



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2022		31	12	2023

### Section A Reference and administration details

Charity name Orsett Churches Centre

Other names charity is known by

Registered charity number (if any) 1107324

Charity's principal address

High Street

Orsett

Postcode

RM16 3ER

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Susan Mann			
2	Revd Eric Fenwick	Chair		
3	Sandra Billinger	Treasurer		
4	Pauline Cooper	Secretary		
5	Emma Hunnable			
6	Lynda Robertson			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Risk management  
The board includes individuals with financial management, safeguarding, IT and administration skills, who are responsible for ensuring that adequate controls are in place for keeping accurate records and for safeguarding the future of the charity.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the Christian religions as professed by the Society of Protestant dissenters of the Denomination of independents or Congregationalists and the Anglican Church and, in pursuance of these objects specifically, but not exclusively, to enable the construction and maintenance of the building and grounds to be know as Orsett Churches Centre and to enable the day to day running of the proposed building for the purposes of public worship and activities beneficial to the life of churches and the local community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Following the covid lockdown the charity was able to reestablish its links with the with the community and the NHS, this led to the lettings income being restored to pre covid levels.

The closure of Orsett Community Church, at the end of 2022, resulted in a donation £27,500 being made to the charity.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The lights were replaced with low wattage LED lights and chapel was redecorated.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

To maintain a balance at the bank to cover recurring costs for a year.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is from lettings.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

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**Full name(s)**

Revd Susan Mann

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

29/7/24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Orsett Charity Centre

No (if any)  
11077324

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
1.1.2022

Period end date  
31.12.2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Gas refund	-	-	-	-	581
Lettings	20,011	-	-	20,011	7,473
Churches contributions	1,080	-	-	1,080	620
Gift	27,500	-	-	27,500	-
Compensation	-	-	-	-	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	48,591	-	-	48,591	8,774
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	48,591	-	-	48,591	8,774
<b>A3 Payments</b>					
	-	-	-	-	-
Utilities	5,259	-	-	5,259	922
Maintenance	4,278	-	-	4,278	1,780
Caretaker	3,120	-	-	3,120	3,060
Insurance	1,345	-	-	1,345	1,291
Sundries	658	-	-	658	166
Charges	108	-	-	108	-
refunds	330	-	-	330	-
Licence	-	-	-	-	180
<b>Sub total</b>	15,098	-	-	15,098	7,399
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	15,098	-	-	15,098	7,399
<b>Net of receipts/(payments)</b>	33,493	-	-	33,493	1,375
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	17,320	-	-	17,320	17,218
<b>Cash funds this year end</b>	50,813	-	-	50,813	18,593

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
	Shawbrook Bank	17,320	-	-
	<b>Total cash funds</b>	<b>17,320</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



"DOLPHINS"

SHELLEY ROAD

HUTTON,

BRENTWOOD

ESSEX CM13 2SP

16 March 2023

I have checked the accounts for  
Orsett Church Centre for 2022 and found  
them correct and in good order,

J. E. King (Mrs).

16 March 2023