

ST. MARTIN'S CENTRE PARTNERSHIP

England & Wales · Charity number 1108131

Details

Other names	ST MARTIN'S CENTRE
Status	Registered
Legal form	Charitable company
Company number	05235539
Registered	2005-02-16
Register	View on the Charity Commission register

Contact

Address	St. Martins Centre Roman Avenue Newcastle Upon Tyne NE6 2RJ
Phone	01912764002
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Website	www.stmartinscentre.org.uk

Activities

Objects: (A) TO PROMOTE THE PHYSICAL, INTELLECTUAL AND SOCIAL DEVELOPMENT OF YOUNG CHILDREN, PARTICULARLY THOSE WHO ARE DISADVANTAGED, TO ENSURE THAT THEY ARE READY TO FLOURISH WHEN THEY GO TO SCHOOL;(B) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE CITY OF NEWCASTLE UPON TYNE, AND IN PARTICULAR THE EAST END OF THAT CITY (THE AREA OF BENEFIT) BY ASSOCIATING TOGETHER THE LOCAL INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS;(C) TO ADVANCE THE CHRISTIAN RELIGION;(D) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MANAGE AND MAINTAIN THE SAME AND TO DO ALL SUCH THINGS AS ARE USUALLY CARRIED OUT IN SUCH A CENTRE IN FURTHERANCE OF THESE AIMS.NONE OF THESE AIMS BEING INIMICAL TO THE WELFARE OR CONTRARY TO THE PRINCIPLES OF THE CHURCH OF ENGLAND.

Activities: St Martin's Centre is located on the border of Byker and Walker in the east end of Newcastle upon Tyne. We provide a range of activities for all ages, with activities and support for young children and families,

an Ofsted-rated outstanding nursery, volunteering opportunities for local residents, daily activities for older adults and befriending and wellbeing support, including emergency food.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE CITY OF NEWCASTLE UPON TYNE, IN PARTICULAR THE EAST END OF THAT CITY.
- Newcastle Upon Tyne City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£635,718	£577,400	£415,827	21
2024-03-31	£576,997	£573,636	£357,509	22
2023-03-31	£598,588	£541,888	£354,148	23
2022-03-31	£533,146	£478,227	£297,448	24
2021-03-31	£539,933	£419,660	£242,529	23

Trustees

Name	Role	Appointed
GEOFFREY DUNN	Chair	2012-10-16
GRAHAM PARK		
JOAN HARRIS		2012-10-16
Kevin Edgell		2019-03-21
LINDA WILLIAMS		2014-10-01
Rev JOHN ERNEST SADLER		2021-03-17
Rev Timothy Michael Ferguson		2025-02-19

Accounts

Charity registration number 1108131 (England and Wales)

Company registration number 05235539

ST MARTIN'S CENTRE PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

ST MARTIN'S CENTRE PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Dunn Mr G Park Miss J Harris Mr K Edgell Mrs L Williams Reverend J Sadler Reverend T Ferguson	(Appointed 19 February 2025)
Charity number	1108131	
Company number	05235539	
Registered office	St Martin's Centre Roman Avenue Byker Newcastle upon Tyne Tyne and Wear England NE6 2RJ	
Independent examiner	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne Tyne and Wear England NE2 1TJ	
Bankers	Unity Trust Bank Plc Four Brindley Place Birmingham B1 2JB	

ST MARTIN'S CENTRE PARTNERSHIP

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ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees are pleased to present their annual directors' report with the unaudited financial statements of the charity for the year ended 31 March 2025, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a coffee shop, a kitchen, nursery and a church. Situated on the border of Byker and Walker in Newcastle upon Tyne, the centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners, including Children and Families Newcastle East, through which the Charity seeks to provide opportunities for personal and social development of children and their families to address issues that affect their lives and maximise opportunities for children.
- The provision of quality childcare in St Martin's Centre Nursery, providing term time day care for local children aged between two and five.
- Providing volunteering and training opportunities, principally in the coffee shop and nursery, to help local people move closer to employment, increase their skill set and confidence levels.
- Delivering a wide timetable of activities for older people, providing a welcoming environment where people feel supported and new friendships are made.
- The provision of outreach support to those who are most vulnerable in our community, and the provision of food parcels for families and individuals in their times of need
- Working in a wide number of partnerships, including statutory bodies and other voluntary sector organisations, and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents of all ages.
- St Martin's Centre incorporates St Martin's Church and the centre works in partnership with the church, although the charity does not promote any religion and the centre is welcoming to people from all faiths or none.
- In addition to delivering the Charity's own activities and services, space within the centre is also available to hire by local organisations, thereby maximising the use of the space and providing the best possible facilities for local residents. The Charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The mission of St Martin's Centre Partnership is to work with local people to live happy, healthy and safe lives.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. This focused mainly on the continued support for the community during the ongoing cost-of-living crisis and the development and adaptation of projects to respond to the needs of our community. These are highlighted in more detail below:

Children and families

Following the 'outstanding' judgement in July 2022, St Martin's Centre Nursery has worked hard to maintain the same level of service, maximising the opportunity for children to reach their potential and be in the best possible position to start school. The number of children with special educational needs continues to be high compared to pre-pandemic levels and we employed a SENCO Leader and a specialist SEN Early Years Practitioner during the year to provide one-to-one focused activities with the children in the nursery and ensure each child can access the maximum amount of support available during their time with us as well as providing support to the families. Daily attendance at the nursery is good, with an average attendance of 82% for the year.

We have continued to offer a 'Stay and Play' session for parents with young children funded from our reserves. This has been well attended during the year, with an average of 30 each session.

Volunteering

Volunteers receive a full induction and training, relevant to their role in the centre. Opportunities are available in the coffee shop, nursery, older people's groups and young children's activities. We are a small staff team and recognise that without volunteers we would not be able to offer the wide range of services and activities that we do. We also understand the beneficial impact volunteering has on the volunteers themselves, with improved confidence, feelings of wellbeing and skills gained. An amazing 1,796 hours (2024:993 hours) were donated by volunteers in the year, equivalent to 1 FTE post.

Older People and Befriending and Wellbeing project

We offer a full in-house timetable of activities for older adults, including exercise classes, social groups, IT support groups, hot meal provision and trips and excursions. During the year, the provision of physical activities was expanded to include line dancing and stretch, with ongoing classes including chair-based exercise, Zumba Gold, Tai Chi and Gentle Circuits. On average, we welcome 115 (2024:76) older adults to the groups each week. This work is funded by the Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland, with the expansion of physical activities funded by the Pargiter Trust, together with the Pamela and Dorothy Denham, Joseph Brough Charitable Trust, Brian & Margaret Thompson and Pamela Denham Grassroots funds, all through the Community Foundation serving Tyne & Wear and Northumberland.

We are into our final year of funding from Henry Smith Charity to develop and deliver our Befriending and Wellbeing project, which was identified as a need through our outreach work during the pandemic. The project continues to do well, with social prescribers referring those most in need for friendship and support in their own home. The funding also includes the continued provision of food parcels to families and individuals, with 540 (2024:613) parcels distributed in the year.

For part of the year, Search Newcastle funded our fortnightly Memory Tea sessions for those diagnosed with dementia. The group offered a variety of activities and trips, including pet therapy, drumming and singing sessions. This relaxed group was so beneficial, both to people living with dementia and their carers, that we have continued delivery of the group, funding it from reserves until alternative funding can be sourced.

The Avenue coffee shop

The Avenue is at the heart of the centre, offering affordable, delicious meals, snacks, barista coffees and drinks as well as a place to feel welcomed and make new friends. It also provides volunteering opportunities where local people can gain customer service and barista skills, as well as improving confidence and feelings of wellbeing.

Cost of living crisis

In February 2025, we received funding from Newcastle City Council to support our wellbeing hub. This has enabled the provision of free snacks and drinks in the coffee shop from March and into the new financial year, with 442 free snacks provided in the first month. We also generated fundraising from local businesses and at the Christmas Fair to supply Christmas hampers containing gifts, treats and food staples to 57 families most in need.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

Less than 1% of nursery income was received in the form of fees, highlighting the level of deprivation in the area we serve.

The Centre has arguably benefited the public more during recent times than at any other time in its history. People are increasingly in need following the pandemic and continuing cost-of-living crisis and we have extended our reach, been flexible in our delivery and secured sufficient funding to be able to carry this out.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. During the year we worked with 23 volunteers (2024:29), with 23 active volunteers at the year end. Currently we have 22 active volunteers.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds, baby socials and breastfeeding support groups. For the over 55s, we offer a weekly nutritious, home-made lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We have extended our provision with our outreach Befriending and Wellbeing project, providing social support for people in their homes and the continued provision of food parcels to those most in need via referrals from social prescribers, schools, GPs and local organisations. We also offer a volunteering project, providing skill building, training and volunteering experience in a professional workplace for local people. We work closely with the Children and Families Newcastle East, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

FINANCIAL REVIEW

Financial dependency

St Martin's Centre continues to be impacted by the uncertainty of financial support to the voluntary sector and the cost-of-living crisis. However, the charity has received sufficient income to operate its essential services and support core costs, including from Newcastle City Council for Children and Families Newcastle East activities, room hire contributions and payments under government offers for nursery occupancy.

In addition to this income, the centre has benefited from the support of many funders in the year, including: Henry Smith Charity; Garfield Weston Foundation; Kellett Fund at the Community Foundation Tyne & Wear and Northumberland; Greggs Foundation; Ballinger Charitable Trust; Sir James Knott Trust; The Joicey Trust; 1989 Willan Charitable Trust through the Community Foundation Tyne & Wear and Northumberland; The National Lottery Community Fund; Shepherds Offshore; the Newcastle Wellbeing Hub Fund 2024/25 through Newcastle City Council; Pargiter Trust at the Community Foundation Tyne & Wear and Northumberland; Search Newcastle; Winn Group and the Pamela and Dorothy Denham; Joseph Brough Charitable Trust; Brian & Margaret Thompson and Pamela Denham Grassroots funds at the Community Foundation Tyne & Wear and Northumberland.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Investment policy and objectives

The fund balances carried forward at 31 March 2025 show a surplus total of £415,827 (2024: £357,509). An operating surplus at 31 March 2025 amounting to £58,318 (2024: £3,361) is shown in the Statement of Financial Activities.

The majority of funds are expected to be spent in the short term, so there are few funds for long term investment; however excess funds are deposited in an interest-bearing instant access account and a six-month fixed rate deposit account.

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2025 the free reserves amounted to £266,795 (2024: £257,599). The trustees agreed a new reserves policy in May 2024, which comprises of a cessation reserve together with an income risk reserve. The cessation reserve includes potential redundancy costs and exit costs for leases and contracts and the income risk reserve is based on three months' worth of unrestricted running costs. These combine to give a target reserve at the year-end of £242.9k. We are holding reserves slightly above this level; however we expect the level of unrestricted reserves to fall in the new financial year, given the increased competition on funding streams, the continued impact of inflation and the cost-of-living crisis and the reduction in self-generated income from room hire.

Designated reserves

The trustees had previously designated £10,000 to spend on marketing and a new website. The majority of this has been spent, with the balance of £1,468 being carried forward for a further year to cover any remaining costs. In addition, the trustees have approved a designated reserve of £36,000 to cover specific repairs and maintenance costs in the coming year. These include the replacement of external doors, new outdoor flooring within the nursery gardens and refurbishment of the ladies' toilets. Designated reserves also includes the capital asset fund, which represents the net book value of assets purchased using specific grant funding.

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Victor Insurance as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also has a NEST scheme to meet its auto enrolment duties.

PLANS FOR FUTURE PERIODS

A new project supporting early years children displaying speech and language delay started in April 2025. The three-year project, funded by The National Lottery Community Fund, focuses on developing and delivering activities for children and building trust with local families to maximise benefits to the children and the families as a whole.

We will also be focussing on securing continuation funding for our groups and activities for older adults, as the funding for these ends in the new financial year.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the appointment does not cause the number of trustees to exceed the maximum number allowed. Trustees are appointed for three years and are eligible for re-election for further three-year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Executive and Director of Finance and Business Development attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's Centre and which may not be represented by existing trustees. Trustees are recruited through advertisement or by recommendation, personal invitation, representatives from partnerships, or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

Key management remuneration

The trustees consider the board of trustees, senior staff and in particular the Chief Executive and the Director of Finance and Business Development as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. Other key personnel during the year include the Befriending and Wellbeing Manager and Nursery Manager. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in notes 9, 10 and 21 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Executive presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G Dunn

Mr G Park

Mr T Lennox

(Resigned 19 February 2025)

Miss J Harris

Mr K Edgell

Mrs L Williams

Reverend J Sadler

Reverend T Ferguson

(Appointed 19 February 2025)

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' report was approved by the Board of Trustees.



Mr G Dunn

Trustee

Date: 12th November, 2025

ST MARTIN'S CENTRE PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST MARTIN'S CENTRE PARTNERSHIP

I report to the trustees on my examination of the financial statements of St Martin's Centre Partnership (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

mmoran

Michael Moran FCA
Robson Laidler Accountants Limited

Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
Tyne and Wear
NE2 1TJ
England

Dated: *10 December 2025*

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Current financial year		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
	Notes				
Income and endowments from:					
Donations and legacies	2	25,000	264,823	289,823	272,379
Other trading activities	3	332,469	-	332,469	287,585
Investments	4	8,664	-	8,664	6,815
Other income	5	4,762	-	4,762	10,218
Total income		370,895	264,823	635,718	576,997
Expenditure on:					
Charitable activities	6	328,278	249,122	577,400	573,636
Total expenditure		328,278	249,122	577,400	573,636
Net income and movement in funds		42,617	15,701	58,318	3,361
Reconciliation of funds:					
Fund balances at 1 April 2024		294,377	63,132	357,509	354,148
Fund balances at 31 March 2025		336,994	78,833	415,827	357,509

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Prior financial year		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes			
Income and endowments from:				
Donations and legacies	2	34,972	237,407	272,379
Other trading activities	3	287,585	-	287,585
Investments	4	6,815	-	6,815
Other income	5	10,218	-	10,218
Total income		339,590	237,407	576,997
Expenditure on:				
Charitable activities	6	353,968	219,668	573,636
Total expenditure		353,968	219,668	573,636
Net income/(expenditure) and movement in funds		(14,378)	17,739	3,361
Reconciliation of funds:				
Fund balances at 1 April 2023		308,755	45,393	354,148
Fund balances at 31 March 2024		294,377	63,132	357,509

ST MARTIN'S CENTRE PARTNERSHIP

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	12		30,464		27,393
Current assets					
Stocks	13	1,388		1,131	
Debtors	14	17,699		20,192	
Investments	15	85,000		-	
Cash at bank and in hand		307,481		334,567	
		411,568		355,890	
Creditors: amounts falling due within one year	16	(26,205)		(25,774)	
Net current assets			385,363		330,116
Total assets less current liabilities			415,827		357,509
The funds of the charity					
Restricted income funds	19	78,833		63,132	
Unrestricted funds	18	336,994		294,377	
		415,827		357,509	

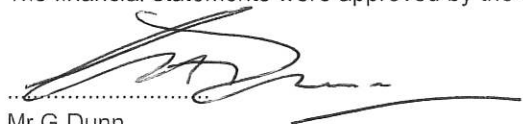
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 12th November 2025



Mr G Dunn
Trustee

Company registration number 05235539 (England and Wales)

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	22		57,990		23,875
Investing activities					
Purchase of tangible fixed assets		(8,740)		(1,818)	
Purchase of investments		(85,000)		-	
Investment income received		8,664		6,815	
Net cash (used in)/generated from investing activities			(85,076)		4,997
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(27,086)		28,872
Cash and cash equivalents at beginning of year			334,567		305,695
Cash and cash equivalents at end of year			307,481		334,567

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

St Martin's Centre Partnership is a charity incorporated as a company limited by guarantee in England and Wales. The registered office is St Martin's Centre, Roman Avenue, Byker, Newcastle upon Tyne, Tyne and Wear, NE6 2RJ, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% reducing balance basis
Fixtures and fittings	15% on reducing balance
Computer equipment	33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

1.7 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.11 Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

1.12 Volunteers

St Martin's Centre Partnership benefits from the time and skills of volunteers in all areas of operational delivery. In accordance with the Charities SORP (FRS 102) this time is not recognised as a value in the accounts. Further information on volunteer contribution is included in the Report of the Trustees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2025 £	2025 £	2025 £	2024 £	2024 £	2024 £
Grants	25,000	264,823	289,823	34,972	237,407	272,379
Grants receivable for core activities						
Children and Families Newcastle East	25,000	-	25,000	34,972	-	34,972
National Lottery Community Fund - Awards for All	-	11,708	11,708	-	-	-
Henry Smith Charity - Core Costs	-	90,000	90,000	-	60,000	60,000
Henry Smith Charity - Covid-19	-	39,400	39,400	-	39,200	39,200
Garfield Weston Foundation	-	30,000	30,000	-	30,000	30,000
Ballinger Charitable Trust	-	15,000	15,000	-	-	-
National Lottery Community Organisations- COL Fund	-	-	-	-	40,095	40,095
Kellett Fund	-	30,000	30,000	-	30,000	30,000
The Greggs Foundation	-	20,800	20,800	-	20,000	20,000
Other	-	27,915	27,915	-	18,112	18,112
	25,000	264,823	289,823	34,972	237,407	272,379

Government grants

Income from governments grants in the year comprise of grant funding from the Newcastle City Council to support the Wellbeing Hub £3,250 (2024 : £Nil) and Community Organisations Cost of Living Fund delivered by the National Lottery Community Fund £Nil (2024 : £40,095). Governments grants totalled £3,250 (2024 : £40,095).

Other unanalysed grants

Other grant income in the year comprises of funding from Christmas Appeal £2,645, Sir James Knott £10,000, The 1989 Willan Charitable Trust £10,000, The Joicey Trust £2,000, Wellbeing Fund (NCC) £3,250, Emergency Fund £20.

Other grant income in the prior year comprises of funding from The Pargiter Trust £3,471, Community Foundation - General Fund £6,418, Winn Group £2,000, Christmas Appeal £1,223 and Search Newcastle £5,000.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

3 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Nursery income	289,529	258,533
Cafe income	23,984	19,164
Contributions from user groups	18,956	9,888
Other trading activities	332,469	287,585

4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	8,664	6,815

5 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Other income	4,762	10,218

Other income comprises of miscellaneous income totalling £4,762 (2024: £10,218).

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

6 Expenditure on charitable activities

	Charitable expenditure 2025 £	Charitable expenditure 2024 £
Direct costs		
Staff costs	413,146	422,835
Depreciation and impairment	5,669	6,322
Rates and water	3,988	7,174
Insurance	3,419	2,289
Light and heat	18,996	13,663
Telephone and ICT	1,135	1,534
Postage and stationery	4,061	5,465
Cafe purchases	12,231	10,232
Sundries and cleaning	32,019	29,517
Training	448	2,735
Repairs and renewals	19,836	20,322
Bank charges	501	399
Travelling	8,257	5,944
Nursery resources and refreshments	12,825	16,082
Project resources and refreshments	9,329	7,729
External salary costs	14,416	3,680
Food parcels	14,724	15,194
	<u>575,000</u>	<u>571,116</u>
Share of support and governance costs (see note 7)		
Governance	2,400	2,520
	<u>577,400</u>	<u>573,636</u>
Analysis by fund		
Unrestricted funds	328,278	353,968
Restricted funds	249,122	219,668
	<u>577,400</u>	<u>573,636</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7 Support costs

	Support costs £	Governance costs £	2025 £	2024 £
Independentt examiners fees	-	2,400	2,400	2,520
	-	2,400	2,400	2,520
Analysed between Charitable activities	-	2,400	2,400	2,520

Governance costs includes payments to the independent examiners of £2,400 (2024: £2,520) for independent examination fees.

8 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	5,669	6,322

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Trustees' expenses

No expenses were reimbursed for expenses during this or the prior period.

10 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Management and administration staff	4	4
Project staff	3	4
Nursery staff	12	12
Support staff	2	2
Total	21	22

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

10 Employees (Continued)

Employment costs	2025 £	2024 £
Wages and salaries	378,519	389,440
Social security costs	23,665	22,531
Other pension costs	10,962	10,864
	<u>413,146</u>	<u>422,835</u>

Pension costs

The charity operates two defined contribution pensions schemes. £10,962 has been recognised in the SOFA as an expense (2024: £10,864).

Key management

Key management personnel of the charity are the trustees and senior staff and in particular the Chief Executive and the Director of Finance. The remuneration of all senior staff totalled £154,071 (2024: £150,726).

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At 1 April 2024	17,769	74,880	10,664	103,313
Additions	-	8,740	-	8,740
At 31 March 2025	<u>17,769</u>	<u>83,620</u>	<u>10,664</u>	<u>112,053</u>
Depreciation and impairment				
At 1 April 2024	14,758	54,462	6,700	75,920
Depreciation charged in the year	753	3,608	1,308	5,669
At 31 March 2025	<u>15,511</u>	<u>58,070</u>	<u>8,008</u>	<u>81,589</u>
Carrying amount				
At 31 March 2025	<u>2,258</u>	<u>25,550</u>	<u>2,656</u>	<u>30,464</u>
At 31 March 2024	<u>3,011</u>	<u>20,418</u>	<u>3,964</u>	<u>27,393</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

13 Stocks	2025	2024
	£	£
Stocks	1,388	1,131
	<u> </u>	<u> </u>
14 Debtors	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	1,865	7,033
Other debtors	9,991	6,555
Prepayments and accrued income	5,843	6,604
	<u> </u>	<u> </u>
	17,699	20,192
	<u> </u>	<u> </u>
15 Current asset investments	2025	2024
	£	£
Unlisted investments	85,000	-
	<u> </u>	<u> </u>
16 Creditors: amounts falling due within one year	2025	2024
	£	£
Other taxation and social security	4,821	5,587
Trade creditors	6,778	5,678
Other creditors	700	-
Accruals and deferred income	13,906	14,509
	<u> </u>	<u> </u>
	26,205	25,774
	<u> </u>	<u> </u>
Included within accruals and deferred income is deferred income of £6,814 (2024 : £322) relating mainly to nursery income received in advance.		
17 Retirement benefit schemes	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	10,962	10,864
	<u> </u>	<u> </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

18 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	Movement in funds				
	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£
General - Nursery	3,640	289,529	(268,602)	(24,567)	-
Cafe and Hospitality	-	23,694	(23,694)	-	-
Capital asset fund	2,859	-	(592)	-	2,267
Marketing reserve	2,886	-	(1,418)	-	1,468
Repairs reserve	-	-	-	36,000	36,000
	<u>9,385</u>	<u>313,223</u>	<u>(294,306)</u>	<u>11,433</u>	<u>39,735</u>

Purpose of Designated Funds

General-Nursery

Funds received from Newcastle City Council under the Government's 2 and 3-year-old offers for childcare places, together with a small amount of private fees from parents/carers.

Café and hospitality

Income and expenditure from The Avenue coffee shop in the centre, together with hospitality provided to room bookings.

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Marketing Reserve

The trustees have designated funds to spend on a new website and improved marketing.

Repairs Reserve

The trustees have designated funds to spend on future repairs.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				
	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£
Henry Smith Charity - Core costs	-	90,000	(60,000)	-	30,000
Henry Smith Charity - Covid-19	15,183	39,400	(44,996)	-	9,587
Garfield Weston Foundation	25,000	30,000	(30,000)	-	25,000
Kellett Fund	9,780	30,000	(32,442)	-	7,338
The Pargiter Trust	2,821	-	(2,821)	-	-
Sir James Knott Trust	-	10,000	(10,000)	-	-
The Joicey Trust	-	2,000	(2,000)	-	-
Winn Group	1,657	-	(1,456)	(201)	-
Community Foundation - general	6,419	-	(6,419)	-	-
The Greggs Foundation	-	20,800	(20,000)	-	800
National Lottery Community Fund - Awards for All	-	11,708	(11,708)	-	-
Emergency Fund	189	20	-	201	410
Christmas Appeal	-	2,645	(2,645)	-	-
Newcastle Wellbeing Hub Fund	-	3,250	(884)	-	2,366
Search Newcastle	2,083	-	(2,083)	-	-
The 1989 Willan Charitable Trust	-	10,000	(6,668)	-	3,332
Ballinger Charitable Trust	-	15,000	(15,000)	-	-
	63,132	264,823	(249,122)	-	78,833

Purpose of Restricted Funds

Henry Smith Charity - Core costs

Three-year funding received to contribute towards the core costs of the centre.

Henry Smith Charity - Covid - 19

Three year funding received to develop and deliver the Befriending and Wellbeing Project

Garfield Weston Foundation

One-year contribution to the core costs of the centre.

Kellett Fund at the Community Foundation Tyne & Wear and Northumberland

Two-year continuation funding enabling the expansion and continuing services and activities offered to older adults within our community.

Pargiter Trust and Community Foundation - general, (Pamela and Dorothy Denham, Joseph Brough Charitable Trust, Brian & Margaret Thompson and Pamela Denham Grassroots funds) at the Community Foundation Tyne & Wear and Northumberland

Funding provided to extend the provision of physical activities for older adults.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Restricted funds

(Continued)

The Sir James Knott Trust

A three-year contribution towards the core costs of the centre.

The Joicey Trust

A one-year contribution towards the core costs of the centre.

Winn Group

The funding was used to provide items within the Emergency Fund and to extend our provision around the cost-of-living crisis.

Awards for All – The National Lottery Community Fund

The funding was used to deliver a variety of activities over the summer months for children aged from birth to 11 years. The project also included meals and snacks to alleviate holiday hunger.

Greggs Foundation

One-year contribution to the core costs of the centre.

Emergency Fund

Funds generated through fundraising and utilised to provide emergency supplies to families most in need.

Christmas Appeal

Funds generated from the public and local organisations to provide Christmas hampers containing food and gifts to families most in need.

Newcastle Wellbeing Hub Fund 2024/25 through Newcastle City Council

The funding provided free light meals and hot drinks to those attending the wellbeing hub in the centre, as well as contributing towards salary and utility costs incurred in the running of the hub.

Search Newcastle

Funding to operate bi-monthly Memory Teas for people living with dementia and their carers.

The 1989 Willan Charitable Trust

A contribution towards the salary costs of the Chief Executive role.

The Ballinger Charitable Trust

A two-year contribution towards the core costs of the centre.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

20 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	30,464	-	30,464
Current assets/(liabilities)	306,530	78,833	385,363
	<u>336,994</u>	<u>78,833</u>	<u>415,827</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	27,393	-	27,393
Current assets/(liabilities)	266,984	63,132	330,116
	<u>294,377</u>	<u>63,132</u>	<u>357,509</u>

21 Related party transactions

During the year the charity employed the partner of one of the trustees. The total remuneration paid to the employee during the year was £13,125 (2024 : £13,102). The employment was on a normal commercial basis.

There were no further related party transactions during the year.

22 Cash generated from operations	2025 £	2024 £
Surplus for the year	58,318	3,361
Adjustments for:		
Investment income recognised in statement of financial activities	(8,664)	(6,815)
Depreciation and impairment of tangible fixed assets	5,669	6,322
Movements in working capital:		
(Increase) in stocks	(257)	(647)
Decrease in debtors	2,493	15,061
Increase in creditors	431	6,593
Cash generated from operations	<u>57,990</u>	<u>23,875</u>

Accounts

Charity registration number 1108131

Company registration number 05235539 (England and Wales)

ST MARTIN'S CENTRE PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

ST MARTIN'S CENTRE PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr G Dunn
Mr G Park
Mr T Lennox
Miss J Harris
Mr K Edgell
Mrs L Williams
Reverend J Sadler

Charity number

1108131

Company number

05235539

Registered office

St Martin's Centre
Roman Avenue
Byker
Newcastle upon Tyne
Tyne and Wear
England
NE6 2RJ

Independent examiner

Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
Tyne and Wear
England
NE2 1TJ

Bankers

Unity Trust Bank Plc
Four Brindley Place
Birmingham
B1 2JB

ST MARTIN'S CENTRE PARTNERSHIP

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ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees are pleased to present their annual directors' report with the unaudited financial statements of the charity for the year ended 31 March 2024, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a coffee shop, a kitchen, nursery and a church. Situated on the border of Byker and Walker in Newcastle upon Tyne, the centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners, including Children and Families Newcastle East, through which the Charity seeks to provide opportunities for personal and social development of children and their families to address issues that affect their lives and maximise opportunities for children;
- The provision of quality childcare in St Martin's Centre Nursery, providing term time day care for local children aged between two and five;
- Providing volunteering and training opportunities, principally in the coffee shop and nursery, to help local people move closer to employment, increase their skill set and confidence levels.
- Delivering a wide timetable of activities for older people, providing a welcoming environment where people feel supported and new friendships are made.
- The provision of outreach support to those who are most vulnerable in our community, and the provision of food parcels for families and individuals in their time of need.
- Working in a wide number of partnerships, including statutory bodies and other voluntary sector organisations, and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents of all ages.
- St Martin's Centre incorporates St Martin's Church and the centre works in partnership with the church, although the charity does not promote any religion and the centre is welcoming to people from all faiths or none.
- In addition to delivering the Charity's own activities and services, space within the centre is also available to hire by local organisations, thereby maximising the use of the space and providing the best possible facilities for local residents. The Charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The mission of St Martin's Centre Partnership is to work with local people to live happy, healthy and safe lives.

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. This focused mainly on the continued support for the community during the ongoing cost-of-living crisis and the development and adaptation of projects to respond to the needs of our community. These are highlighted in more detail below:

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Children and families

Following the 'outstanding' judgement in July 2022, St Martin's Centre Nursery has worked hard to maintain the same level of service, maximising the opportunity for children to reach their potential and be in the best possible position to start school. The number of children with special educational needs continues to be high compared to pre-pandemic levels and we employ a SENCO Leader and a specialist SEN Early Years Practitioner to provide one-to-one focused activities with the children in the nursery and ensure each child can access the maximum amount of support available during their time with us as well as providing support to the families. Daily attendance at the nursery is good, with an average attendance of 78% for the year.

The funding for our work with young children in the centre came to an end; however in recognition of the need of this provision, we have continued to offer a 'Stay and Play' session for parents with young children funded from our reserves. This has been well attended during the year, with an average of 32 each session.

Volunteering

Volunteers receive a full induction and training, relevant to their role in the centre. Opportunities are available in the coffee shop, nursery, older people's groups and young children's activities. We are a small staff team and recognise that without volunteers we would not be able to offer the wide range of services and activities that we do. We also understand the beneficial impact volunteering has on the volunteers themselves, with improved confidence, feelings of wellbeing and skills gained. An amazing 993 hours (2023:582 hours) were donated by volunteers in the year, equivalent to 0.5 FTE post.

Older People and Befriending and Wellbeing Project

We offer a full in-house timetable of activities for older adults, including exercise classes, social groups, IT support groups, hot meal provision and trips and excursions. On average, we welcome 76 (2023:65) older adults to the groups each week. This work is funded by the Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland.

We are into our second year of funding from Henry Smith Charity to develop and deliver our Befriending and Wellbeing project, which was identified as a need through our outreach work during the pandemic. The project is going well, with social prescribers referring those most in need for friendship and support in their own home. The funding also includes the continued provision of food parcels to families and individuals, with 613 parcels distributed in the year.

From September 2023 with funding through Search Newcastle, we have held a fortnightly Memory Tea session for those diagnosed with dementia. With a variety of activities and trips, this relaxed group is proving extremely beneficial, both to people living with dementia and their carers.

Towards the end of the year, we secured additional funding from the Pargiter Trust, together with the Pamela and Dorothy Denham, Joseph Brough Charitable Trust, Brian & Margaret Thompson and Pamela Denham Grassroots funds, all through the Community Foundation serving Tyne & Wear and Northumberland, to extend the provision with new physical activity classes. The introduction of Zumba Gold and Gentle Circuits has proven popular.

The Avenue coffee shop

The Avenue coffee shop reopened in May 2023 with the appointment of a new Catering Manager. The Avenue is at the heart of the centre, offering affordable, delicious meals, snacks, barista coffees and drinks as well as a place to feel welcomed and make new friends.

Cost of living crisis

In November 2023, we received funding from the Community Organisations Cost of Living Fund delivered by the National Lottery to support our community with the cost-of-living crisis as well as funding towards our own increased costs. The community support included free snacks and drinks in the coffee shop (with 1,487 free snacks provided) and the provision of 70 Christmas hampers with food and gifts delivered to families and individuals most in need.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards and health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

Over 97% of income for nursery places was derived from the government 2-year-old offer or the 3-5-year-old offer, with the balance in the form of fees. This demonstrates the level of deprivation in the area we serve.

The Centre has arguably benefited the public more these last four years than at any other time in its history. This has been at a time when people have been most in need and some alternative areas of support have been closed to them. We have extended our reach, been flexible in our delivery and secured sufficient funding to be able to carry this out.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. During the year we worked with 29 volunteers (2023:20), with 17 active volunteers at the year end. Currently we have 19 active volunteers.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds, baby socials and breastfeeding support groups. For the over 55s, we offer a weekly nutritious, home-made lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We have extended our provision with a new outreach Befriending and Wellbeing project, providing social support for people in their homes and the continued provision of food parcels to those most in need via referrals from social prescribers, schools, GPs and local organisations. We also offer a volunteering project, providing skill building, training and volunteering experience in a professional workplace for local people. We work closely with Children and Families Newcastle East, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

FINANCIAL REVIEW

Financial dependency

St Martin's Centre continues to be influenced by the uncertainty of financial support to the voluntary sector and the cost-of-living crisis. However, the charity has received sufficient income to operate its essential services and support core costs, including from Newcastle City Council for Children and Families Newcastle East activities, room hire contributions and payments under government offers for nursery occupancy.

In addition to this income, the centre has benefited from the support of many funders in the year, including the Henry Smith Charity, Garfield Weston Foundation, the Kellett Fund at the Community Foundation Tyne & Wear and Northumberland, the Greggs Foundation, the Community Organisations Cost of Living Fund delivered by The National Lottery Community Fund, the Pargiter Trust at the Community Foundation Tyne & Wear and Northumberland, Search Newcastle, Winn Group, Shepherds Offshore and the Pamela and Dorothy Denham, Joseph Brough Charitable Trust, Brian & Margaret Thompson and Pamela Denham Grassroots funds at the Community Foundation Tyne & Wear and Northumberland.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Investment policy and objectives

The fund balances carried forward at 31 March 2024 show a surplus total of £357,509 (2023: £354,148). An operating surplus at 31 March 2024 amounting to £3,361 (2023: £56,700) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment; however excess funds are deposited in an interest-bearing instant access account.

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2024 the free reserves amounted to £257,599 (2023: £258,352). The trustees agreed a new reserves policy in May 2024, which comprises of a cessation reserve together with an income risk reserve. The cessation reserve includes potential redundancy costs and exit costs for leases and contracts and the income risk reserve is based on three months' worth of unrestricted running costs. These combine to give a target reserve at the year end of £248.7k. We are holding reserves slightly above this level; however we expect the level of unrestricted reserves to fall in the new financial year, given the increased competition on funding streams, the continued impact of inflation and the cost-of-living crisis and the reduction in self-generated income from room hire.

Designated reserves

The trustees had previously designated £10,000 to spend on marketing and a new website. The majority of this has been spent in the year, with a new website recently launched and new signage for the centre and nursery. The balance of £2,886 will be carried forward for a further year to cover any final costs associated with the website and marketing. In addition, designated reserves include the capital asset fund, which represents the net book value of assets purchased using specific grant funding.

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Victor Insurance as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also has a NEST scheme to meet its auto enrolment duties.

PLANS FOR FUTURE PERIODS

Plans for the future are based around the consolidation of our existing delivery and extending our reach to ensure more people can access the activities, groups and support on offer. We are hoping to secure funding for a new early-years project, which will provide early intervention for young children with speech and language delay, as well as providing in-depth support for families who have children with additional needs.

Our infrastructure will be further strengthened through contracting with a HR and Health and Safety support organisation. A full review of policies and health and safety procedures will take place to ensure we meet with best practice.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the appointment does not cause the number of trustees to exceed the maximum number allowed. Trustees are appointed for three years and are eligible for re-election for further three-year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Executive and Director of Finance and Business Development attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's Centre and which may not be represented by existing trustees. Trustees are recruited through advertisement or by recommendation, personal invitation, representatives from partnerships, or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

Key management remuneration

The trustees consider the board of trustees, senior staff and in particular the Chief Executive and the Director of Finance and Business Development as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. Other key personnel during the year include the Befriending and Wellbeing Manager and Nursery Manager. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in notes 9, 10 and 22 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Executive presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2024*

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G Dunn

Mr G Park

Mr T Lennox

Miss J Harris

Mr K Edgell

Mrs L Williams

Reverend J Sadler

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' report was approved by the Board of Trustees.

Mr G Dunn

Trustee

13 November 2024

ST MARTIN'S CENTRE PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST MARTIN'S CENTRE PARTNERSHIP

I report to the trustees on my examination of the financial statements of St Martin's Centre Partnership (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michael Moran FCA

Robson Laidler Accountants Limited

Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
Tyne and Wear
NE2 1TJ
England

Dated: 21 November 2024

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes				
Income and endowments from:					
Donations and legacies	2	34,972	237,407	272,379	304,530
Other trading activities	3	287,585	-	287,585	285,720
Investments	4	6,815	-	6,815	2,501
Other income	5	10,218	-	10,218	5,837
Total income		<u>339,590</u>	<u>237,407</u>	<u>576,997</u>	<u>598,588</u>
Expenditure on:					
Charitable activities	6	353,968	219,668	573,636	539,114
Other expenditure	11	-	-	-	2,774
Total expenditure		<u>353,968</u>	<u>219,668</u>	<u>573,636</u>	<u>541,888</u>
Net income/(expenditure) and movement in funds		(14,378)	17,739	3,361	56,700
Reconciliation of funds:					
Fund balances at 1 April 2023		<u>308,755</u>	<u>45,393</u>	<u>354,148</u>	<u>297,448</u>
Fund balances at 31 March 2024		<u>294,377</u>	<u>63,132</u>	<u>357,509</u>	<u>354,148</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes			
Income and endowments from:				
Donations and legacies	2	37,952	266,578	304,530
Other trading activities	3	285,720	-	285,720
Investments	4	2,501	-	2,501
Other income	5	5,837	-	5,837
Total income		<u>332,010</u>	<u>266,578</u>	<u>598,588</u>
Expenditure on:				
Charitable activities	6	303,911	235,203	539,114
Other expenditure	11	-	2,774	2,774
Total expenditure		<u>303,911</u>	<u>237,977</u>	<u>541,888</u>
Net income and movement in funds		28,099	28,601	56,700
Reconciliation of funds:				
Fund balances at 1 April 2022		<u>280,656</u>	<u>16,792</u>	<u>297,448</u>
Fund balances at 31 March 2023		<u>308,755</u>	<u>45,393</u>	<u>354,148</u>

ST MARTIN'S CENTRE PARTNERSHIP

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		27,393		31,900
Current assets					
Stocks	14	1,131		481	
Debtors	15	20,192		35,253	
Cash at bank and in hand		334,567		305,695	
		355,890		341,429	
Creditors: amounts falling due within one year	16	(25,774)		(19,181)	
Net current assets			330,116		322,248
Total assets less current liabilities			357,509		354,148
Net assets excluding pension liability			357,509		354,148
The funds of the charity					
Restricted income funds	20	63,132		45,393	
Unrestricted funds		294,377		308,755	
		357,509		354,148	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 13 November 2024

Mr G Dunn
Trustee

Company registration number 05235539 (England and Wales)

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	22		23,875		24,847
Investing activities					
Purchase of tangible fixed assets		(1,818)		(4,103)	
Investment income received		6,815		2,501	
Net cash generated from/(used in) investing activities			4,997		(1,602)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			28,872		23,245
Cash and cash equivalents at beginning of year			305,695		282,450
Cash and cash equivalents at end of year			334,567		305,695

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

St Martin's Centre Partnership is a charity incorporated as a company limited by guarantee in England and Wales. The registered office is St Martin's Centre, Roman Avenue, Byker, Newcastle upon Tyne, Tyne and Wear, NE6 2RJ, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% reducing balance basis
Fixtures and fittings	15% on reducing balance
Computer equipment	33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

1.7 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.11 Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

1.12 Volunteers

St Martin's Centre Partnership benefits from the time and skills of volunteers in all areas of operational delivery. In accordance with the Charities SORP (FRS 102) this time is not recognised as a value in the accounts. Further information on volunteer contribution is included in the Report of the Trustees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2024 £	2024 £	2024 £	2023 £	2023 £	2023 £
Grants	34,972	237,407	272,379	37,952	266,578	304,530
Grants receivable for core activities						
Children and Families Newcastle East	34,972	-	34,972	37,952	-	37,952
The Pargiter Trust	-	3,471	3,471	-	-	-
Henry Smith Charity - Core Costs	-	60,000	60,000	-	60,000	60,000
Henry Smith Charity - Covid-19	-	39,200	39,200	-	37,200	37,200
Garfield Weston Foundation	-	30,000	30,000	-	30,000	30,000
Community Foundation - General Fund	-	6,418	6,418	-	-	-
National Lottery- Community Organisations COL Fund	-	40,095	40,095	-	-	-
Government Grants	-	-	-	-	45,577	45,577
Kellett Fund	-	30,000	30,000	-	30,000	30,000
The Greggs Foundation	-	20,000	20,000	-	20,000	20,000
Other	-	8,223	8,223	-	43,801	43,801
	34,972	237,407	272,379	37,952	266,578	304,530

Government grants

Income from governments grants in the year comprise of grant funding from the Community Organisations Cost of Living Fund delivered by the National Lottery Community Fund £40,095 (2023 : £Nil), the Newcastle Fund via Newcastle City Council for the delivery of the Volunteering Project, totalling £Nil (2023 : £29,077) and funding from Newcastle City Council to support the Warm Hub £Nil (2023 : £16,500). Governments grants totalled £Nil (2023 : £45,577).

Other unanalysed grants

Other grant income in the year comprises of funding from Winn Group £2,000, Christmas Appeal £1,223 and Search Newcastle £5,000.

Other grant income in the prior year comprises of funding from The Newcastle Building Society £3,000, Willan Trust totalling £10,000, Children in Need £10,383, Children in Need Money Heroes £1,000, the National Lottery totalling £4,141, the Ringtons Fund totalling £5,500, Christmas Appeal totalling £3,267, Esmee Fairbairn grant £2,500, Connected Voice totalling £4,000, the Emergency Fund totalling £10,

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Nursery income	258,533	268,459
Café income	19,164	2,328
Contributions from user groups	9,888	14,933
	<u> </u>	<u> </u>
Other trading activities	287,585	285,720
	<u> </u>	<u> </u>

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	6,815	2,501
	<u> </u>	<u> </u>

5 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	10,218	5,837
	<u> </u>	<u> </u>

Other income comprises of miscellaneous income totalling £10,218 (2023: £5,837).

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Expenditure on charitable activities

	Charitable expenditure 2024 £	Charitable expenditure 2023 £
Direct costs		
Staff costs	422,835	403,625
Depreciation and impairment	6,322	7,389
Rates and water	7,174	3,198
Insurance	2,289	2,698
Light and heat	13,663	12,369
Telephone and ICT	1,534	1,390
Postage and stationery	5,465	5,531
Sundries	82,434	68,972
Training	2,735	3,236
Repairs and renewals	20,322	20,202
Bank charges	399	276
Travelling	5,944	7,828
	<u>571,116</u>	<u>536,714</u>
Share of support and governance costs (see note 7)		
Governance	2,520	2,400
	<u>573,636</u>	<u>539,114</u>
Analysis by fund		
Unrestricted funds	353,968	303,911
Restricted funds	219,668	235,203
	<u>573,636</u>	<u>539,114</u>

7 Support costs

	Support costs £	Governance costs £	2024 £	2023 £
Accountancy	-	2,520	2,520	2,400
	<u>-</u>	<u>2,520</u>	<u>2,520</u>	<u>2,400</u>
Analysed between Charitable activities	-	2,520	2,520	2,400
	<u>-</u>	<u>2,520</u>	<u>2,520</u>	<u>2,400</u>

Governance costs includes payments to the independent examiners of £2,520 (2023: £2,400) for independent examination fees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8	Net movement in funds	2024	2023
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Depreciation of owned tangible fixed assets	6,322	7,389
	Loss on disposal of tangible fixed assets	-	2,774
		<u> </u>	<u> </u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Trustees' expenses

No expenses were reimbursed for travelling expenses during this or the prior period.

10 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Management and administration staff	4	5
Project staff	4	4
Nursery staff	12	12
Support staff	2	2
	<u> </u>	<u> </u>
Total	22	23
	<u> </u>	<u> </u>

Employment costs

	2024	2023
	£	£
Wages and salaries	389,440	373,481
Social security costs	22,531	20,699
Other pension costs	10,864	9,445
	<u> </u>	<u> </u>
	422,835	403,625
	<u> </u>	<u> </u>

Pension costs

The charity operates two defined contribution pensions schemes. £10,864 has been recognised in the SOFA as an expense (2023: £9,445).

Key management

Key management personnel of the charity are the trustees and senior staff and in particular the Chief Executive and the Director of Finance. The remuneration of all senior staff totalled £150,726 (2023: £119,783).

There were no employees whose annual remuneration was more than £60,000.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Other

	Total	Restricted funds
	2024	2023
	£	£
Net loss on disposal of tangible fixed assets	-	2,774
	-	2,774

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Plant and machinery	Fixtures and fittings	Computer equipment	Total
	£	£	£	£
Cost				
At 1 April 2023	17,013	74,880	9,602	101,495
Additions	756	-	1,062	1,818
At 31 March 2024	17,769	74,880	10,664	103,313
Depreciation and impairment				
At 1 April 2023	13,901	50,862	4,835	69,598
Depreciation charged in the year	857	3,600	1,865	6,322
At 31 March 2024	14,758	54,462	6,700	75,920
Carrying amount				
At 31 March 2024	3,011	20,418	3,964	27,393
At 31 March 2023	3,113	24,019	4,768	31,900

14 Stocks

	2024	2023
	£	£
Stocks	1,131	481

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	7,033	18,523
Other debtors	6,555	11,585
Prepayments and accrued income	6,604	5,145
	<u>20,192</u>	<u>35,253</u>

16 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	5,587	5,879
Trade creditors	5,678	5,993
Accruals and deferred income	14,509	7,309
	<u>25,774</u>	<u>19,181</u>

Included within accruals and deferred income is deferred income of £322 (2023 : £467) relating to event income received in advance.

17 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>10,864</u>	<u>9,445</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Balance at 31 March 2024
	£	£	£	£
Community Family Hub	-	34,972	(34,972)	-
General - Nursery	4,950	258,533	(259,843)	3,640
Cafe and Hospitality	-	19,164	(19,164)	-
Capital asset fund	3,553	-	(694)	2,859
Marketing reserve	10,000	-	(7,114)	2,886
	<u>18,503</u>	<u>312,669</u>	<u>(321,787)</u>	<u>9,385</u>

Purpose of Designated Funds

Community Family Hub

Funds received to run family hub activities from the centre.

General-Nursery

Funds received from Newcastle City Council under the Government's 2 and 3-year-old offers for childcare places, together with a small amount of private fees from parents/carers.

Café and hospitality

Income and expenditure from The Avenue coffee shop in the centre, together with hospitality provided to room bookings.

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Marketing Reserve

The trustees have designated funds to spend on a new website and improved marketing.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

19 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	27,393	-	27,393
Current assets/(liabilities)	266,984	63,132	330,116
	<u>294,377</u>	<u>63,132</u>	<u>357,509</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	31,900	-	31,900
Current assets/(liabilities)	276,855	45,393	322,248
	<u>308,755</u>	<u>45,393</u>	<u>354,148</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Balance at 31 March 2024
	£	£	£	£
Henry Smith Charity - Core costs	-	60,000	(60,000)	-
Henry Smith Charity - Covid-19	16,952	39,200	(40,969)	15,183
Newcastle Building Society	352	-	(352)	-
Garfield Weston Foundation	15,000	30,000	(20,000)	25,000
Kellett Fund	6,933	30,000	(27,153)	9,780
The Pargiter Trust	-	3,470	(649)	2,821
Ringtons Fund	5,500	-	(5,500)	-
Search Newcastle	-	5,000	(2,917)	2,083
Winn Group	-	2,000	(343)	1,657
Community Foundation - general	-	6,419	-	6,419
The Greggs Foundation	-	20,000	(20,000)	-
National Lottery- Community Organisations COL Fund	-	40,095	(40,095)	-
Emergency Fund	656	-	(467)	189
Christmas Appeal	-	1,223	(1,223)	-
	45,393	237,407	(219,668)	63,132

Purpose of Restricted Funds

Henry Smith Charity - Core costs

Three-year funding received to contribute towards the core costs of the centre.

Henry Smith Charity - Covid - 19

Three year funding received to develop and deliver the Befriending and Wellbeing Project

Newcastle Building Society

Funding to cover the salary and ingredient cost of running the warm hub over the winter months.

Garfield Weston Foundation

One-year contribution to the core costs of the centre.

Kellett Fund at the Community Foundation Tyne & Wear and Northumberland

Two-year continuation funding enabling the expansion and continuing services and activities offered to older adults within our community.

Ringtons Fund

St Martin's Centre was Ringtons' charity of the year for 2022, with Ringtons staff carrying out fundraising activities. The amount raised was matched by the Ringtons Fund. The funding was unrestricted and used to provide additional activities for older adults and to support the Emergency Fund.

Greggs Foundation

One-year contribution to the core costs of the centre.

Emergency Fund

Funds generated through fundraising and utilised to provide emergency supplies to families most in need.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Restricted funds

(Continued)

Christmas Appeal

Funds generated from the public and local organisations to provide Christmas hampers containing food and gifts to families most in need.

Pargiter Trust and Community Foundation - general, (Pamela and Dorothy Denham, Joseph Brough Charitable Trust, Brian & Margaret Thompson and Pamela Denham Grassroots funds) at the Community Foundation Tyne & Wear and Northumberland

Funding provided to extend the provision of physical activities for older adults.

Search Newcastle

Funding to operate bi-monthly Memory Teas for people living with dementia and their carers.

Winn Group

The funding was used to provide items within the Emergency Fund and to extend our provision around the cost-of-living crisis.

National Lottery - Community Organisations Cost of Living Fund

Delivered by The National Lottery Community Fund, this project supported our community through a second winter of the cost-of-living crisis, as well as funding our own increased costs.

21 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

22 Cash generated from operations

	2024 £	2023 £
Surplus for the year	3,361	56,700
Adjustments for:		
Investment income recognised in statement of financial activities	(6,815)	(2,501)
(Gain)/loss on disposal of tangible fixed assets	-	2,774
Depreciation and impairment of tangible fixed assets	6,322	7,389
Movements in working capital:		
(Increase) in stocks	(647)	(336)
Decrease/(increase) in debtors	15,061	(1,045)
Increase in creditors	6,593	7,007
(Decrease) in deferred income	-	(45,141)
Cash generated from operations	23,875	24,847

Accounts

Charity registration number 1108131

Company registration number 05235539 (England and Wales)

ST MARTIN'S CENTRE PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

ST MARTIN'S CENTRE PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Dunn Mr G Park Mr T Lennox Miss J Harris Mr K Edgell Mrs L Williams Reverend J Sadler
Charlty number	1108131
Company number	05235539
Registered office	St Martin's Centre Roman Avenue Byker Newcastle upon Tyne Tyne and Wear England NE6 2RJ
Independent examiner	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne Tyne and Wear England NE2 1TJ
Bankers	Unity Trust Bank Plc Four Brindley Place Birmingham B1 2JB

ST MARTIN'S CENTRE PARTNERSHIP

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ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees are pleased to present their annual directors' report with the unaudited financial statements of the charity for the year ended 31 March 2023, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a coffee shop, a kitchen, nursery and a church. Situated on the border of Byker and Walker in Newcastle upon Tyne, the centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

Objectives and activities

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners, including the Community Family Hub, through which the Charity seeks to provide opportunities for personal and social development of children and their families to address issues that affect their lives and maximise opportunities for children;
- The provision of quality childcare in St Martin's Centre Nursery, providing term time day care for local children aged between two and five;
- Providing volunteering and training opportunities, principally in the coffee shop and nursery, to help local people move closer to employment, increase their skill set and confidence levels.
- Delivering a wide timetable of activities for older people, providing a welcoming environment where people feel supported and new friendships are made.
- Working in a wide number of partnerships, including statutory bodies and other voluntary sector organisations, and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents of all ages.
- St Martin's Centre incorporates St Martin's Church and the centre works in close partnership with the church. The vicar was a trustee and the Chair on the St Martin's Centre Partnership Board until his retirement in July 2020.;
- In addition to delivering the Charity's own activities and services, space within the centre is also available to hire by local organisations, thereby maximising the use of the space and providing the best possible facilities for local residents. The Charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The mission of St Martin's Centre Partnership is to work with local people to live happy, healthy and safe lives.

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. This focused mainly on the continued increase in reach following the Covid-19 pandemic and the development of new projects to respond to the needs of our community. These included the Befriending and Wellbeing project, the need for which was made apparent during the outreach work the charity carried out during the pandemic, and provision of a warm space over the winter months in response to the cost-of-living crisis.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Children and families

St Martin's Centre Nursery received an Ofsted inspection in July 2022 and we were delighted to receive an 'outstanding' judgement. This reflects the dedication and hard work of nursery staff in striving to ensure all of our children reach their potential and best possible position from which to start school. The number of children with special educational needs (SEN) continues to be high compared to pre-pandemic levels and we employ a SENCO Leader and a specialist SEN Early Years Practitioner to provide one-to-one focused activities with the children in the nursery and ensure each child can access the maximum amount of support available during their time with us as well as providing support to the families.

Our work with young children, funded by Children in Need, continued, with our Family Support Worker running activities to help children learn through play as well as helping the families most in need by completing Early Help Plans to ensure a package of support is put in place around the family.

Volunteering

From September we worked to rebuild our volunteer base after this had diminished during the pandemic. Volunteers receive a full induction and training, relevant to their role in the centre. Opportunities are available in the coffee shop, nursery, older people's groups and young children's activities. We are a small staff team and recognise that without volunteers we would not be able to offer the wide range of services and activities that we do. We also understand the beneficial impact volunteering has on the volunteers themselves, with improved confidence, feelings of wellbeing and skills gained. An amazing 582 hours were donated by volunteers in the year, equivalent to 0.3 FTE post.

Older People and Befriending and Wellbeing Project

We offer a full in-house timetable of activities for older adults, including exercise classes, social groups, IT support groups, hot meal provision and trips and excursions. On average, we welcome 65 older adults to the groups each week. This work is funded by the Kellett Fund through the Community Foundation serving Tyne & Wear and Northumberland.

In August 2022 we secured funding from the Henry Smith Charity to develop our Befriending and Wellbeing project, which was identified as a need through our outreach work during the pandemic. Initial funding is for three years, with the aim of growing a network of volunteers to visit older adults in their home or support them to attend local groups (including our own). In addition, the funding includes our work supporting local families with complex needs and the continued provision of food parcels to those most in need.

The Avenue coffee shop and Warm hub

The Avenue coffee shop operated on reduced hours during the first part of the year. From October 2022 to April 2023, the coffee shop area was used in response to the cost-of-living crisis to provide a warm, welcoming space where hot drinks and snacks were provided free of charge throughout the day and with a free hot meal provided at lunch time. The salary and cost of food provision was funded by Newcastle Building Society through the Community Foundation serving Tyne & Wear and Northumberland. Additional cost-of-living crisis funding was received from Newcastle City Council and Connected Voice.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

Over 96% of income for nursery places was derived from the government 2-year-old offer or the 3-5-year-old offer, with the balance in the form of fees. This demonstrates the level of deprivation in the area we serve.

The Centre has arguably benefited the public more these last three years than at any other time in its history. This has been at a time when people have been most in need and some alternative areas of support have been closed to them. We have extended our reach, been flexible in our delivery and secured sufficient funding to be able to carry this out.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. During the year we worked with 20 volunteers (2022:23), with 18 active volunteers at the year end. Currently we have 18 active volunteers.

Achievements and performance

Charitable activities

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds, baby socials and breastfeeding support groups. For the over 55s, we offer a weekly nutritious, home-made lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We have extended our provision with a new outreach Befriending and Wellbeing project, providing social support for people in their homes and the continued provision of food parcels to those most in need via referrals from social prescribers, schools, GPs and local organisations. We also offer a volunteering project, providing skill building, training and volunteering experience in a professional workplace for local people. We work closely with the Community Family Hub, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

Financial review

Financial dependency

St Martin's Centre continues to be influenced by the uncertainty of financial support to the voluntary sector and the cost-of-living crisis. However, the charity has received sufficient income to operate its essential services and support core costs, including from Newcastle City Council for Community Family Hub activities, room hire contributions and payments under government offers for nursery occupancy.

In addition to this income the centre has benefited from the support of many funders in the year. These include the Henry Smith Charity, Garfield Weston Foundation, the Kellett Fund at the Community Foundation Tyne & Wear and Northumberland, the Greggs Foundation, the 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland, BBC Children in Need, the Newcastle Fund, Newcastle City Council, Newcastle Building Society at the Community Foundation Tyne & Wear and Northumberland, the National Lottery, the Ringtons Fund at the Community Foundation Tyne & Wear and Northumberland, Connected Voice, Shepherds Offshore and Esmée Fairbairn.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Investment policy and objectives

The fund balances carried forward at 31 March 2023 show a surplus total of £354,148 (2022: £297,448). An operating surplus at 31 March 2023 amounting to £56,700 (2022: £54,919) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment; however excess funds are deposited in an interest-bearing instant access account.

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2023 the free reserves amounted to £258,352 (2022: £228,329) which amounts to approximately 6 month's budgeted unrestricted running costs. The target agreed by the Trustees is to hold 6 months running costs as recommended by the Charity Commission and the Trustees recognise the achievement of this as a consequence of three years of unprecedented results arising from the financial impact of the Covid-19 pandemic. We expect the level of unrestricted reserves to fall in the new financial year, given the increased competition on funding streams, the continued impact of inflation and the cost-of-living crisis and the reduction in self-generated income from room hire.

Designated reserves

At the year-end the trustees designated £10,000 to spend on marketing and a new website in the new financial year. In addition, reserves include the capital asset fund, which represents the net book value of assets purchased using specific grant funding.

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Victor Insurance as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also has a NEST scheme to meet its auto enrolment duties.

Plans for future periods

The Avenue coffee shop reopened in May, with the focus this year on rebuilding the customer base. The Avenue is at the heart of the centre, providing fresh, affordable meals for the local community, as well as providing valuable volunteer opportunities.

Focus will also be on continuing to extend the reach of our new Befriending and Wellbeing project, which trains volunteers to carry out social visits to people in their own homes and provide support to attend community venues and appointments as appropriate. The project also encompasses our ongoing provision of food parcels through social prescribing referrals.

Subject to funding, we will also offer a warm space in the centre this winter, with access to hot meals, Wi-Fi and charging points.

With the Government announcing increased access to childcare for working parents, planning will be undertaken to ensure this can be maximised for our community and the centre.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**

Structure, governance and management

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the appointment does not cause the number of trustees to exceed the maximum number allowed. Trustees are appointed for three years and are eligible for re-election for further three-year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Executive and Director of Finance and Business Development attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's Centre and which may not be represented by existing trustees. Trustees are recruited through advertisement or by recommendation, personal invitation, representatives from partnerships, or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

Key management remuneration

The trustees consider the board of trustees, senior staff and in particular the Chief Executive and the Director of Finance and Business Development as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. Other key personnel during the year include the Operations Manager and Nursery Manager. All trustees give their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in notes 9, 10 and 21 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Executive presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

ST MARTIN'S CENTRE PARTNERSHIP

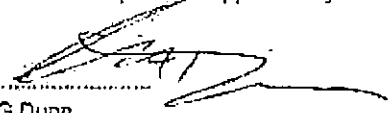
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G Dunn
Mr G Park
Mr T Lennox
Miss J Harris
Mr K Edgoll
Mrs L Williams
Reverend J Sadler

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' report was approved by the Board of Trustees.


Mr G Dunn
Trustee

Date: 18th October 2023

ST MARTIN'S CENTRE PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST MARTIN'S CENTRE PARTNERSHIP

I report to the trustees on my examination of the financial statements of St Martin's Centre Partnership (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Michael Moran FCA

Robson Laidler Accountants Limited

Fernwood House
Fernwood Road
Jasmond
Newcastle upon Tyne
Tyne and Wear
NE2 1TJ
England

Dated: 6 November 2023

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Current financial year					
		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	2	37,952	266,578	304,530	282,432
Other trading activities	3	285,720	-	285,720	229,622
Investments	4	2,501	-	2,501	94
Other income	5	5,837	-	5,837	20,998
Total income		332,010	266,578	598,588	533,146
<u>Expenditure on:</u>					
Charitable activities	6	303,911	235,203	539,114	478,227
Other	11	-	2,774	2,774	-
Total expenditure		303,911	237,977	541,888	478,227
Net income for the year/ Net movement in funds		28,099	28,601	56,700	54,919
Fund balances at 1 April 2022		280,656	16,792	297,448	242,529
Fund balances at 31 March 2023		308,755	45,393	354,148	297,448

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
<u>Income and endowments from:</u>				
Donations and legacies	2	49,232	233,200	282,432
Other trading activities	3	229,622	-	229,622
Investments	4	94	-	94
Other income	5	20,998	-	20,998
Total income		299,946	233,200	533,146
<u>Expenditure on:</u>				
Charitable activities	6	248,242	229,985	478,227
Total expenditure		248,242	229,985	478,227
Net income for the year/ Net movement in funds		51,704	3,215	54,919
Fund balances at 1 April 2021		228,952	13,577	242,529
Fund balances at 31 March 2022		280,656	16,792	297,448

ST MARTIN'S CENTRE PARTNERSHIP

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	13		31,900		37,957
Current assets					
Stocks	14	481		148	
Debtors	15	35,253		34,208	
Cash at bank and in hand		305,695		282,450	
		<u>341,429</u>		<u>316,806</u>	
Creditors: amounts falling due within one year	16	<u>(19,181)</u>		<u>(57,315)</u>	
Net current assets			322,248		259,491
Total assets less current liabilities			<u>354,148</u>		<u>297,448</u>
Income funds					
Restricted funds	19		45,393		16,792
<u>Unrestricted funds</u>					
Designated funds	18	18,503		14,370	
General unrestricted funds		<u>290,252</u>		<u>266,286</u>	
			308,755		280,656
			<u>354,148</u>		<u>297,448</u>

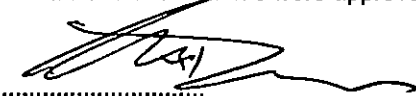
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 18th October, 2023



Mr G Dunn
Trustee

Company registration number 05235539

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	22		24,847		35,722
Investing activities					
Purchase of tangible fixed assets		(4,103)		(3,097)	
Investment income received		2,501		94	
		<u> </u>		<u> </u>	
Net cash used in investing activities			(1,602)		(3,003)
Net cash used in financing activities			-		-
			<u> </u>		<u> </u>
Net increase in cash and cash equivalents			23,245		32,719
Cash and cash equivalents at beginning of year			282,450		249,731
			<u> </u>		<u> </u>
Cash and cash equivalents at end of year			<u>305,695</u>		<u>282,450</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity Information

St Martin's Centre Partnership is a charity incorporated as a company limited by guarantee in England and Wales. The registered office is St Martin's Centre, Roman Avenue, Byker, Newcastle upon Tyne, Tyne and Wear, NE6 2RJ, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% reducing balance basis
Fixtures and fittings	15% on reducing balance
Computer equipment	33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

1.7 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.11 Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

1.12 Volunteers

St Martin's Centre Partnership benefits from the time and skills of volunteers in all areas of operational delivery. In accordance with the Charities SORP (FRS 102) this time is not recognised as a value in the accounts. Further information on volunteer contribution is included in the Report of the Trustees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Grants	37,952	266,578	304,530	49,232	233,200	282,432
Grants receivable for core activities						
Sure Start	37,952	-	37,952	33,232	-	33,232
Sir James Knott	-	-	-	-	5,000	5,000
Henry Smith Charity - Core Costs	-	60,000	60,000	-	60,000	60,000
Henry Smith Charity - Covid-19	-	37,200	37,200	-	41,300	41,300
Garfield Weston Foundation	-	30,000	30,000	-	-	-
Community Led Local Development - ESF	-	-	-	-	18,578	18,578
Community Foundation - Covid	-	-	-	-	25,000	25,000
Government Grants	-	45,577	45,577	16,000	26,622	42,622
Kellest Fund	-	30,000	30,000	-	29,582	29,582
Greggs Foundation	-	20,000	20,000	-	15,000	15,000
Other	-	43,801	43,801	-	12,118	12,118
	37,952	266,578	304,530	49,232	233,200	282,432

Government grants

Income from governments grants in the year comprise of grant funding from the Newcastle Fund via Newcastle City Council for the delivery of the Volunteering Project, totalling £29,077 and funding from Newcastle City Council to support the Warm Hub £16,500. Governments grants totalled £45,577.

Other unanalysed grants

Other grant income in the year comprises of funding from The Newcastle Building Society £3,000, Willan Trust totalling £10,000, Children in Need £10,383, Children in Need Money Heroes £1,000, the National Lottery totalling £4,141, the Ringtons Fund totalling £5,500, Christmas Appeal totalling £3,267, Esme Fairbairn grant £2,500, Connected Voice totalling £4,000, the Emergency Fund totalling £10,

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Nursery income	268,459	212,231
Café income	2,328	4,335
Contributions from user groups	14,933	13,056
Other trading activities	<u>285,720</u>	<u>229,622</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	<u>2,501</u>	<u>94</u>

5 Other income

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Other income	<u>5,837</u>	<u>20,998</u>

Other income comprises of the Coronavirus Job Retention Scheme totalling £nil (2022: £12,827) and miscellaneous income totalling £5,837 (2022: £8,171).

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Staff costs	403,625	366,887
Depreciation and impairment	7,389	8,351
Rates and water	3,198	1,632
Insurance	2,698	2,616
Light and heat	12,369	11,928
Telephone and ICT	1,390	3,946
Postage and stationery	5,531	816
Sundries	68,972	59,628
Training	3,236	2,114
Repairs and renewals	20,202	13,957
Bank charges	276	293
Travelling	7,828	4,219
	<u>536,714</u>	<u>476,387</u>
Share of governance costs (see note 7)	<u>2,400</u>	<u>1,840</u>
	<u>539,114</u>	<u>478,227</u>
Analysis by fund		
Unrestricted funds	303,911	248,242
Restricted funds	235,203	229,985
	<u>539,114</u>	<u>478,227</u>

7 Support costs

	Support costs £	Governance costs £	2023 £	2022 £
Accountancy	-	2,400	2,400	1,840
	<u>-</u>	<u>2,400</u>	<u>2,400</u>	<u>1,840</u>
Analysed between Charitable activities	-	2,400	2,400	1,840
	<u>-</u>	<u>2,400</u>	<u>2,400</u>	<u>1,840</u>

Governance costs includes payments to the independent examiners of £2,400 (2022: £1,840) for independent examination fees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8	Net movement in funds	2023	2022
		£	£
	Net movement in funds is stated after charging/(crediting)		
	Depreciation of owned tangible fixed assets	7,389	8,351
	Loss on disposal of tangible fixed assets	2,774	-
		<u> </u>	<u> </u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Trustees' expenses

No expenses were reimbursed for travelling expenses during this or the prior period.

10 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Management and administration staff	5	5
Project staff	4	5
Nursery staff	12	12
Support staff	2	2
	<u> </u>	<u> </u>
Total	23	24
	<u> </u>	<u> </u>

Employment costs	2023	2022
	£	£
Wages and salaries	373,481	342,285
Social security costs	20,699	16,817
Other pension costs	9,445	7,785
	<u> </u>	<u> </u>
	403,625	366,887
	<u> </u>	<u> </u>

Pension costs

The charity operates two defined contribution pensions schemes. £9,445 has been recognised in the SOFA as an expense (2022: £7,785).

Key management

Key management personnel of the charity are the trustees and senior staff and in particular the Chief Executive and the Director of Finance. The remuneration of all senior staff totalled £119,783 (2022: £128,728).

There were no employees whose annual remuneration was more than £60,000.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Other

	Restricted funds	Total
	2023 £	2022 £
Net loss on disposal of tangible fixed assets	2,774	-
	<u>2,774</u>	<u>-</u>

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At 1 April 2022	24,828	86,480	18,952	130,260
Additions	-	260	3,843	4,103
Disposals	(7,814)	(11,860)	(13,192)	(32,866)
At 31 March 2023	<u>17,014</u>	<u>74,880</u>	<u>9,603</u>	<u>101,497</u>
Depreciation and Impairment				
At 1 April 2022	19,705	57,540	15,056	92,301
Depreciation charged in the year	1,037	4,216	2,136	7,389
Eliminated in respect of disposals	(6,841)	(10,895)	(12,357)	(30,093)
At 31 March 2023	<u>13,901</u>	<u>50,861</u>	<u>4,835</u>	<u>69,597</u>
Carrying amount				
At 31 March 2023	<u>3,113</u>	<u>24,019</u>	<u>4,768</u>	<u>31,900</u>
At 31 March 2022	<u>5,123</u>	<u>28,940</u>	<u>3,894</u>	<u>37,957</u>

14 Stocks

	2023 £	2022 £
Stocks	<u>481</u>	<u>148</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

15 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	18,523	1,377
Other debtors	11,585	29,290
Prepayments and accrued income	5,145	3,541
	<u>35,253</u>	<u>34,208</u>

16 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Other taxation and social security		5,879	4,483
Deferred income	17	467	45,141
Trade creditors		5,993	2,356
Other creditors		-	1,254
Accruals and deferred income		6,842	4,081
		<u>19,181</u>	<u>57,315</u>

17 Deferred income

	2023 £	2022 £
Arising from Deferred Income comprises advance payments for room hire, events and staff secondment income.	467	45,141

Deferred income is included in the financial statements as follows:

	2023 £	2022 £
Deferred income is included within:		
Current liabilities	<u>467</u>	<u>45,141</u>
Movements in the year:		
Deferred income at 1 April 2022	45,141	52,750
Released from previous periods	(45,141)	(52,750)
Resources deferred in the year	<u>467</u>	<u>45,141</u>
Deferred income at 31 March 2023	<u>467</u>	<u>45,141</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers
	£	£	£	£
Community Family Hub	-	37,952	(37,952)	-
General - Nursery	-	268,459	(256,985)	(6,524)
Cafe and Hospitality	-	2,328	(2,328)	-
Capital asset fund	4,370	-	(817)	-
Marketing reserve	10,000	-	-	-
	<u>14,370</u>	<u>308,739</u>	<u>(298,082)</u>	<u>(6,524)</u>
				<u>18,503</u>

Purpose of Designated Funds

Community Family Hub

Funds received to run family hub activities from the centre.

General-Nursery

Funds received from Newcastle City Council under the Government's 2 and 3-year-old offers for childcare places, together with a small amount of private fees from parents/carers.

Café and hospitality

Income and expenditure from The Avenue coffee shop in the centre, together with hospitality provided to room bookings.

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Marketing Reserve

The trustees have designated funds to spend on a new website and improved marketing.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers
	£	£	£	£
BBC Children in Need	-	10,383	(10,383)	-
Henry Smith Charity - Core costs	-	60,000	(60,000)	-
Henry Smith Charity - Covid-19	-	37,200	(20,248)	-
Newcastle Building Society	-	3,000	(2,648)	-
Garfield Weston Foundation	-	30,000	(15,000)	-
Kellett Fund	15,520	30,000	(41,585)	2,998
Willan Trust	-	10,000	(10,000)	-
BBC Children in Need- Money Heroes	-	1,000	(1,000)	-
Ringtons Fund	-	5,500	-	-
Connected Voice	-	4,000	(4,000)	-
Esmee Fairbairn TASK	-	2,500	(2,500)	-
Newcastle Fund - Volunteer Project	-	29,077	(29,077)	-
Greggs Foundation	-	20,000	(20,000)	-
National Lottery	-	4,141	(4,141)	-
Emergency Fund	1,272	10	(953)	327
NCC Warm Hub	-	16,500	(13,175)	(3,325)
Christmas Appeal	-	3,267	(3,267)	-
	<u>16,792</u>	<u>266,578</u>	<u>(237,977)</u>	<u>-</u>
				<u>45,393</u>

Purpose of Restricted Funds

BBC Children in Need

Three-year funding received to improve cognitive and social skills of babies and young children through the interaction they have with their parents/carers.

Henry Smith Charity - Core costs

Three-year funding received to contribute towards the core costs of the centre.

Henry Smith Charity - Covid - 19

Three year funding received to develop and deliver the Befriending and Wellbeing Project

Newcastle Building Society

Funding to cover the salary and ingredient cost of running the warm hub over the winter months.

Garfield Weston Foundation

One-year contribution to the core costs of the centre.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19 Restricted funds

(Continued)

Kellett Fund at the Community Foundation Tyne & Wear and Northumberland

Two-year continuation funding enabling the expansion and continuing services and activities offered to older adults within our community.

The 1989 Willan Charitable Trust at the Community Foundation Tyne & Wear and Northumberland

One-year core costs contribution to the Chief Executive's salary costs.

BBC Children in Need- Money Heroes

Joint programme between BBC CiN, Young enterprise t/a Young Money and HSBC Holdings plc providing a package of support to help organisations develop and deliver financial education to children aged 3-11 years.

Ringtons Fund

St Martin's Centre was Ringtons' charity of the year for 2022, with Ringtons staff carrying out fundraising activities. The amount raised was matched by the Ringtons Fund. The funding is unrestricted and will be used to provide additional activities for older adults and to support the Emergency Fund in the next financial year.

Connected Voice

A contribution to the increased costs incurred due to increased utility prices and the cost-of-living crisis.

Esmee Fairbairn TASK

A contribution to general funds through their TASK budget.

Newcastle Fund

One-year funding contributing towards the delivery of the volunteering project.

Greggs Foundation

One-year contribution to the core costs of the centre.

National Lottery Awards for All

Funds received to celebrate the Queen's Jubilee.

Emergency Fund

Funds generated through fundraising and utilised to provide emergency supplies to families most in need.

NCC Warm Hub

Funds received to extend provision of the warm hub and provide support during the winter cost-of-living crisis and to increase the number of food parcels available.

Christmas Appeal

Funds generated from the public and local organisations to provide Christmas hampers containing food and gifts to families most in need.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

20 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	31,900	-	31,900	37,957	-	37,957
Current assets/(liabilities)	276,855	45,393	322,248	242,699	16,792	259,491
	<u>308,755</u>	<u>45,393</u>	<u>354,148</u>	<u>280,656</u>	<u>16,792</u>	<u>297,448</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

22 Cash generated from operations

	2023 £	2022 £
Surplus for the year	56,700	54,919
Adjustments for:		
Investment income recognised in statement of financial activities	(2,501)	(94)
Loss on disposal of tangible fixed assets	2,774	-
Depreciation and impairment of tangible fixed assets	7,389	8,353
Movements in working capital:		
(Increase)/decrease in stocks	(336)	298
(Increase) in debtors	(1,045)	(16,517)
Increase/(decrease) in creditors	6,540	(3,628)
(Decrease) in deferred income	(44,674)	(7,609)
Cash generated from operations	<u>24,847</u>	<u>35,722</u>

23 Analysis of changes in net funds

The charity had no debt during the year.

Accounts

Charity registration number 1108131

Company registration number 05235539 (England and Wales)

ST MARTIN'S CENTRE PARTNERSHIP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

ST MARTIN'S CENTRE PARTNERSHIP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr G Dunn Mr G Park Mr T Lennox Miss J Harris Mr K Edgell Mrs L Williams Reverend J Sadler
Charity number	1108131
Company number	05235539
Registered office	St Martins Centre Roman Avenue Byker Newcastle upon Tyne Tyne and Wear England NE6 2RJ
Independent examiner	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle Upon Tyne Tyne and Wear England NE2 1TJ
Bankers	Unity Trust Bank Plc Four Brindley Place Birmingham B1 2JB

ST MARTIN'S CENTRE PARTNERSHIP

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ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees are pleased to present their annual directors' report with the unaudited financial statements of the charity for the year ended 31 March 2022, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a café, a kitchen, nursery and a church. Situated in the heart of Byker in Newcastle upon Tyne, the centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

Objectives and activities

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners, including the Community Family Hub, through which the Charity seeks to provide opportunities for personal and social development of children and their families to address issues that affect their lives and maximise opportunities for children;
 - The provision of quality childcare in St Martin's Centre Nursery, providing term time day care for local children aged between 2 and 5;
 - Providing volunteering and training opportunities, principally in the café and nursery, to help local people move closer to employment, increase their skill set and confidence levels.
 - Delivering a wide timetable of activities for older people, providing a welcoming environment where people feel supported and new friendships are made.
 - Working in a wide number of partnerships, including statutory bodies and other voluntary sector organisations, and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents of all ages.
- St Martin's Centre incorporates St Martin's Church and the centre works in close partnership with the church. The vicar was a trustee and the Chair on the St Martin's Centre Partnership Board until his retirement in July 2020.;
- In addition to delivering the Charity's own activities and services, space within the centre is also available to hire by local organisations, thereby maximising the use of the space and providing the best possible facilities for local residents. The Charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The mission of St Martin's Centre Partnership is to work with local people to live happy, healthy and safe lives.

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. This focused mainly on the re-opening of the centre to the public, as since July 2020 most of our delivery shifted to outreach in response to the Covid-19 pandemic. Over the year we gradually increased our in-house provision as restrictions lifted, whilst also continuing with the delivery of food parcels, homemade meals, activity packs and wellbeing calls.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Children and families

St Martin's Centre Nursery remained open throughout the year, offering quality childcare to children aged 2 to 5 years. To respond to the continued increase in the number of children attending with special educational needs, we employed a specialist SEN Early Years Practitioner to work alongside the SENCO Leader. The SEN EYP provides one-to-one focused activities with the children in the nursery and the SENCO Leader ensures each child can access the maximum amount of support available during their time with us as well as providing support to the families.

Our work with young children, funded by Children in Need, has fully restarted following the lifting of restrictions. Our Family Support Worker runs activities to help children learn through play as well as helping the families most in need by completing Early Help Plans to ensure a package of support is put in place around the family.

Volunteering

Our volunteering project, funded by the Newcastle Fund, restarted in April 2021. Volunteers receive a full induction and training, relevant to their role in the centre. Opportunities are available in the café, nursery, older people's groups and young children's activities. We are a small staff team and recognise that without volunteers we would not be able to offer the wide range of services and activities that we do. We also understand the beneficial impact volunteering has on the volunteers themselves, with improved confidence, feelings of wellbeing and skills gained.

Due to the role of Volunteer Coordinator being vacant towards the end of the year, with the agreement of the Newcastle Fund, unspent funding has been carried forward into the new financial year to contribute to our new Befriending and Wellbeing project.

Older People

Our groups for older adults were the last to return to the centre, given the vulnerability to Covid-19 in the older population. From May 2021 we started to offer socially distanced exercise classes such as Pilates, Tai Chi and chair-based mobility exercises as well as the in-house hot lunch provision one day each week. From June 2021 we restarted one of the social groups, again ensuring adequate social distancing and from September, as restrictions lifted, we were able to once again offer our full timetable of activities.

During the year we continued to make regular phone calls to those not visiting the centre and delivered food parcels, homemade meals, activity packs and Christmas hampers as the need arose.

The Avenue Café

Before the pandemic, The Avenue had established itself as a welcoming, vibrant café offering delicious, healthy meals at affordable prices, however it remained closed for 2020/21 due to the restrictions in place. It re-opened its doors in April 2021 and was used throughout the year offering placements for our employability project. However, income remained low during the year as the café struggled to rebuild its customer base. At the end of the year it has been necessary to reduce the opening hours due to the inability to appoint a suitable manager to take the café forward and this has remained the case to date.

Employability programme

Our employability programme, funded by the North of Tyne Community Led Local Development fund (CLLD) and Life Chances Fund, aimed at moving local people closer to employment was put on hold for the year 2020/21 due to the pandemic. This project restarted in April 2021, with eighteen local residents successfully completing a six-week course in either our nursery or The Avenue café. Participants' training included health and safety and accredited food hygiene. In addition, café participants received customer skills, food preparation and barista training and nursery placements received activity planning, snack preparation and an understanding of children's development.

Covid-19 Activities

During the previous year, we adapted all of our provision to outreach in response to the Covid-19 pandemic. Despite re-starting many in-house activities from April 2021, we still retained a significant element of outreach work with funding from the Henry Smith Charity. This ensured we could still support those most in need in our community,

The provision of food parcels continued throughout the year, with a total of 581 parcels delivered to 247 unique beneficiaries. We have continued to use a 'shopping list' method to provide a wide range of items in the parcels, including nappies, baby food and household and sanitary items.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Wellbeing calls continued throughout the year for those who were reluctant to attend the centre for groups. In addition, meal deliveries continued until October 2021, when we found the need reduced due to the easing of restrictions and provision of a weekly meal in the centre.

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

Over 96% of nursery income was derived from the government's 2-year-old offer or the 3-5-year-old offer, with the balance in the form of private fees. This demonstrates the level of deprivation in the area we serve.

The Centre has arguably benefited the public more these last two years than at any other time in its history. This has been at a time when people have been most in need and some alternative areas of support have been closed to them. We have extended our reach, been flexible in our delivery and secured sufficient funding to be able to carry this out.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. During the year we worked with 23 volunteers (2021:1), with five active volunteers at the year end. We will focus on rebuilding our volunteer base during the new financial year.

Achievements and performance

Charitable activities

Our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds, baby socials and breastfeeding support groups. For the over 55s, we offer a weekly nutritious, home-made lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We also offer volunteering and employability projects, providing skill building, training and volunteering experience in a professional workplace for local people. We work closely with the Community Family Hub, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

During 2021/22, we operated a hybrid way of working, with both in-house and outreach delivery, thereby ensuring we continued to support those who felt unable to return to activities in the centre. In addition, we have supported many new beneficiaries through a referral system, thereby extending our reach significantly.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2022**

Financial review

Financial dependency

St Martin's Centre continues to be influenced by the uncertainty of financial support to the voluntary sector and the general economic downturn. However, the charity has received sufficient income to operate its essential services and support core costs, including from Newcastle City Council for Community Family Hub activities, room hire contributions and payments under government offers for nursery occupancy.

In addition to this income, the centre has benefited from the support of many funders in the year, including the Henry Smith Charity, the Kellett Fund at the Community Foundation Tyne & Wear and Northumberland, the Greggs Foundation, the Community Foundation Tyne & Wear and Northumberland, BBC Children in Need, the Newcastle Fund, Sir James Knott Trust, The Joicey Trust, Newcastle Best Summer Ever through the Holiday Activity Fund, the North of Tyne Community Led Local Development Fund (CLLD), Newcastle City Council's Life Chances Fund, the National Lottery, the Asda Foundation, Nestle, Shepherds Offshore and Pearson Engineering.

The centre has also received Coronavirus Business Support Grants through Newcastle City Council and reimbursement under the Coronavirus Job Retention Scheme (CJRS) for staff on flexible furlough.

Impact of Covid-19

Following a year where the centre was closed to the public and support moved to outreach provision, we started the year in financial uncertainty, but buffered by the increase in unrestricted reserves from the previous year. As the centre reopened and projects restarted, we were able to draw down funds placed on hold during Covid. This, together with funding already secured from the Henry Smith Charity, enabled us to continue our provision of food parcels to those most in need and focus on encouraging older adults back into the centre through the provision of homemade meals, activity classes and subsidised transport to and from the centre.

Leading on from this, funding was secured from the Kellett Fund for two years for the older adults' project, 'Meet Me at St Martin's', enabling the continued expansion of the groups and activities on offer.

The flexible furlough scheme continued to be accessed, although to a lesser degree, and several Covid business grants were secured through Newcastle City Council. Funding was also secured from the Community Foundation serving Tyne & Wear and Northumberland under their Recovery and Renewal programme.

In October we received confirmation of three-years' continuation funding for core costs from the Henry Smith Charity, thereby providing security for the charity going forward.

For the second year in a row, we have ended the year in a strong financial position, resulting in an increase in unrestricted reserves. We are expecting a tough few years ahead as inflation and increased energy costs hit, but feel we are in a strong position to ride the storm with the continued support of our community and funders.

Investment policy and objectives

The fund balances carried forward at 31 March 2022 show a surplus total of £297,448 (2021: £242,529). An operating surplus at 31 March 2022 amounting to £54,919 (2021: £120,273) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment; however excess funds are deposited in an interest-bearing instant access account.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2022 the free reserves amounted to £228,329 (2021: £177,471) which amounts to approximately 6 month's budgeted unrestricted running costs. The target agreed by the Trustees is to hold 6 months running costs as recommended by the Charity Commission and the Trustees recognise the achievement of this as a consequence of two years of unprecedented results. We expect the level of unrestricted reserves to fall in the new financial year, given the increased competition on funding streams and the reduction in self-generated income from The Avenue café and room hire.

Designated reserves

At the year-end the trustees designated £10,000 to spend on marketing and a new website in the new financial year. In addition, reserves include the capital asset fund, which represents the net book value of assets purchased using specific grant funding.

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Hiscox Insurance Company Limited and Victor Insurance as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also has a NEST scheme to meet its auto enrolment duties.

Plans for future periods

The work undertaken during the pandemic has highlighted the need for a hybrid way of working, involving both in-house activities and outreach delivery. As a result, we are expanding our delivery with a new Befriending and Wellbeing project, which will incorporate food parcel delivery, the upskilling of volunteers to offer a befriending service to older adults in the community and increased support work with our most vulnerable families. Funding has been secured for a year from the Newcastle Fund and also from the Henry Smith Charity for three years to enable this project to have a significant impact on the people we support.

With the cost-of-living crisis looming, we are looking at ways to make the centre a warm hub, with the provision of simple food and drink and a warm, welcoming space for nursery and school children before and after school and older adults and families during the day.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the appointment does not cause the number of trustees to exceed the maximum number allowed. Trustees are appointed for three years and are eligible for re-election for further three-year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Executive and Director of Finance and Business Development attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's Centre and which may not be represented by existing trustees. Trustees are recruited through advertisement or by recommendation, personal invitation, representatives from partnerships, or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members.

Key management remuneration

The trustees consider the board of trustees, senior staff and in particular the Chief Executive and the Director of Finance and Business Development as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. Other key personnel during the year include the Operations Manager and Nursery Manager. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in notes 9, 10 and 19 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Executive presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

ST MARTIN'S CENTRE PARTNERSHIP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr G Dunn

Mr G Park

Mr T Lennox

Miss J Harris

Mr K Edgell

Mrs L Williams

Mrs E Mitsides

Reverend J Sadler

(Resigned 22 September 2021)

Reverend J Sadler

Trustee

19 October 2022

ST MARTIN'S CENTRE PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ST MARTIN'S CENTRE PARTNERSHIP

I report to the trustees on my examination of the financial statements of St Martin's Centre Partnership (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michael Moran FCA

Robson Laidler Accountants Limited

Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne
Tyne and Wear
NE2 1TJ
England

Dated: 15 November 2022

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	2	49,232	233,200	282,432	241,086
Other trading activities	3	229,622	-	229,622	218,455
Investments	4	94	-	94	41
Other income	5	20,998	-	20,998	80,351
Total income		<u>299,946</u>	<u>233,200</u>	<u>533,146</u>	<u>539,933</u>
<u>Expenditure on:</u>					
Charitable activities	6	<u>248,242</u>	<u>229,985</u>	<u>478,227</u>	<u>419,660</u>
Net income for the year/ Net movement in funds		51,704	3,215	54,919	120,273
Fund balances at 1 April 2021		<u>228,952</u>	<u>13,577</u>	<u>242,529</u>	<u>122,256</u>
Fund balances at 31 March 2022		<u><u>280,656</u></u>	<u><u>16,792</u></u>	<u><u>297,448</u></u>	<u><u>242,529</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<u>Income and endowments from:</u>				
Donations and legacies	2	71,903	169,183	241,086
Other trading activities	3	218,455	-	218,455
Investments	4	41	-	41
Other income	5	80,351	-	80,351
Total income		<u>370,750</u>	<u>169,183</u>	<u>539,933</u>
<u>Expenditure on:</u>				
Charitable activities	6	<u>243,381</u>	<u>176,279</u>	<u>419,660</u>
Net income for the year/ Net movement in funds		127,369	(7,096)	120,273
Fund balances at 1 April 2020		<u>101,583</u>	<u>20,673</u>	<u>122,256</u>
Fund balances at 31 March 2021		<u><u>228,952</u></u>	<u><u>13,577</u></u>	<u><u>242,529</u></u>

ST MARTIN'S CENTRE PARTNERSHIP

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		37,957		43,211
Current assets					
Stocks	12	148		446	
Debtors	13	34,208		17,693	
Cash at bank and in hand		282,450		249,731	
		<u>316,806</u>		<u>267,870</u>	
Creditors: amounts falling due within one year	14	<u>(57,315)</u>		<u>(68,552)</u>	
Net current assets			259,491		199,318
Total assets less current liabilities			<u>297,448</u>		<u>242,529</u>
Income funds					
Restricted funds	17		16,792		13,577
<u>Unrestricted funds</u>					
Designated funds	16	14,370		8,270	
General unrestricted funds		<u>266,286</u>		<u>220,682</u>	
			<u>280,656</u>		<u>228,952</u>
			<u>297,448</u>		<u>242,529</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 19 October 2022

Reverend J Sadler
Trustee

Company registration number 05235539

ST MARTIN'S CENTRE PARTNERSHIP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	20		35,722		162,073
Investing activities					
Purchase of tangible fixed assets		(3,097)		(16,463)	
Investment income received		94		41	
Net cash used in investing activities			(3,003)		(16,422)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			32,719		145,651
Cash and cash equivalents at beginning of year			249,731		104,080
Cash and cash equivalents at end of year			282,450		249,731

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

St Martin's Centre Partnership is a charity incorporated as a company limited by guarantee in England and Wales. The registered office is St Martins Centre, Roman Avenue, Byker, Newcastle upon Tyne, Tyne and Wear, NE6 2RJ, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% reducing balance basis
Fixtures and fittings	15% on reducing balance
Computer equipment	33% on reducing balance

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

1.7 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.11 Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

1.12 Volunteers

St Martin's Centre Partnership benefits from the time and skills of volunteers in all areas of operational delivery. In accordance with the Charities SORP (FRS 102) this time is not recognised as a value in the accounts. Further information on volunteer contribution is included in the Report of the Trustees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Grants	49,232	233,200	282,432	71,903	169,183	241,086
Grants receivable for core activities						
Sure Start	33,232	-	33,232	30,327	-	30,327
Sir James Knott	-	5,000	5,000	-	5,000	5,000
Henry Smith Charity - Core Costs	-	60,000	60,000	-	60,000	60,000
Henry Smith Charity - Covid-19	-	41,300	41,300	-	41,300	41,300
Community Led Local Development - Life Chances	-	14,863	14,863	-	-	-
Community Led Local Development - ESF	-	18,578	18,578	-	-	-
Community Foundation - Covid	-	25,000	25,000	-	10,000	10,000
Government Grants	16,000	11,759	27,759	41,576	-	41,576
Kellett Fund	-	29,582	29,582	-	-	-
Greggs Foundation	-	15,000	15,000	-	-	-
Other	-	12,118	12,118	-	52,883	52,883
	49,232	233,200	282,432	71,903	169,183	241,086

Government grants

Income from government grants comprises of grant funding from the Newcastle Fund via Newcastle City Council for the delivery of the Volunteering Project, totalling £11,759 (2021: £nil), Newcastle City Council's Life Chances Fund towards the delivery of the Employability project totalling £14,863 (2021: £nil) and NCC Coronavirus Business Grants totalling £16,000 (2021: £41,576). Government grants totalled £42,622 (2021: £41,576).

Other unanalysed grants

Other grant income comprises of funding from The Joicey Trust totalling £3,000 (2021: £3,000), Garfield Weston £nil (2021: £30,000), VINCI UK Foundation totalling £nil (2021: £2,000), BBC Children in Need £nil (2021: £12,883), the National Lottery totalling £830 (2021: £nil), the Partiger Trust totalling £nil (2021: £5,000), Christmas Appeal totalling £2,761 (2021: £nil), Playscheme - Best Summer Ever totalling £4,027 (2021: £nil) and the Emergency Fund totalling £1,500 (2021: £nil).

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Nursery income	212,231	214,652
Fundraising events	-	164
Café income	4,335	48
Contributions from user groups	13,056	3,591
	<u>229,622</u>	<u>218,455</u>
Other trading activities	<u>229,622</u>	<u>218,455</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	94	41
	<u>94</u>	<u>41</u>

5 Other income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Other income	20,998	80,351
	<u>20,998</u>	<u>80,351</u>

Other income comprises of the Coronavirus Job Retention Scheme totalling £12,827 (2021: £77,256) and miscellaneous income totalling £8,171 (2021: £3,095).

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	366,887	330,207
Depreciation and impairment	8,351	7,215
Rates and water	1,632	1,607
Insurance	2,616	2,680
Light and heat	11,928	1,046
Telephone and ICT	3,946	3,790
Postage and stationery	816	574
Sundries	59,628	51,427
Training	2,114	30
Repairs and renewals	13,957	18,133
Bank charges	293	180
Travelling	4,219	877
Bad debts	-	120
	<u>476,387</u>	<u>417,886</u>
Share of support costs (see note 7)	-	174
Share of governance costs (see note 7)	1,840	1,600
	<u>478,227</u>	<u>419,660</u>
Analysis by fund		
Unrestricted funds	248,242	243,381
Restricted funds	229,985	176,279
	<u>478,227</u>	<u>419,660</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Loss on disposal of assets	-	-	-	174	-	174
Accountancy	-	1,840	1,840	-	1,600	1,600
	<u>-</u>	<u>1,840</u>	<u>1,840</u>	<u>174</u>	<u>1,600</u>	<u>1,774</u>
Analysed between Charitable activities	-	1,840	1,840	174	1,600	1,774
	<u>-</u>	<u>1,840</u>	<u>1,840</u>	<u>174</u>	<u>1,600</u>	<u>1,774</u>

Governance costs includes payments to the independent examiners of £1,840 (2021: £1,600) for independent examination fees.

8 Net movement in funds

	2022	2021
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	8,351	7,215
Loss on disposal of tangible fixed assets	-	174
	<u>8,351</u>	<u>7,389</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Trustees' expenses

No expenses were reimbursed for travelling expenses during this or the prior period.

10 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Management and administration staff	5	5
Project staff	5	4
Nursery staff	12	12
Support staff	2	2
Total	<u>24</u>	<u>23</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Employees

(Continued)

Employment costs	2022 £	2021 £
Wages and salaries	342,285	310,991
Social security costs	16,817	12,226
Other pension costs	7,785	6,990
	<u>366,887</u>	<u>330,207</u>

Pension costs

The charity operates two defined contribution pensions schemes. £7,785 has been recognised in the SOFA as an expense (2021: £6,990).

Key management

Key management personnel of the charity are the trustees and senior staff and in particular the Chief Executive and the Director of Finance. The remuneration of all senior staff totalled £128,728 (2021: £127,526).

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At 1 April 2021	24,528	85,768	16,867	127,163
Additions	300	713	2,084	3,097
	<u>24,828</u>	<u>86,481</u>	<u>18,951</u>	<u>130,260</u>
At 31 March 2022				
	<u>24,828</u>	<u>86,481</u>	<u>18,951</u>	<u>130,260</u>
Depreciation and impairment				
At 1 April 2021	18,025	52,568	13,359	83,952
Depreciation charged in the year	1,680	4,973	1,698	8,351
	<u>19,705</u>	<u>57,541</u>	<u>15,057</u>	<u>92,303</u>
At 31 March 2022				
	<u>19,705</u>	<u>57,541</u>	<u>15,057</u>	<u>92,303</u>
Carrying amount				
At 31 March 2022	5,123	28,940	3,894	37,957
	<u>5,123</u>	<u>28,940</u>	<u>3,894</u>	<u>37,957</u>
At 31 March 2021	6,503	33,200	3,508	43,211
	<u>6,503</u>	<u>33,200</u>	<u>3,508</u>	<u>43,211</u>

12 Stocks

	2022 £	2021 £
Stocks	<u>148</u>	<u>446</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	1,377	781
Other debtors	29,290	14,096
Prepayments and accrued income	3,541	2,816
	<u>34,208</u>	<u>17,693</u>

14 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Other taxation and social security		4,483	3,633
Deferred income	15	45,141	52,750
Trade creditors		2,356	4,518
Other creditors		1,254	-
Accruals and deferred income		4,081	7,651
		<u>57,315</u>	<u>68,552</u>

15 Deferred income

	2022 £	2021 £
Arising from Deferred income comprises advance payments for room hire, events and staff secondment income.	45,141	52,750

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	<u>45,141</u>	<u>52,750</u>
Movements in the year:		
Deferred income at 1 April 2021	52,750	33,365
Released from previous periods	(52,750)	(33,365)
Resources deferred in the year	<u>45,141</u>	<u>52,750</u>
Deferred income at 31 March 2022	<u>45,141</u>	<u>52,750</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Sure Start	2,940	33,232	(36,172)	-	-
General - Nursery	-	212,231	(206,776)	(5,455)	-
Cafe and Hospitality	-	4,335	(4,335)	-	-
Capital asset fund	5,330	-	(960)	-	4,370
Marketing reserve	-	-	-	10,000	10,000
	<u>8,270</u>	<u>249,798</u>	<u>(248,243)</u>	<u>4,545</u>	<u>14,370</u>

Purpose of Designated Funds

Sure Start

Funds received to run Sure Start activities from the centre.

General-Nursery

Funds received from Newcastle City Council under the Government's 2 and 3-year-old offers for childcare places, together with a small amount of private fees from parents/carers.

Café and hospitality

Income and expenditure from The Avenue café in the centre, together with hospitality provided to room bookings.

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Marketing Reserve

The trustees have designated funds to spend on a new website and improved marketing.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
BBC Children in Need	10,388	-	(10,388)	-
Henry Smith Charity - Core costs	-	60,000	(60,000)	-
Henry Smith Charity - Covid-19	-	41,300	(41,300)	-
Sir James Knott Trust	-	5,000	(5,000)	-
Kellett Fund	-	29,582	(14,062)	15,520
The Joicey Trust	-	3,000	(3,000)	-
Communtiy Foundation	-	25,000	(25,000)	-
Comic Relief	350	-	(350)	-
Linden Family	2,839	-	(2,839)	-
Newcastle Fund - Volunteer Project	-	11,759	(11,759)	-
Greggs Foundation	-	15,000	(15,000)	-
National Lottery	-	830	(830)	-
Emergency Fund	-	1,500	(228)	1,272
Best Summer Ever	-	4,027	(4,027)	-
Christmas Appeal	-	2,761	(2,761)	-
CLLD - ESF	-	18,578	(18,578)	-
CLLD - LCF	-	14,863	(14,863)	-
	<u>13,577</u>	<u>233,200</u>	<u>(229,985)</u>	<u>16,792</u>

Purpose of Restricted Funds

BBC Children in Need

Three-year funding received to improve cognitive and social skills of babies and young children through the interaction they have with their parents/carers.

Henry Smith Charity - Core costs

Three-year funding received to contribute towards the core costs of the centre.

Henry Smith Charity - Covid - 19

Funding towards one year's running costs of a project providing food parcels, activities and support for older people, children and families impacted by the Covid-19 pandemic in Newcastle upon Tyne.

Sir James Knott Trust

Three-year funding received to contribute towards the core costs of the centre.

Kellett Fund at the Community Foundation Tyne & Wear and Northumberland

Two-year continuation funding enabling the expansion and continuing services and activities offered to older adults within our community.

The Joicey Trust

A multi-year contribution to core costs of the centre.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

17 Restricted funds

(Continued)

Community Foundation Tyne & Wear and Northumberland

Recovery and renewal funding received to support individuals and families in need arising from the Covid-19 pandemic.

Comic Relief

A contribution towards training costs of trustees and senior management.

The Linden Family at the Community Foundation Tyne & Wear and Northumberland

Funding received to deliver well-being taster sessions to members of the local community, aimed at increasing feelings of well-being and physical activity.

Newcastle Fund

One-year funding contributing towards the delivery of the volunteering project.

Greggs Foundation

One-year contribution to the core costs of the centre.

National Lottery Community Fund

Funds received to celebrate 25 years of the National Lottery through a community event.

Emergency Fund

Funds generated through fundraising and utilised to provide emergency supplies to families most in need.

Best Summer Ever

Funding provided through StreetGames UK, Newcastle City Council and the DfE Holiday Activity Fund to run activities during the summer holidays for children.

Christmas Appeal

Funds generated from the public and local organisations to provide Christmas hampers containing food and gifts to families most in need.

Emergency Fund

Funds generated through fundraising and utilised to provide emergency supplies to families most in need.

Community Led Local Development (CLLD) - European Social Fund

Community Led Local Development (CLLD) - Life Chances Fund

A multi-year project aimed at moving local people closer to employment through the provision of hands-on training in either the catering or early years childcare settings. Funding is sourced through the European Structural and Investment Funds and Newcastle City Council's Life Chances Fund.

18 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	37,957	-	37,957	43,211	-	43,211
Current assets/(liabilities)	242,699	16,792	259,491	185,741	13,577	199,318
	<u>280,656</u>	<u>16,792</u>	<u>297,448</u>	<u>228,952</u>	<u>13,577</u>	<u>242,529</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

19 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

20 Cash generated from operations	2022 £	2021 £
Surplus for the year	54,919	120,273
Adjustments for:		
Investment income recognised in statement of financial activities	(94)	(41)
(Gain)/loss on disposal of tangible fixed assets	-	174
Depreciation and impairment of tangible fixed assets	8,351	7,215
Movements in working capital:		
Decrease in stocks	298	912
(Increase)/decrease in debtors	(16,515)	9,618
(Decrease)/increase in creditors	(3,628)	4,537
(Decrease)/increase in deferred income	(7,609)	19,385
Cash generated from operations	35,722	162,073

21 Analysis of changes in net funds

The charity had no debt during the year.

Accounts

REGISTERED COMPANY NUMBER: 05235539 (England and Wales)
REGISTERED CHARITY NUMBER: 1108131

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
ST MARTIN'S CENTRE PARTNERSHIP**

Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
NE2 1TJ

ST MARTIN'S CENTRE PARTNERSHIP

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ST MARTIN'S CENTRE PARTNERSHIP

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2021**

TRUSTEES	J E Sadler Chair (appointed 17.3.21) E Mitsides (resigned 22.9.21) S Herbert Chair (resigned 1.7.20) G Park T Lennox J Harris G A Dunn Treasurer L Williams K Edgell
REGISTERED OFFICE	St Martin's Centre Roman Avenue Byker Newcastle upon Tyne NE6 2RJ
REGISTERED COMPANY NUMBER	05235539 (England and Wales)
REGISTERED CHARITY NUMBER	1108131
INDEPENDENT EXAMINER	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne NE2 1TJ
BANKERS	Unity Trust Bank plc Four Brindley Place Birmingham B1 2JB

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees are pleased to present their annual directors' report with the unaudited financial statements of the charity for the year ended 31 March 2020, which are also prepared to meet the requirement of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

St Martin's Centre was completed in 2006 and is a large, bright space consisting of four multipurpose rooms, a café, a kitchen, nursery and a church. Situated in the heart of Byker in Newcastle upon Tyne, the Centre provides a facility which is used by all sections of this community as a safe meeting and learning place.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects as set in the Governing Document are:

- to promote the physical, intellectual and social development of young children, particularly those who are disadvantaged, to ensure that they are ready to flourish when they go to school;
- to promote the benefit of the Inhabitants of the City of Newcastle upon Tyne, and in particular the East End of that City (the area of benefit) by associating together the local inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants;
- to advance the Christian religion;
- to establish or secure the establishment of a Community Centre and to manage and to maintain the same and to do all such things as are usually carried out in such a centre in furtherance of these aims.

The Charity fulfils these objects by:

- The delivery of children's services specifically for the local community in liaison with partners, including the Community Family Hub, through which the Charity seeks to provide opportunities for personal and social development of children and their families to address issues that affect their lives and maximise opportunities for children.
- The provision of quality childcare in St Martin's Centre Nursery, providing term time day care for local children aged between 2 and 5.
- Providing volunteering and training opportunities, principally in the café and nursery, to help local people move closer to employment, increase their skill set and confidence levels.
- Delivering a wide timetable of activities for older people, providing a welcoming environment where people feel supported and new friendships are made.
- Working in a wide number of partnerships, including statutory bodies and other voluntary sector organisations, and in consultation with the local community to provide facilities and activities to increase awareness and opportunities for residents of all ages
- St Martin's Centre incorporates St Martin's Church and the Centre works in close partnership with the church. The vicar was a trustee and the Chair on the St Martin's Centre Partnership Board until his retirement in July 2020.
- In addition to delivering the Charity's own activities and services, space within the Centre is also available to hire by local organisations, thereby maximising the use of the space and providing the best possible facilities for local residents. The Charity aims to include services and activities for all age ranges, cultures, circumstances and abilities.

The mission of St Martin's Centre Partnership is to work with local people to live happy, healthy and safe lives.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Significant activities

The trustees approved a revised business plan, which outlined the programme of activities and development areas for the year. However, this was severely impacted by the Coronavirus pandemic. The centre was closed for the period April to June 2020, reopening in July 2020 for the staff, but remaining closed to the general public. Our delivery shifted to outreach and we were able to deliver food parcels, activity packs and meals in place of our usual in-house provision.

Children and families

Following the lockdown, St Martin's Centre Nursery re-opened in September 2020 offering quality childcare for children aged 2 to 5 years. To respond to the increased number of children attending with special educational needs, our SENCO leader fulfilled this role full time, enabling them to ensure each child can access the maximum amount of support available during their time with us, whether this is through specialised equipment or one-to-one care and support from an Early Years Practitioner.

Our work with young children, funded by Children in Need, was also disrupted by the pandemic. However, from January 2021 we were able to adapt provision to offer support activities to families of babies born during the pandemic on limited capacity and with each family having their own set of resources. In addition, our Family Support Worker offered one-to-one remote support to families with young children throughout the year.

Volunteering

With the centre closed to the general public throughout the year, we did not recruit or engage with any new volunteers. However, an existing volunteer has been invaluable in supporting our outreach provision, with regular delivery of food parcels and meals to those most in need. Our volunteering project, funded by the Newcastle Fund, restarted in April 2021.

Older People

Whilst the centre was closed and we were unable to run groups and activities in-house, our 'Meet Me at St Martin's' members received regular phone calls from the Project Coordinator to ensure their wellbeing and to ascertain whether we could offer any support or food. No activities took place in the centre during the year; however, many older people received food parcels, meals, activity packs and Christmas hampers.

The Avenue Café

By the end of the last financial year, The Avenue had established itself as a welcoming, vibrant café, offering delicious, healthy meals at affordable prices. The Avenue also provided an excellent training ground for local people seeking to gain experience in the sector and move towards employment. This was all put on hold with the start of the pandemic, and The Avenue remained closed throughout this financial year. It reopened in April 2021 with reduced hours and a simpler menu, with the plan of a gradual increase to its former level of delivery.

Employability programme

Our employability programme, funded by the North of Tyne Community Led Local Development fund (CLLD) and Life Chances Fund, aimed at moving local people closer to employment was put on hold for the year due to the pandemic. This project restarted in April 2021, with five local residents successfully completing the first of a series of six-week courses.

Covid-19 Activities

During the financial year, our support moved from being in-house to outreach, including the provision of meals, food parcels, activity packs and a befriending service for older adults and families needing additional support. To March 2021 we delivered 1,433 home-made meals, 622 food parcels, 250 activity packs to children and older adults, 135 Christmas hampers and contact with 147 older adults through the befriending service. We established links with the local social prescribing team, who made a number of referrals into these services. Overall, over 150 older adults and 205 families benefitted from support from the Centre during the pandemic.

We received a range of funding to enable this delivery, including from the Henry Smith Charity, the Community Foundation serving Tyne and Wear and Northumberland, the Pargiter Fund (through the Community Foundation), Children in Need, VINCI UK Foundation and Pearson Engineering.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Public benefit

When planning the activities for the year, the trustees have regard to the Charity Commission's guidance on public benefit. St Martin's Centre runs activities and programmes for all age ranges and the services are open to all members of the local community.

The people accessing our services benefit directly through the services and activities we provide. Through participation in our programmes and activities they develop the skills and confidence to be able to make positive choices and are able to increase their living standards, health and wellbeing. Working with our staff they are able to identify barriers to success and develop the skills and strategies to overcome them and progress into education, employment, volunteering or training. They are able to form better relationships with peers and families and work towards contributing to the local community in a positive way. This also benefits the family and the local community.

Over 98% of nursery income was derived from the government 2-year-old offer or the 3-5-year-old offer, with the balance in the form of fees. This demonstrates the level of deprivation in the area we serve.

The Centre has arguably benefitted the public more this year than at any other time in its history. This has been at a time when people have been most in need and some alternative areas of support have been closed to them. We have extended our reach, been flexible in our delivery and secured sufficient funding to be able to carry this out.

Volunteers

St Martin's Centre has a volunteering policy in place, together with volunteer agreements and staff policies which also relate to volunteers. Due to the Covid-19 pandemic and the closure of the centre to the general public, we only actively worked with 1 volunteer during the year (2020: 28); however, we had contact with 6 volunteers in total at the end of the year, who expressed their willingness to re-join the centre in April.

We have secured funding from the Newcastle Fund to once again engage with volunteers from the local area over the year 2021/22 and this is going well.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In 'normal' times, our general activities within the centre are driven by the community around us in Byker and Walker, Newcastle upon Tyne, and we usually offer a wide range of activities for all age groups, such as the under-five play groups, nursery provision for two to five year olds and coffee mornings to offer support to families with young children. For the over 55s, we offer a weekly nutritious, home-made lunch and social/support groups to tackle the key problem of social isolation amongst the elderly within Byker and Walker. We also offer volunteering and employability projects, providing skill building, training and volunteering experience in a professional workplace for local people. We work closely with the Community Family Hub, targeting those families most in need of our services. We are a dynamic and evolving centre that looks to identify the need within our community and develop services appropriately.

This has all changed for 2020/21, with the centre remaining closed to the general public throughout the year. We were able to adapt quickly and responsively to the Covid-19 pandemic and change our provision from in-house to outreach, whether that be the delivery of meals and food parcels or contacting vulnerable members of our projects by phone, to ascertain what support we could offer, or signpost accordingly. We have extended our reach and also started to work with some organisations for the first time, for example the local social prescribing team and Citylife Line.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Financial dependency

St Martin's Centre continues to be influenced by the uncertainty of financial support to the voluntary sector and the general economic downturn. However, the charity has received sufficient income to operate its essential services and support core costs, including from Newcastle City Council for Community Family Hub activities, room hire contributions and payments under government offers for nursery occupancy.

In addition to this income, the centre has benefited from the support of many funders in the year, including the Kellett Fund at the Community Foundation Tyne & Wear and Northumberland, the Henry Smith Charity, the Community Foundation Tyne & Wear and Northumberland, Garfield Weston, BBC Children in Need, Sir James Knott Trust, The Joicey Trust, the Pargiter Fund through the Community Foundation Tyne & Wear and Northumberland, VINCI UK Foundation and Pearson Engineering.

The centre has also received Coronavirus Business Support Grants through Newcastle City Council and reimbursement under the Coronavirus Job Retention Scheme (CJRS) for staff on furlough or flexible furlough.

Impact of Covid-19

Following Government guidance, the centre closed its doors to the general public at the end of March 2020, reopening to staff in early July. With all activities put on hold, the charity minimised the financial loss by placing staff on furlough where possible. The Charity accessed emergency funds to carry out Covid-19 support when staff returned in July, particularly from the Community Foundation Tyne & Wear and Northumberland, the Henry Smith Charity and the Pargiter Trust through the Community Foundation. All of our existing funders have been very supportive throughout the year, enabling extensions to projects or alternate use of funds. However, with the café closed and no income from catering or room hire it was unfortunately necessary to make two members of staff redundant early in the year.

The Charity has perhaps been in a stronger position than some, with no previous reliance on fundraising from the public or events and a degree of core cost funding secured before the start of the year. In addition, the funding secured to deliver emergency activities, together with the support from the Business Support Grants and CJRS has resulted in the Charity ending the year in a strong financial position.

Investment policy and objectives

The fund balances carried forward at 31 March 2021 show a surplus total of £242,529 (2020: £122,256). An operating surplus at 31 March 2021 amounting to £120,273 (2020: £6,123) is shown in the Statement of Financial Activities.

The majority of funds are to be spent in the short term, so there are few funds for long term investment; however excess funds are deposited in an interest-bearing instant access account.

Reserves policy

The Charity currently has a contingency fund of reserves and any interest accrued is applied to the work of the charity.

At 31 March 2021 the free reserves amounted to £177,471 (2020: £60,986) which amounts to approximately 5 months' budgeted unrestricted running costs. The target agreed by the Trustees is to hold 6 months running costs as recommended by the Charity Commission and the Trustees recognise the unprecedented move towards this in the year arising from the receipt of business support grants and CJRS. The Trustees aim to continue to add to reserves during 2021/22; however understand some reserves may be utilised supporting the charity whilst it slowly re-opens when restrictions are lifted.

Designated reserves

There are no designated reserves in place at the year end other than the capital asset fund, which represents the net book value of assets purchased using specific grant funding.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Insurance

St Martin's Centre Partnership used Ecclesiastical Insurance plc as the main insurers for the year and Hiscox Insurance Company Limited as the insurers for the nursery.

Political contributions

The Charity made no political contributions during the year.

Policy of payments of creditors

It is St Martin's Centre's policy to pay all suppliers within their settlement terms.

Pension Commitment

St Martin's Centre Partnership has a pension scheme arrangement with Royal London and makes employer's contributions to the scheme. Membership is offered to all staff and includes death-in-service cover. The company also has a NEST scheme to meet its auto enrolment duties.

FUTURE PLANS

With the easing of restrictions, St Martin's Centre started the new financial year by cautiously opening the centre to the public, with a limited timetable of groups and activities. The remaining restrictions in place meant that the full hall needed to be used for each activity, providing space for social distancing and adequate ventilation, resulting in activities limited to generally one per day. This has increased over time, culminating in the centre being able to offer in full its pre-Covid timetable from September 2021.

The centre continues to offer some of its outreach work developed during the pandemic, with continued delivery of food parcels and meals and continued support to the those most vulnerable by telephone. The Trustees recognise the impact this has had on our members, particularly those who are older, and funding has been secured from the Kellett Fund to expand our 'Meet Me at St Martin's' project to incorporate a befriending service.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity's governing documents are its Memorandum and Articles of Association, which constitute the charity as a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's full name is St Martin's Centre Partnership. It is a registered charity in the United Kingdom, Charity No: 1108131 and a company limited by guarantee, registered in England No: 05235539.

Recruitment and appointment of new trustees

Trustees may from time to time appoint a new member of the charity as a trustee, whether to fill a casual vacancy or by way of addition to the Board, provided that the appointment does not cause the number of trustees to exceed the maximum number allowed. Trustees are appointed for three years and are eligible for re-election for further three-year terms.

Organisational structure

The charity is managed by a Board of Trustees together with a Finance Sub-Committee. Both of these meet bi-monthly. The Chief Executive and Director of Finance and Business Development attend meetings of the Board of Trustees and the sub-committee but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring that the charity delivers the services agreed by the Board of Trustees and ensuring adequate support and supervision of the staff team.

ST MARTIN'S CENTRE PARTNERSHIP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

When recruiting trustees, the Board looks for individuals with skills and experience which are of value to St Martin's and which may not be represented by existing trustees. Trustees are recruited by recommendation, by personal invitation, representatives from partnerships, application from volunteer web site agencies or from current or historic service users. Anyone wishing to become a trustee is required to undergo a check with the Disclosure and Barring Services (DBS) at enhanced level and sign a declaration that they are not debarred from holding office. After appointment all new trustees go through an induction led by staff and board members. Following the retirement of the previous chair, Revd Stephen Herbert, during the first lockdown, a new chair, Revd John Sadler, was appointed on 17 March 2021. John knows the centre well, having been instrumental in its conception and build.

Key management remuneration

The trustees consider the board of trustees, senior staff and in particular the Chief Executive and the Director of Finance and Business Development as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. Other key personnel during the year include the Catering Manager, Operations Manager and Nursery Manager. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses, key management remuneration and related party transactions are disclosed in notes 9, 10 and 16 to the accounts.

Trustees are required to disclose all relevant interests and register them with the Chief Executive and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises.

The pay of the charity's key management is reviewed annually. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

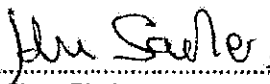
Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Chief Executive presents a risk register to the Board of Trustees annually. Services delivered to children, young people and vulnerable adults are risk assessed in accordance with the appropriate guidelines before commencement of any activity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24th November 2021 and signed on its behalf by:


.....
J E Sadler - Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST MARTIN'S CENTRE PARTNERSHIP**

Independent examiner's report to the trustees of St Martin's Centre Partnership ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants of England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr M T Moran FCA
Institute of Chartered Accountants of England and Wales
Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle upon Tyne
NE2 1TJ

Date: 3/12/2021

ST MARTIN'S CENTRE PARTNERSHIP

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	149,159	169,183	318,342	185,080
Other trading activities	3	218,455	-	218,455	300,677
Investment income	4	41	-	41	361
Other income		<u>3,095</u>	<u>-</u>	<u>3,095</u>	<u>5,300</u>
Total		370,750	169,183	539,933	491,418
 EXPENDITURE ON					
Raising funds	5	174	-	174	-
 Charitable activities	6				
Charitable Activities		<u>243,207</u>	<u>176,279</u>	<u>419,486</u>	<u>485,295</u>
Total		243,381	176,279	419,660	485,295
 NET INCOME/(EXPENDITURE)		127,369	(7,096)	120,273	6,123
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>101,583</u>	<u>20,673</u>	<u>122,256</u>	<u>116,133</u>
 TOTAL FUNDS CARRIED FORWARD		<u>228,952</u>	<u>13,577</u>	<u>242,529</u>	<u>122,256</u>

The notes form part of these financial statements

ST MARTIN'S CENTRE PARTNERSHIP

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	43,211	-	43,211	34,137
CURRENT ASSETS					
Stocks	12	446	-	446	1,358
Debtors	13	17,693	-	17,693	27,311
Cash at bank and in hand		<u>185,504</u>	<u>64,227</u>	<u>249,731</u>	<u>104,080</u>
		203,643	64,227	267,870	132,749
CREDITORS					
Amounts falling due within one year	14	(17,902)	(50,650)	(68,552)	(44,630)
NET CURRENT ASSETS		<u>185,741</u>	<u>13,577</u>	<u>199,318</u>	<u>88,119</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>228,952</u>	<u>13,577</u>	<u>242,529</u>	<u>122,256</u>
NET ASSETS		<u>228,952</u>	<u>13,577</u>	<u>242,529</u>	<u>122,256</u>
FUNDS	15				
Unrestricted funds				228,952	101,583
Restricted funds				<u>13,577</u>	<u>20,673</u>
TOTAL FUNDS				<u>242,529</u>	<u>122,256</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

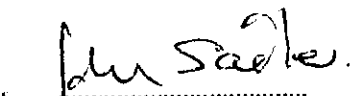
The notes form part of these financial statements

ST MARTIN'S CENTRE PARTNERSHIP

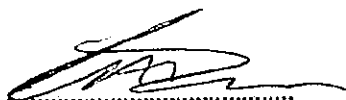
BALANCE SHEET - continued
31 MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~24 November 2021~~ and were signed on its behalf by:



J E Sadler - Chair



G A Dunn - Trustee

The notes form part of these financial statements

ST MARTIN'S CENTRE PARTNERSHIP**CASH FLOW STATEMENT
31 MARCH 2021**

	2021	2020
	£	£
Cash flows from operating activities:		
Net cash provided by operating activities	162,073	28,556
Cash flows from Investing activities:		
Interest from investments	41	361
Purchase of plant and equipment	(16,463)	(5,775)
Net cash used in investing activities	(16,422)	(5,414)
Change in cash and cash equivalents in the reporting period	145,651	23,142
Cash and cash equivalents at 1 April 2020	<u>104,080</u>	<u>80,938</u>
Cash and cash equivalents at 31 March 2021	<u>249,731</u>	<u>104,080</u>

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE CASH FLOW STATEMENT
31 MARCH 2021**

Reconciliation of net income to net cash flow from operating activities	2021 £	2020 £
Net income for the reporting period	120,273	6,123
Depreciation charges	7,215	7,511
Interest from investments	(41)	(361)
Loss on disposal of fixed assets	174	-
Decrease/(increase) in stock	911	(15)
Decrease/(increase) in debtors	9,618	(6,716)
Increase in creditors	23,922	22,014
Net cash provided by operating activities	162,073	28,556

Cash and cash equivalents and net debt comprise the following balances:

	At 1 April 2020	Cash flows	Other non cash changes	At 31 March 2021
Cash at bank and in hand	104,080	145,651	-	249,731
Total cash and cash equivalents	104,080	145,651	-	249,731
Bank loans due within one year	-	-	-	-
Bank loans due in more than one year	-	-	-	-
TOTAL	104,080	145,651	-	249,731

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Statement of compliance

St Martin's Centre Partnership is a charity, incorporated as a company limited by guarantee, in England (charity number: 1108131). The registered office is based at Roman Avenue, Newcastle upon Tyne, Tyne and Wear, NE6 2RJ.

The financial statements have been prepared on a going concern basis on the ground that current and future sources of funding or support will be more than adequate for the charity's needs. The Trustees have considered a period of 12 months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

St Martin's Centre Partnership meets the definition of a public benefit entity entry under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in Sterling (£) and rounded to the nearest £1.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, and it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included within liabilities in the balance sheet.

Expenditure

Expenditure is recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% reducing balance basis
Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on reducing balance

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Assets are capitalised where it is expected that they will be in use for a number of years. Assets costing below £25 will not be capitalised. An impairment review of fixed assets is conducted annually.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

Cash and cash equivalents

Cash and cash equivalents comprises cash in hand and current balances with banks or other institutions, which are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.

Volunteers

St Martin's Centre Partnership benefits from the time and skills of volunteers in all areas of operational delivery. In accordance with the Charities SORP (FRS 102) this time is not recognised as a value in the accounts. Further information on volunteer contribution is included in the Report of the Trustees.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Grants	<u>318,342</u>	<u>185,080</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Sure Start	30,327	32,246
Awards for All	-	7,435
Sir James Knott	5,000	5,000
Henry Smith Charity	101,300	60,000
Rothley Trust	-	750
Garfield Weston Foundation	30,000	-
Hadrian Trust	-	1,000
Newcastle Fund - Volunteer Project	-	20,147
BBC Children In Need	12,883	9,978
Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	-	29,988
The Joicey Trust	3,000	3,000
Other sundry grants	-	7,637
European Social Fund - CLLD	-	2,470
Life Chances Fund - CLLD	-	1,976
Linden Family at the Community Foundation Tyne & Wear and Northumberland	-	2,839
CJRS	77,256	614
Community Foundation Tyne & Wear and Northumberland – Covid 19	10,000	-
NCC Business Grant	41,576	-
Pargiter Trust at the Community Foundation Tyne & Wear and Northumberland	5,000	-
VINCI UK Foundation	<u>2,000</u>	-
	<u>318,342</u>	<u>185,080</u>

Government grants

Income from government grants comprises of grant funding from the Newcastle Fund via Newcastle City Council for the delivery of the Volunteering Project, totalling £nil (2020: £20,147), Newcastle City Council's Life Chances Fund towards the delivery of the Employability project totalling £nil (2020: £1,976), NCC Coronavirus Business Grants totalling £41,576 (2020: £nil), and the Coronavirus Job Retention Scheme (CJRS), totalling £77,256 (2020: £614). Government grants totalled £118,832 (2020: £22,737).

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	164	6,631
Café income	48	32,977
Contributions from user groups	3,591	25,685
Nursery income	<u>214,652</u>	<u>235,384</u>
	<u>218,455</u>	<u>300,677</u>

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

4. INVESTMENT INCOME	2021	2020
	£	£
Deposit account interest	<u>41</u>	<u>361</u>
5. RAISING FUNDS		
Investment management costs	2021	2020
	£	£
Loss on sale of assets	<u>174</u>	<u>-</u>
6. CHARITABLE ACTIVITIES COSTS		Direct Costs (see note 7) £
Charitable Activities		<u>419,486</u>
7. DIRECT COSTS OF CHARITABLE ACTIVITIES	2021	2020
	£	£
Staff costs	330,207	369,427
Rates and water	1,607	5,449
Insurance	2,680	2,363
Light and heat	1,046	15,935
Telephone and ICT	3,790	2,705
Postage and stationery	574	892
Café purchases	-	14,464
Sundries	51,427	43,627
Training	30	1,832
Repairs and renewals	18,133	14,674
Bank charges	180	563
Travelling	877	3,857
Bad debts	120	-
Accountancy	1,600	1,996
Depreciation	<u>7,215</u>	<u>7,511</u>
	<u>419,486</u>	<u>485,295</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	7,215	7,511
Deficit on disposal of fixed assets	174	-
Independent examiners fees	<u>1,600</u>	<u>1,996</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

No expenses were reimbursed for travelling expenses during this or the prior period.

10. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Management and administration staff	5	5
Project staff	4	7
Nursery staff	12	12
Support staff	<u>2</u>	<u>3</u>
	<u>23</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

Pension costs

The charity operates two defined contribution pensions schemes. £6,989 has been recognised in the SOFA as an expense (2020: £7,636).

Key management

Key management personnel of the charity are the trustees and senior staff and in particular the Chief Executive and the Director of Finance. The remuneration of all senior staff totalled £127,526 (2020: £138,382).

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2020	24,462	71,473	15,178	111,113
Additions	479	14,295	1,669	16,463
Disposals	(413)	-	-	(413)
At 31 March 2021	<u>24,528</u>	<u>85,768</u>	<u>16,867</u>	<u>127,163</u>
DEPRECIATION				
At 1 April 2020	16,190	48,454	12,332	76,976
Charge for year	2,074	4,114	1,027	7,215
Eliminated on disposal	(239)	-	-	(239)
At 31 March 2021	<u>18,025</u>	<u>52,568</u>	<u>13,359</u>	<u>83,952</u>
NET BOOK VALUE				
At 31 March 2021	<u>6,503</u>	<u>33,200</u>	<u>3,508</u>	<u>43,211</u>
At 31 March 2020	<u>8,272</u>	<u>23,019</u>	<u>2,846</u>	<u>34,137</u>

12. STOCKS

	2021 £	2020 £
Stocks	<u>446</u>	<u>1,358</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	781	15,747
Other debtors	14,096	8,928
Prepayments	<u>2,816</u>	<u>2,636</u>
	<u>17,693</u>	<u>27,311</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	4,518	996
Social security and other taxes	3,633	4,152
Accruals and deferred income	<u>60,401</u>	<u>39,482</u>
	<u>68,552</u>	<u>44,630</u>

Deferred income

Deferred income comprises advance payments for room hire, events and staff secondment income.

	£
Balance as at 1 April 2020	33,365
Amount released to Income from other trading activities	(33,365)
Amount deferred in year	<u>52,750</u>
Balance as at 31 March 2021	<u>52,750</u>

15. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	95,123	125,559	220,682
Sure Start	-	2,940	2,940
Capital asset fund	<u>6,460</u>	<u>(1,130)</u>	<u>5,330</u>
	101,583	127,369	228,952
Restricted funds			
BBC Children In Need	4,989	5,399	10,388
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	12,495	(12,495)	-
Comic Relief	350	-	350
Linden Family at the Community Foundation Tyne & Wear and Northumberland	<u>2,839</u>	<u>-</u>	<u>2,839</u>
	<u>20,673</u>	<u>(7,096)</u>	<u>13,577</u>
TOTAL FUNDS	<u>122,256</u>	<u>120,273</u>	<u>242,529</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	125,559	-	125,559
Sure Start	30,327	(27,387)	2,940
General - Nursery	214,652	(214,652)	-
Cafe and Hospitality	48	(48)	-
Capital asset fund	-	(1,130)	(1,130)
General fundraising	<u>164</u>	<u>(164)</u>	<u>-</u>
	370,750	(243,381)	127,369
Restricted funds			
BBC Children in Need	12,883	(7,484)	5,399
Henry Smith Charity	101,300	(101,300)	-
Sir James Knott Trust	5,000	(5,000)	-
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	-	(12,495)	(12,495)
Garfield Weston	30,000	(30,000)	-
The Joicey Trust	3,000	(3,000)	-
Community Foundation Tyne & Wear and Northumberland - Covid 19	10,000	(10,000)	-
VINCI UK Foundation	2,000	(2,000)	-
Pargiter Trust at the Community Foundation Tyne & Wear and Northumberland	<u>5,000</u>	<u>(5,000)</u>	<u>-</u>
	169,183	(176,279)	(7,096)
TOTAL FUNDS	<u>539,933</u>	<u>(419,660)</u>	<u>120,273</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	90,070	5,053	95,123
General - Nursery	5,427	(5,427)	-
Capital asset fund	<u>7,790</u>	<u>(1,330)</u>	<u>6,460</u>
	103,287	(1,704)	101,583
Restricted funds			
BBC Children In Need	-	4,989	4,989
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	12,496	(1)	12,495
Comic Relief	350	-	350
Linden Family at the Community Foundation Tyne & Wear and Northumberland	<u>-</u>	<u>2,839</u>	<u>2,839</u>
	<u>12,846</u>	<u>7,827</u>	<u>20,673</u>
TOTAL FUNDS	<u>116,133</u>	<u>6,123</u>	<u>122,256</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,346	(26,293)	5,053
Sure Start	32,246	(32,246)	-
General - Nursery	235,384	(240,811)	(5,427)
Cafe and Hospitality	32,977	(32,977)	-
Capital asset fund	-	(1,330)	(1,330)
General fundraising	<u>6,631</u>	<u>(6,631)</u>	<u>-</u>
	338,584	(340,288)	(1,704)
Restricted funds			
BBC Children In Need	9,978	(4,989)	4,989
Henry Smith Charity	60,000	(60,000)	-
Sir James Knott Trust	5,000	(5,000)	-
Rothley Trust	750	(750)	-
Newcastle Fund - Volunteer Project	20,147	(20,147)	-
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	29,988	(29,989)	(1)
Other Sundry Grants	7,637	(7,637)	-
The Hadrian Trust	1,000	(1,000)	-
Awards for All	7,435	(7,435)	-
Community Led Local Development - European Social Fund	2,470	(2,470)	-
Community Led Local Development - Life Chances Fund	1,976	(1,976)	-
Linden Family at the Community Foundation Tyne & Wear and Northumberland	2,839	-	2,839
CJRS	614	(614)	-
The Joicey Trust	<u>3,000</u>	<u>(3,000)</u>	<u>-</u>
	<u>152,834</u>	<u>(145,007)</u>	<u>7,827</u>
TOTAL FUNDS	<u>491,418</u>	<u>(485,295)</u>	<u>6,123</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	90,070	130,612	220,682
Sure Start	-	2,940	2,940
General - Nursery	5,427	(5,427)	-
Capital asset fund	<u>7,790</u>	<u>(2,460)</u>	<u>5,330</u>
	103,287	125,665	228,952
Restricted funds			
BBC Children In Need	-	10,388	10,388
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	12,496	(12,496)	-
Comic Relief	350	-	350
Linden Family at the Community Foundation Tyne & Wear and Northumberland	<u>-</u>	<u>2,839</u>	<u>2,839</u>
	<u>12,846</u>	<u>731</u>	<u>13,577</u>
TOTAL FUNDS	<u>116,133</u>	<u>126,396</u>	<u>242,529</u>

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	156,905	(26,293)	130,612
Sure Start	62,573	(59,633)	2,940
General - Nursery	450,036	(455,463)	(5,427)
Cafe and Hospitality	33,025	(33,025)	-
Capital asset fund	-	(2,460)	(2,460)
General fundraising	6,795	(6,795)	-
	709,334	(583,669)	125,665
Restricted funds			
BBC Children In Need	22,861	(12,473)	10,388
Henry Smith Charity	161,300	(161,300)	-
Sir James Knott Trust	10,000	(10,000)	-
Rothley Trust	750	(750)	-
Newcastle Fund - Volunteer Project	20,147	(20,147)	-
Older people project - Kellett Fund at the Community Foundation Tyne & Wear and Northumberland	29,988	(42,484)	(12,496)
Other Sundry Grants	7,637	(7,637)	-
The Hadrian Trust	1,000	(1,000)	-
Awards for All	7,435	(7,435)	-
Community Led Local Development - European Social Fund	2,470	(2,470)	-
Community Led Local Development - Life Chances Fund	1,976	(1,976)	-
Linden Family at the Community Foundation Tyne & Wear and Northumberland	2,839	-	2,839
CJRS	614	(614)	-
Garfield Weston	30,000	(30,000)	-
The Joicey Trust	6,000	(6,000)	-
Community Foundation Tyne & Wear and Northumberland - Covid 19	10,000	(10,000)	-
VINCI UK Foundation	2,000	(2,000)	-
Pargiter Trust at the Community Foundation Tyne & Wear and Northumberland	5,000	(5,000)	-
	322,017	(321,286)	731
TOTAL FUNDS	1,031,351	(904,955)	126,396

Purpose of Unrestricted Funds

Sure Start

Funds received to run Sure Start activities from the centre.

ST MARTIN'S CENTRE PARTNERSHIP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

15. MOVEMENT IN FUNDS - continued

Purpose of Designated Funds

Capital Asset Fund

This fund has been set up to represent the net book value of capital assets purchased from restricted funding received from the Fresh Ideas Fund. It is being reduced each year in line with the charity's depreciation policy.

Purpose of Restricted Funds

BBC Children in Need

Three-year funding received to improve the cognitive and social skills of babies and young children through the interaction they have with their parents/carers.

Henry Smith Charity

Three-year funding received to contribute towards the core costs of the centre.

Sir James Knott Trust

Three-year funding received to contribute towards the core costs of the centre.

The Rothley Trust

A contribution towards the redecoration of the stairwell and corridor.

Newcastle Fund

One-year funding contributing towards the delivery of the volunteering project.

Kellett Fund at the Community Foundation Tyne & Wear and Northumberland

Two-year continuation funding enabling the expansion and continuing services and activities offered to older adults within our community.

The Hadrian Trust

A one-year contribution towards the core costs of the centre.

Awards for All - National Lottery Community Fund

Funding for the holiday activities offered to local children during the summer of 2019.

Community Led Local Development (CLLD) - European Social Fund

Community Led Local Development (CLLD) - Life Chances Fund

A multi-year project aimed at moving local people closer to employment through the provision of hands-on training in either the catering or early years childcare settings. Funding is sourced through the European Structural and Investment Funds and Newcastle City Council's Life Chances Fund.

The Linden Family at the Community Foundation Tyne & Wear and Northumberland

Funding received to deliver well-being taster sessions to members of the local community, aimed at increasing feelings of well-being and physical activity.

The Joicey Trust

A multi-year contribution to core costs of the centre.

Garfield Weston Foundation

A contribution to the core costs of the centre for 2020/21.

The Henry Smith Charity - Community Match Challenge

Funding towards one year's running costs of a project providing food parcels, activities and support for older people, children and families impacted by the Covid-19 pandemic in Newcastle upon Tyne.

ST MARTIN'S CENTRE PARTNERSHIP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

15. MOVEMENT IN FUNDS - continued

VINCI UK Foundation

Funding towards the delivery of food parcels, meals and activity packs to local residents during the Covid-19 pandemic.

Community Foundation Tyne & Wear and Northumberland - Covid 19

Emergency funding to provide food and other essentials to our local community during the Covid-19 pandemic.

The Parciter Trust at the Community Foundation Tyne & Wear and Northumberland

Funding towards the delivery of meals, food parcels and activity packs to local, older residents during the Covid-19 pandemic, together with weekly wellbeing calls.

Children in Need - Covid-19 2020 Booster Programme

Funding for activity packs for children with age-appropriate activities to help develop skills while they are unable to attend groups due to Covid-19.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021 or 31 March 2020.

