



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 11	Year 2019		Day 31	Month 10	Year 2020

Section A Reference and administration details

Charity name Abingdon Bowling Club

Other names charity is known by None

Registered charity number (if any) 1108092

Charity's principal address Albert Park,
Park Crescent,
Abingdon, Oxon

Postcode OX14 1DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	S Hickman	Chair		Existing Executive
2	G Twinn	Treasurer		Committee who are all
3	J Faint	Secretary		Trustees
4	G Bailey	Welfare Officer		
5	M Booth	President		
6	C Belcher	Recruitment Officer		
7	P Rogers	Green Keeper		
8	A Murdoch	Bar Manager		
9	C Turner	Business Manager		
10	A Rimell	House Manager		
11	M Heath	Buildings Manager		
12	J Humphreys	Vice Chairman		
13	A Preest	Members Rep		
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitors	Challenor & Sons	Stratton House, Bath St. Abingdon

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution. Revised 11 March 2010 and approved by Charity Commission
How the charity is constituted (eg. trust, association, company)	Association, an Organisation managed by Trustees
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees of the Executive Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Document 1) Declaration of eligibility of new Trustees.
2) Trustees and their responsibilities

Executive Committee is responsible for all matters appertaining to the running of the Charity and the objectives of the Charity.

Membership To the period ending 31/10/2020 Membership, playing 107 (down 27) social 26 (down 14) short mat only 13 (up 4)

Risk Management A 5 star rating was achieved by Health & Safety Examiners for food & hygiene control. All electrics fully tested in accordance with current regulations. Fire regulations up to date and passed. Thames Water inspection passed. Access to the Green fully covered with steps and hand-rails..Disabled toilet on the premises and a defibrillator has been installed.

Complaints Management. Procedure is included in the Constitution dated 11/03/2010

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation, in particular by the provision of facilities for playing Green Bowls and since 2014 we have provided facilities for the playing of Short Mat Bowling indoors during the Winter and this has continued to develop strongly utilising the Club facilities throughout the entire year.

We declare that we have had regard to the guidance by the Charity Commission regarding public benefit.

Covid 19 has restricted our ability to carry out the usual large range of activities this year but please see Section D.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We do not make Grants.

Investments are only made in safe UK Banks' Deposit Accounts which are covered by the Financial Services Compensation Scheme.

A full list is prepared annually of activities required by members ie. maintaining Green and surrounds and all tasks for the smooth running of the Club who respond very well through the season creating a general feeling of well being.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Covid 19 pandemic this year severely affected our ability to play outdoor bowls.

All league matches were cancelled along with all competitions and inter Club and County matches. We were allowed to open on 1st June for social roll ups under strict Covid 19 regulations but less than half of the membership felt comfortable playing and unfortunately overall membership fell by 20%.

We have agreed to carry forward 2020 subscriptions to 2021 and with only limited income through the summer our finances have been impacted.

However, as we have always strived to maintain Reserves at 2 years fixed costs and having received Grants totalling £17,000 (£10,000 Government Small Business Support Scheme & £7,000 Sport England Emergency Fund) we will remain financially viable.

We have made strenuous efforts to keep in contact with our membership by way of emails, Newsletters, Whatsapp Group, Website, phone calls and visits.

During the restrictions those members that were able to do so safely carried out essential maintenance work and Club improvements.

On a positive note one of our winter Short Mat teams won their league just before the first lock down in March.

Section E Financial review

Brief statement of the charity's policy on reserves

Maintaining the policy of holding approx 2 years fixed costs for running the Club in Reserve to allow time for action to be taken if a downturn in our income occurs and/or to cover unexpected or important one off expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investments are only made in safe UK Banks' Deposit Accounts which are covered by the Financial Services Compensation Scheme.

Section F Other optional information

- 1) We do not raise funds from the public.
- 2) We do not have a trading company.
- 3) We do not pay any of our trustees or have any paid staff.
- 4) We do have certain policies in place as referred to earlier.
- 5) We are not regulated or registered with a regulator or registrar other than the Charity Commission.
- 6) We do not carry out the Charity's business through predominately grant making.
- 7) Financial controls are reviewed 3 times a year by the Executive committee and we have a qualified Accountant as an advisor.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart Hickman	Geoffrey Graham Twinn
Position (eg Secretary, Chair, etc)	Chair	Hon Treasurer
Date	11/02/2021	



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

ABINGDON BOWLING CLUB

On accounts for the year ended

3 1 1 0 2 0

Charity no (if any)

1 1 0 8 0 9 2

Set out on pages

1 To 8

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention (~~other than that disclosed below~~):

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

M. V. Booth

Date

10/12/20

Name

MAURICE VERNON BOOTH

Relevant professional qualification(s) or body (if any)

A.C.M.A.

Address

227 SOUTH AVE

ABINGDON

OXON

OX14 1QT

Balance sheet (Summary)

As at: 31 October 2020

	As at 31/10/2020 £	As at 31/10/2019 £
Fixed assets		
Tangible assets	54,947.65	59,174.37
	<u>54,947.65</u>	<u>59,174.37</u>
Current assets		
Stocks and work in progress	236.39	323.59
Investments	21,321.15	21,161.92
Cash at bank and in hand	37,158.75	20,751.19
	<u>58,716.29</u>	<u>42,236.70</u>
Net current assets less current liabilities	<u>58,716.29</u>	<u>42,236.70</u>
Total assets less current liabilities	<u>113,663.94</u>	<u>101,411.07</u>
Total net assets less liabilities	<u>113,663.94</u>	<u>101,411.07</u>
Represented by		
Unrestricted		
Unrestricted - General fund	106,186.12	98,526.25
Restricted		
Restricted - Development Fund	7,269.46	2,651.46
Restricted - Club Tour Reserve	208.36	233.36
Funds of the charity	<u>113,663.94</u>	<u>101,411.07</u>

Abingdon Bowling Club - 1108092

Statement of Financial Activities

For the period from 01 November 2019 to 31 October 2020

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	34,338.50	185.00	—	34,523.50	19,964.45
Other trading activities	4,985.30	(25.00)	—	4,960.30	21,579.99
Investments	182.50	—	—	182.50	158.84
Other income	2,559.00	—	—	2,559.00	1,870.00
Total income and endowments from:	42,065.30	160.00	—	42,225.30	43,573.28
Expenditure on:					
Raising funds	25,745.71	—	—	25,745.71	34,443.43
Other expenditure	4,226.72	—	—	4,226.72	4,501.25
Total expenditure on:	29,972.43	—	—	29,972.43	38,944.68
Net income / (expenditure)	12,092.87	160.00	—	12,252.87	4,628.60
Transfers					
Gross transfers between funds - in	—	4,433.00	—	4,433.00	40.00
Gross transfers between funds - out	(4,433.00)	—	—	(4,433.00)	(40.00)
Net income / (expenditure)	7,659.87	4,593.00	—	12,252.87	4,628.60
Other recognised gains / losses					
Net movement in funds	7,659.87	4,593.00	—	12,252.87	4,628.60
Reconciliation of funds					
Total funds brought forward	98,526.25	2,884.82	—	101,411.07	96,782.47
Total funds carried forward	106,186.12	7,477.82	—	113,663.94	101,411.07

Abingdon Bowling Club - 1108092
Statement of Assets and Liabilities (by code)
As at: 31 October 2020

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
3001 : Bowling Green	6,411.30	—	—	—	6,411.30	6,904.45
3002 : Clubhouse Building	46,395.59	—	—	—	46,395.59	49,964.48
3003 : Machine Store	2,140.76	—	—	—	2,140.76	2,305.44
Total	54,947.65	—	—	—	54,947.65	59,174.37
Current assets - Cash at bank and in hand						
4001 : HSBC Current Account	(2,870.98)	—	7,219.46	—	4,348.48	4,929.79
4002 : HSBC Deposit Account	31,028.76	—	—	—	31,028.76	15,005.49
4003 : Cash in Hand	50.85	—	—	—	50.85	84.25
4005 : HSBC Prize Draw Account	1,522.30	—	—	—	1,522.30	498.30
4007 : HSBC Club Tour Account	—	—	208.36	—	208.36	233.36
Total	29,730.93	—	7,427.82	—	37,158.75	20,751.19
Current assets - Investments						
4008 : Virgin Charity Deposit Account	21,321.15	—	—	—	21,321.15	21,161.92
Total	21,321.15	—	—	—	21,321.15	21,161.92
Current assets - Stocks and work in progress						
4004 : Bar Stock	236.39	—	—	—	236.39	323.59
Total	236.39	—	—	—	236.39	323.59
Liabilities - Creditors: Amounts falling due in one year						
Z04 : Accounts Payable	50.00	—	(50.00)	—	—	—
Total	50.00	—	(50.00)	—	—	—
Net total assets	106,186.12	—	7,477.82	—	113,663.94	101,411.07
Represented by						
Unrestricted - General	106,186.12	—	—	—	106,186.12	98,526.25
Restricted - Dev	—	—	7,269.46	—	7,269.46	2,651.46
Restricted - Tour	—	—	208.36	—	208.36	233.36
Total	106,186.12	—	7,477.82	—	113,663.94	101,411.07

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Abingdon Bowling Club - 1108092

Fund movement by type
Selected period: 01 November 2019 to 31 October 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Dev							
Restricted	2,651.46	185.00	—	4,433.00	—	—	7,269.46
Sub-totals	2,651.46	185.00	—	4,433.00	—	—	7,269.46
Tour							
Restricted	233.36	(25.00)	—	—	—	—	208.36
Sub-totals	233.36	(25.00)	—	—	—	—	208.36
General							
Unrestricted	98,526.25	42,065.30	29,972.43	(4,433.00)	—	—	106,186.12
Sub-totals	98,526.25	42,065.30	29,972.43	(4,433.00)	—	—	106,186.12
Totals	101,411.07	42,225.30	29,972.43	—	—	—	113,663.94

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Analysis of income and expenditure
Selected period: 01 November 2019 to 31 October 2020

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
1001 - Subscriptions	10,221.00	—	—	—	10,221.00	12,374.00
1004 - Donations	4,052.00	—	—	—	4,052.00	407.01
1005 - Gift Aid	3,065.50	—	—	—	3,065.50	2,407.79
1020 - Grants	17,000.00	—	—	—	17,000.00	—
1021 - Legacy	—	—	—	—	—	4,433.19
5001 - Development Fund	—	—	185.00	—	185.00	342.46
Donations and legacies Totals	34,338.50	—	185.00	—	34,523.50	19,964.45
<i>Other trading activities</i>						
1002 - Bar Sales	1,168.24	—	—	—	1,168.24	10,677.98
1007 - Preston Cup Receipts	—	—	—	—	—	1,339.19
1008 - Gala Day Receipts	—	—	—	—	—	902.81
1009 - Raffles	—	—	—	—	—	1,606.81
1010 - County/Visiting Teams	—	—	—	—	—	504.42
1011 - Sales-Clubhouse Table & Refreshments	27.00	—	—	—	27.00	504.99
1012 - Bowling Merchandise	29.00	—	—	—	29.00	410.40
1014 - 59 Club	590.00	—	—	—	590.00	590.00
1015 - Mayor's Match	—	—	—	—	—	216.52
1016 - Club Tour	—	—	(25.00)	—	(25.00)	203.00
1017 - Wednesday Fundraising	160.06	—	—	—	160.06	509.87
1018 - Monthly Draw	2,467.00	—	—	—	2,467.00	2,438.00
1019 - Competitions	544.00	—	—	—	544.00	676.00
1023 - Advertising	—	—	—	—	—	1,000.00
Other trading activities Totals	4,985.30	—	(25.00)	—	4,960.30	21,579.99
<i>Investments</i>						
1006 - Bank Interest	182.50	—	—	—	182.50	158.84
Investments Totals	182.50	—	—	—	182.50	158.84
<i>Other income</i>						
1022 - Short Mat	1,463.00	—	—	—	1,463.00	1,870.00
1024 - Green Fees	1,096.00	—	—	—	1,096.00	—
Other income Totals	2,559.00	—	—	—	2,559.00	1,870.00
Income and endowments Grand totals	42,065.30	—	160.00	—	42,225.30	43,573.28

Expenditure***Raising funds***

2001 - Bar Purchases	751.35	—	—	—	751.35	5,686.04
2002 - Rent	3,611.84	—	—	—	3,611.84	3,647.57
2003 - Rates	—	—	—	—	—	343.98
2004 - Water	2,196.33	—	—	—	2,196.33	1,121.30
2005 - Insurance	1,210.17	—	—	—	1,210.17	1,176.49

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	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2006 - Electricity	806.02	—	—	—	806.02	1,189.13
2007 - Green	14,113.07	—	—	—	14,113.07	8,974.27
2008 - Clubhouse	767.05	—	—	—	767.05	3,692.51
2010 - RCBBA/Bowls England Fees	(1,466.50)	—	—	—	(1,466.50)	1,473.35
2011 - League/Match Fees/Refreshments	61.75	—	—	—	61.75	233.78
2012 - Telephone	316.12	—	—	—	316.12	440.52
2013 - Printing	107.00	—	—	—	107.00	106.00
2014 - Cleaning	1,155.00	—	—	—	1,155.00	1,420.00
2016 - Expenses	305.51	—	—	—	305.51	266.69
2017 - Preston Cup Exp	—	—	—	—	—	741.59
2018 - Gala Day Exp	—	—	—	—	—	624.00
2020 - Trophies	—	—	—	—	—	584.59
2021 - 59 Club Prizes	300.00	—	—	—	300.00	300.00
2022 - Bowling Merchandise purchased	324.00	—	—	—	324.00	517.40
2025 - County/Visiting Team(s) costs	—	—	—	—	—	12.49
2029 - Monthly Draw Prizes	1,107.00	—	—	—	1,107.00	1,074.15
2031 - Short Mat Expenses	80.00	—	—	—	80.00	505.50
2032 - Advertising Costs	—	—	—	—	—	312.08
Raising funds Totals	25,745.71	—	—	—	25,745.71	34,443.43
Other expenditure						
2019 - Depreciation	4,226.72	—	—	—	4,226.72	4,501.25
Other expenditure Totals	4,226.72	—	—	—	4,226.72	4,501.25
Expenditure Grand totals	29,972.43	—	—	—	29,972.43	38,944.68

Treasurer's Report for the Year to 31 October 2020

Introduction

The pandemic has had a considerable impact on our finances this year with the Club being closed until 1st June when we were allowed limited play under strict covid19 regulations. All leagues and friendly matches along with competitions were cancelled.

We were successful in applying for grants totalling £17,000 (£10,000 from the Governments Small Business support scheme and £7,000 from Sport England Emergency Fund) which together with our Reserves should take us through these difficult times.

Income and Expenditure Overview.

Income for the year was £42,250 (including Grants of £17,000). Expenditure was £25,746 (excluding depreciation of £4,227 which does not involve cash transactions), creating a surplus for the year of £16,504.

Without the Grants we would show an operational loss of £496.

Subscriptions: Income was £10,221 a decrease of £2,153 on 2019.

There will be no charge for Subscriptions in 2021 for those members who joined in 2020.

Membership was:

Playing	107 (2020)	134 (2019)
Non Playing	26 (2020)	40 (2019)
Short Mat only	13 (2020)	9 (2019)

Donations: Includes £4,000 by two long serving Club members.

Gift Aid: Generated £3,065 (£2,408 2019). However, £1,000 of this was the result of 2 generous donations referred to above.

This is an important source of income so I would urge all Members who pay tax to sign a simple Gift Aid Declaration to increase the value of their Subs to the Club by 25%. This does not affect your personal tax position.

Development Fund: £185 was added this year from various members donations giving us a total of £7,269.

Bar: Limited bar service this year generating a profit of £417.

Raffles: No income this year

County/Visiting Teams: No visitors this year

Organised Events: No events this year.

Trophies: No trophies purchased this year. Competition entry fees of £544 will be carried forward to 2021.

59 Club: This activity reflects the numbers in the National Lottery and all numbers were sold at £10 each with a prize of £30 per week for the Wednesday bonus ball for 10 weeks during the summer, raising £290.

Bowling Merchandise: Some items are purchased for the convenience of Members to buy at the Club. Also Club Shirts need a minimum order number so these purchases and sales pass through the Club accounts. All these items are sold at cost. We have the following available:

Ladies 12 shirts & 2 waistcoats-value £369, Men & Juniors 11 shirts-value £297.

Wednesday Fund Raising: Income relates to the surplus from the Christmas party.

Monthly Draw: Raised £1,360. More support for this would be welcome. It is a fun way to support the Club and you stand to win some good cash prizes which will increase with more members.

Short Mat: Included in this money is £349 paid by members for Registration Fees. We await further details as to when the leagues restart and what fees will be payable.

Green Fees: As not all paid up members played it was felt fair to all members that those who were able to take the opportunity to play that they should pay a Green fee of £1 per session and this generated £1,096.

Club Tour

Tour cancelled and the deposits have been carried forward to the 2021 Tour. The (£25) relates to a deposit refund.

The surplus from previous Tours of £208 is not part of Club funds but is subject to the same financial controls.

Investment Income: The Virgin Charity Deposit Account earned £ 159 interest in 2020 and the HSBC Deposit Account earned £23 Rates remain very low. All of our Bank Accounts are protected by the Financial Services Compensation Scheme.

Rates: As a Charity we receive 85% rate relief but this year Rates were waived.

Water: The escalating cost of water has caused concern during the past 2 years and we have identified a leak in the pipe from the meter in Park Road to the stopcock just inside our boundary. Christ's Hospital, our landlord, has now appointed a surveyor to oversee the repair.
We receive Waste Water Abatement of 85%.

Electricity: Lower usage due to Club closure and the continuing benefit of LED lighting.

Green: The major items of expenditure were, Contractors £6818, New Electronic Scoreboard £4,794 (funded by generous donations by two members), New Scoreboard storeroom & electrical work £953, Mower repairs & servicing £445, replacement manual scoreboard numbers £420, wood preserver and exterior paint £195 and replacement ditch liners £110.

Clubhouse: Mostly routine expenditure this year but £152 was spent on redecorating the changing rooms & hall plus a new storage bench.

RCBBA/BE: All fees were refunded to the Club this year. We have re entered the Mens' County competitions for 2021 at a cost of £187 and if we recommence fully in 2021 we will have an additional £1,542 to pay which will include Ladies County Competitions and Affiliation fees.

League/Match Fees/Refreshments: No games this year. Expenditure reflects indoor Tens competitions and loss on food orders at away Clubs.

Telephone: Currently the Executive Committee feel on Health & Safety grounds that it is important to continue to have a landline in the Club. I have stayed with BT and arranged a reduced rate during lockdown

Printing: Costs relate to Renewal Pack and AGM Accounts.

Cleaning: Costs include £255 spent on hand sanitiser and surface cleaner.

Expenses: Relate to Club officers expenditure on postage (Renewal Pack), stationery and £185 for Captain's pens for opponents.

Depreciation: Depreciation relates to the write down of the Green, Clubhouse and Machine Store over 40 years from 1993 to coincide with the expiry of the current lease of the premises.

Financial Strategy: We have available balances of £51,002 and in addition we have £7,269 in our Development Fund. Projected expenditure between 1 November 2020 and 31 March 2022 is £28,500 but this ignores any unforeseen expenditure.

Income is less certain and will depend on the continuing impact of the pandemic.

Scenario 1-We open as normal in April 2021. Traditionally we can expect income of approx £10,000 from summer activities, Monthly draw, 59 Club and Short Mat. Therefore cash available in March 2022 prior to 2022 Subs is projected to be:
 $£51,002 - £28,500 + £10,000 = £32,502$. A satisfactory outcome but to emphasise this ignores any unknown expenditure.

Scenario 2-We do not open in April 2021 in which case the income will be uncertain but we should remain financially viable provided we open in April 2022.

G G Twinn
Hon. Treasurer



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

ABINGDON BOWLING CLUB

On accounts for the year ended

3 1 1 0 2 0

Charity no (if any)

1 1 0 8 0 9 2

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1 To 8

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Independent examiner's statement

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- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
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 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

M.V Booth

Date

10/12/20

Name

MAURICE VERNON BOOTH

Relevant professional qualification(s) or body (if any)

A.C.M.A.

Address

227 SOUTH AVE

ABINGDON

OXON

OX14 1QT