

Charity No. 1107248

Company No. 04639520

ETHNIC MINORITY CENTRE LIMITED

(A company limited by guarantee)

The Vestry Hall
336 London Road
Mitcham
Surrey
CR4 3UD

ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

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The organisation is a charitable company limited by guarantee. The company is governed by its Memorandum and Articles of Association.

Trustees

Mr Anthony Sandiford	Chairperson
Mr Muhammad Hadi	Vice-Chair
Mr A B Rahman	Vice-Chair
Mr Salim Rahim	General Secretary
Mr Abayeh Savage	Treasurer
Mrs Uzma Khan	Committee Member
Mr Orville Simpson	Committee Member
Mr Jerry Hall	Committee Member

Independent Examiner

MOHAMMAD SHAH & CO.LLP
Chartered Accountants
BANK HOUSE
209 Merton Road
Wimbledon
London
SW19 1EE

Bankers

HSBC PLC
241 London Road
Mitcham, Surrey, CR4 3NH

Registered office and business address

The Vestry Hall
336 London Road
Mitcham, Surrey
CR4 3UD

Registered number

04639520

Charity member

1107248

Structure

Ethnic Minority Centre Limited is a company limited by guarantee and is governed by its Memorandum and Articles of Association. The company is also a registered charity in accordance with the provisions of the Charities Act, 1993.

Objectives and activities

The activities of the company are that of voluntary community work. This is an umbrella body for black minority ethnic organisations, whose aim is to improve the quality of life of Merton communities.

Significant activity in 2020-2021**Drug and Alcohol Awareness Project**

The project began in April 2003 and has been growing from strength to strength. Its aim is to raise awareness among the black minority ethnic youths and parents about drug and alcohol misuse, the impact on their lives, offer support, advice and referral for treatment. The project also provides training on cultural competence and diversity to other service providers in understanding cultural differences between communities.

"EMC has been playing active role in promoting health, exercise facilities, literacy and advocacy for the BAME Communities in Merton. Activities include Zumba, Yoga, Esol, Maths and discussions to convert vaccine hesitancy. These are all weekly on-line virtual, began on the 23/03/2021, when the UK had its first Covid-19 lockdown. Most popular, well attended, attracted over 3000 participants are the Zumba and Yoga exercises. EMC has also been providing information and support to its BAME Communities on issues relating to claiming of benefits, housing, training, education, work placements for students and also providing information and signposting those clients with immigration issues to Thompson and Co Solicitors for further assistance."

Trustees

The Trustees who served during the period and up to the date of this report are set out on page 1.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Trustees' responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk statement

Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Independent Examiner

Mohammad Shah & Co will be proposed for re-appointment in accordance with Section 485 of the Companies Act 2006.

This report was approved by the Board of Trustees on _____ and signed on its behalf by:

Mr Anthony Sandiford
Chairperson

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE ETHNIC MINORITY
CENTRE LIMITED

We have examined the financial statements on pages 4 to 6 which have been prepared on the basis of historical cost convention.

Respective responsibilities of management committee and examiner

The charity's management committee consider that an audit is not required for this year (under section 43(2) of the charities Act 1993) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts
- * follow the procedures laid down in the General Directions given by the charity commission; and
- * state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the management committee have not met the requirements to ensure that:
 - * proper accounting records are kept (in accordance with section 41 of the Act); and
 - * accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MOHAMMAD SHAH & CO.LLP

Chartered Accountants

BANK HOUSE

209 Merton Road

Wimbledon

London

SW19 1EE

Date:

ETHNIC MINORITY CENTRE LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

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<u>INCOME</u>	<u>NOTES</u>	<u>RESTRICTED</u> <u>FUNDS</u>	<u>UNRESTRICTED</u> <u>FUNDS</u>	<u>TOTAL</u> <u>2021</u>	<u>TOTAL</u> <u>2020</u>
		£	£	£	£
Grants: London Borough Of Merton	2	37,445	-	37,445	21,943
Other Income & Grants (Versus Arthritis)		-	3,482	3,482	1,184
Interest Received		-	1	1	2
		-----	-----	-----	-----
		37,445	3,483	40,928	23,129
		=====	=====	=====	=====
<u>EXPENDITURE</u>					
Salaries		2,890	-	2,890	1,500
Functions, Projects etc.		4,020	1,000	5,020	2,005
Projects Expenses Roots to Grow		-	-	-	4,600
Rent and Service charges		2,103	-	2,103	4,744
Room Hire		-	-	-	407
Stationery and Postage		424	90	514	1,447
Telephone		-	1,870	1,870	1,739
Insurance		201	157	358	358
Accountancy Fee		150	250	400	400
Subscription		-	144	144	-
IT Services		-	988	988	-
Travel and Other expenses		-	-	-	910
Volunteers'/Trustees expenses		-	40	40	20
Trustee meeting/AGM		-	60	60	50
Sundry Office Expenses		-	72	72	304
Depreciation		71	-	71	89
		-----	-----	-----	-----
		9,859	4,671	14,530	18,573
		=====	=====	=====	=====
TOTAL NET RESOURCE FOR THE YEAR		27,586	(1,188)	26,398	4,556
FUND BALANCE B/FWD		67,738	(51,308)	16,430	11,874
		-----	-----	-----	-----
		95,324	(52,496)	42,828	16,430
		=====	=====	=====	=====

ETHNIC MINORITY CENTRE LIMITED
BALANCE SHEET
AS AT 31 MARCH 2021

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FIXED ASSETS	NOTES	2021		2020	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Tangible assets	3		286		357
<u>CURRENT ASSETS</u>					
Cash at Bank & in hand		42,942		16,473	
		-----		-----	
		42,941		16,473	
<u>CURRENT LIABILITIES</u>					
Amount falling due within one year					
Sundry Creditors		(400)		(400)	
		-----		-----	
Net Current Assets			42,542		16,073
			-----		-----
NET ASSETS			42,828		16,430
			=====		=====
<u>FINANCED BY:</u>					
<u>ACCUMULATED FUNDS</u>					
Restricted Funds			95,324		67,738
Unrestricted Funds			(52,496)		(51,308)
			-----		-----
NET SURPLUS TO DATE			42,828		16,430
			=====		=====

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting record and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Approved by the management committee on _____ and signed on its behalf by:

MR. ANTHONY SANDIFORD
 Director and Chairman

MR. ABAYEH SAVAGE
 Treasurer

1. ACCOUNTING POLICIES

- (a) The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards. The format of the accounts is in accordance with Statement of Recommended Practice (SORP) Accounting by Charities.
- (b) **INCOME**
 All income are credited to the Income and Expenditure account on a receivable basis.
- (c) **DEPRECIATION**
 Depreciation has been provided on all fixed assets at 20% under the reducing balance method.

2. <u>GRANTS : LONDON BOROUGH OF MERTON</u>	<u>2021</u>	<u>2020</u>
<u>& OTHER GRANTS</u>		
	<u>£</u>	<u>£</u>
Rent, Service charges & Other Grant (The Wimbledon Foundation, Merton Involves, Clarion Futures, BAME Voice, The London Communities, Locality, Groundwork UK)	37,445	21,943
	-----	-----
	37,445	21,943
	=====	=====

3. TANGIBLE FIXED ASSETS

Office Furniture and Equipment

Cost

At 1 April 2020

At Valuation and cost 22,087

At 31 March 2021 22,087

DEPRECIATION

At 1 April 2020 21,730

Charge for the year 71

At 31 March 2021 21,801

Net book value

At 31 March 2021 286

At 31 March 2020 357