



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2020		Day 31	Month 10	Year 2021

Section A Reference and administration details

Charity name	Abingdon Bowling Club		
Other names charity is known by	None		
Registered charity number (if any)	1108092		
Charity's principal address	Albert Park, Park Crescent, Abingdon, Oxon Postcode OX14 1DG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Highsmith	Chair		Existing Executive
2	J Humphreys	Vice Chair		Committee who are all
3	J Faint	Secretary		Trustees
4	G Twinn	Treasurer		
5	M Booth	President		
6	C Turner	Business Manager		
7	P Rogers	Green Keeper		
8	A Murdoch	Bar Manager		
9	M Heath	Buildings Manager		
10	G Bailey	Welfare Officer		
11	C Belcher	Recruitment Officer		
12	A Preest	Members Rep		
13				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitors	Challenor & Sons	Stratton House, Bath St. Abingdon

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution. Revised 11 March 2010 and approved by Charity Commission
How the charity is constituted (eg. trust, association, company)	Association, an Organisation managed by Trustees
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees who are also members of the Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p><u>Document</u> 1) Declaration of eligibility of new Trustees. 2) Trustees and their responsibilities</p> <p><u>Executive Committee</u> is responsible for all matters appertaining to the running of the Charity and the objectives of the Charity.</p> <p><u>Membership</u> To the period ending 31/10/2021 Membership, playing 132 (up 25) social 31 (up 5) short mat only 11 (down 2)</p> <p><u>Risk Management</u> A 5 star rating was achieved by Health & Safety Examiners for food & hygiene control. All electrics fully tested in accordance with current regulations. Fire regulations up to date and passed. Thames Water inspection passed. Access to the Green fully covered with steps and hand-rails..Disabled toilet on the premises and a defibrillator has been installed. Various other Policies are also in place.</p> <p><u>Complaints Management</u>. Procedure is included in the Constitution dated 11/03/2010</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation, in particular by the provision of facilities for playing Green Bowls and since 2014 we have provided facilities for the playing of Short Mat Bowling indoors during the Winter and this has continued to develop strongly utilising the Club facilities throughout the entire year.

We declare that we have had regard to the guidance by the Charity Commission regarding public benefit.

Covid 19 has continued to restrict our ability to carry out the usual large range of activities this year but please see Section D.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We do not make Grants.

Investments are only made in safe UK Banks' Deposit Accounts which are covered by the Financial Services Compensation Scheme.

A full list is prepared annually of activities required by members ie. maintaining Green and surrounds and all tasks for the smooth running of the Club who respond very well through the season creating a general feeling of well being and community.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Covid 19 pandemic has continued to impact on our ability to run a full programme of bowls this year but the following reflects what we were able to achieve in difficult circumstances:

- Membership increased by 28 due to great efforts on Recruitment and providing a covid safe environment.
- Internal Club Competitions were very successful with many close finals.
- In the County Competitions we had a very successful year with two brothers winning the Junior County Pairs and a more senior member winning the Two Wood Champion of Champions.
- Unfortunately the County League Competitions were reduced to half the usual games but many new members took part and gained some good experience.
- The popular internal Wednesday Triples League took place but for the most part without access to the Clubhouse & kitchen although an outside bar enabled some socialising and friendly banter.
- Of the 26 Inter Club Friendlies arranged only 15 took place and we were restricted to providing tea & biscuits outside.
- Only one of our three major Open Events took place.
- Virtually no catering took place due to limited access to the Clubhouse and kitchen.
- A successful & enjoyable Club Tour took place to Torquay.

We were successful in receiving Government Grants of £17,907 without which we would have made an operational loss of £9,292 and because of our Reserves Policy we remain financially viable.

We continue to make strenuous efforts to keep in contact with Members, particularly those who are unable or cautious about attending the Club, by way of emails, whatsapp group, website, phone calls and visits.

Section E

Financial review

Brief statement of the charity's policy on reserves

Maintaining the policy of holding approx 2 years fixed costs for running the Club in Reserve to allow time for action to be taken if a downturn in our income occurs and/or to cover unexpected or important one off expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investments are only made in safe UK Banks' Deposit Accounts which are covered by the Financial Services Compensation Scheme.

Section F

Other optional information

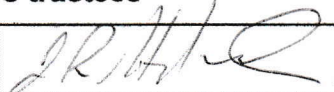
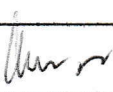
- 1) We do not raise funds from the public.
- 2) We do not have a trading company.
- 3) We do not pay any of our trustees or have any paid staff.
- 4) We do have certain policies in place as referred to earlier.
- 5) We are not regulated or registered with a regulator or registrar other than the Charity Commission.
- 6) We do not carry out the Charity's business through predominately grant making.
- 7) Financial controls are reviewed 3 times a year by the Executive committee and we have a qualified Accountant as an advisor.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Richard Highsmith	Geoffrey Graham Twinn
Position (eg Secretary, Chair, etc)	Chair	Hon Treasurer
Date	3 / 1 / 2022	

ABINGDON BOWLING CLUB

CHARITY NUMBER
1108092

ACCOUNTS FOR THE YEAR ENDING

31 OCTOBER 2021

Treasurer's Report for the Year to 31 October 2021

Introduction

There was a tentative return to Bowling during 2021 as explained in the various Playing Committee Reports for the virtual Autumn General Meeting in October.

In view of the COVID situation no subscriptions were charged for those who renewed in 2020.

We were successful in applying for further Grants of £17,907 which leaves us in a sound financial position.

Comparison with this years figures to previous years is difficult because of the circumstances with which we have been faced but in the following notes I have given an explanation as necessary.

Income and Expenditure Overview.

Income for the year was £34,432 (including Grants of £17,907 but excluding Tour money of £1,109). Expenditure was £25,817 (excluding depreciation of £4,227 which does not involve cash transactions and Tour Money of £350) creating a surplus for the year of £8,615.

Without the Grants we would show an operational loss of £9,292.

Subscriptions: Income was £1,394 in respect of past members who renewed and new members.

Membership was:

Playing	132 (2021)	107 (2020)
Non Playing	31 (2021)	26 (2020)
Short Mat only	11 (2021)	13 (2020)

Donations: Many members gave generous donations which increased the total to £3,651.

Gift Aid: Generated £753 due to minimal subscription income. In a normal year it would be around £2,000.

This is an important source of income so I would urge all Members who pay tax to sign a simple Gift Aid Declaration when you receive your Renewal Pack, to increase the value of your Subs plus other donations to the Club by 25%. This does not affect your personal tax position.

Development Fund: £180 was added this year from various internal Club competitions eg Jubilee Cup, giving us a total of £7,449.

Bar: In difficult circumstances with limited access to the Clubhouse the Bar made a creditable contribution of £3,068.

Raffles: With limited inter club games there was little opportunity to raise funds. Of the total of £375 men's Tuesday roll ups raised £293.

Organised Events: Only the Gala Day took place raising £250.

Trophies: Still to be purchased, engraved and some re-plated. This cost is covered from Competition fees, £544 was carried forward from 2020 plus £98 for this year.

59 Club: This activity reflects the numbers in the National Lottery and all numbers were sold at £10 each with a prize of £30 per week for the Wednesday bonus ball for 10 weeks during the summer, raising £290.

Bowling Merchandise: Most of this activity traditionally relates to Club shirts where minimum order numbers are required but the purchase of a new design shirt is under consideration. If this proceeds existing stock may be sold at a discounted price for use in roll ups and internal competitions. In future new stock will only be purchased to order when the minimum order number is reached.

Wednesday Fund Raising: No activity. Previously it relates to money raised after the Triples League from food sales and meat draws.

Monthly Draw: Raised £1,463. More support for this would be welcome. It is a fun way to support the Club and you stand to win some good cash prizes which will increase with more members.

Short Mat: Net expenditure of £185 relates to Affiliation Fees and Insurance and is covered by the carry forward from 2020.

Green Fees: There was a one off charge of £1 per person, per session in 2020 for those members who chose to play in the strict regulations in force at the time. As the 2020 subscriptions were carried forward to 2021 this was felt to be a fair compromise to the total membership.

Club Tour

There was a small surplus of £4 from the 2021 Tour and is carried forward to the 2022 Tour. The amounts shown as at 31 October include £1,105 members deposits and £350 Tour company deposit (Bowlaway) for the 2022 Tour. This money is not part of Club funds but is subject to the same financial controls.

Investment Income: The Virgin Charity Deposit Account earned £41 interest in and the HSBC Deposit Account earned £3. Rates remain extremely low. All of our Bank Accounts are protected by the Financial Services Compensation Scheme.

Rates: As a Charity we normally receive 85% rate relief but this year additional tapered Rate relief was received from Government.

Water: During lock down when the water was turned off for long periods it was discovered that there was a leak between the meter on Park Road and the Club's stopcock. Our Landlord, Christs Hospital, arranged a replacement of the whole pipe at their cost. In future our bills will accurately reflect our usage.
We receive Waste Water Abatement of 85%.

Electricity: Lower usage due to restricted Club activity and the continuing benefit of LED lighting.

Green: The major items of expenditure were, Contractors £6,720, new sprinkler head £302 and £1,764 for the purchase of reconstituted plastic to replace the rotting top wooden surrounds . This work will be carried out in 2022 and the new surrounds will last indefinitely.

Clubhouse: Mostly routine expenditure except £1,181 was spent on new Trophy Cabinets, £276 on guttering and other essential repairs & maintenance and £155 on a contactless payment machine.

RCBBA/BE: Affiliation Fees and County Competitions fees. (Affiliation Fees £9 per playing member)

League/Match Fees/Refreshments: Tea, coffee & biscuits covered by men's Tuesday raffles and KLV matches.

Telephone: Until we reopened in June we were on a value package which with minimal calls was the most economical option. On the quarterly bills for July and October it showed that from our landline 262 calls were made to other landlines and 80 calls to mobiles all at standard rates. As we have been considering the benefits of broadband I decided that the most economical option now was to upgrade to a Broadband package to include calls at £49pm.

Cleaning: Normally our Cleaner attends twice per week between April and October and once per week between November and March at a cost of £20 per visit but attendance has been reduced during lock down.

Expenses: Our two Secretaries and Treasurer's stationery, ink cartridges & postage (all printing was done in house) costs £147. Additionally in acknowledgement of two members we donated £50 to the Alzheimer's Society and £35 sending flowers.

Depreciation: Relates to the write down of the Green, Clubhouse and Machine Store over 40 years from 1993 to coincide with the expiry of the current lease of the premises.

Financial Strategy: We have received Grants during the past two financial periods totalling £34,907 which has stabilised our finances and given the opportunity to renew our plans to invest in Club facilities/equipment. At the year end we had available funds of £66,904 of which £7,449 is in the Development Fund and is earmarked for kitchen refurbishment. However, the expenditure will depend on to what extent we are able/allowed to cater in the future. It is important also that we retain a Reserve of £30,000 to enable us to survive situations we have experienced recently and any significant downturn in membership. The Reserve equates to roughly 2 years fixed costs.

In summary £66,904 - £30,000 - £7,449 = £29,455.

I project that net expenditure between 1 November 2021 to 1 April 2022 will be approximately £12,500.

This leaves approximately £17,000 to further develop the Club and various options are under discussion.

This scenario is based on the premise that there will be no unforeseen expenditure and that the pandemic will not impact on our ability to function close to normal.

Let's hope for safe and enjoyable bowling in 2022.

G G Twinn
Hon. Treasurer

Abingdon Bowling Club - 1108092

Balance sheet (Summary)

As at: 31 October 2021

	As at 31/10/2021	As at 31/10/2020
	£	£
Fixed assets		
Tangible assets	50,720.93	54,947.65
	<u>50,720.93</u>	<u>54,947.65</u>
Current assets		
Stocks and work in progress	248.87	236.39
Investments	21,361.91	21,321.15
Cash at bank and in hand	46,508.66	37,158.75
	<u>68,119.44</u>	<u>58,716.29</u>
Net current assets less current liabilities	<u>68,119.44</u>	<u>58,716.29</u>
Total assets less current liabilities	<u>118,840.37</u>	<u>113,663.94</u>
Total net assets less liabilities	<u>118,840.37</u>	<u>113,663.94</u>
Represented by		
Unrestricted		
Unrestricted - General fund	110,424.50	106,186.12
Restricted		
Restricted - Development Fund	7,448.96	7,269.46
Restricted - Club Tour Reserve	966.91	208.36
Funds of the charity	<u>118,840.37</u>	<u>113,663.94</u>

Abingdon Bowling Club - 1108092

Statement of Financial Activities

For the period from 01 November 2020 to 31 October 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	23,705.67	179.50	—	23,885.17	34,523.50
Other trading activities	10,503.26	—	—	10,503.26	4,985.30
Investments	44.05	—	—	44.05	182.50
Other income	29.50	1,108.55	—	1,138.05	2,534.00
Total income	34,282.48	1,288.05	—	35,570.53	42,225.30
<i>Expenditure on:</i>					
Raising funds	25,824.03	(6.65)	—	25,817.38	25,745.71
Other expenditure	4,226.72	350.00	—	4,576.72	4,226.72
Total expenditure	30,050.75	343.35	—	30,394.10	29,972.43
Net income / (expenditure) resources before transfer	4,231.73	944.70	—	5,176.43	12,252.87
<i>Transfers</i>					
Gross transfers between funds - in	6.65	—	—	6.65	4,433.00
Gross transfers between funds - out	—	(6.65)	—	(6.65)	(4,433.00)
<i>Other recognised gains / losses</i>					
Net movement in funds	4,238.38	938.05	—	5,176.43	12,252.87
<i>Reconciliation of funds</i>					
Total funds brought forward	106,186.12	7,477.82	—	113,663.94	101,411.07
Total funds carried forward	110,424.50	8,415.87	—	118,840.37	113,663.94

Abingdon Bowling Club - 1108092

Analysis of income and expenditure
Selected period: 01 November 2020 to 31 October 2021

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
1001 - Subscriptions	1,394.00	—	—	—	1,394.00	10,221.00
1004 - Donations	3,651.40	—	—	—	3,651.40	4,052.00
1005 - Gift Aid	753.27	—	—	—	753.27	3,065.50
1020 - Grants	17,907.00	—	—	—	17,907.00	17,000.00
5001 - Development Fund	—	—	179.50	—	179.50	185.00
Donations and legacies Totals	23,705.67	—	179.50	—	23,885.17	34,523.50
Other trading activities						
1002 - Bar Sales	5,883.58	—	—	—	5,883.58	1,168.24
1008 - Gala Day Receipts	599.90	—	—	—	599.90	—
1009 - Raffles	374.78	—	—	—	374.78	—
1011 - Sales-Clubhouse Table & Refreshments	97.50	—	—	—	97.50	27.00
1012 - Bowling Merchandise	256.50	—	—	—	256.50	29.00
1014 - 59 Club	590.00	—	—	—	590.00	590.00
1017 - Wednesday Fundraising	—	—	—	—	—	160.06
1018 - Monthly Draw	2,603.00	—	—	—	2,603.00	2,467.00
1019 - Competitions	98.00	—	—	—	98.00	544.00
Other trading activities Totals	10,503.26	—	—	—	10,503.26	4,985.30
Investments						
1006 - Bank Interest	44.05	—	—	—	44.05	182.50
Investments Totals	44.05	—	—	—	44.05	182.50
Other income						
1016 - Club Tour	—	—	1,108.55	—	1,108.55	(25.00)
1022 - Short Mat	29.50	—	—	—	29.50	1,463.00
1024 - Green Fees	—	—	—	—	—	1,096.00
Other income Totals	29.50	—	1,108.55	—	1,138.05	2,534.00
Income and endowments Grand totals	34,282.48	—	1,288.05	—	35,570.53	42,225.30

Expenditure

Raising funds

2001 - Bar Purchases	2,815.00	—	—	—	2,815.00	751.35
2002 - Rent	3,611.84	—	—	—	3,611.84	3,611.84
2003 - Rates	89.19	—	—	—	89.19	—
2004 - Water	652.36	—	—	—	652.36	2,196.33
2005 - Insurance	1,205.01	—	—	—	1,205.01	1,210.17
2006 - Electricity	567.08	—	—	—	567.08	806.02
2007 - Green	9,131.80	—	—	—	9,131.80	14,113.07
2008 - Clubhouse	2,343.48	—	—	—	2,343.48	767.05
2010 - RCBBA/Bowls England Fees	1,256.35	—	(6.65)	—	1,249.70	(1,466.50)
2011 - League/Match	104.46	—	—	—	104.46	61.75

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Fees/Refreshments						
2012 - Telephone	697.16	—	—	—	697.16	316.12
2013 - Printing	—	—	—	—	—	107.00
2014 - Cleaning	1,010.00	—	—	—	1,010.00	1,155.00
2016 - Expenses	231.85	—	—	—	231.85	305.51
2018 - Gala Day Exp	350.00	—	—	—	350.00	—
2021 - 59 Club Prizes	300.00	—	—	—	300.00	300.00
2022 - Bowling Merchandise purchased	104.60	—	—	—	104.60	324.00
2029 - Monthly Draw Prizes	1,139.85	—	—	—	1,139.85	1,107.00
2031 - Short Mat Expenses	214.00	—	—	—	214.00	80.00
Raising funds Totals	25,824.03	—	(6.65)	—	25,817.38	25,745.71
Other expenditure						
2019 - Depreciation	4,226.72	—	—	—	4,226.72	4,226.72
2028 - Club Tour Exp	—	—	350.00	—	350.00	—
Other expenditure Totals	4,226.72	—	350.00	—	4,576.72	4,226.72
Expenditure Grand totals	30,050.75	—	343.35	—	30,394.10	29,972.43

Abingdon Bowling Club - 1108092
Statement of Assets and Liabilities (by code)
As at: 31 October 2021

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
3001 : Bowling Green	5,918.15	—	—	—	5,918.15	6,411.30
3002 : Clubhouse Building	42,826.70	—	—	—	42,826.70	46,395.59
3003 : Machine Store	1,976.08	—	—	—	1,976.08	2,140.76
Total	50,720.93	—	—	—	50,720.93	54,947.65
Current assets - Cash at bank and in hand						
4001 : HSBC Current Account	(2,426.18)	—	7,398.96	—	4,972.78	4,348.48
4002 : HSBC Deposit Account	40,002.52	—	—	—	40,002.52	31,028.76
4003 : Cash in Hand	45.00	—	—	—	45.00	50.85
4005 : HSBC Prize Draw Account	521.45	—	—	—	521.45	1,522.30
4007 : HSBC Club Tour Account	—	—	966.91	—	966.91	208.36
Total	38,142.79	—	8,365.87	—	46,508.66	37,158.75
Current assets - Investments						
4008 : Virgin Charity Deposit Account	21,361.91	—	—	—	21,361.91	21,321.15
Total	21,361.91	—	—	—	21,361.91	21,321.15
Current assets - Stocks and work in progress						
4004 : Bar Stock	248.87	—	—	—	248.87	236.39
Total	248.87	—	—	—	248.87	236.39
Liabilities - Creditors: Amounts falling due in one year						
Z04 : Accounts Payable	50.00	—	(50.00)	—	—	—
Total	50.00	—	(50.00)	—	—	—
Net total assets	110,424.50	—	8,415.87	—	118,840.37	113,663.94
Represented by						
Unrestricted - General	110,424.50	—	—	—	110,424.50	106,186.12
Restricted - Dev	—	—	7,448.96	—	7,448.96	7,269.46
Restricted - Tour	—	—	966.91	—	966.91	208.36
Total	110,424.50	—	8,415.87	—	118,840.37	113,663.94

Abingdon Bowling Club - 1108092**Fund movement summary****Selected period: 01 November 2020 to 31 October 2021**

Fund	Fund Balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Tour - Club Tour Reserve	208.36	1,108.55	343.35	(6.65)	—	—	966.91
Dev - Development Fund	7,269.46	179.50	—	—	—	—	7,448.96
General - General fund	106,186.12	34,282.48	30,050.75	6.65	—	—	110,424.50
Totals	113,663.94	35,570.53	30,394.10	—	—	—	118,840.37

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

ABINGDON BOWLING CLUB

On accounts for the year ended

31 10 21

Charity no (if any)

1108092

Set out on pages

1 To 9

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

M. V. Booth

Date

13/1/2022

Name

MAURICE VERNON BOOTH

 Relevant professional qualification(s)
or body (if any)

A.C.M.A.

Address

227 SOUTH AVE

ABINGDON

OXON OX14 1QT