

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales · Charity number 1107969

Details

Other names	GRAPEVINE
Status	Registered
Legal form	Charitable company
Company number	05124883
Registered	2005-02-04
Register	View on the Charity Commission register

Contact

Address	123 Upper Spon Street Coventry CV1 3BQ
Phone	02476631041
Email	admin@grapevinecovandwarks.org
Website	www.grapevinecovandwarks.org

Activities

Objects: (1.) The relief of those in need by reason of youth, older age, ill-health, disability, financial hardship, social exclusion, or other disadvantage in Coventry, Warwickshire, and such other places in England as the Trustees may determine, in particular but not exclusively by:(a.) Supporting individuals to develop their skills, capacities, and capabilities to enable them to participate more fully in society, improve living conditions, and relieve and prevent poverty;(b.) Providing or assisting in the provision of education, training, and opportunities for personal and social development; and(c.) Facilitating access to advice, advocacy, and support services to relieve hardship.(2.) To promote the advancement of citizenship, social inclusion, and community development for the public benefit, by supporting disadvantaged communities in Coventry, Warwickshire, and such other places in England as the Trustees may determine, in particular but not exclusively by:(a.) Supporting the creation, growth, and sustainability of social and community infrastructure;(b.) Supporting the development of community leadership, inclusive communities, and collective action;(c.) Raising public awareness of the issues affecting socially excluded people and groups and stimulating action to address those issues.

Activities: To relieve and support people in need of assistance and care, by the provision of services to enable such persons to obtain full rights and privileges as citizens. To relieve the social exclusion of people in need of assistance and care by promoting inclusion in the wider community with the object of improving their conditions of life. To promote the provision of activities for recreation.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** COVENTRY AND WARWICKSHIRE
- Coventry City
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,328,083	£1,397,131	£469,041	36
2024-03-31	£1,227,739	£1,249,215	£538,089	36
2023-03-31	£1,246,687	£1,330,257	£559,565	34
2022-03-31	£1,216,507	£1,084,625	£643,135	28
2021-03-31	£1,172,622	£1,030,634	£511,253	32

Trustees

Name	Role	Appointed
Atinuke Procter		2021-03-10
Douglas Howat		2018-09-19
James Frederick Harrison		2018-12-12
Jed Kevin Francique		2021-06-09
Jessica Amy Cordingly		2024-06-12
Joanne Finney		2017-06-14
Si Chun Lam		2024-02-07

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales - Charity number 1107969

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

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for the year ended 31 March 2025**

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**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:-

- To relieve and support people in need of assistance and care in Coventry and Warwickshire by the provision of services to enable such persons to obtain their full rights and privileges as citizens;
- To relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire by promoting inclusion in the wider community with the object of improving their conditions of life and by associating with local authorities, voluntary organisations and inhabitants in a common effort to advance educations in the interests of social welfare;
- To promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

OBJECTIVES AND ACTIVITIES

Significant activities

OUR WORK WITH PEOPLE

We strengthen people by uncovering their talents and passions. Then we use these to create natural networks of community support. Networks that strengthen, bring opportunity and help them take charge of their lives.

Help and Connect

This is a preventative service for people with learning disabilities and Autism in Coventry who are not eligible for statutory support. It has four interconnected strands of activities to help them get ahead of their problems and break the cycle that would lead them to the door of adult social care. It is a resilience-building offer that tackles their most pressing needs first then equips them with skills, knowledge, support networks and readiness for self-management and onward opportunity. The four strands focus on friendships and connections, safety, health and work or volunteering. We continue to work with Coventry's NHS within this service, delivering training that improves the knowledge and behaviours of two groups: health professionals and patients with a learning disability.

Teenvine Plus

We want learning disabled youngsters to have the relationships, confidence and skills they need in order to mature into independent young adults able to achieve their ambitions.

We work intensively with young disabled people who each get:

- A plan for the young adult life they want
- A sustainable circle of supporters to help implement it
- A young non-disabled volunteer who will strengthen their voice and help navigate hurdles
- The support of an advocate when dealing with school, college and other care or support services

Teenvine Next Steps

Teenvine Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are struggling with mental health issues and refusing school. This project gives them access to the creative freedom to express their identity and make a plan for the future including returning to education - boosted by new support networks, experiences and ambitions that grow and change as they do

Advocacy

We provide one to one advocacy for non statutory issues such as housing issues, disputes, debt, benefit claims and appeals and any other challenges they face which fall outside statutory advocacy criteria. People will be supported in a way that means they are better able to overcome issues and challenges independently, developing self advocacy skills and confidence. They also gain support from wider Grapevine projects such as Help and Connect or Connecting for Good to help forge networks of support and connection

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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

OBJECTIVES AND ACTIVITIES

Settle and Thrive

A pilot project to test new models and approaches to supporting rough sleepers. Over 12 months the project will provide one to one person centred support to 10 rough sleepers who have been housed by the city council. Referrals come directly from the housing and homeless team. The aim is to help people who were previously rough sleepers build a stronger life with better more positive relationships and bonds with others, and to develop a growing sense of aspiration and positive sense of own identity.

OUR WORK WITH SYSTEMS

We help people embrace their power and agency. Because when they do, problems get solved, lives become better and futures become more shapeable. But we don't stop there. We want to get at the root causes of the most difficult problems - not just treat the symptoms. So we work intensively with systems and services like the NHS and local authorities to understand issues together, shift power and solve the real problem - for good.

Healthy Communities Together

An ambitious programme to tackle deep-rooted health inequalities in Coventry in partnership with Coventry and Warwickshire Primary Care Trust, Coventry City Council and Coventry and Warwickshire Health and Care Partnership. One of just five national partnerships, co-funded by The King's Fund and the National Lottery Community Fund, the programme aims to improve links between health and care services and the communities they serve - and ultimately, their health and wellbeing.

Experts by Experience Co-Production Service

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Mental Health Transformation Plan, co-produced with Rethink

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire. We will do this by engaging and facilitating input from community and grassroots organisations to ensure our strategy is designed and delivered in a way that listens to, draws from and mobilises as many people as possible who are or have been affected by mental illness.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES
OUR WORK WITH COMMUNITIES**

We help people build power to spark movements for change in their communities - because when they do, problems get solved, lives become better and prospects improve. This is not just about creating close-knit communities, but communities that are ambitious for their members' health and happiness.

Social Action in Warwickshire

One of four connected activities delivered through a 'Collaborative Partnership' led by Warwickshire CAVA (WCAVA) in conjunction with Grapevine and Coventry and Warwickshire Cooperative Development Agency (CWCD). The aim is to deliver social action built from the ground up, with Warwickshire people and their priorities at its heart.

Coventry Youth Activists (CYA)

CYA is a youth democracy and citizenship group that raises awareness of barriers in society faced by young disabled people - galvanising their response as a campaigns group. CYA members decide on the issues that matter to them and set about making things better for themselves and others. Recognising that many young disabled people have less choice and control in their own lives than other young people, CYA create their own campaigns. They are all experts by experience. From having a wider circle of different friends to getting more opportunities for paid employment, CYA teach and empower people to make equality top of the agenda.

Connecting for Good

Connecting for Good is a social movement in which the most vulnerable and unseen are no longer made to feel lonely and marginalised but instead have strong relationships and the chance to fulfill their potential - like anyone else.

We are organising local people living and working in Coventry who care about the city and the people within it. CFG includes over 18 community-led initiatives and we're making it bigger - building our collaborative capacity and shifting power from public bodies into people's hands. We have helped initiate over 18 Community Action Groups. We are also actively listening in communities across Coventry.

Bringing people and organisations from different sectors together to collaborate means local people can have more of a say on the things that impact their lives.

Having relationships that nurture hope, compassion and ambition along with increased capacity to lead... that's where systems can change and power flows back into communities.

Place Based Social Action in Stoke Aldermoor

We have implemented a partnership plan for social action in Stoke Aldermoor, Coventry. Those who live and work in Stoke Aldermoor are taking the lead on social action, with the aim of developing an active, connected and thriving community.

Public benefit

Our trustees have had regard to the guidance issued by the Charity Commission on public benefit. This annual report explains how we have benefited the public within each of our charitable activities in line with the Charity Commission guidance on public benefit.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Last year 2,104 people in Coventry and Warwickshire benefited directly from Grapevine's work.

Help and Connect

In this financial year, Help and Connect worked intensively and one to one with 83 people with learning disabilities or autism living in community and experiencing crisis to help them become more resilient, connected, safe and skilled.

Advocacy

This service has worked intensively with 50 people with a learning disability and or autism living in community without formal support

Teenvine Plus

This year we've strengthened the lives of 31 learning disabled and autistic young people through an intensive development programme.

Teenvine Next Steps

33 young SEND people going through especially tough times and refusing school have had one to one support, creating plans that saw them returning to education, developing confidence, organising get-togethers and making friends.

Settle and Thrive

The service intensively supported 9 people who were previously homeless and had been recently housed. We saw a shift in their outlook on the future, connecting with old interests, developing ideas to increase forward opportunities and building relationships with others in places where they can foster a positive identity. People reported increases in opportunities for education, training and employment, feeling useful and connected, increased sense of purpose and feelings of connectedness

Experts by Experience Co-production service

The EbE co-production service has engaged between 49 to 90 participants, reflecting rigorous data management and compliance with GDPR. The core group of 49 EbEs consistently contribute to co production activities. The demographic profile is diverse in age, ethnicity, gender identity, and neurodiversity/disability, highlighting a commitment to inclusion that aligns with best practices in co production. EbEs participated actively in strategic boards, policy development, accessible material creation, and consultation inputs.

Connecting For Good

Connecting for Good has measurably improved fairness, inclusivity, and leadership among Coventry's marginalised communities as outlined in our grant outcomes. Through training, mentoring, and active participation, 135 individuals previously excluded are now organisers or core team members, supported by 488 volunteers (90% themselves from marginalised backgrounds) and more than 3,000 engaged participants. Recent survey data shows that 69.4% of respondents have recently built stronger social connections, and 84.6% of initiative leaders now feel confident organising others to address local issues, demonstrating significant gains in social capital and self-efficacy .

Systemic impact is visible: 8 of 18 initiatives directly tackle local power imbalances and collaborate with institutional leaders, while one hyper-local project in Ball Hill has already spawned five new groups driving systemic change.

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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

Our ongoing tracking includes regular participant and leader surveys, volunteer registers, internal initiative audits, and mentoring records. The independent evaluation enclosed (GV CfG Impact Report, July 2024) synthesises these findings and provides qualitative and quantitative evidence that our work is shifting power, building skills, and creating a fairer, more inclusive Coventry .

Coventry Youth Activists

This year CYA launched the CYA playbook: Written by CYA and the Community Organising team at Grapevine. This playbook is a guide, a celebration, and a collection of ideas. It's everything they have learned from organising together the joyful bits, the hard bits, and all the moments in between.

They also launched the Let's Get Voting! Campaign: 'CYA at the Polling Station' is their brand-new campaign for 2025, because disabled people face barriers when voting.

They've hosted an ally gathering to talk about online hate and ableist comments with a panel of Changemakers, each working to dismantle injustice and create a fairer world.

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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

Place Based Social Action Stoke Aldermoor

We helped local people build a campaign around community-identified priority: road safety, particularly near local schools. We maintained a core team of 11 from 38 engaged individuals, supported by local organisations (library, church, school, businesses, police, councillors, citywide campaigners). Activities included:

Six house meetings

Four listening events drawing in 100 conversations.

Ten door-knocking sessions.

Petition gathering 304 signatures (well above the 100 required by the council).

Awareness-raising via social media videos, local radio, BBC interview, and events such as "Action on the Square".

Social Action Warwickshire

Resident Leadership Growth

Residents are taking on visible leadership roles across their communities. They are chairing meetings, managing local projects such as litter picking and noticeboards, and initiating new ideas that drive further engagement and ownership.

Group Formation & Strength

Place-based groups are active and growing in strength. Grove Farm and Stockingford residents' groups are thriving, with Grove Farm progressing towards formal constitution—an important step in sustainability.

Community Campaigns

Local campaigns are showing tangible results. Residents have made progress on securing a bus shelter, improving noticeboards, and sustaining regular litter-picking sessions that are well attended and valued by the wider neighbourhood.

Community Engagement

Engagement activities are reaching a broad audience. More than 1,500 leaflets have been distributed, over 250 homes visited, and social media presence is strong, with posts regularly reaching over 2,000 people.

Partnerships & Collaboration

Collaboration with partners is a defining strength. Councillors, community centres, housing associations such as Orbit, and cultural partners like Abbey Theatre are all actively contributing to shared goals with residents.

Youth & Family Involvement

Families and young people are central to activities. From art displays to family-friendly litter picking and child-focused events, intergenerational participation is becoming embedded in local practice.

Celebration of Wins

Successes are celebrated openly and often. Sharing achievements helps to build morale, reinforce confidence in community leadership, and inspire more people to get involved.

Healthy Communities Together

We continued to develop and implement a community and system led plan to create a healthier local place. Our final reports and accompanying single page summaries share our learning from four years of supporting genuine partnership working between local people, the voluntary and community sector, NHS and local authority to improve population health and wellbeing in Willenhall, Coventry. Evaluation and learning reports can be found on our website under 'Strategy and Reports'

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

Mental Health Transformation Plan, co-produced with Rethink

Grapevine and Rethink Mental Illness worked together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire. We did this by engaging and facilitating input from community and grassroots organisations to ensure that Plan is designed and delivered in a way that listens to, draws from and mobilises as many people as possible who are or have been affected by mental illness.

Between March and September 2024 this work became known as ActUp! standing for Achieve Change Through Unified Power and was led by young people experiencing mental ill health. ActUp! are a group of 18-25s using their lived experience and stories to improve the mental health system in Coventry and Warwickshire.

Their work focused on using personal stories and reflective tools to influence professional practice and drive service change. They have:

- Developed a training resource combining real life narrative videos with a reflective feedback form to help professionals understand the person behind the case and identify actions for improvement.
- Completed training in community organising, power, storytelling, active listening, and relationship building to strengthen their confidence and teamwork.
- Hosted a Walk and Talk event
- Engaged around 30 attendees from across the NHS, local government, and voluntary sector, as well as people with lived experience.
- Created a collaborative poster and recorded participant reflections and short "vox pop" videos to capture learning and perspectives.
- Identified four priority areas for improving mental health services:
 - Better communication
 - Building trusting relationships
 - Supporting people who don't fit into one service category
 - Involving parents and support networks
- Facilitated an Ideas Factory session where professionals and lived experience participants co-designed practical next steps in these areas.
- Continued developing resources through subtitling videos, translating transcripts, and refining reflective questions for training use.

Fundraising activities

The charity does not engage in any significant fundraising activities.

FINANCIAL REVIEW

Financial position

The charity generated an deficit of £69,048 (2024: deficit £21,476). The charity continues to work towards its reserves target as summarised in the reserves policy. The charity has been using unrestricted funds towards pay increases for personnel within the restricted funding streams where the restricted income streams are insufficient to cover rising salary costs. Total reserves of £469,041 (2024: £538,089) of which restricted reserves total £259,369 (2024: £238,698).

Investment policy and objectives

All funds at present are held in a CAF Gold Deposit account. The Board of Trustees intends to consider the most appropriate policy for investing surplus reserves at a future Committee Meeting.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

FINANCIAL REVIEW

Reserves policy

This policy sets out our reasons for, and commitment to, developing and maintaining an appropriate level of reserves. When seeking funding, Grapevine will always endeavour to secure the full costs of project delivery. Given the nature of Grapevine's activities and the funders that are approached, the majority of funds received by Grapevine is restricted for specific purposes and opportunities to generate unrestricted funds or project surpluses are rare. The management of existing reserves is therefore crucial for financial sustainability and Grapevine seeks to maintain a level of reserves that will protect the charity against funding shortfalls, drops in income and/or allow it to take advantage of new opportunities.

The Board of trustees will ensure that reserves are maintained in line with this policy and that activities funded from reserves are consistent with our strategy and meet Grapevine's charitable objectives. Examples of instances where Trustees may approve the use of reserves include:

- Bridge predicted delays in funding decisions ensuring continuity of service
- Cover essential core charity costs to a maximum of 6 months whilst seeking to increase financial viability in the event of loss of major funding.
- Covering unforeseen operational costs e.g long term sickness;
- Planned commitments that cannot be met by future income alone
- Dissolution

This list is not intended to be exhaustive.

Levels of Reserves

Our target level of reserves will be 9 months operating costs and will be informed by:

- Our forecasts for levels of income for the current and further years, taking into account the reliability of each source of income and the prospects for developing new income sources,
- Our forecasts for expenditure for the current and future years on the basis of planned activity
- Analysis of any future needs, opportunities, commitments or risks, where future income alone is likely to fall short of the amount of the anticipated costs
- Assessment, on the best evidence reasonably available, of the likelihood of a shortfall arising which means that reserves are necessary, and the potential consequences for the charity of not being able to make up the shortfall.

Based on the approved budget for the financial year 2025/26, the Board of Trustees consider that we will require a maximum reserves level of £331,000.

Monitoring of Reserves

We will keep our reserves policy and the level of reserves held under review, monitor the level of reserves held throughout the year to establish the reason for any significant difference with the target level set. If reserves during the year are below target or exceed target, we will consider whether this is due to a short-term situation or a longer-term issue, and take any appropriate action.

Investing Reserves

When significant resources are held in reserves from year to year, the trustees should consider whether some or all of the reserves can be invested to obtain a financial return for the charity. In making the investment decision, the trustees should consider when the reserves might be needed (liquidity of the investment) and the acceptable level of investment risk

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

FINANCIAL REVIEW

Principal risks and uncertainties

The Board of Trustees has conducted its own review of the major risk to which the charity is exposed and systems are being developed to mitigate those risks. A full strategic review was carried out during 2022/23, and a revised strategic plan has been developed. Internal risks are minimised by the implementation of procedure for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects. These procedures will be reviewed periodically to ensure that they still meet the needs of the organisation.

FUTURE PLANS

Key objectives for the next year:

- To continue to implement strategies identified in our updated business plan to enable the organisation to withstand the impact of reduce public sector funding
- To develop a fundraising plan this includes all aspects of fundraising.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Grapevine is governed by a Memorandum of Articles of Association. We are limited by guarantee. Membership is open to individuals aged 18 years or over and organisations who are supportive of the objects of the Charity, and who have paid or agreed to pay the annual subscription. Restrictions on members are that they cannot be :-

- under 18 year of age;
- bankrupt or otherwise disqualified by law from serving as company directors;
- have an unspent convictions involving dishonesty or deceptions or otherwise disqualified by law from serving as charity trustees.

We have 14 members. The value of their liability in the event of Grapevine winding up is not exceeding £1 each

Recruitment and appointment of new trustees

The initial Trustees have been appointed by the subscribers to the memorandum. Subsequently Trustees shall be elected by and from the membership at (or prior to) the Annual General Meeting.

Organisational structure

There are seven members of the Board currently who meet four times a year. Operational responsibility lies with the Grapevine Chief Executive, her Deputy and the Operations Manager. Operational reconcilability for finance lies with the Finance Manager.

Induction and training of new trustees

Trustees are inducted by the manager of Grapevine and provided with a welcome pack which includes:

- Legal information, Grapevine constitution, strategy, values statement, all policies;
- Trustee role description
- Staff list;
- Meeting dates, board minutes to date, annual reports
- Glossary/abbreviations

Trustees are also inducted in their health and safety responsibilities and have a handbook detailing those responsibilities.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

Grapevine has established a remuneration committee to assist and advise the Board of Trustees to ensure that remuneration arrangements support the strategic development of the charity and to enable the recruitment and retention of senior members of staff.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05124883 (England and Wales)

Registered Charity number

1107969

Registered office

123 Upper Spon Street
Spon End
Coventry
West Midlands
CV1 3BQ

Trustees

Ms J Finney
J F Harrison
D Howat
Ms A Procter
J K Francique
S C Lam
Ms J A Cordingly (appointed 12.6.24)

Company Secretary

Ms C M P Wightman

Auditors

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Brindley Twist Tafft & James
Lowick Gate
Siskin Drive
Coventry
CV3 4FJ

Senior Management team

- C Wightman (Chief Executive)
- M Smith (Deputy Chief Executive)
- C Allen (Finance Director)
- N Madden (Director of Projects)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Grapevine (Coventry And Warwickshire) Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Luckmans Duckett Parker Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2025**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 15 December 2025 and signed on its behalf by:

J K Francique - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Opinion

We have audited the financial statements of Grapevine (Coventry And Warwickshire) Ltd (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Enquiring of management and employees, including obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:-

- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance.
- Detecting and responding to the risks of fraud and whether they were aware of any actual, suspected, or alleged fraud and.
- The internal controls established to mitigate risk relating to fraud or non-compliance with laws and regulations.

We identified areas of law and regulation that could reasonably be expected to have a material effect on the financial statements from our general charitable sector experience, discussions with management (as required by auditing standards) and we discussed with management the policies and procedures regarding compliance with laws and regulations.

All identified laws and regulations were communicated throughout the audit team, and they remained alert to any indications of non-compliance throughout the audit.

The most significant considerations for the charitable company were as follows:-

- The Charity is subject to laws and regulations that affect the financial statements which include financial reporting legislation (namely The Companies Act 2006), taxation legislation and the Charities Act. We assessed the extent of compliance with these laws and regulations as part of our audit procedures concerning items recorded in the financial statements.

- The charity is also subject to other operational laws and regulations where the consequences of non-compliance could have material effect on the amounts or disclosures in the financial statements through imposing fines or withdrawal of funding contracts. Areas where this would have an effect include health and safety, Bribery Act 2010, employment law, data protections and child protection legislation (DBS checks for staff and volunteers).

Auditing standards limit the audit procedures to identifying non-compliance of these laws and regulations to enquiry of management and inspection of regulatory and legal correspondence, if there is any. Therefore, if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, and audit will not detect the breach.

To identify risk of material misstatement due to fraud, we carried out discussions amongst the audit team to assess areas where and how fraud might occur in the financial statements and any potential indicators. The following areas were identified :-

- Management override of controls through the posting of inappropriate accounting entries or journals
- Fraud risk relating the revenue recognition, although the recognition of revenue is straightforward as it relates in the main to grant sourced income, with limited opportunity for manipulation.

We did not identify any additional fraud risks.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

We tested the appropriateness of accounting journals and other adjustments made in the accounts preparation based on a risk criteria.

Owing to the inherent limitation of the audit, there is an unavoidable risk that we may not have detected some material misstatements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulation is from the events and transaction reflected in the financial statement, the less likely in the inherently limited procedure required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Luckmans Duckett Parker Limited
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

17 December 2025

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the year ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	-	-	5,475
Charitable activities	4				
Advice and information		251,977	1,062,266	1,314,243	1,207,423
Investment income	3	10,268	-	10,268	9,041
Other income		1,420	2,152	3,572	5,800
Total		<u>263,665</u>	<u>1,064,418</u>	<u>1,328,083</u>	<u>1,227,739</u>
EXPENDITURE ON					
Charitable activities	5				
Advice and information		<u>351,740</u>	<u>1,045,391</u>	<u>1,397,131</u>	<u>1,249,215</u>
NET INCOME/(EXPENDITURE)		(88,075)	19,027	(69,048)	(21,476)
Transfers between funds	15	<u>(1,644)</u>	<u>1,644</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(89,719)</u>	<u>20,671</u>	<u>(69,048)</u>	<u>(21,476)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		299,391	238,698	538,089	559,565
TOTAL FUNDS CARRIED FORWARD		<u>209,672</u>	<u>259,369</u>	<u>469,041</u>	<u>538,089</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET
31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	11	3,659	-	3,659	4,409
CURRENT ASSETS					
Debtors	12	44,111	17,225	61,336	356,293
Cash at bank and in hand		<u>187,146</u>	<u>409,507</u>	<u>596,653</u>	<u>427,175</u>
		<u>231,257</u>	<u>426,732</u>	<u>657,989</u>	<u>783,468</u>
CREDITORS					
Amounts falling due within one year	13	(25,245)	(167,362)	(192,607)	(249,788)
NET CURRENT ASSETS		<u>206,012</u>	<u>259,370</u>	<u>465,382</u>	<u>533,680</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		209,671	259,370	469,041	538,089
NET ASSETS FUNDS	15	<u>209,671</u>	<u>259,370</u>	<u>469,041</u>	<u>538,089</u>
Unrestricted funds				209,671	299,391
Restricted funds				<u>259,370</u>	<u>238,698</u>
TOTAL FUNDS				<u>469,041</u>	<u>538,089</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET - continued
31 March 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 December 2025 and were signed on its behalf by:

J K Francique - Trustee

D Howat - Trustee

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**CASH FLOW STATEMENT
for the year ended 31 March 2025**

Notes	2025 £	2024 £
Cash flows from operating activities		
Cash generated from operations 1	162,258	(179,114)
Net cash provided by/(used in) operating activities	<u>162,258</u>	<u>(179,114)</u>
Cash flows from investing activities		
Purchase of tangible fixed assets	(3,048)	(4,874)
Interest received	10,268	9,041
Net cash provided by investing activities	<u>7,220</u>	<u>4,167</u>
Change in cash and cash equivalents in the reporting period	169,478	(174,947)
Cash and cash equivalents at the beginning of the reporting period	<u>427,175</u>	<u>602,122</u>
Cash and cash equivalents at the end of the reporting period	<u>596,653</u>	<u>427,175</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2025**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(69,048)	(21,476)
Adjustments for:		
Depreciation charges	3,798	3,020
Interest received	(10,268)	(9,041)
Decrease/(increase) in debtors	294,957	(127,096)
Decrease in creditors	(57,181)	(24,521)
Net cash provided by/(used in) operations	<u>162,258</u>	<u>(179,114)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	<u>427,175</u>	<u>169,478</u>	<u>596,653</u>
	<u>427,175</u>	<u>169,478</u>	<u>596,653</u>
Total	<u>427,175</u>	<u>169,478</u>	<u>596,653</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The nature of the charity's operations and principal activities are:-

- relieve and support people in need of assistance and care in Coventry and Warwickshire
- to relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire
- to promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from signing the accounts. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements or key sources of estimation uncertainty have been made in the process of applying the above accounting policies.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts

Voluntary income is received via way of donations and gifts and is included in full in the SOFA when the charity has been notified of the amount and the settlement date in writing. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the SOFA, when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the entitlement is not met then the income is deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The costs include attributable VAT where not recoverable.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 3 years

All additions greater than £500 are capitalised and brought into account in accordance with normal accounting practice.

Purchases of assets from short term restricted funds are written off in the year of purchases and not subject to depreciation.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees...

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	<u>-</u>	<u>5,475</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>10,268</u>	<u>9,041</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2025	2024
	£	£
Grants	<u>1,314,243</u>	<u>1,207,423</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Advice and information	<u>1,385,342</u>	<u>11,789</u>	<u>1,397,131</u>

6. SUPPORT COSTS

	Governance costs £
Advice and information	<u>11,789</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Auditors' remuneration	7,440	6,036
Depreciation - owned assets	<u>3,798</u>	<u>3,020</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	929,733	888,591
Social security costs	71,666	74,997
Other pension costs	63,857	63,031
	<u>1,065,256</u>	<u>1,026,619</u>

Redundancy payments were made in the year totalling £1,340 (2024: £nil).

The total amount paid to key management personnel is £207,457 (2024: £179,510). The charity considers its key management personal to comprise of the chief executive, deputy chief executive, operation manager, special projects manager and the finance manager.

The average monthly number of employees during the year was as follows:

	2025	2024
Administration and Management	4	3
Charitable activities	<u>32</u>	<u>33</u>
	<u>36</u>	<u>36</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025	2024
£60,001 - £70,000	-	1
£70,001 - £80,000	<u>2</u>	<u>-</u>
	<u>2</u>	<u>1</u>

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,475	-	5,475
Charitable activities			
Advice and information	247,625	959,798	1,207,423
Investment income	9,041	-	9,041
Other income	<u>5,800</u>	<u>-</u>	<u>5,800</u>
Total	<u>267,941</u>	<u>959,798</u>	<u>1,227,739</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	<u>282,696</u>	<u>966,519</u>	<u>1,249,215</u>
NET INCOME/(EXPENDITURE)	(14,755)	(6,721)	(21,476)
Transfers between funds	<u>5,566</u>	<u>(5,566)</u>	<u>-</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Net movement in funds	(9,189)	(12,287)	(21,476)
RECONCILIATION OF FUNDS			
Total funds brought forward	308,580	250,985	559,565
TOTAL FUNDS CARRIED FORWARD	<u>299,391</u>	<u>238,698</u>	<u>538,089</u>

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2024	14,994
Additions	3,048
At 31 March 2025	<u>18,042</u>
DEPRECIATION	
At 1 April 2024	10,585
Charge for year	3,798
At 31 March 2025	<u>14,383</u>
NET BOOK VALUE	
At 31 March 2025	<u>3,659</u>
At 31 March 2024	<u>4,409</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	40,466	257,815
Prepayments and accrued income	20,870	98,478
	<u>61,336</u>	<u>356,293</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	14,165	17,936
Social security and other taxes	16,052	25,060
Other creditors	7,878	4,791
Accruals and deferred income	154,512	202,001
	<u>192,607</u>	<u>249,788</u>

Deferred income

	2025	2024
£		
Deferred income at 1st April 2024	196,541	186,233
Released from previous years	(196,541)	(186,233)
Income deferred in the year	148,333	196,541
Deferred income at 31st March 2025	<u>148,333</u>	<u>186,233</u>

Deferred income relates to grant income deferred to future periods as the income received relates specifically to the 2025/26 accounting period.

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	3,600	3,600
Between one and five years	7,200	10,800
	<u>10,800</u>	<u>14,400</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

15. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	244,391	(88,076)	(1,644)	154,671
Designated Fund - Personnel				
Contingency Fund	55,000	-	-	55,000
	<u>299,391</u>	<u>(88,076)</u>	<u>(1,644)</u>	<u>209,671</u>
Restricted funds				
Place Based Social Action	(2,295)	(13,820)	16,115	-
Connecting for Good	66,753	31,154	-	97,907
Coventry Young Activists	27,732	(9,973)	-	17,759
Warwickshire Social Action	19,267	(5,279)	-	13,988
Healthy Communities Together	27,349	(29,670)	-	(2,321)
Healthy Communities	59	-	(59)	-
Teenvine Plus	966	30,600	-	31,566
TeenVine Next Steps	15,782	3,911	-	19,693
Business Community Organising	16,737	(13,794)	(2,943)	-
Co-production	66,102	(58,964)	(7,138)	-
Expert by Experience	(9,010)	(3,972)	12,982	-
Community Resilience Grant	241	-	(241)	-
General Advocacy	9,015	5,382	-	14,397
The Relationship Project	-	78,686	(17,072)	61,614
Coventry Grows	-	2,467	-	2,467
Civic Power	-	2,300	-	2,300
	<u>238,698</u>	<u>19,028</u>	<u>1,644</u>	<u>259,370</u>
TOTAL FUNDS	<u>538,089</u>	<u>(69,048)</u>	<u>-</u>	<u>469,041</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	263,664	(351,740)	(88,076)
Restricted funds			
Place Based Social Action	44,916	(58,736)	(13,820)
Connecting for Good	215,257	(184,103)	31,154
Coventry Young Activists	55,000	(64,973)	(9,973)
Warwickshire Social Action	40,001	(45,280)	(5,279)
Healthy Communities Together	132,801	(162,471)	(29,670)
Teenvine Plus	92,181	(61,581)	30,600
TeenVine Next Steps	60,000	(56,089)	3,911
Business Community Organising	-	(13,794)	(13,794)
Co-production	-	(58,964)	(58,964)
Expert by Experience	96,453	(100,425)	(3,972)
General Advocacy	60,001	(54,619)	5,382
The Relationship Project	218,882	(140,196)	78,686
Coventry Grows	17,225	(14,758)	2,467
Civic Power	6,702	(4,402)	2,300
The Relationship Project - Barrow			
Cadbury Trust	25,000	(25,000)	-
	<u>1,064,419</u>	<u>(1,045,391)</u>	<u>19,028</u>
TOTAL FUNDS	<u><u>1,328,083</u></u>	<u><u>(1,397,131)</u></u>	<u><u>(69,048)</u></u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	253,580	(14,755)	5,566	244,391
Designated Fund - Personnel				
Contingency Fund	55,000	-	-	55,000
	<u>308,580</u>	<u>(14,755)</u>	<u>5,566</u>	<u>299,391</u>
Restricted funds				
Ignite	19,113	-	(19,113)	-
Place Based Social Action	5,599	(7,894)	-	(2,295)
Connecting for Good	20,028	27,612	19,113	66,753
Coventry Young Activists	23,597	4,135	-	27,732
Warwickshire Social Action	6,084	13,183	-	19,267
Healthy Communities Together	15,550	11,799	-	27,349
Healthy Communities	19,146	(19,087)	-	59
Teenvine Plus	9,090	(8,124)	-	966
TeenVine Next Steps	21,459	(5,677)	-	15,782
Business Community Organising	19,474	(2,737)	-	16,737
Co-production	56,783	9,319	-	66,102
Expert by Experience	5,997	(15,007)	-	(9,010)
Community Resilience Grant	627	(386)	-	241
General Advocacy	22,872	(13,857)	-	9,015
Brighter Futures	1,601	-	(1,601)	-
Reconnection Tour	3,965	-	(3,965)	-
	<u>250,985</u>	<u>(6,721)</u>	<u>(5,566)</u>	<u>238,698</u>
TOTAL FUNDS	<u>559,565</u>	<u>(21,476)</u>	<u>-</u>	<u>538,089</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	267,941	(282,696)	(14,755)
Restricted funds			
Place Based Social Action	44,441	(52,335)	(7,894)
Connecting for Good	242,514	(214,902)	27,612
Coventry Young Activists	55,000	(50,865)	4,135
Warwickshire Social Action	40,000	(26,817)	13,183
Healthy Communities Together	128,084	(116,285)	11,799
Healthy Communities	-	(19,087)	(19,087)
Teenvine Plus	53,291	(61,415)	(8,124)
TeenVine Next Steps	45,000	(50,677)	(5,677)
Business Community Organising	50,000	(52,737)	(2,737)
Co-production	138,910	(129,591)	9,319
Expert by Experience	102,558	(117,565)	(15,007)
Community Resilience Grant	-	(386)	(386)
General Advocacy	60,000	(73,857)	(13,857)
	<u>959,798</u>	<u>(966,519)</u>	<u>(6,721)</u>
TOTAL FUNDS	<u>1,227,739</u>	<u>(1,249,215)</u>	<u>(21,476)</u>

Designated Funds

The designated funds represent funds to cover overhead deficits on specific projects. The personnel contingency fund represents funds to cover a variety of situations such as: long-term sickness cover, maternity leave and payments to meet legal requirements in redundancy situations.

Place Based Social Action in Stoke Aldermoor

This is a National Lottery Community Fund project to create a partnership and a plan for social action in Stoke Aldermoor.

Connecting for Good

This is a social movement against isolation in Coventry and is funded by the National Lottery Community Fund.

Coventry Young Activists

A campaign group changing young people's lives in Coventry. CYA members decide on the issues that matter to them and set about making things better for themselves and others.

Healthy Communities Together

A programme to tackle deep-rooted health inequalities in Coventry funded by the National Lottery Community Fund in partnership with the King's Fund, Coventry and Warwickshire Partnership Trust and Coventry City Council.

Mental Health Transformation Plan

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2025**

15. MOVEMENT IN FUNDS - continued

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire

Experts by Experience (Co-Production)

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Business Community Organising

We want to include and mobilise the business sector across Coventry who can bring yet more power to change the situation for those who are isolated and marginalised in our city.

Teenvine Plus

We are working with young disabled youngsters to have the relationships, confidence and skills they need to mature into independent young adults able to achieve their ambitions. This is project funded by BBC Children in Need and The Henry Smith Charity.

Teenvine Plus next steps

Teenvine Plus Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. The project has been funded by BBC Children in Need.

The Relationships Project

Strong relationships are not a frilly accessory in a happy neighborhood, a thriving school or an effective health service. They are the making of it all. And yet so often in the services we need and the places we live and work, perceived efficiency is prioritised over human connection. The Relationships Project exists to challenge and reverse the drift. It supports communities and organisations across the UK to make the policies, create the conditions and nurture the skills that bring about meaningful relationships, because everything works better when they are in place

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales - Charity number 1107969

Accounts

REGISTERED COMPANY NUMBER: 05124883 (England and Wales)
REGISTERED CHARITY NUMBER: 1107969

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

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for the year ended 31 March 2024**

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**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:-

- To relieve and support people in need of assistance and care in Coventry and Warwickshire by the provision of services to enable such persons to obtain their full rights and privileges as citizens;
- To relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire by promoting inclusion in the wider community with the object of improving their conditions of life and by associating with local authorities, voluntary organisations and inhabitants in a common effort to advance educations in the interests of social welfare;
- To promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

Significant activities

OUR WORK WITH PEOPLE

We strengthen people by uncovering their talents and passions. Then we use these to create natural networks of community support. Networks that strengthen, bring opportunity and help them take charge of their lives.

Help and Connect

This is a preventative service for people with learning disabilities and Autism in Coventry who are not eligible for statutory support. It has four interconnected strands of activities to help them get ahead of their problems and break the cycle that would lead them to the door of adult social care. It is a resilience-building offer that tackles their most pressing needs first then equips them with skills, knowledge, support networks and readiness for self-management and onward opportunity. The four strands focus on friendships and connections, safety, health and work or volunteering. We continue to work with Coventry's NHS within this service, delivering training that improves the knowledge and behaviours of two groups: health professionals and patients with a learning disability.

Teenvine Plus

We want learning disabled youngsters to have the relationships, confidence and skills they need in order to mature into independent young adults able to achieve their ambitions.

We work intensively with young disabled people who each get:

- A plan for the young adult life they want
- A sustainable circle of supporters to help implement it
- A young non-disabled volunteer who will strengthen their voice and help navigate hurdles
- The support of an advocate when dealing with school, college and other care or support services

Teenvine Covid Next Steps

Teenvine Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. This project gives them access to the creative freedom to express their identity and make a plan for the future - boosted by new support networks, experiences and ambitions that grow and change as they do.

Advocacy

Over three years 160 people will access one to one advocacy for non statutory issues such as housing issues, disputes, debt, benefit claims and appeals and any other challenges they face which fall outside statutory advocacy criteria. People will be supported in a way that means they are better able to overcome issues and challenges independently, developing self advocacy skills and confidence. They will also gain support from wider Grapevine projects such as Help and Connect or Connecting for Good to help forge networks of support and connection

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

OUR WORK WITH SYSTEMS

We help people embrace their power and agency. Because when they do problems get solved, lives become better and futures become more shapeable. But we don't stop there. We want to get at the root causes of the most difficult problems - not just treat the symptoms. So we work intensively with systems and services like the NHS and local authorities to understand issues together, shift power and solve the real problem - for good.

Healthy Communities Together

An ambitious programme to tackle deep-rooted health inequalities in Coventry in partnership with Coventry and Warwickshire Primary Care Trust, Coventry City Council and Coventry and Warwickshire Health and Care Partnership. One of just six national partnerships, co-funded by The King's Fund and the National Lottery Community Fund, the programme aims to improve links between health and care services and the communities they serve - and ultimately, their health and wellbeing.

Experts by Experience Co-Production Service

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Mental Health Transformation Plan, co-produced with Rethink

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire. We will do this by engaging and facilitating input from community and grassroots organisations to ensure our strategy is designed and delivered in a way that listens to, draws from and mobilises as many people as possible who are or have been affected by mental illness.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

**OBJECTIVES AND ACTIVITIES
OUR WORK WITH COMMUNITIES**

We help people build power to spark movements for change in their communities - because when they do, problems get solved, lives become better and prospects improve. This is not just about creating close-knit communities, but communities that are ambitious for their members' health and happiness.

Social Action in Warwickshire

One of four connected activities delivered through a 'Collaborative Partnership' led by Warwickshire CAVA (WCAVA) in conjunction with Grapevine and Coventry and Warwickshire Cooperative Development Agency (CWDA). The aim is to deliver social action built from the ground up, with Warwickshire people and their priorities at its heart.

Coventry Youth Activists (CYA)

CYA is a youth democracy and citizenship group that raises awareness of barriers in society faced by young disabled people - galvanising their response as a campaigns group. CYA members decide on the issues that matter to them and set about making things better for themselves and others. Recognising that many young disabled people have less choice and control in their own lives than other young people, CYA create their own campaigns to change this in their own unique and colourful ways. They are all experts by experience. From having a wider circle of different friends to getting more opportunities for paid employment, CYA teach and empower people to make equality top of the agenda.

Connecting for Good

Connecting for Good is a social movement against isolation in Coventry. It aims to spark many isolation-tackling initiatives led by hundreds of local people and mobilising in total 1000. This 'bottom up' approach enables local people to sustain each other, creating a legacy for the people of the city.

Place Based Social Action in Stoke Aldermoor

We have implemented a partnership plan for social action in Stoke Aldermoor, Coventry. Those who live and work in Stoke Aldermoor are taking the lead on social action with the aim of developing an active, connected and thriving community.

Public benefit

Our trustees have had regard to the guidance issues by the Charity Commission on public benefit. This annual report explains how we have benefited the public within each of our charitable activities in line with the Charity Commission guidance on public benefit.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Last year 2,104 people in Coventry and Warwickshire benefited directly from Grapevine's work.

Help and Connect

In this financial year, Help and Connect worked one to one with 84 people to help them become more resilient, connected, safe and skilled.

Advocacy

This service has worked intensively with 53 people with a learning disability and or autism living in community without formal support

Teenvine Plus

This year we've strengthened the lives of 61 learning disabled and autistic young people.

Teenvine COVID next steps

31 young SEND people going through tough times have had one to one support, creating plans that saw them returning to education, developing confidence, organising get-togethers and making friends.

Experts by Experience Co-production service

49 autistic people and people with a learning disability have contributed to high level co-production activity including 15 groups and 16 services. A particularly influential project was the "4Ps reasonable adjustments framework for neurodiversity". It aims to improve health services across Coventry and Warwickshire by making them more accessible for neurodivergent people. It was designed and co-produced by Experts by Experience and has now been implemented across the whole of Coventry Warwickshire Partnership Trust and endorsed by Coventry and Warwickshire's Integrated Care System.

Connecting For Good

Over 985 people were part of the Connecting for Good movement against isolation. 28 anti-isolation initiatives were explored through 4 Collaboration Station meetings attended by 90 local people. In addition, 7 constituencies wanting to tackle the structural causes of marginalisation/ isolation were identified. These 7 constituencies will focus on structural causes of their challenges. 104 local people able to lead with confidence on anti-isolation initiatives, developed through coaching and training. Coaching support also offered to existing initiatives.. Over 500 people have benefitted from CfG initiatives (conservative estimate that does not yet include the numbers of people who regularly benefit from the community-led initiatives)

Coventry Youth Activists

CYA has continued to develop their relationships with Meta. They have also been working with OFCOM and have contributed to the consultations for the Online Safety Act. They worked with Warwick University MA students and suggested a design brief for their digital engagement module. The students created a Learn Engage Act campaign that CYA will develop to provide training for their allies at their first online Ally Gathering later in the year. They have been reaching out to potential allies and have also started a monthly newsletter that is sent to people and organisations who sign up to their Ally Pack. Staff have been coaching individual members to support them to become more independent. As well as working with the wider CYA team to ascertain any gaps they have in their group this will help to inform their upcoming recruitment campaign which will be starting mid way through the year.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

Place Based Social Action Stoke Aldermoor

We adapted our approach in Stoke Aldermoor as the energy for the partnership had waned. We reframed our work and undertook a renewed listening campaign, to reach new people in the area and understand issues representative of the whole community. After door knocking, listening events and 1-1 conversations, we held community meetings exploring local issues and solutions, with a focus on building community power. Local people identified Road Safety as the priority issue and a campaign was launched. We worked with 10 developing leaders to drive the campaign forward. We engaged 180 people directly, holding 15 community meetings and 14 listening actions. We engaged a further 80 people via a survey, with respondents listing 22 different first languages.

Social Action Warwickshire

We have engaged with over 300 residents in Grove Farm and Stockingford for Social Action Warwickshire. We also created 83 listening events.

A coalition has formed and is growing with currently 16 - 20 people attending and awareness is growing. We are currently holding a core group of 9 people who are committed to making the changes they want to see in the area. The core group are receiving coaching to gain confidence, develop new skills and grow as leaders. They have also received training in community organising. The core team is working together to organise and present the coalition meetings, also strategizing about what action they want to initiate. They are working well together sharing their unique skills and knowledge. They are using their own time to go door knocking and connect with their neighbours, encouraging them to join the coalition. We are working closely with community assets already in the area, e.g. the community centre. The community centre has lost its spirit and we have used coaching to encourage new ways of working e.g. resolving issues within the committee, advertising and the use of technology.

Healthy Communities Together

We continued to develop and implement a service and system led plan to create a healthier local place. Community Organising efforts engaged 336 people attending house meetings or having 1-1 conversations exploring the barriers to good health in Willenhall. We worked with 12 developing community leaders through coaching, core team support and taking action together. 10 community meetings were held. 5 community led initiatives were developed and an existing initiative supported to relaunch and strengthen. To make them more sustainable, 2 of these became constituted, opened bank accounts and were awarded funding. Waka Waka have 36 permanent members since their launch in September, and have engaged with more than 500 people through leaflets distribution, social media and face-to-face engagements. Willenhall Men's support engaged on average 18 members every week, totalling 75 people+ over the year. The parks initiative worked alongside us to carry out community research in the area, having doorstep conversations with over 300 people. They gained support from the council's parks team in March 2024 to move forwards with their plans. We continued to engage with strategic partners in an effort to influence how people in authority (Council, Hospitals and the Mental Health Trust) engage with residents. Successes have included 'No More Withheld Numbers' from the Mental Health Trust when contacting patients, inclusion in strategic documents as best practice locally and overtly influencing the development of the Councils Engagement Framework.

Mental Health Transformation Plan, co-produced with Rethink

We've worked intensively with 15 Experts By Experience as a core group of campaigners that bring diverse voices into creating solutions to the challenges currently faced in mental health and also to participate in and evaluate the staff recruitment process for community mental health services

Fundraising activities

The charity does not engage in any significant fundraising activities.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

FINANCIAL REVIEW

Financial position

The charity generated an unrestricted deficit of £14,755 (2023: surplus £91,968). The charity continues to work towards its reserves target as summarised in the reserves policy. The charity has been using unrestricted funds towards pay increases for personnel within the restricted funding streams where the restricted income streams are insufficient to cover rising salary costs. Total reserves of £538,089 (2023: £559,565) of which restricted reserves total £238,698 (2023: £250,985).

Investment policy and objectives

All funds at present are held in a CAF Gold Deposit account. The Board of Trustees intends to consider the most appropriate policy for investing surplus reserves at a future Committee Meeting.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

FINANCIAL REVIEW

Reserves policy

This policy sets out our reasons for, and commitment to, developing and maintaining an appropriate level of reserves. When seeking funding, Grapevine will always endeavour to secure the full costs of project delivery. Given the nature of Grapevine's activities and the funders that are approached, the majority of funds received by Grapevine is restricted for specific purposes and opportunities to generate unrestricted funds or project surpluses are rare. The management of existing reserves is therefore crucial for financial sustainability and Grapevine seeks to maintain a level of reserves that will protect the charity against funding shortfalls, drops in income and/or allow it to take advantage of new opportunities.

The Board of trustees will ensure that reserves are maintained in line with this policy and that activities funded from reserves are consistent with our strategy and meet Grapevine's charitable objectives. Examples of instances where Trustees may approve the use of reserves include:

- Bridge predicted delays in funding decisions ensuring continuity of service
- Cover essential core charity costs to a maximum of 6 months whilst seeking to increase financial viability in the event of loss of major funding.
- Covering unforeseen operational costs e.g long term sickness;
- Planned commitments that cannot be met by future income alone
- Dissolution

This list is not intended to be exhaustive.

Levels of Reserves

Our target level of reserves will be 9 months operating costs and will be informed by:

- Our forecasts for levels of income for the current and further years, taking into account the reliability of each source of income and the prospects for developing new income sources,
- Our forecasts for expenditure for the current and future years on the basis of planned activity
- Analysis of any future needs, opportunities, commitments or risks, where future income alone is likely to fall short of the amount of the anticipated costs
- Assessment, on the best evidence reasonably available, of the likelihood of a shortfall arising which means that reserves are necessary, and the potential consequences for the charity of not being able to make up the shortfall.

Based on the approved budget for the financial year 2024/25, the Board of Trustees consider that we will require a maximum reserves level of £331,000.

Monitoring of Reserves

We will keep our reserves policy and the level of reserves held under review, monitor the level of reserves held throughout the year to establish the reason for any significant difference with the target level set. If reserves during the year are below target or exceed target, we will consider whether this is due to a short-term situation or a longer-term issue, and take any appropriate action.

Investing Reserves

When significant resources are held in reserves from year to year, the trustees should consider whether some or all of the reserves can be invested to obtain a financial return for the charity. In making the investment decision, the trustees should consider when the reserves might be needed (liquidity of the investment) and the acceptable level of investment risk

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

FINANCIAL REVIEW

Principal risks and uncertainties

The Board of Trustees has conducted its own review of the major risk to which the charity is exposed and systems are being developed to mitigate those risks. A full strategic review was carried out during 2022/23, and a revised strategic plan has been developed. Internal risks are minimised by the implementation of procedure for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects. These procedures will be reviewed periodically to ensure that they still meet the needs of the organisation.

FUTURE PLANS

Key objectives for the next year:

- To continue to implement strategies identified in our updated business plan to enable the organisation to withstand the impact of reduce public sector funding
- To develop a fundraising plan this includes all aspects of fundraising.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Grapevine is governed by a Memorandum of Articles of Association. We are limited by guarantee. Membership is open to individuals aged 18 years or over and organisations who are supportive of the objects of the Charity, and who have paid or agreed to pay the annual subscription. Restrictions on members are that they cannot be :-

- under 18 year of age;
- bankrupt or otherwise disqualified by law from serving as company directors;
- have an unspent convictions involving dishonesty or deceptions or otherwise disqualified by law from serving as charity trustees.

We have 14 members. The value of their liability in the event of Grapevine winding up is not exceeding £1 each

Recruitment and appointment of new trustees

The initial Trustees have been appointed by the subscribers to the memorandum. Subsequently Trustees shall be elected by and from the membership at (or prior to) the Annual General Meeting.

Organisational structure

There are seven members of the Board currently who meet four times a year. Operational responsibility lies with the Grapevine Chief Executive, her Deputy and the Operations Manager. Operational reconcilability for finance lies with the Finance Manager.

Induction and training of new trustees

Trustees are inducted by the manager of Grapevine and provided with a welcome pack which includes:

- Legal information, Grapevine constitution, strategy, values statement, all policies;
- Trustee role description
- Staff list;
- Meeting dates, board minutes to date, annual reports
- Glossary/abbreviations

Trustees are also inducted in their health and safety responsibilities and have a handbook detailing those responsibilities.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

Grapevine has established a remuneration committee to assist and advise the Board of Trustees to ensure that remuneration arrangements support the strategic development of the charity and to enable the recruitment and retention of senior members of staff.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05124883 (England and Wales)

Registered Charity number

1107969

Registered office

123 Upper Spon Street
Spon End
Coventry
West Midlands
CV1 3BQ

Trustees

Ms J Finney
J F Harrison
D Howat
Ms A Procter
J K Francique
Ms S Tibballs (resigned 7.2.24)
S C Lam (appointed 1.6.23)

Company Secretary

Ms C M P Wightman

Auditors

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Brindley Twist Tafft & James
Lowick Gate
Siskin Drive
Coventry
CV3 4FJ

Senior Management team

- C Wightman (Chief Executive)
- M Smith (Deputy Chief Executive)
- C Allen (Finance Director)
- N Madden (Director of Projects)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Grapevine (Coventry And Warwickshire) Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Luckmans Duckett Parker Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 13 November 2024 and signed on its behalf by:

J K Francique

Jed Francique (Mon, 16th Dec 2024
8:25:34 GMT)
J K Francique - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Opinion

We have audited the financial statements of Grapevine (Coventry And Warwickshire) Ltd (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Enquiring of management and employees, including obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:-

- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance.
- Detecting and responding to the risks of fraud and whether they were aware of any actual, suspected, or alleged fraud and.
- The internal controls established to mitigate risk relating to fraud or non-compliance with laws and regulations.

We identified areas of law and regulation that could reasonably be expected to have a material effect on the financial statements from our general charitable sector experience, discussions with management (as required by auditing standards) and we discussed with management the policies and procedures regarding compliance with laws and regulations.

All identified laws and regulations were communicated throughout the audit team, and they remained alert to any indications of non-compliance throughout the audit.

The most significant considerations for the charitable company were as follows:-

- The Charity is subject to laws and regulations that affect the financial statements which include financial reporting legislation (namely The Companies Act 2006), taxation legislation and the Charities Act. We assessed the extent of compliance with these laws and regulations as part of our audit procedures concerning items recorded in the financial statements.

- The charity is also subject to other operational laws and regulations where the consequences of non-compliance could have material effect on the amounts or disclosures in the financial statements through imposing fines or withdrawal of funding contracts. Areas where this would have an effect include health and safety, Bribery Act 2010, employment law, data protections and child protection legislation (DBS checks for staff and volunteers).

Auditing standards limit the audit procedures to identifying non-compliance of these laws and regulations to enquiry of management and inspection of regulatory and legal correspondence, if there is any. Therefore, if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, and audit will not detect the breach.

To identify risk of material misstatement due to fraud, we carried out discussions amongst the audit team to assess areas where and how fraud might occur in the financial statements and any potential indicators. The following areas were identified :-

- Management override of controls through the posting of inappropriate accounting entries or journals
- Fraud risk relating the revenue recognition, although the recognition of revenue is straightforward as it relates in the main to grant sourced income, with limited opportunity for manipulation.

We did not identify any additional fraud risks.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

We tested the appropriateness of accounting journals and other adjustments made in the accounts preparation based on a risk criteria.

Owing to the inherent limitation of the audit, there is an unavoidable risk that we may not have detected some material misstatements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulation is from the events and transaction reflected in the financial statement, the less likely in the inherently limited procedure required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Luckmans Duckett Parker Limited
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

18 December 2024

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5,476	-	5,476	6,063
Charitable activities	4				
Advice and information		247,625	959,798	1,207,423	1,216,560
Investment income	3	9,041	-	9,041	3,572
Other income		5,799	-	5,799	20,492
Total		<u>267,941</u>	<u>959,798</u>	<u>1,227,739</u>	<u>1,246,687</u>
EXPENDITURE ON					
Charitable activities	5				
Advice and information		<u>282,696</u>	<u>966,519</u>	<u>1,249,215</u>	<u>1,330,257</u>
NET INCOME/(EXPENDITURE)		(14,755)	(6,721)	(21,476)	(83,570)
Transfers between funds	15	<u>5,566</u>	<u>(5,566)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(9,189)	(12,287)	(21,476)	(83,570)
RECONCILIATION OF FUNDS					
Total funds brought forward		308,580	250,985	559,565	643,135
TOTAL FUNDS CARRIED FORWARD		<u><u>299,391</u></u>	<u><u>238,698</u></u>	<u><u>538,089</u></u>	<u><u>559,565</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET
31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	11	4,409	-	4,409	2,555
CURRENT ASSETS					
Debtors	12	35,862	320,431	356,293	229,197
Cash at bank and in hand		361,507	65,668	427,175	602,122
		<u>397,369</u>	<u>386,099</u>	<u>783,468</u>	<u>831,319</u>
CREDITORS					
Amounts falling due within one year	13	(102,387)	(147,401)	(249,788)	(274,309)
NET CURRENT ASSETS		<u>294,982</u>	<u>238,698</u>	<u>533,680</u>	<u>557,010</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>299,391</u>	<u>238,698</u>	<u>538,089</u>	<u>559,565</u>
NET ASSETS		<u>299,391</u>	<u>238,698</u>	<u>538,089</u>	<u>559,565</u>
FUNDS	15				
Unrestricted funds				299,391	308,580
Restricted funds				<u>238,698</u>	<u>250,985</u>
TOTAL FUNDS				<u>538,089</u>	<u>559,565</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET - continued
31 March 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 November 2024 and were signed on its behalf by:

J K Francique

Jed Francique (Mon, 16th Dec 2024
9:25:34 GMT)
J K Francique - Trustee

Douglas Howat

Douglas Howat (Tue, 17th Dec 2024
10:41:04 GMT)
D Howat - Trustee

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**CASH FLOW STATEMENT
for the year ended 31 March 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	(179,114)	(48,689)
Net cash used in operating activities		<u>(179,114)</u>	<u>(48,689)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(4,874)	(3,474)
Interest received		9,041	3,572
Net cash provided by investing activities		<u>4,167</u>	<u>98</u>
Change in cash and cash equivalents in the reporting period		<u>(174,947)</u>	<u>(48,591)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>602,122</u>	<u>650,713</u>
Cash and cash equivalents at the end of the reporting period		<u><u>427,175</u></u>	<u><u>602,122</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2024**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(21,476)	(83,570)
Adjustments for:		
Depreciation charges	3,020	1,896
Interest received	(9,041)	(3,572)
Increase in debtors	(127,096)	(28,120)
(Decrease)/increase in creditors	(24,521)	64,677
Net cash used in operations	<u>(179,114)</u>	<u>(48,689)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	602,122	(174,947)	427,175
	<u>602,122</u>	<u>(174,947)</u>	<u>427,175</u>
Total	<u>602,122</u>	<u>(174,947)</u>	<u>427,175</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The nature of the charity's operations and principal activities are:-

- relieve and support people in need of assistance and care in Coventry and Warwickshire
- to relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire
- to promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from signing the accounts. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements or key sources of estimation uncertainty have been made in the process of applying the above accounting policies.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts

Voluntary income is received via way of donations and gifts and is included in full in the SOFA when the charity has been notified of the amount and the settlement date in writing. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the SOFA, when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the entitlement is not met then the income is deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The costs include attributable VAT where not recoverable.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 3 years

All additions greater than £500 are capitalised and brought into account in accordance with normal accounting practice.

Purchases of assets from short term restricted funds are written off in the year of purchases and not subject to depreciation.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees...

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	5,476	6,063
	<u>5,476</u>	<u>6,063</u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	9,041	3,572
	<u>9,041</u>	<u>3,572</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

4. INCOME FROM CHARITABLE ACTIVITIES

		2024 £	2023 £
Grants	Activity Advice and information	<u>1,207,423</u>	<u>1,216,560</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Advice and information	<u>1,236,037</u>	<u>13,178</u>	<u>1,249,215</u>

6. SUPPORT COSTS

	Governance costs £
Advice and information	<u>13,178</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Auditors' remuneration	6,036	5,748
Depreciation - owned assets	<u>3,020</u>	<u>1,896</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

	2024 £	2023 £
Trustees' expenses	<u>-</u>	<u>105</u>

9. STAFF COSTS

	2024 £	2023 £
Wages and salaries	888,591	928,576
Social security costs	74,997	84,669
Other pension costs	63,031	68,153
	<u>1,026,619</u>	<u>1,081,398</u>

No redundancy or termination payments were made in the year (2023: £nil).

The total amount paid to key management personnel is £179,510 (2023: £242,394). The charity considers its key management personal to comprise of the chief executive, deputy chief executive, operation manager, special projects manager and the finance manager.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

9. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2024	2023
Administration and Management	3	4
Charitable activities	33	30
	<u>36</u>	<u>34</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£60,001 - £70,000	<u>1</u>	<u>1</u>

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6,063	-	6,063
Charitable activities			
Advice and information	301,378	915,182	1,216,560
Investment income	3,572	-	3,572
Other income	8,992	11,500	20,492
Total	<u>320,005</u>	<u>926,682</u>	<u>1,246,687</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	228,037	1,102,220	1,330,257
NET INCOME/(EXPENDITURE)	91,968	(175,538)	(83,570)
Transfers between funds	(37,208)	37,208	-
Net movement in funds	54,760	(138,330)	(83,570)
RECONCILIATION OF FUNDS			
Total funds brought forward	253,820	389,315	643,135
TOTAL FUNDS CARRIED FORWARD	<u>308,580</u>	<u>250,985</u>	<u>559,565</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2023	10,120
Additions	4,874
At 31 March 2024	14,994
DEPRECIATION	
At 1 April 2023	7,565
Charge for year	3,020
At 31 March 2024	10,585
NET BOOK VALUE	
At 31 March 2024	4,409
At 31 March 2023	2,555

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	257,815	165,139
Prepayments and accrued income	98,478	64,058
	356,293	229,197

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade creditors	17,936	23,000
Social security and other taxes	25,060	17,589
Other creditors	4,791	36,448
Accruals and deferred income	202,001	197,272
	249,788	274,309

Deferred income

	2024 £	2023 £
Deferred income at 1st April 2023	186,233	131,674
Released from previous years	(186,233)	(131,674)
Income deferred in the year	196,541	186,233
Deferred income at 31st March 2024	196,541	186,233

Deferred income relates to grant income deferred to future periods as the income received relates specifically to the 2024/25 accounting period.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	3,600	3,600
Between one and five years	10,800	14,400
	<u>14,400</u>	<u>18,000</u>

15. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	253,580	(14,755)	5,566	244,391
Designated Fund - Personnel				
Contingency Fund	55,000	-	-	55,000
	<u>308,580</u>	<u>(14,755)</u>	<u>5,566</u>	<u>299,391</u>
Restricted funds				
Ignite	19,113	-	(19,113)	-
Place Based Social Action	5,599	(7,894)	-	(2,295)
Connecting for Good	20,028	27,612	19,113	66,753
Coventry Young Activists	23,597	4,135	-	27,732
Warwickshire Social Action	6,084	13,183	-	19,267
Healthy Communities Together	15,550	11,799	-	27,349
Healthy Communities	19,146	(19,087)	-	59
Teenvine Plus	9,090	(8,124)	-	966
COVID 19 Next Steps	21,459	(5,677)	-	15,782
Business Community Organising	19,474	(2,737)	-	16,737
Co-production	56,783	9,319	-	66,102
Expert by Experience	5,997	(15,007)	-	(9,010)
Community Resilience Grant	627	(386)	-	241
General Advocacy	22,872	(13,857)	-	9,015
Brighter Futures	1,601	-	(1,601)	-
Reconnection Tour	3,965	-	(3,965)	-
	<u>250,985</u>	<u>(6,721)</u>	<u>(5,566)</u>	<u>238,698</u>
TOTAL FUNDS	<u>559,565</u>	<u>(21,476)</u>	<u>-</u>	<u>538,089</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	267,941	(282,696)	(14,755)
Restricted funds			
Place Based Social Action	44,441	(52,335)	(7,894)
Connecting for Good	242,514	(214,902)	27,612
Coventry Young Activists	55,000	(50,865)	4,135
Warwickshire Social Action	40,000	(26,817)	13,183
Healthy Communities Together	128,084	(116,285)	11,799
Healthy Communities	-	(19,087)	(19,087)
Teenvine Plus	53,291	(61,415)	(8,124)
COVID 19 Next Steps	45,000	(50,677)	(5,677)
Business Community Organising	50,000	(52,737)	(2,737)
Co-production	138,910	(129,591)	9,319
Expert by Experience	102,558	(117,565)	(15,007)
Community Resilience Grant	-	(386)	(386)
General Advocacy	60,000	(73,857)	(13,857)
	<u>959,798</u>	<u>(966,519)</u>	<u>(6,721)</u>
TOTAL FUNDS	<u><u>1,227,739</u></u>	<u><u>(1,249,215)</u></u>	<u><u>(21,476)</u></u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	198,820	91,968	(37,208)	253,580
Designated Fund - Personnel				
Contingency Fund	55,000	-	-	55,000
	<u>253,820</u>	<u>91,968</u>	<u>(37,208)</u>	<u>308,580</u>
Restricted funds				
Ignite	8,953	10,160	-	19,113
Accelerate	-	(12,251)	12,251	-
Building Connections	2,606	-	(2,606)	-
Non Statutory Advocacy	25,439	-	(25,439)	-
Building Capabilities	4,962	-	(4,962)	-
Place Based Social Action	7,403	(1,804)	-	5,599
Connecting for Good	38,104	(78,076)	60,000	20,028
Legal Education Foundation	4,181	-	(4,181)	-
Coventry Young Activists	23,104	493	-	23,597
Warwickshire Social Action	16,413	(10,329)	-	6,084
Healthy Communities Together	24,801	(9,251)	-	15,550
Healthy Communities	-	19,146	-	19,146
SMI support	975	-	(975)	-
Teenvine Plus	5,582	3,508	-	9,090
COVID 19 Next Steps	17,939	3,520	-	21,459
Reform the Norm	2,362	-	(2,362)	-
CAF resilience fund	102,500	(107,982)	5,482	-
Business Community Organising	43,812	(24,338)	-	19,474
Co-production	63,194	(6,411)	-	56,783
Expert by Experience	(3,015)	9,012	-	5,997
Community Resilience Grant	-	627	-	627
General Advocacy	-	22,872	-	22,872
Brighter Futures	-	1,601	-	1,601
Reconnection Tour	-	3,965	-	3,965
	<u>389,315</u>	<u>(175,538)</u>	<u>37,208</u>	<u>250,985</u>
TOTAL FUNDS	<u>643,135</u>	<u>(83,570)</u>	<u>-</u>	<u>559,565</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	320,005	(228,037)	91,968
Restricted funds			
Ignite	14,001	(3,841)	10,160
Accelerate	72,333	(84,584)	(12,251)
Place Based Social Action	43,975	(45,779)	(1,804)
Connecting for Good	190,337	(268,413)	(78,076)
Coventry Young Activists	50,000	(49,507)	493
Warwickshire Social Action	40,000	(50,329)	(10,329)
Healthy Communities Together	75,000	(84,251)	(9,251)
Healthy Communities	47,500	(28,354)	19,146
Teenvine Plus	58,699	(55,191)	3,508
COVID 19 Next Steps	53,333	(49,813)	3,520
CAF resilience fund	32,472	(140,454)	(107,982)
Business Community Organising	-	(24,338)	(24,338)
Co-production	96,678	(103,089)	(6,411)
Expert by Experience	70,430	(61,418)	9,012
Community Resilience Grant	1,065	(438)	627
General Advocacy	60,000	(37,128)	22,872
Brighter Futures	10,859	(9,258)	1,601
Reconnection Tour	10,000	(6,035)	3,965
	926,682	(1,102,220)	(175,538)
TOTAL FUNDS	1,246,687	(1,330,257)	(83,570)

Designated Funds

The designated funds represent funds to cover overhead deficits on specific projects. The personnel contingency fund represents funds to cover a variety of situations such as: long-term sickness cover, maternity leave and payments to meet legal requirements in redundancy situations.

Place Based Social Action in Stoke Aldermoor

This is a National Lottery Community Fund project to create a partnership and a plan for social action in Stoke Aldermoor.

Connecting for Good

This is a social movement against isolation in Coventry and is funded by the National Lottery Community Fund.

Coventry Young Activists

A campaign group changing young people's lives in Coventry. CYA members decide on the issues that matter to them and set about making things better for themselves and others.

Healthy Communities Together

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2024**

15. MOVEMENT IN FUNDS - continued

A programme to tackle deep-rooted health inequalities in Coventry funded by the National Lottery Community Fund in partnership with the King's Fund, Coventry and Warwickshire Partnership Trust and Coventry City Council.

Mental Health Transformation Plan

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire

Experts by Experience (Co-Production)

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Business Community Organising

We want to include and mobilise the business sector across Coventry who can bring yet more power to change the situation for those who are isolated and marginalised in our city.

Teenvine Plus

We are working with young disabled youngsters to have the relationships, confidence and skills they need to mature into independent young adults able to achieve their ambitions. This is project funded by BBC Children in Need and The Henry Smith Charity.

Teenvine Plus COVID next steps

Teenvine Plus Covid-19 Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. The project has been funded by BBC Children in Need.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales - Charity number 1107969

Accounts

REGISTERED COMPANY NUMBER: 05124883 (England and Wales)
REGISTERED CHARITY NUMBER: 1107969

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

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for the year ended 31 March 2023**

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**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:-

- To relieve and support people in need of assistance and care in Coventry and Warwickshire by the provision of services to enable such persons to obtain their full rights and privileges as citizens;
- To relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire by promoting inclusion in the wider community with the object of improving their conditions of life and by associating with local authorities, voluntary organisations and inhabitants in a common effort to advance educations in the interests of social welfare;
- To promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Significant activities

OUR WORK WITH PEOPLE

We strengthen people by uncovering their talents and passions. Then we use these to create natural networks of community support. Networks that strengthen, bring opportunity and help them take charge of their lives.

Help and Connect

This is a preventative service for people with learning disabilities and Autism in Coventry who are not eligible for statutory support. It has four interconnected strands of activities to help them get ahead of their problems and break the cycle that would lead them to the door of adult social care. It is a resilience-building offer that tackles their most pressing needs first then equips them with skills, knowledge, support networks and readiness for self-management and onward opportunity. The four strands focus on friendships and connections, safety, health and work or volunteering. We continue to work with Coventry's NHS within this service, delivering training that improves the knowledge and behaviours of two groups: health professionals and patients with a learning disability.

Teenvine Plus

We want learning disabled youngsters to have the relationships, confidence and skills they need in order to mature into independent young adults able to achieve their ambitions.

We work intensively with young disabled people who each get:

- A plan for the young adult life they want
- A sustainable circle of supporters to help implement it
- A young non-disabled volunteer who will strengthen their voice and help navigate hurdles
- The support of an advocate when dealing with school, college and other care or support services

Teenvine Covid Next Steps

Teenvine Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. This project gives them access to the creative freedom to express their identity and make a plan for the future - boosted by new support networks, experiences and ambitions that grow and change as they do.

Accelerate

A project working with learning disabled and autistic people looking to gain paid employment. Journey guides work on a one-to-one basis with participants, helping them understand and navigate the world of work. We identify the obstacles each individual is encountering in their job search and help them overcome them. Support is also given to both employer and employee once work is secured. The outcome is well matched to create sustainable employment. Accelerate is a Building Better Opportunities project funded by the Big Lottery Fund and the European Social Fund, delivered by a local partnership of organisations providing people with access to a wide range of job support services.

Brighter Futures

This was a three month long employment pilot project during 2022

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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

OUR WORK WITH SYSTEMS

We help people embrace their power and agency. Because when they do problems get solved, lives become better and futures become more shapeable. But we don't stop there. We want to get at the root causes of the most difficult problems - not just treat the symptoms. So we work intensively with systems and services like the NHS and local authorities to understand issues together, shift power and solve the real problem - for good.

Healthy Communities Together

An ambitious programme to tackle deep-rooted health inequalities in Coventry in partnership with Coventry and Warwickshire Primary Care Trust, Coventry City Council and Coventry and Warwickshire Health and Care Partnership. One of just six national partnerships, co-funded by The King's Fund and the National Lottery Community Fund, the programme aims to improve links between health and care services and the communities they serve - and ultimately, their health and wellbeing.

Warwickshire Empowerment Service

We support learning disabled and autistic people across Warwickshire to learn about their rights and entitlements and to be able to speak up to improve the services delivered. We support people at partnership boards to feed back their views to the county council and change what is to be delivered in the future. We work across six localities as well as providing outreach sessions to all areas of Warwickshire.

Experts by Experience Co-Production Service

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Mental Health Transformation Plan, co-produced with Rethink

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire. We will do this by engaging and facilitating input from community and grassroots organisations to ensure our strategy is designed and delivered in a way that listens to, draws from and mobilises as many people as possible who are or have been affected by mental illness.

Business Community Organising CBS

This role has just started but over the next three years We want to include and mobilise many sectors and organisations who can bring yet more power to change the situation for those who are isolated and marginalised in our city. That includes the Business Sector. Our focus will be on listening, building relationships and organising people to take action that makes a difference.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

**OBJECTIVES AND ACTIVITIES
OUR WORK WITH COMMUNITIES**

We help people build power to spark movements for change in their communities - because when they do, problems get solved, lives become better and prospects improve. This is not just about creating close-knit communities, but communities that are ambitious for their members' health and happiness.

Social Action in Warwickshire

One of four connected activities delivered through a 'Collaborative Partnership' led by Warwickshire CAVA (WCAVA) in conjunction with Grapevine and Coventry and Warwickshire Cooperative Development Agency (CWCD). The aim is to deliver social action built from the ground up, with Warwickshire people and their priorities at its heart.

IBCF Community Organising

Additional support to the on the ground work of Healthy Communities Together in Willenhall, Coventry

Coventry Youth Activists (CYA)

CYA is a youth democracy and citizenship group that raises awareness of barriers in society faced by young disabled people - galvanising their response as a campaigns group. CYA members decide on the issues that matter to them and set about making things better for themselves and others. Recognising that many young disabled people have less choice and control in their own lives than other young people, CYA create their own campaigns to change this in their own unique and colourful ways. They are all experts by experience. From having a wider circle of different friends to getting more opportunities for paid employment, CYA teach and empower people to make equality top of the agenda.

Connecting for Good

Connecting for Good is a social movement against isolation in Coventry. It aims to spark many isolation-tackling initiatives led by hundreds of local people and mobilising in total 1000. This 'bottom up' approach enables local people to sustain each one, creating a legacy for the people of the city.

Place Based Social Action in Stoke Aldermoor

We have implemented a partnership plan for social action in Stoke Aldermoor, Coventry. Those who live and work in Stoke Aldermoor are taking the lead on social action. with the aim of developing an active, connected and thriving community.

CAF Resilience Fund

The CAF resilience fund continues to help add capacity to our Teenvine and Help and Connect projects allowing us to work with more people across Coventry. It also helped to bolster our organisational resilience, giving us the opportunity to create and redefine our strategy and operational processes.

Public benefit

Our trustees have had regard to the guidance issues by the Charity Commission on public benefit. This annual report explains how we have benefited the public within each of our charitable activities in line with the Charity Commission guidance on public benefit.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Last year 1324 'vulnerable' people in Coventry and Warwickshire benefited directly from Grapevine's work.

Help and Connect

In this financial year, Help and Connect worked one to one with 103 people to help them become more resilient, connected, safe and skilled.

Advocacy

This service has worked intensively with 37 people with a learning disability and or autism living in community without formal support

Accelerate

Accelerate worked intensively with 50 people with a learning disability and autism, helping them to become more skilled and 'job ready'.

Brighter Futures

This was a project running April to June 2022 providing training and support workshops at community venues in Warwickshire helping learning disabled and autistic young people gain volunteering or work experience.

Teenvine Plus

This year we've strengthened the lives of 31 learning disabled and autistic young people.

Teenvine COVID next steps

30 young SEND people going through tough times have had one to one support, creating plans that saw them returning to education, developing confidence, organising get-togethers and making friends.

Experts by Experience Co-production service

52 people with autism and or learning disability and 10 services have been part of high level co-production activity including these groups or services amongst others:

- LDA collaborative
- LDA operational steering group
- Working in Partnership Learning Disability Board
- Autism Partnership Board /Autism strategy
- Autism Workshops - shaping the future for neurodiversity support
- Information and Advice / Jargon Buster / Video and Animation
- Community Autism Support Service (CASS)
- Neurodevelopmental Liaison Project
- EbEs were central to development of the Keyworker project, and introduced key elements such as soft closures.

Connecting For Good

Over 922 people were part of the Connecting for Good movement against isolation. 24 anti- isolation initiatives were explored through 10 Collaboration Station meetings attended by 330 local people and 4 new anti-isolation initiatives are in development through coaching and core team support. In addition, 7 constituencies wanting to tackle the structural causes of marginalisation/ isolation were identified. These 7 constituencies will focus on structural causes of their challenges. 104 local people able to lead with confidence on anti-isolation initiatives, developed through coaching and training. Coaching support also offered to existing initiatives. 32 people formally trained as community leaders across 2 cohorts. 488 people have benefitted from CfG initiatives (conservative estimate that does not yet include the numbers of people who regularly benefit from the

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
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community-led initiatives)

Coventry Youth Activists

CYA won the David and Goliath campaigners award in 2022 for their campaign against Facebook and their reporting guidelines on disability hate crime. They've continued to meet with Facebook HQ; joined the Online Safety Coalition; hosted and worked with anti-hate allies including Patagonia Europe, produced a 'working with allies' playbook, and launched their own website.

Place Based Social Action Stoke Aldermoor

We have continued to work with approximately 235 people in the community, supporting them to take action to make Stoke Aldermoor a better place to live. In the last year, this has included: listening and two "actions" one on lack of provision for youth and one on reclaiming Acorn Street; while four community led initiatives continued with support. The partnership has been refreshed with new residents.

Social Action Warwickshire

3 community led social action initiatives have been developed. There have been 53 listening events and 178 residents engaged with.

IBCF Community Organising

Additional support to the on the ground work of Healthy Communities Together in Willenhall, Coventry. Listening activity reached approximately 500 local people, 4 new community assets were supported to develop and a leadership team of 12 local residents has been formed.

Healthy Communities Together

Continued to implement develop and implement a service and system led plan to create a healthier local place.

Mental Health Transformation Plan, co-produced with Rethink

We've worked intensively with 10-15 Experts By Experience as a core group of campaigners that bring diverse voices into creating solutions to the challenges currently faced in mental health and also to participate in and evaluate the staff recruitment process for community mental health services.

Business Community Organising CBS

This work contributed to the overall performance of Connecting For Good as well as forming a core group of businesses and business intermediaries who developed the Cov Cares Awards for businesses outing connection and belonging at the heart of their mission as a business.

CAF resilience fund

Continued to fund work on organisational resilience.

Fundraising activities

The charity does not engage in any significant fundraising activities.

FINANCIAL REVIEW

Financial position

The charity generated an unrestricted surplus of £54,760 (2022:£56,744) The charity continues to work towards its reserves target as summarised in the reserves policy. The charity has been using unrestricted funds towards pay increases for personnel within the restricted funding streams where the restricted income streams are insufficient to cover rising salary costs. Total reserves of £559,565 (2022: £643,135) of which restricted reserves total £250,985 (2022: £389,315).

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

FINANCIAL REVIEW

Investment policy and objectives

All funds at present are held in a CAF Gold Deposit account. The Board of Trustees intends to consider the most appropriate policy for investing surplus reserves at a future Committee Meeting.

Reserves policy

This policy sets out our reasons for and commitment to developing and maintaining an appropriate level of reserves. Grapevine seeks to reach a level of reserves that will:

- Ensure continuity of service provision despite fluctuations in funding;
- Reduce insecurities for staff, thus increasing staff retention, which will help us to maintain and improve the quality of our services;
- Reduce inefficiencies arising from 'stop-start' service provision;
- Enable us to be a strong and sustainable organisation that provides a secure base for developing and embedding further services.

In order to identify the level of reserves required to achieve these objectives, we have conducted a financial risk analysis. The main financial risks and their potential impact on our organisation will be as follow:-

- Difficulties in finding replacement funding, or loss of funding, for core serves or projects (medium risk, high impact);
- Payments to meet legal requirements in redundancy situations and other personnel contingencies like maternity leave (medium risk, high impact);
- Payments for long-term sickness and subsequent staff cover (low risk, high impact);
- Compensation payment in the event of losing employment tribunal or being sued for breach of contract (low risk, high impact);
- Payments of insurance excesses/ delays of payment from insurance companies in the event of an emergency (fire, flood, theft) (low risk, medium impact).

The charity's board of Trustees' consider that in the light of this risk assessment, and to achieve our objectives above, we will require six months of unrestricted operating costs. This amounts to £130,000.

Despite the free reserves now being at the required level, the charity will try to maintain this level through:

- Increased fundraising efforts;
- Generating income through training and consultancy
- Making requests that any under-spend on contracts for core and project funding can be retained;
- Where possible, building in sustainability funding in new bids (of up to 10% of the value of the bid), in order to give confidence to funders that there is potential for longer-term embedding of services.

Once the charity has reached the required level of reserves, we will attempt to maintain this level. The level of reserves required will be reviewed annually in order to respond to any changes in risk to the organisation.

Principal risks and uncertainties

The Board of Trustees has conducted its own review of the major risk to which the charity is exposed and systems are being developed to mitigate those risks. A full strategic review was carried out during 2022/23, and a revised strategic plan has been developed. Internal risks are minimised by the implementation of procedure for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects. These procedures will be reviewed periodically to ensure that they still meet the needs of the organisation.

FUTURE PLANS

Key objectives for the next year:

- To continue to implement strategies identified in our updated business plan to enable the organisation to withstand the impact of reduce public sector funding
- To develop a fundraising plan this includes all aspects of fundraising.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Grapevine is governed by a Memorandum of Articles of Association. We are limited by guarantee. Membership is open to individuals aged 18 years or over and organisations who are supportive of the objects of the Charity, and who have paid or agreed to pay the annual subscription. Restrictions on members are that they cannot be :-

- under 18 year of age;
- bankrupt or otherwise disqualified by law from serving as company directors;
- have an unspent convictions involving dishonesty or deceptions or otherwise disqualified by law from serving as charity trustees.

We have 14 members. The value of their liability in the event of Grapevine winding up is not exceeding £1 each

Recruitment and appointment of new trustees

The initial Trustees have been appointed by the subscribers to the memorandum. Subsequently Trustees shall be elected by and from the membership at (or prior to) the Annual General Meeting.

Organisational structure

There are seven members of the Board currently who meet four times a year. Operational responsibility lies with the Grapevine Chief Executive, her Deputy and the Operations Manager. Operational reconcilability for finance lies with the Finance Manager.

Induction and training of new trustees

Trustees are inducted by the manager of Grapevine and provided with a welcome pack which includes:

- Legal information, Grapevine constitution, strategy, values statement, all policies;
- Trustee role description
- Staff list;
- Meeting dates, board minutes to date, annual reports
- Glossary/abbreviations

Trustees are also inducted in their health and safety responsibilities and have a handbook detailing those responsibilities.

Key management remuneration

Grapevine has established a remuneration committee to assist and advise the Board of Trustees to ensure that remuneration arrangements support the strategic development of the charity and to enable the recruitment and retention of senior members of staff.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05124883 (England and Wales)

Registered Charity number

1107969

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

Registered office

123 Upper Spon Street
Spon End
Coventry
West Midlands
CV1 3BQ

Trustees

Ms H Archer (resigned 12.10.22)
Ms J Finney
J F Harrison
D Howat
C D Pearson (resigned 8.11.22)
Ms A Procter
Ms S Windrum (resigned 12.10.22)
J K Francique
Ms S Tibballs

Company Secretary

Ms C M P Wightman

Auditors

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors

Brindley Twist Tafft & James
Lowick Gate
Siskin Drive
Coventry
CV3 4FJ

Senior Management team

- C Wightman (Chief Executive)
- A Hives (Operations Director)
- M Smith (Deputy Chief Executive)
- C Allen (Finance Director)
- N Madden (Director of Projects)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Grapevine (Coventry And Warwickshire) Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2023**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Luckmans Duckett Parker Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 13 September 2023 and signed on its behalf by:



Jed Francique (Oct 22, 2023, 9:07pm)
J K Francique - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Opinion

We have audited the financial statements of Grapevine (Coventry And Warwickshire) Ltd (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Enquiring of management and employees, including obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:-

- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance.
- Detecting and responding to the risks of fraud and whether they were aware of any actual, suspected, or alleged fraud and.
- The internal controls established to mitigate risk relating to fraud or non-compliance with laws and regulations.

We identified areas of law and regulation that could reasonably be expected to have a material effect on the financial statements from our general charitable sector experience, discussions with management (as required by auditing standards) and we discussed with management the policies and procedures regarding compliance with laws and regulations.

All identified laws and regulations were communicated throughout the audit team, and they remained alert to any indications of non-compliance throughout the audit.

The most significant considerations for the charitable company were as follows:-

- The Charity is subject to laws and regulations that affect the financial statements which include financial reporting legislation (namely The Companies Act 2006), taxation legislation and the Charities Act. We assessed the extent of compliance with these laws and regulations as part of our audit procedures concerning items recorded in the financial statements.

- The charity is also subject to other operational laws and regulations where the consequences of non-compliance could have material effect on the amounts or disclosures in the financial statements through imposing fines or withdrawal of funding contracts. Areas where this would have an effect include health and safety, Bribery Act 2010, employment law, data protections and child protection legislation (DBS checks for staff and volunteers).

Auditing standards limit the audit procedures to identifying non-compliance of these laws and regulations to enquiry of management and inspection of regulatory and legal correspondence, if there is any. Therefore, if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, and audit will not detect the breach.

To identify risk of material misstatement due to fraud, we carried out discussions amongst the audit team to assess areas where and how fraud might occur in the financial statements and any potential indicators. The following areas were identified :-

- Management override of controls through the posting of inappropriate accounting entries or journals
- Fraud risk relating the revenue recognition, although the recognition of revenue is straightforward as it relates in the main to grant sourced income, with limited opportunity for manipulation.

We did not identify any additional fraud risks.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

We tested the appropriateness of accounting journals and other adjustments made in the accounts preparation based on a risk criteria.

Owing to the inherent limitation of the audit, there is an unavoidable risk that we may not have detected some material misstatements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulation is from the events and transaction reflected in the financial statement, the less likely in the inherently limited procedure required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Luckmans Duckett Parker Ltd

Luckmans Duckett Parker Limited
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Date: 6th November 2023

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,063	-	6,063	7,551
Charitable activities					
Advice and information	4	301,378	915,182	1,216,560	1,208,604
Investment income	3	3,572	-	3,572	62
Other income		8,992	11,500	20,492	290
Total		<u>320,005</u>	<u>926,682</u>	<u>1,246,687</u>	<u>1,216,507</u>
EXPENDITURE ON					
Charitable activities					
Advice and information	5	<u>228,037</u>	<u>1,102,220</u>	<u>1,330,257</u>	<u>1,084,625</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	15	<u>91,968</u> <u>(37,208)</u>	<u>(175,538)</u> <u>37,208</u>	<u>(83,570)</u> <u>-</u>	<u>131,882</u> <u>-</u>
Net movement in funds		<u>54,760</u>	<u>(138,330)</u>	<u>(83,570)</u>	<u>131,882</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>253,820</u>	<u>389,315</u>	<u>643,135</u>	<u>511,253</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>308,580</u></u>	<u><u>250,985</u></u>	<u><u>559,565</u></u>	<u><u>643,135</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	2,555	-	2,555	977
CURRENT ASSETS					
Debtors	12	189,197	40,000	229,197	201,077
Cash at bank and in hand		253,805	348,317	602,122	650,713
		<u>443,002</u>	<u>388,317</u>	<u>831,319</u>	<u>851,790</u>
CREDITORS					
Amounts falling due within one year	13	(136,977)	(137,332)	(274,309)	(209,632)
NET CURRENT ASSETS		<u>306,025</u>	<u>250,985</u>	<u>557,010</u>	<u>642,158</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>308,580</u>	<u>250,985</u>	<u>559,565</u>	<u>643,135</u>
NET ASSETS		<u>308,580</u>	<u>250,985</u>	<u>559,565</u>	<u>643,135</u>
FUNDS	15				
Unrestricted funds				308,580	253,820
Restricted funds				250,985	389,315
TOTAL FUNDS				<u>559,565</u>	<u>643,135</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

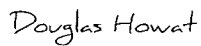
**BALANCE SHEET - continued
31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 September 2023 and were signed on its behalf by:



Jed Francique (Oct 22, 2023, 9:07pm)
J K Francique - Trustee



Douglas Howat (Oct 23, 2023, 10:04am)
D Howat - Trustee

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**CASH FLOW STATEMENT
for the year ended 31 March 2023**

Notes	2023 £	2022 £
Cash flows from operating activities		
Cash generated from operations 1	(48,689)	180,792
Net cash (used in)/provided by operating activities	(48,689)	180,792
Cash flows from investing activities		
Purchase of tangible fixed assets	(3,474)	(714)
Interest received	3,572	62
Net cash provided by/(used in) investing activities	98	(652)
Change in cash and cash equivalents in the reporting period	(48,591)	180,140
Cash and cash equivalents at the beginning of the reporting period	650,713	470,573
Cash and cash equivalents at the end of the reporting period	602,122	650,713

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2023**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(83,570)	131,882
Adjustments for:		
Depreciation charges	1,896	1,420
Interest received	(3,572)	(62)
Increase in debtors	(28,120)	(2,974)
Increase in creditors	64,677	50,526
Net cash (used in)/provided by operations	<u>(48,689)</u>	<u>180,792</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	650,713	(48,591)	602,122
	<u>650,713</u>	<u>(48,591)</u>	<u>602,122</u>
Total	<u>650,713</u>	<u>(48,591)</u>	<u>602,122</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The nature of the charity's operations and principal activities are:-

- relieve and support people in need of assistance and care in Coventry and Warwickshire
- to relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire
- to promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from signing the accounts. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements or key sources of estimation uncertainty have been made in the process of applying the above accounting policies.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts

Voluntary income is received via way of donations and gifts and is included in full in the SOFA when the charity has been notified of the amount and the settlement date in writing. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the SOFA, when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the entitlement is not met then the income is deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The costs include attributable VAT where not recoverable.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 3 years

All additions greater than £500 are capitalised and brought into account in accordance with normal accounting practice.

Purchases of assets form short term restricted funds are written off in the year of purchases and not subject to depreciation.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees...

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	6,063	7,551

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	3,572	62

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

4. INCOME FROM CHARITABLE ACTIVITIES

		2023 £	2022 £
Grants	Activity Advice and information	1,216,560	1,208,604

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Advice and information	1,321,461	8,796	1,330,257

6. SUPPORT COSTS

	Governance costs £
Advice and information	8,796

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Auditors' remuneration	5,748	5,460
Depreciation - owned assets	1,896	1,420

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

	2023 £	2022 £
Trustees' expenses	105	-

9. STAFF COSTS

	2023 £	2022 £
Wages and salaries	928,576	773,561
Social security costs	84,669	65,469
Other pension costs	68,153	55,604
	1,081,398	894,634

No redundancy or termination payments were made in the year (2022: £nil).

The total amount paid to key management personnel is £242,394 (2022: £219,937). The charity considers its key management personal to comprise of the chief executive, deputy chief executive, operation manager, special projects manager and the finance manager.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

9. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2023	2022
Administration and Management	4	4
Charitable activities	30	24
	<u>34</u>	<u>28</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023	2022
£60,001 - £70,000	1	1

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6,001	1,550	7,551
Charitable activities			
Advice and information	231,434	977,170	1,208,604
Investment income	62	-	62
Other income	290	-	290
Total	<u>237,787</u>	<u>978,720</u>	<u>1,216,507</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	209,025	875,600	1,084,625
NET INCOME	28,762	103,120	131,882
Transfers between funds	27,982	(27,982)	-
Net movement in funds	56,744	75,138	131,882
RECONCILIATION OF FUNDS			
Total funds brought forward	197,076	314,177	511,253
TOTAL FUNDS CARRIED FORWARD	<u>253,820</u>	<u>389,315</u>	<u>643,135</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2022	37,383
Additions	3,474
Disposals	(30,737)
At 31 March 2023	<u>10,120</u>
DEPRECIATION	
At 1 April 2022	36,406
Charge for year	1,896
Eliminated on disposal	(30,737)
At 31 March 2023	<u>7,565</u>
NET BOOK VALUE	
At 31 March 2023	<u><u>2,555</u></u>
At 31 March 2022	<u><u>977</u></u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	165,139	147,394
Prepayments and accrued income	64,058	53,683
	<u>229,197</u>	<u>201,077</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	23,000	12,823
Social security and other taxes	17,589	25,763
Other creditors	36,448	33,911
Accruals and deferred income	197,272	137,135
	<u>274,309</u>	<u>209,632</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR - continued

Deferred income

	2023 £	2022 £
Deferred income at 1st April 2022	131,674	86,367
Released from previous years	(131,674)	(86,367)
Income deferred in the year	186,233	131,674
	<u>186,233</u>	<u>131,674</u>
Deferred income at 31st March 2023	<u>186,233</u>	<u>131,674</u>

Deferred income relates to grant income deferred to future periods as the income received relates specifically to the 2023/24 accounting period.

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	3,600	-
Between one and five years	14,400	-
	<u>18,000</u>	<u>-</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

15. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	198,820	91,968	(37,208)	253,580
Designated Fund - Personnel Contingency Fund	55,000	-	-	55,000
	<u>253,820</u>	<u>91,968</u>	<u>(37,208)</u>	<u>308,580</u>
Restricted funds				
Ignite	8,953	10,160	-	19,113
Accelerate	-	(12,251)	12,251	-
Building Connections	2,606	-	(2,606)	-
Non Statutory Advocacy	25,439	-	(25,439)	-
Building Capabilities	4,962	-	(4,962)	-
Place Based Social Action	7,403	(1,804)	-	5,599
Connecting for Good	38,104	(78,076)	60,000	20,028
Legal Education Foundation	4,181	-	(4,181)	-
Coventry Young Activists	23,104	493	-	23,597
Engaging Communities	16,413	(10,329)	-	6,084
Healthy Communities Together	24,801	(9,251)	-	15,550
Healthy Communities	-	19,146	-	19,146
SMI support	975	-	(975)	-
Teenvine Plus	5,582	3,508	-	9,090
COVID 19 Next Steps	17,939	3,520	-	21,459
Reform the Norm	2,362	-	(2,362)	-
CAF resilience fund	102,500	(107,982)	5,482	-
Business Community Organising	43,812	(24,338)	-	19,474
Co-production	63,194	(6,411)	-	56,783
Expert by Experience	(3,015)	9,012	-	5,997
Community Resilience Grant	-	627	-	627
General Advocacy	-	22,872	-	22,872
Brighter Futures	-	1,601	-	1,601
Reconnection Tour	-	3,965	-	3,965
	<u>389,315</u>	<u>(175,538)</u>	<u>37,208</u>	<u>250,985</u>
TOTAL FUNDS	<u>643,135</u>	<u>(83,570)</u>	<u>-</u>	<u>559,565</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	320,005	(228,037)	91,968
Restricted funds			
Ignite	14,001	(3,841)	10,160
Accelerate	72,333	(84,584)	(12,251)
Place Based Social Action	43,975	(45,779)	(1,804)
Connecting for Good	190,337	(268,413)	(78,076)
Coventry Young Activists	50,000	(49,507)	493
Engaging Communities	40,000	(50,329)	(10,329)
Healthy Communities Together	75,000	(84,251)	(9,251)
Healthy Communities	47,500	(28,354)	19,146
Teenvine Plus	58,699	(55,191)	3,508
COVID 19 Next Steps	53,333	(49,813)	3,520
CAF resilience fund	32,472	(140,454)	(107,982)
Business Community Organising	-	(24,338)	(24,338)
Co-production	96,678	(103,089)	(6,411)
Expert by Experience	70,430	(61,418)	9,012
Community Resilience Grant	1,065	(438)	627
General Advocacy	60,000	(37,128)	22,872
Brighter Futures	10,859	(9,258)	1,601
Reconnection Tour	10,000	(6,035)	3,965
	<u>926,682</u>	<u>(1,102,220)</u>	<u>(175,538)</u>
TOTAL FUNDS	<u><u>1,246,687</u></u>	<u><u>(1,330,257)</u></u>	<u><u>(83,570)</u></u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	148,045	28,762	22,013	198,820
Designated Fund - Personnel				
Contingency Fund	49,031	-	5,969	55,000
	<u>197,076</u>	<u>28,762</u>	<u>27,982</u>	<u>253,820</u>
Restricted funds				
Warwickshire Empowerment Service	49,562	6,390	(55,952)	-
Ignite	13,266	(4,313)	-	8,953
Accelerate	500	(12,520)	12,020	-
Building Connections	2,606	-	-	2,606
Non Statutory Advocacy	25,439	-	-	25,439
Building Capabilities	4,962	-	-	4,962
Place Based Social Action	14,842	(7,439)	-	7,403
Connecting for Good	41,113	(12,009)	9,000	38,104
Legal Education Foundation	4,181	-	-	4,181
Coventry Young Activists	23,651	(547)	-	23,104
Coventry City Council	4,500	-	(4,500)	-
Engaging Communities	16,413	-	-	16,413
Wellbeing Grant	-	105	(105)	-
Healthy Communities Together	64,055	(39,254)	-	24,801
Healthy Communities	39,214	(49,128)	9,914	-
SMI support	-	975	-	975
Teenvine Plus	-	(707)	6,289	5,582
COVID 19 Next Steps	1,111	16,828	-	17,939
Ace Cultural Recovery Fund	1,000	(852)	(148)	-
Reform the Norm	3,262	(900)	-	2,362
CFG Covid 19	4,500	-	(4,500)	-
CAF resilience fund	-	102,500	-	102,500
Business Community Organising	-	43,812	-	43,812
Co-production	-	63,194	-	63,194
Expert by Experience	-	(3,015)	-	(3,015)
	<u>314,177</u>	<u>103,120</u>	<u>(27,982)</u>	<u>389,315</u>
TOTAL FUNDS	<u>511,253</u>	<u>131,882</u>	<u>-</u>	<u>643,135</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	237,787	(209,025)	28,762
Restricted funds			
Warwickshire Empowerment Service	87,789	(81,399)	6,390
Ignite	3,078	(7,391)	(4,313)
Accelerate	112,780	(125,300)	(12,520)
Place Based Social Action	75,351	(82,790)	(7,439)
Connecting for Good	164,349	(176,358)	(12,009)
Coventry Young Activists	43,813	(44,360)	(547)
Wellbeing Grant	3,000	(2,895)	105
Healthy Communities Together	37,500	(76,754)	(39,254)
Healthy Communities	-	(49,128)	(49,128)
SMI support	35,221	(34,246)	975
Teenvine Plus	46,746	(47,453)	(707)
COVID 19 Next Steps	66,666	(49,838)	16,828
Ace Cultural Recovery Fund	-	(852)	(852)
Reform the Norm	-	(900)	(900)
CAF resilience fund	107,416	(4,916)	102,500
Business Community Organising	50,000	(6,188)	43,812
Co-production	121,678	(58,484)	63,194
Expert by Experience	23,333	(26,348)	(3,015)
	<u>978,720</u>	<u>(875,600)</u>	<u>103,120</u>
TOTAL FUNDS	<u>1,216,507</u>	<u>(1,084,625)</u>	<u>131,882</u>

Designated Funds

The designated funds represent funds to cover overhead deficits on specific projects. The personnel contingency fund represents funds to cover a variety of situations such as: long-term sickness cover, maternity leave and payments to meet legal requirements in redundancy situations.

Warwickshire Empowerment Service

This project is funded by Warwickshire County Council and helps people with learning disabilities and or autism to develop their self-advocacy skills, to speak up and to take part in co-productions activity.

Ignite

IGNITE explores new ways of working with people that are the most heavily reliant on services and to demonstrate that when the public sector acts earlier it can save money in the long term. It is via a partnership with central England Law centre, by the Early Action Funders' Alliance.

Accelerate

The project works with people with learning disabilities to get them into paid employment or work experience/volunteering placements. It is funded via a partnership by ESF

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

15. MOVEMENT IN FUNDS - continued

Place Based Social Action in Stoke Aldermoor

This is a National Lottery Community Fund project to create a partnership and a plan for social action in Stoke Aldermoor.

Connecting for Good

This is a social movement against isolation in Coventry and is funded by the National Lottery Community Fund.

Coventry Young Activists

A campaign group changing young people's lives in Coventry. CYA members decide on the issues that matter to them and set about making things better for themselves and others.

Healthy Communities Together

A programme to tackle deep-rooted health inequalities in Coventry funded by the National Lottery Community Fund in partnership with the King's Fund, Coventry and Warwickshire Partnership Trust and Coventry City Council.

IBCF Community Organising (Healthy Communities)

Additional support to the on the ground work of Healthy Communities Together in Willenhall, Coventry

Mental Health Transformation Plan

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire

Experts by Experience (Co-Production)

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Business Community Organising

We want to include and mobilise the business sector across Coventry who can bring yet more power to change the situation for those who are isolated and marginalised in our city.

Teenvine Plus

We are working with young disabled youngsters to have the relationships, confidence and skills they need to mature into independent young adults able to achieve their ambitions. This is project funded by BBC Children in Need and The Henry Smith Charity.

Teenvine Plus COVID next steps

Teenvine Plus Covid-19 Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. The project has been funded by BBC Children in Need.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2023**

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.



Issuer Grapevine (Coventry and Warwickshire) Ltd

Document generated Tue, 10th Oct 2023 10:57:57 UTC

Document fingerprint 3657eb2500cc8d6ae10b8ccc0a2ab67d

Parties involved with this document

Document processed	Party + Fingerprint
Sun, 22nd Oct 2023 21:07:43 UTC	Jed Francique - Signer (332c957bf5e3198d70fec7b3e8a9be6e)
Mon, 23rd Oct 2023 10:04:14 UTC	Douglas Howat - Signer (f077d22819281bb342810dc726eb8ae6)

Audit history log

Date	Action
Mon, 23rd Oct 2023 10:04:15 UTC	Douglas Howat viewed the envelope. (86.182.40.21)
Mon, 23rd Oct 2023 10:04:14 UTC	This envelope has been signed by all parties (86.182.40.21)
Mon, 23rd Oct 2023 10:04:14 UTC	Douglas Howat signed the envelope (86.182.40.21)
Mon, 23rd Oct 2023 10:03:54 UTC	Douglas Howat viewed the envelope. (173.234.146.153)
Mon, 23rd Oct 2023 10:03:18 UTC	Douglas Howat viewed the envelope. (52.70.181.160)
Mon, 23rd Oct 2023 10:03:11 UTC	Douglas Howat viewed the envelope. (86.182.40.21)
Mon, 23rd Oct 2023 10:03:00 UTC	Douglas Howat opened the document email. (86.182.40.21)
Sun, 22nd Oct 2023 21:07:44 UTC	Jed Francique viewed the envelope. (77.100.55.62)
Sun, 22nd Oct 2023 21:07:43 UTC	Document emailed to hsx063@coventry.ac.uk (18.134.142.154)
Sun, 22nd Oct 2023 21:07:43 UTC	Sent the envelope to Douglas Howat (hsx063@coventry.ac.uk) for signing (77.100.55.62)
Sun, 22nd Oct 2023 21:07:43 UTC	Jed Francique signed the envelope (77.100.55.62)
Sun, 22nd Oct 2023 21:06:00 UTC	Jed Francique viewed the envelope. (77.100.55.62)
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Tue, 17th Oct 2023 6:56:53 UTC	Jed Francique opened the document email. (104.28.86.104)
Mon, 16th Oct 2023 21:17:04 UTC	Jed Francique opened the document email. (140.248.40.24)
Mon, 16th Oct 2023 11:25:36 UTC	Document emailed to jedfrancique@hotmail.co.uk (3.8.99.29)
Mon, 16th Oct 2023 11:25:36 UTC	Sent Jed Francique a reminder to sign the document. (90.195.90.45)
Tue, 10th Oct 2023 11:06:22 UTC	Document emailed to jedfrancique@hotmail.co.uk (35.178.52.91)
Tue, 10th Oct 2023 11:06:22 UTC	Sent the envelope to Jed Francique (jedfrancique@hotmail.co.uk) for signing (90.195.90.45)

Tue, 10th Oct 2023 11:02:12 UTC	Douglas Howat has been assigned to this envelope (90.195.90.45)
Tue, 10th Oct 2023 11:02:12 UTC	Jed Francique has been assigned to this envelope (90.195.90.45)
Tue, 10th Oct 2023 10:58:04 UTC	Document generated with fingerprint 3657eb2500cc8d6ae10b8ccc0a2ab67d (90.195.90.45)
Tue, 10th Oct 2023 10:57:57 UTC	Envelope generated by Cathy Allen (90.195.90.45)

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales - Charity number 1107969

Accounts

REGISTERED COMPANY NUMBER: 05124883 (England and Wales)
REGISTERED CHARITY NUMBER: 1107969

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

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for the year ended 31 March 2022**

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**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:-

- To relieve and support people in need of assistance and care in Coventry and Warwickshire by the provision of services to enable such persons to obtain their full rights and privileges as citizens;
- To relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire by promoting inclusion in the wider community with the object of improving their conditions of life and by associating with local authorities, voluntary organisations and inhabitants in a common effort to advance educations in the interests of social welfare;
- To promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Significant activities

OUR WORK WITH PEOPLE

We strengthen people by uncovering their talents and passions. Then we use these to create natural networks of community support. Networks that strengthen, bring opportunity and help them take charge of their lives.

Help and Connect

This is a preventative service for people with learning disabilities and Autism in Coventry who are not eligible for statutory support. It has four interconnected strands of activities to help them get ahead of their problems and break the cycle that would lead them to the door of adult social care. It is a resilience-building offer that tackles their most pressing needs first then equips them with skills, knowledge, support networks and readiness for self-management and onward opportunity. The four strands focus on friendships and connections, safety, health and work or volunteering. We continue to work with Coventry's NHS within this service, delivering training that improves the knowledge and behaviours of two groups: health professionals and patients with a learning disability.

Teenvine Plus

We want learning disabled youngsters to have the relationships, confidence and skills they need in order to mature into independent young adults able to achieve their ambitions.

We work intensively with young disabled people who each get:

- A plan for the young adult life they want
- A sustainable circle of supporters to help implement it
- A young non-disabled volunteer who will strengthen their voice and help navigate hurdles
- The support of an advocate when dealing with school, college and other care or support services

Teenvine Covid Next Steps

Teenvine Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. This project gives them access to the creative freedom to express their identity and make a plan for the future - boosted by new support networks, experiences and ambitions that grow and change as they do.

Accelerate

A project working with learning disabled and autistic people looking to gain paid employment. Journey guides work on a one-to-one basis with participants, helping them understand and navigate the world of work. We identify the obstacles each individual is encountering in their job search and help them overcome them. Support is also given to both employer and employee once work is secured. The outcome is well matched to create sustainable employment. Accelerate is a Building Better Opportunities project funded by the Big Lottery Fund and the European Social Fund, delivered by a local partnership of organisations providing people with access to a wide range of job support services.

HAF

Our Teenvine Plus and Teenvine Next Steps are combined their talents to offer a Summer of Fun programme to young people with Special Educational Needs and Disabilities (SEND) in Coventry. This work was to help young people leaving school either for the summer break or altogether following exams. The work targeted teenagers who had been amongst the most isolated by the Covid crisis.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

OUR WORK WITH SYSTEMS

We help people embrace their power and agency. Because when they do problems get solved, lives become better and futures become more shapeable. But we don't stop there. We want to get at the root causes of the most difficult problems - not just treat the symptoms. So we work intensively with systems and services like the NHS and local authorities to understand issues together, shift power and solve the real problem - for good.

Healthy Communities Together

An ambitious programme to tackle deep-rooted health inequalities in Coventry in partnership with Coventry and Warwickshire Primary Care Trust, Coventry City Council and Coventry and Warwickshire Health and Care Partnership. One of just six national partnerships, co-funded by The King's Fund and the National Lottery Community Fund, the programme aims to improve links between health and care services and the communities they serve - and ultimately, their health and wellbeing.

Warwickshire Empowerment Service

We support learning disabled and autistic people across Warwickshire to learn about their rights and entitlements and to be able to speak up to improve the services delivered. We support people at partnership boards to feed back their views to the county council and change what is to be delivered in the future. We work across six localities as well as providing outreach sessions to all areas of Warwickshire.

Experts by Experience Co-Production Service

Experts by Experience is an opportunity for autistic people or people with a learning disability (and their parent or carer, where applicable) to influence decision-making and have a say on new services and strategies that have or will have an impact on disabled people. They might be involved in designing, reviewing and evaluating different services, as well as supporting recruitment of the right people to work for the local authority or in the NHS.

Mental Health Transformation Plan, co-produced with Rethink

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire. We will do this by engaging and facilitating input from community and grassroots organisations to ensure our strategy is designed and delivered in a way that listens to, draws from and mobilises as many people as possible who are or have been affected by mental illness.

Annual Health Checks for people with SMI

People with mental illness are at greater risk of poor physical health but they qualify for a free annual health check with their GP. Grapevine was commissioned by NHS Coventry and Warwickshire Clinical Commissioning Group to talk to as many people as possible to understand what the barriers may be and how we can find ways to overcome them.

Ignite

Ignite was created through a partnership between Grapevine and Central England Law Centre. It works on changing our services and systems work with the hardest hit, initially children and families in Willenhall. Current work includes instigating and convening a Poverty Alliance ensuring that whatever is done to help people aligns with what they actually need, is acceptable and accessible to them and is joined up and holistic in its impact.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Business Community Organising CBS

This role has just started but over the next three years We want to include and mobilise many sectors and organisations who can bring yet more power to change the situation for those who are isolated and marginalised in our city. That includes the Business Sector. Our focus will be on listening, building relationships and organising people to take action that makes a difference.

OUR WORK WITH COMMUNITIES

We help people build power to spark movements for change in their communities - because when they do, problems get solved, lives become better and prospects improve. This is not just about creating close-knit communities, but communities that are ambitious for their members' health and happiness.

IBCF Community Organising

Two neighbourhood approach style projects funded by Public Health in Coventry. They sparked green health in Foleshill and Henley Green by encouraging local residents to voice their opinions on themes of clean air, beauty on our doorsteps and the importance of nurturing our green spaces. Sparked by a rediscovery of nature and the great outdoors during the pandemic, the project shifts power into the hands of the people to improve health across the city

Coventry Youth Activists (CYA)

CYA is a youth democracy and citizenship group that raises awareness of barriers in society faced by young disabled people - galvanising their response as a campaigns group. CYA members decide on the issues that matter to them and set about making things better for themselves and others. Recognising that many young disabled people have less choice and control in their own lives than other young people, CYA create their own campaigns to change this in their own unique and colourful ways. They are all experts by experience. From having a wider circle of different friends to getting more opportunities for paid employment, CYA teach and empower people to make equality top of the agenda.

Connecting for Good

Connecting for Good is a social movement against isolation in Coventry. It aims to spark many isolation-tackling initiatives led by hundreds of local people and mobilising in total 3000. This 'bottom up' approach enables local people to sustain each one, creating a legacy for the people of the city.

Place Based Social Action in Stoke Aldermoor

We have implemented a partnership plan for social action in Stoke Aldermoor, Coventry. Those who live and work in Stoke Aldermoor are taking the lead on social action. It will be an active, connected and thriving community. The public and private sector will change how they work with local people and, through mobilizing the local community, will see the changes they want in the local area.

CAF Resilience Fund

The CAF resilience fund helped add capacity to our Teenvine and Help and Connect projects allowing us to work with more people across Coventry. It also helped to bolster our organisational resilience, giving us the opportunity to create and redefine our strategy and operational processes.

Public benefit

Our trustees have had regard to the guidance issues by the Charity Commission on public benefit. This annual report explains how we have benefited the public within each of our charitable activities in line with the Charity Commission guidance on public benefit.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Last year 1834 'vulnerable' people in Coventry and Warwickshire benefited directly from Grapevine's work.

Help and Connect

In this financial year, Help and Connect worked one to one with 102 people to help them become more resilient, connected and skilled. Safeside engaged with over 82 people in group sessions to help them remain safe.

Connecting For Good

Over 200 people were part of the Connecting for Good movement against isolation. This year in response to the pandemic, movements have emerged online creating a systems summit to engage communities and business across Coventry. These movements co-ordinated action against loneliness during the pandemic and began planning for life after lockdown.

Teenvine COVID next steps

42 young SEND people going through tough times have had one to one support, creating their plans in community, working with creatives, developing confidence, organising get-togethers and making friends.

Accelerate

Accelerate worked intensively with 62 people with a learning disability and autism, helping them to become more skilled and 'job ready'. We have hosted coffee mornings and job sessions online that covered a range of employability skills.

Teenvine Plus

This year we've strengthened the digital skills of the Teenvine group, moving the sessions online and working with over 50 young people intensively. Our focus has not just been on building skills and making friends but also ensuring people were safe and well during lockdown.

Coventry Youth Activists

CYA responded to the COVID-19 pandemic by beginning a new campaign focusing on making social media a 'hate free' environment. They have petitioned Facebook to strengthen their reporting and flagging mechanisms and have gained support from local MP's as well as other activists throughout the country. 9 disabled people are part of CYA's core team.

Warwickshire Empowerment Service

The WES service worked with over 138 people across Warwickshire. Residents of Warwickshire had a meaningful say on several issues and sparked a new campaign called #madeforme, aiming to create more accessible services for people with disabilities.

Social Action Stoke Aldermoor

Over 320 people have benefitted from our work in Stoke Aldermoor and a residents group has been established to guide the work. This year 6 different events have taken place to help mobilise and unite the community including a summer school and social suppers.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

IBCF Community Organising

This work brought together a group of new migrants in Wood End who developed ways to support each other and make friendships here. In the same area we linked together lonely local older residents with a scout group on the allotments to share space, grow food and receive the mental health benefits of gardening. In Foleshill we listened to over 50 people around the task of switching power to residents on air quality and green spaces. We gathered a group of 12 people who were interested in co-designing parklets and got agreement from the Council to collaborate.

Healthy Communities Together

During this period the HCT programme held 3 big conversations in Willenhall with participants ranging from the head of acute mental health services through the GP, the vicar, the foodbank and including local people with lived experience of enduring mental health issues to create a locally owned plan for a healthy community. It also secured a further 3 years of funding to put the plan in to operation and to replicate it in other parts of Coventry

Mental Health Transformation Plan, co-produced with Rethink

The team have been having conversations with people who have lived-experience of poor mental health to begin shaping services. They have carried out 7 listening events, conducted 163 1:1's and built relationships with 18 different organisations.

Annual Health Checks for people with SMI

Grapevine surveyed 221 people about what they thought the barriers to annual health checks were. We then produced a report highlighting the main findings and hosted an ideas factory in order to produce an action plan detailing the next steps.

Ignite

So far the initiatives 'ignited' by local people with the project's backing (and help from community facilities, Willenhall Library and places of worship) include: a uniform swap shop for parents; a weekly grub club with food donations from a local supermarket available to eat and also take home; a Wednesday walking group led by residents who want to keep fit and help familiarise newcomers with their neighbourhood; a Women of Willenhall women's support group; and a homework club for youngsters run by a local teenager. In early March funding was used to establish a Poverty Alliance

Business Community Organising CBS

Although his work has just started we have had 9 1:1s with businesses in Coventry City Centre to listen and spark interest in becoming part of this network. We have had 8 1:1s with people from organisations and institutions in order for us to shift power to local businesses. These included the LEP, DMO and Chamber of Commerce. These 1:1s led to the formation of a core team who are working towards this action. This team included Coventry BID, West Midlands Police, Herewood College and City of Culture.

Fundraising activities

The charity does not engage in any significant fundraising activities.

FINANCIAL REVIEW

Financial position

The statement of financial activities shows an overall net surplus of £131,882 (2021: £142,028) and total reserves of £643,135 (2021: £511,253) of which restricted reserves total £389,315 (2021: £314,177).

Investment policy and objectives

All funds at present are held in a CAF Gold Deposit account. The Board of Trustees intends to consider the most appropriate policy for investing surplus reserves at a future Committee Meeting.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

FINANCIAL REVIEW

Reserves policy

This policy sets out our reasons for and commitment to developing and maintaining an appropriate level of reserves. Grapevine seeks to reach a level of reserves that will:

- Ensure continuity of service provision despite fluctuations in funding;
- Reduce insecurities for staff, thus increasing staff retention, which will help us to maintain and improve the quality of our services;
- Reduce inefficiencies arising from 'stop-start' service provision;
- Enable us to be a strong and sustainable organisation that provides a secure base for developing and embedding further services.

In order to identify the level of reserves required to achieve these objectives, we have conducted a financial risk analysis. The main financial risks and their potential impact on our organisation will be as follows:-

- Difficulties in finding replacement funding, or loss of funding, for core services or projects (medium risk, high impact);
- Payments to meet legal requirements in redundancy situations and other personnel contingencies like maternity leave (medium risk, high impact);
- Payments for long-term sickness and subsequent staff cover (low risk, high impact);
- Compensation payment in the event of losing employment tribunal or being sued for breach of contract (low risk, high impact);
- Payments of insurance excesses/ delays of payment from insurance companies in the event of an emergency (fire, flood, theft) (low risk, medium impact).

The charity's board of Trustees consider that in the light of this risk assessment, and to achieve our objectives above, we will require six months of unrestricted operating costs. This amounts to £130,000.

Despite the free reserves now being at the required level, the charity will try to maintain this level through:

- Increased fundraising efforts;
- Generating income through training and consultancy
- Making requests that any under-spend on contracts for core and project funding can be retained;
- Where possible, building in sustainability funding in new bids (of up to 10% of the value of the bid), in order to give confidence to funders that there is potential for longer-term embedding of services.

Once the charity has reached the required level of reserves, we will attempt to maintain this level. The level of reserves required will be reviewed annually in order to respond to any changes in risk to the organisation.

Principal risks and uncertainties

The Board of Trustees has conducted its own review of the major risk to which the charity is exposed and systems are being developed to mitigate those risks. A full strategic review was carried out during 2012, and a revised business plan has been developed. The objectives of the charity were revised and Grapevine is now in a position to engage in charitable activities for a broader range of beneficiaries. Internal risks are minimised by the implementation of procedure for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects. These procedures will be reviewed periodically to ensure that they still meet the needs of the organisation.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

FUTURE PLANS

Key objectives for the next year:

- To continue to implement reserves plan.
- To continue to implement strategies identified in our updated business plan to enable the organisation to withstand the impact of reduced public sector funding
- To develop a fundraising plan this includes all aspects of fundraising.
- To continue to provide person centred planning and connecting as a vehicle for supporting people to plan for and live the lives they want for themselves.
- To continue to ensure that people with learning disabilities are supported to voice their concerns and views about rights, entitlements and other matters which are important to them, through the provision of high quality and effective advocacy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Grapevine is governed by a Memorandum of Articles of Association. We are limited by guarantee. Membership is open to individuals aged 18 years or over and organisations who are supportive of the objects of the Charity, and who have paid or agreed to pay the annual subscription. Restrictions on members are that they cannot be :-

- under 18 years of age;
- bankrupt or otherwise disqualified by law from serving as company directors;
- have an unspent conviction involving dishonesty or deception or otherwise disqualified by law from serving as charity trustees.

We have 14 members. The value of their liability in the event of Grapevine winding up is not exceeding £1 each

Recruitment and appointment of new trustees

The initial Trustees have been appointed by the subscribers to the memorandum. Subsequently Trustees shall be elected by and from the membership at (or prior to) the Annual General Meeting.

Organisational structure

There are seven members of the Board currently who meet four times a year. Operational responsibility lies with the Grapevine Chief Executive, her Deputy and the Operations Manager. Operational accountability for finance lies with the Finance Manager.

Induction and training of new trustees

Trustees are inducted by the manager of Grapevine and provided with a welcome pack which includes:

- Legal information, Grapevine constitution, strategy, values statement, all policies;
- Trustee role description
- Staff list;
- Meeting dates, board minutes to date, annual reports
- Glossary/abbreviations

Trustees are also inducted in their health and safety responsibilities and have a handbook detailing those responsibilities.

Key management remuneration

Grapevine has established a remuneration committee to assist and advise the Board of Trustees to ensure that remuneration arrangements support the strategic development of the charity and to enable the recruitment and retention of senior members of staff.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05124883 (England and Wales)

Registered Charity number

1107969

Registered office

123 Upper Spon Street
Spon End
Coventry
West Midlands
CV1 3BQ

Trustees

Ms H Archer
Ms J Finney
J F Harrison
D Howat
C D Pearson
Ms A Procter
Ms S Windrum
J K Francique (appointed 9.6.21)

Company Secretary

Ms C M P Wightman

Auditors

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors

Brindley Twist Tafft & James
Lowick Gate
Siskin Drive
Coventry
CV3 4FJ

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Senior Management team

- C Wightman (Chief Executive)
- A Hives (Operations Director)
- M Smith (Deputy Chief Executive)
- C Allen (Finance Director)
- N Madden (Director of Projects)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Grapevine (Coventry And Warwickshire) Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

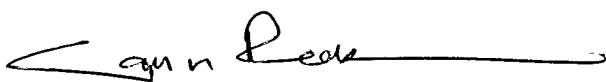
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Luckmans Duckett Parker Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 12th October 2022 and signed on its behalf by:



C D Pearson - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Opinion

We have audited the financial statements of Grapevine (Coventry And Warwickshire) Ltd (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Enquiring of management and employees, including obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:-

- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance.
- Detecting and responding to the risks of fraud and whether they were aware of any actual, suspected, or alleged fraud and.
- The internal controls established to mitigate risk relating to fraud or non-compliance with laws and regulations.

We identified areas of law and regulation that could reasonably be expected to have a material effect on the financial statements from our general charitable sector experience, discussions with management (as required by auditing standards) and we discussed with management the policies and procedures regarding compliance with laws and regulations.

All identified laws and regulations were communicated throughout the audit team, and they remained alert to any indications of non-compliance throughout the audit.

The most significant considerations for the charitable company were as follows:-

- The Charity is subject to laws and regulations that affect the financial statements which include financial reporting legislation (namely The Companies Act 2006), taxation legislation and the Charities Act. We assessed the extent of compliance with these laws and regulations as part of our audit procedures concerning items recorded in the financial statements.

- The charity is also subject to other operational laws and regulations where the consequences of non-compliance could have material effect on the amounts or disclosures in the financial statements through imposing fines or withdrawal of funding contracts. Areas where this would have an effect include health and safety, Bribery Act 2010, employment law, data protections and child protection legislation (DBS checks for staff and volunteers).

Auditing standards limit the audit procedures to identifying non-compliance of these laws and regulations to enquiry of management and inspection of regulatory and legal correspondence, if there is any. Therefore, if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, and audit will not detect the breach.

To identify risk of material misstatement due to fraud, we carried out discussions amongst the audit team to assess areas where and how fraud might occur in the financial statements and any potential indicators. The following areas were identified :-

- Management override of controls through the posting of inappropriate accounting entries or journals
- Fraud risk relating the revenue recognition, although the recognition of revenue is straightforward as it relates in the main to grant sourced income, with limited opportunity for manipulation.

We did not identify any additional fraud risks.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

We tested the appropriateness of accounting journals and other adjustments made in the accounts preparation based on a risk criteria.

Owing to the inherent limitation of the audit, there is an unavoidable risk that we may not have detected some material misstatements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulation is from the events and transaction reflected in the financial statement, the less likely in the inherently limited procedure required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Luckmans Duckett Parker Ltd

Luckmans Duckett Parker Limited
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Date: *7.11.2022* November 2022

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,001	1,550	7,551	8,987
Charitable activities					
Advice and information		231,434	977,170	1,208,604	1,160,267
Investment income	3	62	-	62	31
Other income		290	-	290	3,377
Total		<u>237,787</u>	<u>978,720</u>	<u>1,216,507</u>	<u>1,172,662</u>
EXPENDITURE ON					
Charitable activities	5				
Advice and information		209,025	875,600	1,084,625	1,030,634
NET INCOME		28,762	103,120	131,882	142,028
Transfers between funds	15	<u>27,982</u>	<u>(27,982)</u>	<u>-</u>	<u>-</u>
Net movement in funds		56,744	75,138	131,882	142,028
RECONCILIATION OF FUNDS					
Total funds brought forward		197,076	314,177	511,253	369,225
TOTAL FUNDS CARRIED FORWARD		<u><u>253,820</u></u>	<u><u>389,315</u></u>	<u><u>643,135</u></u>	<u><u>511,253</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET
31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	11	477	500	977	1,683
CURRENT ASSETS					
Debtors	12	201,077	-	201,077	198,103
Cash at bank and in hand		115,542	535,171	650,713	470,573
		<u>316,619</u>	<u>535,171</u>	<u>851,790</u>	<u>668,676</u>
CREDITORS					
Amounts falling due within one year	13	(63,276)	(146,356)	(209,632)	(159,106)
NET CURRENT ASSETS		<u>253,343</u>	<u>388,815</u>	<u>642,158</u>	<u>509,570</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>253,820</u>	<u>389,315</u>	<u>643,135</u>	<u>511,253</u>
NET ASSETS		<u>253,820</u>	<u>389,315</u>	<u>643,135</u>	<u>511,253</u>
FUNDS	15				
Unrestricted funds				253,820	197,076
Restricted funds				389,315	314,177
TOTAL FUNDS				<u>643,135</u>	<u>511,253</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)

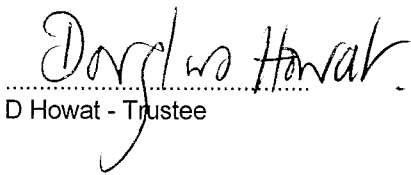
BALANCE SHEET - continued
31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th October 2022 and were signed on its behalf by:



C D Pearson - Trustee



D Howat - Trustee

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**CASH FLOW STATEMENT
for the year ended 31 March 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	180,792	273,854
Net cash provided by operating activities		<u>180,792</u>	<u>273,854</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(714)	(1,500)
Interest received		62	31
Net cash used in investing activities		<u>(652)</u>	<u>(1,469)</u>
Change in cash and cash equivalents in the reporting period		<u>180,140</u>	<u>272,385</u>
Cash and cash equivalents at the beginning of the reporting period		<u>470,573</u>	<u>198,188</u>
Cash and cash equivalents at the end of the reporting period		<u><u>650,713</u></u>	<u><u>470,573</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2022**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	131,882	142,028
Adjustments for:		
Depreciation charges	1,420	1,576
Interest received	(62)	(31)
(Increase)/decrease in debtors	(2,974)	140,832
Increase/(decrease) in creditors	50,526	(10,551)
Net cash provided by operations	<u>180,792</u>	<u>273,854</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	470,573	180,140	650,713
	<u>470,573</u>	<u>180,140</u>	<u>650,713</u>
Total	<u>470,573</u>	<u>180,140</u>	<u>650,713</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The nature of the charity's operations and principal activities are:-

- relieve and support people in need of assistance and care in Coventry and Warwickshire
- to relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire
- to promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from signing the accounts. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements or key sources of estimation uncertainty have been made in the process of applying the above accounting policies.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts

Voluntary income is received via way of donations and gifts and is included in full in the SOFA when the charity has been notified of the amount and the settlement date in writing. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the SOFA, when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the entitlement is not met then the income is deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The costs include attributable VAT where not recoverable.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 3 years

All additions greater than £500 are capitalised and brought into account in accordance with normal accounting practice.

Purchases of assets from short term restricted funds are written off in the year of purchases and not subject to depreciation.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees...

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	7,551	8,987
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	62	31
	<u> </u>	<u> </u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

4. INCOME FROM CHARITABLE ACTIVITIES

		2022 £	2021 £
Grants	Activity Advice and information	1,208,604	1,160,267

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Advice and information	1,076,901	7,724	1,084,625

6. SUPPORT COSTS

	Governance costs £
Advice and information	7,724

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Auditors' remuneration	5,460	6,060
Depreciation - owned assets	1,420	1,576

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

9. STAFF COSTS

	2022 £	2021 £
Wages and salaries	773,561	721,368
Social security costs	65,469	59,907
Other pension costs	55,604	53,158
	894,634	834,433

No redundancy or termination payments were made in the year (2021: £nil).

The total amount paid to key management personnel is £219,937 (2021: £215,648). The charity considers its key management personal to comprise of the chief executive, deputy chief executive, operation manager, special projects manager and the finance manager.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

9. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2022	2021
Administration and Management	4	4
Charitable activities	24	28
	<u>28</u>	<u>32</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
£60,001 - £70,000	<u>1</u>	<u>1</u>

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6,986	2,001	8,987
Charitable activities			
Advice and information	243,841	916,426	1,160,267
Investment income	31	-	31
Other income	2,727	650	3,377
Total	<u>253,585</u>	<u>919,077</u>	<u>1,172,662</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	258,630	772,004	1,030,634
NET INCOME/(EXPENDITURE)	(5,045)	147,073	142,028
Transfers between funds	(14,999)	14,999	-
Net movement in funds	(20,044)	162,072	142,028
RECONCILIATION OF FUNDS			
Total funds brought forward	217,120	152,105	369,225
TOTAL FUNDS CARRIED FORWARD	<u>197,076</u>	<u>314,177</u>	<u>511,253</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2021	36,669
Additions	714
At 31 March 2022	37,383
DEPRECIATION	
At 1 April 2021	34,986
Charge for year	1,420
At 31 March 2022	36,406
NET BOOK VALUE	
At 31 March 2022	977
At 31 March 2021	1,683

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	147,394	157,387
Prepayments and accrued income	53,683	40,716
	201,077	198,103

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	12,823	5,376
Social security and other taxes	25,763	35,885
Other creditors	33,911	26,018
Accruals and deferred income	137,135	91,827
	209,632	159,106

Deferred income

	2022 £	2021 £
Deferred income at 1st April 2021	86,367	108,978
Released from previous years	(86,367)	(108,978)
Income deferred in the year	131,674	86,367
Deferred income at 31st March 2022	131,674	86,367

Deferred income relates to grant income deferred to future periods as the income received relates specifically to the 2022/23 accounting period.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	-	600

15. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	148,045	28,762	22,013	198,820
Designated Fund - Personnel				
Contingency Fund	49,031	-	5,969	55,000
	197,076	28,762	27,982	253,820
Restricted funds				
Warwickshire Empowerment Service	49,562	6,390	(55,952)	-
Ignite	13,266	(4,313)	-	8,953
Accelerate	500	(12,520)	12,020	-
Building Connections	2,606	-	-	2,606
Non Statutory Advocacy	25,439	-	-	25,439
Building Capabilities	4,962	-	-	4,962
Place Based Social Action	14,842	(7,439)	-	7,403
Connecting for Good	41,113	(12,009)	9,000	38,104
Legal Education Foundation	4,181	-	-	4,181
Coventry Young Activists	23,651	(547)	-	23,104
Coventry City Council	4,500	-	(4,500)	-
Engaging Communities	16,413	-	-	16,413
Wellbeing Grant	-	105	(105)	-
Healthy Communities Together	64,055	(39,254)	-	24,801
Healthy Communities	39,214	(49,128)	9,914	-
SMI support	-	975	-	975
Teenvine Plus	-	(707)	6,289	5,582
COVID 19 Next Steps	1,111	16,828	-	17,939
Ace Cultural Recovery Fund	1,000	(852)	(148)	-
Reform the Norm	3,262	(900)	-	2,362
CFG Covid 19	4,500	-	(4,500)	-
CAF resilience fund	-	102,500	-	102,500
Business Community Organising	-	43,812	-	43,812
Co-production	-	63,194	-	63,194
Expert by Experience	-	(3,015)	-	(3,015)
	314,177	103,120	(27,982)	389,315
TOTAL FUNDS	511,253	131,882	-	643,135

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	237,787	(209,025)	28,762
Restricted funds			
Warwickshire Empowerment Service	87,789	(81,399)	6,390
Ignite	3,078	(7,391)	(4,313)
Accelerate	112,780	(125,300)	(12,520)
Place Based Social Action	75,351	(82,790)	(7,439)
Connecting for Good	164,349	(176,358)	(12,009)
Coventry Young Activists	43,813	(44,360)	(547)
Wellbeing Grant	3,000	(2,895)	105
Healthy Communities Together	37,500	(76,754)	(39,254)
Healthy Communities	-	(49,128)	(49,128)
SMI support	35,221	(34,246)	975
Teenvine Plus	46,746	(47,453)	(707)
COVID 19 Next Steps	66,666	(49,838)	16,828
Ace Cultural Recovery Fund	-	(852)	(852)
Reform the Norm	-	(900)	(900)
CAF resilience fund	107,416	(4,916)	102,500
Business Community Organising	50,000	(6,188)	43,812
Co-production	121,678	(58,484)	63,194
Expert by Experience	23,333	(26,348)	(3,015)
	<u>978,720</u>	<u>(875,600)</u>	<u>103,120</u>
TOTAL FUNDS	<u>1,216,507</u>	<u>(1,084,625)</u>	<u>131,882</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	126,089	(5,045)	27,001	148,045
Designated Fund - Personnel				
Contingency Fund	49,031	-	-	49,031
Designated Fund - Connecting for Good	20,000	-	(20,000)	-
Designated Fund - Management and Administration Costs	22,000	-	(22,000)	-
	<u>217,120</u>	<u>(5,045)</u>	<u>(14,999)</u>	<u>197,076</u>
Restricted funds				
Warwickshire Empowerment Service	24,848	24,714	-	49,562
Ignite	14,223	(957)	-	13,266
Accelerate	22,334	(35,944)	14,110	500
Building Connections	11,110	(8,504)	-	2,606
Non Statutory Advocacy	-	25,439	-	25,439
Building Capabilities	6,805	(1,843)	-	4,962
Place Based Social Action	25,635	(10,793)	-	14,842
Connecting for Good	37,883	3,230	-	41,113
Legal Education Foundation	4,181	-	-	4,181
Coventry Young Activists	-	23,651	-	23,651
Coventry City Council	4,500	-	-	4,500
Engaging Communities	586	15,827	-	16,413
Healthy Communities Together	-	64,055	-	64,055
Healthy Communities	-	39,214	-	39,214
Teenvine Plus	-	(889)	889	-
COVID 19 Next Steps	-	1,111	-	1,111
Ace Cultural Recovery Fund	-	1,000	-	1,000
Reform the Norm	-	3,262	-	3,262
CFG Covid 19	-	4,500	-	4,500
	<u>152,105</u>	<u>147,073</u>	<u>14,999</u>	<u>314,177</u>
TOTAL FUNDS	<u>369,225</u>	<u>142,028</u>	<u>-</u>	<u>511,253</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	253,585	(258,630)	(5,045)
Restricted funds			
Warwickshire Empowerment Service	110,477	(85,763)	24,714
Ignite	9,645	(10,602)	(957)
Accelerate	81,759	(117,703)	(35,944)
Building Connections	28,896	(37,400)	(8,504)
Non Statutory Advocacy	91,983	(66,544)	25,439
Building Capabilities	-	(1,843)	(1,843)
Place Based Social Action	61,637	(72,430)	(10,793)
Connecting for Good	173,237	(170,007)	3,230
Coventry Young Activists	65,087	(41,436)	23,651
Engaging Communities	37,741	(21,914)	15,827
Healthy Communities Together	70,000	(5,945)	64,055
Healthy Communities	46,800	(7,586)	39,214
Teenvine Plus	46,668	(47,557)	(889)
COVID 19 Next Steps	13,333	(12,222)	1,111
Ace Cultural Recovery Fund	1,000	-	1,000
Reform the Norm	43,653	(40,391)	3,262
CFG Covid 19	37,161	(32,661)	4,500
	<u>919,077</u>	<u>(772,004)</u>	<u>147,073</u>
TOTAL FUNDS	<u><u>1,172,662</u></u>	<u><u>(1,030,634)</u></u>	<u><u>142,028</u></u>

Designated Funds

The designated funds represent funds to cover overhead deficits on specific projects. The personnel contingency fund represents funds to cover a variety of situations such as: long-term sickness cover, maternity leave and payments to meet legal requirements in redundancy situations.

Warwickshire Empowerment Service

This project is funded by Warwickshire County Council and helps people with learning disabilities and or autism to develop their self-advocacy skills, to speak up and to take part in co-productions activity.

Ignite

IGNITE explores new ways of working with people that are the most heavily reliant on services and to demonstrate that when the public sector acts earlier it can save money in the long term. It is via a partnership with central England Law centre, by the Early Action Funders' Alliance.

Accelerate

The project works with people with learning disabilities to get them into paid employment or work experience/volunteering placements. It is funded via a partnership by ESF

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

15. MOVEMENT IN FUNDS - continued

Non statutory advocacy

This project tackles people's immediate problems, builds their self-advocacy capacity, then connects them to natural network of community support to protect them when we're not there. It aims to address underlying issues and prevent repeat referrals. It is funded by Warwickshire County Council.

Place Based Social Action in Stoke Aldermoor

This is a National Lottery Community Fund project to create a partnership and a plan for social action in Stoke Aldermoor.

Connecting for Good

This is a social movement against isolation in Coventry and is funded by the National Lottery Community Fund.

Coventry Young Activists

A campaign group changing young people's lives in Coventry. CYA members decide on the issues that matter to them and set about making things better for themselves and others.

Healthy Communities Together

A programme to tackle deep-rooted health inequalities in Coventry funded by the National Lottery Community Fund in partnership with the King's Fund, Coventry and Warwickshire PCT, and Coventry City Council.

IBCF Community Organising (Healthy Communities)

Sparking sustainable examples of community-owned and led action on two big themes that have been identified by the funder, Coventry City Council - adult services and public health departments. The themes are:

- Improving environment inc. 1. Air quality, 2. Aesthetic of neighbourhood and 3. Nurturing of green spaces (no matter how small)
- Preventative health in working age adults (esp mental health) including preventing escalation of emerging mental health issues

SMI

Annual Health checks for people with SMI

Mental Health Transformation Plan

Grapevine and Rethink Mental Illness are working together in partnership with the NHS, local authorities, local citizens and people with lived experience to develop a co-produced Mental Health Transformation Plan for Coventry and Warwickshire

Experts by Experience (Co-Production)

Grapevine was commissioned by NHS Coventry and Warwickshire Clinical Commissioning Group to talk to as many people as possible to understand what the barriers may be and how we can find ways to overcome them.

Business Community Organising

We want to include and mobilise the business sector across Coventry who can bring yet more power to change the situation for those who are isolated and marginalised in our city.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2022**

15. MOVEMENT IN FUNDS - continued

Teenvine Plus

We are working with young disabled youngsters to have the relationships, confidence and skills they need to mature into independent young adults able to achieve their ambitions. This project is funded by BBC Children in Need and The Henry Smith Charity.

Teenvine Plus COVID next steps

Teenvine Plus Covid-19 Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. The project has been funded by BBC Children in Need.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

GRAPEVINE (COVENTRY AND WARWICKSHIRE) LTD

England & Wales - Charity number 1107969

Accounts

REGISTERED COMPANY NUMBER: 05124883 (England and Wales)
REGISTERED CHARITY NUMBER: 1107969

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

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for the year ended 31 March 2021**

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**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our objectives are:-

- To relieve and support people in need of assistance and care in Coventry and Warwickshire by the provision of services to enable such persons to obtain their full rights and privileges as citizens;
- To relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire by promoting inclusion in the wider community with the object of improving their conditions of life and by associating with local authorities, voluntary organisations and inhabitants in a common effort to advance educations in the interests of social welfare;
- To promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Significant activities

Help and Connect

This is a preventative service for people with learning disabilities and autism in Coventry who are not eligible for statutory support. It has four interconnected strands of activities to help them get ahead of their problems and break the cycle that would lead them to the door of adult social care. It is a resilience-building offer that tackles their most pressing needs first then equips them with skills, knowledge, support networks and readiness for self-management and onward opportunity. The four strands focus on friendships and connections, safety, health and work or volunteering. We continue to work with Coventry's NHS within this service, delivering training that improves the knowledge and behaviours of two groups: health professionals and patients with a learning disability.

Community Powered Advocacy

CPA began in November 2018 and tackles people's immediate problems, builds their self-advocacy capacity, then connects them to a natural network of community support to protect them when we are not there. It aims to address underlying issues and prevent repeat referrals to social care.

Teenvine Plus

We want learning disabled youngsters to have the relationships, confidence and skills they need in order to mature into independent young adults able to achieve their ambitions.

We work intensively with 20 young disabled people a year who each get:

- A plan for the young adult life they want
- A sustainable circle of supporters to help implement it
- A young non-disabled volunteer who will strengthen their voice and help navigate hurdles
- The support of an advocate when dealing with school, college and other care or support services

Teenvine COVID next steps

Teenvine Plus Covid-19 Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic.

This project gives them access to the creative freedom to express their identity and make a plan for the future - boosted by new support networks, experiences and ambitions that grow and change as they do.

Healthy Communities Together

An ambitious programme to tackle deep-rooted health inequalities in Coventry in partnership with Coventry and Warwickshire Primary Care Trust, Coventry City Council and Coventry and Warwickshire Health and Care Partnership.

One of just six national partnerships, co-funded by The King's Fund and the National Lottery Community Fund, the programme aims to improve links between health and care services and the communities they serve - and ultimately, their health and wellbeing.

Healthy Communities

Two neighbourhood approach style projects funded by Public Health in Coventry. They spark green health in Foleshill and Henley Green by encouraging local residents to voice their opinions on themes of clean air, beauty on our doorsteps and the importance of nurturing our green spaces.

Sparked by a rediscovery of nature and the great outdoors during the pandemic, the project shifts power into the hands of the people to improve health across the city.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Building Connections

This is a people-powered movement that brings people with chronic illness together through shared experiences and a collective desire to feel connected, feel strong and feel good. It now also has its own Self Care Social group looking at self-care and campaigning to create awareness, opportunity and empowerment to get their voices heard. Connections are made and retained online and in person through social media groups, social walks, creative workshops, fun events and ideas factories around issues faced by people with support needs.

Warwickshire Empowerment Service

We support people with learning disabilities and autism across Warwickshire to learn about their rights and entitlements and to be able to speak up to improve the services delivered. We support people at partnership boards to feed back their views to the county council and change what is to be delivered in the future. We work across six localities as well as providing outreach sessions to all areas of Warwickshire.

Accelerate

A project working with people with a learning disability or autism looking to gain paid employment. Journey guides work on a one-to-one basis with participants, helping them understand and navigate the world of work. We identify the obstacles each individual is encountering in their job search and help them overcome them. Support is also given to both employer and employee once work is secured. The outcome is well matched and sustainable employment. Accelerate is a Building Better Opportunities project funded by the Big Lottery Fund and the European Social Fund, delivered by a local partnership of organisations providing people with access to a wide range of job support services.

Coventry Youth Activists (CYA)

CYA is a youth democracy and citizenship group that raises awareness of barriers in society faced by young disabled people - galvanising their response as a campaigns group. CYA members decide on the issues that matter to them and set about making things better for themselves and others. Recognising that many young disabled people have less choice and control in their own lives than other young people, CYA create their own campaigns to change this in their own unique and colourful ways. They are all experts by experience. From having a wider circle of different friends to getting more opportunities for paid employment, CYA teach and empower people to make equality top of the agenda.

Connecting For Good

Connecting for Good is a social movement against isolation in Coventry. It aims to spark many isolation-tackling initiatives led by hundreds of local people and mobilising in total 3000. This 'bottom up' approach enables local people to sustain each one, creating a legacy for the people of the city.

Place Based Social Action in Stoke Aldermoor

We are creating a partnership, and a plan for social action in Stoke Aldermoor, Coventry. 2019-21 will see those who live and work in Stoke Aldermoor leading social action. It will be an active, connected and thriving community. The public and private sector will change how they work with local people and, through mobilizing the local community, will see the changes they want in the local area.

Compassionate Communities

This work, funded by Warwickshire County council, aims to open up conversations around death and dying in order to encourage networks of support and death preparedness amongst those in the north of the county. We used community organising to allow groups to develop their own ideas and take ownership of them.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Public benefit

Our trustees have had regard to the guidance issues by the Charity Commission on public benefit. This annual report explains how we have benefited the public within each of our charitable activities in line with the Charity Commission guidance on public benefit.

Strategies to achieve our aims:

We conducted a strategic review of the organisation during April to September 2019, providing clear direction. We have a three year plan to help local people and communities to create better futures. We do it by offering practical guidance, and support centred around the person. We will help them get the hope, confidence and supportive relationships they need to take control, turn their lives around and realise their potential. Using practical tools and training we also help people build their collective power to tackle the problems they are facing. We help them spark and sustain movement for change. We also want to get at the root cause of problems that won't go away - not just treat the symptoms. We do that by working with systems and services like the NHS and local authorities to see how together we can understand and tackle the real problems - for good.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Last year 1,310 'vulnerable' people in Coventry and Warwickshire benefited directly from Grapevine's services.

Help and Connect

In this financial year, Help and Connect worked one to one with 82 people to help them become more resilient, connected and skilled. Safeside engaged with over 50 people in group sessions to help them remain safe. The health element of Help and Connect also used peer trainers to educate 232 health professionals.

Connecting For Good

Over 250 people were part of the Connecting for Good movement against isolation. This year in response to the pandemic, movements have emerged online creating a systems summit to engage communities and business across Coventry. These movements co-ordinated action against loneliness during the pandemic and began planning for life after lockdown.

Building Connections

Building Connections helped 112 people, 76 of whom have long-term health conditions.

Community-Powered Advocacy

Over the year CPA worked with 29 people, using digital connecting techniques to help them deal with their immediate problems before building a network of natural support to prevent the issue from recurring.

Teenvine COVID next steps

This began at the start of 2021. 14 young people have been creating their plans in community, working with creatives, developing confidence, organising get-togethers and making friends. The advocacy element of this work has enabled us to challenge decisions; we have supported two decisions by the local authority to be overturned.

Accelerate

Accelerate has worked with 45 people with a learning disability and autism, helping them to become more skilled and 'job ready'. We have hosted coffee mornings and job sessions online that covered a range of employability skills.

Teenvine Plus

This year we've strengthened the digital skills of the Teenvine group, moving the sessions online and working with over 30 young people. Our focus has not just been on building skills and making friends but also ensuring people were safe and well during lockdown.

Coventry Youth Activists

CYA have responded to the COVID-19 pandemic by beginning a new campaign focusing on making social media a 'hate free' environment. They have petitioned Facebook to strengthen their reporting and flagging mechanisms and have gained support from local MP's as well as other activists throughout the country.

Warwickshire Empowerment Service

The WES service worked with over 200 people across Warwickshire. Residents of Warwickshire had a meaningful say on several issues and sparked a new campaign called #madeforme, aiming to create more accessible services for people with disabilities.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

Social Action Stoke Aldermoor

Over 300 people have benefitted from our work in Stoke Aldermoor and a residents group has been established to guide the work. This year 6 different events have taken place to help mobilise and unite the community including a summer school and social suppers.

Sparking Health

The work has only just started but we are finding people who have an interest in the themes of the work. We are looking for the initial people who will start a discussion together and form a core working group to create actions that are led by the community but involve all sectors including local authority and voluntary organisations.

Healthy Communities Together

The work is in an early stage but through our Coventry partnership we, want to bring the whole system together - starting from individuals and moving out to their families, friends, neighbours, local voluntary sector groups and services, and then up to secondary and primary care - through a series of large, place-based conversations to hear and understand the story of lived experience, to explore together what an improved story would look like, and to plan how to create it together.

FINANCIAL REVIEW

Financial position

The statement of financial activities shows an overall net surplus of £142,028 (2020: £(24,873) deficit) and total reserves of £511,253 (2020: £369,225) of which restricted reserves total £314,177 (2020: £152,105).

Investment policy and objectives

All funds at present are held in a Community Directplus Account. The Board of Trustees intends to consider the most appropriate policy for investing surplus reserves at a future Committee Meeting.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

FINANCIAL REVIEW

Reserves policy

This policy sets out our reasons for and commitment to developing and maintaining an appropriate level of reserves. Grapevine seeks to reach a level of reserves that will:

- Ensure continuity of service provision deposit fluctuations in funding;
- Reduce insecurities for staff, thus increasing staff retention, which will help us to maintain and improve the quality of our services;
- Reduce inefficiencies arising from 'stop-start' service provision;
- Enable us to be a strong and sustainable organisation that provides a secure base for developing and embedding further services.

In order to identify the level of reserves required to achieve these objectives, we have conducted a financial risk analysis. The main financial risks and their potential impact on our organisation will be as follow:-

- Difficulties in finding replacement funding, or loss of funding, for core serves or projects (medium risk, high impact);
- Payments to meet legal requirements in redundancy situations and other personnel contingencies like maternity leave (medium risk, high impact);
- Payments for long-term sickness and subsequent staff cover (low risk, high impact);
- Compensation payment in the event of losing employment tribunal or being sued for breach of contract (low risk, high impact);
- Payments of insurance excesses/ delays of payment from insurance companies in the event of an emergency (fire, flood, theft) (low risk, medium impact).

The charity's board of Trustees' consider that in the light of this risk assessment, and to achieve our objectives above, we will require six months of unrestricted operating costs. This amounts to £130,000.

Despite the free reserves now being at the required level, the charity will try to maintain this level through:

- Increased fundraising efforts;
- Generating income through training and consultancy
- Making requests that any under-spend on contracts for core and project funding can be retained;
- Where possible, building in sustainability funding in new bids (of up to 10% of the value of the bid), in order to give confidence to funders that there is potential for longer-term embedding of services.

Once the charity has reached the required level fo reserves, we will attempt to maintain this level. The level of reserves required will be reviewed annual in order to respond to any changes in risk to the organisation.

FUTURE PLANS

Key objectives for the next year:

- To continue to implement reserves plan.
- To continue to implement strategies identified in out updated business plan to enable the organisation to withstand the impact of reduce public sector funding
- To develop a fundraising plan this includes all aspects of fundraising.
- To continue to provide person centred planning and connecting as a vehicle for supporting people to plan for and live the lives they want for themselves.
- To continue to endure that people with learning disabilities are supported to voice their concerns and views about rights, entitlements and other matters which are important to them, through the provision of high quality and effective advocacy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

Grapevine is governed by a Memorandum of Articles of Association. We are limited by guarantee. Membership is open to individuals aged 18 years or over and organisations who are supportive of the objects of the Charity, and who have paid or agreed to pay the annual subscription. Restrictions on members are that they cannot be :-

- under 18 year of age;
- bankrupt or otherwise disqualified by law from serving as company directors;
- have an unspent convictions involving dishonesty or deceptions or otherwise disqualified by law from serving as charity trustees.

We have 14 members. The value of their liability in the event of Grapevine winding up is not exceeding £1 each

Recruitment and appointment of new trustees

The initial Trustees have been appointed by the subscribers to the memorandum. Subsequently Trustees shall be elected by and from the membership at (or prior to) the Annual General Meeting.

Organisational structure

There are seven members of the Board currently who meet four times a year. Operational responsibility lies with the Grapevine Chief Executive, her Deputy and the Operations Manager. Operational reconcilability for finance lies with the Finance Manager.

Induction and training of new trustees

Trustees are inducted by the manager of Grapevine and provided with a welcome pack which includes:

- Legal information, Grapevine constitution, strategy, values statement, all policies;
- Trustee role description
- Staff list;
- Meeting dates, board minutes to date, annual reports
- Glossary/abbreviations

Trustees are also inducted in their health and safety responsibilities and have a handbook detailing those responsibilities.

Key management remuneration

Grapevine has established a remuneration committee to assist and advise the Board of Trustees to ensure that remuneration arrangements support the strategic development of the charity and to enable the recruitment and retention of senior members of staff.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
05124883 (England and Wales)

Registered Charity number
1107969

Registered office
123 Upper Spon Street
Spon End
Coventry
West Midlands
CV1 3BQ

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

Trustees

Ms H Archer
Ms J Finney
J F Harrison
D Howat
C D Pearson
Ms A Procter (appointed 10.3.21)
Ms S Windrum
Ms L E Taylor (resigned 10.3.21)

Company Secretary

Ms C M P Wightman

Auditors

Luckmans Duckett Parker Limited
1110 Elliott Court
Coventry Business Park
Herald Avenue
Coventry
West Midlands
CV5 6UB

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Solicitors

Brindley Twist Tafft & James
Lowick Gate
Siskin Drive
Coventry
CV3 4FJ

Senior Management team

- C Wightman (Chief Executive)
- A Hives (Operations Director)
- M Smith (Deputy Chief Executive)
- C Allen (Finance Director)
- N Madden (Director of Projects)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Grapevine (Coventry And Warwickshire) Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Luckmans Duckett Parker Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 15 September 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'C D Pearson', followed by a long horizontal line extending to the right.

C D Pearson - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Opinion

We have audited the financial statements of Grapevine (Coventry And Warwickshire) Ltd (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Enquiring of management and employees, including obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:-

- Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance.
- Detecting and responding to the risks of fraud and whether they were aware of any actual, suspected, or alleged fraud and.
- The internal controls established to mitigate risk relating to fraud or non-compliance with laws and regulations.

We identified areas of law and regulation that could reasonably be expected to have a material effect on the financial statements from our general charitable sector experience, discussions with management (as required by auditing standards) and we discussed with management the policies and procedures regarding compliance with laws and regulations.

All identified laws and regulations were communicated throughout the audit team, and they remained alert to any indications of non-compliance throughout the audit.

The most significant considerations for the charitable company were as follows:-

- The Charity is subject to laws and regulations that affect the financial statements which include financial reporting legislation (namely The Companies Act 2006), taxation legislation and the Charities Act. We assessed the extent of compliance with these laws and regulations as part of our audit procedures concerning items recorded in the financial statements.
- The charity is also subject to other operational laws and regulations where the consequences of non-compliance could have material effect on the amounts or disclosures in the financial statements through imposing fines or withdrawal of funding contracts. Areas where this would have an effect include health and safety, Bribery Act 2010, employment law, data protections and child protection legislation (DBS checks for staff and volunteers).

Auditing standards limit the audit procedures to identifying non-compliance of these laws and regulations to enquiry of management and inspection of regulatory and legal correspondence, if there is any. Therefore, if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, and audit will not detect the breach.

To identify risk of material misstatement due to fraud, we carried out discussions amongst the audit team to assess areas where and how fraud might occur in the financial statements and any potential indicators. The following areas were identified :-

- Management override of controls through the posting of inappropriate accounting entries or journals
- Fraud risk relating the revenue recognition, although the recognition of revenue is straightforward as it relates in the main to grant sourced income, with limited opportunity for manipulation.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

We did not identify any additional fraud risks.

We tested the appropriateness of accounting journals and other adjustments made in the accounts preparation based on a risk criteria.

Owing to the inherent limitation of the audit, there is an unavoidable risk that we may not have detected some material misstatements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulation is from the events and transaction reflected in the financial statement, the less likely in the inherently limited procedure required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Luckmans Duckett Parker Ltd

Luckmans Duckett Parker Limited

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

1110 Elliott Court

Coventry Business Park

Herald Avenue

Coventry

West Midlands

CV5 6UB

Date: *15th September 2021*

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,986	2,001	8,987	11,617
Charitable activities	4				
Advice and information		243,841	916,426	1,160,267	945,980
Investment income	3	31	-	31	91
Other income		2,727	650	3,377	23,588
Total		<u>253,585</u>	<u>919,077</u>	<u>1,172,662</u>	<u>981,276</u>
EXPENDITURE ON					
Charitable activities	5				
Advice and information		258,630	772,004	1,030,634	1,006,149
NET INCOME/(EXPENDITURE)		<u>(5,045)</u>	<u>147,073</u>	<u>142,028</u>	<u>(24,873)</u>
Transfers between funds	15	<u>(14,999)</u>	<u>14,999</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(20,044)</u>	<u>162,072</u>	<u>142,028</u>	<u>(24,873)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		217,120	152,105	369,225	394,098
TOTAL FUNDS CARRIED FORWARD		<u><u>197,076</u></u>	<u><u>314,177</u></u>	<u><u>511,253</u></u>	<u><u>369,225</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	1,183	500	1,683	1,759
CURRENT ASSETS					
Debtors	12	103,637	94,466	198,103	338,935
Cash at bank and in hand		149,358	321,215	470,573	198,188
		<u>252,995</u>	<u>415,681</u>	<u>668,676</u>	<u>537,123</u>
CREDITORS					
Amounts falling due within one year	13	(57,102)	(102,004)	(159,106)	(169,657)
NET CURRENT ASSETS		<u>195,893</u>	<u>313,677</u>	<u>509,570</u>	<u>367,466</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>197,076</u>	<u>314,177</u>	<u>511,253</u>	<u>369,225</u>
NET ASSETS		<u>197,076</u>	<u>314,177</u>	<u>511,253</u>	<u>369,225</u>
FUNDS	15				
Unrestricted funds				197,076	217,120
Restricted funds				<u>314,177</u>	<u>152,105</u>
TOTAL FUNDS				<u>511,253</u>	<u>369,225</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD (REGISTERED NUMBER: 05124883)**

**BALANCE SHEET - continued
31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 September 2021 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'C D Pearson', with a long horizontal flourish extending to the right.

C D Pearson - Trustee

D Howat - Trustee

A handwritten signature in black ink, appearing to read 'D Howat', written in a cursive style.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**CASH FLOW STATEMENT
for the year ended 31 March 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	273,854	6,235
Net cash provided by operating activities		<u>273,854</u>	<u>6,235</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(1,500)	(2,046)
Interest received		31	91
Net cash used in investing activities		<u>(1,469)</u>	<u>(1,955)</u>
Change in cash and cash equivalents in the reporting period		<u>272,385</u>	<u>4,280</u>
Cash and cash equivalents at the beginning of the reporting period		<u>198,188</u>	<u>193,908</u>
Cash and cash equivalents at the end of the reporting period		<u><u>470,573</u></u>	<u><u>198,188</u></u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2021**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	142,028	(24,873)
Adjustments for:		
Depreciation charges	1,576	2,785
Interest received	(31)	(91)
Decrease/(increase) in debtors	140,832	(24,305)
(Decrease)/increase in creditors	(10,551)	52,719
Net cash provided by operations	<u>273,854</u>	<u>6,235</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	198,188	272,385	470,573
	<u>198,188</u>	<u>272,385</u>	<u>470,573</u>
Total	<u>198,188</u>	<u>272,385</u>	<u>470,573</u>

The notes form part of these financial statements

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The nature of the charity's operations and principal activities are:-

- relieve and support people in need of assistance and care in Coventry and Warwickshire
- to relieve the social exclusion of people in need of assistance and care in Coventry and Warwickshire
- to promote for the benefit of the inhabitants of Coventry and Warwickshire the provision of activities for recreation or other leisure time occupation of individuals who have need of such facilities.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from signing the accounts. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements or key sources of estimation uncertainty have been made in the process of applying the above accounting policies.

Income

All income is recognised in the Statement of Financial Activities once the Charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and gifts

Voluntary income is received via way of donations and gifts and is included in full in the SOFA when the charity has been notified of the amount and the settlement date in writing. The value of services provided by volunteers has not been included.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the SOFA, when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If the entitlement is not met then the income is deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The costs include attributable VAT where not recoverable.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 3 years

All additions greater than £500 are capitalised and brought into account in accordance with normal accounting practice.

Purchases of assets from short term restricted funds are written off in the year of purchases and not subject to depreciation.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees...

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	8,987	11,617
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	31	91
	<u> </u>	<u> </u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

4. INCOME FROM CHARITABLE ACTIVITIES

		2021 £	2020 £
Grants	Activity Advice and information	1,160,267	945,980

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Advice and information	1,023,589	7,045	1,030,634

6. SUPPORT COSTS

	Governance costs £
Advice and information	7,045

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	6,060	5,402
Depreciation - owned assets	1,576	2,785

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

9. STAFF COSTS

	2021 £	2020 £
Wages and salaries	721,368	697,636
Social security costs	59,907	58,533
Other pension costs	53,158	52,777
	834,433	808,946

No redundancy or termination payments were made in the year (2020: £nil).

The total amount paid to key management personnel is £215,648 (2020: £204,708). The charity considers its key management personal to comprise of the chief executive, deputy chief executive, operation manager, special projects manager and the finance manager.

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

9. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2021	2020
Administration and Management	4	4
Charitable activities	28	26
	<u>32</u>	<u>30</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021	2020
£60,001 - £70,000	<u>1</u>	<u>1</u>

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	11,617	-	11,617
Charitable activities			
Advice and information	192,725	753,255	945,980
Investment income	91	-	91
Other income	23,588	-	23,588
Total	<u>228,021</u>	<u>753,255</u>	<u>981,276</u>
EXPENDITURE ON			
Charitable activities			
Advice and information	257,654	748,495	1,006,149
NET INCOME/(EXPENDITURE)	<u>(29,633)</u>	<u>4,760</u>	<u>(24,873)</u>
Transfers between funds	<u>(10,621)</u>	<u>10,621</u>	<u>-</u>
Net movement in funds	(40,254)	15,381	(24,873)
RECONCILIATION OF FUNDS			
Total funds brought forward	257,374	136,724	394,098
TOTAL FUNDS CARRIED FORWARD	<u>217,120</u>	<u>152,105</u>	<u>369,225</u>

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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2020	35,169
Additions	1,500
At 31 March 2021	36,669
DEPRECIATION	
At 1 April 2020	33,410
Charge for year	1,576
At 31 March 2021	34,986
NET BOOK VALUE	
At 31 March 2021	1,683
At 31 March 2020	1,759

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	157,387	299,019
Other debtors	-	3,390
Prepayments and accrued income	40,716	36,526
	198,103	338,935

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	5,376	33,971
Social security and other taxes	35,885	16,914
Other creditors	26,018	4,994
Accruals and deferred income	91,827	113,778
	159,106	169,657

Deferred income

	2021 £	2020 £
Deferred income at 1st April 2020	108,978	80,089
Released from previous years	(108,978)	(80,089)
Income deferred in the year	86,367	108,978
Deferred income at 31st March 2021	86,367	108,978

Deferred income relates to grant income deferred to future periods as the income received relates specifically to the 2021/22 accounting period.

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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	600	6,197
Between one and five years	-	4,800
	<u>600</u>	<u>10,997</u>

15. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	126,089	(5,045)	27,001	148,045
Designated Fund - Personnel				
Contingency Fund	49,031	-	-	49,031
Designated Fund - Connecting for Good	20,000	-	(20,000)	-
Designated Fund - Management and Administration Costs	22,000	-	(22,000)	-
	<u>217,120</u>	<u>(5,045)</u>	<u>(14,999)</u>	<u>197,076</u>
Restricted funds				
Warwickshire Empowerment Service	24,848	24,714	-	49,562
Ignite	14,223	(957)	-	13,266
Accelerate	22,334	(35,944)	14,110	500
Building Connections	11,110	(8,504)	-	2,606
Non Statutory Advocacy	-	25,439	-	25,439
Building Capabilities	6,805	(1,843)	-	4,962
Place Based Social Action	25,635	(10,793)	-	14,842
Connecting for Good	37,883	3,230	-	41,113
Legal Education Foundation	4,181	-	-	4,181
Coventry Young Activists	-	23,651	-	23,651
Coventry City Council	4,500	-	-	4,500
Engaging Communities	586	15,827	-	16,413
Healthy Communities Together	-	64,055	-	64,055
Healthy Communities	-	39,214	-	39,214
Teenvine Plus	-	(889)	889	-
COVID 19 Next Steps	-	1,111	-	1,111
Ace Cultural Recovery Fund	-	1,000	-	1,000
Reform the Norm	-	3,262	-	3,262
CFG Covid 19	-	4,500	-	4,500
	<u>152,105</u>	<u>147,073</u>	<u>14,999</u>	<u>314,177</u>
TOTAL FUNDS	<u>369,225</u>	<u>142,028</u>	<u>-</u>	<u>511,253</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	253,585	(258,630)	(5,045)
Restricted funds			
Warwickshire Empowerment Service	110,477	(85,763)	24,714
Ignite	9,645	(10,602)	(957)
Accelerate	81,759	(117,703)	(35,944)
Building Connections	28,896	(37,400)	(8,504)
Non Statutory Advocacy	91,983	(66,544)	25,439
Building Capabilities	-	(1,843)	(1,843)
Place Based Social Action	61,637	(72,430)	(10,793)
Connecting for Good	173,237	(170,007)	3,230
Coventry Young Activists	65,087	(41,436)	23,651
Engaging Communities	37,741	(21,914)	15,827
Healthy Communities Together	70,000	(5,945)	64,055
Healthy Communities	46,800	(7,586)	39,214
Teenvine Plus	46,668	(47,557)	(889)
COVID 19 Next Steps	13,333	(12,222)	1,111
Ace Cultural Recovery Fund	1,000	-	1,000
Reform the Norm	43,653	(40,391)	3,262
CFG Covid 19	37,161	(32,661)	4,500
	<u>919,077</u>	<u>(772,004)</u>	<u>147,073</u>
TOTAL FUNDS	<u><u>1,172,662</u></u>	<u><u>(1,030,634)</u></u>	<u><u>142,028</u></u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	170,843	(29,633)	(15,121)	126,089
Designated Fund - Personnel				
Contingency Fund	49,031	-	-	49,031
Designated Fund - Better Life	7,500	-	(7,500)	-
Designated Fund - Connecting for Good	20,000	-	-	20,000
Designated Fund - Non Statutory Advocacy	10,000	-	(10,000)	-
Designated Fund - Management and Administration Costs	-	-	22,000	22,000
	<u>257,374</u>	<u>(29,633)</u>	<u>(10,621)</u>	<u>217,120</u>
Restricted funds				
Better Lives	185	(3,465)	3,280	-
Teen Plus	12,409	(12,040)	(369)	-
Warwickshire Empowerment Service	9,980	14,868	-	24,848
Ignite	30,618	(16,395)	-	14,223
Accelerate	12,195	10,139	-	22,334
Dimensions	6,304	(4,867)	(1,437)	-
Improvng Better Care Fund	4,907	(4,401)	(506)	-
Building Connections	68	11,042	-	11,110
Non Statutory Advocacy	5,686	(14,912)	9,226	-
Building Capabilities	13,076	(6,271)	-	6,805
Year of Wellbeing	1,988	(2,415)	427	-
Place Based Social Action	19,791	5,844	-	25,635
Connecting for Good	15,336	22,547	-	37,883
Legal Education Foundation	4,181	-	-	4,181
Coventry City Council	-	4,500	-	4,500
Engaging Communities	-	586	-	586
	<u>136,724</u>	<u>4,760</u>	<u>10,621</u>	<u>152,105</u>
TOTAL FUNDS	<u>394,098</u>	<u>(24,873)</u>	<u>-</u>	<u>369,225</u>

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**NOTES TO THE FINANCIAL STATEMENTS - continued
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15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	228,021	(257,654)	(29,633)
Restricted funds			
Better Lives	-	(3,465)	(3,465)
Teen Plus	72,554	(84,594)	(12,040)
Warwickshire Empowerment Service	87,789	(72,921)	14,868
Ignite	66,167	(82,562)	(16,395)
Accelerate	104,455	(94,316)	10,139
Dimensions	-	(4,867)	(4,867)
Improving Better Care Fund	34,375	(38,776)	(4,401)
Building Connections	48,823	(37,781)	11,042
Non Statutory Advocacy	87,789	(102,701)	(14,912)
Building Capabilities	-	(6,271)	(6,271)
Year of Wellbeing	-	(2,415)	(2,415)
Place Based Social Action	83,157	(77,313)	5,844
Connecting for Good	156,098	(133,551)	22,547
Coventry City Council	4,500	-	4,500
Engaging Communities	7,548	(6,962)	586
	<u>753,255</u>	<u>(748,495)</u>	<u>4,760</u>
TOTAL FUNDS	<u>981,276</u>	<u>(1,006,149)</u>	<u>(24,873)</u>

Designated Funds

The designated funds represent funds to cover overhead deficits on specific projects. The personnel contingency fund represents funds to cover a variety of situations such as: long-term sickness cover, maternity leave and payments to meet legal requirements in redundancy situations.

Warwickshire Empowerment Service

This project is funded by Warwickshire County Council and helps people with learning disabilities and or autism to develop their self-advocacy skills, to speak up and to take part in co-productions activity.

Ignite

IGNITE explores new ways of working with people that are the most heavily reliant on services and to demonstrate that when the public sector acts earlier it can save money in the long term. It is via a partnership with central England Law centre, by the Early Action Funders' Alliance.

Accelerate

The project works with people with learning disabilities to get them into paid employment or work experience/volunteering placements. It is funded via a partnership by ESF

Building Connections

This is a project funded by the National Lottery Community Fund to prevent or reduce loneliness for Coventry people with long term health conditions.

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**NOTES TO THE FINANCIAL STATEMENTS - continued
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15. MOVEMENT IN FUNDS - continued

Non statutory advocacy

This project tackles people's immediate problems, builds their self-advocacy capacity, then connects them to natural network of community support to protect them when we're not there. It aims to address underlying issues and prevent repeat referrals. It is funded by Warwickshire County Council.

Building Capabilities

The National Lottery Community Fund granted a budget of £15,000 to fund an organisational strengths review and any training or consultancy suggested by the review.

Place Based Social Action in Stoke Aldermoor

This is a National Lottery Community Fund project to create a partnership and a plan for social action in Stoke Aldermoor.

Connecting for Good

This is a social movement against isolation in Coventry and is funded by the National Lottery Community Fund.

Connecting for Good Covid 19 funding

Additional funding provided by the National Lottery Community Fund, to support our communities through the COVID crisis.

Coventry Young Activists

A campaign group changing young people's lives in Coventry. CYA members decide on the issues that matter to them and set about making things better for themselves and others.

Engaging Communities in the design and delivery of health and wellbeing interventions

We are developing community led solutions to work with and complement statutory responses to Warwickshire County Council's joint needs assessment findings. The project also aims to introduce new ways of working, with an evidence-based model of engaging people and communities.

Healthy Communities Together

A programme to tackle deep-rotted health inequalities in Coventry funded by the National Lottery Community Fund in partnership with the King's Fund, Coventry and Warwickshire PCT, and Coventry City Council.

Healthy Communities

Sparkling sustainable examples of community-owned and led action on two big themes that have been identified by the funder, Coventry City Council - adult services and public health departments. The themes are:

- Improving environment inc. 1. Air quality, 2. Aesthetic of neighbourhood and 3. Nurturing of green spaces (no matter how small)
- Preventative health in working age adults (esp mental health) including preventing escalation of emerging mental health issues

**GRAPEVINE (COVENTRY AND WARWICKSHIRE)
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**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

15. MOVEMENT IN FUNDS - continued

Teenvine Plus

We are working with young disabled youngsters to have the relationships, confidence and skills they need to mature into independent young adults able to achieve their ambitions. This is project funded by BBC Children in Need and The Henry Smith Charity.

Teenvine Plus COVID next steps

Teenvine Plus Covid-19 Next Steps is an extension of the Teenvine Plus project, focusing on young people with Special Educational Needs and Disabilities (SEND) who are among some of the most disadvantaged by the pandemic. The project has been funded by BBC Children in Need.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.