

# THE SUDBURY, WEMBLEY AND ALPERTON YOUTH PROJECT

England & Wales · Charity number 1108095

## Details

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**Other names** SWAY

**Status** Registered

**Legal form** Charitable company

**Company number** [05224768](#)

**Registered** 2005-02-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Johns Community Centre  
Crawford Avenue  
Wembley  
Middlesex  
HA0 2HX

**Phone** 07956363058

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION OF YOUNG PEOPLE WITHIN SUDBURY, WEMBLEY AND ALPERTON AREA THROUGH LEISURE TIME ACTIVITIES SO AS TO ASSIST THEM IN DEVELOPING THEIR PHYSICAL, MENTAL AND SPIRITUAL CAPACITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY AND THAT THEIR CONDITION OF LIFE MAY BE IMPROVED.

**Activities:** SWAY is a charity set up by 7 churches in Brent to develop their work among young people. It runs dance, music and vocal workshops and football events mainly in school holidays. It offers the chance for young people to explore Christian teaching and worship. It assists in providing training for volunteer youth workers in the member churches.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Religious Activities, Amateur Sport
- **Who:** Children/young People

## Geography

- **Area of benefit:** SUDBURY, WEMBLEY AND ALPERTON
- Brent

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £1,083  | £7,798      | -      | -         |
| 2023-12-31 | £37,633 | £41,140     | -      | -         |
| 2022-12-31 | £49,000 | £24,000     | -      | -         |
| 2021-12-31 | £45,583 | £39,464     | -      | -         |
| 2020-12-31 | £18,777 | £8,013      | -      | -         |

## Trustees

| Name                                       | Role  | Appointed |
|--|-------|-----------|
| <b>CAROLE BEVIS-SMITH</b>                  | Chair |           |
| ALTON PATRICK BELL                         |       |           |
| REVEREND PREBENDARY FRANCIS<br>ADU-BOACHIE |       |           |
| Rev GRAHAM ARTHUR NIND                     |       |           |

**THE SUDBURY, WEMBLEY AND ALPERTON YOUTH PROJECT**

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# Accounts

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**SUDBURY, WEMBLEY and ALPERTON YOUTH  
PROJECT**

**The SWAY project**

**Annual Accounts and Directors/Trustees Report for the period  
1 January 2024 to 31 December 2024.**

**Company registration number 522 4768  
Charity Registration number 1108095**

SWAY is a registered charity number 1108095 and an incorporated private limited company number 5224768. Registered Office, St John's Community Centre, Crawford Ave., Wembley, Middlesex, HA0 2HX.

***SWAY: Churches working together with young people***

## **SWAY Directors and Trustees' Annual Report for 2024**

The Directors and Trustees' of SWAY present this report for the period from 1 January 2024 to 31st December 2024.

SWAY was registered as a Charity on 15<sup>th</sup> February 2005

The format and content of this report and financial statement comply with the Companies Act 2006, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice" SORP (FRS 102).

### **Reference and Administrative Details**

Charity name: The Sudbury, Wembley and Alperton Youth Project (The SWAY project).

The SWAY project is a company limited by guarantee, company number 5224768 and a registered charity number 1108095.

The registered office is; St John's Community Centre, Crawford Ave., Wembley, Middlesex, HA0 2HX

The Trustees of the charity for the period of the report were;

|   |                    |
|---|--------------------|
| Chairman                                      | Rev G Nind         |
| Honorary Secretary                            | Carole Bevis-Smith |
| Honorary Treasurer                            | Rev Alton Bell     |
| Other Trustees – ex-officio Rev F Adu-Boachie |                    |

The Directors of the Company also serve as Trustees of the charity.

During 2024 the charity employed no youth workers but engaged a senior self-employed youth worker as lead worker and several ad-hoc workers to fulfil our work commitment. Our lead youth worker is employed for 20 hours per week and the ad-hoc youth workers for 10 hours, depending on the nature of the job.

The charity banks with Santander UK plc, Bridle Road, Bootle, Merseyside, GIR 0AA.

There is no Independent Examiner

### **Structure, Governance and Management.**

SWAY is governed by its Memorandum and Articles of Association.

The members of the company are seven Christian Churches in the Sudbury, Wembley and Alperton areas of the London Borough of Brent. These Churches are: Sudbury Methodist Church, Ealing Road Methodist Church, Sudbury Baptist Church, Wembley Family Church, St James Parish Church, Alperton, St John's Parish Church Wembley and St Andrews Parish Church, Sudbury.

The Director/ trustees are appointed by the members. The Directors may also appoint any person as a Director. Any person appointed by the Directors must retire at the AGM but will be eligible to be re-appointed by the members.

The Directors set the policy and plan the work of the Charity. To assist in the efficient working of the charity the Directors have established an “Executive Group” consisting of at least one director from each member church who are able to meet more frequently and at shorter notice. No Executive Group meetings were needed in 2023. Individual directors also take responsibility for different aspects of the management of the charity such as day-to-day programme management, staff recruitment and appraisal, finance, fund raising, and safeguarding issues.

SWAY work can only proceed with the help and co-operation of volunteers from the member churches who assist our youth workers at events. The Directors would like to acknowledge the work and commitment of these people and especially those who have again helped at the SWAY events this year in addition to their voluntary work with their own youth groups. We also benefit from the free use of the members premises for most of our activities and are especially grateful to St John’s Church who host our office for a nominal charge.

During the year the Directors continued to work at improving our business processes, procedures as recommended by New Foundations via a programme run by Brent Voluntary Services. SWAY also continues as a member of the London Youth quality programme.

### **Objectives and Activities**

The Charity's objectives are:

1. to build up youth fellowships in churches within the Sudbury, Wembley and Alperton area;
2. to develop work with young people of all backgrounds from within the Sudbury, Wembley and Alperton area;
3. to provide leisure activities and opportunities for personal growth including Christian spiritual growth, and to provide opportunities for the development of responsibility and to develop skills in a variety of fields;
4. to liaise with schools and other statutory bodies to further the above ends

To help young people from across the whole local community to develop to their full potential we undertake street work to meet them in the places where they gather, we run a drop-in youth cafe and organise activities which provide them with exciting opportunities for developing social skills and personal achievement. Our community work extends to working with a local high school to help with lunch time activities and workshop sessions for students in danger of exclusion.

To help build up the youth work run by our member churches, we run activities which help develop the skills and knowledge of their volunteer youth leaders and workers which they can then apply in their own youth work. We support the young people by running events and organising trips that the individual youth groups would not be able to do without the help of SWAY thus providing young people with experiences and opportunities that they would not have otherwise.

The Directors are aware of their responsibility under the Charities Act 2006 to have regard to the Commissions guidance on public benefit. In developing their programme of activities, they have sort

to ensure that the activities of SWAY are available to all young people and that they are widely known about in the local community.

### **Achievements and Performance.**

This year was again very successful period for the project. We engaged with well over 250 young people, many of whom were new contacts for the project. We worked more regularly with several local schools, providing mentoring opportunities for them as well as personal development opportunities via a box-a-size class run by one of our ad-hoc youth worker. We saw evidence of personal development and maturity among the young participants.

The directors want to publically acknowledge the hard work of our lead youth worker Samantha Scott who has both devised and organised our programme of activities as well as playing a major role in its delivery. Samantha has been assisted by part-time youth workers, specialist tutors and volunteers from our member churches and para-church organisations, many of whom gave their time freely to help in holiday clubs, with trips.

An important part of our project is the outreach work done after school in Wembley High Road and in Alperton. Youngsters were met “where they are at” and were invited to our youth cafe. During the year we welcomed over 100 different young people to the cafe. Initially, this work was assisted by a grant from Brent Council which supported specific aspects of the work from April 2023 to March 2024 after which it has continued. The cafe has proved particularly popular in recent months as we recover from the closure of various youth facilities and the impact of Covid-19 in the Borough. Attendance has averaged around 30 young people per week.

In the summer of 2024, we again organised 2 weeks of holiday activities for young people. We ran separate programmes for those aged 8 – 13 years and for those 14+. For the older groups, outdoor activities have proved popular such as organised trips to kayaking, paintballing, laser tagging and go-carting. Grant have enabled us to subsidise the cost of attending some of these events enabling more disadvantaged young people to attend. Numbers for some of these activities was sometimes limited by the capacity of the minibus we use or of the adults required to provide adequate safeguarding of the young people.

Activities for the younger group were usually held at the premises of one of our members and included craft, music and dance workshops and some trips. Overall a total of 40+ young people took part in one or more session in 2024.

Football has again proved to be a popular activity and at each holiday we have run football coaching sessions using qualified coaches and the facilities of the GOALS centre at Alperton. In 2024 the programme attracted ~20 participants.

During most of the other principal holiday periods we organised a number of “one off “ days of activities.

Although the emphasis this year has been on our activities in the wider community we have continued to support the work of the youth groups attached to our member churches as resources have allowed. Our role in this area is one of training and networking the individual youth leaders of our members, assisting when the skills of our workers are particularly needed and running our youth friendly Christian celebrations.

## **Financial Overview**

Financially this has been a challenging year for SWAY. Our grant from Brent Council will expire this year with the final tranche was paid in June 2023. We will pursue other avenues to obtain funds to keep the charity afloat.

The outreach and youth cafe have been able to continue using volunteers and youth workers contracted on a strictly sessional basis with the help of funding from some the source outlined above.

We continue to apply for grants to put our activities on a sound financial footing while also reviewing the business model and strategic direction of the charity.

## **Accounting policy**

For the year ending 31/12/2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirement of the Act with respect to accounting records and for the preparation of accounts.

Signed on behave of the trustees/directors

Alton P Bell

Treasurer and Director 29/10/2025.

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England & Wales - Charity number 1108095

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# Accounts

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Signed on behave of the trustees/directors

Alton P Bell

Treasurer and Director 30/10/2024.

**THE SUDBURY, WEMBLEY AND ALPERTON YOUTH PROJECT**

England & Wales - Charity number 1108095

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# Accounts

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Sudbury, Wembley and Alperton Youth Project SWAY  
Annual Accounts for 1 Jan 2022 to 31 December 2022  
Charity Number 1108095  
Company Number 552 4768

Statement of Financial Activity

|  |        | Unrestricted   | Restricted | Endowment | Total Funds | Total Funds   | Note  |
|--|--------|----------------|------------|-----------|-------------|---------------|-------|
|  |        | £              | £          | £         | 2022        | 2021          |       |
| <b>Income and endowments from:</b>               | note 1 |                |            |           |             |               |       |
| Donations and legacies                           |        | 0              |            |           | 0           | 0             |       |
| Charitable activities                            |        | 0              |            |           | 0           | 0             |       |
| Other trading activities                         |        |                |            |           |             |               |       |
| Investments                                      |        | 0              |            |           | 0           | 0             |       |
| Grant  |        | 20,986         |            |           | 20986.2     | 45582.6       |       |
| <b>Total</b>                                     |        | <b>20,986</b>  | <b>0</b>   |           |             | <b>45,583</b> |       |
| <b>Expenditure on:</b>                           | note 2 |                |            |           |             |               |       |
| Administration                                   |        | 750            | 0          |           | 750         | 750           |       |
| Charitable activities                            |        | 33,068         |            |           | 33068.6     | 28442         |       |
| Other  |        |                |            |           |             |               | 10272 |
| <b>Total</b>                                     |        | <b>33,818</b>  | <b>0</b>   |           |             | <b>29,192</b> |       |
| Net gains/(losses) on investments                |        |                |            |           |             |               |       |
| <b>Net income/(expenditure</b>                   |        | <b>-12,832</b> | <b>0</b>   |           |             | <b>16,391</b> |       |
| Transfer between funds                           |        |                |            |           |             |               |       |
| Other recognised gains/losses                    |        | 17,724         |            |           |             |               |       |
| Gains/losses on revaluation of fixed assets      |        |                |            |           |             |               |       |
| Actuarial gains/losses on defined pension scheme |        |                |            |           |             |               |       |
| Other gains/losses                               |        |                |            |           |             |               |       |
| <b>Net movement of funds</b>                     |        | <b>4,892</b>   | <b>0</b>   |           |             |               |       |
| <b>Reconciliation of funds:</b>                  |        |                |            |           |             |               |       |
| Total funds brought forward                      |        | £ 4,892        |            |           |             |               |       |
| <b>Total funds carried forward</b>               |        | <b>£ 4,892</b> | <b>£0</b>  |           |             |               |       |

**THE SUDBURY, WEMBLEY AND ALPERTON YOUTH PROJECT**

England & Wales - Charity number 1108095

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# Accounts

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**Sudbury, Wembley and Alperton Youth Project SWAY**  
**Annual Accounts for 1 Jan 2021 to 31 December 2021**  
**Charity Number 1108095**  
**Company Number 552 4768**

**Statement of Financial Activity**

|  |        | Unrestricted   | Restricted | Endowment | Total Funds | Total Funds   | Note |
|--|--------|----------------|------------|-----------|-------------|---------------|------|
|  |        | £              | £          | £         | 2021        | 2020          |      |
| <b>Income and endowments from:</b>               | note 1 |                |            |           |             |               |      |
| Donations and legacies                           |        | 0              |            |           | 0           | 0             |      |
| Charitable activities                            |        | 0              |            |           | 0           | 0             |      |
| Other trading activities                         |        |                |            |           |             |               |      |
| Investments                                      |        | 0              |            |           | 0           | 0             |      |
| Grant  |        | 45,583         |            |           | 45,582.6    | 18,777        |      |
| <b>Total</b>                                     |        | <b>45,583</b>  | <b>0</b>   |           |             | <b>18,777</b> |      |
| <b>Expenditure on:</b>                           | note 2 |                |            |           |             |               |      |
| Administration                                   |        | 750            | 0          |           | 750         | 500           |      |
| Charitable activities                            |        | 28,442         |            |           | 28,442      | 21,628        |      |
| Other  |        | 10,272         |            |           | 10,272      |               |      |
| <b>Total</b>                                     |        | <b>39,464</b>  | <b>0</b>   |           |             | <b>22,128</b> |      |
| Net gains/(losses) on investments                |        |                |            |           |             |               |      |
| <b>Net income/(expenditure)</b>                  |        | <b>6,118</b>   | <b>0</b>   |           |             | <b>-3,351</b> |      |
| Transfer between funds                           |        |                |            |           |             |               |      |
| Other recognised gains/losses                    |        |                |            |           |             |               |      |
| Gains/losses on revaluation of fixed assets      |        |                |            |           |             |               |      |
| Actuarial gains/losses on defined pension scheme |        |                |            |           |             |               |      |
| Other gains/losses                               |        |                |            |           |             |               |      |
| <b>Net movement of funds</b>                     |        | <b>6,118</b>   | <b>0</b>   |           |             |               |      |
| <b>Reconciliation of funds:</b>                  |        |                |            |           |             |               |      |
| Total funds brought forward                      |        | £ 6,118        |            |           |             |               |      |
| <b>Total funds carried forward</b>               |        | <b>£ 6,118</b> | <b>£0</b>  |           |             |               |      |





| <b>Sudbury, Wembley and Alperton Youth Project SWAY</b>   |  |               |  |                  |            |                  |
|---|--|---------------|--|------------------|------------|------------------|
| <b>Annual Accounts for 1 Jan 2021 to 31 December 2021</b> |  |               |  |                  |            |                  |
| <b>Charity Number 1108095</b>                             |  |               |  |                  |            |                  |
| <b>Company Number 552 4768</b>                            |  |               |  |                  |            |                  |
| <b>Expenditure</b>  |  |               |  |                  |            |                  |
|   |  |               |  | un<br>restricted | restricted | Total            |
|   |  |               |  |                  |            | 2021             |
|   |  |               |  | £                | £          |                  |
| <b>Charitable activities</b>                              |  |               |  |                  |            |                  |
| Staff costs including volunteers                          |  |               |  | 26,672.46        |            | 26,672.46        |
| Staff travel and training                                 |  |               |  | 0.00             |            | 0.00             |
| holiday event costs                                       |  |               |  | 0.00             |            | 0.00             |
| Youth cafe and outreach                                   |  |               |  | 0.00             |            |                  |
| Petty Cassh   |  |               |  | 1,770.00         |            | 1,770.00         |
| volunteers and youth leaders                              |  |               |  | 0.00             |            | 0.00             |
| High School work  |  |               |  |                  |            |                  |
| TOTAL   |  |               |  | 28,442.46        |            |                  |
| <b>Support costs</b>                                      |  |               |  |                  |            |                  |
| admin, phone & quality                                    |  |               |  | 750.00           |            | 750.00           |
| Professional Fees   |  |               |  | 5,000.00         |            | 5,000.00         |
| IT Equipment inc MS Office                                |  |               |  | 1,200.00         |            | 1,200.00         |
| Equipment   |  |               |  | 475.00           |            | 475.00           |
| Insurance   |  |               |  | 710.67           |            | 710.67           |
| Hall Hire St Johns  |  |               |  | 1,890.00         |            | 1,890.00         |
| web site (email & zoom)                                   |  |               |  | 270.82           |            | 270.82           |
| Voluntary Action Harrow                                   |  |               |  | 30.00            |            | 30.00            |
| Thirty one Eight  |  |               |  | 129.00           |            | 129.00           |
| Governance - Company House                                |  |               |  | 13.00            |            | 13.00            |
| Governance - Company House fine                           |  |               |  | 0.00             |            | 0.00             |
| Governance - Accounts                                     |  |               |  | 554.17           |            | 554.17           |
|   |  |               |  |                  |            |                  |
| TOTAL   |  |               |  | 11,022.66        |            |                  |
| Other 2020 expenditure - restricted                       |  |               |  | 0.00             | 0          |                  |
| Other 2020 expenditure - unrestricted                     |  |               |  |                  |            |                  |
|   |  | <b>Totals</b> |  | <b>39,465.12</b> | <b>0</b>   | <b>39,465.12</b> |
|   |  |               |  |                  |            |                  |
|   |  |               |  |                  |            |                  |

|                  |  |  |  |  |
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|                  |  |  |  |  |
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|                  |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
| Total            |  |  |  |  |
| 2020             |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
| 11,628.92        |  |  |  |  |
| 125.00           |  |  |  |  |
| 4511.99          |  |  |  |  |
|                  |  |  |  |  |
| 0.00             |  |  |  |  |
| 5,361.75         |  |  |  |  |
|                  |  |  |  |  |
| 21,627.66        |  |  |  |  |
|                  |  |  |  |  |
| 375.00           |  |  |  |  |
| 0.00             |  |  |  |  |
| 0.00             |  |  |  |  |
| 0.00             |  |  |  |  |
| 836.28           |  |  |  |  |
| 0.00             |  |  |  |  |
| 270.82           |  |  |  |  |
| 30.00            |  |  |  |  |
| 129.00           |  |  |  |  |
| 13.00            |  |  |  |  |
| 375.00           |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
| 2,029.10         |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |
| <b>23,656.76</b> |  |  |  |  |
|                  |  |  |  |  |
|                  |  |  |  |  |

**Sudbury, Wembley and Alperton Youth Project SWAY**  
**Annual Accounts for 1 Jan 2021 to 31 December 2021**  
**Charity Number 1108095**  
**Company Number 552 4768**

**Balance Sheet**

|  | Total Funds<br>2021 | Total funds<br>2020<br>£ |
|--|---------------------|--------------------------|
| <b>Fixed assests:</b>  |                     |                          |
| Intangible assests   | 0                   | 0                        |
| Tangible assests   | 0                   | 0                        |
| Heritage assests   | 0                   | 0                        |
| Investments  | 0                   | 0                        |
| Total fixed investments  | 0                   | 0                        |
| <b>Current assets:</b>   |                     |                          |
| Stock  | 0                   | 0                        |
| Debtors  | 0                   | 0                        |
| Investments  | 0                   | 0                        |
| Cash at bank and in hand                                       | 16227.73            | 16288                    |
| total current assets   |                     |                          |
| <b>Liabilities</b>   |                     |                          |
| Creditors: Amounts falling due within one year                 | 0                   | 0                        |
| Net current assets or liabilities                              | 0                   | 0                        |
| Total assets less current liabilities                          | 0                   | 0                        |
| Creditors: Amounts falling due after<br>more than one year     | 0                   | 0                        |
| Provision for liabilities                                      | 0                   | 0                        |
| Net asset or liability excluding pension asset<br>or liability | 0                   | 0                        |
| Defined benitit pension scheme asset or liability              | 0                   | 0                        |
| <b>Total net assets or liabilities</b>                         | <b>16227.73</b>     | <b>16288</b>             |
| <b>The funds of the charity</b>                                |                     |                          |
| Endowment funds  |                     | 0                        |
| Restricted income funds  |                     | 0                        |
| Unrestricted funds   | 16227.73            | 16287.72                 |
| Revaluation reserves   |                     | 0                        |
| Pension reserves   |                     | 0                        |
| Total unrestricted funds                                       | 16227.73            | 16288                    |
| <b>Total charity funds</b>                                     | <b>16227.73</b>     | <b>16288</b>             |

signed  
signed

name printed  
name printed

Rev Francis Ad-Boache  
Rev Alton Bell

Note

Date  
Date

**Sudbury, Wembley and Alperton Youth Project SWAY  
Annual Accounts for 1 Jan 2021 to 31 December 2021  
Charity Number 1108095  
Company Number 552 4768**

**Statement of cash flows**

|   | 2021         | 2020           |
|---|--------------|----------------|
|   |              | £              |
| <b>Cash flows from operating activities:</b>                              |              |                |
| Net cash generated from operations  | 0            | 0              |
| <b>Cash flows from investing activities</b>                               |              |                |
| Dividends, interest and rent from investments                             | 0.48         | 17.37          |
| <b>Cash flows from financing activities</b>                               |              |                |
| Net cash provided by (used in) financing activities                       | 0            | 0              |
| <b>Change in cash and cash equivalents in the reporting period</b>        | <b>16227</b> | <b>9628.79</b> |
| <b>Cash and cash equivalents at the beginning of the reporting period</b> | <b>16227</b> | <b>9628.79</b> |
| <b>Cash and cash equivalents at the end of the reporting period</b>       | <b>20816</b> | <b>9628.79</b> |

**Reconciliation of net income/(expenditure) to net cash flows from operating activities**

|  |                |              |
|--|----------------|--------------|
| <b>Net income/expenditure for the reporting as per statement of financial activities).</b> | <b>6187.76</b> | <b>-7410</b> |
| Adjustments for:   |                |              |
| Depreciation charges   |                |              |
| Dividends, interest and rent from investments  | 0.48           | -12          |
| <b>Net cash provided by (used in) operating activities</b>                                 | <b>39465</b>   | <b>-7422</b> |

**Sudbury, Wembley and Alperton Youth Project SWAY**  
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**FUNDS**

**Sway maintains the following funds:**

| <i>Fund</i>                            | <i>Purpose</i>  |
|--|---|
| unrestricted                           | General expenditure   |
| unrestricted - designated - Youth Fund | Monies directly raised by young people                                |
| restricted- summer academy             | Our 2018 summer holiday programme grant aided by Edward Harvest fund. |

**Movement of Funds**

|  | b/f from<br>2020 | income  | expenditure | gain/loss in<br>year | transfers | balance at<br>Dec 31, 21 |
|--|------------------|---------|-------------|----------------------|-----------|--------------------------|
| unrestricted (includes youth fund of £0) | £16,228          | £45,582 | £39,465     | £6,117               | £0        | £20,816                  |
| restricted funds                         |                  |         |             |                      | £0        |                          |
| summer cafe 2020                         | £0               | £0      | £0          | £0                   | £0        | £0                       |
|  |                  | £45,582 | £39,465     | £6,117               | £0        | £20,816                  |

**Transfer between funds**

**Sudbury, Wembley and Alperton Youth Project SWAY**  
**Annual Accounts for 1 Jan 2021 to 31 December 2021**  
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**Disclosure of trustee and staff remuneration,  
related party and other transactions**

- disclosure of trustees' remuneration and benefits;  
No trustee was remunerated for their role as a trustee in this financial year'
- disclosure of trustees' expenses;  
No trustee was paid expenses in this financial year
- disclosure of related party transactions;  
The following transactions were undertaken by related parties

Each of the member church of SWAY usually contributes an annual subscription to the charity, but from 2018 the directors set the subscription at £0. The directors of SWAY are members, and in some cases pastors, of the SWAY member churches. Each director accepts a responsibility for ensuring there is financial propriety in their church's dealings with SWAY and in board discussion declares an interest and takes no part in the decision making process when the matters under discussion may have a beneficial implication for their particular church.

In 2016 St Johns Church provided office space and services without charge and also the free use of their Community Centre for the SWAY Youth Cafe. However, once the NCIL fund were acquired they charged for the offices.

- disclosure of ex-gratia payments;  
The covid-19 pandemic severely restricted our movements and activities, however with the grant received from Brent we were able to support our choir by supplying the food and when appropriate meeting up. No ex-gratia payments were made in this financial year.
- disclosure of staff costs and employee benefits;  
The total wage and salaries costs this year was £26672.46 (£5654.77 in 2020)  
The total social security payments this year were - nil (nil in 2020)

SWAY employed 6 part time youth workers during the year whose time amounted to about 1.5 full time equivalent.

No employee was paid in excess of £60K

- remuneration and benefits received by key management personnel.  
The key management persons are Rev Alton Bell & Francis Adu-Bouche who does not receive any remuneration for the role.

**Sudbury, Wembley and Alperton Youth Project SWAY**  
**Annual Accounts for 1 Jan 2021 to 31 December 2021**  
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## **Statement of accounting policy**

### **BASIS OF PREPARING THE FINANCIAL STATEMENTS.**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) and the Charities Act 2011.

### **INCOMING RESOURCES**

#### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
  - the trustees are virtually certain they will receive the resources;
- and
- the monetary value can be measured with sufficient reliability.

#### **Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations** - Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts** - Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants** - This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind** - Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities** - These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help** - The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income** - This is included in the accounts when

receivable. **Investment gains and losses** - This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

## **EXPENDITURE AND LIABILITIES**

**Liability recognition** - Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs** - Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions** - Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions** - These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs** - Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

## **ASSETS**

**Tangible fixed assets for use by charity** -- These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments** - Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress** - These are valued at the lower of cost or market value.

## **POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE**

Subscription from member churches are recorded when received.