

Annual Report and Financial Statement

For the Year

1st April 2024 to 31st March 2025

Our Mission: To be there for parents when they need us most

Our Vision: Supporting parents to create stronger families



Report of the Board of Trustees

The Board presents its report and financial statements for Home-Start South and West Devon for the year ending 31st March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard



applicable in the UK and Republic of Ireland (FRS102) (effective January 2019). The company being incorporated on 12th January 2005 and having extended its accounting reference date to 31st March. It has no share capital and is a registered charity with the guarantee of each member being limited to £1. The governing document is the Memorandum and Articles of Association of the company and the members of the Board of Trustees are the Directors of the Company.

Name of Charity:	Home-Start South and West Devon
Charity Registration No:	1108077
Company Registered No:	05331020
Principal & Registered Office:	The Rees Centre, Mudge Way, Plympton, Plymouth, PL7 2PS

Board of Trustees and Directors:

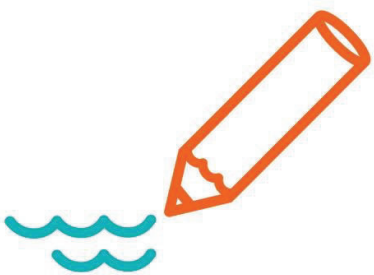
Diane Jones – Chair

Mary Tayler – Vice Chair

David Monk – Safeguarding Advisor

Barbara Watson (appointed 2nd Dec 2024)

Lorraine Fletcher-Obonyo (appointed 2nd Dec 2024)



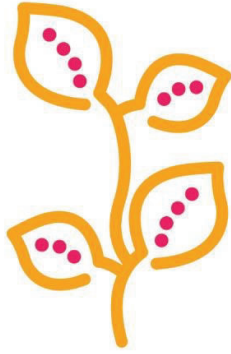
Bella Westlake - GDPR lead (resigned 16th Dec 2024)

Sue Stiles - (resigned 26th September 2024)

Helen Wilkinson - (resigned 26th September 2024)

The following serves on the Management Committee in an advisory capacity but is neither a member nor a Trustee:

Andrea Chandler	CEO – to whom strategic management of the Charity is delegated
Zoe Bell	Scheme Manager – to whom the day-to-day management is delegated

**Its Bankers and Accountants are:**

CAF Bank Limited and CCLA - Bankers

Morgan Accountants Ltd - Accountants and
prepare Audit Exemption Report

Structure, Governance and Management

The articles provide that the trustees shall number from four to twelve and that one third must retire at each AGM. All Trustees are members of the Charity along with the other representatives on the Management Committee as set out above. Trustees are normally appointed following a three stage recruitment process (application form, interview and shadowing). All are handed a copy of the Memorandum and Articles of Association and a Trustee Handbook. They undertake an induction including attending a volunteer Preparation Training Course. Further training is offered internally, through Home-Start UK and other local third sector support organisations.

The Charity is affiliated to Home-Start UK who provides the broad spectrum within which the charity operates and who monitor performance against set criteria.

The Trustees have delegated day to day management of the Charity to its CEO and Scheme Manager who report on the performance to the Trustees or as necessary to the Chair. The Trustees meet regularly and normally at not less than 8 weeks intervals, receiving reports from the Scheme Manager and CEO, and updated accounts showing performance to date against budget and forecast management accounts.

Risk Assessment

The Trustees review annually an assessment of the risks to which the Charity is exposed, operational and financial and have introduced procedures and reporting regimes to manage and reduce the identified risks. Trustees have agreed clear lines of delegation and authority to staff and have involved all staff and volunteers working within the organisation in recognition of risk in all their activities.

Management and Staffing

The charity operates with a part-time CEO, full-time Scheme Manager, one full-time and two part-time Coordinators, a full-time Office Manager and a part-time administrator. The remaining work is undertaken by forty nine volunteers who provide support to families for up to two hours per week and by the Trustees

Trustees Responsibilities

Company Law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that year. In preparing these financial statements the Trustees have:

- Selected suitable accounting policies and applied them consistently
- Made judgments and estimates that are reasonable and prudent
- Followed applicable accounting standards and statements of recommended practice without material departure or, otherwise stated the reason for such departure
- Prepared the financial statements on the going concern basis

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objects and Activities

The principal object is to safeguard, protect and preserve the good health, both mental and physical of parents and their children.

The core service is to offer befriending and mentoring support to parents who are experiencing difficulties. This is done primarily in the family home and local community but also via digital means (text, audio and video) or a hybrid mixture of both. We also deliver targeted group work to support families including reducing parental conflict programmes, peri-natal support, and support for Tri-service families.



HOME
START

A photograph of three Home Start volunteers, two women and one man, pushing three children in strollers on a residential street. The woman in the foreground is wearing a purple Home Start jacket. The children are wearing colorful raincoats and star-patterned leggings. The background shows a brick house and a street sign that reads 'Except cycles'.

Quote

“I just want to send a massive thank you to Home-Start team.

They are amazing. The fact the volunteers give up their time for free to help people like me is so great and life changing.”



Four thick, parallel diagonal stripes in magenta, teal, orange, and purple.

Our Reach

Where We Deliver



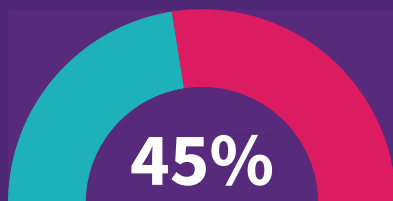
270

Received referrals

**referrals were closed for 3 months due to lack of volunteer capacity*

223

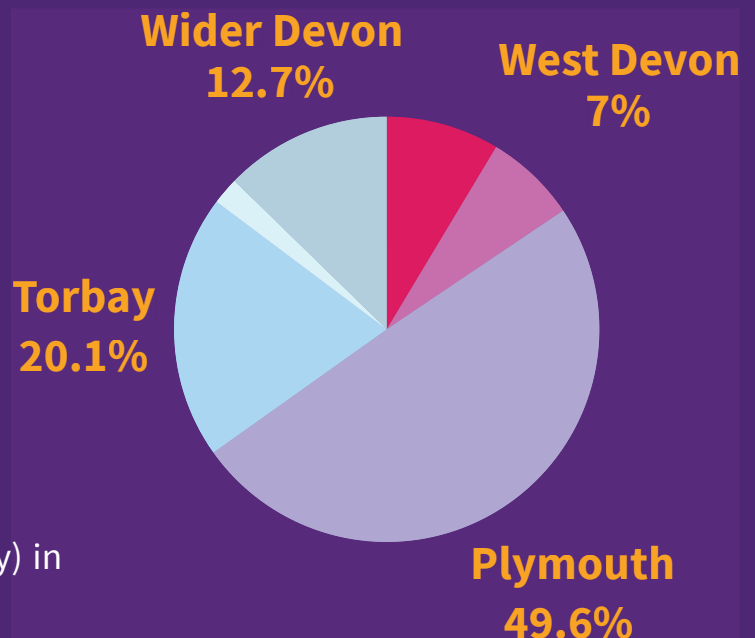
Families / individuals supported



DELIVERY METHOD

% of our delivery has been digital (only) in the fourth year of this project.

AREAS REACHED



Survey Results

Headline Stats

Taken from beneficiary and volunteer survey results.



100%
Beneficiaries rated
Digital and Home
support as **Good** or
excellent



100%
of beneficiaries said they
felt listened to.



Achievements and Programmes

Impact in Numbers 2024 -25



Support
packages
delivered



223

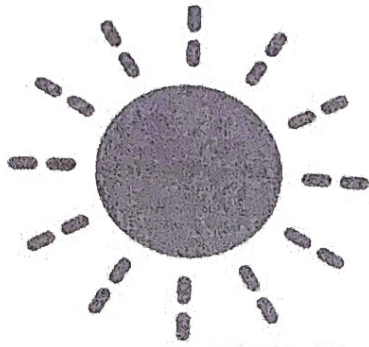


92%

of participants
made progress

(using our 0-5 assessment tool)





The Charity was successful in obtaining a grant from Big Lottery Community Fund. The grant provides partial funding from March 2021 for 5 years. This year was year 4 and match funding has been secured until March 2026. We are actively pursuing funding from April 2026 but will be using some of our reserves in this year.

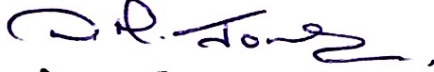
We have continued to diversifying our funding to create long-term sustainability. Our CIC continues to make a modest contribution to funding.

We have been able to accumulate significant reserves which will protect the delivery for the next year.

Reserves Policy

The Charity aims for a reserve fund equivalent to a minimum of 6 months running costs.

On behalf of the Board of Trustees by the Chair

Signed: 
DIANE JONES

Date: 21st July 2025

Home-Start South and West Devon Limited

A Charitable Company Limited by Guarantee
No 05331020

Registered Charity No. 1108077

Annual Report and Financial Statements

for the year ended

31 March 2025

Home-Start South and West Devon Limited
Annual Report and Financial Statements
Contents

	Page
Report of the Board of Trustees	
Independent Examiners' Report	1
Statement of Financial Activities	2
Balance sheet	3
Notes to the Financial Statements	4 to 8

Home-Start South and West Devon Limited
Independent examiners report on the unaudited accounts
to the Home-Start South and West Devon Limited

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 2 to 8.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that an audit is not required under company law and that the company is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements -

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records and to comply with section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


D J Colton FCA, for and on behalf of:

Morgan Accountants Limited

Duke Court
Bridge Street
Kingsbridge
Devon
TQ7 1HX

Dated. 5/8/25

Home-Start South and West Devon Limited
Statement of financial activities
for the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted £	Total 2025 £	Total 2024 £
Income from:					
Incoming resources from donors					
Gift aid and covenants		-	-	-	-
Voluntary income					
Grants	2	-	191,636	191,636	181,004
Donations	2	6,137	-	6,137	12,485
Charitable activities		2,611	-	2,611	5,077
Investment income	3	1,941	-	1,941	1,944
Total income		<u>10,689</u>	<u>191,636</u>	<u>202,325</u>	<u>200,510</u>
Expenditure on:					
Charitable activities					
Fund raising costs		-	-	-	-
Charitable activities	4	88,620	170,183	258,803	250,365
Total expenditure		<u>88,620</u>	<u>170,183</u>	<u>258,803</u>	<u>250,365</u>
Net income		(77,931)	21,453	(56,478)	(49,855)
Transfers between funds		<u>(1,357)</u>	<u>1,357</u>	<u>-</u>	<u>-</u>
Net movement in funds		(79,288)	22,810	(56,478)	(49,855)
Reconciliation of funds					
Total funds brought forward 1 April 2024		228,544	1,102	229,646	279,501
Total funds carried forward 31 March 2025		<u>149,256</u>	<u>23,912</u>	<u>173,168</u>	<u>229,646</u>

All income and expenditure has arisen from continuing activities.

The notes on pages 4 to 8 form part of these financial statements

Home-Start South and West Devon Limited
Balance Sheet
as at 31 March 2025

Company number
05331020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Current assets					
Sundry debtors and prepayments	6	9,192	2,849	12,041	2,917
Cash at bank and in hand	7	151,815	31,051	182,866	248,264
		<u>161,007</u>	<u>33,900</u>	<u>194,907</u>	<u>251,181</u>
Current liabilities					
Creditors: amounts falling due within one year	8	-	6,089	6,089	21,535
Net current assets		<u>161,007</u>	<u>27,811</u>	<u>188,818</u>	<u>229,646</u>
Net assets		<u>161,007</u>	<u>27,811</u>	<u>188,818</u>	<u>229,646</u>
Funds of the charity	9				
Restricted funds				27,811	1,102
Unrestricted funds					
Designated funds				33,000	-
Accumulated fund				128,007	228,544
Total Charity Funds				<u>188,818</u>	<u>229,646</u>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under Section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records.

The trustees acknowledge their responsibilities for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

D. H. Jones

Diane Jones
Chair

Dated 21/7/25

The notes on pages 4 to 8 form part of these financial statements

Home-Start South and West Devon Limited
Notes to the Financial Statements
for the year ended 31 March 2025

1 Accounting policies

Accounting convention

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the historical cost convention in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities' : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' the Charities Act 2011 and the Companies Act 2006 except so far as all capital expenditure is written off in the accounts in the year of purchase.

Income

All incoming resources are included in the SOFA when the charity is legally entitled to the income.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Expenditure

All resources expended is accounted for on an accrual basis and are included on the SOFA. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Funds

Unrestricted - the Charity's general fund is to be used for the purposes of the charity and is not subject to any restriction as to its use.

Designated - represents monies set aside from the unrestricted funds for specific purposes, although such funds can be used for any purpose of the Charity. No funds have been allocated to this fund.

Restricted funds - these funds are only to be used for the operating costs of the charity as set out in the various grant applications. The funds are shown in note 9

Pension costs

The charitable company operates a defined contribution scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Grants and donations

	Unrestricted Funds	Restricted Funds	2025 £	2024 £
Donations	6,137	-	6,137	12,485
Grants	-	99,636	99,636	71,004
Big lottery Fund Grant		92,000	92,000	110,000
	<u>6,137</u>	<u>191,636</u>	<u>197,773</u>	<u>193,489</u>

Home-Start South and West Devon Limited
Notes to the Financial Statements
for the year ended 31 March 2025

3 Investment income	2025	2024
	£	£
Deposit account interest	1,941	1,944

4 Charitable Expenditure	Unrestricted Funds	Restricted Funds	2025	2024
			£	£
Family visiting	307	2,421	2,728	3,287
Family support group	-	-	-	3,500
Salaries	47,536	136,173	183,709	188,290
Redundancy payment	19,250	-	19,250	-
Termination payment	7,500	-	7,500	-
Increase in redundancy provision	-	-	-	9,251
Employers NIC	-	16,661	16,661	16,973
Employment allowance	-	(5,000)	(5,000)	(5,000)
Employer pension costs	-	3,763	3,763	4,375
Recruitment staff and volunteers	200	-	200	-
Contract labour	-	-	-	-
Training	1,617	682	2,299	3,070
Travel costs and expenses	847	5,480	6,327	8,144
Office expenses	84	475	559	492
Rent	-	-	-	60
Insurance	939	228	1,167	1,112
Printing, stationery and advertising	690	1,798	2,488	1,325
Miscellaneous	139	796	935	823
Office and Computer equipment	450	469	919	337
Computer and software support	236	3,717	3,953	4,578
Website development	-	468	468	324
Bank charges	60	-	60	60
	79,855	168,131	247,986	241,001

Costs of charitable activities for 2024 was £241,001 of which £9,311 was attributed to unrestricted funds and £231,690 was attributed to restricted funds.

5 Governance costs	Unrestricted Funds	Restricted Funds	2025	2024
			£	£
Affiliation fees	3,185	424	3,609	4,266
Independent examiner's fees	1,380	-	1,380	1,530
Trustees' travel	-	108	108	268
Trustees' training	-	-	-	-
Legal and professional fees	2,000	420	2,420	-
Evaluation of Big Lottery Project	2,200	1,100	3,300	3,300
	8,765	2,052	10,817	9,364

Governance costs for 2024 was £9,364 of which all was attributed to restricted funds.

Home-Start South and West Devon Limited
Notes to the Financial Statements
for the year ended 31 March 2025

6 Debtors		2025	2024		
		£	£		
Debtors		9,192	-		
Prepayments		849	917		
Other debtors		2,000	2,000		
		<u>12,041</u>	<u>2,917</u>		
7 Cash at bank and in hand		2025	2024		
		£	£		
COIF charities deposit account		31,659	30,164		
CAF bank		151,207	218,100		
		<u>182,866</u>	<u>248,264</u>		
8 Creditors: amounts falling due within one year		2025	2024		
		£	£		
Trade creditors		2,308	2,184		
Redundancy provision		18,000	18,000		
Other creditors and accruals		1,431	1,351		
		<u>21,739</u>	<u>21,535</u>		
9 Movement of funds					
	Balance	Incoming	Resources	Transfer	Balance
	1 April 2024	resources	expended	between	31 March 2025
				funds	
Unrestricted	<u>228,544</u>	<u>10,689</u>	<u>(88,620)</u>	<u>(1,357)</u>	<u>149,256</u>
Restricted					
Restricted Funds	1,102	54,836	(57,295)	1,357	-
Children in Need	-	15,000	(7,078)		7,922
The Big Lottery Fund	-	92,000	(92,000)		-
RNRMC RPC Fund	-	10,250	(10,250)		-
Awards for all - lottery	-	19,550	(3,560)		15,990
	<u>1,102</u>	<u>191,636</u>	<u>(170,183)</u>	<u>1,357</u>	<u>23,912</u>
Total funds	<u>229,646</u>	<u>202,325</u>	<u>(258,803)</u>	<u>-</u>	<u>173,168</u>

All funds noted above, aside from the 'unrestricted' funds, have limitations as to how the funds can be applied and are restricted funds. These restricted funds arise because the donors have limited their use to specific projects, within the stated objects of the Charity.

The unrestricted funds may be applied by the Trustees in any manner within the stated objects of the Charity.

Home-Start South and West Devon Limited
Notes to the Financial Statements
for the year ended 31 March 2025

Movement of funds - comparative year

	Balance 01/04/2023	Incoming resources	Resources expended	Transfer between funds	Balance 31/03/2024
Unrestricted	218,349	19,506	(9,311)		228,544
Restricted	21,845	15,404	(38,147)	2,000	1,102
Lottery Extension A	-				-
Henry Smith	15,491	30,000	(45,491)		-
EDP	2,000			(2,000)	-
Twin DWP	-				-
The Big Lottery Fund	-	110,000	(110,000)		-
RNRMC RPC Fund	21,816	25,600	(47,416)		-
	<u>279,501</u>	<u>200,510</u>	<u>(250,365)</u>	<u>-</u>	<u>229,646</u>

10 Controlling party and company status

The Charity is a company limited by guarantee and is controlled by the Trustees named on the Trustees Report. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

11 Related Party Transactions

There were no related party transactions for the year ended 31st March 2025.

12 Big Lottery Fund Grant - restricted funds

Included within Incoming Resources are the following amounts received from Big Lottery Fund. This income represents restricted funds.

	2025 £	2024 £
Big Lottery Fund grant	92,000	110,000
Amounts included in incoming resources	<u>92,000</u>	<u>110,000</u>

13 Trustee remuneration and expenses

No Trustee received any remuneration during the year. Incidental expenses were paid to trustees in the year, these amount to less than £1,000.

Home-Start South and West Devon Limited
Notes to the Financial Statements
for the year ended 31 March 2025

14 Staff costs	2025	2024
	£	£
Salaries	183,709	188,290
Redundancy and termination costs	26,750	-
Increase in redundancy provision	-	9,251
Employer's NIC	11,661	11,973
Pension contributions	3,763	4,375
	<u>225,883</u>	<u>213,889</u>
Average number of staff	<u>7</u>	<u>7</u>

No employees earned over £60,000 per annum.

15 Analysis of net assets between funds	General funds	Restricted funds	Total funds
	£	£	£
Current assets	167,256	27,651	194,907
Current liabilities	(18,000)	(3,739)	(21,739)
Net assets	<u>149,256</u>	<u>23,912</u>	<u>173,168</u>