

THE BACUP CONSORTIUM TRUST

Registered Charity No. 1107532

Company No. 05097958



Director's Report and Accounts

For the year ending 31 March 2021

**The Bacup Consortium Trust (a company limited by guarantee and a
registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

Contents

Page

3	Company Details
4-7	Report of Directors
8	Independent Review
9	Statement of Financial Activities (including Income and Expenditure Account)
10	Balance Sheet
12	Notes to the Accounts

**The Bacup Consortium Trust (a company limited by guarantee and a
registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

Company Details

Trustee/ Directors

Mr R Wallwork
Mr B Millward
Ms R Callaghan Heeks
Mr K McClelland
Mr Samuel Gray
Mr D Greenland
Mr Tom Bell
Mr K Naylor

Secretary

Ms R Callaghan Heeks

Registered Office

Stubbylee Community Greenhouses
Stubbylee Lane
Bacup
Lancashire
OL11 0DD

Company Number

05097958

Independent Examiner

John Boardman

**Subsidiary and
Associated Companies**

None

**The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

REPORT OF THE DIRECTORS

Background to the Organisation and its constitution

The Bacup Consortium (sic) was constituted by its members in June 2000 as an unincorporated association with the aims of undertaking community projects within Bacup and its environs in order to improve the quality of peoples' lives and make Bacup a better place in which to live, work and play.

It became incorporated as The Bacup Consortium Trust (BCT) – a private company limited by guarantee on 7 April 2004 under a new constitution and governing document in the form of a Memorandum and Articles of Association and registered as a charity (number 1107532) on 10 January 2005 with the same aims and objectives as the original Bacup Consortium. The Bacup Consortium (unincorporated association) was dissolved by its members at an annual general meeting held on 20 April 2005 and all its assets transferred to The Bacup Consortium Trust (limited company). In 2011 the aims were changed to promote social inclusion for the public benefit by preventing people from Rossendale, and its environs, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. In November 2014 the founders of the original Bacup Consortium decided to leave the Company in order to set up an organisation more in line with the original aims of the organisation.

Trustees are appointed to the board in line with the governing document. All trustees must resign at the AGM and, if wishing to continue, stand for re-election. There is an induction process for all new trustees and further training is available as required. In particular, the charity trustees have complied with their duty to have due regard to the guidance on public benefit, as published by the Charity Commission, in exercising their powers or duties.

Principal activities

This is the eighteenth report of the activities of the Bacup Consortium and covers the seventeenth year of operations as The Bacup Consortium Trust (Ltd Company). The principle activities, all in support of the Objects of the organisation as set out in its Memorandum of Association, were:

Stubbylee Community Greenhouses (SCG) at the Stubbylee Greenhouses site in Bacup. SCG operates as a community social enterprise, providing volunteering, mentoring, training and work experience opportunities to local people across Rossendale. At the Stubbylee site we run a number of projects including the East Lancashire Recovery College and creating a Memory Garden aimed at dementia sufferers. We have a shop on site selling plants, wooden items and a selection of crafted items, all produced by participants on site. We also provide a number of paid for, long term placements and the aim is to increase both the placements and the shop sales to aid our sustainability. Events are held throughout the year, usually based around soap box racing in the park, and are enjoying increasing attendance.

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

REPORT OF THE DIRECTORS – CONTINUED

SCG works with a number of local partners to achieve our objectives including:

Accrington and Rossendale College	Age Concern
BPRCVS	Calico
Carer's Link Lancashire	Church of England Christ Church with St John
Citizens Advice Bureau (CAB)	Dementia Friendly Rossendale
Eat Pennines	Experts by Experience
Guild Lodge	INSPIRE
Lancashire Adult Learning	Lancashire County Council
Lancashire NHS Care Trust	Lancashire User Forum
Lancashire Well Being Service	Lancashire Women's Centre
Living Well Living Better Rossendale	Minds Matter
N Compass	One Recovery
PAC	Red Rose Recovery
Reach IT Rossendale	Rethink and CALM
Richmond Fellowship	Rossendale Alive
Rossendale and Hyndburn CMHT	Rossendale Leisure Trust
Rossendale Methodist Circuit	U3A
Veterans in the Community	

As we met last year we were just on the way out of our most challenging year however, the message had been pretty clear throughout: close the doors, do what you can on line and on the phone but close the doors. With immense work from staff and a handful of volunteers we maintained and enhanced the site, kept plants alive and even grew our stock.

This year the messages have not been quite so clear: open the doors a little bit, close the door and open a window, peep round the corner of a building while holding the door closed but ready to open it; open the door if you have a plan.

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

As a charity we created a plan and stuck to it. We safely reopened our doors and have maintained that safety for our Stubby family throughout. The site has continued to evolve and develop and amazing advances have been made in a year which makes that last look uncomplicated. Business has grown exponentially in some areas but covid and it's constraints have hit some areas of our actual and projected income hard. Once again we meet adversity with creativity and hard work. I am incredibly proud of our staff and volunteers who have rallied round the site and each other as our participant, volunteer and student base has continued to grow. Throughout the last year the need for the everything we do has grown in a near unquantifiable way and in the coming year we will have to continue to evolve to meet the needs of our Stubby family and the wider society. We are once again entering uncertain times, in 2020 we had no practiced resource to deal with situation we faced, no armament, nothing. We are now entering 2022 with something - rehearsed, armed and with resource, we achieved the impossible with nothing, and I have no doubt that we can achieve the miraculous something.

**The Bacup Consortium Trust (a company limited by guarantee and a
registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

REPORT OF THE DIRECTORS- CONTINUED

Directors' interests and responsibilities

The Bacup Consortium Trust is a registered charity run by volunteers. The Directors have no pecuniary or any other personal beneficial interest in the organisation.

The Directors have responsibilities under Company law – *inter alia* – to prepare financial statements for each financial year giving a true and fair view of the state of affairs of the company and of the income and expenditure for that period.

During the year the Company provided paid employment for:

- An operations manager
- A volunteer manager/mentor
- An administrative assistant
- A café manager
- A café assistant

The Company owns assets in the form of a portacabin office with furniture, fixtures and fittings, IT equipment, gardening tools and woodworking equipment and cash at bank. On 16 March 2007, trustees of The Bacup Consortium Trust (as tenant) signed a 25-year lease with Rossendale Borough Council (as landlord) for land and buildings known as the Greenhouses, Stubblelee Park, New Line, Bacup, Lancashire for the purposes of running a sustainable community enterprise – “Stubblelee Community Greenhouses” – as described under the principal activities above. In September 2015 the trustees signed a 3-year lease with Rossendale Borough Council for a suite of rooms in Stubblelee Hall to be used for the Recovery College.

Small company provisions

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

By order of the Board



Benjamin Millward
Chair

Date December 2021

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

Independent examiner's report to the trustees of "The Bacup Consortium Trust"
I report on the accounts for the company for the year ended 31 March 2021

Respective responsibilities of the trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a member of the Association of Public Certified Accountants (ACPA).

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and in seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or comply with section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by the Charities have not been met, or to which, in my opinion, attention should be drawn in order to make a proper understanding of the accounts to be reached.



31/5/2021

John P Boardman ACPA
3 Coleridge Road, Greenmount, Bury, Lancashire BL8 4EW
Date:

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

Bacup Consortium Trust: Statement of Financial Activities (Inc. Income and Expenditure)

	2021			2020
	General	Restricted	Total	
INCOME				
Donations	£1,654			£2,733
KN Donation		£1,075	£2,729	
Earned Income	£10,565		£10,565	£1,851
Paid for care	£27,262		£27,262	£25,486
Retail Sales	£51,905		£51,905	£62,136
Training				£5,910
Grant income	£31,669		£31,669	£61,275
Restricted A4A: CCT		£9,600	£9,600	
Restricted: PPE Grant		£440	£440	
Total Income	£123,054	£11,115	£134,169	£159,385
EXPENSES				
Cost of Goods Sold	£1,678		£1,678	£750
Costs of Food sales	£15,671		£15,671	£18,678
Kitchen equipment	£1,263		£1,263	£3,916
AV equipment		£286	£286	
Bad debts	£140		£140	
Craft supplies		£25	£25	
Cleaning	£1,346		£1,346	£2,615
Communications and IT	£2,585		£2,585	£2,671
First Aid				£302
PPE		£110	£110	£853
Rent and service charge	£2,000		£2,000	£2,000
Software	£306		£306	
Staff and vol expenses	£253		£253	£823
Office	£243		£243	£994
Marketing/Printing	£0		£0	£900
Bank charges	£290		£290	£384
Depreciation Expense	£240		£240	£319
Insurance Expense	£1,663		£1,663	£3,109
Licences, SubS	£516		£516	£1,066
Professional Fees	£750		£750	£3,660
Accounting	£165		£165	£230
Site Maintenance	£3,958		£5,106	£7,762
Horticultural supplies		£1,148		
Staffing costs	£86,694		£86,694	£83,670
Tutors	£2,030		£2,030	£6,469
A4ATutor		£300	£300	
Utilities	£8,468		£8,468	£9,716
Total Expenses	£130,258	£1,869	£132,127	£150,885
Net Income	-£7,204	£9,246	£2,042	£8,500

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

<u>Bacup Consortium Trust: 2021 BALANCE SHEET</u>				
	<u>Notes</u>	<u>2021</u>	<u>2020</u>	
<u>Total Fixed Asset</u>	<u>5</u>	<u>£720</u>	<u>£960</u>	
<u>Current Assets</u>				
<u>Total Cash at bank and in hand</u>		<u>£66,694</u>	<u>£69,714</u>	
<u>Total Debtors</u>		<u>£10,248</u>	<u>£10,086</u>	
<u>Insurance Items</u>		<u>£364</u>	<u>£0</u>	
<u>Stock</u>		<u>£1,393</u>	<u>£1,393</u>	
<u>Total Current assets</u>		<u>£78,699</u>	<u>£81,193</u>	
<u>Current Liabilities</u>				
<u>Creditors and Deferred Income</u>	<u>6</u>	<u>£9,867</u>	<u>£14,642</u>	
<u>Net Current Assets less current liabilities</u>		<u>£68,832</u>	<u>£66,551</u>	
<u>Total assets less current liabilities</u>		<u>£69,552</u>	<u>£67,511</u>	
<u>RESERVES</u>				
		<u>Restricted Funds</u>	<u>General Funds</u>	
<u>Balance Brought forward</u>		<u>£0</u>	<u>£67,511</u>	<u>£67,511</u>
<u>Profit for the year</u>		<u>£9,246</u>	<u>-£7,204</u>	<u>£2,042</u>
<u>Total for the Year</u>		<u>£9,246</u>	<u>£60,307</u>	<u>£69,553</u>

**The Bacup Consortium Trust (a company limited by guarantee and a
registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

The directors are satisfied that the company is entitled to exemption under Section 477 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

These accounts were approved by the directors and authorised for issue and are signed on their behalf by:

A handwritten signature in black ink, appearing to be 'B. Millward', written over a horizontal line.

Benjamin Millward– Chair

Date December 2021

**The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021**

Notes to the Accounts for the year ending 31 March 2021

1 Accounting policies

The financial statements have been prepared under the historical cost basis of accounting and comply with the current Statement of Recommended Practice (SORP FRSSE effective 1 January 2015).

Funds

Unrestricted funds are those available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the grantor, in this case Tudor Trust, Lancashire County Council, Clinical Commissioning Group and Christ Church PPC.

Incoming resources

Grant income is recognised when receivable and the company earns the right to consideration by its performance.

Income from trading activities

Income from trading activities arises from amounts received for use of the company's buildings and other facilities, retail sales and care packages.

Resources expended

All expenditure is accounted for when incurred. Direct charitable expenditure includes the direct costs of the activities and depreciation on related assets.

Fixed Assets

Fixed assets are included at cost; there are no uncapitalised fixed assets.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Office equipment	25% on written down value
Fixtures and Fittings	25% on written down value

Pensions

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

Notes to the Accounts for the year ending 31 March 2021 cont'd

2 Operating Profit	2021	2020
	£	£
This is stated after charging depreciation of owned fixed assets	240	319

The Bacup Consortium Trust (a company limited by guarantee and a registered charity) Company registration number 05097958
Directors' Report and Accounts for the Year Ended 31 March 2021

3 Employees

Wages and salaries	78802	75,803
NI Costs	5169	5,259
Pension Costs	2723	2,608
	<u>86694</u>	<u>83670</u>

The company took advantage of the Government's Employment Grant of £4000 to offset Social security Costs

4 Corporation tax

There is no liability to corporation tax due to the charitable status of the company

5 Tangible Fixed Assets

Net Book Value

Office	360	480
Plant	360	480
	<u>720</u>	<u>960</u>

6 Creditors and deferred income due within 1 year

Trade creditors and social security costs	<u>9867</u>	<u>14642</u>
---	-------------	--------------