residents.
4. Support young people of Tendring to have a voice, a sense of purpose and inclusion.
5. Value diversity and promote inclusion, strive to enable equal access to services.
6. Value the people who work for and with us – staff and volunteers – through acknowledgement of effort, excellent communication, training and support
7. Ensure we maximise the use of digital technologies to reach our members, our stakeholders and Tendring residents and help residents and groups to be alert to potential dangers.
8. Secure an efficient, well-run organisation, taking care not to leave behind those who find it harder to be involved in local life.

#### 8. ACKNOWLEDGEMENT

The trustees thank the staff and volunteers for their commitment and good management over this last year which has been particularly challenging. Thanks are also given to our many funders and supporters including but not exclusively: The National Lottery Community Fund, Essex Local Delivery Pilot, the North East Essex Alliance, the Suffolk and NEE ICB, EPUT, Intelligent Health, Tendring District Council, Provide CIC, Grassroots, Essex County Council, Maldon & District CVS, Persimmon Homes, and the Essex Community Foundation for their vital support for which the charity is extremely grateful.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# TENDRING COMMUNITY VOLUNTARY SERVICES

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Brenda Ellis  
Bob Newman  
Dr Jonathan Geldard  
Mark Norman  
Michael Page  
Indira Allen  
Anne Brown  
Thea Roper

### **Auditor**

In accordance with the company's articles, a resolution proposing that Streets Audit LLP be reappointed as auditor of the charitable company will be put at a General Meeting.

### **Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees and signed on its behalf, by:

Brenda Ellis  
**Trustee**

17 September 2025

# TENDRING COMMUNITY VOLUNTARY SERVICES

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees, who are also the directors of Tendring Community Voluntary Services for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF TENDRING COMMUNITY VOLUNTARY SERVICES

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#### Opinion

We have audited the financial statements of Tendring Community Voluntary Services (the 'charitable company') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 29 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF TENDRING COMMUNITY VOLUNTARY SERVICES

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#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF TENDRING COMMUNITY VOLUNTARY SERVICES

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The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;

We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, Charities Act 2011, Employment Law and Data Protection.

We assessed the compliance with laws and regulations identified above through making enquires of management and inspecting correspondence.

These were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We considered the internal controls in place that would mitigate the risk of fraud and non-compliance with laws and regulations.

We identified the greatest potential for fraud or non-compliance with laws and regulations in the following areas, and the specific procedures performed to address them are described below:

- We obtained an understanding of the income process and the flow of financial information to the general ledger and how this is classified as restricted and unrestricted.
- We reviewed funding agreements to determine the correct allocation between restricted and unrestricted income and expenditure had been applied.
- Cut-off testing was performed at the year-end date by reviewing income which had been accrued for and expenditure which had been recorded after date to identify if any transactions had been recorded in the incorrect period.
- In line with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. In addressing the risk of fraud through management override of controls, we reviewed accounting records for any unusual adjustments and performed testing on journal entries.

In addition to the above, our procedures to respond to the risk identified included the following:

- reviewing financial statement disclosures by testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- performed analytical procedures to identify any unusual or unexpected relationships that may indicate risk of material misstatement due to fraud;
- made enquires to management concerning actual and potential litigation and claims, and instances of non-compliance for the year.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF TENDRING COMMUNITY VOLUNTARY SERVICES

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Daniel Insley BA FCA (Senior Statutory Auditor)**

For and on behalf of Streets Audit LLP, Statutory Auditor

Chartered

c/o The Old Exchange

64 West Stockwell Street

Colchester

Essex

CO1 1HE

17 September 2025

# TENDRING COMMUNITY VOLUNTARY SERVICES

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Current financial year		Unrestricted funds 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Total 2024 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	49,410	674,444	-	723,854	818,378
Charitable activities	4	393,180	57,358	-	450,538	301,072
Other trading activities	5	4,280	-	-	4,280	5,561
Investments	6	25,318	-	-	25,318	40,132
<b>Total income</b>		472,188	731,802	-	1,203,990	1,165,143
<b>Expenditure on:</b>						
Charitable activities	7	725,988	933,939	3,575	1,663,502	2,454,890
<b>Total expenditure</b>		725,988	933,939	3,575	1,663,502	2,454,890
Net gains/(losses) on investments	12	-	-	-	-	(20,000)
<b>Net expenditure</b>		(253,800)	(202,137)	(3,575)	(459,512)	(1,309,747)
Transfers between funds		(21,943)	21,943	-	-	-
<b>Net movement in funds</b>	9	(275,743)	(180,194)	(3,575)	(459,512)	(1,309,747)
<b>Reconciliation of funds:</b>						
Fund balances at 1 April 2024		965,158	828,015	343,165	2,136,338	3,446,085
<b>Fund balances at 31 March 2025</b>		689,415	647,821	339,590	1,676,826	2,136,338

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Prior financial year		Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	322,795	495,583	-	818,378
Charitable activities	4	276,918	24,154	-	301,072
Other trading activities	5	4,951	610	-	5,561
Investments	6	40,132	-	-	40,132
<b>Total income</b>		644,796	520,347	-	1,165,143
<b>Expenditure on:</b>					
Charitable activities	7	1,114,225	1,337,090	-	2,451,315
Other expenditure		-	-	3,575	3,575
<b>Total expenditure</b>		1,114,225	1,337,090	3,575	2,454,890
Net gains/(losses) on investments	12	(20,000)	-	-	(20,000)
<b>Net income and movement in funds</b>		(489,429)	(816,743)	(3,575)	(1,309,747)
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2023		1,454,587	1,644,758	346,740	3,446,085
<b>Fund balances at 31 March 2024</b>		965,158	828,015	343,165	2,136,338



# TENDRING COMMUNITY VOLUNTARY SERVICES

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Fixed assets</b>					
Tangible assets	14		1,022,407		1,049,394
Investment property	15		117,655		117,655
			<u>1,140,062</u>		<u>1,167,049</u>
<b>Current assets</b>					
Debtors	16	135,945		44,092	
Cash at bank and in hand		766,795		1,352,429	
		<u>902,740</u>		<u>1,396,521</u>	
<b>Creditors: amounts falling due within one year</b>	17	(365,976)		(337,232)	
<b>Net current assets</b>			536,764		1,059,289
<b>Total assets less current liabilities</b>			<u>1,676,826</u>		<u>2,226,338</u>
<b>Creditors: amounts falling due after more than one year</b>	18		-		(90,000)
<b>Net assets</b>			<u>1,676,826</u>		<u>2,136,338</u>
<b>The funds of the charitable company</b>					
Endowment funds	21		339,590		343,165
Restricted income funds	22		647,821		828,015
Unrestricted funds	23		689,415		965,158
			<u>1,676,826</u>		<u>2,136,338</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 17 September 2025

Brenda Ellis  
Trustee

Company registration number 05325167 (England and Wales)

# TENDRING COMMUNITY VOLUNTARY SERVICES

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	27		(610,952)		(894,623)
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(9,762)	
Investment income received		25,318		40,132	
<b>Net cash generated from investing activities</b>			25,318		30,370
<b>Net cash generated from financing activities</b>			-		-
<b>Net decrease in cash and cash equivalents</b>			(585,634)		(864,253)
Cash and cash equivalents at beginning of year			1,352,429		2,216,682
<b>Cash and cash equivalents at end of year</b>			766,795		1,352,429

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

#### Charity information

Tendring Community Voluntary Services is a private company limited by guarantee incorporated in England and Wales. The registered office is Imperial House, 20-22 Rosemary Road, Clacton on Sea, CO15 1NZ.

#### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the charitable company's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investment properties at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

#### 1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

Income is deferred only when the charitable company has not fulfilled performance obligations as at the reporting date or where the donor has specified that the income is to be expended in a future period.

Other income is recognised in the period in which it becomes receivable.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

All expenditure is stated inclusive of irrecoverable input VAT.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	1 - 10% Straight Line
Fixtures and fittings	6 - 25% Straight line
Motor vehicles	20% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Investment property

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in profit or loss.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

#### *Basic financial assets*

Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

Financial assets comprise cash at bank and in hand, together with trade and other debtors. A specific provision is made for debts for which recoverability is in doubt.

Investments are held at fair value at the balance sheet date, with gains and losses being recognised within profit and loss.

Financial liabilities held at amortised cost comprise all creditors except social security and other taxes, deferred income and provisions.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees have not made any material estimates in relation to these financial statements.

### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	5,266	2,072	7,338	20,032	1,065	21,097
Grants	44,144	672,372	716,516	302,763	494,518	797,281
	49,410	674,444	723,854	322,795	495,583	818,378

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Income from charitable activities</b>						
Core community support activities	377,251	56,908	434,159	273,691	24,154	297,845
Management and other fees	3,394	-	3,394	3,225	-	3,225
Other income	12,535	450	12,985	2	-	2
	<u>393,180</u>	<u>57,358</u>	<u>450,538</u>	<u>276,918</u>	<u>24,154</u>	<u>301,072</u>

### 5 Income from other trading activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising events	4,280	-	4,280	4,951	610	5,561
	<u>4,280</u>	<u>-</u>	<u>4,280</u>	<u>4,951</u>	<u>610</u>	<u>5,561</u>

### 6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Rental income	-	9,040
Interest receivable	25,318	31,092
	<u>25,318</u>	<u>40,132</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 7 Expenditure on charitable activities

	Expenditure on charitable activities 2025 £	Expenditure on charitable activities 2024 £
<b>Direct costs</b>		
Staff costs	1,024,062	1,103,588
Depreciation and impairment	26,987	25,720
Cost of activities in furtherance of charity objectives	589,426	1,300,932
	<u>1,640,475</u>	<u>2,430,240</u>
<b>Share of support and governance costs (see note 8)</b>		
Governance	23,027	21,075
	<u>1,663,502</u>	<u>2,451,315</u>
<b>Analysis by fund</b>		
Unrestricted funds	725,988	1,114,225
Restricted funds	933,939	1,337,090
Endowment funds	3,575	-
	<u>1,663,502</u>	<u>2,451,315</u>

### 8 Support costs allocated to activities

	2025 £	2024 £
Governance costs	<u>23,027</u>	<u>21,075</u>
<b>Analysed between:</b>		
Expenditure on charitable activities	<u>23,027</u>	<u>21,075</u>
<b>Governance costs comprise:</b>	2025 £	2024 £
Staff costs	12,335	11,575
Audit fees	10,692	9,500
	<u>23,027</u>	<u>21,075</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

<b>9</b>	<b>Net movement in funds</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the audit of the charity's financial statements	10,692	9,500
	Depreciation of owned tangible fixed assets	26,987	29,295
		<u>          </u>	<u>          </u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

### 11 Employees

The average monthly number of employees during the year was:

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
	49	53
	<u>          </u>	<u>          </u>

<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	964,035	1,018,162
Social security costs	53,313	73,556
Other pension costs	19,049	23,445
	<u>          </u>	<u>          </u>
	1,036,397	1,115,163
	<u>          </u>	<u>          </u>

Included within wages and salaries is redundancy and termination payments totalling £28,839. This was due to an organisational restructuring effective April 2025. The charity communicated the redundancy process to affected staff in February 2025 and followed a formal redundancy consultation process lasting 30 days. All impacted staff were paid in March 2025. No amounts were outstanding on the balance sheet at the reporting date in respect of termination payments.

There were no employees whose annual remuneration was more than £60,000.

#### Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Aggregate compensation	206,922	85,042
	<u>          </u>	<u>          </u>



# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 12 Gains and losses on investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Gains/(losses) arising on:		
Revaluation of investment properties	-	(20,000)

### 13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 14 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2024	1,217,240	269,806	7,500	1,494,546
At 31 March 2025	1,217,240	269,806	7,500	1,494,546
<b>Depreciation and impairment</b>				
At 1 April 2024	243,061	199,091	3,000	445,152
Depreciation charged in the year	17,212	8,275	1,500	26,987
At 31 March 2025	260,273	207,366	4,500	472,139
<b>Carrying amount</b>				
At 31 March 2025	956,967	62,440	3,000	1,022,407
At 31 March 2024	974,179	70,715	4,500	1,049,394

### 15 Investment property

	2025 £
<b>Fair value</b>	
At 1 April 2024 and 31 March 2025	117,655

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 15 Investment property (Continued)

Investment property comprises:

- 101 Carnarvon Road, Clacton On Sea
- 274 High Street, Dovercourt

The most recent valuation for 101 Carnarvon Road was performed by Bairstow Eves in the prior year and has a fair value of £90,000 at the balance sheet date. The property was also sold in April 2025, the sales price was not materially different to the fair value per the accounts.

The value of 274 High Street is £27,655 and is stated at purchase cost. The Trustees have determined that the fair value of this property is not materially different to the purchase cost.

### 16 Debtors

	2025	2024
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	135,934	43,101
Other debtors	11	991
	<u>135,945</u>	<u>44,092</u>

### 17 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Deferred income	19	319,466	304,640
Trade creditors		15,669	17,493
Other creditors		18,330	5,599
Accruals		12,511	9,500
		<u>365,976</u>	<u>337,232</u>

### 18 Creditors: amounts falling due after more than one year

	Notes	2025	2024
		£	£
Deferred income	19	-	90,000
		<u>-</u>	<u>90,000</u>

### 19 Deferred income

	2025	2024
	£	£
Other deferred income	319,466	394,640
	<u>319,466</u>	<u>394,640</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 19 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	319,466	304,640
Non-current liabilities	-	90,000
	<u>319,466</u>	<u>394,640</u>
Movements in the year:		
Deferred income at 1 April 2024	394,640	439,375
Released from previous periods	(304,640)	(215,000)
Resources deferred in the year	<u>229,466</u>	<u>170,265</u>
Deferred income at 31 March 2025	<u>319,466</u>	<u>394,640</u>

### 20 Retirement benefit schemes

	2025 £	2024 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	<u>19,049</u>	<u>23,445</u>

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

### 21 Endowment funds

Endowment funds represent assets which must be held permanently by the charitable company. Income arising on the endowment funds can be used in accordance with the objects of the charitable company and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 April 2024 £	Resources expended £	At 31 March 2025 £
<b>Permanent endowments</b>			
Building Development Fund	<u>343,165</u>	<u>(3,575)</u>	<u>339,590</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 21 Endowment funds (Continued)

Previous year:	At 1 April 2023	Resources expended	At 31 March 2024
	£	£	£
<b>Permanent endowments</b>			
Building Development Fund	346,740	(3,575)	343,165
	<u>          </u>	<u>          </u>	<u>          </u>

Endowment Funds comprise:

Awards for All - A grant was received during 2010/11 from the Big Lottery's Awards for All programme which enabled CVST to extend its Resource Unit in order to further improve the facilities available at the Community Information Centre.

Capacitybuilders - A grant was received for the development of the accommodation at the Community Information Centre in order to create a new resource unit to provide additional multi-use meeting, training and counselling space.

### 22 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Healthier Independent Longer Lives (HILL)	87,523	147,640	(191,946)	19,240	62,457
LDP	44,814	48,457	(87,399)	3,203	9,075
Colchester Catalyst: HC	89,376	-	(931)	-	88,445
Capital Fund	140,388	-	(1,462)	-	138,926
Live Well	39,970	-	(39,970)	-	-
Sector Sustainability	155,905	180,571	(212,646)	(500)	123,330
Winter Warmth Campaign	14,297	13,770	(18,067)	-	10,000
Tendring Place	255,742	-	(66,893)	-	188,849
Clubs and groups	-	36,116	(30,157)	-	5,959
Awards for All	-	6,462	(3,317)	-	3,145
ECF Ukraine	-	23,445	(5,810)	-	17,635
Tendring Peer Support Worker Service for 2024/25	-	84,201	(84,201)	-	-
Better Care Fund - Social Prescribing	-	90,000	(90,000)	-	-
Lottery - Winter Capacity Fund	-	101,140	(101,140)	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	828,015	731,802	(933,939)	21,943	647,821
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 22 Restricted funds (Continued)

Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Healthier Independent Longer Lives (HILL)	65,513	214,581	(192,571)	-	87,523
LDP	45,852	70,206	(71,244)	-	44,814
Colchester Catalyst: HC	90,307	4,931	(5,862)	-	89,376
Capital Fund	141,850	-	(1,462)	-	140,388
Live Well	827,557	(45,500)	(742,087)	-	39,970
Sector Sustainability	210,179	243,885	(298,159)	-	155,905
Winter Warmth Campaign	-	32,244	(17,947)	-	14,297
Tendring Place	263,500	-	(7,758)	-	255,742
	<u>1,644,758</u>	<u>520,347</u>	<u>(1,337,090)</u>	<u>-</u>	<u>828,015</u>

Restricted Funds comprise:

Healthier Independent Longer Lives (HILL) – National Lottery Community Fund: The HILL project is a community development project that is funded by the National Lottery. A three-year grant has been awarded to deliver this programme to reduce loneliness and isolation, increase levels of physical activity, increase skills and connect people to their local community through volunteering. The project is funded until 31 July 2026.

LDP – Local Delivery Pilot funded by Sport England via Active Essex (part of Essex County Council) – the Local Delivery Pilot is an initiative designed to increase the levels of physical activity across Tendring. As part of this funding, CVST has been awarded grants to employ a Physical Activity Co-ordinator, a Community Connector and a Communications and Marketing Assistant.

Colchester Catalyst Charity: A grant was received in 2017/18 towards the cost of building and development works of CVST's Dovercourt and Harwich Hub.

Live Well: This is a voluntary sector grants programme funded through the Suffolk and North-East Essex Integrated Care Board to support initiatives that enable people to live healthier lives and to improve their wellbeing

Sector Sustainability: For the provision of support to the voluntary and community sector across Tendring around four core functions – leadership and advocacy, partnerships and collaborations, capacity building and volunteering.

Tendring Place: This funding was awarded by the Suffolk and North-East Essex Integrated Care Board to support initiatives in Tendring that encourage people to gain new skills and gain employment.

Awards for All: A grant was received from the National Lottery Awards for All programme to support voluntary and community organisation in Tendring to with the recruitment, training, support, and retention of volunteers and to support 100 new volunteers to feel more confident and connected with their communities as a result of their volunteering experiences.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 22 Restricted funds

(Continued)

ECF Ukraine: A grant was received from Essex Community Foundation to employ a community development worker over two years to support displaced Ukrainian people who are living and working in the Tendring district.

Tendring Peer Support Worker Service for 2024/25 - Funding received from Essex Partnership University Foundation Trust (the NHS Mental Health Provider for Essex). CVST facilitates this programme of work, which is sub-contracted to local mental health charity Summit. The service employs Peer Support Workers (PSW) who take referrals from Mental Health Practitioners within GP surgeries. The PSWs provide practical and emotional support to those referred.

Better Care Fund - Social Prescribing - Funding to provide Social Prescribing Link Workers to Colchester, Clacton and Harwich Hospitals to support admission avoidance, hospital flow and hospital discharge as part of the government's Discharge Fund for Health & Social Care (administered through Suffolk and North-East Essex ICB).

Winter Capacity Fund - This is the third year of a three-year funding programme by way of a grant from the former North-East Essex Clinical Commissioning Group (but now managed by the Suffolk and North-East Essex ICB. The funding was awarded to support vulnerable residents with practical resources and information to help them to stay warm and keep well during the winter to avoid hospital admissions and improve their health and wellbeing.

Transfer between funds:

The transfer between funds reflects the reclassification of HILL and LDP activities that were previously reported within unrestricted projects.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 23 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2025
	£	£	£	£	£	£
CIC / Imperial House	48,212	55,971	(40,709)	(4,532)	-	58,942
Harwich Centre (HC)	693	10,998	(19,830)	8,831	-	692
Fundraising and sundry charitable accounts	41,941	7,324	(5,594)	-	-	43,671
Lunch Club (LC)	247,020	13,479	(22,601)	-	-	237,898
Resilience	18,635	1,284	(17,516)	-	-	2,403
Social Prescribing	176,343	317,640	(472,716)	-	-	21,267
Property maintenance reserve	78,874	-	-	(3,798)	-	75,076
Health Projects	81,135	1,517	(82,652)	-	-	-
General funds	272,305	63,975	(64,370)	(22,444)	-	249,466
	<u>965,158</u>	<u>472,188</u>	<u>(725,988)</u>	<u>(21,943)</u>	<u>-</u>	<u>689,415</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

23 Unrestricted funds		(Continued)				
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 March 2024
	£	£	£	£	£	£
CIC / Imperial House	78,545	57,008	(87,341)	-	-	48,212
Harwich Centre (HC)	482	1,729	(1,518)	-	-	693
Fundraising and sundry charitable accounts	42,154	9,742	(9,955)	-	-	41,941
Lunch Club (LC)	258,526	26,073	(37,579)	-	-	247,020
Resilience	115,316	19,585	(116,266)	-	-	18,635
Social Prescribing	400,109	341,069	(564,835)	-	-	176,343
Property maintenance reserve	83,230	-	(4,356)	-	-	78,874
Health projects	91,925	52,040	(62,830)	-	-	81,135
General funds	384,300	137,550	(229,545)	-	(20,000)	272,305
	<u>1,454,587</u>	<u>644,796</u>	<u>(1,114,225)</u>	<u>-</u>	<u>(20,000)</u>	<u>965,158</u>



# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 23 Unrestricted funds

(Continued)

CIC/Imperial House: The charity raises funds through the hire of meeting rooms and space to charities, community groups and local organisations at its Community Information Centre (CIC) and main headquarters in Clacton, Imperial House. These funds are held for unexpected or day to day expenses that may occur within the centre over time.

Harwich Centre: The charity raises funds through the hire of the main hall and meeting room at the Dovercourt & Harwich Hub in Dovercourt High Street. These funds are held for unexpected or day to day expenses that may occur at the hub over time.

Fundraising and sundry charitable accounts: This fund relates to money raised through the hire of beach huts, running events and membership fees and the costs associated with these activities.

Lunch Club: The provision of a Lunch Club facility.

Resilience: A programme of activities that support people to stay warm and well during the winter and safe and well during the summer.

Social Prescribing: CVST's Social Prescribing service employed staff within GP surgeries and local hospitals to support people with non-medical interventions to improve their health and wellbeing.

Property maintenance reserve: Reserves held by the charity to meet any costs of planned or urgent maintenance at any of its premises.

Health Projects: Funds that were held for the provision of a variety of health related interventions which are now all complete.

Transfer between funds:

The transfer between funds reflects the reclassification of HILL and LDP activities that were previously reported within unrestricted projects.

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 24 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>				
Tangible assets	282,091	400,726	339,590	1,022,407
Investment properties	117,655	-	-	117,655
Current assets/(liabilities)	289,669	247,095	-	536,764
	<u>689,415</u>	<u>647,821</u>	<u>339,590</u>	<u>1,676,826</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>				
Tangible assets	299,310	406,919	343,165	1,049,394
Investment properties	117,655	-	-	117,655
Current assets/(liabilities)	638,193	421,096	-	1,059,289
Long term liabilities	(90,000)	-	-	(90,000)
	<u>965,158</u>	<u>828,015</u>	<u>343,165</u>	<u>2,136,338</u>

### 25 Operating lease commitments

#### Lessee

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	<u>20,000</u>	<u>-</u>

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2025*

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### 26 Related party transactions

#### Transactions with related parties

During the year the charitable company entered into the following transactions with related parties:

All transactions with related parties are undertaken on normal commercial terms, on an arm's length basis.

During the year, Trustees incurred costs of £70 (2024: £153) for expenses on behalf of the charitable company which were subsequently reimbursed. At the balance sheet date, the amount outstanding was £Nil (2024: £Nil).

During the year, the charitable company received income in the form of Room Hire and / or Grants amounting to £10,905 (2024: £Nil) from the following entities which are connected via mutual Trusteeship or control:

- Essex Carers Support - £4,102
- Tendring Stroke Services - £2,942
- Grassroots Charity - £2,759
- Mad About Theatre Company - £982
- Clacton Concert Orchestra - £80
- Walton Community Centre - £20
- Walton Community Forum - £20

The amount outstanding at the balance sheet date in respect of the above is £319 (2024: £Nil) and this is included within trade debtors.

During the year, the charitable company incurred expenditure from Essex Carers Support amounting to £200 (2024: £Nil). The amount outstanding at the balance sheet date is £Nil (2024: £Nil).

# TENDRING COMMUNITY VOLUNTARY SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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27	Cash absorbed by operations	2025 £	2024 £
	Deficit for the year	(459,512)	(1,309,747)
	<b>Adjustments for:</b>		
	Investment income recognised in statement of financial activities	(25,318)	(40,132)
	Fair value gains and losses on investment properties	-	20,000
	Depreciation and impairment of tangible fixed assets	26,987	29,295
	<b>Movements in working capital:</b>		
	(Increase)/decrease in debtors	(91,853)	459,163
	Increase/(decrease) in creditors	13,918	(8,467)
	(Decrease) in deferred income	(75,174)	(44,735)
	<b>Cash absorbed by operations</b>	<u>(610,952)</u>	<u>(894,623)</u>

## 28 Analysis of changes in net funds

The charitable company had no material debt during the year.

## 29 Non-audit services provided by auditor

In common with many businesses of our size and nature we use our auditor to assist with the preparation of the financial statements.