

THE KINGS HEDGES FAMILY

SUPPORT PROJECT

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

REGISTERED CHARITY NO: 1107581

**THE KINGS HEDGES FAMILY SUPPORT PROJECT
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

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Charity Number
1107581

Principal Address

C/o Brown's Field Youth and Community Centre
31a Green End Road
Cambridge
CB4 1RU

Independent Examiner

Teresa Reynolds FMAAT ATT
TJR Accounting Limited
16 Mill Road
Waterbeach
Cambridge
CB25 9RQ

Bankers

National Westminster Bank plc

**THE KINGS HEDGES FAMILY SUPPORT PROJECT
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

S Lister (Chair)	J Grant- Hotsuki
P Mackenzie (Treasurer)	G Goodfellow
T Kewell (Secretary)	J Wilson
G Dew	E Green
M Coco	S Norris

The Trustees are re-elected annually at the AGM, unless they choose not to stand for re-election. L Khatun and E Fernandez-Maguire served as trustees until the AGM on 28 September 2020 when they chose not to be reappointed.

N Wallis was appointed at the AGM on 28 September 2020

Legal Status

The charity is registered with the Charity Commission, registration number 1107581. It was formed as an unincorporated association under a constitution adopted on 17 March 2004.

Objects

The objects of the charity, for the benefit of children and families in Cambridgeshire, are:

1. To educate families and the public in better standards of childcare, and in the importance of sound relations between parents and children for the maintenance and enrichment of family life; and
2. The relief of poverty and the provision of recreational facilities or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of persons having need of these facilities by reason of their youth, poverty, or social and economic circumstances.

Financial Review

The financial accounts for the year ended 31 March 2021 are set out on pages 4 to 8.

Funding received from the Cambridge City Council and other grant bodies together with local donors have enabled the Charity to continue its work in furtherance of its objects and the Trustees are confident that the Charity continues to manage its finances effectively. Due to the restrictions on our activities as a result of the pandemic and resulting closure of the Community and Children Centres, a number of staff were put on furlough, funded through the HMRC Job retention scheme. We contacted all our funders who allowed us to repurpose some funds to carry some over to the following financial year. A full list of all our funders is set out in note 7.

**THE KINGS HEDGES FAMILY SUPPORT PROJECT
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Achievements and Performance

In normal times the charity operates over three days of the week for 50 weeks a year at three locations in North Cambridge providing valuable support to families in Arbury, Kings Hedges, East Chesterton and Abbey. Our vision that confident parenting equals happier children continues to be our main goal. Our varied programme of support and activities has helped families in numerous ways including raising confidence, awareness and education in many aspects of their lives.


From 23 March 2020 we were forced to change the way we deliver our services due to the outbreak of Covid 19 and the closure of the Community and Children Centres. We continued to support our families remotely through telephone calls and a number of on-line platforms such as Zoom and Whatsapp. We also supported our families through the delivery of craft packs, recipe boxes and sending out food vouchers for those suffering financial hardship. During the easing of lockdown restrictions towards the end of 2020 we were able to meet up with families again, running smaller covid safe face to face sessions and also met up with families on outside walk and talks. Unfortunately due to the re-introduction of the lockdown at the start of 2021 we had to revert to remote support for the rest of the year.

Our support and help provided to our families has continued to flourish and feedback as ever remains positive despite these challenging times. Our main achievements continue to be providing support in key areas such as child development, adult relationships, health issues, money concerns mental health and housing. We also help families sourcing information on education and returning to work, childcare options, budgeting and signposting them to additional sources of help from a variety of organisations.

Reserves Policy

The Charity seeks to hold a minimum of one month's overhead costs in reserve to ensure a controlled closure of its services in the unlikely event that this should prove necessary. As at 31 March 2021 we held a balance of £27,121 in unrestricted reserves, equivalent to around three month's expenses. Of this, £10,048 is held in a separate savings account and has been put aside to cover any redundancy costs. The adequacy of this provision will be reviewed on a regular basis and adjustments made where necessary. This has been shown separately in the accounts as an unrestricted designated reserve.

On behalf of the Board of Trustees:



S Lister
Chair

**THE KINGS HEDGES FAMILY SUPPORT PROJECT
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

I report on the accounts of The Kings Hedges Family Support Project for the year ended 31 March 2021 which are set out on pages 4 to 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below:

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Teresa Reynolds FMAAT ATT
TJR Accounting Ltd
16 Mill Road
Waterbeach
Cambridge
CB25 9RQ

Date: 8/9/21

THE KINGS HEDGES FAMILY SUPPORT PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Restricted funds Other	Total	Total
	Note	2021 £	2021 £	2021 £	2020 £
INCOME FROM:					
Donations	2	1,883	-	1,883	8,408
Charitable activities	3	-	71,038	71,038	173,273
Investments		21	-	21	27
Total Income		<u>1,904</u>	<u>71,038</u>	<u>72,942</u>	<u>181,708</u>
EXPENDITURE ON:					
Raising funds	4	-	9,175	9,175	16,488
Charitable activities	5	-	77,644	77,644	116,638
Total resources expended		<u>-</u>	<u>86,819</u>	<u>86,819</u>	<u>133,126</u>
Net income/(expenditure)		1,904	(15,781)	(13,877)	48,582
Transfer between funds		-	-	-	-
Net movement in funds		<u>1,904</u>	<u>(15,781)</u>	<u>(13,877)</u>	<u>48,582</u>
Reconciliation of funds					
Total funds brought forward		25,219	65,764	90,983	42,404
Total funds carried forward		<u>27,123</u>	<u>49,983</u>	<u>77,106</u>	<u>90,986</u>

**THE KINGS HEDGES FAMILY SUPPORT PROJECT
BALANCE SHEET
AS AT 31 MARCH 2021**

		Unrestricted funds	Restricted funds	Total	Total
	Note	2021 £	2021 £	2021 £	2020 £
Current assets					
Cash at bank and in hand		27,123	49,983	77,106	91,373
Current liabilities					
Other creditors		-	-	-	(389)
Net Assets		<u>27,123</u>	<u>49,983</u>	<u>77,106</u>	<u>90,984</u>
The funds of the charity					
Restricted income funds	7	-	49,983	49,983	65,764
Unrestricted income funds - general reserves		17,075	-	17,075	15,193
Unrestricted income funds - designated reserves		10,048	-	10,048	10,027
		<u>27,123</u>	<u>49,983</u>	<u>77,106</u>	<u>90,984</u>

These financial statements were approved by the trustees on 8 September 2021 and signed on their behalf by:



S Lister
Chair

THE KINGS HEDGES FAMILY SUPPORT PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Principal Accounting Policies

The financial statements comply with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005. A summary of the material accounting policies and estimation techniques adopted follows.

Basis of preparation

The Board prepares its annual financial statements on the basis of historical cost.

Fund accounting

The charity maintains general unrestricted fund representing unrestricted income that is expendable, at the discretion of the trustees, in the furtherance of the objects of the charity. Grant income for specified projects is accounted for within restricted funds.

Incoming resources

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt.

Expenditure

Expenditure is charged to the statement of financial activities on a cash basis and is allocated as follows:

Direct charitable expenditure relates to expenditure incurred in the fulfilment of the objects of the charity.

Governance costs relate to expenditure incurred in compliance with constitutional and statutory requirements.

Fixed Assets

Depreciation is provided in order to write off each asset over its estimated useful life - computers 25% pa

2 Donations

	Unrestricted	Restricted	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Fundraising events	330	-	330	4,297
Donations	1,412	-	1,412	2,763
Family Donations	48	-	48	1,250
Easy Fundraising	93	-	93	98
	<u>1,883</u>	<u>-</u>	<u>1,883</u>	<u>8,408</u>

3. Charitable Activities

	Unrestricted	Restricted Other Grants	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Cambridge City Council	-	40,000	40,000	90,789
HMRC Job Retention Scheme	-	13,509	13,509	20,000
CCF Outlook Fund	-	5,900	5,900	16,300
St James Place	-	5,000	5,000	10,000
One Family	-	2,500	2,500	9,030
Coop Community Fund	-	2,129	2,129	8,522
Groundwork UK (Comic Relief)	-	1,600	1,600	5,000
Neighbourly fund	-	400	400	5,000
Big Lottery Fund	-	-	-	5,000
Garfield Weston	-	-	-	2,000
Lottery Awards 4 All	-	-	-	1,000
Penningtons Manches Charitable Foundation	-	-	-	632
	<u>-</u>	<u>71,038</u>	<u>71,038</u>	<u>173,273</u>

THE KINGS HEDGES FAMILY SUPPORT PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Raising funds

	Unrestricted funds	Restricted funds	Total	Total
	2021 £	2021 £	2021 £	2020 £
Wages and National Insurance	-	8,825	8,825	12,089
Employer Pension contributions	-	253	253	352
Stationery, printing and office supplies	-	30	30	69
Fundraising event costs	-	67	67	3,978
	-	9,175	9,175	16,488

5. Charitable activities

	Unrestricted funds	Restricted funds Other	Total	Total
	2021 £	2021 £	2021 £	2020 £
Wages and National Insurance	-	61,965	61,965	77,658
Phone, internet and IT	-	3,209	3,209	1,529
Rent	-	2,443	2,443	14,059
Special Projects - family activities	-	2,281	2,281	2,039
Materials	-	1,832	1,832	1,319
Employer pension contributions	-	1,472	1,472	1,651
Food vouchers and emergency grants to families	-	1,365	1,365	653
Insurance	-	1,338	1,338	1,575
Stationery, printing and office supplies	-	765	765	720
Professional Fees	-	660	660	2,136
Equipment	-	233	233	1,114
Groceries	-	59	59	1,962
Travel and volunteer costs	-	39	39	155
Hire of Playworkers	-	-	-	2,801
Special Projects - equipment & resources	-	-	-	7,013
Staff training	-	(17)	(17)	254
	-	77,644	77,644	116,638

6. Information regarding employees and trustees

	Total 2021 £	Total 2020 £
Gross wages	70,790	88,626
Employer's national insurance	-	1,121
Employer's pension contributions	1,725	2,003
	<u>72,515</u>	<u>91,750</u>

The average number of employees during the year was 9 (2018: 9)
No employees received in excess of £60,000 during the year.

THE KINGS HEDGES FAMILY SUPPORT PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

7. Restricted Funds

	Brought Forward	Income	Expenditure	Carried Forward
	£	£	£	£
Cambridge City Council	-	40,000	(40,000)	-
HMRC Job Retention Scheme	-	13,509	(13,509)	-
Coop Community Fund	8,288	2,129	(8,288)	2,129
The Sobell Foundation	10,000	-	(6,494)	3,506
Clara E Burgess Charity	5,000	-	(4,164)	836
Big Lottery Fund	4,041	-	(4,041)	-
St James Place	-	5,000	(3,931)	1,069
High Sheriff/Outlook fund (CCF)	5,000	-	(3,589)	1,411
Groundwork UK - Comic Relief	1,797	1,600	(2,668)	729
Garfield Weston	20,000	-	(136)	19,864
Penningtons Manches Charitable Foundation	526	-	-	526
John Lewis Community	112	-	-	112
Lottery Awards 4 All	10,000	-	-	10,000
Children's Charity Week	1,000	-	-	1,000
Neighbourly fund	-	400	-	400
One Family	-	2,500	-	2,500
CCF Outlook fund	-	5,900	-	5,900
	<u>65,764</u>	<u>71,038</u>	<u>(86,819)</u>	<u>49,983</u>

Most of the funds were received to support family drop in services during the year to 31 March 2021. As we reworked our services to support families remotely during the pandemic, many funders allowed us to repurpose their funds and also carry over unspent funds into the new year. As we expand our level of service and reopen our drop ins in 2021 we anticipate these funds carried over will be utilised during the year to 31 March 2022.