SHIRAZ MIRZA COMMUNITY HALL TRUST

England & Wales · Charity number 1107788

Details

Other names	Shiraz Mirza community halls foundation
Status	Registered
Legal form	Charitable company
Company number	04844315
Registered	2005-01-25
Register	View on the Charity Commission register

Contact

Address	Manor Park Hall 316B Malden Road New Malden Surrey KT3 6AU
Phone	02083986804
Email	shirazmayor2001@hotmail.com
Website	www.shirazm.co.uk

Activities

Objects: THE PROMOTION OF THE EFFICIENCY AND EFFECTIVENESS OF CHARITIES AND THE EFFECTIVE USE OF RESOURCES FOR CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC THROUGH A COMMUNITY RESOURCE CENTRE WHICH WILL PROVIDE A VENUE AND ADDITIONAL ADMINISTRATIVE SUPPORT AND ADVICE FOR LOCAL COMMUNITY GROUPS.

Activities: The Trust provides, promotes and maintains two halls as multi-cultural resource centres with associated facilities for the principal benefit and use by community, charitable and voluntary groups and bodies predominately within the Royal Borough of Kingston upon Thames.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Economic/community Development/employment
- **Who:** People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED BUT IN PRACTICE KINGSTON UPON THAMES, GREATER LONDON.
- Kingston Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£70,254	£263,594	-	-
2024-03-31	£76,514	£43,591	-	-
2023-03-31	£76,514	£43,591	-	-
2022-03-31	£53,039	£56,521	-	-
2021-03-31	£25,700	£39,977	-	-

Trustees

Name	Role	Appointed
Aamir Akhlaque		2020-10-19
Arun Nicholas Lopez		2024-01-01
IAN DOBIE		2019-04-01
John Farmer		2005-01-25
LEONARD EDWARD BENTALL FCA DL		
MR J M MUMFORD		
Omair naeem Butt		2025-09-01
Omar saeed		2025-05-01
Shiraz Mirza		2002-10-01
TAHIRA BUTT		2014-12-01

Accounts

Charity registration number 1107788 (England and Wales)

Company registration number 4844315

SHIRAZ MIRZA COMMUNITY HALL TRUST

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

SHIRAZ MIRZA COMMUNITY HALL TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr. S H Mirza Mr. J Mumford Mr. A Akhlaque Mrs N S Alarab Mr. L E Bentall Ms T Butt Mr. I Dobie Dr J B Farmer Ms K Greening
Committee Secretary	Mr. J Mumford
Charity number	1107788
Company number	4844315
Registered office	Manor Park Hall 316-B Malden Road New Malden Surrey KT3 6AU
Independent examiner	Hardy & Company Chartered Accountants 860-862 Garratt Lane London SW17 0NB

SHIRAZ MIRZA COMMUNITY HALL TRUST

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SHIRAZ MIRZA COMMUNITY HALL TRUST

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in notes 1 to the financial statements and comply with the SMCH's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

History of the Shiraz Mirza Community Hall Trust

Councillor Shiraz Mirza founded the Trust in 2003. Twice Mayor of the Royal Borough of Kingston upon Thames and later also Deputy Mayor, Councillor Mirza had recognised a need to provide Kingston with affordable venues for use by all communities and groups within the Borough.

It was also Shiraz Mirza's wish to provide a new facility that would develop into a multi-cultural hub for the Royal Borough's residents, encompassing all community and voluntary groups, while providing an attractive, affordable venue, offering excellent modern facilities. A conference was held at Kingston University early in 2003, well attended by local voluntary and support organisations. The conference agreed that a new multi-cultural venue, able to enhance and assist the growing voluntary sector, with a capacity to further develop community cohesion, was a clear and urgent need.

A suitable site was identified near Norbiton railway station, the property being the former YMCA meeting hall. In the early summer of 2003, Shiraz Mirza approached local professionals who could contribute their experience and expertise. This group were then invited to become Directors/Trustees of the new, 'Shiraz Mirza Community Hall Trust'. A very industrious search for sponsorship amongst the Kingston community proved very successful. Kingston Council gave further invaluable assistance in progressing the proposed site, and a sub-lease was taken out on the property. Very comprehensive regeneration work was carried out on the Norbiton site and in October 2003, it was formally opened by Mayor of London, Ken Livingston.

Following its opening, the Shiraz Mirza Community Hall in Norbiton met all its projected and planned objectives. Supported by enthusiastic editorials in Kingston's local newspapers, public awareness of the new community hall grew rapidly. This greatly assisted its high utilisation across a highly diverse range of users. At this time the Mayors of other London and Surrey Boroughs, and the leaders of London community groups also formally visited the hall and witnessed what had been achieved. Unfortunately, the sub-lease for Norbiton Hall was not extended and came to an end in May-2020 and therefore Norbiton Hall is no longer part of the Shiraz Mirza Community Hall Trust.

However, due to the success of the *Shiraz Mirza Trust Manor Park Hall*, situated in New Malden, this much larger facility, which was formally opened by Mayor of London, Boris Johnson, in November 2009 has now become the most popular venue for our hirers.

Manor Park Hall Update

A revised Lease was granted by Kingston Council for Manor Park, signed on 17 October 2023. The lease is for the period of 20 years from 9th May 2023 with a £5k annual rent. There is a 10-year break clause with a review every 5 years index linked to CPI.

The refurbishment works at Manor Park Hall were complete by late summer 2024.

Objectives and activities

The objectives of the Trust, as set out in the Memorandum and Articles of Association, are: -

- To provide, promote and maintain a multi-cultural resource centre and associated facilities for the principal benefit and use of community, charitable and voluntary groups, and bodies predominantly within the Royal Borough of Kingston upon Thames;
- To promote such other charitable purposes as may from time to time be determined.
- The main activity of the charity is the running of the Shiraz Mirza Community Trust and the promotion of those groups who use the Centre's facilities.

Hiring Agreement

Use of the community halls is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

The Charity's principal source of funding is the charges it levies for the use of the community Centre at Manor Park, augmented by local authority grants and public donations from individuals and organisations.

Risk Assessment and Management

The Management Committee recognises that it is under a legal obligation to protect the building, financial and other risks, its users, and employees through adequate and appropriate insurance. The community hall is insured with respect to property damage (buildings insurance). It is insured with the same company with respect to contents, public liability and employers' liability.

The charity's Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity might face.

Achievements and performance

The charity manage to maintain its income from the hire of the hall facilities to £70,254 (2024 : £75,890). The demand for Manor Hall continues to rise and will be increased with the future plan of the upgraded website.

An Internet booking service is ongoing and available. The Trust office is manned regularly with administrative tasks being undertaken by Mr Jim Maclellan.

At meetings of the Trust, the maintenance, security, and safety of the property is discussed in detail and acted upon. Trustees recognise that the appearance of the property has had a beneficial effect of its repeat usage, and any dilapidations are acted upon quickly.

Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and consider that the extensive use of the hall by The Borough's residents, community, and voluntary groups for social, training and business activities is of considerable benefit to the wider community and meets the charity's aims and objectives.

Financial review

Hire of the Manor Park Hall was popular and now accounts for all the incoming resources. The expenditure figures include the refurbishment of the Manor Park Hall due to the completion in late summer 2024. Overall income and expenditure were as follows:

	2019	2020	2021	2022	2023	2024	2025
Total Income	90,446	87,864	25,700	53,039	76,514	75,890	70,254
Total Expenditure	99,196	96,521	39,977	56,520	43,591	73,124	263,594
Surplus/(Deficit)	**(8,750)**	**(8,657)**	**(14,277)**	**(3,481)**	**32,923**	**2,766**	**(193,340)**

Reserves

The reserves, which represent cumulative operating surplus, amounted to £56,191 (including designated funds) at the balance sheet date. This was as a result of expenditure on the refurbishment works amounting to £198,761 (incl. VAT) during the financial year as well as other normal expenditure of £64,833. This had resulted in the level of reserves being reduced from the previous £250,471 in 2023/2024.

In addition to the initial £10,000 set aside by the Trust, Kingston Matters had received £3,004 from external donors. By 31 March 2024, £8,702 had been distributed and in 2024-25 £940 was distributed. The amount of £3,362 is still available to support future projects

Plans for Future Periods

The Trustees intend to continue providing the Manor Park Hall as quality resource for the local community well into the future. There are two new trustees appointed in 25-26. The introduction of the newly appointed trustees is seen as a positive opportunity to further recognize and respect the strengths and expertise of others.

There will be increased collaborative work with other organizations and Kingston council to ensure a broad offer of Manor Park Hall after the refurbishment across the whole borough.

We are thrilled to announce that work is in progress on the launch of our brand-new community hall website. This new online website is designed to be a central hub for all information about our hall and booking events. The site has a fresh, modern design making it easier to navigate and find the information you need.

Equity, Diversity and Inclusion. We have woven EDI into all activities and the appointment of the new Trustees to support members in becoming more representative of the communities they serve.

Structure, governance and management

The Trust is a charitable company limited by guarantee, incorporated on 24 July 2003 and registered as a charity on 25 January 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, Trustees are required to contribute an amount not exceeding £1.

Equity, Diversity and Inclusion. We have woven EDI into all activities and the appointment of the new Trustees to support members in becoming more representative of the communities they serve.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr. S H Mirza	
Mr. J Mumford	
Mr. A Akhlaque	
Mrs N S Alarab	
Mr. L E Bentall	
Ms T Butt	
Mr. I Dobie	
Dr J B Farmer	
Ms K Greening	
Mrs J S Ireton	(Resigned 31 July 2024)

Recruitment and appointment of trustees
Recruitment and appointment of Trustees is confirmed at the Trust's Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Trustees report was approved by the Board of Trustees.

Mr. J Mumford
Committee Secretary

17 November 2025

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also the directors of Shiraz Mirza Community Hall Trust for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SMCH and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the SMCH will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the SMCH and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the SMCH and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHIRAZ MIRZA COMMUNITY HALL TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SHIRAZ MIRZA COMMUNITY HALL TRUST

I report to the Trustees on my examination of the financial statements of Shiraz Mirza Community Hall Trust (the SMCH) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the SMCH (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the SMCH are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the SMCH's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the SMCH as required by section 386 of the Companies Act 2006.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Rehan Shah Khan
Hardy & Company
Chartered Accountants
London
SW17 0NB

Dated: 17 November 2025

SHIRAZ MIRZA COMMUNITY HALL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	**3**	2,000	-	2,000	2,715	-	2,715
Charitable activities	**4**	68,254	-	68,254	73,175	-	73,175
Total income		70,254	-	70,254	75,890	-	75,890
Expenditure on:							
Charitable activities	**5**	263,594	940	264,534	73,124	-	73,124
Total expenditure		263,594	940	264,534	73,124	-	73,124
Net income/(expenditure) and movement in funds		(193,340)	(940)	(194,280)	2,766	-	2,766
Reconciliation of funds:							
Fund balances at 1 April 2024		246,169	4,302	250,471	243,403	4,302	247,705
Fund balances at 31 March 2025		52,829	3,362	56,191	246,169	4,302	250,471

Restricted funds represent Kingston Matters which was set up in July 2015 as a Designated Fund to support those in need in the Borough.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SHIRAZ MIRZA COMMUNITY HALL TRUST

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	**10**		15		62
Current assets					
Debtors	**11**	813		812	
Cash at bank and in hand		62,219		260,113	
		63,032		260,925	
Creditors: amounts falling due within one year	**12**	6,856		10,516	
Net current assets			56,176		250,409
Total assets less current liabilities			56,191		250,471
The funds of the SMCH					
Designated funds	**13**		3,362		4,302
Unrestricted funds			52,829		246,169
			56,191		250,471

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 17 November 2025

Mr. J Mumford
Committee Secretary

Company registration number 4844315 (England and Wales)

1 Accounting policies

Charity information

Shiraz Mirza Community Hall Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Manor Park Hall, 316-B Malden Road, New Malden, Surrey, KT3 6AU.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the SMCH's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The SMCH is a Public Benefit Entity as defined by FRS 102.

The SMCH has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the SMCH. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the SMCH has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the SMCH.

1.4 Income

Income is recognised when the SMCH is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the SMCH has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the SMCH has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset’s use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	Over the period of lease
Computers	Over three years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the SMCH reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The SMCH has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the SMCH's balance sheet when the SMCH becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the SMCH's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the SMCH is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the SMCH's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	2,000	2,715

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Sale of goods	68,254	73,175
Analysis by fund		
Unrestricted funds - general	68,254	73,175

5 Expenditure on charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Direct costs		
Administration expenses	14,200	13,026
Cleaning material	20,776	11,680
rates & water	1,648	1,484
Light & heating	9,677	21,066
Premises maintenance	4,023	6,131
Telephone & computer	2,843	2,475
Insurance	1,196	1,086
Depreciation	47	63
Governance costs	1,000	960
Promotion	5,363	6,158
Charity	-	4,515
Rent	5,000	4,480
Repairs & refurbishment	198,761	-
	264,534	73,124
Analysis by fund		
Unrestricted funds - general	263,594	73,124
Restricted funds	940	-
	264,534	73,124

6 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	47	63

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the SMCH during the year.

8 Employees

The trust had no employee during the current or previous year.

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

10 Tangible fixed assets

	Leasehold land and buildings	Computers	Total
	£	£	£
Cost			
At 1 April 2024	70,903	1,452	72,355
At 31 March 2025	70,903	1,452	72,355
Depreciation and impairment			
At 1 April 2024	70,903	1,390	72,293
Depreciation charged in the year	-	47	47
At 31 March 2025	70,903	1,437	72,340
Carrying amount			
At 31 March 2025	-	15	15
At 31 March 2024	-	62	62

11 Debtors

	2025	2024
Amounts falling due within one year:	£	£
Trade debtors	1	-
Other debtors	812	812
	813	812

12 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	3,436	3,436
Accruals and deferred income	3,420	7,080
	6,856	10,516

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Resources expended	At 31 March 2025
	£	£	£
Designated funds	4,302	(940)	3,362

Previous year:	At 1 April 2023	Resources expended	At 31 March 2024
	£	£	£
Designated funds	4,302	-	4,302

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
Unrestricted funds	246,169	70,254	(263,594)	52,829

Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
Unrestricted funds	243,403	75,890	(73,124)	246,169

15 Analysis of net assets between funds

	Unrestricted funds 2025 £	Designated funds 2025 £	Total 2025 £
Fund balances at 31 March 2025 are represented by:			
Tangible assets	15	-	15
Current assets/(liabilities)	52,814	3,362	56,176
	52,829	3,362	56,191

	Unrestricted funds 2024 £	Designated funds 2024 £	Total 2024 £
Fund balances at 31 March 2024 are represented by:			
Tangible assets	62	-	62
Current assets/(liabilities)	246,107	4,302	250,409
	246,169	4,302	250,471

16 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

SHIRAZ MIRZA COMMUNITY HALL TRUST

England & Wales - Charity number 1107788

Accounts

Charity registration number 1107788

Company registration number 4844315 (England and Wales)

SHIRAZ MIRZA COMMUNITY HALL TRUST

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

SHIRAZ MIRZA COMMUNITY HALL TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr. S H Mirza	
	Mr. J Mumford	
	Mr. A Akhlaque	
	Mrs N S Alarab	
	Mr. L E Bentall	
	Ms T Butt	
	Mr. I Dobie	
	Dr J B Farmer	
	Ms K Greening	(Appointed 1 July 2023)
	Mrs J S Ireton	
Secretary	Mr. J Mumford	
Charity number	1107788	
Company number	4844315	
Registered office	Manor Park Hall 316-B Malden Road New Malden Surrey KT3 6AU	
Independent examiner	Hardy & Company Chartered Accountants 860-862 Garratt Lane London SW17 0NB	

SHIRAZ MIRZA COMMUNITY HALL TRUST

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TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in notes 1 to the financial statements and comply with the SMCH's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

History of the Shiraz Mirza Community Hall Trust

Councillor Shiraz Mirza founded the Trust in 2003. Twice Mayor of the Royal Borough of Kingston upon Thames and later also Deputy Mayor, Councillor Mirza had recognised a need to provide Kingston with affordable venues for use by all communities and groups within the Borough.

It was also Shiraz Mirza's wish to provide a new facility that would develop into a multi-cultural hub for the Royal Borough's residents, encompassing all community and voluntary groups, while providing an attractive, affordable venue, offering excellent modern facilities. A conference was held at Kingston University early in 2003, well attended by local voluntary and support organisations. The conference agreed that a new multi-cultural venue, able to enhance and assist the growing voluntary sector, with a capacity to further develop community cohesion, was a clear and urgent need.

A suitable site was identified near Norbiton railway station, the property being the former YMCA meeting hall. In the early summer of 2003, Shiraz Mirza approached local professionals who could contribute their experience and expertise. This group were then invited to become Directors/Trustees of the new, 'Shiraz Mirza Community Hall Trust'. A very industrious search for sponsorship amongst the Kingston community proved very successful. Kingston Council gave further invaluable assistance in progressing the proposed site, and a sub-lease was taken out on the property. Very comprehensive regeneration work was carried out on the Norbiton site and in October 2003, it was formally opened by Mayor of London, Ken Livingston.

Following its opening, the Shiraz Mirza Community Hall in Norbiton met all its projected and planned objectives. Supported by enthusiastic editorials in Kingston's local newspapers, public awareness of the new community hall grew rapidly. This greatly assisted its high utilisation across a highly diverse range of users. At this time the Mayors of other London and Surrey Boroughs, and the leaders of London community groups also formally visited the hall and witnessed what had been achieved. Unfortunately, the sub-lease for Norbiton Hall was not extended and came to an end in May-2020 and therefore Norbiton Hall is no longer part of the Shiraz Mirza Community Hall Trust.

However, due to the success of the *Shiraz Mirza Trust Manor Park Hall*, situated in New Malden, this much larger facility, which was formally opened by Mayor of London, Boris Johnson, in November 2009 has now become the most popular venue for our hirers.

Manor Hall Update

A revised Lease has been received from Kingston Council for Manor Park, which has met most of our requests to them. The lease has been extended to 20 years with a £5k annual rent. There is a 10-year break clause with a review every 5 years index linked to CPI. The council has also requested that the trust fund the percentage of the maintenance costs of the footpath and road providing the access to the hall. The access needs to be brought up to a satisfactory standard first as parts of it are in poor condition. This is still under consideration.

The Chairman and trustees met with Andreas Kirsh (Leader of the Royal Borough of Kingston Upon Thames) to try and have the new lease covered by the security of tenure provisions of the Landlord and Tennant Act 1954.This has yet to be agreed with the council as our original lease did not have this protection and it was important that we do not prejudice the completion of the lease.

Priority works to refurbish Manor Hall are also work in progress and we are seeking the appointment of a supplier after quotations.

Objectives and activities

The objectives of the Trust, as set out in the Memorandum and Articles of Association, are: -

- To provide, promote and maintain a multi-cultural resource centre and associated facilities for the principal benefit and use of community, charitable and voluntary groups, and bodies predominantly within the Royal Borough of Kingston upon Thames;
- To promote such other charitable purposes as may from time to time be determined.
- The main activity of the charity is the running of the Shiraz Mirza Community Trust and the promotion of those groups who use the Centre's facilities.

Hiring Agreement

Use of the community halls is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

The Charity's principal source of funding is the charges it levies for the use of the community Centre at Manor Park, augmented by local authority grants and public donations from individuals and organisations.

Risk Assessment and Management

The Management Committee recognises that it is under a legal obligation to protect the building, financial and other risks, its users, and employees through adequate and appropriate insurance. The community hall is insured with respect to property damage (buildings insurance). It is insured with the same company with respect to contents, public liability and employers' liability.

The charity's Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity might face.

Achievements and performance

The charity increased its income from the hire of the hall facilities from £53,039 in 2021-22 to £76,514 in 2022-23. This is an increase of 44%. The demand for Manor Hall continues to rise and will be increased by the planned renovations.

An Internet booking service is ongoing and available. The Trust website was previously enhanced, including the YouTube clip of Mayor Boris Johnson's favourable comments. The Trust office is manned regularly with administrative tasks being undertaken by Mr Jim Maclellan.

At meetings of the Trust, the maintenance, security, and safety of the property is discussed in detail and acted upon. Trustees recognise that the appearance of the property has had a beneficial effect of its repeat usage, and any dilapidations are acted upon quickly.

Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and consider that the extensive use of the hall by The Borough's residents, community, and voluntary groups for social, training and business activities is of considerable benefit to the wider community and meets the charity's aims and objectives.

Financial review

Hire of the Manor Park Hall was popular and now accounts for all of the incoming resources. Overall income and expenditure was as follows:

	2016	2017	2018	2019	2020	2021	2022	2023
Total Income	£99,614	£98,578	£97,607	£90,446	£87,864	£25,700	£53,039	£76,514
Total Expenditure	£73,403	£90,568	£88,852	£99,196	£96,521	£39,977	£56,520	£43,591
Surplus/(Deficit)	**26,211**	**8,010**	**8,755**	**-8,750**	**-8,657**	**-11,277**	**-3,481**	**32,923**

Reserves

The reserves, which represent cumulative operating surplus, amounted to £247,705 (including designated funds) at the balance sheet date. This is represented by cash balances of £252,364 and other net liabilities of £4,659. It is considered necessary to hold reserves of at least £80,000 to cover both increasing maintenance costs due to greater use and future unexpected maintenance of the Manor Hall.

Plans for Future Periods

The skills of the trustees is seen as a positive opportunity to further enhance the quality of the community hall. Further development of the hall will offer considerable usage and financial potential.

The Trust has been expanding its support of borough's residents through the setting up of a charitable activity, “Kingston Matters”. The Trust set aside £10,000 in 2015/16 as a designated fund of the Trust. The scheme relied on donations of materials and time for free or at cost price from the local companies to complete DIY projects in the homes of people in need. The initial contacts have been through the council and voluntary groups who were in partnership, and with their recommendations to help this worthy cause. The Kingston Matters sub group (June Ireton, Tahira Butt, Houda Al-Sharifi, Shiraz Mirza) headed by June Ireton drafted a discussion paper for the trustees that incorporated ideas on how we might organise small donations. The theme that emerged was “Youth awards”. The trustees agreed on the youth theme for the first year.

In addition to the initial £10,000 set aside by the Trust, Kingston Matters had received £3,004 from external donors. By 31 March 2018, £6,098 had been distributed and in 2019-20 £2,604 was distributed. The amount of £4,303 is still available to support future projects.

Structure, governance and management

The Trust is a charitable company limited by guarantee, incorporated on 24 July 2003 and registered as a charity on 25 January 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, Trustees are required to contribute an amount not exceeding £1.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr. S H Mirza	
Mr. J Mumford	
Mr. A Akhlaque	
Mrs N S Alarab	
Mr. L E Bentall	
Ms T Butt	
Mr. I Dobie	
Dr J B Farmer	
Ms K Greening	(Appointed 1 July 2023)
Mrs J S Ireton	

Recruitment and appointment of trustees
Recruitment and appointment of Trustees is confirmed at the Trust's Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Trustees report was approved by the Board of Trustees.

Mr. J Mumford
Vice Chair & Secretary

30 January 2024

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SHIRAZ MIRZA COMMUNITY HALL TRUST

I report to the Trustees on my examination of the financial statements of Shiraz Mirza Community Hall Trust (the SMCH) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the SMCH (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the SMCH are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the SMCH's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the SMCH as required by section 386 of the 2006 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Rehan Shah Khan
Hardy & Company
Chartered Accountants
860-862 Garratt Lane
London
SW17 0NB

Dated: 30 January 2024

SHIRAZ MIRZA COMMUNITY HALL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	**3**	1,969	-	1,969	606	-	606
Charitable activities	**4**	74,545	-	74,545	52,433	-	52,433
Total income		76,514	-	76,514	53,039	-	53,039
Charitable activities	**5**	43,591	-	43,591	56,520	-	56,520
Net income/(expenditure) and movement in funds		32,923	-	32,923	(3,481)	-	(3,481)
Reconciliation of funds:							
Fund balances at 1 April 2022		210,480	4,302	214,782	213,961	4,302	218,263
Fund balances at 31 March 2023		243,403	4,302	247,705	210,480	4,302	214,782

Restricted funds represent Kingston Matters which was set up in July 2015 as a Designated Fund to support those in need in the Borough.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SHIRAZ MIRZA COMMUNITY HALL TRUST

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	**9**		124		5,245
Current assets					
Debtors	**10**	813		5,115	
Cash at bank and in hand		252,364		208,918	
		253,177		214,033	
Creditors: amounts falling due within one year	**11**	5,596		4,496	
Net current assets			247,581		209,537
Total assets less current liabilities			247,705		214,782
The funds of the SMCH					
Designated funds	**12**		4,302		4,302
Unrestricted funds			243,403		210,480
			247,705		214,782

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 January 2024

Mr. J Mumford
Vice Chair & Secretary

Company registration number 4844315 (England and Wales)

1 Accounting policies

Charity information

Shiraz Mirza Community Hall Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Manor Park Hall, 316-B Malden Road, New Malden, Surrey, KT3 6AU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the SMCH's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The SMCH is a Public Benefit Entity as defined by FRS 102.

The SMCH has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the SMCH. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the SMCH has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the SMCH.

1.4 Income

Income is recognised when the SMCH is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the SMCH has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the SMCH has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	Over the period of lease
Computers	Over three years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the SMCH reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The SMCH has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the SMCH's balance sheet when the SMCH becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the SMCH's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the SMCH is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the SMCH's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	1,969	606

4 Income from charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Charitable activities	74,545	52,433
Analysis by fund		
Unrestricted funds - general	74,545	52,433

5 Expenditure on charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Direct costs		
Administration expenses	12,651	10,245
Cleaning & materials	5,797	5,940
Rates & water	1,490	1,119
Light & heating	1,909	4,155
Premises maintenance	6,440	11,940
Miscellaneous purchases	-	4,964
Telephone & computer	2,364	2,861
Insurance	989	1,256
Security	-	5,287
Depreciation	5,121	5,128
Governance costs	1,200	960
Promotions	5,630	2,665
	43,591	56,520
Analysis by fund		
Unrestricted funds - general	43,591	56,520

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the SMCH during the year.

7 Employees

The trust had no employee during the current or previous year.

8 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

9 Tangible fixed assets

	Leasehold land and buildings	Computers	Total
	£	£	£
Cost			
At 1 April 2022	70,903	1,452	72,355
At 31 March 2023	70,903	1,452	72,355
Depreciation and impairment			
At 1 April 2022	65,845	1,265	67,110
Depreciation charged in the year	5,058	63	5,121
At 31 March 2023	70,903	1,328	72,231
Carrying amount			
At 31 March 2023	-	124	124
At 31 March 2022	5,058	187	5,245

10 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Trade debtors	1	-
Other debtors	812	5,115
	813	5,115

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Payments received on account	-	100
Trade creditors	3,436	3,436
Accruals and deferred income	2,160	960
	5,596	4,496

12 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2022 £	At 31 March 2023 £
Designated funds	4,302	4,302

Previous year:	At 1 April 2021 £	At 31 March 2022 £
Designated funds	4,302	4,302

13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
Unrestricted funds	210,480	76,514	(43,591)	243,403

Previous year:	At 1 April 2021 £	Incoming resources £	Resources expended £	At 31 March 2022 £
Unrestricted funds	213,961	53,039	(56,520)	210,480

14 Analysis of net assets between funds

	Unrestricted funds 2023 £	Designated funds 2023 £	Total 2023 £
Fund balances at 31 March 2023 are represented by:			
Tangible assets	124	-	124
Current assets/(liabilities)	243,279	4,302	247,581
	243,403	4,302	247,705

14 Analysis of net assets between funds (Continued)

	Unrestricted funds 2022 £	Designated funds 2022 £	Total 2022 £
Fund balances at 31 March 2022 are represented by:			
Tangible assets	5,245	-	5,245
Current assets/(liabilities)	205,235	4,302	209,537
	210,480	4,302	214,782

15 Events after the reporting date

After the balance sheet date, the trust entered into a new 20 years lease with the Royal Borough of Kingston Upon Thames at an initial annual rental of £5,000 per annum.

16 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

SHIRAZ MIRZA COMMUNITY HALL TRUST

England & Wales - Charity number 1107788

Accounts

Charity registration number 1107788

Company registration number 4844315 (England and Wales)

SHIRAZ MIRZA COMMUNITY HALL TRUST

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

SHIRAZ MIRZA COMMUNITY HALL TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr. S H Mirza	
	Mr. J Mumford	
	Mr. A Akhlaque	
	Mrs N S Alarab	
	Mr. L E Bentall	
	Ms T Butt	
	Mr. I Dobie	
	Dr J B Farmer	
	Ms K Greening	(Appointed 1 July 2023)
	Mrs J S Ireton	
Secretary	Mr. J Mumford	
Charity number	1107788	
Company number	4844315	
Registered office	Manor Park Hall 316-B Malden Road New Malden Surrey KT3 6AU	
Independent examiner	Hardy & Company Chartered Accountants 860-862 Garratt Lane London SW17 0NB	

SHIRAZ MIRZA COMMUNITY HALL TRUST

CONTENTS

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It was also Shiraz Mirza's wish to provide a new facility that would develop into a multi-cultural hub for the Royal Borough's residents, encompassing all community and voluntary groups, while providing an attractive, affordable venue, offering excellent modern facilities. A conference was held at Kingston University early in 2003, well attended by local voluntary and support organisations. The conference agreed that a new multi-cultural venue, able to enhance and assist the growing voluntary sector, with a capacity to further develop community cohesion, was a clear and urgent need.

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Following its opening, the Shiraz Mirza Community Hall in Norbiton met all its projected and planned objectives. Supported by enthusiastic editorials in Kingston's local newspapers, public awareness of the new community hall grew rapidly. This greatly assisted its high utilisation across a highly diverse range of users. At this time the Mayors of other London and Surrey Boroughs, and the leaders of London community groups also formally visited the hall and witnessed what had been achieved. Unfortunately, the sub-lease for Norbiton Hall was not extended and came to an end in May-2020 and therefore Norbiton Hall is no longer part of the Shiraz Mirza Community Hall Trust.

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At meetings of the Trust, the maintenance, security, and safety of the property is discussed in detail and acted upon. Trustees recognise that the appearance of the property has had a beneficial effect of its repeat usage, and any dilapidations are acted upon quickly.

Public Benefit

The Trustees have had regard to the Charity Commission’s guidance on public benefit and consider that the extensive use of the hall by The Borough’s residents, community, and voluntary groups for social, training and business activities is of considerable benefit to the wider community and meets the charity’s aims and objectives.

Financial review

Hire of the Manor Park Hall was popular and now accounts for all of the incoming resources. Overall income and expenditure was as follows:

	2016	2017	2018	2019	2020	2021	2022	2023
Total Income	£99,614	£98,578	£97,607	£90,446	£87,864	£25,700	£53,039	£76,514
Total Expenditure	£73,403	£90,568	£88,852	£99,196	£96,521	£39,977	£56,520	£43,591
Surplus/(Deficit)	**26,211**	**8,010**	**8,755**	**-8,750**	**-8,657**	**-11,277**	**-3,481**	**32,923**

Reserves

The reserves, which represent cumulative operating surplus, amounted to £247,705 (including designated funds) at the balance sheet date. This is represented by cash balances of £252,364 and other net liabilities of £4,659. It is considered necessary to hold reserves of at least £80,000 to cover both increasing maintenance costs due to greater use and future unexpected maintenance of the Manor Hall.

Plans for Future Periods

The skills of the trustees is seen as a positive opportunity to further enhance the quality of the community hall. Further development of the hall will offer considerable usage and financial potential.

The Trust has been expanding its support of borough's residents through the setting up of a charitable activity, “Kingston Matters”. The Trust set aside £10,000 in 2015/16 as a designated fund of the Trust. The scheme relied on donations of materials and time for free or at cost price from the local companies to complete DIY projects in the homes of people in need. The initial contacts have been through the council and voluntary groups who were in partnership, and with their recommendations to help this worthy cause. The Kingston Matters sub group (June Ireton, Tahira Butt, Houda Al-Sharifi, Shiraz Mirza) headed by June Ireton drafted a discussion paper for the trustees that incorporated ideas on how we might organise small donations. The theme that emerged was “Youth awards”. The trustees agreed on the youth theme for the first year.

In addition to the initial £10,000 set aside by the Trust, Kingston Matters had received £3,004 from external donors. By 31 March 2018, £6,098 had been distributed and in 2019-20 £2,604 was distributed. The amount of £4,303 is still available to support future projects.

Structure, governance and management

The Trust is a charitable company limited by guarantee, incorporated on 24 July 2003 and registered as a charity on 25 January 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, Trustees are required to contribute an amount not exceeding £1.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr. S H Mirza	
Mr. J Mumford	
Mr. A Akhlaque	
Mrs N S Alarab	
Mr. L E Bentall	
Ms T Butt	
Mr. I Dobie	
Dr J B Farmer	
Ms K Greening	(Appointed 1 July 2023)
Mrs J S Ireton	

Recruitment and appointment of trustees
Recruitment and appointment of Trustees is confirmed at the Trust's Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Trustees report was approved by the Board of Trustees.

Mr. J Mumford
Vice Chair & Secretary

30 January 2024

SHIRAZ MIRZA COMMUNITY HALL TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SHIRAZ MIRZA COMMUNITY HALL TRUST

I report to the Trustees on my examination of the financial statements of Shiraz Mirza Community Hall Trust (the SMCH) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the SMCH (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the SMCH are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the SMCH's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the SMCH as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Rehan Shah Khan
Hardy & Company
Chartered Accountants
860-862 Garratt Lane
London
SW17 0NB

Dated: 30 January 2024

SHIRAZ MIRZA COMMUNITY HALL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	**3**	1,969	-	1,969	606	-	606
Charitable activities	**4**	74,545	-	74,545	52,433	-	52,433
Total income		76,514	-	76,514	53,039	-	53,039
Charitable activities	**5**	43,591	-	43,591	56,520	-	56,520
Net income/(expenditure) and movement in funds		32,923	-	32,923	(3,481)	-	(3,481)
Reconciliation of funds:							
Fund balances at 1 April 2022		210,480	4,302	214,782	213,961	4,302	218,263
Fund balances at 31 March 2023		243,403	4,302	247,705	210,480	4,302	214,782

Restricted funds represent Kingston Matters which was set up in July 2015 as a Designated Fund to support those in need in the Borough.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SHIRAZ MIRZA COMMUNITY HALL TRUST

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	**9**		124		5,245
Current assets					
Debtors	**10**	813		5,115	
Cash at bank and in hand		252,364		208,918	
		253,177		214,033	
Creditors: amounts falling due within one year	**11**	5,596		4,496	
Net current assets			247,581		209,537
Total assets less current liabilities			247,705		214,782
The funds of the SMCH					
Designated funds	**12**		4,302		4,302
Unrestricted funds			243,403		210,480
			247,705		214,782

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 January 2024

Mr. J Mumford
Vice Chair & Secretary

Company registration number 4844315 (England and Wales)

1 Accounting policies

Charity information

Shiraz Mirza Community Hall Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Manor Park Hall, 316-B Malden Road, New Malden, Surrey, KT3 6AU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the SMCH's [governing document], the Companies Act 2006, FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”) and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The SMCH is a Public Benefit Entity as defined by FRS 102.

The SMCH has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the SMCH. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the SMCH has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the SMCH.

1.4 Income

Income is recognised when the SMCH is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the SMCH has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the SMCH has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	Over the period of lease
Computers	Over three years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the SMCH reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The SMCH has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the SMCH's balance sheet when the SMCH becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the SMCH's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the SMCH is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the SMCH's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	1,969	606

4 Income from charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Charitable activities	74,545	52,433
Analysis by fund		
Unrestricted funds - general	74,545	52,433

5 Expenditure on charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Direct costs		
Administration expenses	12,651	10,245
Cleaning & materials	5,797	5,940
Rates & water	1,490	1,119
Light & heating	1,909	4,155
Premises maintenance	6,440	11,940
Miscellaneous purchases	-	4,964
Telephone & computer	2,364	2,861
Insurance	989	1,256
Security	-	5,287
Depreciation	5,121	5,128
Governance costs	1,200	960
Promotions	5,630	2,665
	43,591	56,520
Analysis by fund		
Unrestricted funds - general	43,591	56,520

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the SMCH during the year.

7 Employees

The trust had no employee during the current or previous year.

8 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

9 Tangible fixed assets

	Leasehold land and buildings	Computers	Total
	£	£	£
Cost			
At 1 April 2022	70,903	1,452	72,355
At 31 March 2023	70,903	1,452	72,355
Depreciation and impairment			
At 1 April 2022	65,845	1,265	67,110
Depreciation charged in the year	5,058	63	5,121
At 31 March 2023	70,903	1,328	72,231
Carrying amount			
At 31 March 2023	-	124	124
At 31 March 2022	5,058	187	5,245

10 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Trade debtors	1	-
Other debtors	812	5,115
	813	5,115

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Payments received on account	-	100
Trade creditors	3,436	3,436
Accruals and deferred income	2,160	960
	5,596	4,496

12 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2022	At 31 March 2023
	£	£
Designated funds	4,302	4,302

Previous year:	At 1 April 2021	At 31 March 2022
	£	£
Designated funds	4,302	4,302

13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
Unrestricted funds	210,480	76,514	(43,591)	243,403

Previous year:	At 1 April 2021	Incoming resources	Resources expended	At 31 March 2022
	£	£	£	£
Unrestricted funds	213,961	53,039	(56,520)	210,480

14 Analysis of net assets between funds

	Unrestricted funds 2023	Designated funds 2023	Total 2023
	£	£	£
Fund balances at 31 March 2023 are represented by:			
Tangible assets	124	-	124
Current assets/(liabilities)	243,279	4,302	247,581
	243,403	4,302	247,705

14 Analysis of net assets between funds (Continued)

	Unrestricted funds 2022 £	Designated funds 2022 £	Total 2022 £
Fund balances at 31 March 2022 are represented by:			
Tangible assets	5,245	-	5,245
Current assets/(liabilities)	205,235	4,302	209,537
	210,480	4,302	214,782

15 Events after the reporting date

After the balance sheet date, the trust entered into a new 20 years lease with the Royal Borough of Kingston Upon Thames at an initial annual rental of £5,000 per annum.

16 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

SHIRAZ MIRZA COMMUNITY HALL TRUST

England & Wales - Charity number 1107788

Accounts

SHIRAZ MIRZA COMMUNITY HALL TRUST

(A company limited by guarantee)

Registered Charity No 110778

Company No 4844315

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

SHIRAZ MIRZA COMMUNITY HALL TRUST

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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SHIRAZ MIRZA COMMUNITY HALL TRUST
TRUSTEES' ANNUAL REPORT

ADMINISTRATIVE DETAILS

Charity Name and Number:
Shiraz Mirza Community Hall Trust
Registered charity no: 1107788
Date of registration: 25 January 2005

Company Registration
Company no: 4844315
The company is limited by guarantee with no share capital

Registered Office and operational address:
Shiraz Trust Community Hall
Manor Park Hall
316B Malden Road
New Malden
Surrey KT3 6AU

Tel no: 020 8549 9090

Trustees:

Mr S H Mirza	Chair
Dr J B Farmer	
Mrs H Al-Sharifi	
Mr E Bentall	
Ms T Butt	Hon Treasurer
Mr J Mumford	Vice Chair and Secretary
Mr J Grewal	
Mrs J Ireton	
Mrs Nuhad S Alarab	
Mr Ian Dobie	
Mr Aamir Akhlaque	
Mr Arun Lopez	

Bankers:
Nat West Plc
5 Market Place
Kingston upon Thames
Surrey KT1 1JX

Shiraz Mirza
Chairman

History of the Shiraz Mirza Community Hall Trust

Councillor Shiraz Mirza founded the Trust in 2003. Twice Mayor of the Royal Borough of Kingston upon Thames and later also Deputy Mayor, Councillor Mirza had recognised a need to provide Kingston with affordable venues for use by all communities and groups within the Borough.

It was also Shiraz Mirza's wish to provide a new facility that would develop into a multi-cultural hub for the Royal Borough's residents, encompassing all community and voluntary groups, while providing an attractive, affordable venue, offering excellent modern facilities. A conference was held at Kingston University early in 2003, well attended by local voluntary and support organisations. The conference agreed that a new multi-cultural venue, able to enhance and assist the growing voluntary sector, with a capacity to further develop community cohesion, was a clear and urgent need.

A suitable site was identified near Norbiton railway station, the property being the former YMCA meeting hall. In the early summer of 2003, Shiraz Mirza approached local professionals who could contribute their experience and expertise. This group were then invited to become Director/Trustees of the new, 'Shiraz Mirza Community Hall Trust'. A very industrious search for sponsorship amongst the Kingston community proved very successful. Kingston Council gave further invaluable assistance in progressing the proposed site, and a sub-lease was taken out on the property. Very comprehensive regeneration work was carried out on the Norbiton site and in October 2003, it was formally opened by Mayor of London, Ken Livingston.

Following its opening, the Shiraz Mirza Community Hall in Norbiton met all its projected and planned objectives. Supported by enthusiastic editorials in Kingston's local newspapers, public awareness of the new community hall grew rapidly. This greatly assisted its high utilisation across a highly diverse range of users. At this time the Mayors of other London and Surrey Boroughs, and the leaders of London community groups also formally visited the hall, and witnessed what had been achieved. Unfortunately, the sub- lease for Norbiton Hall has not been extended since May-20 and therefore Norbiton Hall is NOT part of the Shiraz Mirza Community Hall.

However due to the success of the *Shiraz Mirza Trust Manor Park Hall*, situated in New Malden, this much larger facility, which was formally opened by, Mayor of London, Boris Johnson in November 2009 has now become the most popular venue for our hirers.

Objectives and Activities

The objectives of the Trust are: -

- Set out in the Memorandum and Articles of Association.
- Are to provide, promote and maintain a multi-cultural resource centre and associated facilities for the principal benefit and use of community, charitable and voluntary groups, and bodies predominantly within the Royal Borough of Kingston upon Thames.
- To promote such other charitable purposes as may from time to time be determined.
- The main activity of the charity is the running of the Shiraz Mirza Community Trust and the promotion of those groups who use the Centre's facilities.

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Management and Governance Arrangements *(cont)*

The Trust is a charitable company limited by guarantee, incorporated on 24 July 2003 and registered as a charity on 25 January 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, Trustees are required to contribute an amount not exceeding £10.

The constitution allows for a minimum of three and an open number of Trustees. The Chair of the Trustees is responsible for the induction of any new Trustee and makes them aware of the responsibilities, the governing document and administrative procedures of the Shiraz Mirza Community Hall Trust. A new Trustee receives copies of the previous year's annual report and accounts and is advised on current policy.

The board of trustees meets regularly to review planned progress, discuss achievements and objectives for the future. They also review the risks facing the Trust, particularly health and safety considerations and insurance cover.

An Annual General Meeting is held with all Trustees to elect the four officers of the Trust [chair, vice-chair, honorary secretary, and honorary treasurer]. As at the date of this report, the Trustees of the Shiraz Mirza Community Hall Trust were:

Hiring Agreement

Use of the community halls is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement. Additional COVID risk assessments and terms & conditions were drawn up to enable hirers to safely use the hall during the pandemic.

The Charity's principal source of funding is the charges it levies for the use of the community Centre at Manor Park, augmented by local authority grants and public donations from individuals and organisations.

Risk Assessment and Management

The Management Committee recognises that it is under a legal obligation to protect the building, financial and other risks, its users, and employees through adequate and appropriate insurance. The community hall is insured with respect to property damage (buildings insurance). It is insured with the same company with respect to contents public liability and employers' liability.

The charity's Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity might face.

Achievements and Performance

The year under review was one of gradual recovery after the enforced closure and ravages of Covid-19 during the previous two years. Many of our user groups comprise vulnerable members and so were slow to return after the building was re-opened for use. This year the Charity was able to maintain its activities without any additional financial assistance from the government. This was largely due to the efforts of our office staff who have managed the return of our regular users and have attracted a number of new occupants over recent months. We are hopeful that the coming year will show further increases.

An Internet booking service is available, and the Trust website was previously enhanced, including the YouTube clip of Mayor Boris Johnson's favourable comments. The Trust office is manned regularly with administrative tasks being undertaken by Mr Jim Maclellan.

At meetings of the Trust, the maintenance, security, and safety of the property is discussed in detail and acted upon. Trustees recognise that the appearance of the property has had a beneficial effect of their repeat usage and any dilapidations are acted on quickly.

Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and consider that the extensive use of the hall by The Borough's residents, community, and voluntary groups for social, training and business activities is of considerable benefit to the wider community and meets the charity's aims and objectives.

Impact of Covid-19

The Board intends, in conjunction with its business plan and budget, to maintain its concept of the service it would like to deliver to the community and the enhancement to the Manor Hall premises necessary to meet that challenge.

While Covid 19 continues to have some effect on our business, most of our user groups have now returned and, provided there are no further waves of the virus, we anticipate a return to pre-Covid occupancy levels by the end of 2022. The Manor Hall financial position is stable, and the trustees are confident that the charity is financially secure for the foreseeable future.

Financial Review

Hire of the Manor Park Hall was popular and now accounts for all of the incoming resources. Overall income and expenditure was as follows:

	2016	2017	2018	2019	2020	2021	2022
Total Income	£99,614	£98,578	£97,607	£90,446	£87,864	£25,700	£53,039
Total Expenditure	£73,403	£90,568	£88,852	£99,196	£96,521	£39,977	£56,521
Surplus/(Deficit)	**26,211**	**8,010**	**8,755**	**-8,750**	**-8,657**	**-11,277**	**-3,482**

Reserves

The funds carried forward balance shows an operating surplus of £214,782 of which £5,245 is represented as tangible assets, leaving a net current assets balance of £209,536. It is considered necessary to hold reserves of at least £80,000 to cover both increasing maintenance through greater use and future unexpected maintenance of the Manor Hall.

Plans for Future Periods

The contract for Norbiton Hall lapsed in July 20 and the landlord has sold the Norbiton Hall. The Trustees intend to continue providing the Manor Park Hall as quality resource for the local community well into the future. The introduction of the skills of newly appointed trustees is seen as a positive opportunity to further enhance the quality of the community hall and their quality for the local communities. Further developing of the hall will offer considerable usage and financial potential.

The Trust had expanding its support of borough residents through the setting up of a charitable activity, "Kingston Matters". The Trust set aside £10,000 in 2015/16 as a designated fund of the Trust. The scheme relied on donations of materials and time for free or at cost price from the local companies to complete DIY projects in the homes of people in need. The initial contacts have been through the council and voluntary groups who were in partnership, and with their recommendation to help this worthy cause. The Kingston Matters sub group (June Ireton, Tahira Butt, Houda Al-Sharifi, Shiraz Mirza) headed by June Ireton drafted a discussion paper for the trustees that incorporated ideas on how we might organise small donations. The theme that emerged was "Youth awards". The trustees agreed on the youth theme for the first year.

The Trustees approved the funding for the Anstee Bridge Project in December 2017 and £2,000 was donated for the Art award to help the students who suffer from lack of self-confidence and aspiration. The project builds confidence and encourages the students to express themselves.

In addition to the initial £10,000 set aside by the Trust, Kingston Matters had received £3,004 from external donors. By 31 March 2018, £6,098 had been distributed and in 2019-20 £2,604 was distributed. The amount of £4,303 is still available to support future projects.

Statement as to disclosure of Information to Independent Examiner

In so far as the trustees are aware:

- There is no relevant audit information of which the company's Independent Examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Independent Examiner is aware of that information.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charity SORP
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Executive Committee on 6th February 2023 and signed on its behalf by

John Mumford

Vice Chair and Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SHIRAZ MIRZA COMMUNITY HALL TRUST

Independent examiner's report to the trustees of the Shiraz Mirza Community Hall Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

KAMP ACCOUNTANTS- Masood Shahid
Falcon House
257 Burlington Road
New Malden
Surrey KT3 4NE
0208-949-7770
masood@kampaccountants.com

Date: 24.01.2022

Signed:

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Shiraz Mirza Community Hall Trust meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value.

(b) Preparation of the accounts are on a going concern basis

The trustees are of the view that the level of income and assets of the company is sufficient for it to carry on its activities for the foreseeable future and on that basis, the company is a going concern.

(c) Incoming resources

Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities.

Gifts in kind for use by the charity are accounted for at a reasonable estimate of their value to the charity and are included in the SoFA as incoming resources when receivable.

Donated services are included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonable quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service received.

(d) Resources expended

Expenditure is recognised on the accruals basis and on the basis that consideration has been received for the expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and promotion of the hall as a centre for hire.

Charitable expenditure comprises those costs incurred in the provision of its activities and services for its beneficiaries.

Governance costs reflect central establishment costs and do not include the costs of managing the charitable project.

(e) Tangible fixed assets and depreciation

Land and buildings:
Building improvements are included in the balance sheet at cost and depreciated over their useful economic life as follows:
Leasehold improvements: over life of lease

Fixtures & Fittings and Office Equipment:
Assets costing more than £500 are capitalised and are stated at historical cost less depreciation (threshold was £250 to 31 March 2014). Depreciation is provided at rates calculated to write off each asset over its expected useful life, as follows:
Office equipment: over three years
Fixtures & Fittings: over four years

(f) Description of funds

Unrestricted funds are those that may be used for any purpose which complies with the charity's aims and objectives.

The Designated fund represents the Kingston Matters fund, a fund to support those in need in the Royal Borough of Kingston

SHIRAZ MIRZA COMMUNITY HALL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 March 2022

		Notes	Unrestricted Funds 2022 £	Designated Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Income from:						
Voluntary income:	Donations	2	606	-	606	-
Grant income			-	-	-	25,000
Charitable activities		3	52,433	-	52,433	700
	Total incoming resources		53,039	-	53,039	25,700
Expenditure on:						
Charitable activities		5	56,521	-	56,521	36,977
	Total resources expended		56,521	-	56,521	36,977
	Net income/(expenditure) before transfers		(3,482)	-	(3,482)	(11,277)
Reconciliation of Funds						
Total funds brought forward			213,961	4,303	218,264	229,540
	Total Funds carried forward		210,479	4,303	214,782	218,263

Kingston Matters was set up in July 2015 as a Designated Fund to support those in need in the Borough.

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

SHIRAZ MIRZA COMMUNITY HALL TRUST

BALANCE SHEET
As at 31 March 2022

	Notes	2022 £	2022 £	2021 £
Fixed assets				
Tangible assets	10		5,245	10,123
Current assets				
Debtors and prepayments	11	5,115		263
Cash at banks and in hand	12	208,918		215,080
Total current assets		214,032		215,343
Liabilities				
Creditors: Falling due within one year	13	(4,496)		(7,203)
Net current assets less liabilities			209,536	208,140
Total assets less current liabilities			214,782	218,263
Funds				
Unrestricted funds:			210,479	213,961
Designated funds:			4,303	4,302
			214,782	218,263

For the year ended 31 March 2022, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Executive Committee on 6th February 2023 and were signed on its behalf by:

John Mumford - Vice Chair and Secretary

The notes on pages 13 to 18 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2022

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Shiraz Mirza Community Hall Trust meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value.

(b) Preparation of the accounts are on a going concern basis

The trustees are of the view that the level of income and assets of the company is sufficient for it to carry on its activities for the foreseeable future and on that basis, the company is a going concern.

(c) Incoming resources

Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities.

Gifts in kind for use by the charity are accounted for at a reasonable estimate of their value to the charity and are included in the SoFA as incoming resources when receivable.

Donated services are included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonable quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service received.

(d) Resources expended

Expenditure is recognised on the accruals basis and on the basis that consideration has been received for the expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and promotion of the hall as a centre for hire.

Charitable expenditure comprises those costs incurred in the provision of its activities and services for its beneficiaries.

Governance costs reflect central establishment costs and do not include the costs of managing the charitable project.

(e) Tangible fixed assets and depreciation

Land and buildings:
Building improvements are included in the balance sheet at cost and depreciated over their useful economic life as follows:

Leasehold improvements: over life of lease

Fixtures & Fittings and Office Equipment:
Assets costing more than £500 are capitalised and are stated at historical cost less depreciation (threshold was £250 to 31 March 2014). Depreciation is provided at rates calculated to write off each asset over its expected useful life, as follows:

Office equipment: over three years
Fixtures & Fittings: over four years

(f) Description of funds

Unrestricted funds are those that may be used for any purpose which complies with the charity's aims and objectives.

The Designated fund represents the Kingston Matters fund, a fund to support those in need in the Royal Borough of Kingston

2 Donations

	2022	2021
	£	£
To Unreserved fund	606	-
	606	-

3 Income from Charitable Activities

		2022	2021
		£	£
Hall hire fees	- Norbiton	-	700
	- Manor Park	52,433	-
		52,433	700

4 Costs of Generating Funds

	2022	2021
	£	£
Promotional activities	2,665	-

5 Expenditure on Charitable Activities

	2022 £	2021 £
Costs directly attributable	38,363	17,366
Support costs	18,157	19,611
	56,521	36,977

Costs directly attributable comprise:

	Norbiton Hall	Manor Park Hall	Both Halls	
Administration expenses		10,245	10,245	1,970
Cleaning & materials		5,940	5,940	3,728
Rates & water		1,119	1,119	1,221
Light & heating		4,155	4,155	8,733
Premises maintenance		11,940	11,940	1,714
Miscellaneous purchases		4,964	4,964	-
	-	38,363	38,363	17,366

Insurance includes premiums required in accordance with the hall underleases.

Support costs comprise:

Telephone & computer	2,861	2,861	2,375
Insurance	1,256	1,256	1,477
Security	5,287	5,287	9,687
Depreciation (note 10)	5,127	5,127	5,065
Governance costs (note 6)	960	960	480
Sundries	2,665	2,665	527
		18,157	19,611

6 Governance Costs

	2022 £	2021 £
Accountancy fees	960	480
	960	480

7 Net Incoming Resources for the Year

This is stated after charging:

	2022 £	2021 £
Depreciation	5,127	5,065

8 Trustee Remuneration & Related Party Transactions

No trustees received any remuneration during the year. Travel costs amounting to £0 (2021 - £0) were reimbursed to one trustee.

There were no related party transactions for the year ended 31 March 2022 (2021: none)

The Trust employed no staff during the year (2021 - none)

9 Taxation

As a charity, the Shiraz Mirza Community Hall Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

10 Tangible Fixed Assets

	Land and Buildings £	Office Equipment £	**Total £**
Cost or valuation			
At 1 April 2021	70,903	1,202	**72,105**
Additions	-	250	**250**
At 31 March 2022	70,903	1,452	**72,355**
Depreciation			
At 1 April 2021	60,780	1,202	**61,982**
Charge for the year	5,065	62	**5,127**
At 31 March 2022	65,845	1,264	**67,109**
Net book value			
At 31 March 2022	5,058	187	**5,245**
At 31 March 2021	10,123	-	**10,123**

11 Debtors

	2022 £	2021 £
Hall hire debtors	-	263
Other debtors	5,115	-
	5,115	263

12 Cash at Bank and in Hand

	2022	2021
	£	£
Bank current account (#1)	208,917	209,377
Bank current account (#2) Kingston Matters	-	4,303
Cash in hand	0.77	1,400
	208,918	215,080

13 Creditors: Amounts falling due within one year

	2021	2021
	£	£
Deposits	100	100
Creditors	3,436	6,623
Accrued expenses	960	480
	4,496	7,203

14 Analysis of Fund Assets and Liabilities

	Total (Unrestricted Funds)
	£
Tangible fixed assets	**5,245**
Current assets	**214,032**
Current liabilities	**(4,496)**
Net assets at 31 March 2022	**214,782**

15 Movements in funds

	At 1 April 2021	Incoming Resources	Outgoing Resources	Transfers	**At 31 March 2022**
	£	£	£		**£**
Unrestricted funds	**213,961**	**53,039**	**(56,521)**	**-**	**210,480**
Designated funds	**4,302**	**-**	**-**	**-**	**4,302**
	218,263	**53,039**	**(56,521)**	**-**	**214,782**

Purposes of the Funds

Unrestricted funds may be used for any purpose which complies with the charity's aims and objectives which are explained in the Trustees' Annual Report.

The designated fund, Kingston Matters, is for supporting the local community tthrough donations of materials and time for projects to support those in need in the community.

16 Related Party Disclosures

There were no related party transactions during the year (2022: none)

17 Statement of Financial Activities - Comparative Figures by Fund Type

	Notes	Unrestricted Funds 2022 £	Designated Funds 2022 £	**Total Funds 2022 £**	Total Funds 2021 £
Income from:					
Voluntary income: Donations	2	606	-	**606**	**-**
Grant income		-	-	**-**	**25,000**
Charitable activities	3	52,433	-	**52,433**	**700**
Total incoming resources		53,039	-	**53,039**	25,700
Expenditure on:					
Charitable activities					
Directly attributable	5	38,363	-	**38,363**	17,366
Support costs	5	18,157	-	**18,157**	19,611
Total resources expended		56,521	-	**56,521**	36,977

Comparative Figures

	Notes	Unrestricted Funds 2021 £	Designated Funds 2021 £	**Total Funds 2021 £**
Income from:				
Grant income		25,000	-	**25,000**
Charitable activities	3	700	-	**700**
Total incoming resources		25,700	-	**25,700**
Expenditure on:				
Charitable activities				
Directly attributable	5	17,366	-	**17,366**
Support costs	5	19,611	-	**19,611**
Total resources expended		36,977	-	**36,977**

Accounts

SHIRAZ MIRZA COMMUNITY HALL TRUST

(A company limited by guarantee)

Registered Charity No 110778

Company No 4844315

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

SHIRAZ MIRZA COMMUNITY HALL TRUST

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Contents

SHIRAZ MIRZA COMMUNITY HALL TRUST

ADMINISTRATIVE DETAILS

Charity Name and Number:
Shiraz Mirza Community Hall Trust
Registered charity no: 1107788
Date of registration: 25 January 2005

Company Registration
Company no: 4844315
The company is limited by guarantee with no share capital

Registered Office and operational address:
Shiraz Trust Community Hall
Manor Park Hall
316B Malden Road
New Malden
Surrey KT3 6AU

Tel no: 020 8549 9090

Trustees:

Mr S H Mirza	Chair
Mr J Perry (Died-October20)	Vice Chair and Secretary
Dr J B Farmer	
Mrs H Al-Sharifi	
Mr E Bentall	
Ms T Butt	Hon Treasurer
Mr J Mumford	
Mr J Grewal	
Mrs J Ireton	
Mrs Nuhad S Alarab	
Mr Ian Dobie	
Mr Aamir Akhlaque	

Bankers:
Nat West Plc
5 Market Place
Kingston upon Thames
Surrey KT1 1JX

Foreword by the Chairman of the SMCHT

There is no requirement in the SORP FRS 102 to include a foreword to the trustee's annual report. This is a decision made by the trustees that manage the SMCHT Charity.

The year April 2020 to 31 March 2021 has been a somewhat unusual one. COVID had made its entrance onto the world stage at the end of 2019 and in March 2020, the UK was in lockdown which meant that very few activities anywhere could take place. The SMCHT halls were one of the many places that had to close its doors to all its hirers, as lockdown was still ongoing at the beginning of the financial year, it was a very quiet start.

The guidance on managing COVID was ever changing and the halls were eventually re-opened to some hirers, in line with the latest guidance, in mid-September 2020, but only briefly. Another national lockdown took place from 5 November to 2 December 2020, during which the halls were closed again. It re-opened on 3 December 2020, only to have to close once again just before Christmas 2020 until the end of mid-April 2021. At this point, some regular hirers were able to return within the latest government guidance. The Trustees would like to thank all those who hired the hall during the year, whether regular users or those who used it for one off event and we are grateful to them for adhering to the additional terms and conditions that were put in place.

The guidance on managing COVID was ever changing but the Trustees were able to hold a face-to face AGM in September 2020, otherwise, all committee meetings were held via online platforms

Obviously, the lack of hirers able to use the hall was financially worrying, but throughout the COVID situation, a number of grants for facilities such as village halls were made available by the Government. The Trustees were able to take advantage of these which ensured that the financial year ended in a more positive way than originally anticipated.

During the year, discussions also continued around the sub lease extension for Norbiton hall and this contract has not been extended after May 2020, therefore Norbiton Hall is not part of the SMCHT.

Thanks to the aforementioned Government grants, income contributed to the expenditure during the year, resulting in a deficit of £11,277.

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of the Shiraz Mirza Community Hall Trust for the year ended 31 March 2021. The Trustees confirm that the annual report and financial statements of the company have been prepared in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Shiraz Mirza

Chairman

History of the Shiraz Mirza Community Hall Trust

Councillor Shiraz Mirza founded the Trust in 2003. Twice Mayor of the Royal Borough of Kingston upon Thames and later also Deputy Mayor, Councillor Mirza had recognised a need to provide Kingston with affordable venues for use by all communities and groups within the Borough.

It was also Shiraz Mirza's wish to provide a new facility that would develop into a multi-cultural hub for the Royal Borough's residents, encompassing all community and voluntary groups, while providing an attractive, affordable venue, offering excellent modern facilities. A conference was held at Kingston University early in 2003, well attended by local voluntary and support organisations. The conference agreed that a new multi-cultural venue, able to enhance and assist the growing voluntary sector, with a capacity to further develop community cohesion, was a clear and urgent need.

A suitable site was identified near Norbiton railway station, the property being the former YMCA meeting hall. In the early summer of 2003, Shiraz Mirza approached local professionals who could contribute their experience and expertise. This group were then invited to become Director/Trustees of the new, 'Shiraz Mirza Community Hall Trust'. A very industrious search for sponsorship amongst the Kingston community proved very successful. Kingston Council gave further invaluable assistance in progressing the proposed site, and a sub-lease was taken out on the property. Very comprehensive regeneration work was carried out on the Norbiton site and in October 2003, it was formally opened by Mayor of London, Ken Livingston.

Following its opening, the Shiraz Mirza Community Hall in Norbiton met all its projected and planned objectives. Supported by enthusiastic editorials in Kingston's local newspapers, public awareness of the new community hall grew rapidly. This greatly assisted its high utilisation across a highly diverse range of users. At this time the Mayors of other London and Surrey Boroughs, and the leaders of London community groups also formally visited the hall, and witnessed what had been achieved. Unfortunately, the sub- lease for Norbiton Hall has not been extended since May-20 and therefore Norbiton Hall is now not part of the Shiraz Mirza Community Hall.

However due to the success of the *Shiraz Mirza Trust Manor Park Hall*, situated in New Malden, this much larger facility, which was formally opened by, Mayor of London, Boris Johnson in November 2009 has now become the most popular venue for our hirers.

Objectives and Activities

The objectives of the Trust are set out in the Memorandum and Articles of Association and in summary, are to provide, promote and maintain a multi-cultural resource centre and associated facilities for the principal benefit and use of community, charitable and voluntary groups and bodies predominantly within the Royal Borough of Kingston upon Thames.

Management and Governance Arrangements

The Trust is a charitable company limited by guarantee, incorporated on 24 July 2003 and registered as a charity on 25 January 2005. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, Trustees are required to contribute an amount not exceeding £10.

The constitution allows for a minimum of three and an open number of Trustees. The Chair of the Trustees is responsible for the induction of any new Trustee and makes them aware of the responsibilities, the governing document and administrative procedures of the Shiraz Mirza Community Hall Trust. A new Trustee receives copies of the previous year's annual report and accounts and is advised on current policy.

Management and Governance Arrangements *(cont)*

The Shiraz Mirza Community Hall Trust prepares an annual business plan from which revenue targets are set and expenditure requests are reviewed. The board of trustees meets regularly to review planned progress, discuss achievements and objectives for the future. They also review the risks facing the Trust, particularly health and safety considerations and insurance cover.

An Annual General Meeting is held with all Trustees to elect the four officers of the Trust [chair, vice-chair, honorary secretary and honorary treasurer]. As at the date of this report, the Trustees of the Shiraz Mirza Community Hall Trust were:

Councillor Shiraz Mirza	[Chair]	
John Mumford	[Vice Chair and Secretary]	John Farmer
Tahira Butt	[Treasurer]	Jag Grewal
Nuhad Alarab		June Ireton
Houda Al-Sharifi		Aamir Akhlaque
Edward Bentall DL		Ian Dobie

Hiring Agreement

Use of the community halls is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement. Additional COVID risk assessments and terms & conditions were drawn up to enable hirers to safely use the hall during the pandemic.

Risk Assessment and Management

The Management Committee recognises that it is under a legal obligation to protect the building, financial and other risks, its users and employees through adequate and appropriate insurance. The community hall is insured with respect to property damage (buildings insurance). It is insured with the same company with respect to contents public liability and employers' liability.

Achievements and Performance

Although hirers were rarely able to use the hall during this financial year due to the COVD pandemic, most of our regular hirers did return when able. Towards the end of the financial year, when the Government was reviewing restrictions and it was hoped that more and more activities in general could resume. It was pleasing to note that enquiries were still being received and our regular hirers being confirmed for the beginning of the next financial year.

An Internet booking service is available, and the Trust website was previously enhanced, including the YouTube clip of Mayor Boris Johnson's favourable comments. The Trust office is manned regularly with administrative tasks being undertaken by Mr Jim Maclellan.

At meetings of the Trust, the maintenance, security and safety of the property is discussed in detail and acted upon. Trustees recognise that the appearance of the property has had a beneficial effect of their repeat usage and any dilapidations are acted on quickly.

Public Benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and consider that the extensive use of the hall by The Borough's residents, community and voluntary groups for social, training and business activities is of considerable benefit to the wider community and meets the charity's aims and objectives.

Financial Review

Hire of the Manor Park Hall was popular and now accounts for all of the incoming resources. Overall income and expenditure was as follows:

	2016	2017	2018	2019	2020	2021
Total Income	£99,614	£98,578	£97,607	£90,446	£87,864	£25,700
Total Expenditure	£73,403	£90,568	£88,852	£99,196	£96,521	£39,977
Surplus/(Deficit)	**26,211**	**8,010**	**8,755**	**(8,750)**	**(8,657)**	**(11,277)**

Reserves

The funds carried forward balance shows an operating surplus of £218,263 of which £10,123 is represented as tangible assets, leaving a net current assets balance of £208,140. It is considered necessary to hold reserves of at least £80,000 to cover both increasing maintenance through greater use and future unexpected maintenance of both halls.

Plans for Future Periods

The contract for Norbiton Hall lapsed in July 20 and the landlord has sold the Norbiton Hall. The Trustees intend to continue providing the Manor Park Hall as quality resource for the local community well into the future. The introduction of the skills of newly appointed trustees is seen as a positive opportunity to further enhance the quality of the community hall and their quality for the local communities. Further developing of the hall will offer considerable usage and financial potential.

The Trust had expanding its support of borough residents through the setting up of a charitable activity, "Kingston Matters". The Trust set aside £10,000 in 2015/16 as a designated fund of the Trust. The scheme relied on donations of materials and time for free or at cost price from the local companies to complete DIY projects in the homes of people in need. The initial contacts have been through the council and voluntary groups who were in partnership, and with their recommendation to help this worthy cause. The Kingston Matters sub group (June Ireton, Tahira Butt, Houda Al-Sharifi, Shiraz Mirza) headed by June Ireton drafted a discussion paper for the trustees that incorporated ideas on how we might organise small donations. The theme that emerged was "Youth awards". The trustees agreed on the youth theme for the first year.

The Trustees approved the funding for the Anstee Bridge Project in December 2017 and £2,000 was donated for the Art award to help the students who suffer from lack of self-confidence and aspiration. The project builds confidence and encourages the students to express themselves.

In addition to the initial £10,000 set aside by the Trust, Kingston Matters had received £3,004 from external donors. By 31 March 2018, £6,098 had been distributed and in 2019-20 £2,604 was distributed. The amount of £4,303 is still available to support future projects.

Statement as to disclosure of Information to Independent Examiner

In so far as the trustees are aware:

- There is no relevant audit information of which the company's Independent Examiner is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Independent Examiner is aware of that information

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare financial statements in accordance with United Kingdom Generally Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Executive Committee on 24th January 2022 and signed on its behalf by

John Mumford

Vice Chair and Secretary

SHIRAZ MIRZA COMMUNITY HALL TRUST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SHIRAZ MIRZA COMMUNITY HALL TRUST

Independent examiner's report to the trustees of the Shiraz Mirza Community Hall Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Nasir Mahmud FCA
Chartered Accountant
Falcon House
257 Burlington Road
New Malden
Surrey KT3 4NE
0208-949-7770
accounts@nmahmudfca.com

Date: 24.01.2022

Signed:

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 March 2021

	Notes	Unrestricted Funds 2021 £	Designated Funds 2021 £	**Total Funds 2021 £**	Total Funds 2020 £
Income from:					
Voluntary income: Donations	2	-	-	-	100
Grant income		25,000	-	**25,000**	-
Charitable activities	3	700	-	**700**	87,764
Total incoming resources		25,700	-	**25,700**	87,864
Expenditure on:					
Raising funds	4	-	-	-	4,469
Charitable activities	5	36,977	-	**36,977**	92,052
Total resources expended		36,977	-	**36,977**	96,521
Net income/(expenditure) before transfers		(11,277)	-	**(11,277)**	(8,657)
Transfers between funds		-	-	-	-
Reconciliation of Funds					
Total funds brought forward		225,238	4,302	**229,540**	238,197
Total Funds carried forward		213,961	4,302	**218,263**	229,540

Kingston Matters was set up in July 2015 as a Designated Fund to support those in need in the Borough.

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

BALANCE SHEET
As at 31 March 2021

	Notes	2021 £	2021 £	2020 £
Fixed assets				
Tangible assets	10		**10,123**	15,188
Current assets				
Debtors and prepayments	11	**263**		11,757
Cash at banks and in hand	12	**215,080**		209,881
Total current assets		**215,343**		221,638
Liabilities				
Creditors: Falling due within one year	13	**(7,203)**		(7,286)
Net current assets less liabilities			**208,140**	214,352
Total assets less current liabilities			**218,263**	229,540
Funds				
Unrestricted funds:			**213,961**	225,238
Designated funds:			**4,302**	4,302
			218,263	229,540

For the year ended 31 March 2017, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Executive Committee on 30 December 2021 and were signed on its behalf by:

Tahira Butt - Director

The notes on pages 13 to 18 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Shiraz Mirza Community Hall Trust meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value.

(b) Preparation of the accounts are on a going concern basis

The trustees are of the view that the level of income and assets of the company is sufficient for it to carry on its activities for the foreseeable future and on that basis, the company is a going concern.

(c) Incoming resources

Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities.

Gifts in kind for use by the charity are accounted for at a reasonable estimate of their value to the charity and are included in the SoFA as incoming resources when receivable.

Donated services are included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonable quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service received.

(d) Resources expended

Expenditure is recognised on the accruals basis and on the basis that consideration has been received for the expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and promotion of the hall as a centre for hire.

Charitable expenditure comprises those costs incurred in the provision of its activities and services for its beneficiaries.

Governance costs reflect central establishment costs and do not include the costs of managing the charitable project.

(e) Tangible fixed assets and depreciation

Land and buildings:
Building improvements are included in the balance sheet at cost and depreciated over their useful economic life as follows:
    Leasehold improvements: over life of lease

Fixtures & Fittings and Office Equipment:
Assets costing more than £500 are capitalised and are stated at historical cost less depreciation (threshold was £250 to 31 March 2014). Depreciation is provided at rates calculated to write off each asset over its expected useful life, as follows:
    Office equipment: over three years
    Fixtures & Fittings: over four years

(f) Description of funds

Unrestricted funds are those that may be used for any purpose which complies with the charity's aims and objectives.

The Designated fund represents the Kingston Matters fund, a fund to support those in need in the Royal Borough of Kingston

2 Donations

	2021 £	2020 £
To Kingston Matters (Designated fund)	-	-
To Unreserved fund	-	100
	-	100

3 Income from Charitable Activities

	2021 £	2020 £
Hall hire fees - Norbiton	700	28,198
- Manor Park	-	59,566
	700	87,764

4 Costs of Generating Funds

	2021 £	2020 £
Promotional activities	-	4,469

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021

5 Expenditure on Charitable Activities

	2021	2020
	£	£
Costs directly attributable	17,366	55,145
Support costs	19,611	26,529
Support to local community	-	7,775
Support to local community through Kingston Matters (Designated fund)	-	2,604
	36,977	92,053

Costs directly attributable comprise:

	Norbiton Hall	Manor Park Hall	**Both Halls**	
Administration expenses	40	1,930	**1,970**	19,456
Printing, postage & stationery			-	979
Cleaning & materials	1,977	1,750	**3,728**	13,544
Rates & water		1,221	**1,221**	1,200
Light & heating	4,620	4,113	**8,733**	10,257
Premises maintenance	41	1,673	**1,714**	8,446
Miscellaneous purchases		-	-	1,263
	6,678	10,688	**17,366**	55,145

Insurance includes premiums required in accordance with the hall underleases.

Support costs comprise:

Travel expenses	-	870
Telephone & computer	**2,375**	3,227
Insurance	**1,477**	1,906
Security	**9,687**	13,470
Bad debts		620
Depreciation (note 10)	**5,065**	5,467
Governance costs (note 6)	**480**	573
Sundries	**527**	396
	19,611	26,529

6 Governance Costs

	2021	2020
	£	£
Company return	-	13
Accountancy fees (previous year)	-	80
Accountancy fees	**480**	480
	480	573

7 Net Incoming Resources for the Year

This is stated after charging:

	2021	2019
	£	£
Depreciation	**5,065**	5,465

8 Trustee Remuneration & Related Party Transactions

No trustees received any remuneration during the year. Travel costs amounting to £0 (2020 - £592) were reimbursed to one trustee.

There were no related party transactions for the year ended 31 March 2021 (2020: none)

9 Taxation

As a charity, the Shiraz Mirza Community Hall Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

The Trust employed no staff during the year (2020 - none)

10 Tangible Fixed Assets

	Land and Buildings £	Office Equipment £	**Total £**
Cost or valuation			
At 1 April 2020	70,903	1,202	**72,105**
Additions	-	-	-
Disposals	-	-	-
At 31 March 2021	70,903	1,202	**72,105**
Depreciation			
At 1 April 2020	55,715	1,202	**56,917**
Charge for the year	5,065	-	**5,065**
Depreciation elimination	-	-	-
At 31 March 2021	60,780	1,202	**61,982**
Net book value			
At 31 March 2021	10,123	-	**10,123**
At 31 March 2020	15,188	-	**15,188**

11 Debtors

	2021 £	2020 £
Hall hire debtors	**263**	11,758
Other debtors	-	-
	263	11,758

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2021

12 Cash at Bank and in Hand

	2021 £	2020 £
Bank current account (#1)	**209,377**	204,678
Bank current account (#2) Kingston Matters	**4,303**	4,303
Cash in hand	**1,400**	900
	215,080	209,881

13 Creditors: Amounts falling due within one year

	2021 £	2020 £
Deposits	**100**	100
Creditors	**6,623**	6,706
Accrued expenses	**480**	480
	7,203	7,286

14 Analysis of Fund Assets and Liabilities

	Total (Unrestricted Funds) £
Tangible fixed assets	**10,123**
Current assets	**215,343**
Current liabilities	**(7,203)**
Net assets at 31 March 2020	**218,263**

15 Movements in funds

	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers	At 31 March 2021 £
Unrestricted funds	**225,238**	**25,700**	**(36,977)**	-	**213,961**
Designated funds	**4,302**	-	-	-	**4,302**
	229,540	**25,700**	**(36,977)**	-	**218,263**

Purposes of the Funds

Unrestricted funds may be used for any purpose which complies with the charity's aims and objectives which are explained in the Trustees' Annual Report.

The designated fund, Kingston Matters, is for supporting the local community tthrough donations of materials and time for projects to support those in need in the community.

16 Related Party Disclosures

There were no related party transactions during the year (2020: none)

17 Statement of Financial Activities - Comparative Figures by Fund Type

	Notes	Unrestricted Funds 2020 £	Designated Funds 2020 £	**Total Funds 2020 £**	Total Funds 2019 £
Income from:					
Voluntary income: Donations	2	-	-	-	100
Charitable activities	3	700	-	**700**	87,764
Total incoming resources		700	-	**700**	87,864
Expenditure on:					
Raising funds	4	-	-	-	4,469
Charitable activities					
Directly attributable	5	17,366	-	**17,366**	55,145
Support costs	5	19,611	-	**19,611**	26,529
Support to local community	5	-	-	-	7,775
Total resources expended		36,977	-	**36,977**	93,918

	Notes	Unrestricted Funds 2020 £	Designated Funds 2020 £	**Total Funds 2020 £**
Income from:				
Voluntary income: Donations	2	100	-	**100**
Charitable activities	3	87,764	-	**87,764**
Total incoming resources		87,864	-	**87,864**
Expenditure on:				
Raising funds	4	4,469	-	**4,469**
Charitable activities				
Directly attributable	5	55,145	-	**55,145**
Support costs	5	26,529	-	**26,529**
Support to local community	5	7,775	-	**7,775**
Support to local community(K-Matters)	5		2,604	**2,604**
Total resources expended		93,918	2,604	**96,522**