

Charity No. 1107294

## **Muslim Relief**

Annual Report and Financial Statements

Year ended: 6 April 2023

### **DUA GOVERNANCE**

Chartered Accountants and Business Advisors  
Bradford Court  
123-131 Bradford Street  
Digbeth, Birmingham B12 0NS

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**Legal and administrative information**

Charity number                1107294

Registered address            160 Bromley Street  
                                      BATLEY  
                                      West Yorkshire  
                                      WF17 6LB

Trustees                        Razaul Mustafa  
                                      Ansar Mahmood  
                                      Anwarul Mustafa  
                                      Ammad Raza

Bankers                        Virgin Money  
                                      Account: 30772972  
                                      Sort Code: 05-02-32

## Report of the Trustees for the year ended 6 April 2023

### Muslim Relief

The Trustees present their annual report and accounts for the year ended 6 April 2023

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance

#### Structure, governance and management

The Charity is a Trust formed by a constitution dated 16<sup>th</sup> December 2004. Constitution was adopted on 9 October, as amended 8 September 2004, as amended 7 February 2006. The Trust registered with the Charity Commission as a charity on the same day. The charity registration number is 1107294.

Trustees are legally responsible for the governance and management of the charity.

Trustees are responsible of setting strategies and policies for ensuring these are implemented.

#### Risk management

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

#### Objectives and activities

The governing scheme defines the charity's objects as being:

- a) The relief of poverty, sickness and distress in any part of the world, in particular but not limited to famine relief, by the provision of financial and such other charitable support as the trustees in their discretion consider fit.
- b) The advancement of education in Dewsbury and Batley, particularly amongst the Asian community, by the provision financial and charitable support as the trustees see fit.
- c) To promote the benefit of the inhabitants of hanging Heaton and the neighbourhood, in particular young persons, without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education, and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- d) To establish and maintain a community centre.

#### Achievements and Performance

During the period the charity increased its activity by raising more funds and making more grants towards the following initiatives:

Project	£	What was delivered
Food & Water	26,107	Food packs and meals were distributed in multiple countries, including Yemen, Palestine, Pakistan, Uganda, Bangladesh, India, and Turkey. Clean water access and ongoing water relief solutions were established in South Asia, The Middle East & East Africa.
Qurbani	2,280	Nutritious meat was provided to the underprivileged and destitute in regions such as India, Uganda, Pakistan, and Bangladesh.
Livelihoods	1,000	Livelihood support was extended to families in Yemen to establish a sustainable source of income, ensuring ongoing assistance for the foreseeable future.
Winter Aid	2,364	Winter items, comprising blankets, socks, and hats, were distributed in countries such as Yemen.
Other	1,900	Emergency shelters were provided to families displaced by flooding in Pakistan, ensuring immediate and crucial relief during the emergency.

## **Summary**

Between Apr-22 & April-23 The organisations charitable relief operations benefitted approximately 22,902+ beneficiaries worldwide. The organisation reached in the excess of 3,414+ families which include households in need, orphan children & widows.

Additionally through the distribution of Food Packs, Ready Meals & Nutritious Meat over 135,190+ single meals were made accessible.

Water distributions and ongoing clean water solutions (26 hand pumps & 3 water well/s) were also established in water restricted areas across South Asia, the Middle East & Asia (Namely, Pakistan, Bangladesh, Uganda & Yemen).

The organisation also undertook various projects to alleviate poverty, including livelihood support, delivering winter aid, and providing shelters to victims affected by floods in Asia.

## **Financial review**

During the period, the Trust received donations of £128k (2022: £63k). Expenses in the year were £84.7k (2022: £60.4k). The carried forward cash fund balance is £75.1k (2022: £32.1k).

## **Reserves Policy**

The Trust has sufficient reserve to continue its activities for the foreseeable future.

## **Future Plans**

The charity aims to expand its initiatives in the coming years and is actively working to strengthen its position to achieve higher charitable goals.

**Trustees' responsibilities statement**

The trustees are responsible for preparing the Trustees’ Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

05 February 2024

This report was approved by the trustees on.....and signed on their behalf by:

*Anwarul.m*  
.....  
Anwarul Mustafa  
(Trustee)

## Independent Examiner's Report to the Trustees of Muslim Relief

I report on the accounts of the charity for the year ended 6 April 2023 which are set out on page 7 and 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nasir Rafiq*

.....  
Nasir Rafiq BA FCA  
ICAEW

05 February 2024

Date.....

DUA GOVERNANCE  
Chartered Accountants and Business Advisors  
Bradford Court  
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Birmingham B12 0NS

**Muslim Relief**  
**Receipts and Payments Accounts**  
From 7 April 2022 to 6 April 2023

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Voluntary donations	0	127,358	127,358	59,626
Gift Aid	308	0	308	3,467
Sub total	308	127,358	127,666	63,092
Assets and Investment sales	0	0	0	0
Total receipts	308	127,358	127,666	63,092
<b>Payments</b>				
Charitable Projects & Activities	0	69,271	69,271	43,673
Admin	6,235	0	6,235	5,186
Professional fees	1,980	0	1,980	5,000
Travel	0	464	464	450
Bank charges	0	0	0	0
IT software and infrastructure	0	4,633	4,633	3,875
Other	897	0	897	1,520
Subtotal	9,112	74,368	83,480	59,793
Assets and Investment purchases	1,200	0	1,200	630
Total payments	10,312	74,368	84,680	60,423
<b>Net of receipts/(payments)</b>	<b>-10,004</b>	<b>52,990</b>	<b>42,986</b>	<b>2,669</b>
Transfers between funds				
Cash funds last year end	32,132	0	32,132	29,463
Cash funds this year end	22,128	52,990	75,118	32,132



**Muslim Relief**  
**(Registration. 1107294)**  
**Statement of Assets and Liabilities**  
As at 6 April 2023

	Unrestricted Funds £	Total 2023 £	Total 2022 £
<b>Cash Funds</b>			
Cash at Bank	75,118	75,118	32,132
Cash held in hand	0	0	0
Total Cash funds	75,118	75,118	32,132
<b>Investment Assets</b>	0	0	0
	0	0	0
<b>Assets retained for the charity's own use</b>	0	0	0
Total	0	0	0
<b>Liabilities</b>	19,381	19,381	1,500

05 February 2024

Approved by the Board on ..... And signed on its behalf by:

*Anwarul.m*  
.....

Anwarul Mustafa  
(Trustee)

## Notes forming part of the financial statements for the year ended 6 April 2023

### 1. Accounting policies

#### (a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

#### (b) Charity status

Muslim Relief Trust was established under a trust deed and is a registered with the Charity Commission under the reference of 1107294. The Trustees are appointed and function in accordance with the Constitution.

#### (c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### (d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually receives legally entitled income.

#### (e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.