



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.01.21** to **31.12.21**

Charity name: **Chipembele Trust UK**

Charity registration number: **1107698**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the charity are 1. The advancement of education in Zambia 2. The promotion of environmental sustainability for the benefit of people in Zambia
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity solely supports the activities of Chipembele Wildlife Education Trust, a registered charitable trust in Zambia (since 1998). These activities include conservation education for Zambian school children and local communities, student sponsorship at secondary and tertiary level, wildlife rehabilitation and community support.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and believe that they comply with this guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the charity in 2021 include:</p> <ul style="list-style-type: none"> • Raising funds for CWET from grants, fund raising initiatives and individual donations (ad hoc, repeat, Direct Debits etc). • Processing and transferring £120,165 of donated funds through the charity to CWET in Zambia in 2021. This represented 46% of the total income of CWET that year and was a major contribution to the operational and administrative running costs of the organisation. • Administering and collecting Gift Aid on appropriate donations • Promoting the charity and its beneficiary charity in Zambia among the general public • Regularly liaising with the CEO and with the Founding Director of CWET. Assessing CWET monthly management reports to ensure Chipembele Trust's objectives remain up-to-date and relevant. • Supporting CWET in its achievement as the leading conservation education NGO in Zambia <p>Chipembele Trust's support of CWET in 2021 helped the organisation to provide an extensive and successful conservation education programme in 31 Government schools and hundreds of local community groups. It also helped provide sponsorship for 34 school students and 13 university students.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees have carefully considered the financial status of the organisation and have assessed that it is financially sound. At the end of the year the book balance of the charity was £9075.	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Chipembele Trust's expenditure is minimal as the Trustees are all volunteers and do not claim allowances or expenses. Organisational expenditure comprises monthly bank charges and occasional small administrative expenses. The Trustees therefore agreed to aim to maintain sufficient free reserves in unrestricted funds to cover 3 months of the charity's administrative/bank charges and to assist CWET with any funding shortfall or emergency funding. The Trustees consider that this level would provide sufficient funds to ensure that both governance and emergency support costs are covered.	
Amount of reserves held	Para 1.22	£9,297	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Chipembele Trust's main sources of income in 2021 were as follows: <ul style="list-style-type: none"> • Individual donations (ad hoc contributions and regular bank transfers) • Gift Aid • Grants from other organisations or trusts: Livingstone Foundation, CCG Trust, Kleinwort Trust, Inner Wheel of Canterbury, Schulprojekte Sambia, Chris Fenner Fund • The Big Give match fund
Investment policy and objectives including any social investment policy adopted	Para 1.46	None

A description of the principal risks facing the charity	Para 1.46	<p>The trustees have carefully considered the potential risks facing Chipembele Trust. They have concluded that as it is financially and administratively stable it does not face any significant risks. However, the charity it supports in Zambia can be subject to considerable currency fluctuations and high inflation rates (22.8% in 2021) which affect the annual budget and the funds available for operations and programmes. To help mitigate this risk in 2021, the Trustees agreed hold on to the funds during a particularly unstable political time when there were General Elections. Once the new Government was in place the currency exchange rate stabilised and the funds were then sent to CWET.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Throughout 2021 there were 4 Trustees, which fulfils the requirement in the Trust Deed of there being at least 3 Trustees. Apart from the first Trustees each new Trustee must be appointed by a resolution of the Trustees passed at a special meeting. All other terms and conditions specified in the Trust Deed regarding Trustees were adhered to.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Chipembebe Trust
Other name the charity uses	
Registered charity number	1107698
Charity's principal address	3 Larkhill House Cemetery Road Abingdon Oxon OX14 1GN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	June Chapman			
2	Nigel Morgan	Chair/Hon Sec		
3	Paul Norley	Hon Treasurer		
4	Anna Tolan			
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

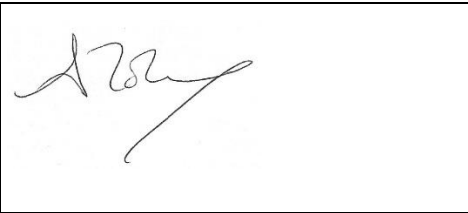
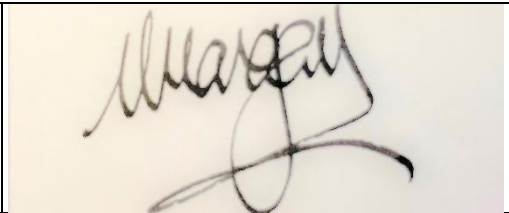
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anna Tolan	Nigel Morgan
Position (eg Secretary, Chair, etc)	Trustee	Trustee. Chair, Hon Sec
Date	25.07.22	25.07.22

The Chipembele Trust
Statement of Accounts
For the year ended 31st December 2021
Charity number: 1107698

The Chipembele Trust

Statement of Accounts

Contents	Page
Income and Expenditure Account	1
Statement of Assets and Liabilities	2
Notes	3

The Chipembele Trust

Income and Expenditure Account
for the year ended 31st December 2021

	2021		2020	
	£	£	£	£
Incoming Resources				
Donations		48,158		50,371
Donations via Paypal		3,797		6,710
Investment income and interest		-		-
Gift aid refunds		6,331		5,970
Sundry income		-		-
Total incoming resources		58,286		63,051
Resources Expended				
Charitable expenditure		120,120		20,000
Fundraising costs		123		350
Paypal and JustGiving fees		409		745
Management and administration		-		111
Finance and bank charges		165		28
Total resources expended		(120,816)		(21,234)
Net incoming/(outgoing) resources for year		(62,531)		41,817
Total funds at 1 January 2021		71,828		30,011
Total funds at 31 December 2021		9,297		71,828

The Chipembele Trust

Statement of Assets and Liabilities
as at 31 December 2021

	2021			2020		
	£	£	£	£	£	£
Current assets						
Debtors					-	
Cash at bank and in hand						
Current account		9,273			71,804	
Paypal - sterling account		18			18	
Paypal - dollar account		6			6	
		<u>9,297</u>			<u>71,828</u>	
Net current assets						
Net assets		<u>9,297</u>			<u>71,828</u>	
Represented by:						
Funds and reserves						
Restricted funds		-			10,606	
Unrestricted funds		9,297			61,222	
		<u>9,297</u>			<u>71,828</u>	

The Chipembele Trust

Notes to the Statement of Accounts for the year ended 31st December 2021.

1

Principal Accounting Policies

Basis of Accounting

The basis of preparation of the accounts is that they are receipts and payments accounts.

Taxation

The Trust has been granted charitable status by HM Revenue and Customs and is therefore not liable for taxation.

2

Restricted Funds - 2021

	Balance brought forward	Income	Expenditure	Balance carried forward
	£	£	£	£
Community support				-
Conservation Education/Outreach	10,606.41		(10,606.41)	-
Nature Nights				-
Animal Rehabilitation				-
M Banda				-
V Banda				-
W Banda		460.00	(460.00)	-
Kunda		600.00	(600.00)	-
Milanzi		355.00	(355.00)	-
Mvula		480.00	(480.00)	-
Phiri		200.00	(200.00)	-
L Zulu		40.00	(40.00)	-
S Zulu		360.00	(360.00)	-
	<u>10,606.41</u>	<u>2,495.00</u>	<u>(13,101.41)</u>	<u>-</u>

Donations in respect of Bandas, Kunda, Milanzi, Mvula, Phiri, L Zulu and S Zulu are all sponsorship.

3

Trustees' Remuneration

No remuneration was paid to any of the Trustees.

4

Investment and Interest

	2021	2020
	£	£
Bank interest	0	0
Repayment supplement	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Chipembele Trust

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1107698

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/9/22

Name:

Sarah Lindsay

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Taxation
Association of Taxation Technicians

Address:

Yew Tree House, The Street,
Godmersham,
Canterbury CT4 7DU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.