

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales · Charity number 1107942

Details

Status	Registered
Legal form	Charitable company
Company number	05329651
Registered	2005-02-03
Register	View on the Charity Commission register

Contact

Address	The Volunteer Centre 38 Knivesmithgate Chesterfield S40 1RQ
Phone	01246276777
Email	info@chesterfieldvc.org.uk
Website	www.chesterfieldvc.org.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF ALL INHABITANTS OF THE AREA OF CHESTERFIELD AND NORTH EAST DERBYSHIRE (THE 'AREA OF BENEFIT') BY ASSOCIATING TOGETHER VOLUNTEERS AND ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION, PROTECT HEALTH, RELIEVE POVERTY, SICKNESS AND DISTRESS AND PROMOTE ANY OTHER CHARITABLE PURPOSES AND IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE THE COMPANY SHALL:A) ADVISE AND SUPPORT PERSONS WILLING TO VOLUNTEER;B) PROMOTE VOLUNTEERING AND COMMUNITY INVOLVEMENT AND PROVIDE A CENTRE;C) ADVISE AND SUPPORT ORGANISATIONS WHICH INVOLVE AND ARE WILLING TO INVOLVE VOLUNTEERS IN THEIR CHARITABLE ACTIVITIES.

Activities: Provides a brokerage service for volunteers in Chesterfield and North East Derbyshire helping them to access volunteering opportunities with other organisations or on the VC's own volunteering projects. The Volunteer Centre follows the six core functions of a Volunteer Centre as laid out by Volunteering England.

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information
- **What:** Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** DERBYSHIRE
- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£164,244	£128,463	-	-
2024-03-31	£162,706	£135,113	-	-
2023-03-31	£134,602	£130,170	-	-
2022-03-31	£146,822	£128,764	-	-
2021-03-31	£170,971	£117,804	-	-

Trustees

Name	Role	Appointed
Kate Sarvent	Chair	2016-01-22
Elizabeth Marsden BEM		2022-12-02
Eric Gilson		2022-12-02
Keith Falconer		2023-09-22
Lynn Tory		2022-12-02
Stephanie Jane Bratt		2013-12-18

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales - Charity number 1107942

Accounts



**The King's Award
for Voluntary Service**

The MBE for volunteer groups

Annual Report

2025

The Volunteer Centre Presented with The Kings Awards For Voluntary Service



The Volunteer Centre Chesterfield & NE Derbyshire



BOARD OF DIRECTORS

Cllr Kate Sarvent - Chair

Stevie Bratt - Treasurer

Liz Marsden BEM

Eric Gilson

Cllr Nigel Barker

Georgina Kassim

Lynn Tory

STAFF

Dave RADFORD: C.E.O.

Janet MILLINGTON: Office Administration

Steve CHAMBERS: Home from Hospital Coordinator

Liz SMITH: Home from Hospital Project Coordinator

Bankers

Virgin Bank

PayRoll

Barber Harrison & Platt

Auditors

John King

Clay Cross Accounting

CHAIRS REPORT

The majority of our focus during the past year has been on two main areas, namely funding and succession planning.

The future of the voluntary organisations across the sector is under review, with too many chasing too little funding. As with other organisations we have seen our core infrastructure grant reduced as the County Council struggles to balance their books. For us this has meant some difficult decisions for all our staff. Unfortunately we can no longer continue to fund our apprenticeship and so have had to say farewell to Sarah, but we hope that she has gained valuable experience from the time she has spent with us and wish her success in the future.

All our staff have had a small reduction in hours and consequently the office hours too have been revised to ensure that we continue to provide the best possible service to our users.

My thanks go to Dave, Janet, Liz and Steve for the professional way they have handled the situation. We continue to seek funding opportunities and have robust reserves so can continue to provide our services, but each year is more challenging.

We all know that Dave is the face of the Volunteer Centre and has been its biggest advocate for many years. But even Dave can't go on forever and he has indicated that he would like to retire within the next year (or so!).

As a board, we have therefore been carefully considering our options and deciding on the best way forward to recruit a new CEO who can continue the great work of the Volunteer Centre and can take it forward and navigate the uncertain times ahead.

This will not be an easy or quick process and nor should it be. Dave is a hard act to follow and we are harnessing his expertise in the voluntary sector to ensure that we make the right decisions.

On an optimistic note, the Volunteer Sector Awards continue to shine a light on all the organisations and volunteers out there continuing to battle against the odds to achieve the very best outcomes for the communities they serve. We thank you all for everything you do. Without you our wider community would be a much harder place to live so we salute you for your dedication and commitment.

The world needs more people like you, especially in these difficult times we live in. Our volunteers are the proof that as Jo Cox pointed out, we have far more in common than that which divides us. Long may that continue.

Kate Sarvent - Chair

MANAGERS REPORT

Well, what a year it has been. Last year we celebrated one of our proudest achievements — the Volunteer Centre receiving The King's Award for Voluntary Service. This year, however, has been one of challenge and struggle, as funding cuts have hit us hard. It truly has felt like going from one extreme to the other.

When I first started here 30 years ago, we were always chasing funding, never quite sure how long we could keep the doors open. Then, around 6 years ago, we secured infrastructure funding from Derbyshire County Council and from Health. For the first time, we were able to plan ahead with some confidence, knowing that our core work was secure.

Sadly, in what can only be described as a short-sighted decision, DCC has now withdrawn all funding to the voluntary sector. The irony, of course, is that our sector saves the local authority millions each year in return for the comparatively small sums they invest.

The result of this cut has been a major reshuffle and significant belt-tightening. We had to say goodbye to our apprentice, Sarah, and the rest of the staff team have all reduced their hours. That means the same amount of work must now be done in less time, yet the team has risen to the challenge with commitment and resilience. They've kept going without complaint, and I want to acknowledge how much I value their dedication.

As for the future — it is uncertain. There are worries that Health may also withdraw their funding, and if that happens, it would be a real tragedy. For now, all we can do is continue our work and remain hopeful.

On a personal note, this will be my last Manager's Report, as I plan to retire next Spring after 30 years at the Volunteer Centre. It has been, for the most part, a truly wonderful journey, and I feel privileged to have been part of it. I want to thank the staff and our Board of Directors for their support and guidance throughout these years.

Do keep an eye out for the retirement parties. As they say — it's been a blast!

Dave Radford - CEO

Chicago Twinned

Back in 2020 we linked up with a Volunteer Centre in Chicago in the USA. They have been tremendous fun to work with and, the current crazy political situation in that country I'm planning what could be my fourth trip out to see them. My last visits have been simply awesome (as someone from that neck of the woods might say) and I have nothing to suggest that next years will be any different.



One of the really lovely things that did happen on my second visit, which was completely random and completely unexpected, was one night I was sitting in a bar and had just ordered a pint and a hot beef sandwich. Nothing too out of the ordinary I must admit, but when the waiter came over to me and explained that the, and I quote, "Attractive young lady in the green dress on the next table has just paid for your food." Well you could have knocked me over with a feather. I couldn't help but wonder why and even when I asked her she was rather vague in her answer – "Oh you remind me of someone," she said.

The following day I met up with my friends in the city and they told me it happens occasionally and they call it 'Paying it forward' – just a random act of kindness to a stranger. It saddened me a bit to think that it might not catch on over here but I suppose we all do it differently.

I think what was wonderful was that with all the horrible things that were happening in the world at the time, someone was taking time out to be friendly and positive to someone on the next table. I wish I'd asked her name!



After 30 years service Barbara Tubekis (2nd from left) is retiring as CEO of the Volunteer Center in North East Metro Chicago. Despite this I'm sure we'll stay in touch and I'm sure she'll remain a great friend. What a wonderful adventure the last few years have been. I'm sure she deserves a nice long rest after all the work she has done.

Dave Radford CEO

TREASURERS REPORT

INTRODUCTION

As we reach the end of another financial year 2024/25, I am pleased to present a short financial review, covering the year from 1 April 2024 to 31 March 2025. This has been a further very challenging year, with external factors affecting people and not just across the local area but across the UK as well.

These factors include:

- Increasing Inflation affecting the cost of undertaking our work
- The continuing high cost of living, making it hard for us to secure donations while, at the same time, increasing the demand on our services
- The risk surrounding our core sources of funding as our supporter organisations feel the pressure of budgets cuts by central government.

FINANCIAL OVERVIEW

We started the year budgeting for an operational deficit of £50k. Additional income to support one of our projects, together with an underspend on costs, resulted in an actual deficit for the year, of just £6k: a great result in a turbulent financial environment.

Below are some of the key points from the accounts.

INCOME

Income decreased by £30k to £133k (2023: £163k). Infrastructure funding was down £16k and sponsorship income reduced due to a one-off sponsored event in 2022/23, which had boosted our income in the previous year.

EXPENDITURE

Despite the inflationary and general cost of living pressures, expenditure increased by just £3k to £135k (2023: £132k). Staff costs increased by £8k as we welcomed a new member to the team, meanwhile volunteer and admin costs reduced.

BALANCE SHEET

The balance sheet remains relatively unchanged, with overall funds reducing by £2k due to the small deficit for the year.

FUNDS (RESERVES)

Within the total funds of £359k are unrestricted funds totalling £226k. Of the total reserves, £91k is designated by the trustees for specific purposes, with the remaining £135k categorised as free reserves, meaning they can be utilised in any way that supports the Centre's aims and objectives.

The £135k represents 12 months' worth of operating costs, surpassing the trustees' recommended minimum of three months. While the level of reserves is higher than the recommended minimum, it is not excessive for a charity of the size of the Volunteer Centre in the current climate. It is the trustees' intention to review the optimal level of free reserves in the forthcoming year.

Treasurers Report Continued.

SUMMARY

In very challenging circumstances, 2024/25 has proved to be another successful year for the Volunteer Centre. We have delivered our usual level of high service within an almost break even position. Our prudent financial management has ensured that we are in an excellent financial health and, for the immediate future, are in a position to continue supporting the people of Chesterfield and North East Derbyshire.

OUTLOOK

As I write this summary, we have received the news that our discretionary grant funding is under threat. At a Cabinet meeting on 14 November 2024, Derbyshire County Council voted to cut discretionary grants to all voluntary organisations. This means we will lose £14,000 for the befriending service and £23,000 for our core service. That is a huge drop in income to overcome. I'm sure The Board will be sitting down with Dave to look at best ways forward.

The potential impact of the pending decision could see a reduction in our income for 2025/26 of c£40k, around 30% of our income. While this clearly would have serious consequences for the Volunteer Centre, prudent financial management over the years, coupled with a strategy to carry reserves in excess of the recommended minimum, means that the Volunteer Centre will have time and funds to consider alternative strategies for raising funds if necessary. We are not going anywhere. 😊

A small spoiler: we are ahead of the budget at the time of writing and are currently forecasting a small deficit for the year ended 31 March 2026. If you want to know how it all turned out, you'll have to attend next year's meeting. Once again, watch this space.

With Dave having announced his retirement we will also have additional CEO salary as the incoming Chief Exec learns the ropes.

ACKNOWLEDEMENTS

Finally, I would like to extend sincere thanks to my fellow trustees, the diligent management and staff and our amazing volunteers, who have contributed their time and effort over the past year. Your support means we can keep on keeping on; we couldn't do it without you.

I would be delighted to serve as Treasurer for a further term if elected by the members.

Stevie Bratt, FCCA

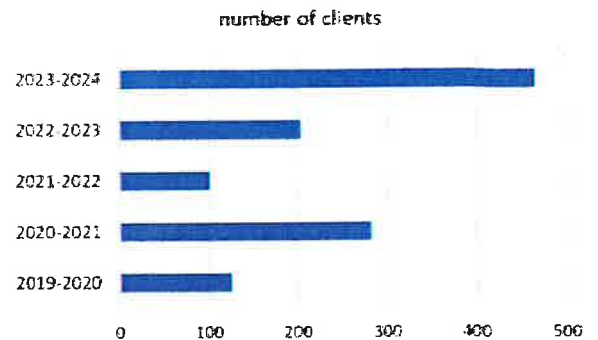
The Volunteer Centre Chesterfield & NE Derbyshire

Treasurer

HOME FROM HOSPITAL

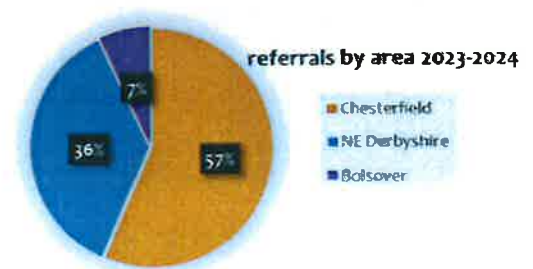
The Home from Hospital Service aims to help people after discharge from hospital. We do this by providing numerous practical tasks, this could include shopping, prescription pick up, safe and well checks etc.

Throughout the five years of the project we have, year on year, continued to hit all our targets. This was the final year of the Home from Hospital contract. To the right is a graph showing the number of referrals over the last five years of the project obviously there were less in the pandemic.



One of the main reasons for preventing discharge for patients has been the unavailability of key safes. With that in mind the project purchased several key safes which we have fitted and have enabled clients to be discharged home to recover. Steve is the go to guy for key safes and is always occupied fitting them and fetching them after the 6 weeks and servicing them, he gets out his GT85, which I am reliably told is better than WD40!

This year we also took on the Bolsover area, this gives us added responsibilities and a much larger area to cover. Of the three areas we look after, Chesterfield is by far the busiest area. As can be seen 57% of referrals come from Chesterfield.



The future of the project looks bright, The Volunteer Centre has been included in the new system setup which includes just three Volunteer Centres in the county and funding has been awarded for the next three years. We will be expecting more community referrals so it will be interesting to see what happens to the figures. We have 16 volunteers on this project who are invaluable and we would like to thank them for taking on people who are at a vulnerable stage in their life.

Liz Smith Project Co-ordinator



Home From Hospital
DERBYSHIRE

Elderfriends

As mentioned elsewhere in this report, the Elderfriends befriending project was forced to close following the withdrawal of funding from Derbyshire County Council. This decision has left many older and socially isolated individuals in our community without access to a face-to-face befriending service.

For 25 years, Elderfriends was a cornerstone of our direct support services—providing companionship, reducing loneliness, and improving wellbeing for countless local residents. Its closure marks a significant loss, not only for our organisation but for the wider community.



Research consistently shows that social connection plays a crucial role in maintaining good physical and mental health in later life. Regular social contact has been linked to lower rates of depression, reduced hospital admissions, and even increased life expectancy. Befriending schemes like Elderfriends provide more than emotional support—they actively contribute to healthier, more independent ageing.

Sadly, this situation is not unique to us; every befriending service across the county has faced similar funding cuts. This represents a troubling reflection of current social priorities and, ultimately, a false economy—these challenges will not disappear, but instead resurface elsewhere in the system, often at greater cost.

SAFE AND SOUND

The Safe & Sound Project has always been a bit of a favourite here at The Volunteer Centre, mainly, I think, because it is so flexible in its approach. It allows volunteers to give time when it suits them and enables us to have a pool of volunteers that might not otherwise get to give something back to their communities. Volunteering is meant to be fun – and we see this as a fun type of project.



Despite this it has been really difficult to maintain funding for it. In the early days the project won The Aviva Award and then 'ITV's 'People's Project' award – both for most innovative project. You'd think, with those kind of accolades behind you that maintaining funding would be a doddle – but not so! Last year we picked up funding



from Chesterfield Borough Council as well as some money from Big Lotteries Awards For All Grant programme. These were perfect for making sure that Safe & Sound continued for this year at least.

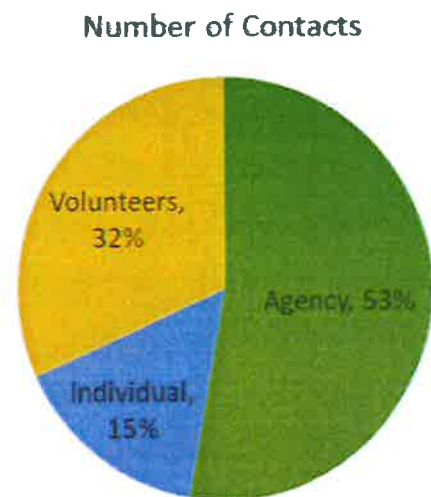
Another problem the project has faced is the drop off in volunteers. At the height of its popularity the project had over 30 volunteers. However, we are now down to around 10. We perhaps need to look at a targeted recruiting campaign for volunteers for this project.

Dave Radford—CEO

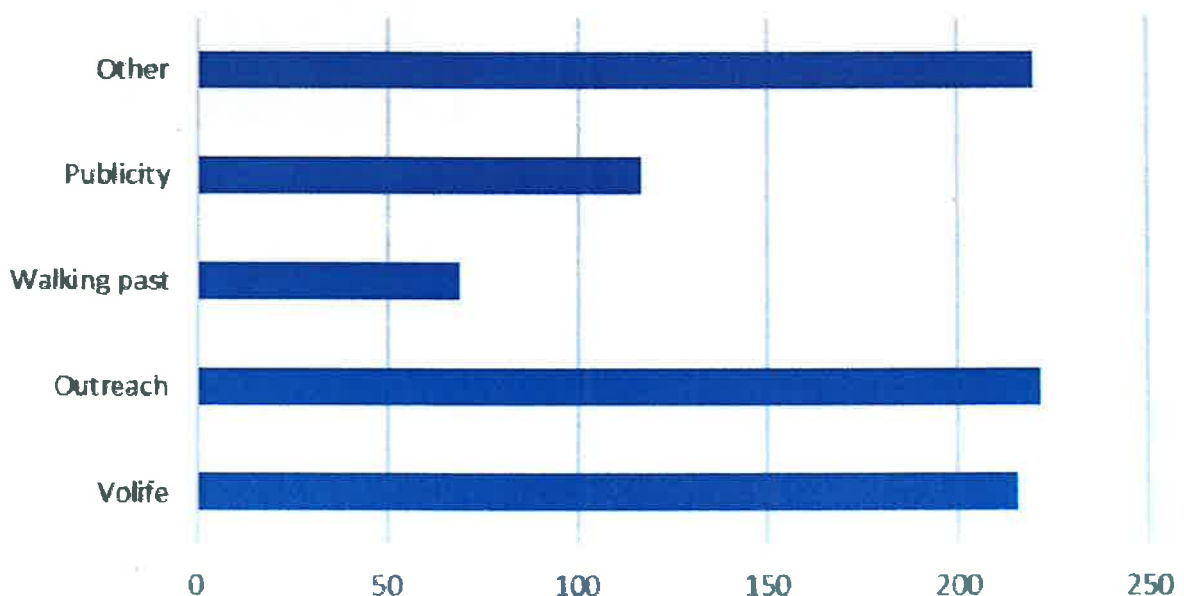


STATISTICS FOR 2023

As usual the biggest percentage of our contacts came from Agencies seeking advice or information with just over 53% couple this with Individuals seeking the same that totals 68%. There was an increase in the number of volunteers though as this was us up to 15%

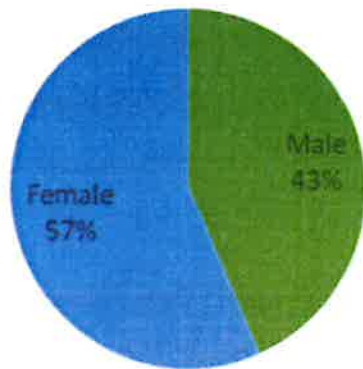


How volunteers heard about us



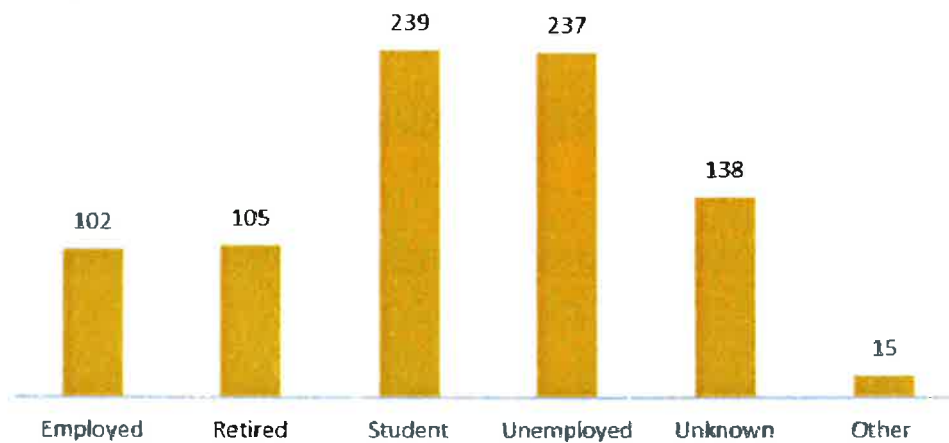
Volife and Outreach visits were the biggest draw to Volunteer Centre services. Publicity was also strong as was Already Knew. The latter proves that although we are always trying to raise the profile of the Volunteer centre, it is quite well known already. Other Incorporates 'Schools,' 'Colleges', DWP but are not included in our outreach figures.

Volunteers by gender



The split between male and female volunteers remains pretty much the same as it always has. This reflects the national average.

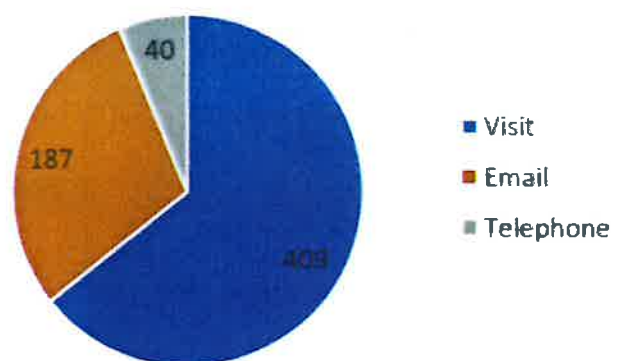
Status of Volunteers



The Unemployed has always been a high number when it comes to 'Status of potential volunteers'. Proving that volunteering is an excellent way of gaining the skills and experience to gain employment. Student numbers are also high because of the amount of work we do in college.

How Agency/Individuals contacted

Agencies and individuals made up nearly 70% of the contacts to The Volunteer Centre. For organisations and professional bodies is by far the biggest contributor to these numbers. Only a very small percentage now use the telephone.



The Easy Fundraiser

Since DCC cut their funding last year we are looking at other ways to increase our income streams. Of course we will continue to bid for grants, but these are all time limited, project focused and, with times being hard for everyone, extremely hard fought over. Lots of organisations after ever decreasing pots of money. So, we managed to hear about 'Easy Fundraising'.

So, whenever you shop on line – from your weekly shop to your annual holiday – you could be raising free donations for The Volunteer Centre Chesterfield & NE Derbyshire with easyfundraising? There are over 8,000 retailers on board ready to make a donation – including eBay, Argos, John Lewis & Partners, ASOS, Booking.com and M&S – and it won't cost you a penny extra to help us raise funds. All you need to do is:

1. Go to <https://www.easyfundraising.org.uk/causes/chesterfieldvc/> and join for free.
2. Every time you shop online, go to easyfundraising first to find the site you want and start shopping.
3. After you've checked out, the retailer will make a donation to The Volunteer Centre Chesterfield & NE Derbyshire at no extra cost to you whatsoever! There are no catches or hidden charges and The Volunteer Centre Chesterfield & NE Derbyshire will be really grateful for your donations. Thank you for your support.

 easyfundraising

**You spend,
retailers donate**

Sign up to easyfundraising
and see your favourite
retailers donate to

The Volunteer Centre Chesterfield

whenever you shop with them

Sign up and get started

This is what one supporter could raise for

The Volunteer Centre Chesterfield

this festive season by shopping through  easyfundraising

to buy	Cost	Retailer	Estimated donation*
Christmas groceries x1	£210		£4.50
Family gifts	£300		£8.00
Deck the halls	£50		£1.50
Winter clothes	£50		£1.50
Secret Santa	£20		£0.20
Festive treat	£50		£0.25
Storing files	£30		£0.90
Wishing family	£50		£2.90
Winter essentials	£50		£1.00
Stoke Friday shop	£300		£1.50
Family pictures	£10		£2.25
Festive feast	Book table		£0.90
Festive break	£500		£20

Total raised = £46.60!

Donation rates change from time to time. The above donations are averages and correct as of September 2023.



The Voluntary Sector Awards 2025

The Voluntary Sector Awards were launched in 2013, and, aside from a one-year pause in 2020 due to Covid, they have grown into one of the most anticipated events in our community calendar. Every year, we come together to celebrate the incredible people and organisations who dedicate their time, energy, and passion to making a real difference.



But here's the thing – these awards only shine as brightly as the nominations we receive. Every nomination is a story of commitment, generosity, and impact. Without organisations and individuals taking the time to recognise the amazing work happening around them, the awards would simply not exist. Every entry is a reminder of how much good there is in our community and how often it goes unnoticed.

That's why this night belongs to you – the volunteers, staff, and organisations whose dedication transforms lives every day. It's your commitment, your care, and your tireless energy that we celebrate, acknowledging achievements that too often happen behind the scenes.



The Voluntary Sector Awards are more than just a ceremony – they're a chance to applaud, inspire, and bring our sector together in one unforgettable night of recognition. So come ready to cheer, celebrate, and be celebrated – because this is your night, and the spotlight has never shone brighter.

Cont. overleaf

The Voluntary Sector Awards 2025

The Voluntary Sector Awards this year were a special night - well they always are, it was bitter sweet for me as this could well be my last one, because, as you will have read, I'm retiring before the next one comes around. It was however a great night and a delight to share it with so many wonderful people..



The Mayor and consort arrive .

"These are lovely photos! Well done for organising another successful event."

Lynn Farrar stepping up to accept her Trustee Of The Year Award.



Sweets & Treats win Innovative Project Award.

"Thank you very much for these. Great pics, to remember and celebrate a great night. Thoroughly enjoyed it."

It is always great to see old and new faces at the Awards, and we love to see that everyone is still embracing the concept. It goes without saying that we owe our sponsors so much as this wouldn't take place if it were not for them - so a huge thank you from us all.



Volunteer of the Year Michael Garner.



Stonebroom and Mickley HAF lighting up the stage!

"Thanks for these, was a great evening and we look forward to the next."



The first person ever to cry at winning an Award!

A moving tribute to Jennie Street at the end



Goodbye To All That — or — But It's All Over Now!

Earlier this year, I decided to call it quits! After more than 30 years here, it's fair to say it's been quite a ride — plenty of ups, plenty of downs, and I've met some truly wonderful people along the way (and, let's be honest, a few absolutely awful ones too!). But the time has come to hang up my voluntary sector boots. It's a young person's game — and I'm certainly not that anymore!

Here's a whistle-stop tour of some of the moments I'm most proud of over the last three decades:



1997 – Joined the Management Committee of The Volunteer Centre.

1999 – The Volunteer Centre secured a major Lottery grant, allowing us to move to Chesterfield town centre and recruit both a Development Worker and an Admin Worker.

1999 – Despite delivering what I still call “the worst interview in history,” I somehow landed the Admin Worker job. Chuffed? Absolutely!

2002 – With managers coming and going, the VC faced a perilous financial situation and closure loomed. I stamped my feet and persuaded the Board to fight to keep it open. (Their response? “Fine — you're in charge.” That'll teach me to open my big gob!)

2003 – Given the grand title of Centre Co-ordinator (though sadly, no extra pay).

2003 – Oversaw the VC's move to smaller premises on Rose Hill.

2004–2017 – Secured three Lottery bids, one Comic Relief bid, two European Social Fund bids, one from the Coalfield Regeneration Trust, and two from Macmillan.

2004 – Promoted to Centre Manager (still the poorest-paid manager in Derbyshire!).

2006 – Celebrated The Volunteer Centre's 10th anniversary.

2013 – Created and ran the Voluntary Sector Awards, an annual celebration of the best our sector has to offer.

2019 – Designed and delivered the Safe & Sound project, which went on to win both the Aviva Award and the People's Lottery Award for Most Innovative Volunteering Project.

2020 – Negotiated new contracts for our infrastructure services with DCC and the ICB.

2020 – During COVID, we were asked by Public Health Derbyshire to support socially isolated residents — and we did, for over a year, carrying out over 5,000 shops..

2020 – Launched 'Across the Pond', a project linking volunteers in Chesterfield and Chicago to share their pandemic experiences online.

2021 – Published a book capturing people's experiences of conflict, funded by the Ministry of Defence.

2021 – Officially became Chief Executive Officer. Wooo-hooo!

2021–2023 – Made three self-funded visits to Chicago to meet our 'sister' organisation.

2024 – The Volunteer Centre received The King's Award for Voluntary Service — the only Volunteer Centre in Derbyshire to achieve this honour.

Looking Back (and Forward)

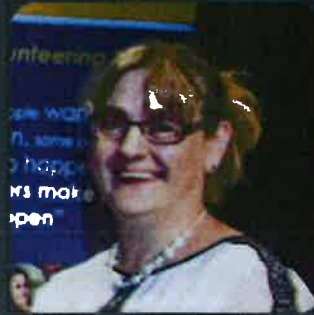
It's been an absolute privilege to work alongside so many passionate, committed people — staff, volunteers, trustees, and partners — all doing their bit to make life a little better for others. The voluntary sector has changed a lot over the years, but the heart of it remains the same: people helping people.

There have been challenges (many of them!), but there have also been countless moments of pride, laughter, and genuine joy. I wouldn't trade those for anything. So, what's next? Honestly — a bit of a lie down, a decent cup of tea, and perhaps finally learning how to relax. But who knows? Once volunteering's in your blood, it's hard to keep away for long.

Thank you to everyone who's been part of the journey. It's been one heck of a ride.

Tara - Dave





The Volunteer Centre Chesterfield & NE Derbyshire
AGM Friday 14th November 2025
Tel: 01246 276 777
Email: info@chesterfieldvc.org.uk



Charity registration number 1107942 (England and Wales)

Company registration number 05329651

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	S J Bratt (Treasurer) E M Marsden Cllr K Sarvent (Chair) E Gilson L Tory G Kassim K Falconer N Barker	(Appointed 18 October 2024)
Secretary	Mr D A Radford	
Charity number	1107942	
Company number	05329651	
Registered office	38 Knifesmithgate Chesterfield Derbyshire S40 1RQ	
Independent examiner	John Henry Francis King FCCA John H. F. King Chartered Certified Accountants 119 High Street Clay Cross Chesterfield Derbyshire S45 9DZ	

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) CONTENTS

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THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends was a face to face befriending project which provided a service to lonely and socially isolated people. The Elderfriends project was solely funded by Adult Care Derbyshire but this ceased with effect from 1st April 2025 and the project is being wound down.

SAFE & SOUND

Safe & Sound has been funded by a variety of funders during its life span and it remains a popular project with both clients and service users alike. The project has continued to run with no direct funder and has been run from the Centre's reserves. New funding has been acquired from the Big Lottery Awards For All Fund for a further eighteen months.

HOME FROM HOSPITAL

Now into its seventh year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

VOLUNTARY SECTOR AWARDS

In 2013, The Volunteer Centre gave birth to the Voluntary Sector Awards, a celebratory evening looking to reward and recognise the fabulous work carried out by local volunteers and the organisations that work with them. The night has gone from strength to strength with an ever increasing number of categories. It's also a great chance for people from across the sector to get together and let their hair down and feel good about the terrific work they have done over the year. With Awards being sponsored by the private sector it's also a good chance to showcase themselves to a different section of the community.

CORE INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering role or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Financial review

Financial position

Total income increased in the year from £133,537 to £164,244. Expenditure increased in the year from £135,401 to £157,123 giving net income of £7,121

(2024: net expenditure £1,864).

The charity had funds carried forward at 31st March 2025 of £365,804 (2024: £358,683) of which £128,463 (2024: £132,245) are restricted funds and £237,341

(2024: £226,438) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2024/25 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £33,000. At 31st March 2025 free reserves amounted to £146,341 (2024: £135,438), which is after designating funds of £91,000 (2024: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The Trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

E M Marsden

Cllr K Sarvent (Chair)

Cllr D Ruff

(Resigned 12 October 2024)

E Gilson

L Tory

P G Grinbergs

(Resigned 22 April 2024)

G Kassim

K Falconer

N Barker

(Appointed 18 October 2024)

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Recruitment and appointment of new Trustees

The charity has a board of up to fifteen (but never less than six) Trustees elected by and from the membership. The Trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the Board of Trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The Board of Trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the Board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the Board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the Trustee body. To enhance the potential pool of Trustees, the charity will, through selective advertising, seek to identify new Board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a Board of Trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The Board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the Board but has no voting rights.

The Board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new Trustees

All Trustees will be encouraged to attend training which will benefit themselves as Trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Statement of Trustees' responsibilities

The Trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' report was approved by the Board of Trustees.

Cllr K Sarvent (Chair)

Trustee

14 November 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the Trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King

FCCA

John H. F. King

Chartered Certified Accountants

119 High Street

Chesterfield

Derbyshire

S45 9DZ

Dated: 14 November 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	3	7,274	147,431	154,705	7,932	115,704	123,636
Charitable activities	4	140	-	140	-	615	615
Investments	5	9,399	-	9,399	9,286	-	9,286
Total income		<u>16,813</u>	<u>147,431</u>	<u>164,244</u>	<u>17,218</u>	<u>116,319</u>	<u>133,537</u>
Expenditure on:							
Raising funds	6	-	82	82	26	262	288
Charitable activities	7	8,791	148,250	157,041	6,300	128,813	135,113
Total expenditure		<u>8,791</u>	<u>148,332</u>	<u>157,123</u>	<u>6,326</u>	<u>129,075</u>	<u>135,401</u>
Net income/(expenditure)		8,022	(901)	7,121	10,892	(12,756)	(1,864)
Transfers between funds		2,881	(2,881)	-	(1,346)	1,346	-
Net movement in funds	8	10,903	(3,782)	7,121	9,546	(11,410)	(1,864)
Reconciliation of funds:							
Fund balances at 1 April 2024		226,438	132,245	358,683	216,892	143,655	360,547
Fund balances at 31 March 2025		<u>237,341</u>	<u>128,463</u>	<u>365,804</u>	<u>226,438</u>	<u>132,245</u>	<u>358,683</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	12		-		607
Current assets					
Debtors	13	7,345		2,197	
Cash at bank and in hand		371,825		367,243	
		379,170		369,440	
Creditors: amounts falling due within one year	14	(13,366)		(11,364)	
Net current assets			365,804		358,076
Total assets less current liabilities			365,804		358,683
Net assets excluding pension liability			365,804		358,683
			=====		=====
The funds of the charity					
Restricted income funds	16	128,463		132,245	
Unrestricted funds		237,341		226,438	
		365,804		358,683	
			=====		=====

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 14 November 2025

S J Bratt (Treasurer)
Trustee

Cllr K Sarvent (Chair)
Trustee

Company registration number 05329651 (England and Wales)

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

The Volunteer Centre-Chesterfield and North East Derbyshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 38 Knivesmithgate, Chesterfield, Derbyshire, S40 1RQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	4 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Donated Services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2025 £	2025 £	2025 £	2024 £	2024 £	2024 £
Donations and gifts	7,274	-	7,274	7,932	90	8,022
Grants	-	147,431	147,431	-	115,614	115,614
	<u>7,274</u>	<u>147,431</u>	<u>154,705</u>	<u>7,932</u>	<u>115,704</u>	<u>123,636</u>
Grants receivable for core activities						
Awards for All	-	19,311	19,311	-	-	-
Elderfriends	-	17,036	17,036	-	17,036	17,036
Chesterfield BC	-	6,000	6,000	-	-	-
Clinical						
Commissioning Group	-	22,945	22,945	-	22,945	22,945
Home From Hospital	-	43,242	43,242	-	44,762	44,762
Infrastructure DCC	-	23,471	23,471	-	23,471	23,471
NEDDC	-	5,000	5,000	-	5,000	5,000
V C Awards	-	10,426	10,426	-	2,400	2,400
	<u>-</u>	<u>147,431</u>	<u>147,431</u>	<u>-</u>	<u>115,614</u>	<u>115,614</u>

4 Charitable activities

	2025 £	2024 £
Sale of goods	140	615
	<u>140</u>	<u>615</u>

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	9,399	9,286
	<u>9,399</u>	<u>9,286</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

6 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Advertising	-	82	82	26	262	288

7 Charitable activities

	Direct costs 2025 £	Direct costs 2024 £
Staff costs	114,994	99,219
Depreciation and impairment	608	608
Premises costs	19,529	15,223
Insurance	1,592	1,536
Light and heat	1,248	1,462
Professional fees	3,965	5,563
Telephone postage and stationery	2,549	3,050
Staff / volunteer expenses	10,174	5,446
Bank charges	146	164
Office equipment	-	703
Publications and subscriptions	316	309
	<u>155,121</u>	<u>133,283</u>
Share of governance costs (see note)	1,920	1,830
	<u>157,041</u>	<u>135,113</u>
Analysis by fund		
Unrestricted funds	8,791	6,300
Restricted funds	148,250	128,813
	<u>157,041</u>	<u>135,113</u>

Governance costs are Independent Examiner's fees £1,920 (2024 £1,830)

8 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	608	608

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

9 Trustees

There were no Trustees' remuneration, expenses or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

10 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Centre Manager	1	1
Project Co-Ordinators	2	2
Administration Assistant	1	1
Apprentice	1	1
	<hr/>	<hr/>
Total	5	5
	<hr/> <hr/>	<hr/> <hr/>

Employment costs

	2025	2024
	£	£
Wages and salaries	107,480	92,939
Social security costs	2,665	1,926
Other pension costs	4,849	4,354
	<hr/>	<hr/>
	114,994	99,219
	<hr/> <hr/>	<hr/> <hr/>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

12 Tangible fixed assets

**Plant and
equipment
£**

Cost

At 1 April 2024

2,431

At 31 March 2025

2,431

Depreciation and impairment

At 1 April 2024

1,823

Depreciation charged in the year

608

At 31 March 2025

2,431

Carrying amount

At 31 March 2024

607

13 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Other debtors	5,000	-
Prepayments and accrued income	2,345	2,197
	<u>7,345</u>	<u>2,197</u>

14 Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals and deferred income	13,366	11,364
	<u>13,366</u>	<u>11,364</u>

15 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	4,849	4,354
	<u>4,849</u>	<u>4,354</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Lottery Community Fund	2,881	-	-	(2,881)	-
Elderfriends	47,975	17,036	(21,763)	-	43,248
Clinical Commissioning Group	15,361	22,945	(24,252)	-	14,054
Home From Hospital	39,168	43,242	(46,044)	-	36,366
Infrastructure DCC	14,643	23,471	(29,768)	-	8,346
NEDDC	1,812	5,000	(1,444)	-	5,368
Volunteer Centre Awards	1,355	10,426	(5,029)	-	6,752
Other One Off Funds	1,198	-	-	-	1,198
Volunteer Centre Development	7,852	-	(7,852)	-	-
Awards for All	-	19,311	(8,165)	-	11,146
Chesterfield BC	-	6,000	(4,015)	-	1,985
	<u>132,245</u>	<u>147,431</u>	<u>(148,332)</u>	<u>(2,881)</u>	<u>128,463</u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Lottery Community Fund	2,911	-	(30)	-	2,881
Elderfriends	56,951	17,036	(26,012)	-	47,975
Clinical Commissioning Group	15,372	22,945	(22,956)	-	15,361
Home From Hospital	34,445	44,762	(40,039)	-	39,168
Inman Charity	2,806	-	-	(2,806)	-
CBC Health & Wellbeing	387	-	(372)	(15)	-
CBC Covid-19	46	-	-	(46)	-
DCC Covid-19	279	-	(328)	49	-
Infrastructure DCC	20,803	23,471	(29,631)	-	14,643
NEDDC	1,736	5,000	(4,924)	-	1,812
Volunteer Centre Awards	515	3,075	(2,235)	-	1,355
MOD	4,252	-	-	(4,252)	-
Other One Off Funds	1,168	30	-	-	1,198
Volunteer Centre Development	-	-	(2,548)	10,400	7,852
PLACE	1,984	-	-	(1,984)	-
	<u>143,655</u>	<u>116,319</u>	<u>(129,075)</u>	<u>1,346</u>	<u>132,245</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2025

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Redundancy	21,000	-	-	-	21,000
Running Costs	50,000	-	-	-	50,000
Premises	20,000	-	-	-	20,000
General funds	135,438	16,813	(8,791)	2,881	146,341
	<u>226,438</u>	<u>16,813</u>	<u>(8,791)</u>	<u>2,881</u>	<u>237,341</u>
	<u><u>226,438</u></u>	<u><u>16,813</u></u>	<u><u>(8,791)</u></u>	<u><u>2,881</u></u>	<u><u>237,341</u></u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Redundancy	21,000	-	-	-	21,000
Running Costs	50,000	-	-	-	50,000
Premises	20,000	-	-	-	20,000
General funds	125,892	17,218	(6,326)	(1,346)	135,438
	<u>216,892</u>	<u>17,218</u>	<u>(6,326)</u>	<u>(1,346)</u>	<u>226,438</u>
	<u><u>216,892</u></u>	<u><u>17,218</u></u>	<u><u>(6,326)</u></u>	<u><u>(1,346)</u></u>	<u><u>226,438</u></u>

18 Analysis of net assets between funds

	Unrestricted funds 2025	Restricted funds 2025	Total 2025
	£	£	£
At 31 March 2025:			
Current assets/(liabilities)	237,341	128,463	365,804
	<u>237,341</u>	<u>128,463</u>	<u>365,804</u>
	<u><u>237,341</u></u>	<u><u>128,463</u></u>	<u><u>365,804</u></u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

18 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	607	-	607
Current assets/(liabilities)	225,831	132,245	358,076
	<u>226,438</u>	<u>132,245</u>	<u>358,683</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

Charity registration number 1107942 (England and Wales)

Company registration number 05329651

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees

S J Bratt (Treasurer)
E M Marsden
Cllr K Sarvent (Chair)
E Gilson
L Tory
G Kassim
K Falconer
N Barker

(Appointed 18 October
2024)

Secretary

Mr D A Radford

Charity number

1107942

Company number

05329651

Registered office

38 Knifesmithgate
Chesterfield
Derbyshire
S40 1RQ

Independent examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 18

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends was a face to face befriending project which provided a service to lonely and socially isolated people. The Elderfriends project was solely funded by Adult Care Derbyshire but this ceased with effect from 1st April 2025 and the project is being wound down.

SAFE & SOUND

Safe & Sound has been funded by a variety of funders during its life span and it remains a popular project with both clients and service users alike. The project has continued to run with no direct funder and has been run from the Centre's reserves. New funding has been acquired from the Big Lottery Awards For All Fund for a further eighteen months.

HOME FROM HOSPITAL

Now into its seventh year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

VOLUNTARY SECTOR AWARDS

In 2013, The Volunteer Centre gave birth to the Voluntary Sector Awards, a celebratory evening looking to reward and recognise the fabulous work carried out by local volunteers and the organisations that work with them. The night has gone from strength to strength with an ever increasing number of categories. It's also a great chance for people from across the sector to get together and let their hair down and feel good about the terrific work they have done over the year. With Awards being sponsored by the private sector it's also a good chance to showcase themselves to a different section of the community.

CORE INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering role or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Financial review

Financial position

Total income increased in the year from £133,537 to £164,244. Expenditure increased in the year from £135,401 to £157,123 giving net income of £7,121

(2024: net expenditure £1,864).

The charity had funds carried forward at 31st March 2025 of £365,804 (2024: £358,683) of which £128,463 (2024: £132,245) are restricted funds and £237,341

(2024: £226,438) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2024/25 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £33,000. At 31st March 2025 free reserves amounted to £146,341 (2024: £135,438), which is after designating funds of £91,000 (2024: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The Trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

E M Marsden

Cllr K Sarvent (Chair)

Cllr D Ruff

(Resigned 12 October 2024)

E Gilson

L Tory

P G Grinbergs

(Resigned 22 April 2024)

G Kassim

K Falconer

N Barker

(Appointed 18 October 2024)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Recruitment and appointment of new Trustees

The charity has a board of up to fifteen (but never less than six) Trustees elected by and from the membership. The Trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the Board of Trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The Board of Trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the Board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the Board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the Trustee body. To enhance the potential pool of Trustees, the charity will, through selective advertising, seek to identify new Board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a Board of Trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The Board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the Board but has no voting rights.

The Board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new Trustees

All Trustees will be encouraged to attend training which will benefit themselves as Trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

Statement of Trustees' responsibilities

The Trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' report was approved by the Board of Trustees.



Cllr K Sarvent (Chair)
Trustee

14 November 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the Trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

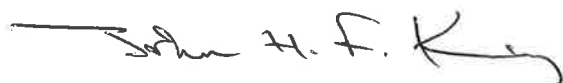
Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Chesterfield
Derbyshire
S45 9DZ

Dated: 14 November 2025

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	7,274	147,431	154,705	7,932	115,704	123,636
Charitable activities	4	140	-	140	-	615	615
Investments	5	9,399	-	9,399	9,286	-	9,286
Total income		16,813	147,431	164,244	17,218	116,319	133,537
Expenditure on:							
Raising funds	6	-	82	82	26	262	288
Charitable activities	7	8,791	148,250	157,041	6,300	128,813	135,113
Total expenditure		8,791	148,332	157,123	6,326	129,075	135,401
Net income/(expenditure)		8,022	(901)	7,121	10,892	(12,756)	(1,864)
Transfers between funds		2,881	(2,881)	-	(1,346)	1,346	-
Net movement in funds	8	10,903	(3,782)	7,121	9,546	(11,410)	(1,864)
Reconciliation of funds:							
Fund balances at 1 April 2024		226,438	132,245	358,683	216,892	143,655	360,547
Fund balances at 31 March 2025		237,341	128,463	365,804	226,438	132,245	358,683

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales - Charity number 1107942

Accounts



Annual Report 2024

The Volunteer Centre Presented with The Kings Awards For Voluntary Service



BOARD OF DIRECTORS

Chair Cllr Kate Sarvent

Treasurer Stevie Bratt

Cllr Diana Ruff

Liz Marsden BEM

Eric Gilson

Paul Grinbergs (resigned March 2024)

Cllr Nigel Barker

Georgina Kasism

Lynn Tory

STAFF

Dave RADFORD: C.E.O.

Janet MILLINGTON: Elderfriends Project Coordinator

Steve CHAMBERS: Home from Hospital Coordinator

Liz SMITH: Home from Hospital Project Coordinator

Sarah FOWKES: Business and Administration

Bankers

Virgin Bank

PayRoll

Barber Harrison & Platt

Auditors

John King

Clay Cross Accounting

CHAIRS REPORT

Another year has gone, and without doubt the highlight was receiving the King's Award.

As Dave likes to say, this is the MBE for the voluntary sector so it was a huge honour for the Volunteer Centre to be presented with this prestigious award.

We received a certificate and a crystal trophy from the Deputy Lord Lieutenant at a ceremony at the Town Hall earlier in the year, and I want to say a huge thanks to all the staff and volunteers who made this possible. Without you this would never have happened.

Also, thanks to Dave and the staff for another successful Awards night. It is really humbling to see all the work undertaken in the voluntary sector across the district, and we really look forward to shining a light on this work and the great folk who undertake it.

Funding continues to be uncertain with lots of organisations bidding for the ever-shrinking money available. We can only hope that eventually the Government and Councils will realise that investing in the voluntary sector reaps huge benefits for the money invested in it. The sector undoubtedly punches above its weight in the value for money stakes.

As ever, we could benefit from more volunteers and Board Members. Volunteering has so many positive outcomes but unfortunately our waiting lists continue to grow as our volunteer numbers decrease.

So, my final plea would be to all those of you who may be considering giving it a go, please do. I guarantee you will not regret it and will be joining a community of largely unsung heroes.

Unsung they may be, but heroes they certainly are to the service users who rely on them.

Best wishes

Cllr Kate Sarvent

MANAGERS REPORT

The most important thing that has happened to The Volunteer Centre over the last year – and indeed one might argue – EVER happened in our history! Has been our successful nomination and presentation of The Kings Award for Voluntary Service. This isn't just another award, this is 'The Award', the most prestigious award that any organisation can have bestowed upon them. We were told about this last October and then had to sit on the news for over a month! (That was very difficult). Then in February this year we finally got our hands on the Award which was presented to us at The Town Hall in Chesterfield. The Award is recognised as the MBE for Voluntary Groups and along with the crystal glass trophy came a signed certificate by his Majesty the King. What you might describe as pretty cool.



Dave and the team looking pleased at finally getting our hands on the trophy.

You might never see me in a suit again so make the most of it!

All our projects are progressing well and we were delighted to hear that the 'Home From Hospital' project had successfully bid for the new tender. Funded by Derbyshire County Council the project was up for renewal after 5 excellent years. However, after thoughts about streamlining the service and looking at better service models, South Derbyshire CVS who tender for the service had cut it down to just three delivery partners in the county. Thankfully we were one of those partners and now cover Chesterfield North East Derbyshire and Bolsover. While that is excellent news we are still shrouded in mystery when it comes to the funding of our core services. Funding has been assured till March 2025 but with the councils struggling financially it could be a whole different report next year. Hopefully things will change before then. Likewise, Elderfriends might also be hit by cuts which would be a terrific shame as this project is some peoples only link with any social networks at all. It worries me that all vital services like volunteering and befriending are falling by the wayside. It will cost far more to replace them than it will to keep them running. This year we decided to expand our team a little and took on an apprentice, Sarah, who has been with us for nearly a year now learning the ropes. So, it's a mixture of good and bad news this year – but then that always seems to be the case.

MANAGER'S REPORT (cont.)

That Chicago Experience

Back in 2020 we linked up with a Volunteer Centre in Chicago in the USA. They have been tremendous fun to work with and, as I write this I'm currently planning my third trip out to see them.

My last two visits have been simply awesome (as someone from that neck of the woods might say) and I have nothing to suggest that this years will be any different.



One of the really lovely things that did happen on my last visit, which was completely random and completely unexpected, was one night I was sitting in a bar and had just ordered a pint and a hot beef sandwich. Nothing too out of the ordinary I must admit, but when the waiter came over to me and explained that the, and I quote, "Attractive young lady in the green dress on the next table has just paid for your food." Well you could have knocked me over with a feather. I couldn't help but wonder why and even when I asked her she was rather vague in her answer – "Oh you remind me of someone," she said.

The following day I met up with my friends in the city and they told me it happens occasionally and they call it 'Paying it forward' – just a random act of kindness to a stranger. It saddened me a bit to think that it might not catch on over here but I suppose we all do it differently.

I think what was wonderful was that with all the horrible things that were happening in the world at the time, someone was taking time out to be friendly and positive to someone on the next table. I wish I'd asked her name!



After 30 years service Barbara Tubekis (2nd from left) is retiring as CEO of the Volunteer Center in North East Metro Chicago. Despite this I'm sure we'll stay in touch and I'm sure she'll remain a great friend. What a wonderful adventure the last few years have been. I'm sure she deserves a nice long rest after all the work she has done.

Dave Radford CEO

TREASURERS REPORT

INTRODUCTION

As we reach the end of another financial year 2023/24, I am pleased to present a short financial review, covering the year from 1 April 2023 to 31 March 2024. This has been a further very challenging year, with external factors affecting people and organisations across the United Kingdom and the rest of the world.

These factors include:

- Inflation at a record 40-year high, affecting the cost of undertaking our work
- The continuing high cost of living, making it hard for us to secure donations while, at the same time, increasing the demand on our services
- The risk surrounding our core sources of funding as our supporter organisations feel the pressure of budgets cuts by central government.

FINANCIAL OVERVIEW

We started the year budgeting for an operational deficit of £30k. Additional income to support one of our projects, together with an underspend on costs, resulted in an actual deficit for the year, of just £2k: a great result in a turbulent financial environment.

Below are some of the key points from the accounts.

INCOME

Income decreased by £30k to £133k (2023: £163k). Infrastructure funding was down £16k and sponsorship income reduced due to a one-off sponsored event in 2022/23, which had boosted our income in the previous year.

EXPENDITURE

Despite the inflationary and general cost of living pressures, expenditure increased by just £3k to £135k (2023: £132k). Staff costs increased by £8k as we welcomed a new member to the team, meanwhile volunteer and admin costs reduced.

BALANCE SHEET

The balance sheet remains relatively unchanged, with overall funds reducing by £2k due to the small deficit for the year.

FUNDS (RESERVES)

Within the total funds of £359k are unrestricted funds totalling £226k. Of the total reserves, £91k is designated by the trustees for specific purposes, with the remaining £135k categorised as free reserves, meaning they can be utilised in any way that supports the Centre's aims and objectives.

The £135k represents 12 months' worth of operating costs, surpassing the trustees' recommended minimum of three months. While the level of reserves is higher than the recommended minimum, it is not excessive for a charity of the size of the Volunteer Centre in the current climate. It is the trustees' intention to review the optimal level of free reserves in the forthcoming year.

Treasurers Report Continued.

SUMMARY

In very challenging circumstances, 2023/24 has proved to be another successful year for the Volunteer Centre. We have delivered our usual level of high service within an almost break even position. Our prudent financial management has ensured that we are in an excellent financial health and, for the immediate future, are in a position to continue supporting the people of Chesterfield and North East Derbyshire.

OUTLOOK

As I write this summary, we have received the news that our discretionary grant funding is under threat. At a Cabinet meeting on 14 November 2024, Derbyshire County Council is to discuss the outcome of its recent consultation process relating to the potential cessation of discretionary grants.

The potential impact of the pending decision could see a reduction in our income for 2025/26 of c£40k, around 30% of our income. While this clearly would have serious consequences for the Volunteer Centre, prudent financial management over the years, coupled with a strategy to carry reserves in excess of the recommended minimum, means that the Volunteer Centre will have time and funds to consider alternative strategies for raising funds if necessary. We are not going anywhere. 😊

A small spoiler: we are ahead of the budget at the time of writing and are currently forecasting a break even position for the year ended 31 March 2025. If you want to know how it all turned out, you'll have to attend next year's meeting. Once again, watch this space.

ACKNOWLEDGEMENTS

Finally, I would like to extend sincere thanks to my fellow trustees, the diligent management and staff and our amazing volunteers, who have contributed their time and effort over the past year. Your support means we can keep on keeping on; we couldn't do it without you.

I would be delighted to serve as Treasurer for a further term if elected by the members.

Stevie Bratt, FCCA

The Volunteer Centre Chesterfield & NE Derbyshire

Treasurer

HOME FROM HOSPITAL

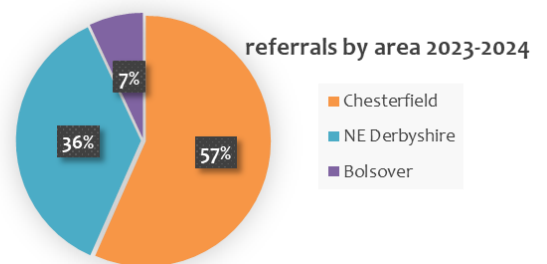
The Home from Hospital Service aims to help people after discharge from hospital. We do this by providing numerous practical tasks, this could include shopping, prescription pick up, safe and well checks etc.

Throughout the five years of the project we have, year on year, continued to hit all our targets. This was the final year of the Home from Hospital contract. To the right is a graph showing the number of referrals over the last five years of the project obviously there were less in the pandemic.



One of the main reasons for preventing discharge for patients has been the unavailability of key safes. With that in mind the project purchased several key safes which we have fitted and have enabled clients to be discharged home to recover. Steve is the go to guy for key safes and is always occupied fitting them and fetching them after the 6 weeks and servicing them, he gets out his GT85, which I am reliably told is better than WD40!

This year we also took on the Bolsover area, this gives us added responsibilities and a much larger area to cover. Of the three areas we look after, Chesterfield is by far the busiest area. As can be seen 57% of referrals come from Chesterfield.



The future of the project looks bright, The Volunteer Centre has been included in the new system setup which includes just three Volunteer Centres in the county and funding has been awarded for the next three years. We will be expecting more community referrals so it will be interesting to see what happens to the figures. We have 16 volunteers on this project who are invaluable and we would like to thank them for taking on people who are at a vulnerable stage in their life.

Liz Smith Project co-ordinator

ELDERFRIENDS

This has been a really difficult year for the befriending project. The numbers of people being referred in to the project has risen alarmingly and yet sadly the numbers of volunteers wanting to be befrienders hasn't kept up with that. This is hardly surprising, the numbers of volunteers looking at volunteering has dropped nationally – probably a result of the pandemic. We are doing our best to recruit volunteers but however many we get it never seems to be enough.



The other major problem we have is the one concerning funding. The project has been running on 50% funding for some years now. We have pulled monies from our own reserves to make sure it continues to operate, but we can only do this for so long. We have also been told that with Adult Care making cuts – along with everyone else it seems – the chances are we could lose all the funding by March 2025. This would be a massive blow, not just to our services but to all the lonely and socially isolated people across the county.



Because of the above, we have joined up with South Derbyshire CVS to create a Cooperative which would give us a better chance to bid for tenders to support the provision of this kind of work.

I do wish I could write one of these reports without wittering on about funding, but it seems no matter what happens it is always at the forefront of anything we talk about. I know that people will say that we are still here and so perhaps we shouldn't worry too much, but one day we might not be.



Janet Millington
Elderfriends Project
Coordinator



SAFE AND SOUND

The Safe & Sound Project has always been a bit of a favourite here at The Volunteer Centre, mainly, I think, because it is so flexible in its approach. It allows volunteers to give time when it suits them and enables us to have a pool of volunteers that might not otherwise get to give something back to their communities. Volunteering is meant to be fun – and we see this as a fun type of project.



Despite this it has been really difficult to maintain funding for it. In the early days the project won The Aviva Award and then 'ITV's 'People's Project' award – both for most innovative project. You'd think, with those kind of accolades behind you that maintaining funding would be a doddle – but not so!



Actually, we currently don't have any funding at all for the project and are currently awaiting the results of two funding bids placed at the tail end of the last financial year.



However, the project continues, despite the paucity of funds we are still accepting referrals and still recruiting volunteers. Lets hope the coming year brings a bit more financial stability to the project.

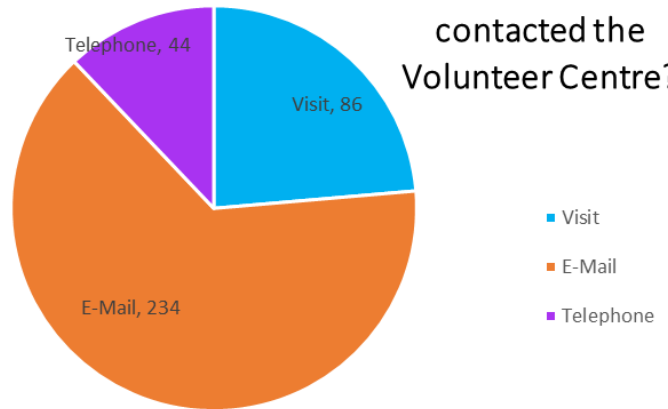


Dave Radford
CEO

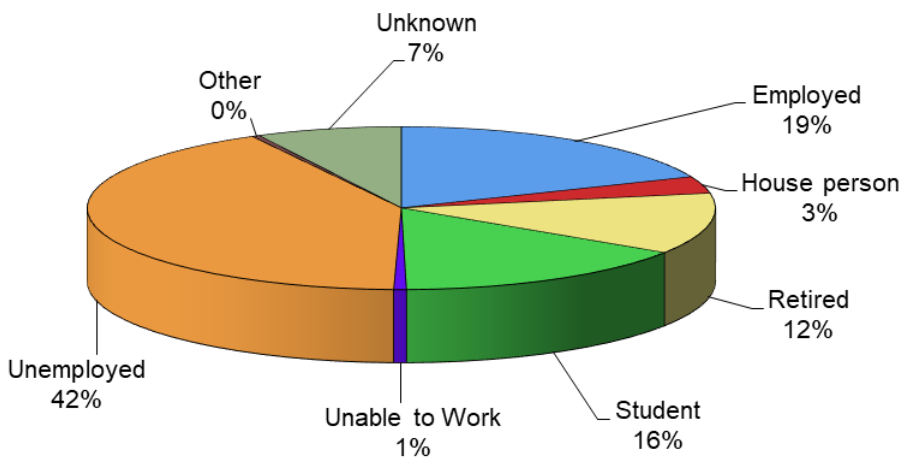
STATISTICS FOR 2023

Over the last year, the majority of contacts from volunteers came via email. Most of these will have come through our online recruiting website Volife. The number of visits have increased largely due to the increase in outreach.

How volunteers contacted the Volunteer Centre?

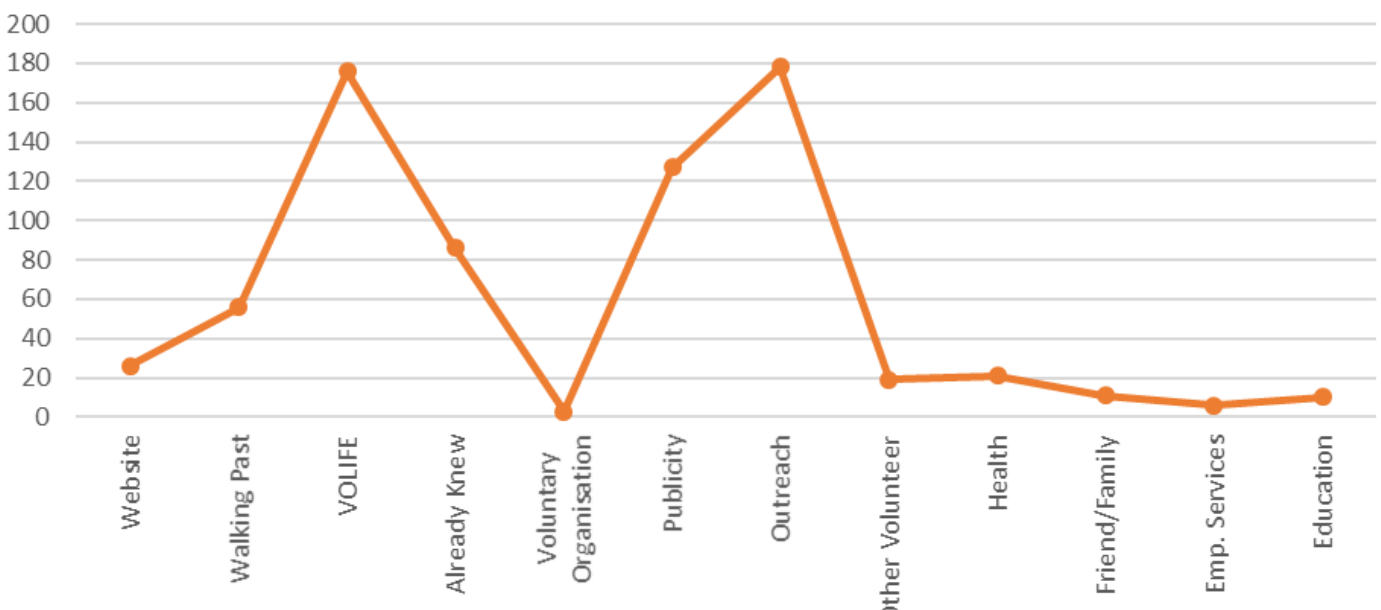


Status of Volunteers



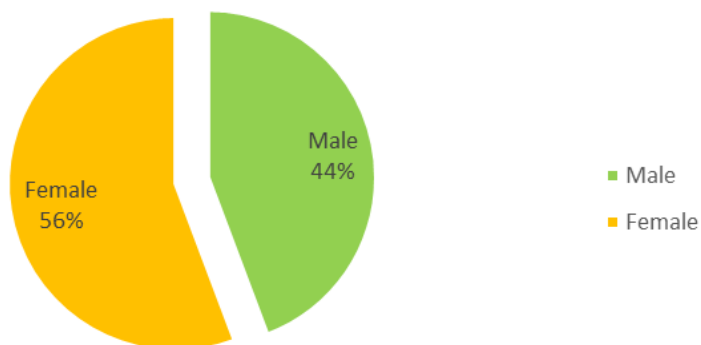
As usual, unemployed volunteers made up the bulk of the people requesting information. The rest were fairly evenly spread.

How did volunteers hear about us?



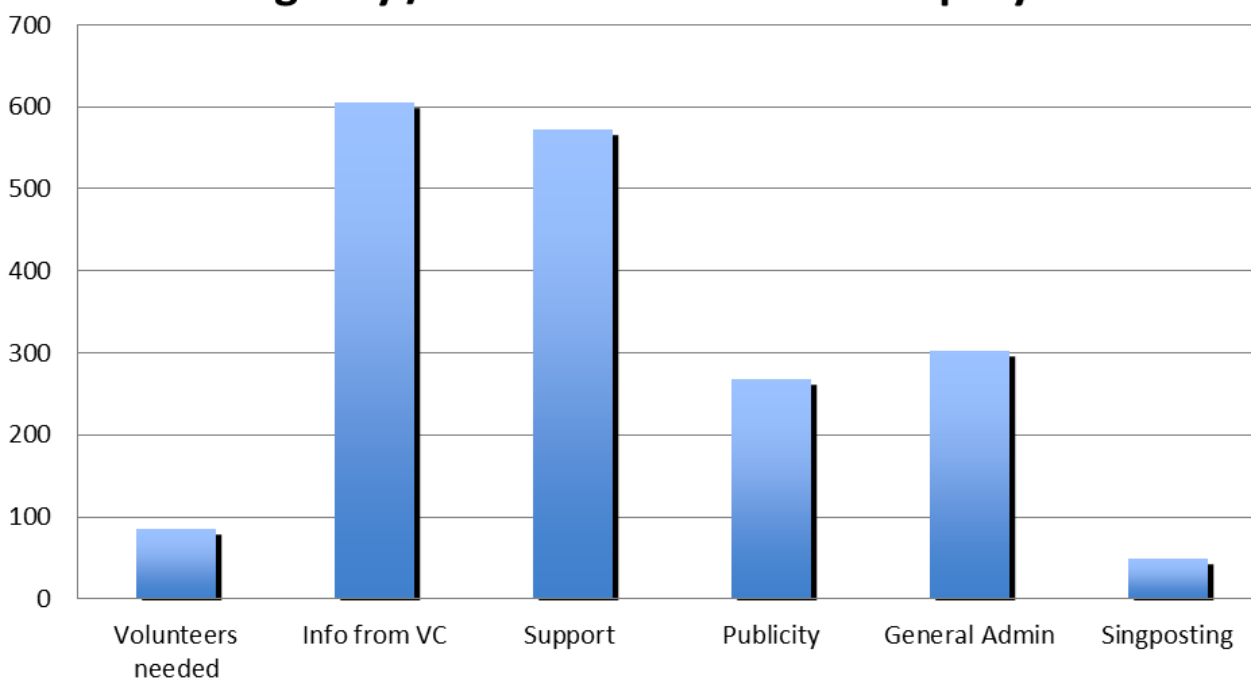
Volife and outreach visits were the biggest draw to Volunteer Centre services. Publicity was also strong as was Already Knew.

Gender of Volunteers



The split between Male and Female volunteers remains around 10%. This has not changed dramatically over many years but is in keeping with the national average.

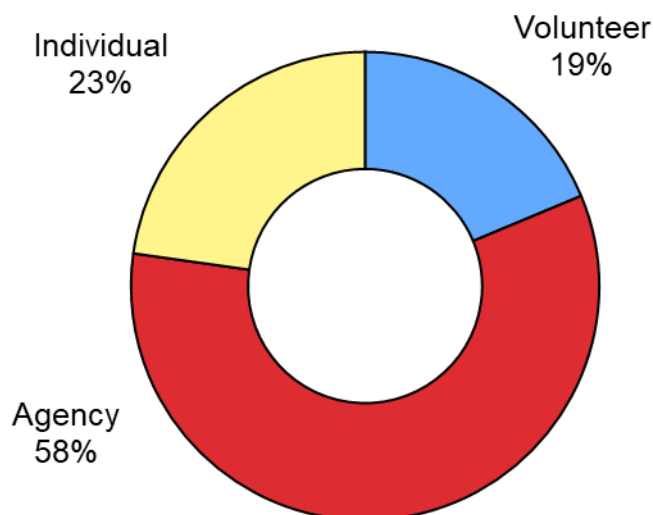
Agency / Individual Nature of Enquiry



Organisations wanting information and support from The Volunteer Centre were by far the biggest to criteria.

The type of VC contacts

Agencies and individuals made up over 80% of the contacts to The Volunteer Centre with volunteers just under 20%. While the number of volunteers is a concern it should be noted that there is a nationally decline in the number of volunteers since the pandemic.



The Voluntary Sector Awards 2023

The Voluntary Sector Awards in 2023 were a real rockin' affair in more ways than one as this years theme was 'Mods & Rockers'. It sounded like a great idea but then I had to explain to Sarah in the office what they were, and suddenly I felt very old indeed.



Partnership Awards Winners DVA and Joined up Careers Project .

Lisa Williamson wins Manager of the year award, presented by Clay Cross Accounting.



Emma Costello wins Employee of the year award, presented by Cllr Jayne Barry.

It is always great to see old and new faces at the Awards, and we love to see that everyone is still embracing the concept. It goes without saying that we owe our sponsors so much as this wouldn't take place if it were not for them - so a huge thank you from us all.



The audience find the Program a riveting good read.

Dave Radford desperately trying to sell Programs.



Ellie Scott winning Volunteer of the year award, presented by the Mayor.



The Volunteer Centre Chesterfield & NE Derbyshire
AGM Friday 22nd November 2024
Tel: 01246 276 777
Email: info@chesterfieldvc.org.uk



Draft Financial Statements at 08 October 2024 at 14:41:00

Charity registration number 1107942

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees

S J Bratt (Treasurer)
E M Marsden
Cllr K Sarvent (Chair)
Cllr D Ruff
E Gilson
L Tory
G Kassim

(Appointed 22 September
2023)

K Falconer

(Appointed 22 September
2023)

Secretary

Mr D A Radford

Charity number

1107942

Company number

05329651

Registered office

38 Knivesmithgate
Chesterfield
Derbyshire
S40 1RQ

Independent examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is solely funded by Adulty Care Derbyshire.

SAFE & SOUND

Safe & Sound has been funded by a variety of funders during its life span and it remains a popular project with both clients and service users alike. The project has continued to run with no direct funder and has been run from the Centre's reserves. New funding has been acquired from the Big Lottery Fund for a further eighteen months.

HOME FROM HOSPITAL

Now into its sixth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

VOLUNTARY SECTOR AWARDS

In 2013, The Volunteer Centre gave birth to the Voluntary Sector Awards. A celebratory evening looking to reward and recognise the fabulous work carried out by local volunteers and the organisations that work with them. The night has gone from strength to strength with an ever increasing number of categories. It's also a great chance for people from across the sector to get together and let their hair down and feel good about the terrific work they have done over the year. With Awards being sponsored by the private sector it's also a good chance to showcase themselves to a different section of the community.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Financial review

Financial position

Total income decreased in the year from £163,602 to £133,537. Expenditure increased in the year from £132,309 to £135,401 giving net expenditure of £1,864 (2023: net income £31,293).

The charity had funds carried forward at 31st March 2024 of £358,683 (2023: £360,547) of which £132,245 (2023: £143,655) are restricted funds and £226,438 (2023: £216,892) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2023/24 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £33,000. At 31st March 2024 free reserves amounted to £135,438 (2023: £125,892), which is after designating funds of £91,000 (2023: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

C Harper

(Resigned 12 May 2023)

E M Marsden

S E Rogers

(Resigned 8 January 2024)

Cllr K Sarvent (Chair)

Cllr D Ruff

E Gilson

L Tory

P G Grinbergs

(Appointed 12 May 2023 and resigned 22 April 2024)

G Kassim

(Appointed 22 September 2023)

K Falconer

(Appointed 22 September 2023)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

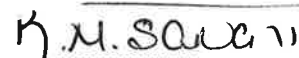
Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



.....
Clr K Sarvent (Chair)

Trustee

Date: 22-11-2024.....

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King

FCCA

John H. F. King

Chartered Certified Accountants

119 High Street

Chesterfield

Derbyshire

S45 9DZ

Dated:

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)**

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	12		607		1,215
Current assets					
Debtors	13	2,197		2,178	
Cash at bank and in hand		367,243		369,046	
		<u>369,440</u>		<u>371,224</u>	
Creditors: amounts falling due within one year	14	(11,364)		(11,892)	
Net current assets			358,076		359,332
Total assets less current liabilities			<u>358,683</u>		<u>360,547</u>
Net assets excluding pension liability			<u>358,683</u>		<u>360,547</u>
			=====		=====
The funds of the charity					
Restricted income funds	16	132,245		143,655	
Unrestricted funds		226,438		216,892	
		<u>358,683</u>		<u>360,547</u>	
			=====		=====

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

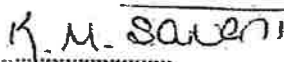
The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22-11-24



S J Bratt (Treasurer)
Trustee


K M Sarvent (Chair)
Trustee

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		607		1,215
Current assets					
Debtors	13	2,197		2,178	
Cash at bank and in hand		367,243		369,046	
		<u>369,440</u>		<u>371,224</u>	
Creditors: amounts falling due within one year	14	<u>(11,364)</u>		<u>(11,892)</u>	
Net current assets			358,076		359,332
Total assets less current liabilities			<u>358,683</u>		<u>360,547</u>
Net assets excluding pension liability			<u>358,683</u>		<u>360,547</u>
			<u>=====</u>		<u>=====</u>
The funds of the charity					
Restricted income funds	16	132,245		143,655	
Unrestricted funds		226,438		216,892	
		<u>358,683</u>		<u>360,547</u>	
			<u>=====</u>		<u>=====</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22-11-24

.....
S J Bratt (Treasurer)
Trustee

K. M. Sarvent
Cllr K Sarvent (Chair)
Trustee

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The Volunteer Centre-Chesterfield and North East Derbyshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 38 Knifesmithgate, Chesterfield, Derbyshire, S40 1RQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	4 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Donated Services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024
3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Donations and gifts	7,932	90	8,022	28,094	10	28,104
Grants	-	115,614	115,614	-	134,602	134,602
	<u>7,932</u>	<u>115,704</u>	<u>123,636</u>	<u>28,094</u>	<u>134,612</u>	<u>162,706</u>
Grants receivable for core activities						
Elderfriends	-	17,036	17,036	-	17,036	17,036
Clinical						
Commissioning Group	-	22,945	22,945	-	22,942	22,942
Home From Hospital	-	44,762	44,762	-	39,249	39,249
Infrastructure DCC	-	23,471	23,471	-	48,167	48,167
NEDDC	-	5,000	5,000	-	5,000	5,000
V C Awards	-	2,400	2,400	-	1,050	1,050
Other	-	-	-	-	1,158	1,158
	<u>-</u>	<u>115,614</u>	<u>115,614</u>	<u>-</u>	<u>134,602</u>	<u>134,602</u>

4 Charitable activities

	2024	2023
	£	£
Sale of goods	<u>615</u>	<u>494</u>

5 Income from investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Interest receivable	<u>9,286</u>	<u>402</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising and publicity						
Advertising	26	262	288	-	309	309

7 Charitable activities

	Direct costs 2024 £	Direct costs 2023 £
Staff costs	99,219	91,699
Depreciation and impairment	608	608
Premises costs	15,223	16,003
Insurance	1,536	1,113
Light and heat	1,462	1,579
Professional fees	5,563	4,316
Telephone postage and stationery	3,050	3,576
Staff / volunteer expenses	5,446	10,047
Bank charges	164	243
Office equipment	703	545
Publications and subscriptions	309	441
	<u>133,283</u>	<u>130,170</u>
Share of governance costs (see note)	1,830	1,830
	<u>135,113</u>	<u>132,000</u>
Analysis by fund		
Unrestricted funds	6,300	4,995
Restricted funds	128,813	127,005
	<u>135,113</u>	<u>132,000</u>

Governance costs are Independent Examiner's fees £1,830 (2023 £1,830)

8 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	608	608

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Trustees

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

10 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Centre Manager	1	1
Project Co-Ordinators	2	2
Administration Assistant	1	1
Apprentice	1	-
	<u> </u>	<u> </u>
Total	5	4
	<u> </u>	<u> </u>

Employment costs

	2024	2023
	£	£
Wages and salaries	92,939	85,192
Social security costs	1,926	2,799
Other pension costs	4,354	3,708
	<u> </u>	<u> </u>
	99,219	91,699
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

12 Tangible fixed assets

	Plant and equipment £
Cost	
At 1 April 2023	2,431
At 31 March 2024	2,431
Depreciation and impairment	
At 1 April 2023	1,216
Depreciation charged in the year	608
At 31 March 2024	1,824
Carrying amount	
At 31 March 2024	607
At 31 March 2023	1,215

13 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Prepayments and accrued income	2,197	2,178

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	11,364	11,892

15 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	4,354	3,708

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024
16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
	-	-	(5,096)	-	(5,096)
Lottery Community Fund	2,911	-	(30)	-	2,881
Elderfriends	56,951	17,036	(26,012)	-	47,975
Clinical Commissioning Group	15,372	22,945	(22,956)	-	15,361
Home From Hospital	34,445	44,762	(40,039)	-	39,168
Inman Charity	2,806	-	-	(2,806)	-
CBC Health & Wellbeing	387	-	(372)	(15)	-
CBC Covid-19	46	-	-	(46)	-
DCC Covid-19	279	-	(328)	49	-
Infrastructure DCC	20,803	23,471	(29,631)	-	14,643
NEDDC	1,736	5,000	(4,924)	-	1,812
Volunteer Centre Awards	515	3,075	(2,235)	-	1,355
MOD	4,252	-	-	(4,252)	-
Other One Off Funds	1,168	30	-	-	1,198
Volunteer Centre Development	-	-	2,548	10,400	12,948
PLACE	1,984	-	-	(1,984)	-
	<u>143,655</u>	<u>116,319</u>	<u>(129,075)</u>	<u>1,346</u>	<u>132,245</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Lottery Community Fund	6,612	-	(3,701)	-	2,911
Elderfriends	60,154	17,036	(20,239)	-	56,951
Clinical Commissioning Group	13,264	22,942	(20,834)	-	15,372
Home From Hospital	28,610	39,249	(33,414)	-	34,445
Inman Charity	2,806	-	-	-	2,806
CBC Health & Wellbeing	2,163	-	(1,776)	-	387
CBC Covid-19	2,959	-	(2,913)	-	46
DCC Covid-19	1,460	-	(1,181)	-	279
Infrastructure DCC	4,955	48,167	(32,319)	-	20,803
NEDDC	3,383	5,000	(6,647)	-	1,736
Various Old Funds	-	-	(500)	500	-
PLACE	3,062	-	(1,078)	-	1,984
Volunteer Centre Awards	1,128	1,544	(2,157)	-	515
MOD	4,807	-	(555)	-	4,252
Other One Off Funds	-	1,168	-	-	1,168
	<u>135,363</u>	<u>135,106</u>	<u>(127,314)</u>	<u>500</u>	<u>143,655</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Redundancy	21,000	-	-	-	21,000
Running Costs	50,000	-	-	-	50,000
Premises	20,000	-	-	-	20,000
General funds	125,892	17,218	(6,326)	(1,346)	135,438
	<u>216,892</u>	<u>17,218</u>	<u>(6,326)</u>	<u>(1,346)</u>	<u>226,438</u>

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
Redundancy	21,000	-	-	-	21,000
Running Costs	50,000	-	-	-	50,000
Premises	20,000	-	-	-	20,000
General funds	102,891	28,496	(4,995)	(500)	125,892
	<u>193,891</u>	<u>28,496</u>	<u>(4,995)</u>	<u>(500)</u>	<u>216,892</u>

18 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	607	-	607
Current assets/(liabilities)	225,831	132,245	358,076
	<u>226,438</u>	<u>132,245</u>	<u>358,683</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

18 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	1,215	-	1,215
Current assets/(liabilities)	215,677	143,655	359,332
	<u>216,892</u>	<u>143,655</u>	<u>360,547</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

Draft Financial Statements at 08 October 2024 at 14:41:00

Charity registration number 1107942

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

S J Bratt (Treasurer)
E M Marsden
Cllr K Sarvent (Chair)
Cllr D Ruff
E Gilson
L Tory
G Kassim

(Appointed 22 September
2023)

K Falconer

(Appointed 22 September
2023)

Secretary

Mr D A Radford

Charity number

1107942

Company number

05329651

Registered office

38 Knifsmithgate
Chesterfield
Derbyshire
S40 1RQ

Independent examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

FOR THE YEAR ENDED 31 MARCH 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:
ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is solely funded by Adulty Care Derbyshire.

SAFE & SOUND

Safe & Sound has been funded by a variety of funders during its life span and it remains a popular project with both clients and service users alike. The project has continued to run with no direct funder and has been run from the Centre's reserves. New funding has been acquired from the Big Lottery Fund for a further eighteen months.

HOME FROM HOSPITAL

Now into its sixth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

VOLUNTARY SECTOR AWARDS

In 2013, The Volunteer Centre gave birth to the Voluntary Sector Awards. A celebratory evening looking to reward and recognise the fabulous work carried out by local volunteers and the organisations that work with them. The night has gone from strength to strength with an ever increasing number of categories. It's also a great chance for people from across the sector to get together and let their hair down and feel good about the terrific work they have done over the year. With Awards being sponsored by the private sector it's also a good chance to showcase themselves to a different section of the community.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Financial review

Financial position

Total income decreased in the year from £163,602 to £133,537. Expenditure increased in the year from £132,309 to £135,401 giving net expenditure of £1,864 (2023: net income £31,293).

The charity had funds carried forward at 31st March 2024 of £358,683 (2023: £360,547) of which £132,245 (2023: £143,655) are restricted funds and £226,438 (2023: £216,892) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2023/24 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £33,000. At 31st March 2024 free reserves amounted to £135,438 (2023: £125,892), which is after designating funds of £91,000 (2023: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

C Harper

(Resigned 12 May 2023)

E M Marsden

S E Rogers

(Resigned 8 January 2024)

Cllr K Sarvent (Chair)

Cllr D Ruff

E Gilson

L Tory

P G Grinbergs

(Appointed 12 May 2023 and resigned 22 April 2024)

G Kassim

(Appointed 22 September 2023)

K Falconer

(Appointed 22 September 2023)

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



.....
Cllr K Sarvent (Chair)
Trustee

Date: 22-11-2024

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King

FCCA

John H. F. King

Chartered Certified Accountants

119 High Street

Chesterfield

Derbyshire

S45 9DZ

Dated:

Draft Financial Statements at 08 October 2024 at 14:41:00

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		607		1,215
Current assets					
Debtors	13	2,197		2,178	
Cash at bank and in hand		367,243		369,046	
		<u>369,440</u>		<u>371,224</u>	
Creditors: amounts falling due within one year	14	<u>(11,364)</u>		<u>(11,892)</u>	
Net current assets			<u>358,076</u>		<u>359,332</u>
Total assets less current liabilities			<u>358,683</u>		<u>360,547</u>
Net assets excluding pension liability			<u>358,683</u>		<u>360,547</u>
			<u>=====</u>		<u>=====</u>
The funds of the charity					
Restricted income funds	16	132,245		143,655	
Unrestricted funds		<u>226,438</u>		<u>216,892</u>	
		<u>358,683</u>		<u>360,547</u>	
			<u>=====</u>		<u>=====</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

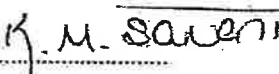
The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22-11-24



S J Bratt (Treasurer)
Trustee


K M Sarvent (Chair)
Trustee

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	12		607		1,215
Current assets					
Debtors	13	2,197		2,178	
Cash at bank and in hand		367,243		369,046	
		369,440		371,224	
Creditors: amounts falling due within one year	14	(11,364)		(11,892)	
Net current assets			358,076		359,332
Total assets less current liabilities			358,683		360,547
Net assets excluding pension liability			358,683		360,547
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The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22-11-24

.....
S J Bratt (Treasurer)
Trustee

K. M. Sarvent
Cllr K. Sarvent (Chair)
Trustee

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

Charity information

The Volunteer Centre-Chesterfield and North East Derbyshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 38 Knivesmithgate, Chesterfield, Derbyshire, S40 1RQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	4 years straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Donated Services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales - Charity number 1107942

Accounts



Annual Report of the Volunteer Centre

Chesterfield & NE Derbyshire
2022 / 2023



BRINGING VOLUNTEERING TO LIFE

Registered charity 1107942 | Registered in England & Wales 5329651

www.chesterfieldvc.org.uk



DERBYSHIRE
Beacon of Hope

BOARD OF DIRECTORS

Chair: Cllr Kate SARVENT

Vice Chair: Sheelagh HANSON (resigned July 2022)

Treasurer: Stephanie BRATT

Sharon ROGERS

Jane BRIGGS (resigned June 2022)

Cayetano REBORA (resigned April 2022)

Cllr Diana RUFF

Cecilia HOPTON (resigned September 2023)

Natalie REBORA (resigned July 2022)

Liz MARSDEN BEM

Eric GILSON

Paul GRINBERGS

STAFF

Dave RADFORD: C.E.O.

Janet MILLINGTON: Elderfriends Project Coordinator

Steve CHAMBERS: Development and Fundraising Officer

Liz SMITH: Home from Hospital Project Coordinator

Sarah FOWKES: Business and Administration

Bankers

Virgin Bank

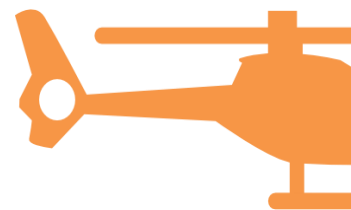
PayRoll

Barber Harrison & Platt

Auditors

John King

Clay Cross Accounting



CHAIR'S REPORT

Firstly, I would like to say a huge thank you to all our staff, volunteers and board members for the part you play in making the Volunteer Centre the success it continues to be.

It takes a lot of effort to organise and administer our various projects and we are constantly chasing and bidding for funding.

However many volunteers we have, we always need more as the waiting lists for our services continue to grow.

This year we have been particularly active in our outreach work to tell people of the opportunities available and the benefits gained from volunteering. Some examples are being part of the Great Chesterfield Get Together, a regular stall at the Veterans Hub and a stall at Dunston School Fair.

So why volunteer?

Volunteer work looks great on your CV and shows a prospective employer that you are committed and willing to take on challenges and learn new or update your existing skills.

Volunteering gives you a sense of accomplishment and opens up different possibilities and opportunities you previously thought were not for you.

Volunteering gives you the chance to give something back to the community or charity that helped you when you were at your most vulnerable.

Not everyone has family or friends to rely on for help.

Our Elderfriends waiting list is full of people just waiting for someone to give them the support they need – perhaps to take them to an appointment or the shops, or maybe just a weekly chat or catch up.

Our Safe and Sound project help people with the jobs most of us just take for granted, like changing a plug or putting up a curtain rail.

However, we also help boards and charities find people with suitable skills to fill vacancies like treasurer or secretary.

Since the Covid pandemic more and more people are feeling isolated and overwhelmed by loneliness.

Mental wellbeing is recognised as equally important as physical wellbeing for experiencing a rewarding old age or living with a disability.

Demands on public services are at an all time high with funding constantly at risk of cuts, so the voluntary sector are having to pick up the slack as never before.

Our volunteers are the lifeline for many in our communities, so we need to not only retain our existing volunteers, but also recruit more.

So, thanks again for the hard work undertaken this year but the challenges remain for future years.

Kate Sarvent.

TREASURER'S REPORT

INTRODUCTION

As we reach the end of financial year 2022/23, I am pleased to present a short report on the Volunteer Centre's financial performance. The year has once again proved successful with the Centre reporting a surplus of £31k, a result similar to that achieved in 2021/22.

Securing reliable income streams remains our primary challenge, exacerbated by the ongoing cost of living crisis, uncertain political landscape and fiercely competitive landscape for charitable funding. The surplus achieved during the year provides a valuable addition to our reserves and improves the Volunteer Centre's financial position as we step into 2023/24.

As in 2021/22, we started with a modest surplus budget, based on anticipated income and associated expenditure. Over the course of the year we made upward adjustments to our forecasts, predominantly due to effective cost management. Our income aligned with the budget, whilst expenditure came in under budget by approximately £250k. Staff costs contributed significantly to these savings.

More detailed information about the financial position is shown below.

FINANCIAL OVERVIEW

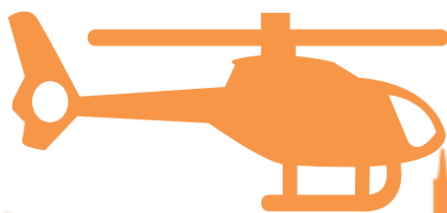
As in 2021/22, we started with a modest surplus budget, based on anticipated income and associated expenditure. Over the course of the year we made upward adjustments to our forecasts, predominantly due to effective cost management. Our income aligned with the budget, whilst expenditure came in under budget by approximately £250k. Staff costs were the main contributor to the underspend.

Income and expenditure were broadly similar to figures reported in 2021/22. Income of £163k and expenditure of £132k resulted in a surplus of £31k, a minor reduction from the £35k in the previous year. Income was in line with 2022, while total costs rose by £5k from £127k to £132k. The result leaves the Charity's total funds standing at £360k, up from £329k at 31 March 2022.

More detail about the Volunteer Centre's financial performance is given in the following paragraphs.

BALANCE SHEET

The balance sheet has strengthened as a result of the surplus generated during the year. Cash balances have increased by £7k and total funds stand at £360k, up from £329k at the end of March 2022.



TREASURER'S REPORT (cont.)

FUNDS (RESERVES)

Within the total funds of £360k are unrestricted funds totalling £217k. Of these, £91k is designated by the trustees for specific purposes, with the remaining £126k categorised as free reserves, meaning they can be utilised in any way that supports the Centre's aims and objectives.

The £126k represents over eleven months' worth of operating costs, surpassing the trustees' recommended minimum of three months. While the level of reserves is higher than the recommended minimum, it is not excessive for a charity of the size of the Volunteer Centre in the current climate. It is our intention to review the optimal level of free reserves in the forthcoming year.

SUMMARY

The financial year has been another success for the Volunteer Centre. Our prudent financial management has fortified the organisation's financial position and ensures our ability to continue delivering high quality services to our clients.

OUTLOOK

With a £31k increase in reserves over the course of 2022/23, the Volunteer Centre is well positioned to continue serving the residents of Chesterfield and North East Derbyshire effectively in the coming years. The Centre boasts a robust balance sheet and healthy cash reserves, providing a strong foundation for the future

A small spoiler: 2023/24 is progressing in line with budget at the time of writing (September 2023). If you want to know how it turned out, you'll have to attend next year's meeting. Once again, watch this space.

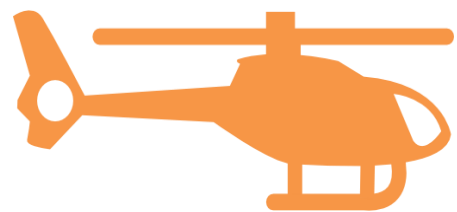
ACKNOWLEDGEMENTS

Finally, I would like to extend heartfelt thanks to my fellow trustees, the diligent management and staff and our amazing volunteers, who have contributed their time, commitment and effort over the past year. Your unwavering support means we can keep on keeping on; we couldn't do it without you.

I would be delighted to serve as Treasurer for a further term if elected by the members.

STEPHANIE BRATT, FCCA

Treasurer



MANAGER'S REPORT

Funny how things change. Last year I was talking about how we were readjusting after the pandemic, and this year all that palaver seems a distant memory. I know that for many it will have had a lasting impact but I have to say it is good to be getting back to something resembling normality.

We did notice that the numbers of people coming into the Volunteer Centre had reduced dramatically, obviously a couple of years stuck inside can do that to people. So, in an effort to boost our numbers we took the 'show on the road' as it were and attended as many different outreach events as we could. It was a tremendously successful exercise and boosted our figures significantly and it has been something we have continued, and will continue to do, going forward.

Last summer we had our first major fundraising event by setting up 'The Swim Against Loneliness', while it was relatively successful it didn't raise the finances I had hoped for, (but having said that, I am a particularly hard person to please!) Perhaps it had something to do with timing—it is difficult to say. We were hoping to replicate the event this year but later on, but at moment that is all on hold as the leisure centre want to work with someone else.

We were also extremely fortunate to be chosen as one of The Mayoresses charities for the year and we want to express our gratitude to Cllr Glenys Falconer and her consort and husband Keith, for choosing us and then going on to raise around £9,000.

We are absolutely delighted to announce that earlier this year we were nominated for The Kings Award for Voluntary Service. This was primarily for the work we carried out during the pandemic. It will be a couple of months before we find out the result but to reach the final nominations is an honour in itself. This award is regarded as being the MBE for voluntary groups and it would be amazing if we could get that auspicious award. We have jumped through all the hoops put before us, visits to the office; on line questions and answers; presentation in Derby; and now nervously await the final decision.





MANAGER'S REPORT (cont.)

That Chicago Experience

Back in 2020 we linked up with a Volunteer Centre in Chicago in the USA. They have been tremendous fun to work with and we already have a project called '*Across The Pond*' up and running which works as a modern day pen friend scheme .

Last year I took myself over there and had a tremendous time talking to a local Rotary Group and meeting the fabulous people from that Centre (or '*Center*' as they spell it). So, with my travel buds well and truly wetted, I decided to go again this year. I didn't actually think it was possible for people to be even more welcoming, but how wrong I was. I never imagined that the email I sent to them during the pandemic would have such wonderfully positive results. The whole experience has been a pleasure and a delight.



Our lovely friends in Chicago (from right to left) Tom; Me; Colleen; Paul; Barbara and Sherry.

I'm not sure but I think this is the only partnership of its kind in the country, and I hope it continues long into the future.

Finally, I'd like to say a massive thank you to the team here at **The Volunteer Centre** and to my Board of Directors for their unwavering support of me and the unseen hard work they put in behind the scenes.

Dave Radford C.E.O.





With the pandemic over (or seemingly so) then that saw an end to our shopping scheme. It seemed odd writing out to people to say we could no longer help—but it had to be done as we simply did not have the resources to continue with that project.

The Safe & Sound project continues however, we may not have funding for this but we felt it was important to continue with it as it has provided so much help to people in the past. My main job this year will be to try and bring in a grant to make this a viable project again, it isn't always easy—especially when the funding pots gets smaller and the number of groups trying to access that money gets larger. At the time of writing I'm still recovering from another failed funding bid!



Safe & Sound was something of a catch all, offering assistance with shopping, transport, DIY, gardening and any small task that someone might have difficulty with and it was a popular volunteering activity as well as a good service.

I think it is fair to say we were never short of referrals for this project. In its first year of operation (2017) we recorded over 250 referrals and are close to 200 again for 2023.





The pandemic has hit befriending harder than anyone ever imagined. Yes we were aware that there were very many lonely and socially isolated people across Chesterfield and North East Derbyshire, but covid, keeping people penned in at home, unable to see their families and friends, has really exacerbated that problem.

Suddenly, referrals were coming into the befriending scheme at an alarming rate, we had expected an upturn, we knew it would be a difficult period but we didn't realise just how difficult it would be and just how many referrals we would receive. What has made it even more difficult has been the difficulty in recruiting volunteers for the service. In the past it hasn't been an issue, we have always had a steady stream of volunteers, but at the moment that stream has been reduced to just a trickle.

We also have concerns over the funding. Our Elderfriends project has rarely had the funding it requires but at the moment it isn't just the amount of funding that is an issue but the longevity of it. Derbyshire County Council had said there would be a cessation of project funding at the end of March 2024 and at the time of writing I assume this is still the case. As a team we desperately want the project to continue but we do need some stability. Perhaps the precarious nature of certain projects across the sector are one of the reasons that volunteers are reluctant to get involved? It is hard to say.

JANET MILLINGTON

Elderfriends Project Coordinator





As we look forward to a fifth and final year for the current commissioned service, we continue to offer short term practical support for people who need a little help when they leave hospital, or to help prevent them being re-admitted or needing more support from other statutory services such as Adult Care.

South Derbyshire CVS—who leads on the project, is currently in the process of tendering for further funding from DCC. While the tender will change significantly, we have been asked to remain part of the team delivering the service.

Support has included shopping, prescription collections/delivery, safe and well checks, sign posting and referrals to other services, improvements to home environments and assisting in emotional wellbeing. Referrals usually come via the hospitals themselves but the future tender also includes community referrals so the service will certainly step up a level.

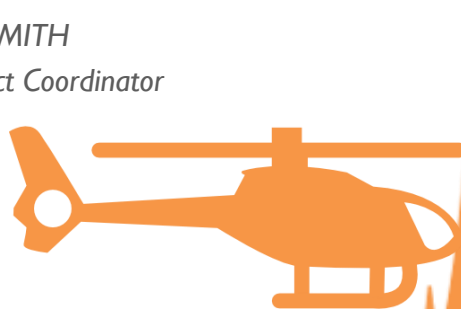
Chesterfield and NE Derbyshire has been the busiest area in the whole of the county and since the start of this year we have received 203 referrals from April 2022 to March 2023. Noting that 79 of those were in the last quarter. In terms of Volunteer hours the project made use of 261 volunteer hours although this is probably a significant under representation.

"I've found the service which Home from Hospital can provide very helpful in filling some of the gaps and needs patients may have which can't be fully met simply with a package of care." (Social Worker)

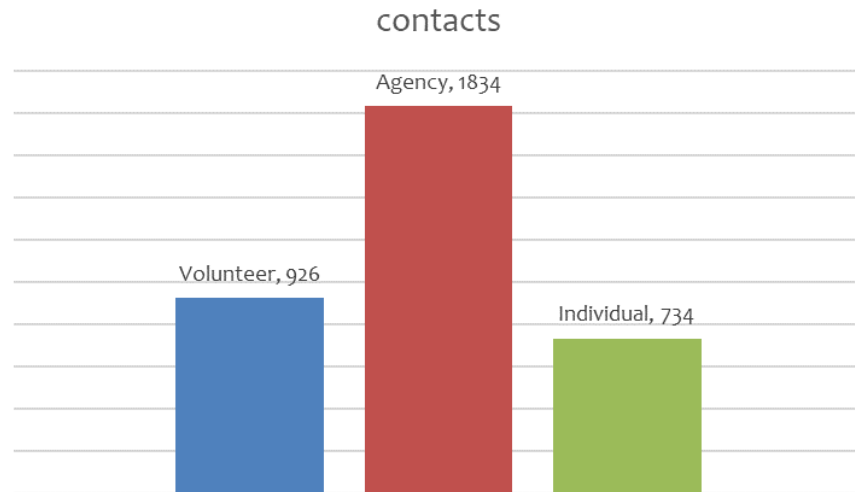
The recruitment of volunteers has been a national problem with people's circumstances changing with the cost of living crisis. People are having to work more hours themselves or can't afford to volunteer; with reimbursement costs not rising with the rate of living increases.

LIZ SMITH

Project Coordinator



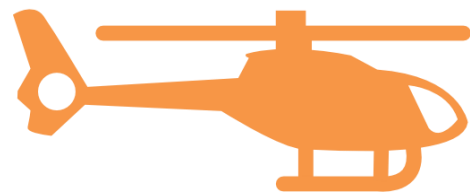
THE NUMBERS



The number of contacts the **Volunteer Centre** has received in 22/23 was 3,494, which is a slight increase on last year. Of those contacts the number of volunteers has increased significantly by and accounts for 27% of all contacts. Agency contacts have also increased to 54%. On the previous year.. We feel these increases are down to the significant outreach work we have done throughout the year.

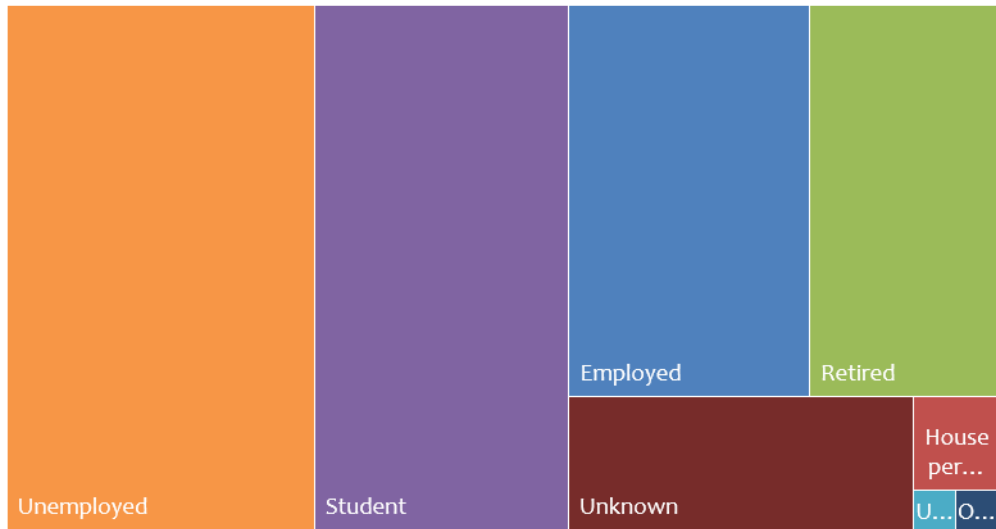


The numbers of volunteers visiting The Centre is again probably exaggerated by the outreach work carried out over the last year. A fantastic figure we could not have dreamed of two years ago.. 'Volife' provided most of our email enquiries, once again this has been a popular way of registering for a voluntary position..



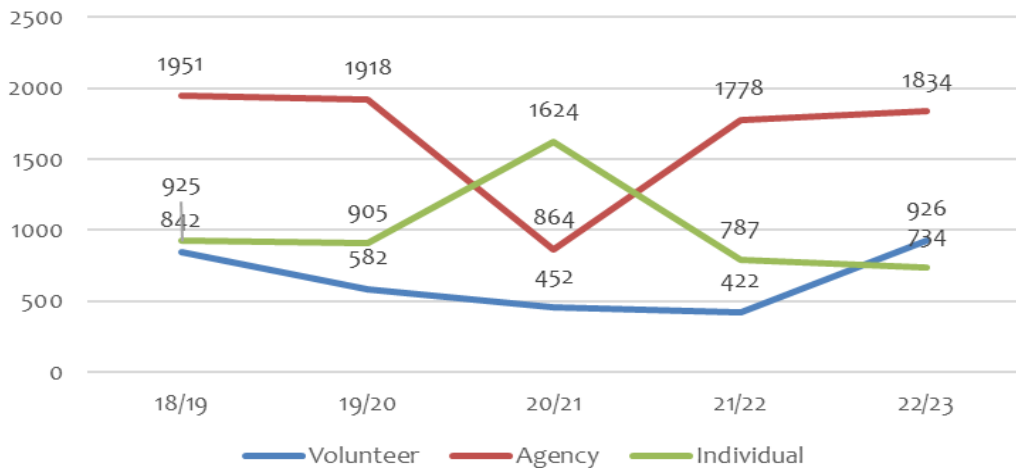
THE NUMBERS

Volunteers by status

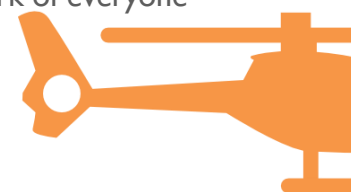


Unemployed creates the biggest tranche of volunteers with nearly 300 looking for voluntary positions.. We did see a huge rise in the number of Students interested in voluntary work, one again this will be down to the outreach work carried out and the direct work carried out with Derby University. The numbers of employed people has dropped away a little but that could be down to people returning to work following the pandemic.

contacts over 5 years



Contacts over the last 2 years decreased significantly—particularly from organisations who were forced to furlough or, indeed, close. But a significant increase last year. Volunteers are now back to pre pandemic levels which is testimony to the hard work of everyone here at the Volunteer Centre









The Volunteer Centre, Chesterfield & North East Derbyshire, is a local volunteering development agency working independently to support organisations from the voluntary, community and public sectors.

In our core work we promote, support and develop volunteering and aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations.

Registered charity: 1107942 | Registered company in England & Wales: 5329651



Draft Financial Statements at 11 September 2023 at 14:35:55

Charity registration number 1107942

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	S J Bratt (Treasurer) E M Marsden S E Rogers Cllr K Sarvent (Chair) Cllr D Ruff E Gilson L Tory P G Grinbergs	(Appointed 3 January 2023) (Appointed 3 January 2023) (Appointed 12 May 2023)
Secretary	Mr D A Radford	
Charity number	1107942	
Company number	05329651	
Registered office	38 Knifesmithgate Chesterfield Derbyshire S40 1RQ	
Independent examiner	John Henry Francis King FCCA John H. F. King Chartered Certified Accountants 119 High Street Clay Cross Chesterfield Derbyshire S45 9DZ	

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and the Big Lottery Community Fund. Adult Care funding for this project has been extended by one year but Lottery funding ends in July 2022.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva, and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery. However, the project currently has no funding associated with it and our main aim is to make sure we can continue to run the scheme successfully and sustainably.

HOME FROM HOSPITAL

Now into its fourth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

The project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Since its inception The Volunteer Centre has made over 4500 deliveries and these efforts meant we were awarded the Beacon of Hope award and shortlisted in the 'Love Chesterfield' Community Awards. Since lockdown ended The Volunteer Centre has cut back on the work carried out through this project to all but a select few individuals who simply could not manage now without our assistance. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

Financial review

Financial position

Total income increased in the year from £162,361 to £163,602. Expenditure increased in the year from £127,509 to £132,309 giving net income of £31,293 (2022: £34,852).

The charity had funds carried forward at 31st March 2023 of £360,547 (2022: £329,254) of which £143,655 (2022: £135,363) are restricted funds and £216,892 (2022: £193,891) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2022/23 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2023 free reserves amounted to £125,892 (2022: £102,891), which is after designating funds of £91,000 (2022: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)	
C Harper	(Resigned 12 May 2023)
E M Marsden	
S E Rogers	
Cllr K Sarvent (Chair)	
Cllr D Ruff	
J Briggs	(Resigned 6 August 2022)
C Rebora	(Resigned 22 July 2022)
S Hanson	(Resigned 22 July 2022)
N Rebora	(Resigned 2 January 2023)
E Gilson	(Appointed 3 January 2023)
L Tory	(Appointed 3 January 2023)
P G Grinbergs	(Appointed 12 May 2023)

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

Cllr K Sarvent (Chair)
Trustee

22 September 2023

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King

FCCA

John H. F. King

Chartered Certified Accountants

119 High Street

Chesterfield

Derbyshire

S45 9DZ

Dated: 22 September 2023

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

Current financial year

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes				
<u>Income from:</u>					
Donations and legacies	3	28,094	134,612	162,706	161,713
Charitable activities	4	-	494	494	645
Investments	5	402	-	402	3
Total income		28,496	135,106	163,602	162,361
<u>Expenditure on:</u>					
Raising funds	6	-	309	309	1,435
Charitable activities	7	4,995	127,005	132,000	126,074
Total expenditure		4,995	127,314	132,309	127,509
Net incoming resources before transfers		23,501	7,792	31,293	34,852
Gross transfers between funds		(500)	500	-	-
Net income for the year/ Net movement in funds		23,001	8,292	31,293	34,852
Fund balances at 1 April 2022		193,891	135,363	329,254	294,402
Fund balances at 31 March 2023		216,892	143,655	360,547	329,254

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Income from:</u>				
Donations and legacies	3	15,506	146,207	161,713
Charitable activities	4	30	615	645
Investments	5	3	-	3
Total income		15,539	146,822	162,361
<u>Expenditure on:</u>				
Raising funds	6	287	1,148	1,435
Charitable activities	7	(1,542)	127,616	126,074
Total expenditure		(1,255)	128,764	127,509
Net incoming resources before transfers		16,794	18,058	34,852
Gross transfers between funds		20,617	(20,617)	-
Net income for the year/ Net movement in funds		37,411	(2,559)	34,852
Fund balances at 1 April 2021		156,480	137,922	294,402
Fund balances at 31 March 2022		193,891	135,363	329,254

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	11		1,215		1,823
Current assets					
Debtors	12	2,178		2,823	
Cash at bank and in hand		369,046		362,456	
		371,224		365,279	
Creditors: amounts falling due within one year	13	(11,892)		(37,848)	
Net current assets			359,332		327,431
Total assets less current liabilities			360,547		329,254
Income funds					
Restricted funds	14		143,655		135,363
<u>Unrestricted funds</u>					
Designated funds	15	91,000		91,000	
General unrestricted funds		125,892		102,891	
			216,892		193,891
			360,547		329,254

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 22 September 2023

S J Bratt (Treasurer)
Trustee

Cllr K Sarvent (Chair)
Trustee

Company registration number 05329651

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

The Volunteer Centre-Chesterfield and North East Derbyshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 38 Knivesmithgate, Chesterfield, Derbyshire, S40 1RQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	4 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Donated Services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted funds		Restricted funds		Total		Unrestricted funds		Restricted funds		Total	
	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022
	£	£	£	£	£	£	£	£	£	£	£	£
3 Donations and legacies												
Donations and gifts	28,094	10	28,104	15,506	15,506	-	15,506	-	-	-	15,506	
Grants	-	134,602	134,602	-	-	146,207	146,207	146,207	146,207	146,207	146,207	
	28,094	134,612	162,706	15,506	15,506	146,207	146,207	146,207	146,207	146,207	161,713	
Grants receivable for core activities												
Elderfriends	-	17,036	17,036	-	-	17,036	17,036	17,036	17,036	17,036	17,036	
Clinical Commissioning Group	-	22,942	22,942	-	-	22,942	22,561	22,561	22,561	22,561	22,561	
Home From Hospital	-	39,249	39,249	-	-	39,249	44,386	44,386	44,386	44,386	44,386	
Infrastructure DCC	-	48,167	48,167	-	-	48,167	23,471	23,471	23,471	23,471	23,471	
Lottery Community Fund	-	-	-	-	-	-	25,553	25,553	25,553	25,553	25,553	
NEDDC	-	5,000	5,000	-	-	5,000	5,000	5,000	5,000	5,000	5,000	
PLACE	-	-	-	-	-	-	5,000	5,000	5,000	5,000	5,000	
V C Awards	-	1,050	1,050	-	-	1,050	3,200	3,200	3,200	3,200	3,200	
Other	-	1,158	1,158	-	-	1,158	-	-	-	-	-	
	-	134,602	134,602	-	-	134,602	146,207	146,207	146,207	146,207	146,207	

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Charitable Income Heading 1 2023 £	Charitable Income Heading 1 2022 £
Sales within charitable activities	494	645
	<u>494</u>	<u>645</u>
Analysis by fund		
Unrestricted funds	-	30
Restricted funds	494	615
	<u>494</u>	<u>615</u>

5 Investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	402	3
	<u>402</u>	<u>3</u>

6 Raising funds

	Restricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Fundraising and publicity</u>				
Advertising	309	287	1,148	1,435
	<u>309</u>	<u>287</u>	<u>1,148</u>	<u>1,435</u>
	<u>309</u>	<u>287</u>	<u>1,148</u>	<u>1,435</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Direct costs 2023	Direct costs 2022
	£	£
Staff costs	91,699	81,581
Depreciation and impairment	608	608
Premises costs	16,003	15,928
Insurance	1,113	1,409
Light and heat	1,579	1,471
Professional fees	4,316	7,705
Telephone postage and stationery	3,576	2,679
Staff / volunteer expenses	10,047	11,739
Bank charges	243	533
Office equipment	545	670
Publications and subscriptions	441	11
	<u>130,170</u>	<u>124,334</u>
Share of governance costs (see note)	1,830	1,740
	<u>132,000</u>	<u>126,074</u>
	<u><u>132,000</u></u>	<u><u>126,074</u></u>
Analysis by fund		
Unrestricted funds	4,995	(1,542)
Restricted funds	127,005	127,616
	<u>132,000</u>	<u>126,074</u>
	<u><u>132,000</u></u>	<u><u>126,074</u></u>

Governance costs are Independent Examiner's fees £1,830 (2022 £1,740)

8 Trustees

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Centre Manager	1	1
Project Co-Ordinators	2	2
Administration Assistant	1	1
	<u>4</u>	<u>4</u>
Total	<u><u>4</u></u>	<u><u>4</u></u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE****(A COMPANY LIMITED BY GUARANTEE)****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023**

9 Employees	(Continued)	
Employment costs	2023	2022
	£	£
Wages and salaries	85,192	76,088
Social security costs	2,799	1,685
Other pension costs	3,708	3,808
	<u>91,699</u>	<u>81,581</u>

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Tangible fixed assets

	Plant and equipment
	£
Cost	
At 1 April 2022	2,431
At 31 March 2023	<u>2,431</u>
Depreciation and impairment	
At 1 April 2022	608
Depreciation charged in the year	608
At 31 March 2023	<u>1,216</u>
Carrying amount	
At 31 March 2023	<u>1,215</u>
At 31 March 2022	<u>1,823</u>

12 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	<u>2,178</u>	<u>2,823</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	11,892	37,848
	<u> </u>	<u> </u>

Deferred income received from Derbyshire County Council included above amounts to £Nil (2022 £28,955).

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2023

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021		Movement in funds			Movement in funds			Balance at 31 March 2023		
	£	£	Incoming resources	Resources expended	Transfers	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	£	£
Lottery Community Fund	4,010		25,553	(22,951)	-	6,612	-	(3,701)	-	-	2,911
Elderfriends	56,204		17,036	(13,086)	-	60,154	17,036	(20,239)	-	-	56,951
Clinical Commissioning Group	8,344		22,561	(17,641)	-	13,264	22,942	(20,834)	-	-	15,372
Home From Hospital	16,473		44,386	(32,249)	-	28,610	39,249	(33,414)	-	-	34,445
Inman Charity	2,806		-	-	-	2,806	-	-	-	-	2,806
CBC Health & Wellbeing	4,338		-	(2,175)	-	2,163	-	(1,776)	-	-	387
CBC Covid-19	4,715		-	(1,756)	-	2,959	-	(2,913)	-	-	46
DCC Covid-19	2,696		-	(1,236)	-	1,460	-	(1,181)	-	-	279
Infrastructure DCC	5,238		23,471	(23,754)	-	4,955	48,167	(32,319)	-	-	20,803
NEDDC	2,500		5,000	(4,117)	-	3,383	5,000	(6,647)	-	-	1,736
Severn Trent	1,226		-	(1,339)	113	-	-	-	-	-	-
To Your Door	666		-	(764)	98	-	-	-	-	-	-
Various Old Funds	28,706		-	(51)	(28,655)	-	-	(500)	500	-	-
PLACE	-		5,000	(1,938)	-	3,062	-	(1,078)	-	-	1,984
Volunteer Centre Awards	-		3,815	(2,687)	-	1,128	1,544	(2,157)	-	-	515
MOD	-		-	(3,020)	7,827	4,807	-	(555)	-	-	4,252
Other One Off Funds	-		-	-	-	-	1,168	-	-	-	1,168
	137,922		146,822	(128,764)	(20,617)	135,363	135,106	(127,314)	500		143,655

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023
15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 March 2023 £
	Balance at 1 April 2021 £	Incoming resources £	Balance at 1 April 2022 £	Incoming resources £	
Redundancy	21,000	-	21,000	-	21,000
Running Costs	50,000	-	50,000	-	50,000
Premises	20,000	-	20,000	-	20,000
	<u>91,000</u>	<u>-</u>	<u>91,000</u>	<u>-</u>	<u>91,000</u>

16 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	1,215	-	1,215	1,823	-	1,823
Current assets/(liabilities)	215,677	143,655	359,332	192,068	135,363	327,431
	<u>216,892</u>	<u>143,655</u>	<u>360,547</u>	<u>193,891</u>	<u>135,363</u>	<u>329,254</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

Draft Financial Statements at 11 September 2023 at 14:35:55

Charity registration number 1107942

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees

S J Bratt (Treasurer)
E M Marsden
S E Rogers
Cllr K Sarvent (Chair)
Cllr D Ruff
E Gilson (Appointed 3 January 2023)
L Tory (Appointed 3 January 2023)
P G Grinbergs (Appointed 12 May 2023)

Secretary

Mr D A Radford

Charity number

1107942

Company number

05329651

Registered office

38 Knifesmithgate
Chesterfield
Derbyshire
S40 1RQ

Independent examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:
ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and the Big Lottery Community Fund. Adult Care funding for this project has been extended by one year but Lottery funding ends in July 2022.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva, and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery. However, the project currently has no funding associated with it and our main aim is to make sure we can continue to run the scheme successfully and sustainably.

HOME FROM HOSPITAL

Now into its fourth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

The project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Since its inception The Volunteer Centre has made over 4500 deliveries and these efforts meant we were awarded the Beacon of Hope award and shortlisted in the 'Love Chesterfield' Community Awards. Since lockdown ended The Volunteer Centre has cut back on the work carried out through this project to all but a select few individuals who simply could not manage now without our assistance. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

Financial review

Financial position

Total income increased in the year from £162,361 to £163,602. Expenditure increased in the year from £127,509 to £132,309 giving net income of £31,293 (2022: £34,852).

The charity had funds carried forward at 31st March 2023 of £360,547 (2022: £329,254) of which £143,655 (2022: £135,363) are restricted funds and £216,892 (2022: £193,891) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2022/23 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2023 free reserves amounted to £125,892 (2022: £102,891), which is after designating funds of £91,000 (2022: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

C Harper

(Resigned 12 May 2023)

E M Marsden

S E Rogers

Cllr K Sarvent (Chair)

Cllr D Ruff

J Briggs

(Resigned 6 August 2022)

C Rebora

(Resigned 22 July 2022)

S Hanson

(Resigned 22 July 2022)

N Rebora

(Resigned 2 January 2023)

E Gilson

(Appointed 3 January 2023)

L Tory

(Appointed 3 January 2023)

P G Grinbergs

(Appointed 12 May 2023)

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVOL/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

Cllr K Sarvent (Chair)
Trustee

22 September 2023

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Chesterfield
Derbyshire
S45 9DZ

Dated: 22 September 2023

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales - Charity number 1107942

Accounts



Annual Report of the Volunteer Centre

Chesterfield & NE Derbyshire
2021 / 2022



BRINGING VOLUNTEERING TO LIFE

Registered charity 1107942 | Registered in England & Wales 5329651

www.chesterfieldvc.org.uk



DERBYSHIRE *Beacon of Hope*



Three of our Beacon of Hope Winners (L to R) Janice Shaw, Liz Marsden BEM and Ami Busby

BOARD OF DIRECTORS

Chair: Cllr Kate SARVENT – Chesterfield Borough Council

Vice Chair:

Treasurer: Stephanie BRATT – National Tinnitus Society

Directors:

Sharon ROGERS: independent

Jane BRIGGS: independent

Cayetano REBORA: independent

Cllr Diana RUFF: North East Derbyshire District Council

Shelagh HANSON: independent

Cecilia HOPTON: independent

Natalie REBORA: GP

Liz MARSDEN BEM: volunteer

STAFF

Dave RADFORD: Centre Manger

Janet MILLINGTON: Elderfriends Project Coordinator

Steve CHAMBERS: Development and Fundraising Officer

Liz SMITH: Home from Hospital Project Coordinator

Magnus SHAW: Communications Volunteer

Bankers

Yorkshire Bank PLC

PayRoll

Barber Harrison & Platt

Auditors

John King

Clay Cross Accounting



CHAIR'S REPORT

Voluntary organisations are fast becoming the glue which is holding the fabric of society together and are operating in an environment of shrinking volunteers and funding.

Building on the work begun during the height of the Covid 19 Pandemic with local authorities, they are filling the gaps left by Government underfunding of vital local services.

With an ever-decreasing pot of money and competitive bidding it is getting harder to predict the future. The volatile nature of our economy means that the situation will probably get much worse before it gets better.

Here at the Volunteer Centre our waiting list of people needing our Elderfriends service continues to grow. It was heartening therefore to receive much needed funding for this project from the Mayor's Appeal, which allows us to continue this work. The pandemic may no longer be headline news but the loneliness and isolation it sparked in our communities continues to increase.

We also embarked on our Covid postponed Swim Against Loneliness, which whilst not as successful as we hoped, also provided extra funds to support our project.

Amidst all this uncertainty, it was especially pleasing to hold the Volunteer Centre Awards and officially recognise the hard work and dedication of volunteers across Chesterfield and North East Derbyshire.

Without these fantastic people and organisations there would be huge gaps in support for the most vulnerable in our society. I am always humbled by the generosity of time given by our army of volunteers.

Looking to the future, the people on the ground in our local communities will, I am sure, step up again to plug the gaps left by continuing underfunding by Government of the Cinderella services.

As pantomime season approaches, we will continue to provide support where and when it is needed.....oh yes we will!

KATE SARVENT
Chair, Board of Directors



TREASURER'S REPORT

INTRODUCTION

Another year over; we find ourselves at the end of financial year 2021/22 and it's been another great year for the Volunteer Centre when it comes to all matters financial. In a world slowly recovering from the global pandemic of 2020, the centre reported a surplus of c£35k on income of £162k: an amazing achievement.

Securing income streams remains our biggest challenge as the cost of living crisis bites and charities battle for a share of a decreasing pool of funds. However, the sizeable surplus contributes a welcome boost to reserves and leaves the Volunteer Centre in a strong position to continue supporting the people of Chesterfield and North East Derbyshire over the coming years.

Prior to the start of the financial year we set a small surplus budget, based on expected income streams and associated expenditure. As the year progressed, we were able to revise our forecast upwards. Funding from Derbyshire County Council for the Elderfriends was extended beyond the period included in the budget. In addition, donations relating to the shopping service provided additional income.

Expenditure was excellently managed, as always. Small overspends and underspends across the various budget lines resulted in a bottom line underspend of £10k.

More detailed information about the financial position is shown below.

FINANCIAL OVERVIEW

Income and expenditure were broadly similar to figures reported in 2021. Income of £162k and expenditure of £127k resulted in a net surplus of £35k, compared to a surplus of £50k in 2021.

Income showed a small decrease on 2021, falling from £171k to £162k, with expenditure showing a small increase of £7k. The result for the year leaves the Charity's total funds standing at £329k, up from £294k at 31 March 2021.

More detail about the Volunteer Centre's financial performance is given in the following paragraphs.

BALANCE SHEET

The balance sheet position has strengthened as a result of the bottom line surplus, with cash balances increasing by £62k over the year. Total funds amount to £294k, comprising unrestricted funds of £156k and restricted funds of £138k



TREASURER'S REPORT (cont.)

FUNDS (RESERVES)

The Charity has unrestricted funds of £194k, of which funds designated for specific purposes amount to £91k and free reserves to £103k.

The free reserves of £103k represent nine and a half months' running costs of the Volunteer Centre. This is higher than the trustees' recommended minimum of three months, however the current level is appropriate for an organisation of the Volunteer Centre's size in the current economic climate. The trustees will reconsider the optimal level of free reserves during the coming year.

SUMMARY

It has been a very good year for the Volunteer Centre from a financial point of view. Once again the management and staff have demonstrated exceptional financial management, enabling the organisation to improve its financial position over the year and to head into 2022/23 with the resources required to continue providing services of the highest quality to all our clients.

OUTLOOK

An increase in reserves of £35k over the course of 2021/22 has left the Volunteer Centre in an excellent position to continue to serve the people of Chesterfield and North East Derbyshire over the coming years. The Centre has a strong balance sheet with good cash reserves and can look forward to a bright and secure future. A small spoiler: 2022/'23 is progressing nicely. If you want to know how it turned out, you'll have to attend next year's meeting. Once again, watch this space.

ACKNOWLEDGEMENTS

I would like to thank my fellow trustees, the management and staff of the Volunteer Centre and all our volunteers for their time, commitment and effort over the past year. A global pandemic followed by a cost of living crisis have failed to dent our dedication to the cause. We are still here and we are still smiling. Thank you all: the Volunteer Centre would be nothing without you.

I would be delighted to serve as Treasurer for a further term if elected by the members.

STEPHANIE BRATT, FCCA

Treasurer



MANAGER'S REPORT

As the restrictions from the pandemic lifted, The Volunteer Centre was able to get back to normal. It wasn't quite business as usual but it was as close to it as we have been for the last couple of years.

I suppose, in my mind, I assumed that we would just pick up where we had left off, handing out information to potential volunteers and organisations as they needed it. Unfortunately, it didn't quite work out like that. While we had seen a rush of volunteers to assist during the shopping we had carried during covid, many of these volunteers had returned to work and suddenly it was all quiet of the volunteer front. This wasn't just a local problem either, Volunteer Centre's across the country were all reporting a similar problem, and it was difficult to put ones finger on why. Personally I can only assume that 'volunteer burnout' was behind it, because we had been very reliant on there services for the last 2 years. Things are starting to pick up a little but we are a long way from the numbers that we experienced pre-covid.

On the good news front we were able to once again put on our Voluntary Sector Awards. We had a superb night which included a live link up with our twinned Volunteer Centre in Chicago, that was quite an accomplishment and I know they enjoyed it as much as we did.

All our projects seem to be flourishing and are as busy as they have always been, but this does create problems for us as there seems to be a shortage of volunteers as I mentioned earlier.

Hopefully things will get back to normal soon, and whatever happens the Volunteer centre will still be here providing the great service we have always aimed for.





MANAGER'S REPORT (cont.)

That Chicago Experience

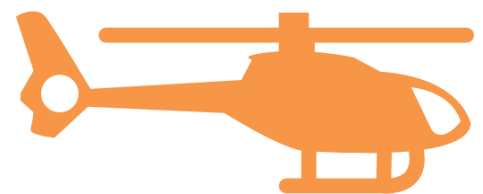
Back in 2020 we linked up with a Volunteer Centre in Chicago in the USA. They have been tremendous fun to work with and we already have a project called '**Across The Pond**' up and running which works as a modern day pen friend scheme – but with more mature people.

They are a lovely bunch of people who have entered into the spirit of the twinning in fine style and at last years Awards we did a live video streaming so they were able to see our awards and also present an Award. It was a great experience.

The summer of 2022 saw me travel to Chicago to meet up with them and they were attentive and spoiling hosts. I gave a talk to Winnetka Rotary, which is where their Volunteer Centre is based and met and chatted with their Board and staff. It was so much better than chatting over the internet and I think it is fair to say that I have made some friends for life.

Finally, I'd like to say a massive thank you to the team here at **The Volunteer Centre** and to my Board of Directors for their unwavering support of me and the unseen hard work that goes on behind the scenes.

DAVID RADFORD
Centre Manager



TO YOUR DOOR
From The Volunteer Centre



At the beginning of the pandemic The Volunteer Centre were asked to provide a shopping service and prescription pick up for residents across Chesterfield and North East Derbyshire. To enable us to do this properly we set up the To Your Door Project which enabled us to recruit volunteers to do shops and prescription pick ups for those deemed to be on the vulnerable list as far as the pandemic was concerned.

Although referrals started to diminish in the summer of 2020 they picked up again as we went into our second lockdown and remained consistent for the next few months. As our funding for To Your Door ran out, we morphed the project into our award winning project—Safe & Sound, which offers help and support to individuals, this can be anything from DIY to fitting a light bulb. In fairness neither project has any funding at the moment but it is something we are trying to address.

To date the projects have delivered a service to nearly 5,000 referrals. This is quite an astonishing figure and, I can say quite categorically that this isn't matched anywhere in Derbyshire.

We were delighted that The Volunteer Centre was awarded 'The Beacon Of Hope' award for all it had done, but more importantly we were delighted that 4 of our volunteers were also given that award and one of them was decorated with the British Empire Medal.





The pandemic made things difficult for befriending, our clients became ever more isolated as their befrienders were prevented from them, they did keep in touch via the telephone but this isn't the same as physical contact, something we know that many of them missed tremendously. Even when restrictions were lifted we had to them make sure that both parties were fully vaccinated before we could allow contact. It wouldn't have been fair to either party if someone was visiting without being as safe as possible.

What we also found is that the pandemic highlighted loneliness and social isolated to the wider community and because of this our referrals have gone up considerably, we have quite a waiting list now, and unless the numbers of volunteers picks up considerably then it will be a difficult to clear that list.

There are concerns about the funding into the project and I am aware that this isn't just a problem that we face, but something that many befriending projects across Derbyshire will be facing as we move forward. I know that Dave is working with the Derbyshire Befriending Network at ways in which we can tackle this going forward so in many ways it is a case of watching this space. As soon as we know anything concrete we will be sure to let you know.

In an attempt to raise some funding for the project we set up and started The Swim Against Loneliness which was a joint venture with Chesterfield Sports Centre, Sharley Park Leisure Centre and Nationwide Building Society. Considering we hadn't done anything like this before we managed to raise close to £20,000n which we were delighted with, although I think Dave wanted more, but then he always does!

As of yet we haven't been able to get the clubs up and running but we are working closely with Derbyshire Community Transport to hopefully offer some trips out for some of the people on our waiting list.

JANET MILLINGTON

Elderfirends Project Coordinator





The Derbyshire Home from Hospital Service provides practical support for vulnerable people leaving hospital, or those living at home but at risk of being admitted. Support is offered to a client for six weeks although this year we extended support beyond this, as lockdown stopped people from becoming independent of support.

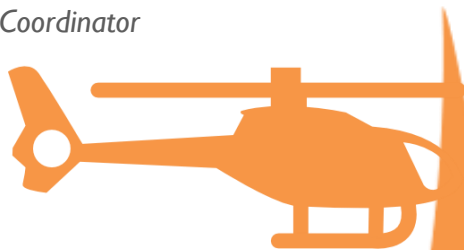
Like all projects running from The Volunteer Centre, Home From Hospital was affected by the pandemic, but again, like all the other projects we are gradually getting back to normal. Chesterfield and North East Derbyshire has always been the busiest of the regions in Derbyshire and, because we have such a small team that does cause us some problems. Ideally we could do with a little more funding so we could increase the support available.. More and more of our cases are becoming complex and in some cases we have to send two members of staff out to deal with people who may cause a risk. This is a tremendous drain on our resources.

As with all the projects running from the centre we are tremendously reliant on our volunteers and they have been amazing over the last couple years and we hope they stick with us and continue to be amazing as we go forward. Of course we could always do with more and hopefully we will be able to recruit more volunteers in the coming year.

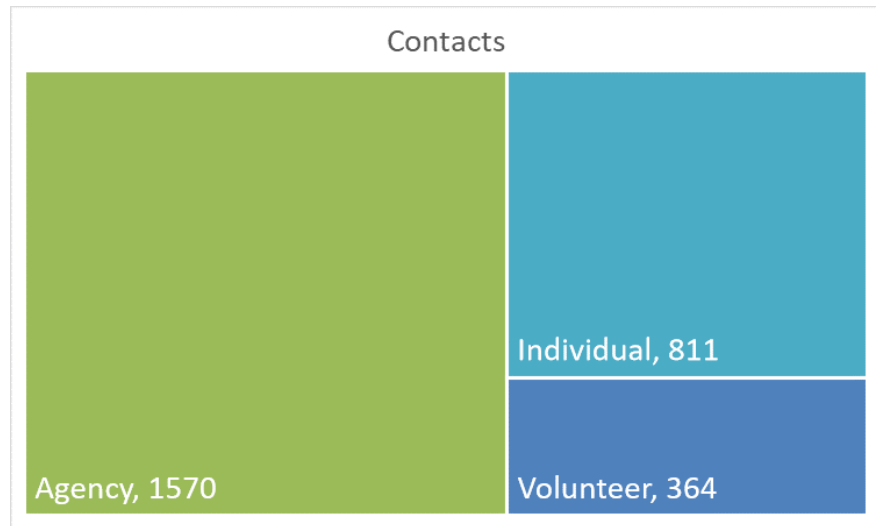
Funding remains an issue and although the project originally received a three year tender, which was then extended for a fourth year, we are unsure if that will continue or not. As this is a Derbyshire County Council funded project, it may be that it has to go out for tender yet gain. If that is the case we can only hope that we are fortunate in winning that tender again. It has been a real pleasure working with other Centre's across Derbyshire and this project is a terrific example of Centre's working together to provide an excellent service and learning from each other as we go along.

LIZ SMITH

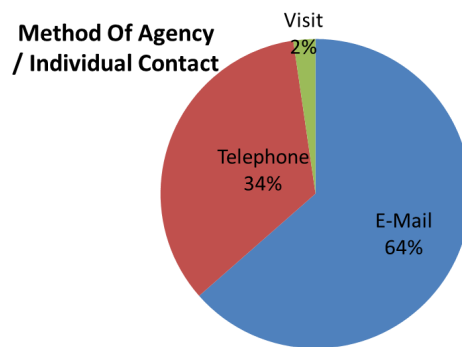
Project Coordinator



THE NUMBERS



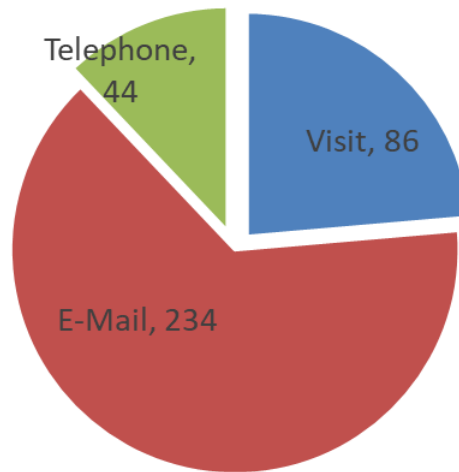
The number of contacts the **Volunteer Centre** has received in 21/22 was 3,259. Of those contacts the number of volunteer has decreased by 29% from the previous year. While we have seen an increase this year it should be noted that there is a decline in the number of volunteers nationally. This probably has something to do with 'volunteer burnout' following on from Covid. The number of individuals has increased by 39% - again this will be individuals looking for assistance.



Although the percentage of contacts by agencies and individuals has increased, the number of visits to The Centre had declined measurably. This was undoubtedly down to restrictions surrounding covid. We did not monitor all calls to The Centre so the figure is an under representation of the actual number of calls received. Email communication became the most used form of contact with The Centre.



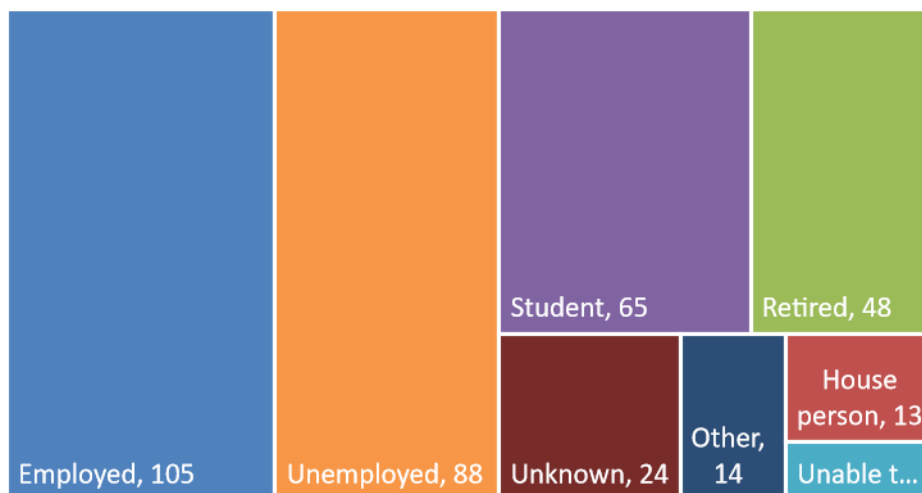
THE NUMBERS



How volunteers contacted the Volunteer Centre?

Visits to the Centre increased over the year to 41% as our lives started to go back to normal. The number of telephone calls also increased.

Status of volunteers

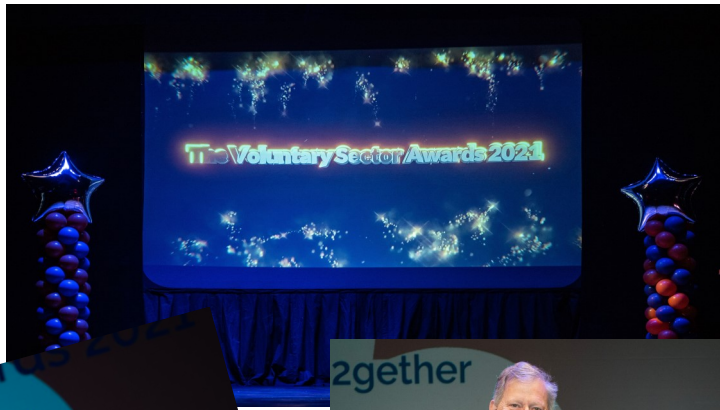


The percentage of volunteers that have contacted The Volunteer Centre who are unemployed has increased from 21% to 24%. The number of employed has decreased from 46% to 29%. The number of students contacting us has increased by 99% this is down to schools and colleges getting back to pre-covid attendance.

SCOCIAL MEDIA

The Volunteer Centre has Instagram, Facebook and Twitter accounts where we regularly post. We have 833 followers on Facebook. We posted 186 times over the year and reached just over 19,000 people in October, November and December alone. We have 202 followers on Instagram.









The Volunteer Centre, Chesterfield & North East Derbyshire, is a local volunteering development agency working independently to support organisations from the voluntary, community and public sectors.

In our core work we promote, support and develop volunteering and aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations.

Registered charity: 1107942 | Registered company in England & Wales: 5329651



Charity registration number 1107942

Company registration number 05329651 (England and Wales)

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	S J Bratt (Treasurer) C Harper E M Marsden S E Rogers Cllr K Sarvent (Chair) Cllr D Ruff N Rebora	(Appointed 2 July 2021)
Secretary	Mr D A Radford	
Charity number	1107942	
Company number	05329651	
Registered office	38 Knivesmithgate Chesterfield Derbyshire S40 1RQ	
Independent examiner	John Henry Francis King FCCA John H. F. King Chartered Certified Accountants 119 High Street Clay Cross Chesterfield Derbyshire S45 9DZ	

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and the Big Lottery Community Fund. Adult Care funding for this project has been extended by one year but Lottery funding ends in July 2022.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva, and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery. However, the project currently has no funding associated with it and our main aim is to make sure we can continue to run the scheme successfully and sustainably.

HOME FROM HOSPITAL

Now into its fourth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

The project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Since its inception The Volunteer Centre has made over 4500 deliveries and these efforts meant we were awarded the Beacon of Hope award and shortlisted in the 'Love Chesterfield' Community Awards. Since lockdown ended The Volunteer Centre has cut back on the work carried out through this project to all but a select few individuals who simply could not manage now without our assistance. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

Financial review

Financial position

Total income decreased in the year from £170,971 to £162,361. Expenditure increased in the year from £120,625 to £127,509 giving net income of £34,852 (2021: £50,346).

The charity had funds carried forward at 31st March 2022 of £329,254 (2021: £294,402) of which £135,363 (2021: £137,922) are restricted funds and £193,891 (2021: £156,480) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2021/22 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2022 free reserves amounted to £102,891 (2021: £65,480), which is after designating funds of £91,000 (2021: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

C Harper

E M Marsden

S E Rogers

Cllr K Sarvent (Chair)

Cllr S Boyle

(Resigned 31 December 2021)

Cllr D Ruff

J Briggs

(Resigned 6 August 2022)

H J Cashin

(Resigned 31 December 2021)

J Eyre

(Resigned 31 December 2021)

S Isaacs

(Resigned 31 December 2021)

C Rebora

(Resigned 22 July 2022)

K Robertson

(Resigned 20 March 2022)

S Hanson

(Appointed 31 December 2021 and resigned 22 July 2022)

N Rebora

(Appointed 2 July 2021)

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to make payment when a valid invoice has been received.

There were no trade creditors at the year end.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

Cllr K Sarvent (Chair)
Trustee

2 December 2022

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King

FCCA

John H. F. King

Chartered Certified Accountants

119 High Street

Chesterfield

Derbyshire

S45 9DZ

Dated: 2 December 2022

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

Current financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income from:</u>					
Donations and legacies	3	15,506	146,207	161,713	170,971
Charitable activities	4	30	615	645	-
Investments	5	3	-	3	-
Total income		15,539	146,822	162,361	170,971
<u>Expenditure on:</u>					
Raising funds	6	287	1,148	1,435	427
Charitable activities	7	(1,542)	127,616	126,074	120,198
Total expenditure		(1,255)	128,764	127,509	120,625
Net incoming resources before transfers		16,794	18,058	34,852	50,346
Gross transfers between funds		20,617	(20,617)	-	-
Net income/(expenditure) for the year/ Net movement in funds		37,411	(2,559)	34,852	50,346
Fund balances at 1 April 2021		156,480	137,922	294,402	244,056
Fund balances at 31 March 2022		193,891	135,363	329,254	294,402

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

Prior financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>				
Donations and legacies	3	11,511	159,460	170,971
Total income		<u>11,511</u>	<u>159,460</u>	<u>170,971</u>
<u>Expenditure on:</u>				
Raising funds	6	427	-	427
Charitable activities	7	809	119,389	120,198
Total expenditure		<u>1,236</u>	<u>119,389</u>	<u>120,625</u>
Net incoming resources before transfers		<u>10,275</u>	<u>40,071</u>	<u>50,346</u>
Net income/(expenditure) for the year/ Net movement in funds		10,275	40,071	50,346
Fund balances at 1 April 2020		146,205	97,851	244,056
Fund balances at 31 March 2021		<u><u>156,480</u></u>	<u><u>137,922</u></u>	<u><u>294,402</u></u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	10		1,823		-
Current assets					
Debtors	11	2,823		1,028	
Cash at bank and in hand		362,456		301,959	
		<u>365,279</u>		<u>302,987</u>	
Creditors: amounts falling due within one year	12	<u>(37,848)</u>		<u>(8,585)</u>	
Net current assets			327,431		294,402
Total assets less current liabilities			<u>329,254</u>		<u>294,402</u>
Income funds					
Restricted funds	13		135,363		137,922
<u>Unrestricted funds</u>					
Designated funds	14	91,000		91,000	
General unrestricted funds		<u>102,891</u>		<u>65,480</u>	
			193,891		156,480
			<u>329,254</u>		<u>294,402</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 2 December 2022

S J Bratt (Treasurer)
Trustee

Cllr K Sarvent (Chair)
Trustee

Company registration number 05329651

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE (A COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

The Volunteer Centre-Chesterfield and North East Derbyshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 38 Knivesmithgate, Chesterfield, Derbyshire, S40 1RQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	4 years straight line
---------------------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Donated Services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts	15,506	-	15,506	11,511	-	11,511
Grants	-	146,207	146,207	-	159,460	159,460
	<u>15,506</u>	<u>146,207</u>	<u>161,713</u>	<u>11,511</u>	<u>159,460</u>	<u>170,971</u>
Grants receivable for core activities						
Big Lottery	-	-	-	-	25,553	25,553
Elderfriends	-	17,036	17,036	-	17,036	17,036
Macmillan	-	-	-	-	43,336	43,336
Clinical Commissioning Group	-	22,561	22,561	-	21,947	21,947
Home From Hospital	-	44,386	44,386	-	10,500	10,500
Infrastructure DCC	-	23,471	23,471	-	4,755	4,755
Lottery Community Fund	-	25,553	25,553	-	10,000	10,000
NEDDC	-	5,000	5,000	-	11,736	11,736
PLACE	-	5,000	5,000	-	9,097	9,097
V C Awards	-	3,200	3,200	-	2,500	2,500
Other	-	-	-	-	3,000	3,000
	<u>-</u>	<u>146,207</u>	<u>146,207</u>	<u>-</u>	<u>159,460</u>	<u>159,460</u>

4 Charitable activities

	Charitable Income Heading 1 2022 £	2021 £
Sales within charitable activities	645	-
Analysis by fund		
Unrestricted funds	30	-
Restricted funds	615	-
	<u>645</u>	<u>-</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

5 Investments

	Unrestricted funds	Total
	2022	2021
	£	£
Interest receivable	3	-
	<u>3</u>	<u>-</u>

6 Raising funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022	2022	2022	2021
	£	£	£	£
<u>Fundraising and publicity</u>				
Advertising	287	1,148	1,435	427
	<u>287</u>	<u>1,148</u>	<u>1,435</u>	<u>427</u>
	<u>287</u>	<u>1,148</u>	<u>1,435</u>	<u>427</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Direct costs 2022	Direct costs 2021
	£	£
Staff costs	81,581	77,775
Depreciation and impairment	608	-
Premises costs	15,928	19,022
Insurance	1,409	1,408
Light and heat	1,471	1,110
Professional fees	7,705	3,528
Telephone postage and stationery	2,679	2,462
Staff / volunteer expenses	11,739	12,074
Bank charges	533	800
Office equipment	670	78
Publications and subscriptions	11	267
	<u>124,334</u>	<u>118,524</u>
Share of governance costs (see note)	1,740	1,674
	<u>126,074</u>	<u>120,198</u>
	<u>126,074</u>	<u>120,198</u>
Analysis by fund		
Unrestricted funds	(1,542)	809
Restricted funds	127,616	119,389
	<u>126,074</u>	<u>120,198</u>

Governance costs are Independent Examiner's fees £1740 (2021 £1674)

8 Trustees

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Centre Manager	1	1
Project Co-Ordinators	2	2
Administration Assistant	1	1
	<u>4</u>	<u>4</u>
Total	<u>4</u>	<u>4</u>

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

9 Employees	(Continued)	
Employment costs	2022	2021
	£	£
Wages and salaries	76,088	72,884
Social security costs	1,685	1,251
Other pension costs	3,808	3,640
	<u>81,581</u>	<u>77,775</u>

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets	Plant and equipment
	£
Cost	
Additions	2,431
At 31 March 2022	<u>2,431</u>
Depreciation and impairment	
Depreciation charged in the year	608
At 31 March 2022	<u>608</u>
Carrying amount	
At 31 March 2022	<u>1,823</u>

11 Debtors	2022	2021
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	2,823	1,028
	<u>2,823</u>	<u>1,028</u>

12 Creditors: amounts falling due within one year	2022	2021
	£	£
Accruals and deferred income	37,848	8,585
	<u>37,848</u>	<u>8,585</u>

Deferred income received from Derbyshire County Council relating to 2022-2023 included above amounts to £28955 (2021 £NIL).

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020		Movement in funds		Balance at 1 April 2021		Movement in funds		Transfers		Balance at 31 March 2022	
	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£	£	£	£
Lottery Community Fund	1,961		25,553	(23,504)	4,010		25,553	(22,951)				6,612
Elderfriends	49,942		17,036	(10,774)	56,204		17,036	(13,086)				60,154
Clinical Commissioning Group	9,255		21,947	(22,858)	8,344		22,561	(17,641)				13,264
Home From Hospital	2,996		43,336	(29,859)	16,473		44,386	(32,249)				28,610
Inman Charity	4,991		-	(2,185)	2,806		-	-				2,806
CBC Health & Wellbeing	-		4,755	(417)	4,338		-	(2,175)				2,163
CBC Covid-19	-		10,500	(5,785)	4,715		-	(1,756)				2,959
DCC Covid-19	-		10,000	(7,304)	2,696		-	(1,236)				1,460
Infrastructure DCC	-		11,736	(6,498)	5,238		23,471	(23,754)				4,955
Labour Club Covid-19	-		1,000	(1,000)	-		-	-				-
NEDDC	-		2,500	-	2,500		5,000	(4,117)				3,383
Severn Trent	-		2,000	(774)	1,226		-	(1,339)		113		-
To Your Door	-		9,097	(8,431)	666		-	(764)		98		-
Various Old Funds	28,706		-	-	28,706		-	(51)		(28,655)		-
PLACE	-		-	-	-		5,000	(1,938)		-		3,062
Volunteer Centre Awards	-		-	-	-		3,815	(2,687)		-		1,128
MOD	-		-	-	-		-	(3,020)		7,827		4,807
	97,851		159,460	(119,389)	137,922		146,822	(128,764)		(20,617)		135,363

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 March 2022 £
	Balance at 1 April 2020 £	Incoming resources £	Balance at 1 April 2021 £	Incoming resources £	
Redundancy	21,000	-	21,000	-	21,000
Running Costs	50,000	-	50,000	-	50,000
Premises	20,000	-	20,000	-	20,000
	<u>91,000</u>	<u>-</u>	<u>91,000</u>	<u>-</u>	<u>91,000</u>

15 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	1,823	-	1,823	-	-	-
Current assets/(liabilities)	192,068	135,363	327,431	156,480	137,922	294,402
	<u>193,891</u>	<u>135,363</u>	<u>329,254</u>	<u>156,480</u>	<u>137,922</u>	<u>294,402</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	S J Bratt (Treasurer) C Harper E M Marsden S E Rogers Cllr K Sarvent (Chair) Cllr D Ruff N Rebora (Appointed 2 July 2021)
Secretary	Mr D A Radford
Charity number	1107942
Company number	05329651
Registered office	38 Knifesmithgate Chesterfield Derbyshire S40 1RQ
Independent examiner	John Henry Francis King FCCA John H. F. King Chartered Certified Accountants 119 High Street Clay Cross Chesterfield Derbyshire S45 9DZ

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
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**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's principal activities and aims are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them.

As a Volunteer Centre in Derbyshire, we all support our communities by:

Promote volunteer opportunities and introduce those offering to volunteer to local organisations (Brokerage).

- We can help local organisations promote volunteer opportunities. We recruit volunteers online and through a tailored volunteer matching service for Derbyshire opportunities.

Development of volunteer opportunities

- We work with people, local groups and organisations to improve the quantity, quality and diversity of volunteering locally.

Voice of volunteering

- We shout about the mutual benefits of volunteering, share people's volunteering experiences and raise awareness of the impact (at local and county partnerships and in media).

Strategic development of volunteering

- We engage with local networks, partnerships and decision makers to ensure that volunteering and voluntary action can flourish.

Share good practice and improvement

- We work together as organisations to ensure that volunteer's experiences are valuable and safe.
- We are members of Derbyshire Volunteer Centres Network; 3D; NCVO and NAVCA.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Significant activities

The Volunteer Centre-Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and the Big Lottery Community Fund. Adult Care funding for this project has been extended by one year but Lottery funding ends in July 2022.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva, and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery. However, the project currently has no funding associated with it and our main aim is to make sure we can continue to run the scheme successfully and sustainably.

HOME FROM HOSPITAL

Now into its fourth year the 'Home From Hospital' project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six-week care and support package to individuals who have recently been discharged from hospital, or to prevent someone from being admitted to hospital. Chesterfield is one of five Volunteer Centres across the country involved in this project and, because we cover two local authority areas, we are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

The project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Since its inception The Volunteer Centre has made over 4500 deliveries and these efforts meant we were awarded the Beacon of Hope award and shortlisted in the 'Love Chesterfield' Community Awards. Since lockdown ended The Volunteer Centre has cut back on the work carried out through this project to all but a select few individuals who simply could not manage now without our assistance. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

CORE - INFRASTRUCTURE ACTIVITIES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the country and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

Charitable activities

During the year the charity continued to run services as outlined under **Objectives and activities** above.

Financial review

Financial position

Total income decreased in the year from £170,971 to £162,361. Expenditure increased in the year from £120,625 to £130,709 giving net income of £31,652 (2021: £50,346).

The charity had funds carried forward at 31st March 2022 of £326,054 (2021: £294,402) of which £155,980 (2021: £137,922) are restricted funds and £170,074 (2021: £156,480) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2021/22 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Derbyshire County Council and The Lottery Community Fund.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2022 free reserves amounted to £79,704 (2021: £65,480), which is after designating funds of £91,000 (2021: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre-Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S J Bratt (Treasurer)

C Harper

E M Marsden

S E Rogers

Cllr K Sarvent (Chair)

Cllr S Boyle

(Resigned 31 December 2021)

Cllr D Ruff

J Briggs

(Resigned 6 August 2022)

H J Cashin

(Resigned 31 December 2021)

J Eyre

(Resigned 31 December 2021)

S Isaacs

(Resigned 31 December 2021)

C Rebora

(Resigned 22 July 2022)

K Robertson

(Resigned 20 March 2022)

S Hanson

(Appointed 31 December 2021 and resigned 22 July 2022)

N Rebora

(Appointed 2 July 2021)

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of Association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST DERBYSHIRE

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related Parties

The charity is guided by local and national policy. At a national level, The Volunteer Centre- Chesterfield and North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for future periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

Supplier payment policy

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts;
and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to XX day's purchases, based on the average daily amount invoiced by suppliers during the year.

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE**

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Statement of trustees' responsibilities

The trustees, who are also the directors of The Volunteer Centre-Chesterfield and North East Derbyshire for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

.....
Cllr K Sarvent (Chair)
Trustee

Date:

**THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH EAST
DERBYSHIRE
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF THE VOLUNTEER CENTRE-CHESTERFIELD AND NORTH
EAST DERBYSHIRE**

I report to the trustees on my examination of the financial statements of The Volunteer Centre-Chesterfield and North East Derbyshire (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Chesterfield
Derbyshire
S45 9DZ

Dated:

THE VOLUNTEER CENTRE- CHESTERFIELD AND NORTH EAST DERBYSHIRE

England & Wales - Charity number 1107942

Accounts



**The Volunteer
Centre** Chesterfield &
NE Derbyshire

Annual Report of the Volunteer Centre

Chesterfield & NE Derbyshire
2020 / 2021



BRINGING VOLUNTEERING TO LIFE

Registered charity 1107942 | Registered in England & Wales 5329651

www.chesterfieldvc.org.uk

BOARD OF DIRECTORS

Chair: Cllr Kate SARVENT – Chesterfield Borough Council

Vice Chair:

Treasurer: Stephanie BRATT – Sheffield University

Directors:

Sharon ROGERS: independent

Jane BRIGGS: independent

Cayetano REBORA: independent

Cllr Diana RUFF: North East Derbyshire District Council

Shelagh HANSON: independent

Cecilia HOPTON: independent

Natalie REBORA: GP

Liz MARSDEN: volunteer

STAFF

Dave RADFORD: Centre Manger

Janet MILLINGTON: Elderfriends Project Coordinator

Steve CHAMBERS: Development and Fundraising Officer

Magnus SHAW: Volunteer Communications Manager

Liz SMITH: Home from Hospital Project Coordinator

Bankers

Yorkshire Bank PLC

PayRoll

Barber Harrison & Platt

Auditors

Clay Cross Accounting



CHAIR'S REPORT

It has been another difficult year on the Covid 19 front with further lockdowns at the beginning of 2021, but life did return to some semblance of normality later on.

However we must not be complacent and another new variant has once again given us cause for concern. No one wants to return to the dark days of 2020.

The one thing that has remained constant is the determination and resilience of all our staff who once again have maintained a presence in the office throughout the year, and for that I congratulate them on behalf of all members of the Board.

They have continued to provide much needed support for the most vulnerable in our society.

We have lots of positive news to report this year:

We managed to get together to celebrate our 25th birthday, with a party at Brampton Brewery, and a good night was had by all.

We continue to receive core funding for our projects thanks to the knowledge and tenacity of Dave Radford, our Manager. We also hope to benefit from being one of the Mayor's chosen charities and thank Cllr Glenys Falconer for her support.

Our links with Chicago go from strength to strength and the befriending scheme is proving so successful that some of our members are even planning to meet up when possible.

We developed and launched our unique Volife App which has become the envy of all, and looks set to be rolled out as the preferred platform in Derbyshire.

And we were able to hold our wonderful Voluntary Sector Awards again this year and it proved to be our biggest and best. We even managed to link up with Chicago who were able to take part. It was so good to recognise all the great work of our volunteers that quietly continues despite all that Covid can throw at us. Congratulations to all who were nominated.

We are also hoping to hold our Swim Against Loneliness next summer to boost our funds.

The only certainty at the moment is the uncertainty around Covid. Whatever 2022 brings we will be here for those who continue to need our support. And long may that continue.

KATE SARVENT

Chair, Board of Directors



TREASURER'S REPORT

INTRODUCTION

2020/21 was a fantastic year for the Volunteer Centre all around, not least when it comes to the subject of financial management. The organisation generated a surplus of £50k on income of £171k for the year ended 31 March 2021: an amazing achievement.

Securing income streams is likely to remain a challenge as the pandemic continues to dominate the financial and political landscape. However, the year's surplus contributes a welcome boost to reserves and leaves the Volunteer Centre in a strong position to continue supporting the people of Chesterfield and North East Derbyshire.

Prior to the start of the financial year we set our customary cautious budget, which suggested a small surplus of around £4k. However, funding from Chesterfield Borough Council, Derbyshire County Council, North East Derbyshire District Council, Sever Trent and Big Lottery Awards to our innovative 'To Your Door' project boosted the bottom line and provided some stability for what will doubtless be another uncertain year in 2022. Volunteers and staff worked tirelessly during the most difficult of times, making over 3200 essential deliveries to vulnerable people across the region.

Income for the year was c£38k higher than expected, largely due to the Home from Hospital project and funding from various sources, as outlined above, to support people during the ongoing pandemic.

Expenditure was well controlled as always and came in £8k below budget. This resulted in a positive variance on the original budget of £46k.

More detailed information about the financial position is shown below.

FINANCIAL OVERVIEW

Income of £171k and expenditure of £121k resulted in a net surplus of £50k. This compared favourably with the previous year's surplus of £25k.

Income was up by £28k on 2019/20, while corresponding expenditure increased by just £3k, demonstrating once again how well the organisation manages its financial resources. The result for the year leaves the Charity's total funds standing at £294k, up from £224k at 31 March 2020.

More detail about the Volunteer Centre's financial performance is given in the following paragraphs.

INCOME

The increase in income was predominantly due to funding from various organisations for the purpose of providing support services during the ongoing pandemic: Chesterfield Borough Council, Derbyshire County Council, North East Derbyshire District Council, Sever Trent and the Big Lottery Fund all provided funding to enable our volunteers to provide essential delivery services to vulnerable people across the region.

TREASURER'S REPORT (cont.)

EXPENDITURE

The increase in total expenditure was minimal, showing only a £3k increase on 2019/20.

BALANCE SHEET

The balance sheet position has strengthened as a result of the bottom line surplus, with the cash balance increasing from £239k to £302k.

Total funds amount to £294k, comprising unrestricted funds of £156k and restricted funds of £138k.

FUNDS (RESERVES)

The Charity has unrestricted funds of £156k, of which funds designated for specific purposes amount to £91k and free reserves to £65k.

The free reserves of £65k represent six and a half months' running costs of the Volunteer Centre. This is higher than the trustees' recommended minimum of three months, however the current level is appropriate for an organisation of the Volunteer Centre's size in the current economic climate. The trustees will reconsider the optimal level of free reserves during the coming year.

SUMMARY

It has been a very good year for the Volunteer Centre from a financial point of view. Once again the management and staff have demonstrated exceptional financial management, enabling the organisation to enhance its financial position over the year and to head into 2021/22 with much optimism.

OUTLOOK

An increase in reserves of £50k over the course of 2020/21 has left the Volunteer Centre in an excellent position to continue to serve the people of Chesterfield and North East Derbyshire over the coming years. The Centre has a strong balance sheet, good cash reserves and can look forward to a bright future. A small spoiler: the 2021/22 results are again looking strong. If you want to know how it turned out, you'll have to attend next year's meeting. Watch this space.

ACKNOWLEDEMENTS

I would like to thank my fellow trustees, the management and staff of the Volunteer Centre and all our volunteers for their time, commitment and effort over the past year. The times we are living in have tested us all to the limit, but we came through with a smile. You're all amazing: the Volunteer Centre would be nothing without you.

I would be delighted to serve as Treasurer for a further term if elected by the members.

STEPHANIE BRATT, FCCA

Treasurer

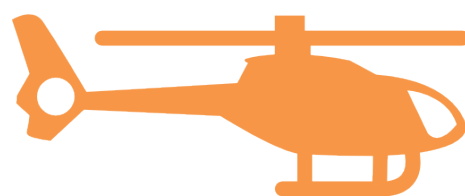


MANAGER'S REPORT

If I start by saying that this hasn't been the easiest of years to negotiate then I'm sure you'll understand why. Covid, Lockdowns, Lock-ins, social distancing – the list goes on. A couple of the projects here went on hold because of Covid and are only just coming back to life. Our befriending scheme moved to a telephone befriending scheme and even now we have to be very careful about who visits who and where they are in terms of their vaccinations. That said, the project is as close to operational as we are likely to get although the **Elderfriends** groups are unlikely to be operational again.

Most organisations and in and around Chesterfield were forced to furlough staff and the services they offered disappeared. We decided that in order for us to continue to provide the shopping service we had been asked to provide then we needed to be here in The Centre. That did mean that we all caught covid, (except Janet who we feel is a character from a Marvel comic), but it also meant that people received the assistance they needed. At times we felt quite lonely being the only operational service, but people are returning gradually. (Well some are).

Covid also meant that **The Voluntary Sector awards** was cancelled but we do look forward to things having opened up enough to stage them in 2021.



MANAGER'S REPORT (cont.)

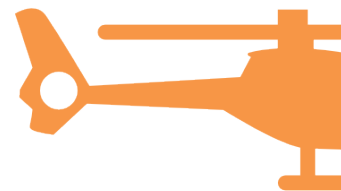
Back in 2020 we linked up with a Volunteer Centre in Chicago in the USA. They have been tremendous fun to work with and we already have a project called '**Across The Pond**' up and running which works as a modern day pen friend scheme – but with more mature people.

They are a lovely bunch of people who have entered into the spirit of this in fine style and I can't wait till travel restrictions are such that we can actually visit them in person.

The other big thing this year has been the publication of our book '**Through Their Eyes**' which is a selection of interviews with people who took part in conflict. All of the proceeds from the book will go back into our befriending scheme.

Finally, I'd like to say a massive thank you to the team here at **The Volunteer Centre** and to my Board of Directors for their unwavering support of me and the unseen hard work that goes on behind the scenes.

DAVID RADFORD
Centre Manager





At the beginning of the pandemic The Volunteer centre were asked to provide a shopping service and prescription pick up for residents across Chesterfield and North East Derbyshire. This started in April 2020 and by the end of that financial year, we had successfully delivered to over 2,700 referrals. This was an amazing achievement and we were by far the busiest Centre in Derbyshire.

Although referrals started to diminish in the summer of 2020 they picked up again as we went into our second lockdown and remained consistent for the next few months. To date we have delivered to nearly 3,400 referrals. The project itself has officially closed as there just wasn't the funds available to keep it running, however, we do keep a skeleton service running for around 12 individuals who still really can't get out to do a shop.

Originally the project boasted over 100 volunteers, most of whom were furloughed staff, eventually many of these volunteers returned to work and we are now left with around 6 who have continued to volunteer.

The one thing that was highlighted by this project was that there is a pressing need for a shopping service in Chesterfield and North East Derbyshire and this is something we are looking to address.





The Elderfriends Befriending service has continued to provide befriending support to lonely and socially isolated people over the age of 50 years and above in the counties of Chesterfield Borough and NE Derbyshire which for the most part continued to be under the restrictions imposed by COVID19, hence contact in the main until a little later on this year has been by 'telephone' support in order to keep both service users and volunteers safe. We saw a rise in those requiring befriending support this past year with 76 new referrals received to date.

We have supported 87 service users during this year through an amazing team of 86 volunteers who have been instrumental in providing vital support to those individuals who have been struggling during the pandemic through both 'telephone befriending' and more recently visits. The elderly in our society have been the ones most affected by the pandemic and many have not seen family or friends since the outbreak. Having the support of regular contact from volunteers has become a lifeline and has been pivotal to the wellbeing of our clients.

The re-commencement of our weekly Friendship from the 22nd July 2021 was a significant move to bring our members together and the chance to meet with friends in a safe and protected environment. We hired Stonegravels Parish Centre for a joint club as opposed to running the two clubs due to Rose Hill URC undergoing structural renovations, however, the location proved difficult for those who were previously attending the Brimington group and over a period of weeks the numbers dwindled. A decision was made to close the clubs during mid-September. At the moment there are no plans to re-open the clubs but we will be keeping a close eye on this.

This year has seen the publication of Dave's new book 'Through Their Eyes' which is a collection of both service users on our project and volunteer's family members who recounted their memories and experiences living and serving during the Second World War. It has been 6 years in the making but worth the time and dedication involved thanks to the hard work of Dave and to those who shared and recounted their stories and memories with us. It was an emotional and humbling experience but an honour and a privilege to be part of this journey.

JANET MILLINGTON
Project Coordinator





The **Home From Hospital** service is now nearing the end of its third year, the good news is that the success of the project has seen Derbyshire County Council extend the tender for a fourth year taking us to the end of March 2023. This is one of the few projects, to date, that has been successfully tendered by infrastructure organisations (Volunteer Centres) across Derbyshire.

The project aims to deliver practical help and support to people after they have been discharged from hospital. Support is offered to a client for six weeks although this year we extended support beyond this, as lockdown stopped people from becoming independent of support. Re-enablement can be long-term and the one thing we don't want to do is leave people high and dry. There was concern that the project would have to go on hold when Coronavirus hit, but here in Chesterfield the project carried on throughout the pandemic, not in exactly the same way – but carried on nonetheless.

We are getting more complex cases as more and more people have been affected by the pandemic with people deteriorating both physically and mentally. This is a great cause for concern as we come out of lockdown and try to assimilate people back into their communities.

Chesterfield and NE Derbyshire has been the busiest area in the whole of the county and since the start of this year we have received 281 referrals from April 2020 to March 2021 over double from the previous year. In terms of Volunteer hours the project made use of 1,583 hours. The chances are though, that we are greatly underestimating the amount of time that has been given.

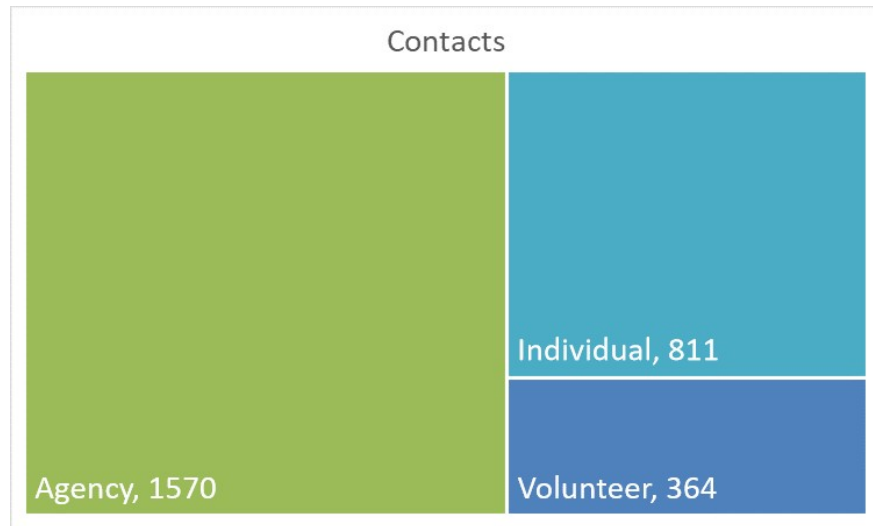
The most pressing concern we have at the moment is the need for more volunteers, but we aren't the only organisation with that issue.

LIZ SMITH

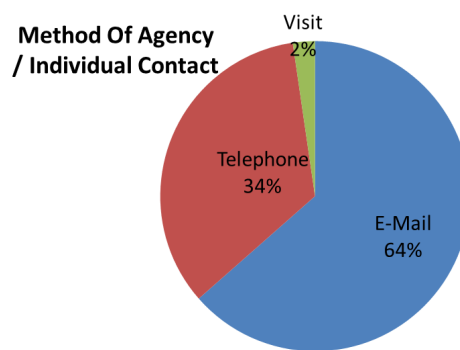
Project Coordinator



THE NUMBERS

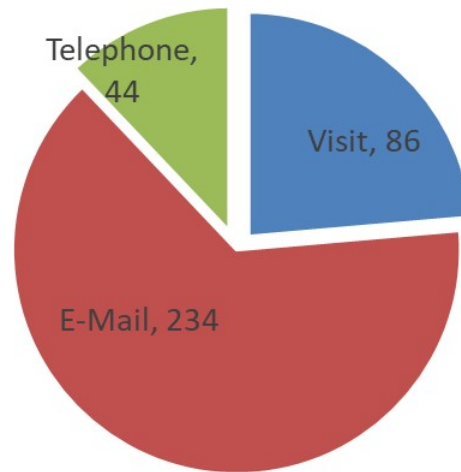


The number of contacts the **Volunteer Centre** has received in 2021 was 3,259. Of those contacts the number of volunteer has decreased by -29% from the previous year. The reason for this is down to Covid. Many Volunteer Involving Organisations ceased working during the pandemic so weren't looking for volunteers, likewise volunteers were not venturing out to volunteer. The number of individuals has increased by 39% - again this will be individuals looking for assistance.



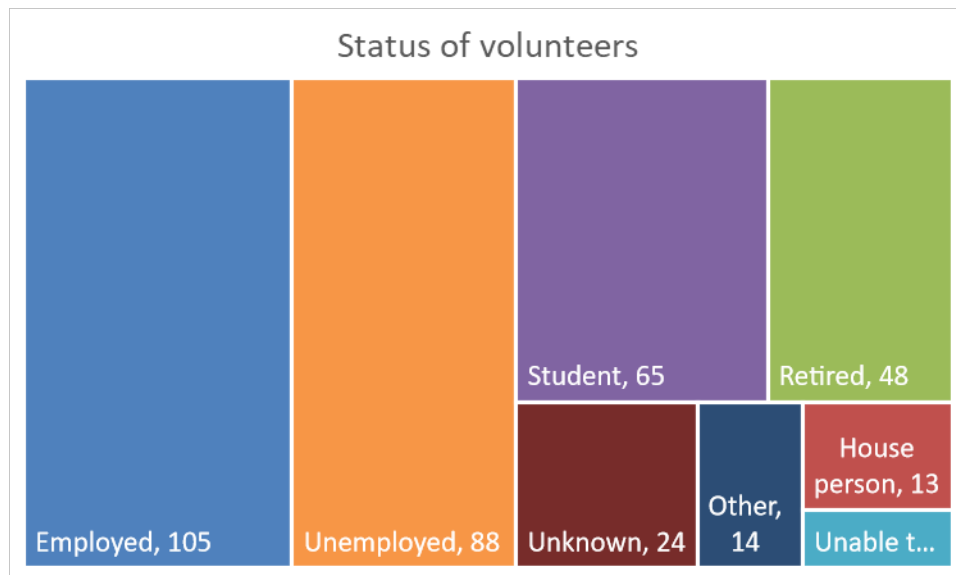
Although the percentage of contacts by agencies and individuals has increased, the number of telephone calls has decreased, this is due in part to the number of people isolating and shielding coming out of lockdown, however the calls became too numerous to monitor all so this is a real under representation of the actual number of calls we received over the year. The same can be said of email communication. Visits perhaps understandably were still low due to lockdown.

THE NUMBERS



How volunteers contacted the Volunteer Centre?

Visits to the Centre increased over the year to 41% as our lives started to go back to normal. The number of telephone calls also increased.



The percentage of volunteers that have contacted The Volunteer Centre who are unemployed has increased from 21% to 24%. The number of employed has decreased from 46% to 29%. The number of students contacting us has increased by 99% this is down to schools and colleges getting back to pre-covid attendance.

SCOCIAL MEDIA

The Volunteer Centre has Instagram, Facebook and Twitter accounts where we regularly post. We have 833 followers on Facebook. We posted 186 times over the year and reached just over 19,000 people in October, November and December alone. We have 202 followers on Instagram.



The Volunteer Centre, Chesterfield & North East Derbyshire, is a local volunteering development agency working independently to support organisations from the voluntary, community and public sectors.

In our core work we promote, support and develop volunteering and aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations.

Registered charity: 1107942 | Registered company in England & Wales: 5329651



REGISTERED COMPANY NUMBER: 05329651 (England and Wales)
REGISTERED CHARITY NUMBER: 1107942

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021

for

The Volunteer Centre - Chesterfield
and North East Derbyshire
(A Company Limited by Guarantee)

John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's principal activities are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them. We follow the primary functions of a Volunteer Centre which include:

- Brokerage role - supporting volunteers and helping them make informed choices
- Marketing volunteering - stimulating and encouraging local interest in volunteering
- Good practice development - promoting good practice in working with volunteers and volunteer involving organisations
- Developing volunteering opportunities - working creatively to develop imaginative, non-formal opportunities for potential volunteers
- Policy response and campaigning - campaign proactively for a more volunteer friendly climate
- Strategic development of volunteering - planning at a regional and national level

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

We are members of 3D, NCVO and NAVCA.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Significant Activities

The Volunteer Centre Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and The Big Lottery Community Fund who provided three years project costs once funding from the CCG had finished.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery.

MACMILLAN SAFE & SOUND

Originally set up to operate in and around the Bolsover area the Macmillan Safe & Sound project was established to provide similar activities to those in its sister 'Safe & Sound' project. After one year of relative success the project was moved to encompass the whole of Chesterfield and North East Derbyshire. The project was funded by Macmillan but this funding was ended somewhat prematurely last year.

HOME FROM HOSPITAL

Now into its third year the Home From Hospital project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six week care and support package to individuals who have recently been discharged from hospital. Chesterfield are one of five Volunteer Centre's across the county involved in this project and, because of the size of the area we support, are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

This project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Over the last year The Volunteer Centre has made over 3200 deliveries and these efforts meant we were awarded the Beacon of Hope award for our efforts. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

CORE- INFRASTRUCTURE SERVICES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the county and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the charity continued to run services as outlined under OBJECTIVES AND ACTIVITIES above.

FINANCIAL REVIEW

Financial position

Total income increased in the year from £142,736 to £170,971. Expenditure increased in the year from £117,804 to £120,625 giving net income of £50,346 (2020: £24,932).

The charity had funds carried forward at 31st March 2021 of £294,402 (2020: £244,056) of which £137,922 (2020:£97,851) are restricted funds and £156,480 (2020: £146,205) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2020/21 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Home From Hospital and The Lottery Community Fund.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2021 free reserves amounted to £65,480 (2020:£55,205), which is after designating funds of £91,000 (2020: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that currently exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre - Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related parties

The charity is guided by both local and national policy. At a national level, The Volunteer Centre, Chesterfield & North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for Future Periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
05329651 (England and Wales)

Registered Charity number
1107942

Registered office
38 Knifesmithgate
Chesterfield
Derbyshire
S40 1RQ

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

Trustees

Cllr Kate Sarvent
Stephanie Bratt Treasurer
Cllr Shay Boyle
Jane Briggs
Cayetano Reborá
Sharon Rogers
Helen Cashin
Jessica Eyre
Kerrie Robertson
Cllr Diana Ruff
Joye Dobbs (resigned 14.7.20)
Christopher Hutchings (resigned 18.9.20)
Celia Harper (appointed 5.2.21)
Sarah Isaacs (appointed 5.2.21)
Elizabeth Mary Marsden (appointed 5.2.21)
Nathalie Reborá (appointed 2.7.21)

Company Secretary

David Andrew Radford

Independent Examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees (who are also the directors of The Volunteer Centre - Chesterfield and North East Derbyshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26 November 2021 and signed on its behalf by:



A handwritten signature in black ink, appearing to read "K. M. Sarvent", is written over a horizontal line.

Cllr Kate Sarvent - Trustee

**Independent Examiner's Report to the Trustees of
The Volunteer Centre - Chesterfield
and North East Derbyshire**

Independent examiner's report to the trustees of The Volunteer Centre - Chesterfield and North East Derbyshire ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

26 November 2021

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Statement of Financial Activities
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	11,511	159,460	170,971	141,904
Other trading activities	3	-	-	-	832
Total		11,511	159,460	170,971	142,736
EXPENDITURE ON					
Raising funds	4	427	-	427	953
Charitable activities	5				
Charity General		809	119,389	120,198	116,851
Total		1,236	119,389	120,625	117,804
NET INCOME		10,275	40,071	50,346	24,932
RECONCILIATION OF FUNDS					
Total funds brought forward		146,205	97,851	244,056	219,124
TOTAL FUNDS CARRIED FORWARD		156,480	137,922	294,402	244,056

The notes form part of these financial statements

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Balance Sheet
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
CURRENT ASSETS					
Debtors	12	-	1,028	1,028	13,155
Cash at bank		157,124	144,835	301,959	239,463
		<u>157,124</u>	<u>145,863</u>	<u>302,987</u>	<u>252,618</u>
CREDITORS					
Amounts falling due within one year	13	(644)	(7,941)	(8,585)	(8,562)
		<u>156,480</u>	<u>137,922</u>	<u>294,402</u>	<u>244,056</u>
NET CURRENT ASSETS					
		<u>156,480</u>	<u>137,922</u>	<u>294,402</u>	<u>244,056</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>156,480</u>	<u>137,922</u>	<u>294,402</u>	<u>244,056</u>
NET ASSETS					
		<u>156,480</u>	<u>137,922</u>	<u>294,402</u>	<u>244,056</u>
FUNDS					
	14			156,480	146,205
Unrestricted funds				137,922	97,851
Restricted funds				<u>294,402</u>	<u>244,056</u>
TOTAL FUNDS					
				<u>294,402</u>	<u>244,056</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

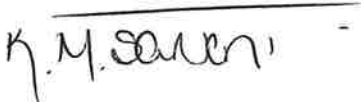
The notes form part of these financial statements

The Volunteer Centre - Chesterfield
and North East Derbyshire

Balance Sheet - continued
31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 November 2021 and were signed on its behalf by:



Kate Sarvent - Trustee



Stephanie Bratt - Trustee

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements
for the year ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Donated services

General Volunteers

The contribution of general volunteers cannot be measured reliably and therefore is not included as income within the charity accounts. The work of general volunteers is however fundamental for the continuance by the charity of its charitable activities.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

2. DONATIONS AND LEGACIES

	31.3.21	31.3.20
	£	£
Donations	11,511	9,894
Grants	159,460	132,010
	<u>170,971</u>	<u>141,904</u>

Grants received, included in the above, are as follows:

	31.3.21	31.3.20
	£	£
Other grants	<u>159,460</u>	<u>132,010</u>

3. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Room hire	-	832
	<u>-</u>	<u>832</u>

4. RAISING FUNDS

Raising donations and legacies

	31.3.21	31.3.20
	£	£
Publicity	<u>427</u>	<u>953</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Charity General	<u>118,524</u>	<u>1,674</u>	<u>120,198</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.21	31.3.20
	£	£
Staff costs	77,775	77,219
Premises costs	19,022	17,451
Insurance	1,408	1,749
Light and heat	1,110	1,275
Professional fees	3,528	3,913
Telephone, postage & stationery	2,462	2,875
Staff / volunteer expenses	12,074	4,793
Staff / volunteer training	-	425
Bank charges	800	256
Office equipment	78	5,129
Publications & subscriptions	267	92
	<u>118,524</u>	<u>115,177</u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

7. SUPPORT COSTS

		Governance costs
		£
Charity General		1,674
		<u>1,674</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Independent examiner's fees	1,674	1,674
	<u>1,674</u>	<u>1,674</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

10. STAFF COSTS

	31.3.21	31.3.20
	£	£
Wages and salaries	72,884	69,789
Social security costs	1,251	5,088
Other pension costs	3,640	2,342
	<u>77,775</u>	<u>77,219</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Centre Manager	1	1
Project Co-Ordinators	2	2
Administration Assistant	1	1
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,894	132,010	141,904
Other trading activities	832	-	832
Total	<u>10,726</u>	<u>132,010</u>	<u>142,736</u>
EXPENDITURE ON			
Raising funds	528	425	953
Charitable activities			
Charity General	4,982	111,869	116,851
Total	<u>5,510</u>	<u>112,294</u>	<u>117,804</u>
NET INCOME	<u>5,216</u>	<u>19,716</u>	<u>24,932</u>
Transfers between funds	<u>12,765</u>	<u>(12,765)</u>	<u>-</u>
Net movement in funds	17,981	6,951	24,932
RECONCILIATION OF FUNDS			
Total funds brought forward	128,224	90,900	219,124
TOTAL FUNDS CARRIED FORWARD	<u><u>146,205</u></u>	<u><u>97,851</u></u>	<u><u>244,056</u></u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Prepayments and accrued income	<u>1,028</u>	<u>13,155</u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		31.3.21	31.3.20
		£	£
Accrued expenses		8,585	8,562
		<u> </u>	<u> </u>
 14. MOVEMENT IN FUNDS			
	At 1.4.20	Net movement	At
	£	in funds	31.3.21
		£	£
Unrestricted funds			
General fund	55,205	10,275	65,480
Redundancy	21,000	-	21,000
Running Costs	50,000	-	50,000
Premises	20,000	-	20,000
	<u> </u>	<u> </u>	<u> </u>
	146,205	10,275	156,480
Restricted funds			
Big Lottery Fund	1,961	2,049	4,010
Big Lottery Fund- Awards for All	3,311	-	3,311
Elderfriends	49,942	6,262	56,204
Community Health Champion	10,009	-	10,009
Community Covenant	7,725	-	7,725
Public Health	6,495	-	6,495
Peoples' Project	1,166	-	1,166
Clinical Commissioning Group	9,255	(911)	8,344
Home From Hospital	2,996	13,477	16,473
Inman Charity	4,991	(2,185)	2,806
CBC Health & Wellbeing	-	4,338	4,338
CBC Covid-19	-	4,715	4,715
DCC Covid-19	-	2,696	2,696
Infrastructure DCC	-	5,238	5,238
NEDDC	-	2,500	2,500
Severn Trent	-	1,226	1,226
To-Your-Door	-	666	666
	<u> </u>	<u> </u>	<u> </u>
	97,851	40,071	137,922
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>244,056</u>	<u>50,346</u>	<u>294,402</u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,511	(1,236)	10,275
Restricted funds			
Big Lottery Fund	25,553	(23,504)	2,049
Elderfriends	17,036	(10,774)	6,262
Clinical Commissioning Group	21,947	(22,858)	(911)
Home From Hospital	43,336	(29,859)	13,477
Inman Charity	-	(2,185)	(2,185)
CBC Health & Wellbeing	4,755	(417)	4,338
CBC Covid-19	10,500	(5,785)	4,715
DCC Covid-19	10,000	(7,304)	2,696
Infrastructure DCC	11,736	(6,498)	5,238
Labour Club Covid-19	1,000	(1,000)	-
NEDDC	2,500	-	2,500
Severn Trent	2,000	(774)	1,226
To-Your-Door	9,097	(8,431)	666
	<u>159,460</u>	<u>(119,389)</u>	<u>40,071</u>
TOTAL FUNDS	<u><u>170,971</u></u>	<u><u>(120,625)</u></u>	<u><u>50,346</u></u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	42,224	5,216	7,765	55,205
Redundancy	16,000	-	5,000	21,000
Running Costs	50,000	-	-	50,000
Premises	20,000	-	-	20,000
	<u>128,224</u>	<u>5,216</u>	<u>12,765</u>	<u>146,205</u>
Restricted funds				
Big Lottery Fund	-	1,961	-	1,961
Big Lottery Fund- Awards for All	3,540	(229)	-	3,311
Elderfriends	46,754	3,188	-	49,942
Community Health Champion	10,009	-	-	10,009
Community Covenant	7,725	-	-	7,725
Public Health	6,495	-	-	6,495
Macmillan	3,302	9,463	(12,765)	-
Peoples' Project	13,075	(11,909)	-	1,166
Clinical Commissioning Group	-	9,255	-	9,255
Home From Hospital	-	2,996	-	2,996
Inman Charity	-	4,991	-	4,991
	<u>90,900</u>	<u>19,716</u>	<u>(12,765)</u>	<u>97,851</u>
TOTAL FUNDS	<u><u>219,124</u></u>	<u><u>24,932</u></u>	<u><u>-</u></u>	<u><u>244,056</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,726	(5,510)	5,216
Restricted funds			
Big Lottery Fund	25,553	(23,592)	1,961
Big Lottery Fund- Awards for All	-	(229)	(229)
Elderfriends	17,036	(13,848)	3,188
Macmillan	32,991	(23,528)	9,463
Peoples' Project	-	(11,909)	(11,909)
Clinical Commissioning Group	21,946	(12,691)	9,255
Home From Hospital	29,484	(26,488)	2,996
Inman Charity	5,000	(9)	4,991
	<u>132,010</u>	<u>(112,294)</u>	<u>19,716</u>
TOTAL FUNDS	<u><u>142,736</u></u>	<u><u>(117,804)</u></u>	<u><u>24,932</u></u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	42,224	15,491	7,765	65,480
Redundancy	16,000	-	5,000	21,000
Running Costs	50,000	-	-	50,000
Premises	20,000	-	-	20,000
	<u>128,224</u>	<u>15,491</u>	<u>12,765</u>	<u>156,480</u>
Restricted funds				
Big Lottery Fund	-	4,010	-	4,010
Big Lottery Fund- Awards for All	3,540	(229)	-	3,311
Elderfriends	46,754	9,450	-	56,204
Community Health Champion	10,009	-	-	10,009
Community Covenant	7,725	-	-	7,725
Public Health	6,495	-	-	6,495
Macmillan	3,302	9,463	(12,765)	-
Peoples' Project	13,075	(11,909)	-	1,166
Clinical Commissioning Group	-	8,344	-	8,344
Home From Hospital	-	16,473	-	16,473
Inman Charity	-	2,806	-	2,806
CBC Health & Wellbeing	-	4,338	-	4,338
CBC Covid-19	-	4,715	-	4,715
DCC Covid-19	-	2,696	-	2,696
Infrastructure DCC	-	5,238	-	5,238
NEDDC	-	2,500	-	2,500
Severn Trent	-	1,226	-	1,226
To-Your-Door	-	666	-	666
	<u>90,900</u>	<u>59,787</u>	<u>(12,765)</u>	<u>137,922</u>
TOTAL FUNDS	<u>219,124</u>	<u>75,278</u>	<u>-</u>	<u>294,402</u>

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,237	(6,746)	15,491
Restricted funds			
Big Lottery Fund	51,106	(47,096)	4,010
Big Lottery Fund- Awards for All	-	(229)	(229)
Elderfriends	34,072	(24,622)	9,450
Macmillan	32,991	(23,528)	9,463
Peoples' Project	-	(11,909)	(11,909)
Clinical Commissioning Group	43,893	(35,549)	8,344
Home From Hospital	72,820	(56,347)	16,473
Inman Charity	5,000	(2,194)	2,806
CBC Health & Wellbeing	4,755	(417)	4,338
CBC Covid-19	10,500	(5,785)	4,715
DCC Covid-19	10,000	(7,304)	2,696
Infrastructure DCC	11,736	(6,498)	5,238
Labour Club Covid-19	1,000	(1,000)	-
NEDDC	2,500	-	2,500
Severn Trent	2,000	(774)	1,226
To-Your-Door	9,097	(8,431)	666
	<u>291,470</u>	<u>(231,683)</u>	<u>59,787</u>
TOTAL FUNDS	<u>313,707</u>	<u>(238,429)</u>	<u>75,278</u>

The purposes of the designated funds are as follows:

Redundancy: To provide for redundancy costs in the event of closure.

Premises: To provide for potential costs for moving premises.

Running costs: To provide for running costs in the event of a reduction in income.

The purpose of the restricted funds are as follows:

Big Lottery Fund: Providing briefing volunteers for lonely and isolated people throughout Chesterfield and North East Derbyshire.

Big Lottery Fund - Awards for All: The Volunteer Centre was successful in accessing this funding to enable the Elderfriends befriending scheme to continue after the reduction in funding which came about with the removal of CCG funding for this project.

Elderfriends: Befriending projects.

Community Health Champion: To develop a network of Community Health Champions across disadvantaged communities.

Community Covenant: To complete a written and oral history of people who have been involved in conflict either directly as a service personnel or indirectly as someone who was affected by the actions of conflict.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

Public Health: Funding was obtained to develop a quality mark for organisations to show that they work effectively with volunteers.

Peoples' Project: To provide a team of 'rapid response' volunteers, to support people with many 'one off' referrals received.

CCG: The Clinical Commissioning Group have placed their funding into infrastructure work. The funding The Volunteer Centre receives is to deliver a basic brokerage service along with advice and support work. In addition to this we have been asked to provide a signposting service to other organisations in the community.

Home From Hospital: The Home From Hospital project provides care and support to individuals who have recently been discharged from hospital. This support comes in a six week package which outlines the greatest need of the client and delivers on that basis. In some cases, the care package can be extended. It is hoped the introduction of the scheme will prevent re-admission to hospital and in some cases, if instated early enough, could prevent a stay in hospital completely. The project is funded by Derbyshire County Council.

Inman Charity: Provides funds to support the Safe and Sound project.

Covid 19 Funds:

During the pandemic The Volunteer Centre received the standard grants available to small businesses and charities to assist with ongoing fixed costs etc.

In addition The Volunteer Centre was used to deliver select services to individuals during the pandemic, namely shopping and prescription pick-ups, funds were made available from a variety of sources, mainly local authorities but also some independent funders including, Severn Trent, The Labour Club and Awards For All which is a fund administered by The Big Lottery gave around £10000 towards the 'To Your Door' project which dealt with all shopping and prescription collections.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Detailed Statement of Financial Activities
for the year ended 31 March 2021**

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,511	9,894
Grants	159,460	132,010
	170,971	141,904
Other trading activities		
Room hire	-	832
	-	832
Total incoming resources	170,971	142,736
EXPENDITURE		
Raising donations and legacies		
Publicity	427	953
Charitable activities		
Wages	72,884	69,789
Social security	1,251	5,088
Pensions	3,640	2,342
Premises costs	19,022	17,451
Insurance	1,408	1,749
Light and heat	1,110	1,275
Professional fees	3,528	3,913
Telephone, postage & stationery	2,462	2,875
Staff / volunteer expenses	12,074	4,793
Staff / volunteer training	-	425
Bank charges	800	256
Office equipment	78	5,129
Publications & subscriptions	267	92
	118,524	115,177
Support costs		
Governance costs		
Independent examiner's fees	1,674	1,674
	1,674	1,674
Total resources expended	120,625	117,804
	120,625	117,804
Net income	50,346	24,932

This page does not form part of the statutory financial statements

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

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for the year ended 31 March 2021**

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REGISTERED COMPANY NUMBER: 05329651 (England and Wales)
REGISTERED CHARITY NUMBER: 1107942

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021

for

The Volunteer Centre - Chesterfield
and North East Derbyshire
(A Company Limited by Guarantee)

John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's principal activities are to promote, support and develop volunteering in Chesterfield and North East Derbyshire. We aim to make a positive impact on the quality of the volunteering experience for individual volunteers and organisations that work with them. We follow the primary functions of a Volunteer Centre which include:

- Brokerage role - supporting volunteers and helping them make informed choices
- Marketing volunteering - stimulating and encouraging local interest in volunteering
- Good practice development - promoting good practice in working with volunteers and volunteer involving organisations
- Developing volunteering opportunities - working creatively to develop imaginative, non-formal opportunities for potential volunteers
- Policy response and campaigning - campaign proactively for a more volunteer friendly climate
- Strategic development of volunteering - planning at a regional and national level

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

We are members of 3D, NCVO and NAVCA.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Significant Activities

The Volunteer Centre Chesterfield and North East Derbyshire run the following services in the community:

ELDERFRIENDS BEFRIENDING SERVICE

Elderfriends is a face to face befriending project which provides a service to lonely and socially isolated people. The volunteer service currently provides a service to over 120 individuals and has recruited around 100 volunteers. The pandemic has exacerbated the problem for this client group and we expect the number of referrals to dramatically increase. The Elderfriends project is funded by Adult Care Derbyshire and The Big Lottery Community Fund who provided three years project costs once funding from the CCG had finished.

SAFE & SOUND

This project was formed by The Volunteer Centre after identifying a gap in the market around transport to medical appointments for elderly individuals and small DIY tasks. This has been an incredibly successful project over the last five years with the centre providing over 600 tasks up to March of last year. During its life span the project has been funded by The Inman Charity, Aviva and was also successful in winning funding from the People's Project Fund - a competition sponsored by ITV and The Big Lottery.

MACMILLAN SAFE & SOUND

Originally set up to operate in and around the Bolsover area the Macmillan Safe & Sound project was established to provide similar activities to those in its sister 'Safe & Sound' project. After one year of relative success the project was moved to encompass the whole of Chesterfield and North East Derbyshire. The project was funded by Macmillan but this funding was ended somewhat prematurely last year.

HOME FROM HOSPITAL

Now into its third year the Home From Hospital project was a tender secured by the Volunteer Centre network which operates across Derbyshire. The project provides a six week care and support package to individuals who have recently been discharged from hospital. Chesterfield are one of five Volunteer Centre's across the county involved in this project and, because of the size of the area we support, are by far the busiest. The project itself is funded by Derbyshire County Council.

THE VC QUALITY MARK

Working as part of the Volunteer Strategic Partnership, The Volunteer Centre has designed a quality mark for Volunteer Involving Organisations so they can show they can work effectively with volunteers. This is an online submission process and lasts for three years. The one-off funding came from The Chesterfield Health and Wellbeing Strategic Partnership.

TO YOUR DOOR

This project sprang up out of a need, during the pandemic, for an organisation to provide a shopping and prescription collection service across Chesterfield and North East Derbyshire. The project has been the mainstay of Volunteer Centre services throughout lockdown. Over the last year The Volunteer Centre has made over 3200 deliveries and these efforts meant we were awarded the Beacon of Hope award for our efforts. To Your Door was funded by: Chesterfield Borough Council; Derbyshire County Council; Severn Trent; Big Lottery Awards For All; and North East Derbyshire District Council.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

CORE- INFRASTRUCTURE SERVICES

The main services offered by The Volunteer Centre are to provide a bespoke brokerage service to individuals looking to access a volunteering roll or from a Volunteer Involving Organisation (VIO) looking for advice or information about the specifics surrounding volunteer recruitment and engagement. These are services we have always provided but have never been adequately recompensed for. Following on from the removal of our befriending funding it was decided that Chesterfield Volunteer Centre should fall in line with other Centres in the county and be awarded such funding. We were therefore delighted when the Clinical Commissioning Group announced they would fund these activities in line with the rest of the County. On average the Volunteer Centre sees over 2,500 potential volunteers a year and has contact with organisations on around 3,500 separate occasions. We are the busiest Centre in Derbyshire outside of Derby City.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the charity continued to run services as outlined under OBJECTIVES AND ACTIVITIES above.

FINANCIAL REVIEW

Financial position

Total income increased in the year from £142,736 to £170,971. Expenditure increased in the year from £117,804 to £120,625 giving net income of £50,346 (2020: £24,932).

The charity had funds carried forward at 31st March 2021 of £294,402 (2020: £244,056) of which £137,922 (2020:£97,851) are restricted funds and £156,480 (2020: £146,205) are unrestricted funds.

Principal funding sources

Principal funding sources for the charity for 2020/21 were by way of grants from major funding sources and ongoing tenders from The Clinical Commissioning Group, Home From Hospital and The Lottery Community Fund.

Reserves policy

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks of the organisation, including the risk of existing funding income streams not continuing beyond their current anticipated date of cessation. It has established a policy whereby the unrestricted funds neither committed or restricted to achieving the charity's aims and objectives,, nor set aside for other specific purposes, should amount to no less than three months of the total running costs of the Centre, approx. £29,000. At 31st March 2021 free reserves amounted to £65,480 (2020:£55,205), which is after designating funds of £91,000 (2020: £91,000), and is above the required level. However, maintaining and where possible, improving the level of reserves is increasingly important given the uncertainty that currently exists in the volunteering sector, coupled with the worsening in recent times of general economic conditions. The trustees are therefore satisfied that the level of reserves held is appropriate.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Volunteer Centre - Chesterfield and North East Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 11th January 2005 and is a registered charity number 1107942.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The charity has a board of up to fifteen (but never less than six) trustees elected by and from the membership. The trustees of the company are also directors for the purpose of company law. Under the requirements of the Memorandum and Articles of association the board of trustees are elected at each Annual General Meeting to serve for one year only. At the end of this period they can stand down or stand for re-election at the following Annual General Meeting.

The board of trustees may at any time fill casual vacancies on the board by co-option, provided that such co-opted persons are also members of the company; provided also that they do not number more than one third of the total number of the members of the board, and their appointment comes to an end at the next annual general meeting following their co-option.

Due to the nature of The Volunteer Centre's work, the board will seek to ensure that the various needs of the client group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity will, through selective advertising, seek to identify new board members to widen and strengthen the existing skills mix.

Organisational structure and decision making policies

The Volunteer Centre has a board of trustees of up to fifteen people who meet every six weeks and are responsible for the strategic direction and policy of the charity. The board consists of a number of people from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for the day-to-day operational management of the Centre, individual supervision of the staff team and also ensures the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

All trustees will be encouraged to attend training which will benefit themselves as trustees. They will also undergo a short induction into the work of the Centre.

Related parties

The charity is guided by both local and national policy. At a national level, The Volunteer Centre, Chesterfield & North East Derbyshire, is a member of NCVO/ Volunteering England. As a local infrastructure organisation the charity is an active member of the Derbyshire Volunteer Centres network and feeds into all the local infrastructure provision.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Plans for Future Periods

The charity plans to continue the activities outlined in the forthcoming years subject to satisfactory funding arrangements. We will also continue to represent the voluntary sector on various platforms and support organisations and volunteers to the best of our ability.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
05329651 (England and Wales)

Registered Charity number
1107942

Registered office
38 Knivesmithgate
Chesterfield
Derbyshire
S40 1RQ

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

Trustees

Cllr Kate Sarvent
Stephanie Bratt Treasurer
Cllr Shay Boyle
Jane Briggs
Cayetano Rebora
Sharon Rogers
Helen Cashin
Jessica Eyre
Kerrie Robertson
Cllr Diana Ruff
Joye Dobbs (resigned 14.7.20)
Christopher Hutchings (resigned 18.9.20)
Celia Harper (appointed 5.2.21)
Sarah Isaacs (appointed 5.2.21)
Elizabeth Mary Marsden (appointed 5.2.21)
Nathalie Rebora (appointed 2.7.21)

Company Secretary

David Andrew Radford

Independent Examiner

John Henry Francis King
FCCA
John H. F. King
Chartered Certified Accountants
119 High Street
Clay Cross
Chesterfield
Derbyshire
S45 9DZ

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees (who are also the directors of The Volunteer Centre - Chesterfield and North East Derbyshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**The Volunteer Centre - Chesterfield
and North East Derbyshire**

**Report of the Trustees
for the year ended 31 March 2021**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26 November 2021 and signed on its behalf by:



A handwritten signature in black ink, appearing to read 'K. M. Sarvent', is written over a horizontal line.

Cllr Kate Sarvent - Trustee