

### Names of the charity trustees who manage the charity

[illegible]

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Association

Trustee selection methods

Elected by members at the AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Enhances the development, care and education of children under the statutory school age.

Provides appropriate play facilities and opportunities and appropriately qualified staff.

Works with parents to enhance development, care and education of the children.

Fundraises to update and develop Playgroup facilities and equipment.

#### **and activities (Optional information)**

The charity is run by a committee of volunteers who oversee the running of the Playgroup, including the recruitment and retention of staff, budgeting and fundraising activities. Playgroup members volunteer to support fundraising initiatives and fulfill rota duties.

**Summary of the main achievements of the charity during the year**

The Playgroup moved away from being a pack away setting to leasing our own building in a rural, but busy community. We moved settings in September and took most of the children that attended playgroup in Abbeydale with us. We were very fortunate to have a waiting list which meant we were more or less full before we opened in September.

As we had our own building we were able to offer a breakfast club option for parents, this was slow to start but we now have regular children attend.

This year we have been two year heavy which is a positive as we will hopefully get to keep these children for a good couple of years.

We had several funding initiatives to help provide new equipment for the Playgroup.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We hold reserves in order to fulfill redundancy obligations if the Playgroup were to close.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Playgroup receive funds from the Government Early Education Funding and through fees from parents – this pays for the everyday running costs of the Playgroup.

The Playgroup receives money from fundraising events and initiatives – this pays for the updating and development of facilities and equipment and extra activities for the children.

## Section F

## Other optional information

## Section G

## Declaration

Report to the trustees/members of

Charity Name

ABBEYDALE PLAYGROUP

On accounts for the year ended

310823

Charity no (if any)

1107345

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

→ (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

SMILLS

Date

3/01/2024

Name

SARAH MILLS

Relevant professional qualification(s) or body (if any)

FIAT

Address

19 ARMSCREFT WAY  
GLOUCESTER  
GL2 0ST

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

A VARIANCE OF £40 HAS BEEN IDENTIFIED IN 2022-23 TOTALS TO DATE, IE

STATED FIGURE IS £115,873.91  
VS CALCULATED FIGURE IS £115,833.93

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£39.96  
VARIANCE

BUSINESS & FINANCE ADMINISTRATOR  
TO INVESTIGATE FURTHER.



## FINDINGS ANALYSIS

Course fees total for 2021/22 has 10p  
Variance between top covering sheet &  
Cashflow actuals sheet ie the latter  
shows 10p extra ie £321.20,  
Cashflow shows £321.10

TOTAL FOR NOV on Cashflow actuals is  
£9467.18, not £9467.28 as listed.

£40 variance in 2022-23 total to date  
ie stated figure is £115,873.91  
vs Calculated figure is £115,833.93  
39.96  
Variance

- an item included in error?
- miscalculated?