

St Christopher's Association (Charity: 1108073)
Annual Report and Accounts

Treasurer's Report on the accounts for the year ending 31st August 2023

Please find attached St Christopher's Association (SCA) Receipts and Payments Accounts for the year ending 31st August 2023. These are also supplemented by a detailed Fundraising Analysis of the events held during the year (see Appendix).

The accounts are prepared on a cash basis which is an appropriate accounting method as per the Charity Commission based on the association's income per year. The accounts, along with the CC16a prepared for submission have been independently examined by Julian Corner, and no issues have been highlighted or noted.

I would like to extend our sincere gratitude and appreciation to all the volunteers – both parents and staff members - for all their hard work over the course of the year, without their support the SCA would not be able to host our amazing fundraising events!

This year, we continued to receive payments via Zettle (Card Readers) and through our website (www.scasales.co.uk) using online payments via PayPal and Credit/Debit Cards via Stripe. Feedback received is that these methods of payment are more convenient for parents whilst also reducing cash handling, enabling a reduction in effort when preparing floats, counting cash and depositing cash at the Bank. This year's raffles continue to be hosted online using 'BOPP' although other solutions and providers are currently being sought.

The SCA, with the support of the school, hosted a number of successful events and initiatives for both parents and children which were greatly received by all. These resulted in Net Fundraising for the year (including SCA subscriptions) to the sum of **£26,693** (Fundraising/Donations Receipts **£45,361** - Fundraising Payments **£18,668**) in comparison to **£29,320** in the prior year – a decrease of £2,627. This decrease was mainly due to the receipts/payments of a small number of initiatives being split over the financial year, e.g. Path to Play and the Recipe Books, along with a number of initiatives not reaching predicted targets.

Other new, and successful, events and initiatives launched throughout the year were the 'Parent & Teacher Quiz Night and Auction' which raised £4489 and the 'Teacher's Half Marathon' which raised almost £3,000 through sponsorship.

The Second-Hand Uniform shop also had a brilliant year, raising just under £4,000 from the sale of pre-loved school uniform items donated by the families of the school.

Overall, a fantastic year of fundraising effort, mainly due to the introduction of new initiatives and events, and the ongoing support of volunteers, teachers, parents, families and friends of St. Christopher's The Hall.

Fundraising Summary:

- **Christmas Fair (Dec 2022) and Summer Fair (Jun 2023)**

- The **Christmas Fair** was held in Dec 2022, which was a huge success - with lots of children and parents of the school celebrating our Christmas Fair for the first time. The introduction of new games and stalls, along with Santa's Grotto and the Christmas Raffle resulted in net cash flows of **£3,,105** (a *decrease* from 2021: £5,138). This decrease may have been the result of the fair being held during the week, to enable support from teachers due to low volunteer numbers.
- The **Summer Fair** was held in June 2022 and included Laser Tag, a children's entertainer, inflatables, games, a bar and the Summer Raffle which resulted in net cash flows of **£3,747** (a *decrease* from 2021: £4,658).
- I would like to extend my thanks to Bronwen Rose who organised both the Christmas and Summer Raffles – as always, they were received well by parents and families (and generated £992 and £686 respectively). I would also like to thank parents/friends/family who donated such fabulous prizes, as without these the raffles would not raise such amazing funds – prizes are always amazing and worth winning!
- I would also like to say thank you to all teachers, staff and parents who volunteered to set up and man stalls at both fairs – these events would not be possible without your support.

- **Panto (Dec 2022)**

The eagerly awaited annual trip to the **Panto** took place in December 2022 with ticket sales (sale or return) resulting in an *increase* in net cash flows of **£2,841** (2021: £2,629).

- **Parent & Teacher Quiz Night & Auction (Feb 2023)**

In February 2023 the SCA hosted a Quiz Night, along with a silent auction, which proved to be a fantastic event. The evening was ran by two amazing quiz masters, both of whom are family members of school staff, who kept the energy high and the questions challenging! In addition to the quiz, an auction was held, featuring a range of lots generously donated by the teachers. Parents had the opportunity to place bids on these items, with the chance to win prizes for their children – such as an afternoon of bowling with dedicated teachers and being the headteacher for the day. Throughout the evening, food and refreshments (purchased from the bar) were provided by the SCA. Overall, the event was a wonderful success, bringing together parents, teachers, and staff for a fun and memorable night. This event resulted in net cash flows of **£4,489** (2022: £0).

- **Pre-Prep/Prep School Discos (Spring 2023)**

Following the success of last year's two **School Discos** these were held again for Pre-Prep and Prep. Hosted by AJ the Entertainer, with snacks/refreshments provided by the SCA, the children thoroughly enjoyed their afternoons, resulting in net cash flows of **£1,130** (a *decrease* from 2022: £1,260)

- **Teachers Half Marathon (Summer 2022)**

A number of teachers ran a Half Marathon and raised funds for the SCA through sponsorship from parents and families resulting in net cash flows of £2,938 (2021: £0)

- **Second-Hand Uniform Shop**

Dawn Lindsay, and her many helpers, who spend countless hours sorting and organising pre-loved uniform to sell in the Second Hand Uniform Shop have generated significant funds this year resulting in an *increase* of net cash flows of £3,942! (2021/2022: £2,696). Their efforts also provide the SCA an opportunity to donate many bags full of clothing to the local community.

Profits were also generated from a number of **other successful initiatives**:

- **EasyFundraising** - £1,416
- **Tea Towels** - £905
- **Christmas Cards** - £615
- **Matched Funding** - £377

Tea Towels were another hit this year, raising £905! Well done to both the teachers and the children for their hard work in producing such wonderful portraits! And special thanks to Sam Miles who painstakingly laid out and glued all the pictures to the many templates to be shipped off to the printers!

The SCA received **£2,475** from member subscriptions of the association during the financial year.

Donations to the value of **£31,553** were gifted to the school:

- Prep Playground 50% Balance (Trim Trail) - £17,432
- Laptops - £9,162
- Library - £3,604
- Y6 Leavers Gift - £500
- Arbour - £371
- Easter Egg Hunt - £460

Payment of an invoice to Ergo (£1338 for school Laptops) was duplicated in error and a refund is due.

Cash Funds at year end:

Float	£80
Barclays - Current Account	£10,655
Barclays - Business Premium Account	£2,305
Charity Bank	£11,798
	<hr/>
	£24,838
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SCA recorded £318 in interest income mainly relating to the Charity Bank account.

All charges relating to PayPal, Zettle, Stripe and BOPP have already been removed from the amounts received – full statements containing all transactions and subsequent charges are retained by the SCA Treasury and used alongside the Reports and Accounts.

Charges relating to the SCA website (SCASales.co.uk) are donated by Fiona Beaton.

The SCA looks forward to continuing to support the school on their projects and spending the funds raised to enhance the education and school experience of the pupils of St. Christopher's The Hall.

We would love for more parents to be involved in the SCA, please let us know if you would like to join the team of volunteers who make the fun happen!

Fiona Beaton
SCA Treasurer

APPENDIX

St. Christopher's Association (Charity: 1108073)

Fundraising Analysis – 01 Sept 2022 to 31 Aug 2023

St Christopher's Association (Charity: 1108073)

Fundraising Analysis

1 September 2022 to 31 August 2023

Fundraising Event/Initiative	Receipts	Payments	Net
AmazonSmile	£192	£0	£192
Art Fair	£129	(£100)	£29
Christmas Cards (2022-2023)	£1,359	(£744)	£615
Christmas Fair (2022-2023)	£3,250	(£1,137)	£2,113
Christmas Raffle (2022-2023)	£992	£0	£992
Coffee Mornings	£195	£0	£195
Disco - Lower School	£737	(£293)	£444
Disco - Prep School	£929	(£243)	£686
EasyFundraising	£1,416	£0	£1,416
Field Hire	£65	£0	£65
Float - Christmas Fair	£0	(£500)	(£500)
HatWalk	£86	(£102)	(£16)
Labels	£68	£0	£68
Library Social	£125	(£229)	(£104)
Matched Funding	£377	£0	£377
Panto (2022-2023)	£7,890	(£5,049)	£2,841
Path to Play	£4,275	(£4,990)	(£715)
Quiz Night	£5,915	(£1,426)	£4,489
Recipe Book (A Taste of Harmony)	£114	(£772)	(£658)
Science Fair	£83	(£79)	£4
Second Hand Uniform - 2022/2023	£3,942	£0	£3,942
Secondary School Fair	£41	(£131)	(£90)
Sports Days Refreshments (2023)	£243	£0	£243
Summer Fair (2023)	£5,180	(£2,119)	£3,061
Summer Raffle (2023)	£686	£0	£686
Tea Towels (2023)	£1,659	(£754)	£905
Teachers Half Marathon	£2,938	£0	£2,938
Fundraising	£42,886	(£18,668)	£24,218

St Christopher's Association (Charity: 1108073)
Receipts and Payments Accounts
1 September 2022 to 31 August 2023

	Current Year 2023\2022 £	Prior Year 2022\2021 £	Move
Receipts:			
Fundraising	£42,886	£41,234	£1,652
SCA Subscription	£2,475	£1,428	£1,047
Donations to SCA	£0	£2,399	(£2,399)
Interest Received	£318	£72	£246
Receipts in Error	£380	£1,858	(£1,478)
Rectification	£266	£0	£266
Refunds Credit	£0	£28	(£28)
Refunds Debit	£0	(£50)	£50
Instrument Loan Rental	£0	£150	(£150)
	£46,325	£47,119	(£794)
Payments:			
Fundraising	(£18,668)	(£14,744)	(£3,924)
Donations to School	(£31,553)	(£21,419)	(£10,134)
Assets (SCA)	(£2,632)	(£1,964)	(£668)
Parentkind Membership	(£140)	£0	(£140)
Disco - Entertainer Deposits for 2023	(£125)	£0	£0
Instrument Loan Rental	£0	£0	£0
Bank Charges	£0	£0	£0
Reverse Transaction	(£380)	£0	(£380)
Paid in Error	(£266)	£0	(£266)
Receipts in Error	£0	(£1,858)	
Duplicate Invoice	(£1,338)	£0	(£1,338)
SCA General Expenses	£0	£0	£0
	(£55,102)	(£39,985)	(£15,117)
Receipts less payments	(£8,777)	£7,134	(£15,911)
Cash funds last year end	£33,613	£26,479	£7,134
Cash funds this year end	£24,836	£33,613	(£8,777)
Cash Funds at year end:			
Float	£80	£80	£0
Barclays - Current Account	£10,655	£7,750	£2,905
Barclays - Business Premium Account	£2,305	£6,274	(£3,969)
Charity Bank	£11,798	£19,512	(£7,714)
	£24,838	£33,616	(£8,778)
Fund Raising - Receipts	£42,886	£41,234	£1,652
Fund Raising - Payments	(£18,668)	(£14,744)	(£3,924)
Net	£24,218	£26,490	(£2,272)



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Christopher's Association

1108073

CC16a

Receipts and payments accounts

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fundraising	42,886	-	-	42,886	41,234
SCA Subscription	2,475	-	-	2,475	1,428
Donations to SCA	-	-	-	-	2,399
Interest Received	318	-	-	318	72
Instrument Loan Rental	-	-	-	-	150
	-	-	-	-	-
Sub total (Gross income for AR)	45,679	-	-	45,679	45,283
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,679	-	-	45,679	45,283
A3 Payments					
Fundraising	18,668	-	-	18,668	14,744
Donations to School	31,553	-	-	31,553	21,419
Instrument Loan Rental	-	-	-	-	-
Bank Charges	-	-	-	-	-
Duplicate Invoice	1,338	-	-	1,338	-
Assets (SCA)	2,632	-	-	2,632	1,964
Parentkind Membership	140	-	-	140	-
Disco - Entertainer Deposits for 2023	125	-	-	125	-
	-	-	-	-	-
Sub total	54,456	-	-	54,456	38,127
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	54,456	-	-	54,456	38,127
Net of receipts/(payments)	- 8,777	-	-	- 8,777	7,156
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,635	-	-	33,635	26,479
Cash funds this year end	24,858	-	-	24,858	33,635

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Float	80	-	-
	Barclays - Current Account	10,655	-	-
	Barclays - Business Premium Account	2,305	-	-
	Charity Bank - Ethical Easy Access	11,798	-	-
	Total cash funds	24,839	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
	Debtor - Ergo Ltd	1,338	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
	Assets		-	4,684
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Fiona Beaton	Fiona Beaton	Feb-24	

St. Christopher's Association

Examination of Accounts (CC16a Statement) for the Year Ending 31 August 2023

Name of Examiner – Julian Corner ACA BA

Address of Examiner – 138 Kings Hall Road, Beckenham, BR3 1LN

Name of the Charity – St. Christopher's Association

Domicile of Charity – United Kingdom

I carried out an examination of the accounts and the CC16a Statement for the St. Christopher's Association for the year ended 31 August 2023. I have completed the examination based on the fact that, as a charitable company, the accounts of St. Christopher's Association do not require an audit as a result of the fact that the charity has income of less than £250,000, in accordance with Part 16 of the Companies Act 2006.

Examiner's Statements:

- Based on my review and examination of the St. Christopher's Association CC16a Statement (Section A – Receipts and Payments and Section B – Statement of Assets and Liabilities at the end of the period) in conjunction with the accounting records, the following was concluded:
 - The accounts (CC16a Statement) were found to be in line with the accounting records.
 - No significant matters were noted during the examination that would warrant a reportable event.
 - No matters have come to the attention of the Examiner that there has been any material mis-statement or any failure to comply with Sections 386 or 396 of the Companies Act 2006.
 - There was no material expenditure noted, that appears not to be in line with the trusts of the charity or the specific purposes placed on restricted funds.

- This report relates to an independent examination carried out under Section 145 of the 2011 Act and that the review has been conducted in accordance with the directions of the Commission.

Julian Corner