



# SMASH

## **REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2022**

**Company Number: 04626164**

**Charity Number: 1107900**

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

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## SWINDON MENTORING AND SELF HELP YOUTH PROJECT

### REFERENCE AND ADMINISTRATIVE INFORMATION

**FOR THE YEAR ENDED 31 MARCH 2022**

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**Registered Company number** 04626164 (England and Wales)

**Registered Charity number** 1107900

**Registered office** Pinetrees Community Centre  
The Circle  
Swindon  
SN2 1QR

<b>Trustees</b>	<b>Name</b>	<b>Role</b>
	Christine Etheridge	Chair
	Lara Howlett	Treasurer
	Jill Ridley	Company Secretary
	Stuart Wesley	
	Paul Brown	
	Ewan Young	
	Phil Horwood	

**Key Management Personnel/Secretary** Andy Malcolm (Chief Executive)

**Independent Examiner** Chris Vaughan  
Accountants  
195 Ermin Street  
Swindon  
Wiltshire  
SN3 4NA

**Bankers** Lloyds Bank PLC  
PO Box 1000  
Andover

## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

#### ***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **A message from our Chair**

Well, what a year it has been for SMASH and for all charities out there that are making their way through a new landscape post COVID. It has been a challenge to say the least, but one that I think we have risen to with huge grit and determination.

The team kept things going in a virtual world throughout the pandemic and managed to provide a fantastic service for the children, young people and their families of Swindon in those difficult times. Really not easy when our only contact was mostly via zoom. All credit to the team for adapting to this virtual world so admirably.

We said goodbye to some staff and hello to others, and now have a great composite of experienced and enthusiastic people who are helping us to make our way through a renewed period of sustainability and growth, under the leadership of our new CEO Andy Malcolm. Welcome on board Andy. We have developed and extended our partnerships with statutory services in Swindon, to the mutual benefit of us all. I would like to thank both Swindon Borough Council and the Office of the Police Commission for continuing to offer their support, and for including SMASH in their offer to children, young people and families. We also have the support of Building Bridges, Mid-counties Co-op and Wiltshire Community Foundation, so a big huge thankyou to all our supportive partners, we couldn't do it without you.

Having worked with children and young people throughout my career I know first-hand some of the challenges that they and their families have had and continue to face. And now with the rising cost of living, and fuel prices soaring we are witnessing even more complex problems and unprecedented challenge to families struggling to make ends meet. Unbelievably, child poverty is a real time problem, and one that we all need to acknowledge will adversely affect our children and young people and their life aspirations. How can it not?

As a charity, we can't fix all these economic problems, but we can offer a listening ear and help and guidance to those children and young people who are struggling with emotional issues. We can also reach out to other charities in the sector in order to pool resources and offer more comprehensive solutions. Our professional mentoring is the basis of this solution focus, and to achieve this we ensure that we have well trained staff who can meet with and support our families on a regular basis. Our team are clinically supervised so that they have the opportunity to explore new approaches to helping our children and young people, but also are able to express their own individual concerns, through the medium of this supervision. I cannot praise them enough for the work that they do. They are amazing.

For now, we have suspended our volunteering programme, but are exploring new ways and opportunities to re-introduce volunteers in a safe and professional manner, so bear with us as we look to take this forward into the future. The team have lots of ideas!!

Behind the scenes I have a fantastic team of Trustees who have helped to shape our strategy and ensure that the charity is fit for purpose. We sat and had fish and chips with the new team recently, which was a great opportunity to get to know each other face to face. All of the team have a Trustee buddy who they can speak to if they have any concerns or wish to raise any issues that concern them. Thankyou Trustees for your continued hard work and support. You are the engine that keeps us driving on.

For all of our supporters that continue to offer help and raise funds, we are very, very grateful. We don't always know who you are but be assured we value your kindness and because of you, we can look to the future with renewed enthusiasm. For us at SMASH it's about the children and young people and the help that we can provide, and it's all of you that I have mentioned in this narrative that make this possible. So, THANK YOU, THANK YOU, you are all champions.

## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **Objects and Activities**

The objects for which the Charity is established are:

1. The advancement of the education of children, young people and adults in the Swindon Borough Council and surrounding area through advice, counselling and mentoring in association with schools, colleges, other educational establishments, and the local community so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and that their conditions of life may be improved.
2. To provide relief by offering support and advice to parents/carers of such persons.

#### **Public Benefit**

In continuing to deliver our Strategic Plan and activities, the Board of Trustees have given consideration to the duties set out in Section 4 of the Charities Act 2011 to have due regard for public benefit. In particular, the Board of Trustees have considered how the planned activities will contribute to the overall aims and objectives they have set.

#### **Statement of Trustees Responsibilities**

The Trustees (who are also the Directors of Swindon Mentoring and Self Help Youth Project for the purposes of Company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires that the Board of Trustees must not approve financial statements for the financial year unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the charitable Company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

All the current Trustees have taken all reasonable steps, which, to the best of their knowledge and belief they ought to have taken, to make themselves aware of any information needed by the Charity's Independent Examiner for the purpose of completing the accounts and to establish that the Independent Examiner is aware of that information. The Trustees are not aware of any information which they understand would be relevant of which the Independent Examiner is unaware.

## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Vision**

Our vision is for a society where young people's struggles with their wellbeing are rare, brief and not repeated.

#### **Mission**

We work with young people to ensure they get the support they need, when they need it, without judgment.

#### **Values**

These values inform everything we do at Smash, guiding our decision making and justifying our approach:

- x We put you first
- x Caring is our motivation
- x We're generously collaborative
- x We speak up when things aren't right

#### **How we work**

- x We work with young people aged 9-19 years old who experiencing difficulties with their wellbeing
- x We provide one to one and group mentoring over a 12-week period, providing a safe, nurturing space and practical advice and guidance
- x We are based in Swindon, rooted in the town and an integral part of the community
- x We take a tailored, structured, holistic approach to move young people from crisis to independence
- x We work with local partners, combine resources and expertise to provide multi-disciplinary support that reduces young people's recurring dependence on services
- x We are a small team of passionate and committed staff and volunteers; we pride ourselves on changing young people's lives for the better
- x We are an independent organisation, entirely dependent on voluntary funding

We have three main strands to our work:

- x Wellbeing Mentoring Project – to support young people with emerging concerns with their holistic wellbeing through early intervention mentoring and support.
- x NEET Mentoring Project – to support young people currently not in education, employment or training, or at risk of becoming so, through one-to-one mentoring, advice, guidance and support.
- x ATLAS Group Mentoring Project – to support young people with emerging or established concerns with their wellbeing through peer to peer facilitated support groups offering community, support and guidance.

#### **Strategic objectives**

In 2021-22, we continued with our five-year strategic plan for 2017-2021. This identified four strategic priorities:

- x Continue to deliver and develop our mentoring
- x Develop Sustainable funding
- x Improve our marketing
- x Develop our roles, responsibilities and reporting

#### **Achievements and Performance**

53 young people struggling with their wellbeing accessed our services in 2021-22

100% were new to our service and we saw a significant increase in young people with complex needs, with around 25% now reaching the threshold for CaMHs and TaMHs intervention. Feedback from these young people confirms that we are providing vital practical and emotional support to young people with nowhere else to turn.

Staff provided advice, support, signposting and referrals to other specialist agencies during the year. Agencies include STEP Swindon, Iproffit, and many others.

We undertook some significant recruitment, filling 5 positions, including recruiting a new CEO in November 2021. These new roles will see a significant uplift in the number of young people accessing our service in 2022-23.

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## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

#### ***FOR THE YEAR ENDED 31 MARCH 2022***

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This year 9 young people we worked with moved into secure education, employment or training outcomes. Our team helped them find work or education through partnerships with the Council and other providers. This is one of the most important steps for a young person and yet one of the most challenging, often due to low confidence, lack of opportunities for work experience and a decreasing number of entry level job roles in Swindon.

#### **Volunteers**

We continue to have paused our volunteer mentoring offer, with a review planned for early in the next financial year to discern how we utilise volunteering in our service offer most effectively going forward. We hope that our volunteers can continue to bring valuable skills and energy to our service, with their rich life experience enabling us to support young people in a greater range of ways.

All volunteers are recruited through an application form and interview, with reference checks and Disclosure and Barring Services (DBS) checks before commencement of their role.

#### **Structure, Governance and Management**

##### Commencement of Activities

Swindon Mentoring and Self Help Youth Project was established by constitution dated 1 July 1999 and registered on 02 February 2005 with the Charities Commission. On 31 December 2002, a Company limited by guarantee was incorporated with the same name as the Charity.

##### Governing Document

Swindon Mentoring and Self Help Youth Project is a Company limited by guarantee (04626164) and a registered Charity (1107900). It is governed by its Memorandum and Articles of Association, revised in 2005 and 2019. The members of the Company are the Trustees named on page 1. In the event of the Company being wound up, the liability in respect of guarantee is £1 per member.

##### Method and Appointment of Trustees

The management of the Board of Trustees is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association. All Trustees are provided with training and the Charity complies with the Code of Good Governance.

Unless specific skills are headhunted using existing networks, vacancies for Trustees are publicly advertised on the website and via local online channels. The advertisement contains information about the role and skills and qualities required. The application pack includes information about the organisation, a job description and a person specification.

Applications are reviewed by the board, including the CEO. Interviews for prospective Trustees are conducted by the Chair, CEO and one other trustee. All new Trustees are required to sign a declaration that they are not disqualified from acting as a Director/Trustee and that they will devote the necessary time and effort in their position. Disclosure and Barring Service checks are carried out on all new Trustees before appointment.

##### Induction and Training of Trustees

Following a review of our induction process, all newly appointed Trustees will receive a comprehensive information pack upon starting containing a copy of the governing document, previous Board of Trustees and Committee minutes, a copy of the three-year strategy, operational plans and fundraising strategy, the latest management accounts, and staff structure. New Trustees are also encouraged to spend time with the staff team, observing front-line delivery where possible.

All Trustees will be provided with ongoing training and information to keep their knowledge and skills up-to-date and relevant.

## SWINDON MENTORING AND SELF HELP YOUTH PROJECT

### REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 31 MARCH 2022

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##### Organisational Structure and Decision Making

The Board of Trustees meets monthly. The CEO is appointed by Trustees to manage the day-to-day operations of the Charity and to implement the Charity's strategic plan.

The day-to-day running of the Charity and leadership of the staff team is delegated to the CEO. The CEO meets for regular supervision sessions with the chair and is accountable to the Board of Trustees for the performance of agreed strategic implementation plans.

The remuneration of the CEO is set by the Board of Trustees, with the remuneration of other staff being advised by the CEO. The board annually review staff salaries for cost of living increases. An independent HR service is utilised to conduct a thorough salary benchmarking exercise with comparable organisations locally when significant changes to staff roles take place.

Swindon Mentoring and Self Help Youth Project is committed to attracting, recruiting and training experienced, professional staff who will deliver the best outcomes for young people.

Delivery of Swindon Mentoring and Self Help Youth Project's charitable vision and strategic plan is primarily dependent on our key management personnel and staff costs are the largest single element of our charitable expenditure.

##### Risk Management

The Board of Trustees has a duty to identify and review the risks to which the Charity is exposed. To undertake this duty, we maintain a risk register, which is overseen by the senior staff and board. The board will start to review this risk register quarterly and make adjustments as needed, communicating any actions required to those involved. Our principal risks, at the end of the year, are summarised below:

- x Funding:
  - o Unable to demonstrate outcomes to funders including demonstrating the 'added value'
  - o Reliance on EU funding with residual Brexit uncertainty
  - o Staff capacity running to standstill in fundraising and lacking capacity to innovate
- x Compliance:
  - o Not complying with Charity regulations
  - o Not complying with GDPR
  - o Not complying with health and safety
  - o Not complying with Safeguarding duties (adults and children and young people)
  - o Lapse in insurance
- x External:
  - o Funding cuts in partner agencies, particularly local authority funding
  - o Lack of leadership / change in stance of partner organisations
  - o Additional restrictions arising from Covid or similar pandemic
  - o Building failure
  - o Fraud or criminal acts
  - o IT security breach (hacking, DDOS attack, ransomware etc)
- x Finance and fundraising:
  - o Outcome reporting challenges
  - o Compassion fatigue
  - o Capacity in the team



## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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- x Operations and staffing:
  - o Demand outstrips supply
  - o Service unable to meet the complex needs of the client group
  - o Serious incidents endangering staff, clients, property and reputation
  - o Pandemic prevents service operating
  - o Building failure prevents the service from running
  - o Not being able to recruit staff / volunteers
  - o Safeguarding procedures not robustly followed for our volunteers

Since the last reporting period, we have adopted a more detailed risk register format and strengthened the link between the register and the main board. We now focus more on identifying root causes, robust mitigation measures and appropriate responses.

#### **Financial Review**

For 2021 the board of Trustees agreed an operational expenditure budget of £150,000.

The Pandemic continued to affect aspects of the delivery of our operations and like most organisations we needed to make adaptations to how we worked and delivered services. This resulted in some expenditure being delayed due to staff turnover and the recruitment of a new CEO. We incurred small operational losses on unrestricted income of £13,215 and on restricted income of £2,624, and at year end held £90,349 of total unrestricted funds (including designated funds) and a total of £42,952 in restricted funds.

#### **Fundraising Review**

Fundraising in 2021 took a bit of a back seat as we focussed on staffing and reenergising our projects. The recruitment of a new CEO will lead to an increase in fundraising activity into the next financial year, but income this year continued to be dominated by our two main funding streams – our partnership with Building Bridges and Swindon Borough Council.

We are also very grateful for the income secured through our existing Trusts, Foundations and business relationships, some of whom kindly pledged further support to help us through this difficult time. We give our warmest thanks to the Mid-counties Co-op team, Wiltshire Community Foundation and Children in Need.

We express our sincere appreciation to every single person who supported us with monthly giving or one-off donations; those who gave in memory of a loved one or pledged a legacy, and to all the community organisations and companies who generously raised vital funds to ensure that we could continue our life-changing work with young people.

#### **Reserves Policy**

At the end of the financial year, The Board of Trustees has agreed an amendment to the reserves policy which makes provision for Unrestricted General Reserves to be held in within an operating window of 3-6 months of core operating costs, with a further £20,000 designated to cover future closure and related costs. This is considered an appropriate sum.

As at the end of the 2021 financial year, the Board of Trustees have included all the year-end designations and general fund in its assessment of the adequacy of the overall reserves to maintain operations. The Board of Trustees regularly monitors the adequacy of funds.

## **SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

### **REPORT OF THE BOARD OF TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **Investment Policy**

The Board of Trustees, having regard to the liquidity requirements of the Charity and to the reserves policy, has agreed an investment policy which keeps available funds in current and interest bearing accounts with total balances with each financial institution no greater than that covered by the Financial Services Compensation Scheme (FSCS) limit. The exception to this being the Charity's main operational clearing bank where funds up to a total of £200,000 may be retained subject to tiered maturity profiles.

#### **ON BEHALF OF THE BOARD OF TRUSTEES**



Chris Etheridge  
Chair

Date: 7<sup>th</sup> September 2022

## SWINDON MENTORING AND SELF HELP YOUTH PROJECT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

**FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Independent examiner's report to the trustees of Swindon Mentoring and Self Help Youth Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Vaughan  
Institute of Chartered Accountants in England and Wales  
Chris Vaughan  
Accountants  
195 Ermin Street  
Swindon  
Wiltshire  
SN3 4NA

July 2022

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Statement of Financial Activities for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		12,002	102,821	114,823	166,260
Other income		198	-	198	9,179
<b>Total</b>		<b>12,200</b>	<b>102,821</b>	<b>115,021</b>	<b>175,439</b>
<b>EXPENDITURE ON</b>					
Raising funds		4,594	-	4,594	5,701
<b>Charitable activities</b>					
Child and Young Person support		20,821	105,445	126,266	160,842
<b>Total</b>		<b>25,415</b>	<b>105,445</b>	<b>130,860</b>	<b>166,543</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(13,215)</b>	<b>(2,624)</b>	<b>(15,839)</b>	<b>8,896</b>
<b>Transfers between funds</b>	8	<b>21,290</b>	<b>(21,290)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>8,075</b>	<b>(23,914)</b>	<b>(15,839)</b>	<b>8,896</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>82,274</b>	<b>66,866</b>	<b>149,140</b>	<b>140,244</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>90,349</b>	<b>42,952</b>	<b>133,301</b>	<b>149,140</b>

The notes form part of these financial statements.

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Balance Sheet 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	5	3,321	438	3,759	4,403
<b>CURRENT ASSETS</b>					
Debtors	6	1,301	-	1,301	-
Cash at bank		91,722	42,514	134,236	145,922
		<u>93,023</u>	<u>42,514</u>	<u>135,537</u>	<u>145,922</u>
<b>CREDITORS</b>					
Amounts falling due within one year	7	(5,995)	-	(5,995)	(1,185)
<b>NET CURRENT ASSETS</b>		<u>87,028</u>	<u>42,514</u>	<u>129,542</u>	<u>144,737</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>90,349</u>	<u>42,952</u>	<u>133,301</u>	<u>149,140</u>
<b>NET ASSETS</b>		<u>90,349</u>	<u>42,952</u>	<u>133,301</u>	<u>149,140</u>
<b>FUNDS</b>	8				
Unrestricted funds				90,349	82,274
Restricted funds				42,952	66,866
<b>TOTAL FUNDS</b>				<u>133,301</u>	<u>149,140</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements.

**SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**

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Balance Sheet continued 31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28<sup>th</sup> June 2022 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'C Etheridge', written in a cursive style.

C Etheridge - Trustee

## SWINDON MENTORING AND SELF HELP YOUTH PROJECT

### UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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#### Notes to the Financial Statements for the Year Ended 31 March 2022

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      - 33% on cost and 25% on reducing balance

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Notes to the Financial Statements - continued for the Year Ended 31 March 2022

#### 2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	1,607	1,019
Surplus on disposal of fixed assets	(198)	-
	<u>          </u>	<u>          </u>

#### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

#### 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	17,921	148,339	166,260
Other income	9,179	-	9,179
<b>Total</b>	<u>27,100</u>	<u>148,339</u>	<u>175,439</u>
 <b>EXPENDITURE ON</b>			
Raising funds	5,701	-	5,701
 <b>Charitable activities</b>			
Child and Young Person support	33,506	127,336	160,842
<b>Total</b>	<u>39,207</u>	<u>127,336</u>	<u>166,543</u>
 <b>NET INCOME/(EXPENDITURE)</b>	<u>(12,107)</u>	<u>21,003</u>	<u>8,896</u>
 <b>Transfers between funds</b>	<u>20,895</u>	<u>(20,895)</u>	<u>-</u>
<b>Net movement in funds</b>	<u>8,788</u>	<u>108</u>	<u>8,896</u>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>73,486</u>	<u>66,758</u>	<u>140,244</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<u>82,274</u>	<u>66,866</u>	<u>149,140</u>



**SWINDON MENTORING AND SELF HELP YOUTH PROJECT**

**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**

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Notes to the Financial Statements - continued for the Year Ended 31 March 2022

**5. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2021	14,600
Additions	1,265
Disposals	(849)
	<hr/>
At 31 March 2022	15,016
	<hr/>
<b>DEPRECIATION</b>	
At 1 April 2021	10,197
Charge for year	1,607
Eliminated on disposal	(547)
	<hr/>
At 31 March 2022	11,257
	<hr/>
<b>NET BOOK VALUE</b>	
At 31 March 2022	3,759
	<hr/>
At 31 March 2021	4,403
	<hr/>

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Prepayments and accrued income	1,301	-
	<hr/>	<hr/>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Other creditors	995	-
Accruals and deferred income	5,000	1,185
	<hr/>	<hr/>
	5,995	1,185
	<hr/>	<hr/>

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Notes to the Financial Statements - continued for the Year Ended 31 March 2022

#### 8. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
SMASH General fund	52,274	(13,215 )	31,290	70,349
SMASH Reserves	30,000	-	(10,000 )	20,000
	<u>82,274</u>	<u>(13,215 )</u>	<u>21,290</u>	<u>90,349</u>
<b>Restricted funds</b>				
BBC Children in need	16,863	(10,156 )	-	6,707
National Lottery	5,545	(5,545 )	-	-
Building Bridges	4,905	12,912	(12,089 )	5,728
Covid 19	13,225	(10,000 )	(3,225 )	-
PCC SBC Wellbeing	26,328	10,165	(5,976 )	30,517
	<u>66,866</u>	<u>(2,624 )</u>	<u>(21,290 )</u>	<u>42,952</u>
<b>TOTAL FUNDS</b>	<u>149,140</u>	<u>(15,839 )</u>	<u>-</u>	<u>133,301</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
SMASH General fund	12,200	(25,415 )	(13,215 )
<b>Restricted funds</b>			
BBC Children in need	-	(10,156 )	(10,156 )
National Lottery	-	(5,545 )	(5,545 )
Building Bridges	52,821	(39,909 )	12,912
Covid 19	-	(10,000 )	(10,000 )
PCC SBC Wellbeing	50,000	(39,835 )	10,165
	<u>102,821</u>	<u>(105,445 )</u>	<u>(2,624 )</u>
<b>TOTAL FUNDS</b>	<u>115,021</u>	<u>(130,860 )</u>	<u>(15,839 )</u>

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Notes to the Financial Statements - continued for the Year Ended 31 March 2022

### 8. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
SMASH General fund	73,486	(12,107)	(9,105)	52,274
SMASH Reserves	-	-	30,000	30,000
	<u>73,486</u>	<u>(12,107)</u>	<u>20,895</u>	<u>82,274</u>
<b>Restricted funds</b>				
BBC Children in need	(2,236)	17,692	1,407	16,863
National Lottery	53,359	(49,562)	1,748	5,545
Building Bridges	19,220	10,232	(24,547)	4,905
Covid 19	-	13,225	-	13,225
WSCF The Community Foundation - Memory Maker	1,583	-	(1,583)	-
Hartman Trust	10,000	-	(10,000)	-
WCF Peanuts	(15,168)	-	15,168	-
PCC SBC Wellbeing	-	29,416	(3,088)	26,328
	<u>66,758</u>	<u>21,003</u>	<u>(20,895)</u>	<u>66,866</u>
<b>TOTAL FUNDS</b>	<u>140,244</u>	<u>8,896</u>	<u>-</u>	<u>149,140</u>

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Notes to the Financial Statements - continued for the Year Ended 31 March 2022

#### 8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
SMASH General fund	73,486	(25,322 )	22,185	70,349
SMASH Reserves	-	-	20,000	20,000
	<u>73,486</u>	<u>(25,322 )</u>	<u>42,185</u>	<u>90,349</u>
<b>Restricted funds</b>				
BBC Children in need	(2,236 )	7,536	1,407	6,707
National Lottery	53,359	(55,107 )	1,748	-
Building Bridges	19,220	23,144	(36,636 )	5,728
Covid 19	-	3,225	(3,225 )	-
WSCF The Community Foundation - Memory Maker	1,583	-	(1,583 )	-
Hartman Trust	10,000	-	(10,000 )	-
WCF Peanuts	(15,168 )	-	15,168	-
PCC SBC Wellbeing	-	39,581	(9,064 )	30,517
	<u>66,758</u>	<u>18,379</u>	<u>(42,185 )</u>	<u>42,952</u>
<b>TOTAL FUNDS</b>	<u>140,244</u>	<u>(6,943 )</u>	<u>-</u>	<u>133,301</u>

Notes to the Financial Statements - continued for the Year Ended 31 March 2022

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**9. FUNDS**

**Designated Funds**

The charity's designated fund is utilised for the following reason:

-SMASH Reserves - Funds reserved to provide for future potential contingencies

**Restricted Funds**

The charity's restricted funds were created for the following purposes:

**Building Bridges**

Funds employed to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

**Covid 19**

Emergency funding from Wiltshire and Swindon Community Foundation to support the charity's operations during and after the pandemic

**Children in Need**

Funds to provide therapeutic group work for children and young people experiencing anxiety, mental health issues and trauma

**National Lottery**

A grant supporting the charity's volunteer mentoring programme

**PCC SBC Wellbeing**

Funding from the Police and Crime Commissioners and Swindon Borough Council supporting 1:1 mentoring in schools for children and young people with emerging concerns with their wellbeing, or who are at risk of becoming involved in criminality.

# SWINDON MENTORING AND SELF HELP YOUTH PROJECT

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### Detailed Statement of Financial Activities for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts and donations	12,002	31,143
Grants	102,821	135,117
	<hr/>	<hr/>
	114,823	166,260
<b>Other income</b>		
Gain on sale of tangible fixed assets	198	-
Miscellaneous income	-	9,179
	<hr/>	<hr/>
	198	9,179
<b>Total incoming resources</b>	<hr/>	<hr/>
	115,021	175,439
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	4,378	5,485
Sundries	216	216
	<hr/>	<hr/>
	4,594	5,701
<b>Charitable activities</b>		
Wages	98,002	125,920
Telephone	41	-
Activity running costs	3,291	550
Staff travel & project expense	1,345	619
Staff training, conference & supervision	1,080	2,821
	<hr/>	<hr/>
	103,759	129,910
<b>Support costs</b>		
<b>Management</b>		
Insurance	1,489	-
Telephone	1,277	1,153
Postage and stationery	58	677
Management & administration	2,234	857
Subscriptions & running costs	2,578	656
Property rent and maintenance	5,181	1,889
Depreciation of tangible and heritage assets	1,607	1,019
	<hr/>	<hr/>
	14,424	6,251
<b>Human resources</b>		
Redundancy	-	14,251
Staff recruitment	206	330
Carried forward	206	14,581

This page does not form part of the statutory financial statements.

**SWINDON MENTORING AND SELF HELP YOUTH PROJECT****UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022****Detailed Statement of Financial Activities for the Year Ended 31 March 2022**

	31.3.22 £	31.3.21 £
<b>Human resources</b>		
Brought forward	206	14,581
DBS checks	396	262
	<hr/>	<hr/>
	602	14,843
 <b>Governance costs</b>		
Accountancy fees	660	550
Legal fees	6,821	9,288
	<hr/>	<hr/>
	7,481	9,838
 Total resources expended	<hr/>	<hr/>
	130,860	166,543
 <b>Net (expenditure)/income</b>	<hr/>	<hr/>
	(15,839)	8,896