



# Trustees' Annual Report

for the period

From (start date)       to (end date)

## Section A

## Reference and administration details

Charity name

Harvest Community Church

Other names the charity is known by

HCC

Registered charity number (if any)

Charity's principal address

Newland Avenue

Stafford

Staffordshire

Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Lawrence	CHAIRMAN		
2	Rebecca Owen			
3	Lynda Whitfield			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

TRUST DEED

How the charity is constituted  
(eg trust, association, company)

BY TRUSTEES ALONGSIDE GOVERNING DOCUMENT

Trustee selection methods  
(eg appointed by, elected by)

BY TRUSTEES IN CONSULTATION WITH CHURCH MEMBERS

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a place of worship for local residence. The charity's objectives is the advancement of the Christian religion & social action in accordance with the Statement of Faith with Assemblies of God.

Our aim is to enable people to live out their dynamic faith in everyday life by developing their knowledge and trust in Christ.  
To also provide pastoral care for the people living in our community

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Services mid-week and weekends, special events, socials which is open to all.

Outreach extends to local schools, youth clubs and children's clubs, food bank and Community Larder.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Due to the obvious challenges of COVID, HCC has managed to help people within our community, physically, emotionally & spiritually, through the Food Bank, Community Larder and offering pastoral care to those who have been brought to our attention.

This would not be possible without the dedication of volunteers. These people are simply immense.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

It is HCC aim / goal to maintain a balance on unrestricted funds (if possible), which equates to at least three months unrestricted payments, equivalent to £7000.00 to cover emergency situations that may arise.

Due to increased costs due to COVID, we only have £5500. This to be increased to the £7000.00 during 2022.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

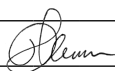
The expenditure has supported the charity's various outreaches in the local community.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Lloyd Lawrence

Position (eg Secretary, Chair, etc)

CHAIRMAN

Date

1 1 0 1 2 2



Charity Name <b>HARVEST COMMUNITY CHURCH - STAFFORD</b>	No (if any) <b>1107658</b>
--	-------------------------------

## Receipts and payments accounts

For the period from	Period start date <b>1/1/2021</b>	To	Period end date <b>12/31/2021</b>
------------------------	--------------------------------------	----	--------------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
<b>DONATIONS, LEGACIES &amp; OTHER SIMILAR RECEIPTS</b>	<b>37,054</b>	-	-	<b>37,054</b>
<b>YOUTH GRANT</b>	<b>927</b>	-	-	<b>927</b>
<b>FEES</b>	<b>1,200</b>	-	-	<b>1,200</b>
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>39,181</b>	-	-	<b>39,181</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-
<b>Total receipts</b>	<b>39,181</b>	-	-	<b>39,181</b>
<b>A3 Payments</b>				
<b>CHARITABLE ACTIVITIES</b>	<b>34,447</b>	-	-	<b>34,447</b>
<b>RENT</b>	<b>1,320</b>	-	-	<b>1,320</b>
<b>MANAGERIAL &amp; ADMINISTRATION</b>	<b>7,943</b>	-	-	<b>7,943</b>
<b>SUBSCRIPTIONS</b>	<b>1,457</b>	-	-	<b>1,457</b>
<b>YOUTH PROJECT</b>	<b>660</b>	-	-	<b>660</b>
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>45,827</b>	-	-	<b>45,827</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-
<b>Total payments</b>	<b>45,827</b>	-	-	<b>45,827</b>
<b>Net of receipts/(payments)</b>	<b>(6,646)</b>	<b>0</b>	<b>0</b>	<b>(6,646)</b>
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>13,452</b>	-	-	<b>13,452</b>
<b>Cash funds this year end</b>	<b>6,806</b>	-	-	<b>6,806</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	NAT WEST CURRENT ACCOUNT	71	-
	NAT WEST SAVINGS ACCOUNT	5,800	-
	NAT WEST YOUTH ACCOUNT	935	-
	<b>Total cash funds</b>	<b>6,806</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name

**CC16a**



**Last year**  
**to the nearest £**

<b>41,626</b>
<b>1,212</b>
<b>2,771</b>
-
-
-
-
-
<b>45,609</b>

-
---

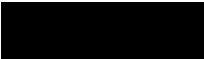
<b>45,609</b>
---------------

<b>34,986</b>
<b>1,199</b>
<b>8,320</b>
<b>1,473</b>
<b>4,120</b>
-
-
-
-
-
<b>50,098</b>

-
---

<b>50,098</b>
---------------

<b>(4,489)</b>
-
<b>17,941</b>
<b>13,452</b>



**Endowment  
funds  
to nearest £**

-
-
-
-

OK

**Endowment  
funds  
to nearest £**

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


**Date of  
approval**




# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name

**HARVEST COMMUNITY CHURCH STAFFORD**

**On accounts for the year ended**

31 December 2021

**Charity  
no (if  
any)**

**1107658**

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** T.Herriott

**Date:** 8 January 2022

**Name:** Tim Herriott

**Relevant professional qualification(s) or body (if any):** ACA

**Address:** 15 Briarsleigh  
Wildwood  
Stafford ST17 4QP

## Section B

## Disclosure

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**