

# WEST LONDON DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1107659

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2005-01-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 22 Avenue Road  
Sutton  
SM2 6JB

**Phone** 02086423941

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**Website** [www.westlondonscouts.org](http://www.westlondonscouts.org)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** The charity oversees the delivery of Scouting by Scout Groups. It provides activities for members of Scout Groups as well as general advice and support to them. It also runs directly all Explorer Scout Units in its area.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED.IN PRACTICE HAMMERSMITH AND FULHAM,KENSINGTON AND CHELSEA.
- City Of Westminster
- Hammersmith And Fulham
- Kensington And Chelsea

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£112,162	£77,304	-	-
2023-08-31	£139,615	£92,886	-	-
2022-08-31	£123,551	£105,815	-	-
2021-08-31	£87,279	£43,088	-	-
2020-08-31	£86,379	£63,287	-	-

## Trustees

Name	Role	Appointed
Terry Kingham	Chair	2005-12-17
Christopher John Larkin		2021-02-23
IAN MAITLAND CLARKE		
James William Kelly		2024-04-06
Jeanne Frances Sheppard		2019-02-05
Leigh Alexander Porter		2023-02-18
NIGEL ANTHONY RIORDAN		
ROBERT KIMBALL HARM		2016-09-28
Wyn See Lau		2025-05-24

**WEST LONDON DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1107659

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# Accounts

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West London District Scout Council

Trustees' Annual Report and Accounts  
for the year 1 September 2023 to 31 August 2024

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## Charity Details

Charity Name	West London District Scout Council
Registered Charity Number	1197659
Scout Association Registration Number	13820
Charity's Principal Address	C/O Mr I Clarke 22 Avenue Road Sutton Surrey SM2 6JB
Bankers	Barclays Bank plc Wimbledon 3 Branch Leicestershire LB87 2BB

## Charity Trustees

Ms Dawn Sheppard	District Lead Volunteer
Dr Tony Malone	District Chair
Mr Ian Clarke	District Treasurer
Mr Christopher Owen-Brooks	District Secretary
Mr James Kelly	District Explorer Scout Commissioner
Mr Robert Harm	District Training Manager
Mrs Jeanne Sheppard	District Appointments Advisory Team Lead
Mr Nigel Riordan	Jack Petchey Awards Co-ordinator
Mr Christopher Larkin	Trustee
Mr Leigh Porter	Trustee

# Governance

## Governing documents of the charity's trusts

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

## Constitution

The District is trust established under its rules which are common to all Scout Districts.

## Trustee selection

Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

## Role of the Trustee Board

The District is managed by the District Trustee Board, the members of which are charity trustees of the District, which is an educational charity. Board members are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of two ex-officio members, the District Lead Volunteer and District Youth Lead, and up to ten others recruited using a fair and open process. The Board meets every two months.

All Trustees complete 'Being a Scouts Trustee' learning within six months of their appointment.

The District Trustee Board exists to make sure the charity is well-managed in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain property and equipment owned by the District
- Manage District finances
- Arrange insurance for the District's people, property and equipment
- Provide sufficient resources for Scouting to operate, including, but not limited to, supporting adult recruitment
- Promote and support the development of Scouting within the District's area of operation
- Appoint and manage the operation of any Teams, e.g. Appointments Team, including appointments of Chairs

- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary
- Supervising the administration of Groups, particularly in relation to finance and trusteeship of property.

## Risk and Internal Control

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and insurance policies to ensure that property and equipment risks are covered.

## Objectives of the charity

### The purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The values of Scouting

As Scouts, we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by the Promise

## Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Report from the Trustee Board

The Trustee Board met five times over the course of the reporting period. At each meeting it received routine monitoring reports on financial matters, adult appointments, adult training and operation of the Jack Petchey Award Scheme in the District. The Board also monitored progress of the development of the Volunteer Experience Transformation as the County was an early adopter although the scheme saw slippage and was not launched until after the summer of 2024.

The year saw the closure of the 1<sup>st</sup> St Marylebone Scout Group and the St Thomas' (Syriac) Scout Group although happily the latter has recently been able to re-open.

Three District events were run during the course of the year: a football competition, a cooking competition and a sports day. The Board also considered a number of event funding requests and oversaw operation of the Inclusion Grant scheme.

Work on aspects of the Coombe Farm Camp Site progressed during the year with a booking system being set up on OSM and a new schedule of fees and terms of use being introduced. A number of risk assessments were carried out and their recommendations implemented, in particular on the electrical installation in the building and work resulting from the tree survey. Site ownership was formally passed by the Land Registry from the Official Custodian of Charities on behalf of Westminster District Scout Council to Dawn Sheppard and Ian Clarke as Trustees of West London District Scout Council. This is an interim measure and site ownership will be transferred to the Scout Association Trust Corporation on behalf of West London District Scout Council, the same arrangement as is in place for property at 159 Munster Road and the camp site at Luxted, Kent. An inventory of all the equipment held at Coombe Farm was compiled and costed so it is now adequately insured.

The District received notice to quit its use of a basement room at Twynholm Church where camping equipment was stored and this was relocated at British Red Cross premises in Harrow. This should be regarded as a temporary move until a more permanent place can be found.

Two issues at our property at 159 Munster Road were successfully resolved during the year. Our surveyor felt that some works carried out might have compromised the structure but the tenant's surveyor was able to produce a report stating that appropriate measures had been put in place to ensure structural integrity. The other issue related to a canopy over the

rear yard where the planning authority finally confirmed that they would be taking no action on it.

Some initial discussion was held about compiling a risk register and then drawing up a plan to mitigate them as far as practical. Some mitigations are already in place in respect of financial risks but the register requires more work.

The District's two Explorer Scout Units met regularly during the year. One of them forms part of the service crew at Walton Firs camp site in Surrey and also took part in the Monopoly Run as well as some camps during the year.

The Jack Petchey awards are for Scouts, Explorers and Network aged between 11 and 25. Each recipient received £300 for their Section to go towards a nominated project. Unfortunately, only 13 nominations were received from Groups during the year, short of our quota and as a result our allocation has been reduced for 2025-26. Groups are missing out on money by not nominating.

The awards ceremony for the 2023 recipients was held in May 2024 at Greenford Community Hall where Neil Docherty was presented with a framed certificate and boxed medal for Outstanding Leadership. Awards were also presented to:

- Dmytro Soroka and Sofia Bilozir of 1<sup>st</sup> London PLAST;
- Ben Careless, James Meyer and Jean-Louis Small Wishart of the 28<sup>th</sup> Hammersmith;
- Emma Hewer of Phoenix ESU;
- Michael Burgin of the 4<sup>th</sup> Kensington;
- Oliver Wilshaw and Riaz Metawea of the 10<sup>th</sup> Fulham;
- Leo Topsis of the 8<sup>th</sup> St Marylebone; and
- Sam Rungay of the Wildcats ESU

Congratulations to all those nominated.

The annual census was run at the end of January 2024. Numbers were very similar to 2023 when we clearly came out of the depression of 2021 brought about by Covid 19 restrictions. 960 young people were recorded in 2024: Explorers were up slightly over 2023 but Scouts down by 20 overall. Three Squirrels appeared in 2024 following the section's establishment by the Scout Association during 2023. The census held in January 2025 shows a further increase in Squirrels and Explorer Scouts with Beaver, Cub and Scout numbers broadly the same; 1001 young people were recorded plus 238 Leaders and other adults.

## Financial Review

West London District Scout Council's accounts for the year have been prepared on a receipts and payments basis as usual and are set out later in this report. Just one unrestricted fund has been used during the accounting period.

Net receipts for the year show a surplus of £34,858 for the year. Only a limited number of District events were run which curtailed expenditure and this contributed to the surplus. Final payments of £1,556 relating to the 2023 Jamboree in South Korea and Jamborette in Holland were made during the year.

On other expenditure, the District provided inclusion subsidies of £2,259 for the costs of Scouting for young people whose families were in financial difficulty and other grants towards local activities totalled £1,804. We also met the cost of hall hire for one of our Explorer Units, a burden other Units do not have to bear.

The District paid our Secretary and administrator an honorarium for his services; he started to receive this from March 2022.

The formal transfer of ownership of the camp site at Coombe Farm in Croydon from being held by the Official Custodian of Charities to named trustees of the District was completed during the year and we are now transferring to the Scout Association Trust Corporation. We completed a series of formal risk assessments at the site and most of the remedial works arising out of assessments were met during the year and are included in the £7,679 cost of the site for the year. A refurbishment of the kitchen and other improvements to the building are planned for 2025.

The District's investments provided 11.8% of its income. They earned £13,289, still below their peak of £15,509 in 2010/11 when equity markets were last very strong. The sale values of all the investment products gained a little ground during the year.

Investment income now supplements rental receipts from the leasing out of property in Munster Road, Fulham to a nursery school. An RPI-based rent review fell due at the end of 2024 and the review has since been completed. The annual rent for the next five years will be £38,270.

The District has sufficient liquid assets to meet its liabilities, notably the annual membership fee payable in April.

The District owns three properties, two of which are held in trust on the District's behalf by the Scout Trust Corporation and one (Coombe Farm) by Dawn Sheppard and Ian Clarke as Trustees of West London District Scout Council:

- A house in Munster Road, Fulham that is leased out on a commercial basis to a nursery school.
- Land adjacent to the former Downe National Scout Camp Site at Luxted in Kent.
- Land and a building adjacent Coombe Farm, Oaks Road, Croydon.

## Reserves Statement

Apart from the funds immediately available in the District's main bank account, it has a sum, currently £31,186, in a deposit account. This would be sufficient for the District to run normally for at least six months should the main account become exhausted and no income be received. The sum could be accessed immediately if required; and there is no notice of withdrawal period involved. The sum acts as a financial cushion but could be used to fund new initiatives should the current account not be able to sustain them.

## Investments Statement

West London District Scout Council is fortunate to have acquired investments through the transfer of assets from the predecessor bodies that were merged to form it. The bulk of the investments are currently in the Charities Aid Foundation's ESG Income and Growth Fund and the COIF Charities Investment Fund. The only constraint on the investment policies of the fund managers is the need to take account of the relatively low risk appetites of the charities whose money they are investing. The other investment is a holding of shares in Barclays plc, again a legacy of the transfer of assets when the District was formed.

Apart from income from these investments, the charity has rental income from the leasing out of property in Munster Road, Fulham. The Trustee Board uses income from its investments and the rental income to carry out its functions.

Specifically, it uses this income to:

- Fund its own running costs such as insurance and administration expenses. This means that the District can avoid implementing a District Levy on membership subscriptions, reducing the financial pressures on individuals and Groups.
- Provide a range of activities and events for members of all the Scout Groups in the District's area. Some of these activities will be at no cost to participants while others may be subsidised in order to make them accessible.
- Provide resources and events to promote the development of Scout Groups in the District.
- Operate an inclusion fund to ensure that young people from disadvantaged families have access to local Scouting.

The present level of income generates sufficient income to meet these objectives. Income is fairly stable because of the way the reserves have been spread across a range of investments although there has been a reduction in income earned in recent years because of the general economic situation, both in the UK and globally. While any unspent income

may be added to the reserves from time to time, the reserves would also be used to fund any shortfall of other income to ensure that the programme of activities approved by the District Executive Committee can be carried out.

The level of and returns on investments are reported to each meeting of the Trustee Board and both the Investment and Reserves policies are reviewed as part of the budget setting process each year. The size of the investments and reserves currently held is deemed appropriate by the Trustees.

# WEST LONDON DISTRICT SCOUT COUNCIL

## RECEIPTS AND PAYMENTS ACCOUNT SUMMARY FOR THE YEAR 1 SEPT 2023 TO 31 AUGUST 2024

	2023/24	2022/23
	£	£
Total monetary receipts for the period	112,162	139,615
Total payments for the period	77,304	92,886
Net receipts for the period	34,858	46,729
Bank, cash and deposit funds carried forward	215,595	180,737

These accounts were approved by the trustees of the West London District Scout Council.

Approved by the Trustees on: 7<sup>th</sup> April 2025

Signed on their behalf by Trustees:



Nigel Riordan

**Trustee**



Ian Clarke

**Treasurer and Trustee**

# WEST LONDON DISTRICT SCOUT COUNCIL

## RECEIPTS FOR YEAR 1 SEPT 2023 TO 31 AUGUST 2024

Monetary receipts	2023/24 Total £	2022/23 Total £
Monmouthshire BS interest earned	881	305
CAF Fixed Interest Fund B dividend	-	4,843
CAF UK Equity Fund B dividend	-	5,355
CAF ESG Income and Growth	11,878	5,778
COIF Charities Investment Fund	391	388
Barclays plc shares dividend	139	126
Sub total – income from investments	13,289	16,795
Membership subscriptions	41,912	43,906
District events	-	4,230
Explorer units' income (see Note 6)	7,492	6,585
Jamboree refund	-	311
Camp site income	177	435
Rental income	33,620	33,620
Insurance rent	3,379	1,558
Loan repayment	861	-
Closure of groups	11,432	32,175
Sub total – other income	98,873	122,820
<b>Total monetary receipts</b>	<b>112,162</b>	<b>139,615</b>

## WEST LONDON DISTRICT SCOUT COUNCIL

### PAYMENTS FOR YEAR 1 SEPT 2023 TO 31 AUGUST 2024

	2023/24 Total £	2022/23 Total £
Membership subscriptions (see Note 2)	47,132	45,069
Insurance (Personal Accident & Medical Expenses)	60	60
Insurance (equipment)	250	288
Insurance (property at Munster Road)	1,678	1,702
Munster Road – Surveyor’s Fees	-	1,800
Coombe Farm Camp Site (see Note 3)	7,679	14,268
Badge purchases	-	3,080
District events (see Note 4)	1,939	7,215
Inclusion grants (see Note 5)	2,259	5,390
Explorer unit grant (see Note 6)	900	1,900
Activity grants	1,804	-
Explorer units’ expenditure (see Note 6)	6,769	2,444
AGM expenses	1,590	129
Officers’ expenses	51	184
Secretary’s honorarium (see Note 7)	3,120	3,120
Storage at Twynholm Hall (see Note 8)	457	1,950
District Team meeting	60	-
Young Leaders	-	39
Branding and Communications	-	53
Jamboree and Jamborette 2023 (see Note 9)	1,556	4,195

Total payments	<b>77,304</b>	<b>92,886</b>
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# WEST LONDON DISTRICT SCOUT COUNCIL

## STATEMENT OF ASSETS AND LIABILITIES

Monetary assets at	31 August 2024 (£)	31 August 2023 (£)
District bank account	178,936	145,681
Explorer bank accounts	5,473	4,746
Monmouthshire Building Society Charity 90 Account	31,186	30,305
Cash – Explorer Units	-	5
<b>Total monetary assets for accounts</b>	<b>215,595</b>	<b>180,737</b>

Adjustments outside of the accounts		
Debtors (see Note 10)	4,925	2,367
Liabilities	322	1,440
<b>Total monetary assets after adjustments</b>	<b>220,198</b>	<b>181,664</b>

Investment assets at (selling prices)	31 August 2024 (£)	31 August 2023 (£)
CAF ESG Income and Growth Fund (434,434.5996 shares @ 110.74p)	481,093	434,608
COIF Charities Investment Fund (711.30 shares at 2038.84p)	14,502	13,406
Barclays plc (1742 ordinary shares @ 228.4p)	3,979	2,567
<b>Total investment assets</b>	<b>499,574</b>	<b>450,581</b>

Non-monetary assets at	31 August 2024 (£)	31 August 2023 (£)
Land and property values are set out at Note 11	1,110,474	820,000
Stock of badges (inc postage stamp stock of £18.30) (Valued at last known replacement cost)	634	698
Equipment details are set out at Note 12	501	626

# Explanatory Notes to the accounts

## 1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis using historical costs. However, investments are shown at market value at the closure of the financial period and any gains or losses are not recognised within the receipt and payment accounts.

Although not required for the formal accounts, Land and property values shown in Note 11 are those last obtained from professionally qualified valuers, Badges are valued at last known replacement value and other equipment values shown in Note 12 are recognised at sale value rather than replacement / insurance value.

West London District Scout Council meets the definition of a public benefit entity under the Financial Reporting Standard applicable in the UK and Republic of Ireland.

## 2 Membership subscriptions

HQ membership subscriptions and the County levy totalling £49.25 was paid on 957 youth members.

## 3 Coombe Farm camp site

There was income of £177 from the use of the camp site since the site was re-opened for camping only.

Expenditure on the site over the year has been £7,679 as follows:

- Insurance - £1,431
- Water and sewerage - £229
- Electricity - £2,362
- Business rates - £66
- Risk assessments and remediation - £1,888
- Maintenance costs - £1,703

The business rate charge is low because a number of government schemes introduced for the Covid pandemic were still in place.

## 4 District events

The events which took place during the year were a 5-a-side football competition, a cooking competition and a sports day.

## 5 Inclusion grants

The scheme whereby Group Scout Leaders can request a subsidy from the District to cover or part cover the costs of Scouting for members in financial difficulty was used by six Groups/Units during the reporting period.

## 6 Explorer Units

These accounts incorporate those for two Units which are financially independent of the Groups that host them. A grant is paid annually to one unit to cover the costs of hiring a venue, an expense the other does not have to bear.

## 7 Secretary's honorarium

The Secretary receives an honorarium for his services, paid in equal monthly amounts.

## 8 Storage at Twynholm Hall

The hall was used for the storage of equipment but this has now been re-located. The costs represent the final rental payment and removal of the equipment.

## 9 Jamboree

The District sponsored 14 participants, 3 leaders and 11 Service Team members for the Jamboree in South Korea in 2023. One leader was subsequently able to secure full funding for his cost from another source and the County refunded the amount we had paid for him. The cost in 2023/24 represents the sponsorship for 5 of the Service Team members.

## 10 Debtors

The figure of £4,925 represents debts owed to the District for annual subscriptions.

## 11 Land and property

The land and property assets, especially camp sites, are difficult to value with accuracy and the value may be difficult to realise in the event of sale. The most recent valuations are:

- Land at Luxted in the London Borough of Bromley valued at £20,000 in 2020 and last used as a camp site.
- Land and building at 159 Munster Road, Fulham professionally valued in April 2023 at £672,400. It is insured at a rebuilding cost of £589,474. The District derives rental income from the lease of this building to a nursery school.
- Land and building adjacent Coombe Farm, Oaks Road, Croydon valued for insurance reinstatement purposes at £501,000.

Landlord liability insurance on all properties is covered by the general membership policy taken out by the Scout Association.

The first two properties above are held in trust by the Scout Trust Corporation while two named Trustees of West London District Scout Council are the currently proprietors of the land adjacent Coombe Farm.

## 12 Equipment

The District has a range of equipment, including camping equipment, all over five years old held at various locations. The equipment is insured on a replacement basis but is not expected to have any value if it were to be sold. The only item shown in the accounts, i.e. to have any current sale value, is a defibrillator at the Coombe Farm Camp Site which was purchased in 2023.

No equipment is held at the sites in Luxted or Munster Road. The site at Coombe Farm has contents which are insured on a replacement basis for £45,368.

Other equipment, held at various locations, is insured on a replacement basis for a total of £26,627.

## **Independent Examiner's Report to the Trustees of the West London District Scout Council (Charity no 1107659)**

I report on the accounts of the District for the period 1 September 2023 to 31 August 2024 which comprise the formal Receipts and Payments Accounts (summary and detail), the Statement of Assets and Liabilities and the related notes set out in the preceding seven pages.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of trustees and examiner**

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and that the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Philip G Staker ACMA GCMA**

39 Mill End  
Thaxted  
Dunmow  
Essex. CM6 2LT

**Date:** 26<sup>th</sup> February 2025

**WEST LONDON DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1107659

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# Accounts

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**West London District  
Scout Council  
Annual Report  
Financial Year 2022/2023**

# District Lead Volunteers' Welcome

It is my pleasure to introduce you to the 2022-23 West London Scouts Annual Report. West London District has seen some wonderful growth over the past year with sections working to capacity across many groups.

We are nothing without you, the leaders. You work week in, week out, delivering fantastic opportunities for all. You are giving young people from wonderfully diverse and sometimes challenging backgrounds the chance to engage in and access fantastic opportunities, events, and activities. I can't thank you enough for your continued volunteering, contribution, and commitment to create opportunities and skills for life.

Thanks, must also go to those who sit behind the scenes working very hard across the Trustee board, Training, the Jack Petchey Scheme, and the Appointments team to provide governance, awards, learning and development, and a warm welcome for all of our adults and youth members. They are often unsung, but please join me in saying a heartfelt Thank You, we honestly couldn't do it without you, you are amazing.

As we move into 2024 we will face new challenges and experiences. We will see change and development as the transformation project rolls out further, alongside additional growth from new and expanding groups, but we also want to engage in strengthening and preserving what we do. Stability and support are more important than ever, and this means a fuller, broader team with specific focus, which will lead to more direct support.

You are the best of what Scouting has to offer. Don't forget it. You will be supported through this and onward. I hope that you support the District Team in turn as we work through the opportunities and challenges ahead, together.

Best Wishes for 2024

**Dawn Sheppard**

**District Lead Volunteer**

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# Annual Report



# Charity Details

Charity Name	West London District Scout Council
Other Names	No Other Names
Registered Charity Number	1107659
Scout Association Registration Number	13820
Charity's Principal Address	Mr I Clarke  22 Avenue Road, Sutton, Surrey, SM2 6JB
Bankers	Barclays Bank plc Wimbledon 3 Branch Leicestershire, LB87 2BB
Independent Examiner	Myrus Smith, Chartered Accountants Norman House, 8 Burnell Road, Surrey, SM1 4BW
Custodian Trustees	Scout Association Trust Corporation, Gilwell Park, Chingford, London, E4 7QW

## Board of Trustees:

District Commissioners	Ms. Dawn Sheppard
District Chair	Vacant
District Treasurer	Mr. Ian Clarke
District Secretary	Mr. Chris Owen-Brooks
District Explorer Commissioner (Acting)	Mr. James Kelly
District Scout Network Commissioner	Mr. Ram Navakadadcham
Trustees	Mr. Robert Harm Mr. Christopher Larkin Mr. Nigel Riordan Ms. Jeanne Sheppard Mr. Leigh Porter

# Governance

## Governing Document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

## Charity Constitution

The District is a trust established under its rules which are common to all Scout Districts.

## Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Policies and Procedures

The District is an educational charity and is managed by the District Trustee Board. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board going forward will consist of the District Chair, District Lead Volunteer, District Treasurer, and up to ten trustees recruited using an open and fair process, the Committee meets every two months.

Members of the Trustee Board complete relevant training within the first 5 months of joining the Board.

The Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of their appointment.

Members of the Trustee Board must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee,

including appointing an Appointments Advisory Committee Chair to lead it.

- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

The Trustee Board must also:

- Appoint Administrators, Advisers, and Co-opted members of the board where necessary.
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator.
- Maintain confidentiality with regard to appropriate Trustee Board business.

- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.

- Ensure line management responsibilities for employed staff are clearly established and communicated.

- Members of the Trustee Board must complete 'Module 1' training, mandatory ongoing learning concerning Safety and Safeguarding, and 'Trustee Induction' training within the first 5 months of joining the Executive Committee.

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# Objective and Activities

## Charitable Objectives

The charity's objects are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.

- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by the Promise.

## Charity Activities

Scouting is open to all young people who are between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious belief.

The Scout District incorporates the London Borough of Hammersmith and Fulham, the Royal Borough of Kensington and Chelsea and the City of Westminster. Scouting is delivered to our members through Sections and Groups within the District.

## Public Benefit

The Trustees confirm that they have paid due regard to the need in the Charities Act 2011 to demonstrate that the charity's aims are for the public benefit.

The Trustees' assessment is that West London District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

# Trustee Board Chair Report

Dear West London District Scouts

Welcome to our 2024 Annual General Meeting, as I have only recently joined the District, I am not officially able to submit a report. However, I wanted to introduce myself. I am Dr Tony Malone, I've been involved in Scouting for over 15 years and am passionate about inclusive and diverse scouting, ensuring everyone who wants to access Scouting, can. I am excited to be collaborating with the District Lead Volunteer on ways in which we can help reinforce the District, support growth and help many more young people gain #SkillsforLife.

I look forward to working with you all over the coming months, maybe even years!

My door is always open, please do not hesitate to get in touch with me if you have any ideas or wish to discuss opportunities in West London that the Trustee Board should be aware of.

Contact:

[tony.malone@westlondonscouts.org](mailto:tony.malone@westlondonscouts.org)

07445276942

# Jack Petchey Awards

The Jack Petchey awards are for Scouts, Explorers and Network aged between ages 11 to 25 each recipient receives for their section £300 to go towards their nominated project.

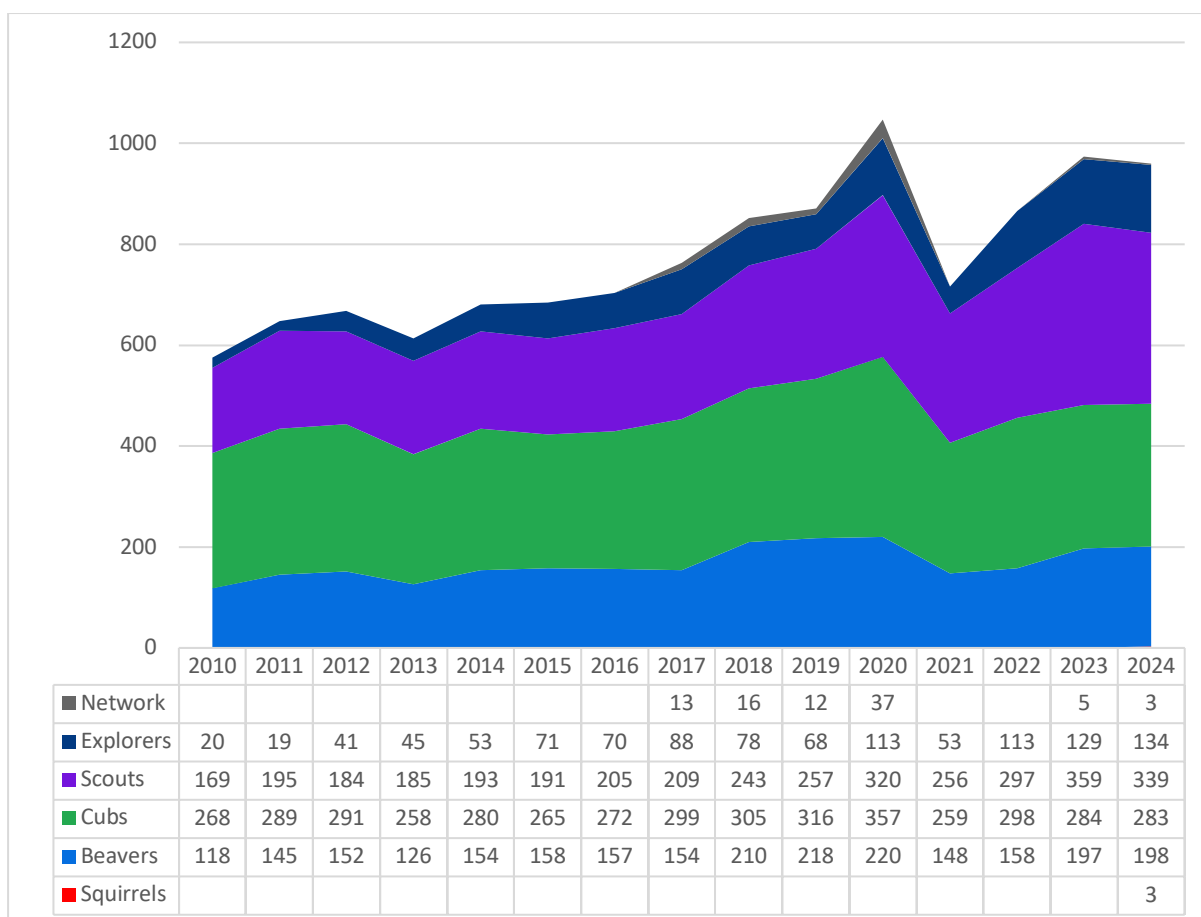
This year, due to the low numbers put forward in the first round, we were reduced by the Jack Petchey Foundation from Gold to Silver therefor reducing the number of awards we were allowed. Only had 14 awards were made to sections this year.

The awards ceremony for recipients during 2022 was held 9<sup>th</sup> May 2023 this was the first one that has been able to be held after COVID, Dawn the District Commissioner went on my behalf as I had a hospital procedure, two leaders from the District were awarded for the Outstanding Leaders with a Certificate and Medal they were Dr. Larisa Smondulak and Jean-Louis Kassis. Medals were also presented to 8 scouts who are Marcy Mahoney, Katie Webb & Lily Traykova of the 28th Hammersmith - Artur Skitsko & Vladyslav Csirkin of the 1st London Plast - Eloise George-Hilliard of the 1st RBKC - Gabriel Valdiviezo of the 9th Chelsea and Kaya Bourns of the 4th Kensington. unfortunately, 3 of the 11 were unable to attend due to other commitments.

Congratulations from the whole District for all their wonderful achievements in Scouting.

# Growth

The below table outlines our youth membership going back to 2010. Whilst our explorer numbers have grown by January 2024, most of our sections have either stayed the same or shrunk slightly. In that time our volunteers have grown from 106 in 2010 to 255 in 2024, which is back to pre-pandemic numbers of adults dedicating time to supporting young people gain skills for life.





# Annual Accounts



# Financial Review

West London District Scout Council's accounts for the year have been prepared on a receipts and payments basis as usual and are set out in this report. Just one unrestricted account has been used during the accounting period.

Net receipts show a surplus of £46,729 for the year. The principal sources of income over the year were rental income from the Nursery School that operates from our property in Muster Road, Fulham, and the one off transfer of assets on closure of the 40<sup>th</sup> Fulham Scout Group. Income from investments was slightly higher than the previous year, mainly as a result of the move of our investments in the CAF Fixed Interest Fund and the CAF UK Equity Fund to the CAF ESG Income and Growth Fund; the former two funds closed.

As Scouting emerges from restrictions on activities because of Covid, two District events were run during the year at a net cost of £2,985 and further contributions totalling £4,195 were made towards the costs of those attending the World Jamboree in South Korea and the Jamborette in the Netherlands.

On other expenditure, the District began spending on the camp site at Coombe Farm in Croydon to bring health and safety measures like the electrics and the forestry up to date prior to the site being ready for camping use. This came to £14,268. Further expenditure is required to complete this work and provision has also been made for refurbishment of the kitchen in 2023/24. During the year, proprietorship of the site was transferred from the Official Custodian of Charities to the Dawn Sheppard and Ian Clarke as Trustees of West London District Scout Council; this was the first stage of the process to transfer proprietorship to the Scout Association Trust Corporation.

The District continues to operate its Inclusion Fund to help young people whose families are in financial difficulty. This year, grants totalled £5,340.

The District has sufficient liquid assets to meet its expected liabilities, notably the annual membership fee payable in April.

The District owns three properties, two of which are held in trust on the District's behalf by the Scout Association Trust Corporation and one (Coombe Farm, Croydon) currently by Dawn Sheppard and Ian Clarke as Trustees of West London District Scout Council:

- A house in Munster Road, Fulham that is leased out on a commercial basis to a nursery school;
- Land adjacent the former Downe National Camp Site at Luxted.
- Land and a building used as a camp site adjacent Coombe Farm, Oaks Road, Croydon

### **Reserves Statement**

Apart from the funds immediately available in the District's main bank account, it has a sum, currently £30,305, in a deposit account. This would be sufficient for the District to run normally for at least six months should the main account become exhausted and no income be received. The sum could be accessed immediately if required, though at the loss of 90 days' interest, and acts as a financial cushion. It could, however, be used to fund new initiatives should the current account be temporarily unable to sustain them.

### **Investments Statement**

West London District Scout Council is fortunate to have acquired investments through the transfer of assets from the predecessor bodies that were merged to form it. The bulk of the investments are currently in the Charities Aid Foundation's ESG Income and Growth Fund and the COIF Charities Investment Fund. The only constraint on the investment policies of the fund managers is the need to take account of the relatively low risk appetites of the charities whose money they are investing. The other investment is a holding of shares in Barclays plc, again a legacy of the transfer of assets when the District was formed.

Apart from these investments, the charity has rental income from leasing out its property in Munster Road, Fulham. The Trustee Board uses income from its investments and rental income to carry out its functions.

Specifically, it uses income to:

- Fund its own running costs such as insurance and administration expenses. This means that the District can avoid making an additional levy on top of the Headquarters and County charge for membership subscriptions, reducing financial burdens on individuals and Groups.
- Provide a range of activities and events for members of all Scout Groups in the District's area. Some of these activities will be at no cost to participants while others will be subsidised in order to make them accessible.
- Provide resources and events to promote the development of Scout Groups in the District.
- Operate an inclusion fund to ensure that young people from disadvantaged families have access to local Scouting.

The present level of income from investments and other sources generates sufficient funds to meet these objectives. Income is fairly stable because the reserves are spread across a range of investments. While any unspent income may be added to the reserves or reinvested from time to time, the investments could also be redeemed to fund any shortfall to ensure that the programme of activities approved by the District Trustee Board can be carried out.

The level of, and returns on, investments are reported to each meeting of the Trustee Board and both the Investment and Reserves policies are reviewed as part of the budget setting process each year. The size of the investments and reserves currently held is deemed to be appropriate by the Trustees.

# Account Summary

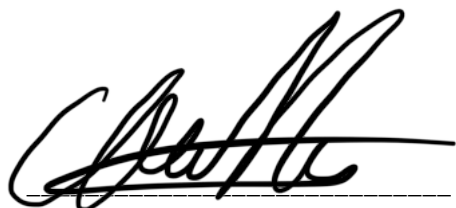
## Receipt and Payment Account Summary for the Year 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023

	2022/23	2021/22
	£	£
Total monetary receipts for the period	139,615	123,551
Total payments for the period	92,886	105,815
Net receipts for the period	46,729	17,736
Bank, cash and deposit funds carried forward	180,737	134,008

These accounts were approved by the trustees of the West London District Scout Council.

Approved by the Trustees on

Signed on their behalf by Trustees:



Christopher Owen-Brooks

**District Secretary**



Ian Clarke

**District Treasurer**

# Receipts For Year

## 1 Sept 2022 To 31 August 2023

Monetary receipts	2022/23 Total £	2021/22 Total £
Virgin Money deposit account	-	62
Monmouthshire BS interest earned	305	-
CAF Fixed Interest Fund B dividend	4,843	7,261
CAF UK Equity Fund B dividend	5,355	4,861
CAF ESG Income and Growth	5,778	-
COIF Charities Investment Fund	388	385
Barclays plc shares dividend	126	105
<b>Sub total – income from investments</b>	<b>16,795</b>	<b>12,674</b>

Membership subscriptions (see Note 2)	43,906	38,261
District events (see Note 5)	4,230	-
Explorer units' income (see Note 7)	6,585	3,131
Jamboree refund (see Note 10)	311	874
Camp site income (see Note 3)	435	2,324
Covid lockdown grant	-	2,667
Rental income	33,620	33,620
Insurance rent	1,558	-
Closure of group	32,175	-
Asset transfer (see Note 11)	-	30,000
<b>Sub total – other income</b>	<b>122,820</b>	<b>110,877</b>

Total monetary receipts	139,615	123,551
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# Payments For Year

## 1 Sept 2022 To 31 August 2023

	2022/23 Total £	2021/22 Total £
Membership subscriptions (see Note 2)	45,069	38,754
Insurance (Personal Accident & Medical Expenses)	60	50
Insurance (equipment)	288	184
Insurance (property at Munster Road)	1,702	1,558
Munster Road – Surveyor’s Fees	1,800	540
Downe Camp Site	-	-
Coombe Farm Camp Site (see Note 3)	14,268	3,575
Badge purchases	3,080	-
Donation (see Note 4)	-	2,800
District events (see Note 5)	7,215	1,581
Inclusion grants (see Note 6)	5,390	3,808
Adult recruitment	-	96
Explorer unit grant (see Note 7)	1,900	-
Explorer units’ expenditure (see Note 7)	2,444	3,018
AGM expenses	129	-
Officers’ expenses	184	67
Secretary’s honorarium (see Note 8)	3,120	1,560
Storage at Twynholm Hall (see Note 9)	1,950	-
Young Leaders	39	159
Branding and Communications	53	216
Jamboree and Jamborette 2023 (see Note 10)	4,195	17,849
Asset transfer (see Note 11)	-	30,000
<b>Total payments</b>	<b>92,886</b>	<b>105,815</b>

## Statement of Assets and Liabilities

Monetary assets at	31 August 2023 (£)	31 August 2022 (£)
District bank account	145,681	103,398
Explorer bank accounts	4,746	605
Monmouthshire Building Society Charity 90 Account (see Note 11)	30,305	30,000
Cash – Explorer Units	5	5
<b>Total monetary assets</b>	<b>180,737</b>	<b>134,008</b>
Debtors (see Note 12)	2,367	33,728
Liabilities	1,440	-

Investment assets at (selling prices)	31 August 2023 (£)	31 August 2022 (£)
CAF UK Equity Fund B (155,962.396 shares)	-	250,569
CAF Fixed Interest Fund B (215,267.330 shares)	-	184,527
CAF ESG Income and Growth Fund (434,434.5996 shares @ 100.04p)	434,608	-
COIF Charities Investment Fund (711.30 shares at 1884.73p)	13,406	13,669
Barclays plc (1742 ordinary shares @ 147.36p)	2,567	2,832
<b>Total investment assets</b>	<b>450,581</b>	<b>451,597</b>
Non-monetary assets at	31 August 2023 (£)	31 August 2022 (£)
Equipment (values have been subjected to depreciation at 20% per year with no residual value for all equipment. Badge stocks are valued at latest known replacement cost)		
Land and property values are set out at Note 13		
Stock of badges (inc postage stamp stock of £18.18)	698	152
Other equipment (see Note 14)	626	160

# Explanatory Notes

## 1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis using historical costs. However, investments are shown at market value at the closure of the financial period. Land and property values shown in Note 13 are those last obtained from professionally qualified valuers.

West London District Scout Council meets the definition of a public benefit entity under the Financial Reporting Standard applicable in the UK and Republic of Ireland.

## 2 Membership subscriptions

HQ membership subscriptions and the County levy of £46.50 was paid on 969 youth members.

## 3 Coombe Farm camp site

There was income of £435 from the use of the camp site before the site was closed pending carrying out formal risk assessments.

Expenditure on the site over the year has been £14,268 as follows:

- Insurance - £1,511
- Water and sewerage - £214
- Electricity - £1,593
- Business rates - £4
- Risk assessments and remediation - £9,320
- Maintenance costs - £769
- Refund of deposit - £75
- Defibrillator - £782

The business rate charge is low because a number of transitional schemes were in place.

## 4 Donation

A one-off donation was made to the Red Cross' Ukraine Appeal in 2021/22.

## 5 District events

The events which took place during the year were a Cub Camp and a sports day.

## 6 Inclusion grants

The scheme whereby Group Scout Leaders can request a subsidy from the District to cover or part cover the costs of Scouting for members in financial difficulty was used by six Groups/Units during the reporting period.

## 7 Explorer Units

These accounts incorporate those for two Units which are financially independent of the Groups that host them. A start up grant from the District was paid to one unit, together with support for hiring a venue.

## 8 Secretary's honorarium

The Secretary receives an honorarium for his services, paid in equal monthly amounts.

## 9 Storage at Twynholm Hall

The former 15<sup>th</sup> Fulham Scout Group stored their equipment at this hall and had fallen behind with rental payments. The District has now settled the arrears. It has since vacated the hall.

## 10 Jamboree

The District sponsored 14 participants, 3 leaders and 11 Service Team members for the Jamboree in South Korea. The District also sponsored 7 participants for the Jamborette in Haarlem, Holland. 25% of the cost. One leader was subsequently able to secure full funding for his cost from another source and the County refunded the amount we had paid for him. The net cost has been £16,975, spread across years 2021/22 and 2022/23.

## 11 Asset transfer

This item represents closing the Virgin Money Notice Deposit Account containing £20,000 and opening an account with the Monmouthshire Building Society with £30,000. The Monmouthshire account has a slightly better interest rate and allows immediate access to funds if required.

## 12 Debtors

The figure of £2,367 represents two debts owed to the District, one is for insurance rent and the other a loan to a Group for a participant in the Jamboree.

## 13 Land and property

The land and property assets, especially camp sites, are difficult to value with accuracy and the value may be difficult to realise in the event of sale. The most recent valuations are:

- Land at Luxted in the London Borough of Bromley valued at £20,000 in 2020 and last used as a camp site.
- Land and building at 159 Munster Road, Fulham professionally valued in April 2023 at £672,400. It is insured at a rebuilding cost of £560,000. The District derives rental income from the lease of this building to a nursery school.
- Land and building adjacent Coombe Farm, Oaks Road, Croydon valued for insurance reinstatement purposes at £240,000.

Landlord liability insurance on all properties is covered by the general membership policy taken out by the Scout Association.

The first two properties above are held in trust by the Scout Trust Corporation while two named Trustees of West London District Scout Council are the currently proprietors of the land adjacent Coombe Farm. It is intended to transfer proprietorship of the site to the Scout Trust Corporation.

## 14 Equipment

The District has a range of equipment, including camping equipment, all over five years old held at various locations. The equipment is insured on a replacement basis but is not expected to have any value if it were to be sold. The only item shown in the accounts is a defibrillator at the Coombe Farm Camp Site which been purchased in 2023.

No equipment is held at the sites in Luxted or Munster Road. The site at Coombe Farm has contents which are insured on a replacement basis for £45,400.

Other equipment, held at various locations, is insured on a replacement basis for a total of £24,300.

## **Independent Examiner's Report to the Trustees of the West London District Scout Council (Charity no 1107659)**

I report on the accounts of the District for the period 1 September 2022 to 31 August 2023 which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out in the preceding seven pages.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of trustees and examiner**

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and that the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K C Fisher FCA  
c/o Myrus Smith  
Chartered Accountants  
Norman House  
8 Burnell Road  
Sutton  
Surrey  
SM1 4BW

Date: 20 June 2024

**WEST LONDON DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1107659

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# Accounts

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**West London District Scout  
Council  
Annual Report**

# Commissioners' Welcome

Welcome to the West London 2021-22 annual report. It is my pleasure and privilege to introduce you to this document, which outlines the progress the District has continued to make. The highlight is the continued growth of our youth membership in our first 'normal' year following the pandemic and the challenges that it brought to us all. That is testament to your hard work as Leaders.

From camping to bug hunts and everything in between, you are giving those of all backgrounds, colour, gender and creed the chance to engage with amazing activities in an accessible way, and in your precious 'free' time.

The next year will hopefully once again see additional growth, but we will also see some considerable change. However, it is important to engage in strengthening and preserving what we have. Stability and consistency are more important than ever, and we need to ensure the District can support this for years to come. This means ensuring full teams and in turn better support, so that Scouting is as good as can be.

Without you, the Group Scout Leaders, Leaders, Assistants, Occasional Helpers, Group Executive Members and District Supporters, we would not have Scouting. You are the people who work the hardest, plan the activities, lead the camps; you give young people the opportunities and experiences of their lives, you are so invested in the best of outcomes. I can't thank you enough for what you do, and as we move forward we hope we can continue to count on your support for what we do as a District for the sections across the Groups. We know we can do better for you; you know there is still more we can do together to make the experiences as good as they can be. Together we will continue to move onwards and upwards. To quote a now old phrase from Robbie and Kylie, 'we're doing it for the kids'!

I can't thank you enough for your contributions to create amazing opportunities and skills for life.

**Dawn Sheppard**

**District Commissioner**

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# Annual Report



# Charity Details

Charity Name	West London District Scout Council
Other Names	No Other Names
Registered Charity Number	1107659
Scout Association Registration Number	13820
Charity's Principal Address	Mr I Clarke 22 Avenue Road, Sutton, Surrey, SM2 6JB
Bankers	Barclays Bank plc Wimbledon 3 Branch Leicestershire, LB87 2BB
Independent Examiner	Mrs J Michaeloudis 3 Park Mansions, Colehill Lane, London, SW6 5EQ
Custodian Trustees	Scout Association Trust Corporation, Gilwell Park, Chingford, London, E4 7QW

## Board of Trustees:

District Commissioners	Ms. Dawn Sheppard, Mr. Samuel Longton
District Chair	Mr. Toby Twentyman
District Treasurer	Mr. Ian Clarke
District Secretary	Mr. Chris Owen-Brooks
District Explorer Commissioner	Mr. Denis Doucakis
District Scout Network Commissioner	Mr. Ram Navakadadcham
Trustees	Ms. Sonam Cheema Ms. Joy Glassett Mr. Philip Green Mr. Robert Harm Mr. Christopher Larkin Mr. Nigel Riordan Ms. Jeanne Frances Sheppard Ms. Jacqueline Ware

# Governance

## Governing Document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

## Charity Constitution

The District is a trust established under its rules which are common to all Scout Districts.

### Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Policies and Procedures

The District is an educational charity and is managed by the District Executive Committee, the members of which are also the Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the District Chair, District Commissioners, District Youth Commissioner, District Secretary, District Treasurer, District Explorer Scout Commissioner, District Scout Network Commissioner, up to six elected members, members nominated by the District Commissioner (the number of whom cannot exceed the number elected), members co-opted by the Committee (the number of whom cannot exceed the number elected), the Committee meets every two months.

Members of the Executive Committee complete relevant training within the first 5 months of joining the Executive Committee.

The Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment. Members of the Executive Committee must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network

and Scout Active Support Units in the District as necessary.

- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Advisory Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

The Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee.
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- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator.

- Maintain confidentiality with regard to appropriate Executive Committee business.
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- Ensure line management responsibilities for employed staff are clearly established and communicated.
- Members of the Executive Committee must complete 'Module 1' training, mandatory ongoing learning concerning Safety and Safeguarding, and 'Trustee Induction' training within the first 5 months of joining the Executive Committee.

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# Objective and Activities

## Charitable Objectives

The charity's objects are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

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Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

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As Scouts we are guided by these values:

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Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.

- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by the Promise.

## Charity Activities

Scouting is open to all young people who are between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious belief.

The Scout District incorporates the London Borough of Hammersmith and Fulham, the Royal Borough of Kensington and Chelsea and the City of Westminster. Scouting is delivered to our members through Sections and Groups within the District.

## Public Benefit

The Trustees confirm that they have paid due regard to the need in the Charities Act 2011 to demonstrate that the charity's aims are for the public benefit.

The Trustees' assessment is that West London District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

# Charity Achievements

During the year, the District Executive Committee met on six occasions. During this period the District has advised local Scout groups on the regulations surrounding the delivery of Scouting as well as reviewing risk assessments to ensure adequate steps have been taken to keep our young people and leaders safe during the pandemic. In this vein, the District has continued to fund PPE for groups, helping keep all members as safe as possible while Scouting.

The District has continued to operate its Inclusion Fund (formerly the Hardship Scheme) across 2021 and 2022. We are pleased to note that uptake of the grant has increased substantially (by over £3,000) from the last year and that the District can play its part in making Scouting accessible to all. The District remains committed to making West London Scouts an inclusive space for all. In addition to the inclusion fund, The District has also made a donation to the Red Cross to help fund humanitarian aid in Ukraine. We are clear in our wish to show support both for Ukraine and our own 1<sup>st</sup> London Plast group.

The District Executive has been focusing on Coombe Farm Campsite. The legal transfer of the site sits with HM Land Registry and the Campsite Committee have been ensuring its adherence to national safety standards. The hard work of the committee will ensure Scouts in West London have a safe and available space to practice key skills and create enduring memories of the outdoors and fun with friends that draws so many young people to Scouting. The District is committed to preserving this asset for future generations of our young people to enjoy.

The District has also seen a number of changes in personnel over the last year. We are delighted to have a new Deputy District Commissioner, Chris, who will be working with

the District events, communications and campsite teams.

Over the course of the year the District has seen in the region of 600 training modules completed by volunteers, the most of any District within the county. Moving from this success, The District will be prioritising first aid training and Wood Badge completion over the coming year as we look to build the skillsets of our volunteers and provide them opportunities to gain new skills and experience.

## Jack Petchey Awards

This award is for Scouts, Explorers and Network aged between ages 11 to 25 each recipient receives for their section £300 to go towards a project.

Although we were entitled to increased numbers last year, however unfortunately due to COVID and the lack of meeting, the nominations were down again this year.

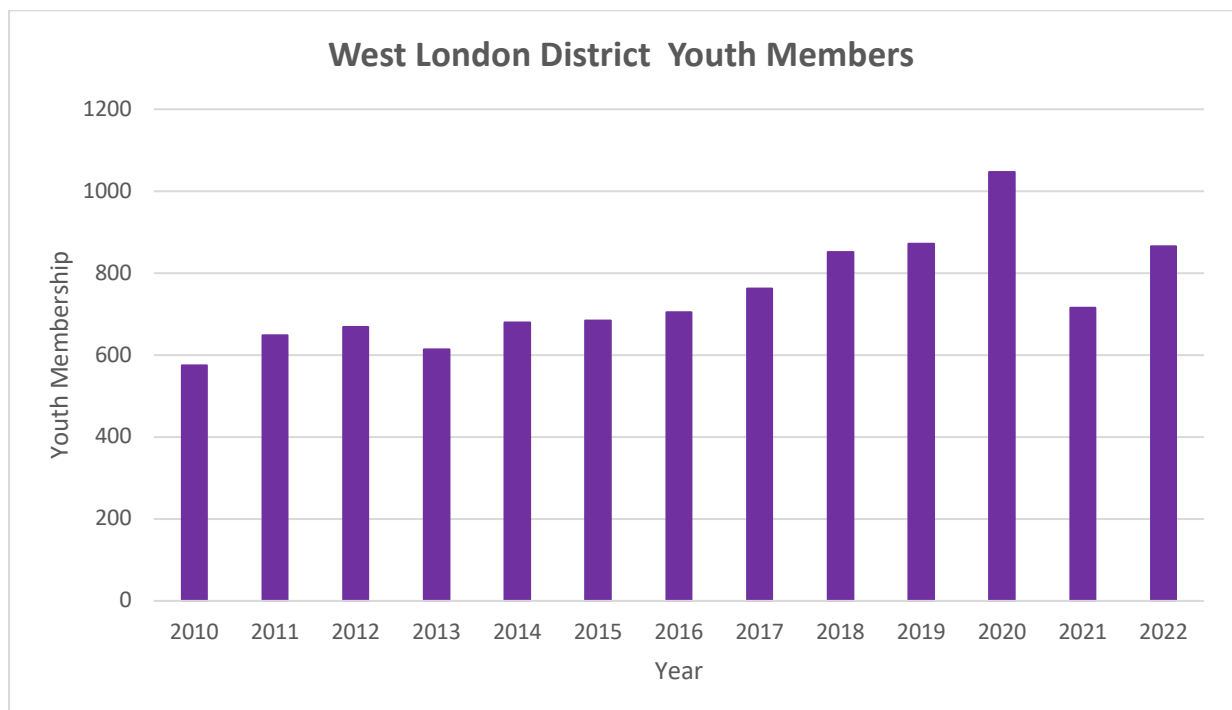
The awards for 2022 winners were for the Leaders was Dr. Larisa Smondulak 1<sup>st</sup> London Plast, For the Scouts the award winners were Cameron Samuel-Keys, Marcy Mahoney, Katie Webb and Lily Traykova of the 28<sup>th</sup> Hammersmith, Artur Skitsko of the 1<sup>st</sup> London Plast and Vladyslav Csirkin of the 1<sup>st</sup> London Plast Explorers, George Hardo and Rochelle Al-Zibari of the St. Thomas Syriac, Eloise George-Hilliard of the 1<sup>st</sup> RBK&C, Gabriel Valdiviezo of the 9<sup>th</sup> Chelsea and Kaya Bourns of the 4<sup>th</sup> Kensington

Congratulations to all for their achievements and we are looking forward to seeing more of our young people and leaders being recognised next year.

The Presentation evening for the winners of 2022 will be on Tuesday 9<sup>th</sup> May 2023 at the Greenford Hall.

# Growth

2022 Was a promising year for West London in terms of membership, which according to census figures, grew to just short of 2019 levels. This suggests the District has begun to bounce back from the contraction in youth members that came about during the pandemic. It is a delight to see that the resumption of usual Scouting activities has encouraged more young people to get involved in Scouting and the District is hoping it can help sustain this growth in the coming years.





# Annual Accounts



# Financial Review

West London District Scout Council's accounts for the year have been prepared on a receipts and payments basis as usual and are set out later in this report. Just one unrestricted fund has been used during the accounting period.

Net receipts for the year show a surplus of £17,736 for the year. Once again, the restrictions around the Covid pandemic meant that only a limited number of District events were run which curtailed expenditure and this contributed to the surplus. On the other hand, however, the District made a 25% contribution to the fees for 14 participants and three contingent leaders who will be attending the 2023 Jamboree in South Korea. This totalled £17,849.

On other expenditure, the District provided inclusion subsidies of £3,808 for the costs of Scouting for young people whose families were in financial difficulty. As the cost of living crisis bites in 2022-23, we can probably expect more extensive use of this scheme.

The District is paying our new Secretary and administrator an honorarium for his services and he started to receive this from March 2022.

The District made a donation to the British Red Cross' Ukraine Appeal in support of the efforts of the 1<sup>st</sup> London PLAST to help their countrymen. Our donation was funded from a monthly rental payment received from the school that uses our property in Munster Road, Fulham. The propriety of the payment was cleared with the Scout Association before it was made.

The formal transfer of ownership of the camp site at Coombe Farm in Croydon continues and we had to appoint solicitors to carry this task out at a fixed cost of £748. We now started on a series of formal risk assessments at the site, many of which will be done by qualified professionals, and some remedial works arising out of this are inevitable so the costs of running the site in 2022-23 will certainly exceed the £3,575 spent in the year ending 31 August 2022.

The District's investments provided a fair proportion of its income although the economic slowdown as a result of Covid restrictions worldwide depressed the amount the investments earned for us. They earned £12,674 well below their peak of £15,509 in 2010/11 when the equity market was last very strong. In the light of the present economic situation, the Executive Committee sees little scope for any improvement in the amount they might earn for the coming year. The sale values of all the investment vehicles lost a little ground during the year, the first time this has happened in the life of the District.

Investment income now supplements rental receipts from the leasing out of property in Munster Road, Fulham to a nursery school.

During the course of the year, the Virgin Deposit Account was closed as the interest rate was extremely low and the money was only available at 100 days' notice. A sum of £30,000 was put into a new deposit account with the Monmouthshire Building Society which offers a better interest rate and immediate access to the money if required.

The District has sufficient liquid assets to meet its liabilities, notably the annual membership fee payable in April.

The District owns three properties, two of which are held in trust on the District's behalf by the Scout Trust Corporation and one by the Official Custodian of Charities:

- A house in Munster Road, Fulham that is leased out on a commercial basis to a nursery school;
- Land adjacent to Downe National Scout Camp Site in Kent. The Executive Committee is minded to sell this land and has had it professionally valued as a pre-cursor to proceeding with its sale; and
- Land and a building adjacent Coombe Farm, Oaks Road, Croydon.

# Account Summary

## Receipt and Payment Account Summary for the Year 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022

	2021/22	2020/21
	£	£
Total monetary receipts for the period	123,551	87,279
Total payments for the period	105,815	43,088
Net receipts for the period	17,736	44,191
Bank, cash and deposit funds carried forward	134,008	116,272

These accounts were approved by the trustees of the West London District Scout Council.

Approved by the Trustees on

Signed on their behalf by Trustees:

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Toby Twentyman

**District Chair**

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Ian Clarke

**District Treasurer**

# Receipts

## Receipts for Year 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022

<b>Monetary receipts</b>	<b>2021/22</b>	<b>2020/21</b>
	<b>Total £</b>	<b>Total £</b>
Virgin Money deposit account	62	116
CAF Fixed Interest Fund B dividend	7,261	6,237
CAF UK Equity Fund B dividend	4,861	4,207
COIF Charities Investment Fund	385	372
Barclays plc shares dividend	105	17
<b><i>Sub total – income from investments</i></b>	<b>12,647</b>	<b>10,949</b>
Membership subscriptions (see Note 2)	38,261	1,522
District events (see Note 5)	-	-
Explorer units' income (see Note 7)	3,131	1,300
Jamboree Refund (see Note 9)	874	-
Camp Site Income (see Note 3)	2,324	-
Rental income	33,620	36,422
Insurance rent	-	1,581
Closure of Westminster District	-	34,171
Covid lockdown grant (see Note 3)	2,667	1,334
Asset Transfer (see Note 10)	30,000	1,334
<b><i>Sub total – other income</i></b>	<b>110,877</b>	<b>76,330</b>
<b>Total monetary receipts</b>	<b>123,551</b>	<b>87,279</b>

# Payments

## Payments For Year 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022

	<b>2021/22</b>	<b>2020/21</b>
	<b>Total £</b>	<b>Total £</b>
Membership subscriptions (see Note 2)	38,754	34,790
Insurance (Personal Accident & Medical Expenses)	50	50
Insurance (equipment)	184	180
Insurance (property at Munster Road)	1,558	2,861
Munster Road – Surveyor’s Fees	540	-
Downe Camp Site	-	-
Coombe Farm Camp Site (see Note 3)	3,575	1,249
Badge purchases	-	-
Donation (see Note 4)	2,800	-
District events (see Note 5)	1,581	11
Inclusion grants (see Note 6)	3,808	655
Adult recruitment	96	600
Explorer expenditure adjustment for 2019/20	-	61
Explorer units’ expenditure (see Note 7)	3,018	1,297
AGM expenses	-	25
Officers’ expenses	67	184
Secretary’s honorarium (see Note 8)	1,560	333
Leaving gifts	-	140
Young Leaders	159	-
Branding and Communications	216	247
Jamboree 2023 (see Note 9)	17,849	-
International Scouting events	-	-
PPE for Groups	-	405
Asset transfer (see Note 10)	30,000	-
<b>Total payments</b>	<b>105,815</b>	<b>43,088</b>

# Assets and Liabilities

## Statement of Assets and Liabilities

<b>Monetary assets at</b>	<b>31 August 2022 (£)</b>	<b>31 August 2021 (£)</b>
District bank account	103,398	95,776
Explorer bank accounts	605	492
Virgin Charity Notice Account (see Note 10)	-	20,000
Monmouthshire Building Society Charity 90 Account (see Note 10)	30,000	
Cash – Explorer Units	5	4
<b>Total monetary assets</b>	<b>134,008</b>	<b>116,272</b>
Debtors (see Note 11)	33,728	-
Liabilities	-	-
<b>Investment assets at (at selling prices)</b>	<b>31 August 2022 (£)</b>	<b>31 August 2021 (£)</b>
CAF UK Equity Fund B (155,962.396 shares @ 160.66p)	250,569	259,927
CAF Fixed Interest Fund B (215,267.330 shares @ 85.72p)	184,527	220,132
COIF Charities Investment Fund (711.30 shares at 1921.7p)	13,669	14,232
Barclays plc (1742 ordinary shares @ 162.56p)	2,832	3,208
<b>Total investment assets</b>	<b>451,597</b>	<b>497,499</b>
<b>Non-monetary assets at</b>	<b>31 August 2022 (£)</b>	<b>31 August 2021 (£)</b>
Land and property (Note 12)	638,000	638,000
Other assets (values have been subjected to depreciation at 20% per year with no residual value for all equipment. Badge stocks are valued at latest known replacement cost)		
Stock of badges (inc postage stamp stock of £15.06)	152	362
Other equipment (see Note 13)	160	398

# Explanatory Notes

## 1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis using historical costs except for investments which are shown at market value at the closure of the financial period. Land and property values are those last obtained from professionally qualified valuers.

West London District Scout Council meets the definition of a public benefit entity under the Financial Reporting Standard applicable in the UK and Republic of Ireland.

## 2 Membership subscriptions

HQ membership subscriptions and the County levy of £44.75 was paid on 855 youth members.

## 3 Coombe Farm camp site

There was income of £2,324 from the use of the camp site during the year and a further Covid-related grant of £2,667 was received for a period late in 2021 when certain businesses, including camp sites, had to close.

Expenditure on the site over the year has been £3,575 as follows:

- Insurance - £1,320
- Water and sewerage - £23
- Electricity - £1,102
- Maintenance costs - £351
- Overpayment refund - £31
- Legal fees for transfer of site ownership - £748

There were no business rate charges as small business rate relief is currently set at 100%.

## 4 Donation

A one-off donation was made to the Red Cross' Ukraine Appeal.

## 5 District events

Restrictions placed on active Scouting as a result of the Covid-19 pandemic meant that only a small number of events were run during the year:

- Beaver Christmas Party
- Sports event
- Leaders' Social

## 6 Inclusion grants

The scheme whereby Group Scout Leaders can request a subsidy from the District to cover or part cover the costs of Scouting for members in financial difficulty was used by six Groups/Units during the reporting period.

## 7 Explorer Units

These accounts incorporate those for two Units which are financially independent of the Groups that host them.

## 8 Secretary's honorarium

The Secretary receives an honorarium for his services, paid in equal monthly amounts.

## 9 Jamboree

The District is sponsoring its 14 participants and 3 leaders 25% of the cost. One leader has been able to secure full funding for his cost from another source and the County has refunded the amount we had paid for him. The net cost has been £16,975.

## 10 Asset transfer

This item represents closing the Virgin Money Notice Deposit Account containing £20,000 and opening an account with the Monmouthshire Building Society with £30,000. The Monmouthshire account has a slightly better interest rate and allows immediate access to funds if required.

## 11 Debtors

The figure of £33,728 represents two debts owed to the District, one is for insurance rent and the other, a much larger amount, is the transfer of a credit balance following the closure of a Group

## 12 Land and property

The land and property assets consist of:

- Land at Luxted in the London Borough of Bromley valued at £20,000 last used as a camp site.
- Land and building at 159 Munster Road, Fulham professionally valued in May 2004 at £405,000. It is insured at a rebuilding cost of £500,000. The District derives rental income from the lease of this building to a nursery school.
- Land and building adjacent Coombe Farm, Oaks Road, Croydon valued at £213,000 used as a camp site.

Landlord liability insurance on all properties is covered by the general membership policy taken out by the Scout Association.

The properties are held in trust by the Scout Trust Corporation (land at Luxted and 159 Munster Road) and the Official Custodian of Charities (land adjacent Coombe Farm).

### 13 Equipment

The District has a range of equipment, including camping equipment, all over five years old. The equipment is insured on a replacement basis but is not expected to have any value if it were to be sold.

# Independent Examiner

## **Independent Examiner's Report to the Trustees of the West London District Scout Council (Charity no 1107659)**

I report on the accounts of the District for the period 1 September 2021 to 31 August 2022 which comprise the Statement of Financial Accounts, the Statement of Assets and related notes set out in the preceding seven pages.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of trustees and examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and that the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs J Michaeloudis  
3 Park Mansions  
Colehill Lane  
London  
SW6 5EQ

Date: October 2022

# Financial Policies

## Reserves Statement

Apart from the funds immediately available in the District's main bank account, it has a sum, currently £30,000, in a deposit account. This would be sufficient for the District to run normally for at least six months should the main account become exhausted and no income be received. The sum could be accessed immediately if required, though at the loss of 90 days' interest. The sum acts as a financial cushion but could be used to fund new initiatives should the current account not be able to sustain them.

## Investments Statement

West London District Scout Council is fortunate to have acquired investments through the transfer of assets from the predecessor bodies that were merged to form it. The bulk of the investments are held in products run for the Charities Aid Foundation: the CAF Fixed Interest Fund and the CAF UK Equity Fund and by a holding in COIF Charities Investment Fund. The only constraint on the investment policies of the fund managers is the need to take account of the relatively low risk appetites of the charities whose money they are investing. The other investment is a holding of shares in Barclays plc, again a legacy of the transfer of assets when the District was formed.

Apart from income from these investments, the charity has rental income from the leasing out of property in Munster Road, Fulham. The District Executive uses income from its investments and the rental income to carry out its functions. Specifically, it uses this income to:

- Fund its own running costs such as insurance and administration expenses. This means that the District can avoid implementing a District Levy on membership subscriptions, reducing the financial pressures on our members and ensuring more money is available for Groups. This is something the Executive intends to continue for the foreseeable future.
- Provide a range of activities and events for members of all the Scout Groups in the District's area. Some of these activities will be at no cost to participants while others will be subsidised in order to make them accessible.
- Provide resources and events to promote the development of Scout Groups in the District.

The present level of income generates sufficient income to meet these objectives. Income is fairly stable because of the way the reserves have been spread across a range of investments although there has been a reduction in income earned in recent years because of the general economic situation, both in the UK and globally. While any unspent income may be added to the reserves from time to time, the reserves would also be used to fund any shortfall of other income to ensure that the programme of activities approved by the District Executive Committee can be carried out.

Level of and returns on investments are reported to each meeting of the Executive Committee and both the Investment and Reserves policies are reviewed as part of the budget setting process each year. The size of the investments and reserves currently held is deemed appropriate by the Trustees, due to the above benefits which they enable the District to provide.

**WEST LONDON DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1107659

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# Accounts

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# West London District Scout Council Annual Report FY2020/2021

# Commissioners' Welcome

It is our pleasure to welcome you to the 2020-2021 Annual Report for West London District Scouts. We are excited to share with you what the District has achieved in what have been difficult circumstances for us all.

It has been a challenging year of remote meetings, devoid of the usual personal connections that make Scouting special. However, our members have risen to this challenge admirably. This reminds us not to take lightly the human connections we could once take for granted and invigorates us for the return of Scouting in its usual form. As we return back to business, the next year presents new opportunity to make the most of our time together and make the most of our time in each other's company.

To all of our members we are immensely grateful for your hard work, dedication and resilience over the past year. In the most trying of circumstances you have adapted for the benefit of our young people, showing that Scouting can deliver, even when the chips are down. As we look towards the next chapter in Scouting, we hope you support the District as we work together to navigate the challenges that lie ahead. Your efforts are what keeps the wheels turning, our groups open and our young people engaged. We are grateful for all your efforts and look forward to make Scouting in West London the very best it can be.

All the best for Scouting in 2022.

**Dawn Sheppard and Sam Longton**

**District Commissioners**

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# Annual Report



# Charity Details

Charity Name	West London District Scout Council
Other Names	No Other Names
Registered Charity Number	1107659
Scout Association Registration Number	13820
Charity's Principal Address	Mr I Clarke  22 Avenue Road, Sutton, Surrey, SM2 6JB
Bankers	Barclays Bank plc Wimbledon 3 Branch Leicestershire, LB87 2BB
Independent Examiner	Mrs J Michaeloudis  3 Park Mansions, Colehill Lane, London, SW6 5EQ
Custodian Trustees	Scout Association Trust Corporation, Gilwell Park, Chingford, London, E4 7QW

## Board of Trustees:

District Commissioners	Ms. Dawn Sheppard, Mr. Samuel Longton
District Chair	Mr. Toby Twentyman
District Treasurer	Mr. Ian Clarke
District Secretary	Mr. Zachary Seddon Deane
District Explorer Commissioner	Mr. Denis Doucakis
District Scout Network Commissioner	Mr. Ram Navakadadcham
Trustees	Ms. Sonam Cheema Ms. Joy Glassett Mr. Philip Green Mr. Robert Harm Mr. Christopher Larkin Mr. Nigel Riordan Ms. Jeanne Frances Sheppard Ms. Jacqueline Ware

# Governance

## Governing Document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

## Charity Constitution

The District is a trust established under its rules which are common to all Scout Districts.

### Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Policies and Procedures

The District is an educational charity and is managed by the District Executive Committee, the members of which are also the Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the District Chair, District Commissioners, District Youth Commissioner, District Secretary, District Treasurer, District Explorer Scout Commissioner, District Scout Network Commissioner, up to six elected members, members nominated by the District Commissioner (the number of whom cannot exceed the number elected), members co-opted by the Committee (the number of whom cannot exceed the number elected), the Committee meets every two months.

Members of the Executive Committee complete relevant training within the first 5 months of joining the Executive Committee.

The Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment. Members of the Executive Committee must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network

and Scout Active Support Units in the District as necessary.

- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Advisory Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

The Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee.
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator.

- Maintain confidentiality with regard to appropriate Executive Committee business.
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.
- Ensure line management responsibilities for employed staff are clearly established and communicated.
- Members of the Executive Committee must complete 'Module 1' training, mandatory ongoing learning concerning Safety and Safeguarding, and 'Trustee Induction' training within the first 5 months of joining the Executive Committee.

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# Objective and Activities

## Charitable Objectives

The charity's objects are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.

- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by the Promise.

## Charity Activities

Scouting is open to all young people who are between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious belief.

The Scout District incorporates the London Borough of Hammersmith and Fulham, the Royal Borough of Kensington and Chelsea and the City of Westminster. Scouting is delivered to our members through Sections and Groups within the District.

## Public Benefit

The Trustees confirm that they have paid due regard to the need in the Charities Act 2011 to demonstrate that the charity's aims are for the public benefit.

The Trustees' assessment is that West London District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

# Charity Achievements

During the year, the District Executive Committee met on six occasions. With the continuation of national and Scouting Covid-19 restrictions, these meetings all took place online. During this period the District has advised local Scout groups on the regulations surrounding the delivery of Scouting as well as reviewing risk assessments to ensure adequate steps have been taken to keep our young people and leaders safe during the pandemic. In this vein, the District has continued to fund PPE for groups, helping keep all members as safe as possible while Scouting.

Despite the pervasiveness of Covid-19, members of the District had the opportunity to apply for positions in upcoming 25<sup>th</sup> World Scout Jamboree, due to be held in Seoul in 2023. The District was delighted to have 14 successful applications from our young people, vastly outstripping our expected allocation. The District has committed to supporting them as they begin the fundraising process for what will be a once in a lifetime opportunity. They will be joined by a further contingent of West London leaders. It is a testament to all our members and volunteers to have such exceptional representation at the Jamboree and we wish them the best of luck on their journey.

The District has continued to operate its Inclusion Fund (formerly the Hardship Scheme) across 2020 and 2021. Applications to the fund decreased due to the effects of the pandemic meaning fewer in-person events were held, however the District has been proud to support its members where able and looks forward to ensuring Scouting can be inclusive as Covid-19 restrictions are lifted.

Following the closure of the City of Westminster District and subsequent

transference of Groups and assets to West London District, the District has been working to accommodate the increase in Groups and new assets. Unfortunately, Covid-19 disruption has prevented District-wide events from taking place, which would have provided an excellent opportunity for leaders and young people to get to know West London's new Groups. We are hopeful that with reductions in restrictions 2022 will bring opportunity for West London to come together as a District once again. Additionally, the District Executive has been focusing on completing the legal transfer of ownership of Coombe Farm Campsite from the former City of Westminster District to West London.

## Jack Petchey Awards

This award is for Scouts, Explorers and Network aged between 11 to 25 each recipient receives for their section £250 to go towards a project.

Although we were entitled to increased numbers last year, however unfortunately due to COVID and the lack of meeting, the nominations were down this year. The awards for 2021 were Leaders Jean Louis Kassis & Rachel Richardson. For the Scouts were Jasmin Walker of the Wildcats Explorers, Pippa Bethune of the Westminster Explorers, Lucas Sels of the 8th St. Marylebone Diehards Explorers, Steven Findaqli of the St Thomas Syriac Explorers, Thomas Vaughan of the 28th Hammersmith and Alexia Marchi of the 10th Fulham.

Congratulations from the whole District for all their wonderful achievements in Scouting.

# Growth

According to the most recent census figures, youth membership contracted in the District between 2020 and 2021. The decrease was linked to the impact of Covid- 19 and suspension of Scouting activities in their traditional form. Despite this, the District is proud to be supporting the opening of new Groups and looks forward to growing our membership base once again in 2022.





# Annual Accounts



# Financial Review

West London District Scout Council's accounts for the year have been prepared on a receipts and payments basis as usual and are set out later in this report. Just one unrestricted fund has been used during the accounting period.

Net receipts for the year show a surplus of £44,191 for the year. There are two reasons for this:

1. Covid-19 restrictions severely curtailed active Scouting for the whole of the year and therefore no activities were run by the District; and
2. The District absorbed the assets of the City of Westminster District on its closure.

On expenditure, the District met the full cost of the annual membership subscription to Headquarters and the County's levy for all young people in the District and provided net hardship subsidies of £655 for the costs of young people whose families were in financial difficulty. There were also subsidies to Groups for the purchase of personal protective equipment so that limited face to face Scouting could take place as Covid restrictions permitted.

The District's investments provided a fair proportion of its income although the economic slowdown as a result of Covid restrictions worldwide depressed the amount the investments earned for us. This year they were supplemented by income from assets formerly held by the City of Westminster District too. They earned £10,949 well below their peak of £15,509 in 2010/11 when the equity market was last very strong. Hopefully the easing of Covid restrictions will see a return to more usual levels of income but the Executive Committee is budgeting on the basis of no significant change in the amount they might earn for the coming year. The sale values of the both the CAF investment vehicles are strong, however, and increased during the course of the year.

Investment income now supplements rental receipts from the leasing out of property in Munster Road, Fulham to a nursery school.

During the year, the District absorbed the assets of the City of Westminster District which closed. The assets consisted of cash of £34,171, investments valued at £14,232 and a camp site in Croydon valued for insurance purposes at £213,000.

The District has sufficient liquid assets to meet its liabilities, notably the annual membership fee payable in April.

The District owns three properties, two of which are held in trust on the District's behalf by the Scout Trust Corporation and one by the Official Custodian of Charities:

- A house in Munster Road, Fulham that is leased out on a commercial basis to a nursery school;
- Land adjacent to Downe National Scout Camp Site in Kent. The Executive Committee is minded to sell this land and has had it professionally valued as a pre-cursor to proceeding with its sale; and
- Land and a building adjacent Coombe Farm, Oaks Road, Croydon.

# Account Summary

## Receipt and Payment Account Summary for the Year 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021

	2020/21	2019/20
	£	£
Total monetary receipts for the period	87,279	86,379
Total payments for the period	43,088	63,287
Net receipts for the period	44,191	23,092
Bank, cash and deposit funds carried forward	116,272	72,081

These accounts were approved by the trustees of the West London District Scout Council.

Approved by the Trustees on

Signed on their behalf by Trustees:

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Toby Twentyman  
**District Chair**

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Ian Clarke  
**District Treasurer**

# Receipts

## Receipts for Year 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021

Monetary receipts	<b>2020/21</b>	<b>2019/20</b>
	<b>Total £</b>	<b>Total £</b>
Virgin Money deposit account	116	250
CAF Fixed Interest Fund B dividend	6,237	8,334
CAF UK Equity Fund B dividend	4,207	5,235
COIF Charities Investment Fund	372	-
Barclays plc shares dividend	17	53
<i>Sub total – income from investments</i>	10,949	13,872
Membership subscriptions (see Note 2)	1,522	28,417
District events (see Note 5)	-	3,332
Explorer units' income (see Note 7)	1,300	2,753
Essex Jamboree	-	3,350
Eurojam refund	-	450
Reimbursements	-	1,420
Rental income	36,422	29,612
Insurance rent	1,581	3,173
Closure of Westminster District (see Note 3)	34,171	-
Covid lockdown grant (see Note 4)	1,334	-
<i>Sub total – other income</i>	76,330	72,507
<b>Total monetary receipts</b>	<b>87,279</b>	<b>86,379</b>

# Payments

## Payments For Year 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021

	<b>2020/21</b>	<b>2019/20</b>
	<b>Total £</b>	<b>Total £</b>
Membership subscriptions (see Note 2)	34,790	29,825
Insurance (Personal Accident & Medical Expenses)	50	50
Insurance (equipment)	180	176
Insurance (property at Munster Road and Coombe Farm)	2,861	1,622
Downe Camp Site	-	-
Coombe Farm Camp Site – Rates and utilities (see Note 4)	1,249	-
Badge purchases	-	-
Donation	-	50
District events (see Note 5)	11	7,326
Hardship subsidies (see Note 6)	655	4,206
Adult recruitment	600	480
Explorer expenditure adjustment for 2019/20 (see Note 7)	61	-
Explorer units' expenditure (see Note 7)	1,297	3,896
AGM expenses	25	1,362
Officers' expenses	184	135
Secretary's honorarium	333	1,000
Leaving gifts	140	-
Hire of storage space	-	350
Adult training	-	1,417
Scout Section start up grant	-	1,000
Grant – 9 Chelsea	-	5,962
Branding and Communications	247	180
Jamboree 2019	-	900
International Scouting events	-	3,350
PPE for Groups	405	-
<b>Total payments</b>	<b>43,088</b>	<b>63,287</b>

# Assets and Liabilities

## Statement of Assets and Liabilities

<b>Monetary assets at</b>	<b>31 August 2021 (£)</b>	<b>31 August 2020 (£)</b>
District bank account	95,776	51,830
Explorer bank accounts	492	247
Less cheques issued but not banked	-	-
Virgin Charity Notice Account	20,000	20,000
Cash – Explorer Units	4	4
<b>Total monetary assets</b>	<b>116,272</b>	<b>72,081</b>
Debtors	-	-
Liabilities	-	-
<b>Investment assets at (at selling prices)</b>	<b>31 August 2021 (£)</b>	<b>31 August 2020 (£)</b>
CAF UK Equity Fund B (155,962.396 shares @ 166.66p)	259,927	203,141
CAF Fixed Interest Fund B (215,267.330 shares @ 102.26p)	220,132	218,582
COIF Charities Investment Fund (711.30 shares at 2000.89p)	14,232	-
Barclays plc (1742 ordinary shares @ 184.18p)	3,208	1,803
<b>Total investment assets</b>	<b>496,899</b>	<b>423,526</b>
<b>Non-monetary assets at</b>	<b>31 August 2021 (£)</b>	<b>31 August 2020 (£)</b>
Land and property (Note 8)	638,000	425,000
Other assets (values have been subjected to depreciation at 20% per year with no residual value for all equipment. Badge stocks are valued at latest known replacement cost)		
Stock of badges (inc postage stamp stock of £23.61)	362	508
Other equipment (see Note 9)	398	635

# Explanatory Notes

## 1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis using historical costs except for investments which are shown at market value at the closure of the financial period. Land and property values are those last obtained from professionally qualified valuers.

West London District Scout Council meets the definition of a public benefit entity under the Financial Reporting Standard applicable in the UK and Republic of Ireland.

## 2 Membership subscriptions

HQ membership subscriptions and the County levy of £44.75 was paid on 716 youth members. The District Executive Committee decided not to recover this from Groups in view of the effects of the Covid pandemic on their income although one Group did pay their subscriptions in full. In addition, £2,750 was paid for a Group from the former Westminster District for subscriptions outstanding for the year 2020.

## 3 Assimilation of Westminster District Scout Council

On 1 September 2020, Westminster District was closed and its Groups transferred to West London. Westminster District Scout Council's assets were also transferred and consisted of:

- 711 units invested in the COIF Investment Fund which had a value of £14,232 at 31 August 2021;
- £5,555 from an investment which was cashed in when the District closed;
- £28,616 from their bank account on closure; and
- A camp site on land adjacent Coombe Farm, Oaks Road, Croydon, valued at £213,000.

The funds received from Westminster included a Covid-related grant of £10,000 from the Government made in the first half of 2020.

## 4 Coombe Farm camp site

There was no income from the use of the camp site during the year but a further Covid-related grant of £1,334 was received for a period late in 2020 when certain businesses, including camp sites, had to close.

Expenditure on the site over the year has been £2,529 covering insurance, rates, water, sewerage and electricity charges.

## 5 District events

Restrictions placed on active Scouting as a result of the Covid-19 pandemic meant that events could not be run so there was no spend on activities during the year.

## 6 Hardship grants

A scheme whereby Group Scout Leaders can request a subsidy from the District to cover or part cover the costs of Scouting for members in financial difficulty was not used extensively as Scouting was severely restricted because of the Covid pandemic.

## 7 Explorers

The adjustment of £61 represents expenditure incurred in 2019/20 that was not included in the annual accounts for the period.

These accounts also incorporate a further Unit whose finances have now become independent of the Group that hosts them.

## 8 Land and property

The land and property assets consist of:

- Land at Luxted in the London Borough of Bromley valued at £20,000 last used as a camp site.
- Land and building at 159 Munster Road, Fulham professionally valued in May 2004 at £405,000. It is insured at a rebuilding cost of £570,000. The District derives rental income from the lease of this building to a nursery school.
- Land and building adjacent to Coombe Farm, Oaks Road, Croydon valued at £213,000 used as a camp site.

Landlord liability insurance on all properties is covered by the general membership policy taken out by the Scout Association.

The properties are held in trust by the Scout Trust Corporation (land at Luxted and 159 Munster Road) and the Official Custodian of Charities (land adjacent to Coombe Farm).

## 9 Equipment

The District has a range of equipment, including camping equipment and first aid training mannequins, all over five years old. The equipment is insured on a replacement basis but is not expected to have any value if it were to be sold.

# Independent Examiner

## Independent Examiner's Report to the Trustees of the West London District Scout Council (Charity no 1107659)

I report on the accounts of the District for the period 1 September 2020 to 31 August 2021 which comprise the Statement of Financial Accounts, the Statement of Assets and related notes set out in the preceding seven pages.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and that the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs J Michaeloudis  
3 Park Mansions  
Colehill Lane  
London  
SW6 5EQ

Date: October 2021

# Financial Policies

## Reserves Statement

Apart from the funds immediately available in the District's main bank account, it has a sum, currently £20,000, in a deposit account. This would be sufficient for the District to run normally for at least six months should the main account become exhausted and no income be received. The sum could be accessed at 100 days' notice if required and acts as a financial cushion. However, this sum could be used to fund new initiatives should the current account not be able to sustain them.

## Investments Statement

West London District Scout Council is fortunate to have acquired investments through the transfer of assets from the predecessor bodies that were merged to form it. The bulk of the investments are held in products run for the Charities Aid Foundation: the CAF Fixed Interest Fund and the CAF UK Equity Fund. These investments have been supplemented by a holding in COIF Charities Investment Fund which was transferred to us on the closure of the City of London District Scout Council. The only constraint on the investment policies of the fund managers is the need to take account of the relatively low risk appetites of the charities whose money they are investing. The other investment is a holding of shares in Barclays plc, again a legacy of the transfer of assets when the District was formed.

Apart from income from these investments, the charity has rental income from the leasing out of property in Munster Road, Fulham. The District Executive uses income from its investments and the rental income to carry out its functions. Specifically, it uses this income to:

- Fund its own running costs such as insurance and administration expenses. This means that the District can avoid implementing a District Levy on membership subscriptions, reducing the financial pressures on our members and ensuring more money is available for Groups. This is something the Executive intends to continue for the foreseeable future.
- Provide a range of activities and events for members of all the Scout Groups in the District's area. Some of these activities will be at no cost to participants while others will be subsidised in order to make them accessible.
- Provide resources and events to promote the development of Scout Groups in the District.

The present level of income generates sufficient income to meet these objectives. Income is fairly stable because of the way the reserves have been spread across a range of investments although there has been a reduction in income earned in recent years because of the general economic situation, both in the UK and globally. While any unspent income may be added to the reserves from time to time, the reserves would also be used to fund any shortfall of other income to ensure that the programme of activities approved by the District Executive Committee can be carried out.

Level of and returns on investments are reported to each meeting of the Executive Committee and both the Investment and Reserves policies are reviewed as part of the budget setting process each year. The size of the investments and reserves currently held is deemed appropriate by the Trustees, due to the above benefits which they enable the District to provide.

**WEST LONDON DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1107659

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# Accounts

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**Scouts**

West London

**Annual Report & Accounts**

1st September 2019 to 31st August 2020

Welcome to the West London 2019-20 annual report. It is once again my pleasure to introduce you to this document, which outlines the wonderful progress the District has continued to make.

The highlight is the continued growth of our youth membership. The District has grown to its largest size since its inception in 2004. That is all testament to your hard work as Leaders. You are providing Young People in Hammersmith and Fulham, Kensington and Chelsea and the City of Westminster with a wonderful range of opportunities. From camping to parascending and everything in between, you are giving those of all backgrounds, colour, gender and creed the chance to engage with amazing activities in an accessible way, and in your precious time. I can't thank you enough for your contributions to create opportunities and skills for life.

As we move into 2021 we face a whole new series of challenges. The District has grown substantially with the integration of the City of Westminster District into West London. COVID-19 presents an existential crisis to activities and opportunity for Young People, and you have shown a level of dedication far beyond anything demonstrated before. We are all frustrated, yet we have come together, shared experiences and adapted more quickly than we ever thought possible, and the benefit is there for all of us to see. Those smiling faces on Zoom will soon enough be smiling in front of us all, and the hard work in the interim will have been worth it.

You are the very best of what Scouting has to offer. Don't forget it. You will be supported through this and on to even greener pastures in the near future. I hope you support the District team in turn as you work through the remainder of the challenges ahead.

All the very best for each of you, your Groups and your Young People.

**Alex Norori-McCormac**  
**District Commissioner**

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# Annual Report

1st September 2019 to 31st August 2020

# CHARITY DETAILS

Charity Name	West London District Scout Council
Other Names	West London Scouts
Registered Charity Number	1107659
Scout Association Registration Number	13820
Charity's Principal Address	Mr I Clarke 22 Avenue Road Sutton Surrey, SM2 6JB
Bankers	Barclays Bank plc Wimbledon 3 Branch Leicestershire, LB87 2BB
Independent Examiner	Mrs J Michaeloudis 3 Park Mansions, Colehill Lane, London, SW6 5EQ
Custodian Trustees	Scout Association Trust Corporation, Gilwell Park, Chingford, London, E4 7QW

## Board of Trustees

District Commissioner	Dr Alexander Norori-McCormac
District Chair	Mr Robert Cashman
District Treasurer	Mr Ian Clarke
District Secretary	Mr Zachary Seddon Deane
District Explorer Scout Commissioner	Mr Gregory King
District Scout Network Commissioner	Ram Navakadadcham (appointed 02/10/2019)
Trustees	Miss Sonam Cheema Mrs Susan Curran (resigned 03/03/2020) Mrs Joy Glassett Mr Robert Harm Mr Nigel Riordan Mrs Jeanne Sheppard Mr Scott Thwaytes Mrs Jacqueline Ware

# GOVERNANCE

## Governing Document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

## Charity Constitution

The District is a trust established under its rules which are common to all Scout Districts.

## Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Policies and Procedures

The District is an educational charity and is managed by the District Executive Committee, the members of which are also the Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the District Chair, District Commissioner, District Youth Commissioner, District Secretary, District Treasurer, District Explorer Scout Commissioner, District Scout Network Commissioner, up to six elected members, members nominated by the District Commissioner (the number of whom cannot exceed the number elected), members co-opted by the Committee (the number of whom cannot exceed the number elected), the Committee meets every two months.

Members of the Executive Committee complete relevant training within the first 5 months of joining the Executive Committee.

The Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.

- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Advisory Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

## Risk and Internal Control

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee.
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator.
- Maintain confidentiality with regard to appropriate Executive Committee business.
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.
- Ensure line management responsibilities for employed staff are clearly established and communicated.
- Members of the Executive Committee must complete 'Module 1' training, mandatory ongoing learning concerning Safety and Safeguarding, and 'Trustee Induction' training within the first 5 months of joining the Executive Committee.

# OBJECTIVES & ACTIVITIES

## Charity Objectives

### *Charitable Objectives*

The charity's objects are to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

### *The Purpose of Scouting*

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### *The Values of Scouting*

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### *The Scout Method*

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.
- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by the Promise.

## Charity Activities

Scouting is open to all young people who are between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious belief.

The Scout District incorporates the London Borough of Hammersmith and Fulham, the Royal Borough of Kensington and Chelsea and the City of Westminster. Scouting is delivered to our members through Sections and Groups within the District.

## Public Benefit

The Trustees confirm that they have paid due regard to the need in the Charities Act 2011 to demonstrate that the charity's aims are for the public benefit.

The Trustees' assessment is that West London District Scout Council meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

# CHARITY ACHIEVEMENTS

During the year, the District Executive Committee met on seven occasions. The first half of the year saw the District undertake many of its usual activities. Face-to-face Scouting was then suspended by the Scout Association in March 2020 due to the Coronavirus pandemic. As a result, with the exception of those periods where limited in-person activities were permitted, all of the District's activities and meetings took place online from that point onwards.

Once again, the District participated in the Fresher's Fairs at Imperial College and at UCL at the beginning of the 2019/20 academic year. These events provided an opportunity to recruit adult volunteers for Groups across the District. Autumn 2019 also saw the 'Operation Pony' event take place for the Scout section. This saw Scouts from six Groups participate in a weekend expedition in the New Forest.

Members of the District had been preparing to participate in the Essex International Jamboree, and the European Scout Jamboree. Both had been scheduled to take place in the summer of 2020 but were cancelled in light of the Coronavirus pandemic.

The annual census for 2020 saw the District further increase its membership to 943. The District has grown in its membership in each census since 2013, and over that time a further 444 people have joined. Between 2019 and 2020, a further 119 young people have benefitted from Scouting within the District, and this has been supported by an increase of 24 adults. During the year a Scout Troop was opened at 21st Hammersmith, with a grant made by the District to support with the start-up costs. The District has continued to support the Jack Tizard Group (previously 4th Hammersmith), which operates as a closed, school-based Group. 2020 also saw 10th Fulham celebrate the centenary of its original opening.

The District's hardship scheme had its first full

year of operation, increasing the accessibility of Scouting with grants distributed to meet the cost of membership subscriptions, camp fees, events, and other costs associated with Scouting. The scheme has proved popular to date, supporting young people across the District.

During the year the District changed from using Google Suite to Microsoft Office365 for its email accounts. This has allowed for Microsoft Teams to be used for the holding of District meetings. As previously, the District benefits from this service being made available at no cost. As a result of the change in platform, the District has held a range of online meetings for Group Scout Leaders and Section Leaders to provide guidance and support. Meetings of the Appointments Advisory Committee have also been held remotely, as have training validation sessions.

Since March, the Executive Committee has had a particular focus on supporting Scouting within the District during this challenging time. Grants have been made available for the purchase of personal protective equipment by Groups where they were offering in person meetings during those periods where this was permitted by the Scout Association. This provision will come into effect at the beginning of the 2020/21 year. The District has also provided advice on preparing Covid-secure risk assessments and then scrutinising and approving these in line with the framework devised by the Scout Association.

During the summer of 2020, Greater London Middlesex West Scout County resolved to close the neighbouring City of Westminster Scout District. As a result, the Scout Groups, Explorer Units and Scout Network within the City of Westminster District have been transferred to West London. Although this change will predominantly take effect during the 2020/21 year, the late part of 2019/20 saw the District working with those affected to ensure a smooth transition.

During 2019/20, the District participated in the Jack Petchey Award Scheme. This award is for Scouts, Explorers and Network members aged between 11 to 25, and each recipient receives £250 for their section to go towards a project. There was unfortunately no award ceremony to present the recipients their medals this year due to COVID-19 restrictions. The Scout recipients who were due to attend this ceremony for 2019 were Cecily Flemington of 22nd Kensington (St Helen's), Julian Aglionby of 30th Fulham, Merlin Montaigne of 40th Fulham (Parsons Green), Michael Gabriel of 28th Hammersmith, Alex Doherty of Victories ESU and Ocean Omari of 10th Fulham, with the Leaders award going to Sue Doherty of the 48th Kensington. Arrangements are being made by the Jack Petchey Foundation to distribute the medals in the near future.

Due to the increased size of the District the number of awards available in 2020 was greatly increased. The Leaders awards for 2020 went to Nathan Prince & James Kelly. For the Scouts, there was Maudie Blackie Kelly of the Wildcats ESU, Mary Sara and Mary Ablahad of St Thomas Syriac Group, Hadley Gadd of 40th Fulham (Parsons Green), Jack Politi of 30th Fulham, Primrose Booth, Jack Brazier, Kyle Bento and Charlie McAveety of 28th Hammersmith, Ebrahim Khan, Sophie Vernon and Ben Thwaytes of 16th City of Westminster, Anthony Gregory, Abigale Barrett and Kayden Faucher of 21st Hammersmith, Nazar Bilozir and Solomiya Petrina of 1st London Plast, and Maggie Paterson and Elli Mengistu of 10th Fulham.

There are no plans in the near future for a 2021 Awards Ceremony. Congratulations from the whole District for all their wonderful achievements in Scouting.

## Explorer Unit Activities

In September 2019 the West London Wildcats ESU was created. This was a joint effort from our Scout Groups in 28th Hammersmith, 10th Fulham and 21st/23rd Fulham, and showed considerable cross-District collaboration. New members moved up from those Scout Groups and since then, the Wildcats have grown from strength to strength under superb adult

leadership. Numbers stabilised between 10-14 young people attending in person every week over the next four to five months, where the focus was on international and community aspects, and completing badges.

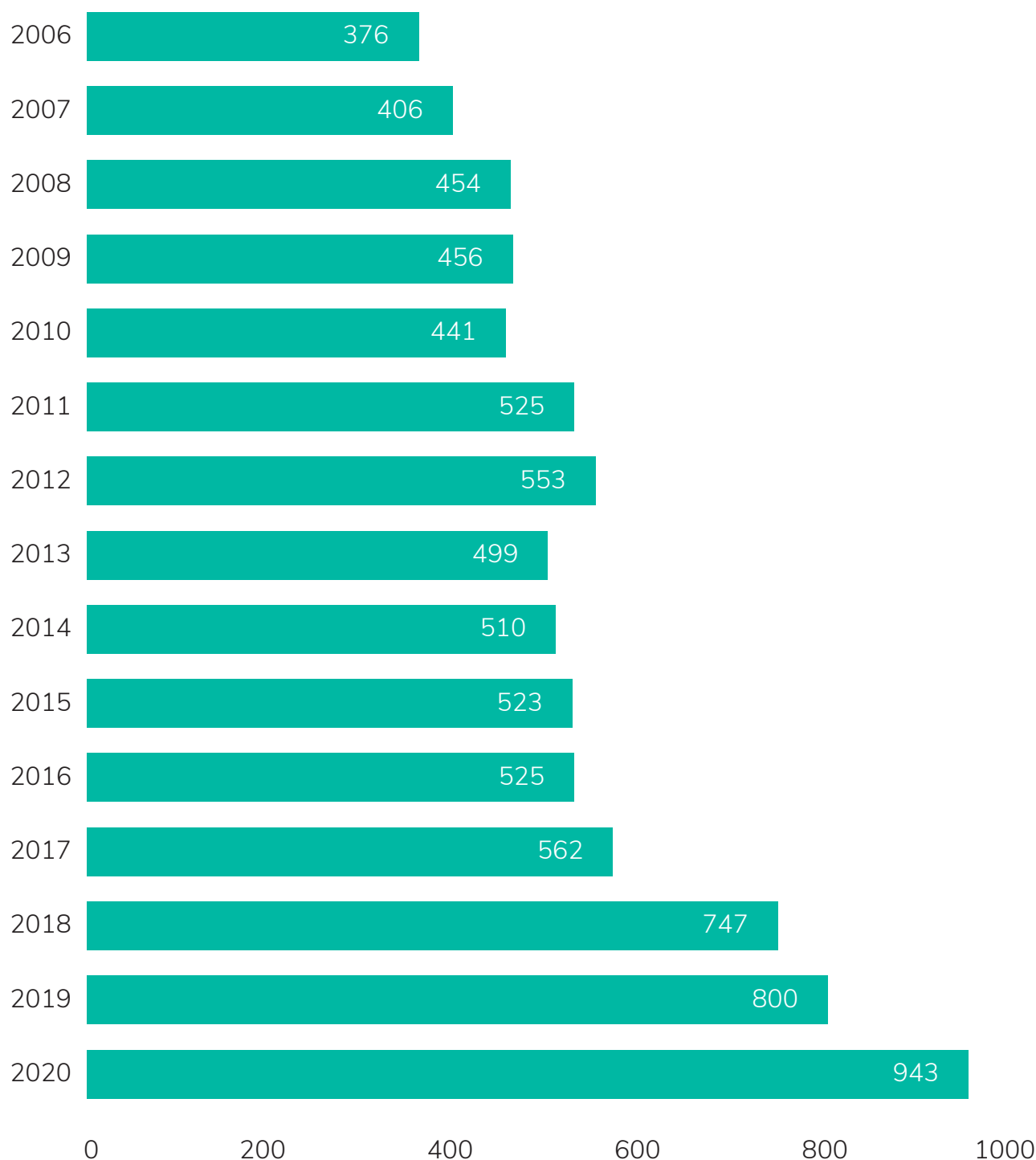
Some Explorer activities over that period included attending Scarefest 2019 and the Chinese New Year session, and our Young Leaders assisted Beavers, Cub and Scout units across our district e.g. the Wildcats ran activities for 21st/23rd Fulham Beavers in support of the Platinum Challenge Badge.

The entire District faced challenges over the first lockdown period (April to June), and our Explorers got to grips with using technologies like Zoom to hold online weekly sessions, the highlight of which was participating in the online VE Day celebrations in May.

Face-to-face outdoor sessions resumed in July, much to the relief of many, and the focus was on enjoying the outdoors and having fun in team games. From September, indoor face-to-face sessions resumed for a brief period, with our Explorers enjoying activities like Navigation and online tasks and games.

Although it was a challenging year, our Explorers rose to that challenge thanks to some incredible leadership, from both our Young People and our Adult Leaders alike. We know that next year will pose its own unique obstacles and we look forward to tackling them together as a District and growing closer and stronger in the process.

# GROWTH



Approved by order of the Board of Trustees on 21/02/2021 and signed on its behalf by

.....  
Zachary Seddon Deane  
**District Secretary**

.....  
Ian Clarke  
**District Treasurer**



22nd Kensington 100 Years



22nd Kensington 100 Years



Sports Day



Sports Day



Sports Day



Wildcats ESU



American Camp



Beaver Funday

# Annual Financial Accounts

1st September 2019 to 31st August 2020

# FINANCIAL REVIEW

West London District Scout Council's accounts for the year have been prepared on a receipts and payments basis as usual and are set out later in this report. Just one unrestricted fund has been used during the accounting period.

Net receipts show a surplus of £23,092 for the year. The reason for this is twofold:

1. Covid-19 restrictions severely curtailed active Scouting for the second half of the year and expenditure on activities; and
2. A full year's rental income on property in Fulham was received.

On expenditure, the District subsidised District events by £3,994 and provided net hardship subsidies of £2,806 for the costs of young people whose families were in financial difficulty. There were also subsidies to a group starting up a Scout Troop and to another to enable a group to reimburse a leader for expenditure for a camp that went significantly over budget. International Scouting was also curtailed by Covid-19 restrictions with the only net item being a payment for a leader who attended the World Jamboree in a support role. As usual, the largest single item of expenditure was the annual membership subscription payment which was £29,825 for the 741 youth members of the District at 31 January 2020.

The District's investments provided a substantial proportion of its income. They earned £13,872, still considerably less than the peak of £15,509 they earned in 2010/11 when the equity market was last very strong. The prevailing economic situation has caused the Executive Committee to budget on the basis of no significant change in the amount they might earn for the coming year. The sale values of both the CAF investment vehicles has fallen for the second year in a row, as has the value of the shares in Barclays Bank.

Investment income now supplements rental receipts from the leasing out of property in Munster Road, Fulham to a nursery school.

Under the terms of the lease, a rent review took place during the year and for the next year, rental income should be £33,600.

The District has sufficient liquid assets to meet its liabilities, notably the annual membership fee payable in April.

The District owns two properties which are held in trust on the District's behalf by the Scout Trust Corporation:

- A house in Munster Road, Fulham that is leased out on a commercial basis to a nursery school; and
- Land adjacent to Downe National Scout Camp Site in Kent. The Executive Committee is minded to sell this land and has had it professionally valued as a precursor to proceeding with its sale.

# ACCOUNT SUMMARY

## Receipts and Payments Account Summary for the Year 1st September 2019 to 31st August 2020

	2019/20 £	2018/19 £
Total monetary receipts for the period	86,379	85,100
Total payments for the period	63,287	85,507
Net receipts for the period	23,092	-407
Bank, cash and deposit funds carried forward	72,081	48,990

These accounts were approved by the Trustees of the West London District Scout Council on 21/02/2021 and signed on their behalf by Trustees:

.....  
Zachary Seddon Deane  
**District Secretary**

.....  
Ian Clarke  
**District Treasurer**

# RECEIPTS

## Receipts for the Year 1st September 2019 to 31st August 2020

	2019/20 Restricted	2019/20 Unrestricted	2019/20 Total	2018/19 Total
<b>Investments</b>				
Virgin Money deposit account	-	250	250	237
CAF Fixed Interest Fund B dividend	-	8,334	8,334	5,888
CAF UK Equity Fund B dividend	-	5,235	5,235	6,297
Barclays plc shares dividend	-	53	53	114
<b>Subtotal</b>	-	<b>13,872</b>	<b>13,872</b>	<b>12,536</b>
<b>Other Income</b>				
Adjustment – cheque issued in 2017/18 not presented	-	-	-	230
Membership subscriptions (see Note 2)	-	28,417	28,417	27,263
District events (see Note 3)	-	3,332	3,332	14,108
Badge sales	-	-	-	137
Explorer Units' income	-	2,753	2,753	440
Essex Jamboree	-	3,350	3,350	-
EuroJam refund	-	450	450	-
Reimbursements	-	1,420	1,420	532
Rental income	-	29,612	29,612	10,000
Insurance rent	-	3,173	3,173	-
Group/Unit closures	-	-	-	19,604
Jack Petchey Award (for 40th Fulham)	-	-	-	250
<b>Subtotal</b>	-	<b>72,507</b>	<b>72,507</b>	<b>72,564</b>
<b>Total monetary receipts</b>	-	<b>86,379</b>	<b>86,379</b>	<b>85,100</b>

# PAYMENTS

## Payments for the Year 1st September 2019 to 31st August 2020

	2019/20 Restricted	2019/20 Unrestricted	2019/20 Total	2018/19 Total
Membership subscriptions (see Note 2)	-	29,825	29,825	24,258
Insurance (Personal Accident & Medical Expenses)	-	50	50	50
Insurance (equipment) (see Note 4)	-	176	176	254
Insurance (property)	-	1,622	1,622	1,553
Downe Camp Site	-	-	-	150
Badge purchases	-	-	-	680
Donation	-	50	50	-
District events (see Note 3)	-	7,326	7,326	26,197
Hardship subsidies (see Note 5)	-	4,206	4,206	770
Subsidy – 10th Fulham	-	-	-	4,870
Group development events	-	-	-	797
Adult recruitment	-	480	480	319
Explorer units' expenditure	-	3,896	3,896	1,416
Transport Project affiliations	-	-	-	57
AGM expenses	-	1,362	1,362	485
Officers' expenses	-	135	135	213
Secretary's honorarium	-	1,000	1,000	1,000
Hire of storage space	-	350	350	610
Adult training	-	1,417	1,417	424
Scout Section start up grant (see Note 6)	-	1,000	1,000	-
Grant – 9th Chelsea (see Note 6)	-	5,962	5,962	-
Branding and Communications	-	180	180	777
Jamboree 2019 (see Note 7)	-	900	900	3,500
International Scouting events (see Note 7)	-	3,350	3,350	750
Leader uniforms	-	-	-	459
15th Fulham	-	-	-	234
4th Hammersmith	-	-	-	275
40th Fulham	-	-	-	15,159
Jack Petchey Award (40th Fulham)	-	-	-	250
<b>Total Payments</b>	<b>-</b>	<b>63,287</b>	<b>63,287</b>	<b>85,507</b>

# ASSETS & LIABILITIES

## Statement of Assets and Liabilities

<b>Monetary assets at</b>	<b>31 August 2020 (£)</b>	<b>31 August 2019 (£)</b>
District bank account	51,830	28,802
Explorer bank accounts	247	189
Less cheques issued but not banked	-	(5)
Virgin Charity Notice Account	20,000	20,000
Cash – Explorer Units	4	4
<b>Total monetary assets</b>	<b>72,081</b>	<b>48,990</b>
Debtors	-	1,669
Liabilities	-	3,813
<b>Investment assets at (at selling price)</b>	<b>31 August 2020 (£)</b>	<b>31 August 2019 (£)</b>
CAF UK Equity Fund B (155,962.396 shares @ 130.25p)	203,141	228,563
CAF Fixed Interest Fund B (215,267.330 shares @ 101.54p)	218,582	222,522
Barclays plc (1742 ordinary shares @ 103.48p)	1,803	2,380
<b>Total investment assets</b>	<b>423,526</b>	<b>453,465</b>
<b>Non-monetary assets</b>	<b>31 August 2020 (£)</b>	<b>31 August 2019 (£)</b>
Land and property (Note 8)	425,000	425,000
Other assets (values have been subjected to depreciation at 20% per year with no residual value for all equipment. Badge stocks are valued at latest known replacement cost)		
Stock of badges (inc postage stamp stock of £19.04)	508	580
Other equipment (Note 9)	635	795
<b>Total non-monetary assets</b>	<b>426,143</b>	<b>426,375</b>

# EXPLANATORY NOTES

## 1. Basis of accounting

The financial statements have been prepared on a receipts and payments basis using historical costs except for investments which are shown at market value at the closure of the financial period. Land and property values are those last obtained from professionally qualified valuers.

West London District Scout Council meets the definition of a public benefit entity under the Financial Reporting Standard applicable in the UK and Republic of Ireland.

## 2. Membership subscriptions

HQ membership subscriptions and the County levy of £40.25 was paid on 741 youth members.

## 3. District events

The District's subsidy on sectional events was £3,994. Restrictions placed on active Scouting as a result of the Covid-19 pandemic meant that most planned events could not be run so spend on activities during the year was low.

## 4. Equipment Insurance

The reduction in premium over previous years reflects the disposal of unused equipment during the year.

## 5. Hardship Grants

A scheme whereby Group Scout Leaders can request a subsidy from the District to cover or part cover the costs of Scouting for members in financial difficulty had its first full year's operation. A payment to a Group for some of its members to attend a summer camp, which is included in the figure of £4,206, was returned to the District when the event had to be cancelled because of Covid-19 restrictions.

## 6. Subsidies to Groups

- 21st Hammersmith: on the start-up of a Scout Troop.
- 9th Chelsea: to enable it to re-imburse a leader for the personal expenditure incurred for a camp that ran significantly over budget.

## 7. International Scouting

The District made a contribution to a leader who attended the World Scout Jamboree in the USA in a support capacity.

The 'International Scouting' entry is contributions for an attendance at the Essex Jamboree. The event was eventually cancelled due to Covid-19 restrictions and the payments for it, and the deposits for Eurojam 2020 which were paid in 2018-19, were re-imbursed to the District.

## 8. Land and property

The land and property assets consist of:

- Land at Luxted in the London Borough of Bromley valued at £20,000 last used as a camp site.
- Land and building at 159 Munster Road, Fulham professionally valued in May 2004 at £405,000. It is insured at a rebuilding cost of £570,000. The District derives rental income from the lease of this building to a nursery school.

Landlord liability insurance on both properties is covered by the general membership policy taken out by the Scout Association.

Both properties are held in trust on the District's behalf by the Scout Trust Corporation.

## 9. Equipment

The District has a range of equipment, including camping equipment, rock climbing equipment and first aid training mannequins, all over five years old. The equipment is insured on a replacement basis but is not expected to have any value if it were to be sold.

# INDEPENDENT EXAMINER

## Independent Examiner's Report to the Trustees of the West London District Scout Council (Charity no 1107659)

I report on the accounts of the District for the period 1 September 2019 to 31 August 2020 which comprise the Statement of Financial Accounts, the Statement of Assets and related notes set out in the preceding six pages. This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of trustees and examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and that the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs J Michaeloudis, 3 Park Mansions, Colehill Lane, London, SW6 5EQ

Date: November 2020

# FINANCIAL POLICIES

## Reserves Policy

Apart from the funds immediately available in the District's main bank account, it has a sum, currently £20,000, in a deposit account. This would be sufficient for the District to run normally for at least six months should the main account become exhausted and no income be received. The sum could be accessed at 100 days' notice if required and acts as a financial cushion. However, this sum could also be used to fund new initiatives should the current account not be able to sustain them.

## Investment Policy

West London District Scout Council is fortunate to have acquired investments through the transfer of assets from the predecessor bodies that were merged to form it. The bulk of the investments are held in products run for the Charities Aid Foundation: the CAF Fixed Interest Fund and the CAF UK Equity Fund. The only constraint on the investment policies of the fund managers is the need to take account of the relatively low risk appetites of the charities whose money they are investing. The other investment is a holding of shares in Barclays plc, again a legacy of the transfer of assets when the District was formed.

Apart from income from these investments, the charity has rental income from the leasing out of property in Munster Road, Fulham. The District Executive uses income from its investments and the rental income to carry out its functions. Specifically, it uses this income to:

- Fund its own running costs such as insurance and administration expenses. This means that the District can avoid implementing a District Levy on membership subscriptions, reducing the financial pressures on our members and ensuring more money is available for Groups. This is something the Executive intends to continue for the foreseeable future.

- Provide a range of activities and events for members of all the Scout Groups in the District's area. Some of these activities will be at no cost to participants while others will be subsidised in order to make them accessible.
- Provide resources and events to promote the development of Scout Groups in the District.

The present level of income generates sufficient income to meet these objectives. Income is fairly stable because of the way the reserves have been spread across a range of investments although there has been a reduction in income earned in recent years because of the general economic situation, both in the UK and globally. While any unspent income may be added to the reserves from time to time, the reserves would also be used to fund any shortfall of other income to ensure that the programme of activities approved by the District Executive Committee can be carried out.

Level of and returns on investments are reported to each meeting of the Executive Committee and both the Investment and Reserves policies are reviewed as part of the budget setting process each year. The size of the investments and reserves currently held is deemed appropriate by the Trustees, due to the above benefits which they enable the District to provide.





**Scouts**

**West London**

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