

PEMBURY PRE-SCHOOL PLAYGROUP
REGISTERED CHARITY NUMBER 1107370

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

**PEMBURY PRE-SCHOOL PLAYGROUP
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YEAR ENDED 31 MARCH 2024**

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PEMBURY PRE-SCHOOL PLAYGROUP
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2024

Charity Number: 1107370

Trustees:

Carol Ann Ross
Patricia Margaret Hooper.
Yirga Berhane
Louise Wojcicki
Michelle Kelly
Sharon Adams

Principal: Louise Wojcicki

Operating Service from: Pembury Pre-school
16 Atkins Square
Dalston Lane
London E8 1FA
Phone: 020 8985 4484
Email: carol.sinclair@pemburypreschool.co.uk

Accountant: Margaret Trotter
205 Well Street
London E9 6QU

Bankers: HSBC
London

PEMBURY PRE-SCHOOL is a registered charity

The Charities governing instrument is its Pre-school Learning Alliance Model Constitution 2011

PEMBURY PRE-SCHOOL PLAYGROUP

TRUSTEES AND DIRECTORS REPORT 2024

Pembury Pre-school was registered as a charity number on 1107370 on 21 December 2014 .

The Charities governing instrument was updated to the Pre-school learning Alliance Model Constitution 2011 adopted by the Committee of Trustees on 17 November 2016

The members of the Trustees Committee present their reports and the financial statements for the year ended 31st March 2024

Structure, Governance and Management

The management of the Charity is the responsibility of the Trustees with day to day management devolved to management company officers and appointed managers. The Trustees are drawn from the parent group and other local professionals, trustees remain until such time as a parents nominate new trustees. Support for Trustee Duties and OFSTED requirements are covered internally, with occasional training being offered by Hackney Learning Trust. All new Trustees sign Charity Commission Trustee Declaration.

The Trustees are:

Carol Ross Chair

Michelle Kelly

Louise Wojcicki Manager

Pat Hooper - Treasurer

Sharon Adams – Parent's Representative

Yirga Berhane - Secretary

Louise Wojcicki and Michelle Kelly are paid members of staff. All Trustees have a written agreement, that states that they do not get paid any remuneration for their work as a Trustees.

Pat Hooper, has been given a zero hour contract. Pat is a very knowledgeable member of staff, particularly supporting our children with Special Education Needs and it is very difficult to find experienced staff.

The Charity's insurance covers Employer Liability (£10 million), Public Liability (£5 million) plus other aspects such as Trustee cover and Loss of Revenue

Two main relationships support the Charity:

OFSTED: In order to operate as a pre-school offering sessions over 2 hrs per day the pre-school is registered with OFSTED (EY 554421). The pre-school has been rated good, on 19th September 2018

Pembury pre-school opens from 8 am to 5.00pm, term time only. We are working towards opening for 52 weeks of the year we provide breakfast club and after school clubs, which support many parents enabling them to work.

We offer our parents flexible times to suit their needs

Hackney Learning Trust is the pre-schools main funder. Funds are for children aged 2 yrs old and 3 & 4yrs old. We may receive additional funding depending on the cohort of children and their needs:

Funding for 2 yr olds can come through a disadvantaged child 15 hours funded place or most recently introduced (April 2024), 15 hours funded for working parents.

Children aged 3 and 4yrs old receive their entitlement of universal funding for 15 hours a week. Working parents can receive an extra 15 hours funded, giving them a total of 30 hours a week.

We receive two grants per term— under the Subsidized Childcare Program (SCP) and under a SEN Worker Grant.

Depending on the children and if they qualify, we can claim EYPP and DAF.

Funding regimes have specific requirements to ensure the monies are spent on the needs of children currently using the pre-school, these fall into quality requirements (good OFSTED rating, participation in professional networks and ongoing staff training) and financial requirements (for SCP 40% of users coming from households with incomes under £25,000)

Staffing

All staff are fully qualified, and all are DBS (Disclosure and Barring Service) checked every three years and complete statutory training required by OFSTED, including safeguarding, child protection, first aid and food hygiene.

We are still struggling to find new staff, although the manager is trying all difference avenues, this is now common as there is a shortage of early year practitioners

Objects

The principal object of the Charity is to advance the education of children below compulsory school age. To follow the Early years alliance guidelines, to work with outside agencies to support the children in our care (Social Childcare, Speech and Language, Special educational teachers etc.)

Objectives and activities

To advance the education of children (those under the age of 5).

To support all children including disadvantaged 2-year-old children, SEN children and to ensure that safety and wellbeing is paramount at all times.

To be as flexible as we can to support our parents eg working, studying and respite care for parents who need this.

We do this by following the early years foundation stage, working with outside agencies to support the children in our care, (children's social childcare, speech and language, special educational teachers etc.)

Public Benefit Statement.

By supporting the 2yr old entitled children we are supporting the whole family, by giving these children opportunities that they may not have had if we did not take these children into our setting, eg Outings to the coast or country side, cooking activities, book reading days (where a child will receive a free book), dough days. All the above are free to children and parents and we would encourage all parents to attend.

We follow the Early years foundation stage (EYFS) giving all our children the best start in life, by making our activities fun (learning through enjoyment and what children's interests). We track our children's progress and by doing this we can see that a child is meeting their age-appropriate milestones.

We work very closely with outside agencies enabling us to support children and their families and if at all necessary, we signpost child / families to speech and language sessions and if needed a SALT will attend our setting to support the child and give us strategies to support the child (all staff are trained in doing language groups). We also find that our language groups are particularly good for children who have English as a second language.

Our setting is inclusive we are supported by a SENCO, (Special needs coordinator) as some of our children need to have 1 to 1 support depending on the severity of their needs. Many of our children will leave us with an Education Health Care Plan. As we are not receiving the same amount of support from HLT, our manager has enrolled herself on a Special Educational Needs level 3 course, and is now qualified as a Special Education Needs Level 3 Practitioner, which is a big plus for our setting.

Achievements and Performance

One of our main achievements is passing Ofsted Inspection with a Good rating in September 2018.

We support our families by offering the 30 hours free childcare for 3-and 4-year-olds of working parents.

We also support parents by holding their child's health check at 27 to months old at our premises and we have a named health visitor who supports us with this.

As we now have more space, we host reviews for children in need and children on the child protection register with the

child's social worker as lead. This is beneficial to the families.

Our safeguarding officers have attended child protection and children in need conferences to support whole families.

We have an accredited lead practitioner in health within our setting, she supports our families and children with various aspects of the children's health, oral health, nutrition, healthy eating, and well-being. Our menus change with the seasons, and we support our parents by giving them ideas for healthy packed lunches, which is doing very well.

The manager's new qualification at SEN level 3 is a huge achievement for our setting, as now we can intervene early to support the children. As we had concerns regarding our loss of revenue, budget monitoring was introduced, and this worked very well, helping us to get back on track.

Financial Review

Income and Expenditure year ended 31 March 2024

The results for the year are

Income was	£ 243,717	(2023: £220,896)
Expenditure was	£ 241,312	(2023: £247,104)
Surplus for year was	£ 2,405	(2023: -£26,208)

Income increased by £22,821 overall as more children returned and grants from the Learning Trust increased as did fees paid by parents, now that the school is moving towards normality after the covid period. Expenditure decreased by £5,792, in wages and equipment costs. Both income and expenditure are all unrestricted and are still lower than pre-covid periods. We retained a surplus of £2,405 for the year (2023: -£26,208).

Reserves

At 31 March 2024 were £128,240 (2023: £125,835) and are all unrestricted. We will set a designated reserve of £60,000 towards 3 months contractual running costs that are currently £60,000.

Plans for the Future Our aims are to maintain our Good Ofsted rating, and support as many children as we can, whatever their needs.

Risk

The committee has yet to complete a formal assessment of the risks facing the Charity. We have returned to achieving an annual surplus and are projecting an increased surplus in 2024/25. The Trustee are holding reserves of £128,240 and are a going concern. While the number of children are increasing it is difficult to recruit new staff

Events since the end of the year to date.

In April 2024 we held our AGM.

We have booked an 'Edible Garden' and are looking forward to this project. Starting in September 24, a company will come to us once a week for a full year, to teach our children about how to grow food, from seed to eating what they have grown, this should be great fun and all parents will be invited.

Trustees Responsibilities Statement

The trustees are responsible for preparing the trustees report and the financial statements in accordance with applicable law and UK accounts standards

The Trustees must be satisfied that the financial statements give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the method and principles in the Charity SORP;
- Make judgments and accounting estimates that are reasonable and prudent;

- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation;

Approved by the Trustees on 28-6-2024

Signed on behalf of Pembury Preschool by:

Trustee signature Mrs. Cross

Trustee name CAROL ROSS

PEMBURY PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINATORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

Independent Examiners Report to the Trustees Pembury Pre-school

I report on the financial statements of the charity for the year ended 31 March 2024.

This report is made solely to the Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees, those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the Trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The trustees consider that an audit is not required for this year under Section the Charities Act and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state where particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed



28 June 2024

MARGARET TROTTER FCCA
205 WELL STREET, LONDON E9 6QU

Pembury Pre-school Playgroup
Statement of Financial Activities
For the year ended 31 March 2024

	Unrestricted Fund: 2023/24	Restricted Funds 2023/24	Total 2023/24	Total 2022/23
	£	£	£	£
Incoming resources				
Playgroup Fees	36282	0	36282	32537
LB Hackney	203498	0	203498	187649
Other income and recharges	3937	0	3937	710
Total incoming resources	243717	0	243717	220896
Resources expended				
Charitable expenditure:				
Premises	21560	0	21560	19952
Staff	208446	0	208446	208261
Supplies and services	11306	0	11306	18891
Total resources expended	241312	0	241312	247104
Net movement in funds	2405	0	2405	-26208
Brought forward funds	125835	0	125835	152043
Fund balances carried forward	128240	0	128240	125835

Pembury Pre-school Playgroup
Balance Sheet
As At 31 March 2024

	2023/24	2022/23
	£	£
FIXED ASSETS	0	0
CURRENT ASSETS		
Debtors & Prepayments	6705	4808
Balance at bank	129575	126431
	<u>136280</u>	<u>131239</u>
CREDITORS : amounts falling due within one year		
HMRC + creditors	8040	5404
NET CURRENT ASSETS	<u>128240</u>	125835
NET ASSETS	<u>128240</u>	<u>125835</u>
FUNDS		
Restricted funds	0	0
Designated funds	60000	60000
Unrestricted funds	68240	65835
TOTAL FUNDS	<u>128240</u>	<u>125835</u>

Approved by the Trustees on
and signed on their behalf by:

28/6/2024

Trustee signature



Trustee name

CAROL ROSS

PEMBURY PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

ACCOUNTING POLICIES

1. Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Trustees Report and all of which are continuing. Fixed assets are only to be capitalised when they cost over £1,000 and will be depreciated at the rate of 25% per annum. The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" with applicable accounting standards on the accrual basis.

2. Fund Accounting, Risk and Reserves Policy

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives. Designated funds are amounts that have been set aside at the discretion of the Executive Committee. Restricted funds are funds that are spent in accordance with specific restriction imposed by the donors or which have been raised by the charity for specific purpose. The cost of raising and administrating such funds is charged against the specific fund.

3.

Incoming resources

Incoming resources represents the total income receivable during the year comprising grants and placement fees from the Learning Trust, and fees from parents.

4. Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Charitable expenditure comprises costs of staff and resources in furtherance of the charity's objects.

Reserves	at 1/4/2023	Incoming	Outgoing	at 31/3/2024
Unrestricted	£125,835	£243,717	£241,312	£128,240

Unrestricted funds are £128,240 and we have designated £60,000 of these funds towards building a fund toward to 3 months running costs of the charity amounting to £60,000.

5 Related Party Transactions

The Board of Trustees consist of parents nominated from the parents advisory group and other local childcare professionals. Parent Trustees of children who use the nursery do so on similar terms as non-committee members. No Trustee received remuneration for being a Trustee. Three Trustees were remunerated members of staff in the year, Pat Hooper and Louise Wojcicki and Michelle Kelly.