

**St Christopher's Association (Charity: 1108073)**  
**Annual Report and Accounts 2023/2024**

**Treasurer's Report on the accounts for the year ending 31st August 2024**

Please find attached St. Christopher's Association (SCA) Receipts and Payments Accounts for the year ending 31st August 2024. These are also supplemented by a detailed Fundraising Analysis of the events held during the year (see Appendix).

The accounts are prepared on a cash basis which is an appropriate accounting method as per the Charity Commission based on the association's income per year. The accounts prepared for submission are detailed in this report and presented to the trustees for approval during the AGM.

Upon agreement, the accounts will be passed over for independent examination by Julian Corner, following which, they will be submitted to the Charity Commission.

**Fundraising overview for 2023/2024:**

First of all, I would like to extend our sincere gratitude and appreciation to all the volunteers – both parents and staff members - for all their hard work over the course of the year, without their support the SCA would not be able to host our amazing fundraising events!

This year, we continued to receive payments via Zettle (Card Readers) and through our website ([www.scasales.co.uk](http://www.scasales.co.uk)) using online payments via PayPal and Credit/Debit Cards via Stripe. Feedback received is that these methods of payment are more convenient for parents whilst also reducing cash handling, enabling reduced effort in preparing floats, counting cash and depositing cash at the Bank. Raffles were again hosted online using 'BOPP' although other solutions and providers are currently being sought, following feedback from the St. Christopher's community.

At the start of 2023, Amazon announced they were withdrawing their fundraising initiative 'AmazonSmile' which resulted in parents/families no longer able to donate to the SCA whilst shopping with Amazon.

No parents offered donations via Match Funding this year, however, this should continue to be explored in future years, as the initiative yields high % returns, with some organisations doubling amounts raised.

The SCA, with the support of the school, hosted a number of successful events and initiatives for both parents and children which were greatly received by all.

These resulted in Net Fundraising for the year (including SCA subscriptions) to the sum of **£22,509** (Fundraising/Donations Receipts **£32,987** - Fundraising Payments **£10,478**) in comparison to £26,693 from the prior year – a *decrease* of £4,184. This decrease was maybe due to some initiatives not taking place in this financial year e.g. Quiz Night and Auction (scheduled for Nov 2024) Tea Towels and Path to Play, along with the loss of donations from Match Funding and AmazonSmile.

Successful events and initiatives worth noting were Freedom Fridays in which donations of **£1,273** were received and the ever-successful Panto which raised almost **£2,700**.

The Second-Hand Uniform shop also had a record year, raising **£4,985!!!** from the sale of pre-loved school uniform items donated by families.

Overall, a fantastic year of fundraising effort, with the continuation of solid initiatives and events, and the ongoing support of volunteers, teachers, parents, families and friends of St. Christopher's The Hall.

## Fundraising Summary:

- **Christmas Fair (Dec 2023) and Summer Fair (Jun 2024)**

- The **Christmas Fair** was held in Dec 2023 and was a huge success - with children and parents of the pre-school, along with a number of new joiners, celebrating our Christmas Fair for the first time. The continuation of successful games and stalls, along with Santa's Grotto and the Christmas Raffle resulted in net cash flows of **£2,867** (a *decrease* from 2022: £3,105). This decrease may have been the result of the SCA outsourcing the catering and an element of the bar (due to low volunteer numbers) along with trying new initiatives such as the Magic Mirror, which ran at a loss.
- The **Summer Fair** was held in June 2023 and included Laser Tag, inflatables, games, an Art Exhibition and the Summer Raffle which resulted in net cash flows of **£3,667** (a *decrease* from 2022: £3,747).
- I would like to extend my thanks to Gillian Corner who helped organise and source prizes for both the Christmas and Summer Raffles – as always, they were received well by parents and families (and generated £421 and £713 respectively - included in the above figures for the Fair). I would also like to thank parents/friends/family who donated such fabulous prizes, as without these the raffles would not be as successful – prizes are always amazing and worth winning!
- I would also like to say thank you to all teachers, staff and parents who volunteered to set up, man stalls and help clear down at both fairs – these events would not be possible without your support!

- **Panto (Dec 2023)**

The eagerly awaited annual trip to **the Panto** took place in December 2023 with ticket sales (sale or return) resulting in a small *decrease* in net cash flows of **£2,697** (2022: £2,841).

- **Pre-Prep/Prep School Discos (Spring 2024)**

Following the success of our ongoing School Discos these were held again for Pre-Prep and Prep. Hosted by AJ the Entertainer, with snacks/refreshments provided by the SCA, the children thoroughly enjoyed themselves, resulting in an *increase* in net cash flows of **£1,270** from 2023: £1,130.

- **Second-Hand Uniform Shop**

Dawn Lindsay, has taken record number in the Second-Hand Uniform shop this year!!! Dawn and her many helpers, who spend countless hours sorting and organising pre-loved uniform to sell in the shop have generated significant funds resulting in an *increase* of net cash flows of **£4,985!!!!** 2022/2023:£3,942). Their efforts also enable many bags of clothing to be donated elsewhere.

Profits were also generated from a number of **other successful initiatives**:

- **Freedom Fridays** - £1273
- **EasyFundraising** - £1,007
- **Christmas Cards** - £433
- **Dress Down Days** - £325
- **Halloween Fancy Dress** - £321
- **Toy Swap Shop** - £193

Following agreement to increase the SCA member subscriptions of the association, the SCA also received **£3,237** for these during the financial year.

**Donations** to the value of **£2,132** were gifted to the school:

- **Playground Equipment & Toys** - £806
- **Picnic Benches** - £432
- **Easter Egg Hunt** - £394
- **Y6 Leavers Gift** - £500

Discussions and plans are currently underway to revamp the Pre-Prep Playground, therefore, it has been agreed between the school and the SCA that funds are to be saved for this initiative.

**Cash Funds at year end:**

Float	£80
Barclays - Current Account	£9,696
Barclays - Business Premium Account	£23,447
Charity Bank	£12,192
	<b>£45,415</b>

SCA recorded **£535** in interest income, mainly relating to the Charity Bank account.

All charges relating to PayPal, Zettle, Stripe and BOPP have already been removed from amounts received – full statements containing all transactions and subsequent charges are retained by the SCA Treasury (available upon request) and used alongside the Reports and Accounts.

Charges relating to the SCA website and domain ([www.SCASales.co.uk](http://www.SCASales.co.uk)) were donated by Fiona Beaton.

The SCA looks forward to continuing to support the school on their projects and spending the funds raised to enhance the education and school experience of the pupils of St. Christopher's The Hall.

We would love for more parents to be involved in the SCA, please let us know if you would like to join the team of volunteers who make the fun happen!

Fiona Beaton  
**SCA Treasurer**

## APPENDIX

St Christopher's Association (Charity: 1108073)

Fundraising Analysis

1 September 2023 to 31 August 2024

Fundraising Event/Initiative	Receipts	Payments	Net
Christmas Cards	£1,300	(£867)	£433
Christmas Fair	£4,880	(£2,434)	£2,446
Christmas Raffle	£421	£0	£421
Coffee Mornings	£121	£0	£121
Disco - Lower School	£805	(£270)	£535
Disco - Prep School	£990	(£255)	£735
Dress Down	£325	£0	£325
EasyFundraising	£1,007	£0	£1,007
Field Hire	£30	£0	£30
HatWalk	£111	(£40)	£71
Halloween Fancy Dress	£321	£0	£321
Freedom Fridays	£1,273	£0	£1,273
Panto	£7,560	(£4,863)	£2,697
Toy Swap Shop	£193	£0	£193
Second Hand Uniform	£4,985	£0	£4,985
Sports Days Refreshments	£12	£0	£12
Summer Fair (2024)	£4,703	(£1,749)	£2,954
Summer Raffle	£713	£0	£713
<b>Fundraising</b>	<b>£29,750</b>	<b>(£10,478)</b>	<b>£19,272</b>

Expenses/Invoices	Receipts	Payments	Net
Donations to School	£0	(£2,132)	(£2,132)
<i>Playground Equipment - Toys etc.</i>	£0	(£806)	(£806)
<i>Easter Egg Hunt</i>	£0	(£394)	(£394)
<i>Picnic Benches</i>	£0	(£432)	(£432)
<i>Y6 Leavers Gift</i>	£0	(£500)	(£500)
Parentkind Membership	£0	(£153)	(£153)
Instrument Loan Rental	£60	£0	£60
Donations to SCA	£0	£0	£0
SCA Subscription	£3,237	£0	£3,237
SCA General Expenses	£0	£0	£0
Assets (SCA)	£0	(£244)	(£244)
Receipts in Error	£3,810	(£3,810)	£0
Lost Payment (Bank Error)	£4,760	(£4,760)	£0
Bank Charges	£0	£0	£0
Interest Received	£535	£0	£535

**Grand Total** **£42,152** **(£21,577)** **£20,575**

**St Christopher's Association (Charity: 1108073)****Receipts and Payments Accounts****1 September 2023 to 31 August 2024**

	Current Year 2024\2023 £	Prior Year 2023\2022 £	Move
<b>Receipts:</b>			
Fundraising	£29,750	£41,234	(£11,484)
SCA Subscription	£3,237	£1,428	£1,809
Donations to SCA	£0	£2,399	(£2,399)
Receipts in Error	£3,810	£2,400	£1,410
Lost Payment (Bank Error)	£4,760	£2,401	£2,359
Interest Received	£535	£72	£463
Instrument Loan Rental	£60	£150	(£90)
	<b>£42,152</b>	<b>£50,084</b>	<b>(£7,932)</b>
<b>Payments:</b>			
Fundraising	(£10,478)	(£14,744)	£4,266
Donations to School	(£2,132)	(£21,419)	£19,287
Assets (SCA)	(£244)	(£1,964)	£1,720
Parentkind Membership	(£153)	£0	(£153)
Instrument Loan Rental	£0	£0	£0
Bank Charges	£0	£0	£0
Receipts in Error	(£3,810)	(£1,858)	(£1,952)
Lost Payment (Bank Error)	(£4,760)	(£1,857)	(£2,903)
SCA General Expenses	£0	£0	£0
	<b>(£21,577)</b>	<b>(£41,842)</b>	<b>£20,265</b>
Receipts less payments	£20,575	£7,134	£13,441
Cash funds last year end	£33,613	£26,479	£7,134
<b>Cash funds this year end</b>	<b>£54,188</b>	<b>£33,613</b>	<b>£20,575</b>
<b>Cash Funds at year end:</b>			
Float	£80	£80	£0
Barclays - Current Account	£9,696	£7,750	£1,946
Barclays - Business Premium Account	£23,447	£6,274	£17,173
Charity Bank	£12,192	£19,512	(£7,320)
	<b>£45,415</b>	<b>£33,616</b>	<b>£11,799</b>
Fund Raising - Receipts	£29,750	£41,234	(£11,484)
Fund Raising - Payments	(£10,478)	(£14,744)	£4,266
<b>Net</b>	<b>£19,272</b>	<b>£26,490</b>	<b>(£7,218)</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Christopher's Association

1108073

CC16a

## Receipts and payments accounts

For the period  
from

01/09/2023

To

31/08/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising	29,750	-	-	29,750	42,886
SCA Subscription	3,237	-	-	3,237	2,475
Donations to SCA	-	-	-	-	-
Interest Received	535	-	-	535	318
Instrument Loan Rental	-	60	-	60	-
Receipts in Error	3,810	-	-	3,810	380
Rectification	-	-	-	-	266
Lost Payment (Bank Error)	4,760	-	-	4,760	-
<b>Sub total (Gross income for AR)</b>	<b>42,092</b>	<b>60</b>	<b>-</b>	<b>42,152</b>	<b>46,325</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,092</b>	<b>60</b>	<b>-</b>	<b>42,152</b>	<b>46,325</b>
<b>A3 Payments</b>					
Fundraising	10,478	-	-	10,478	18,668
Donations to School	2,132	-	-	2,132	31,553
Instrument Loan Rental	-	-	-	-	-
Bank Charges	-	-	-	-	-
Assets (SCA)	244	-	-	244	2,632
Parentkind Membership	153	-	-	153	140
Disco - Entertainer Deposits	-	-	-	-	125
Receipts in Error	3,810	-	-	3,810	-
Reverse Transaction	-	-	-	-	380
Paid in Error	-	-	-	-	266
Duplicate Invoice	-	-	-	-	1,338
Lost Payment (Bank Error)	4,760	-	-	4,760	-
<b>Sub total</b>	<b>21,577</b>	<b>-</b>	<b>-</b>	<b>21,577</b>	<b>55,102</b>
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,577</b>	<b>-</b>	<b>-</b>	<b>21,577</b>	<b>55,102</b>
<b>Net of receipts/(payments)</b>	<b>20,515</b>	<b>60</b>	<b>-</b>	<b>20,575</b>	<b>- 8,777</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,836</b>	<b>-</b>	<b>-</b>	<b>24,836</b>	<b>33,613</b>
<b>Cash funds this year end</b>	<b>45,351</b>	<b>60</b>	<b>-</b>	<b>45,411</b>	<b>24,836</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Float	80	-	-
	Barclays - Current Account	9,636	60	
	Barclays - Business Premium Account	23,447	-	-
	Charity Bank - Ethical Easy Access	12,192	-	-
	<b>Total cash funds</b>	<b>45,355</b>	<b>60</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	None	-	-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
	Assets		-	2,926
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
	Fiona Beaton	Fiona Beaton	Feb-25	

St. Christopher's Association

Examination of Accounts (CC16a Statement) for the Year Ending 31 August 2024

Name of Examiner – Julian Corner ACA BA

Address of Examiner – 138 Kings Hall Road, Beckenham, BR3 1LN

Name of the Charity – St. Christopher's Association

Domicile of Charity – United Kingdom

I carried out an examination of the accounts and the CC16a Statement for the St. Christopher's Association for the year ended 31 August 2024. I have completed the examination based on the fact that, as a charitable company, the accounts of St. Christopher's Association do not require an audit as a result of the fact that the charity has income of less than £250,000, in accordance with Part 16 of the Companies Act 2006.

Examiner's Statements:

- Based on my review and examination of the St. Christopher's Association CC16a Statement (Section A – Receipts and Payments and Section B – Statement of Assets and Liabilities at the end of the period) in conjunction with the accounting records, the following was concluded:
  - The accounts (CC16a Statement) were found to be in line with the accounting records.
  - No significant matters were noted during the examination that would warrant a reportable event.
  - No matters have come to the attention of the Examiner that there has been any material mis-statement or any failure to comply with Sections 386 or 396 of the Companies Act 2006.
  - There was no material expenditure noted, that appears not to be in line with the trusts of the charity or the specific purposes placed on restricted funds.
- This report relates to an independent examination carried out under Section 145 of the 2011 Act and that the review has been conducted in accordance with the directions of the Commission.

***Julian Corner***

**26 June 2025**