



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/23 To 31/08/24

Charity name: Godolphin and Latymer School Parent Teacher and Friends Association

Charity registration number: 1107227

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the education of pupils in the school in particular by:</p> <ul style="list-style-type: none">-Developing effective relationships between the parents, staff and others associated with the school;- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The PTFA has a social remit to encourage cooperation, communication and good relations between parents, staff and others associated with the school. The PTFA provides a gateway to welcome and support the active G&L community, maintaining open lines of communication and strengthening the school-home bond.</p> <p>The main fundraising activities this year were, once again, our annual Quiz Night, Jazz Night and several Second Hand Uniform Sales. The net proceeds from these events were used to purchase good and services requested by the school for the benefit of the students.</p> <p>In addition, we organised the first Christmas Bazaar since the start of the pandemic which, in addition to students, parents and staff, was open to the local community. The money raised from this event was donated to the students' chosen charities.</p> <p>We also held a Summer Garden Party at the end of the summer term which, in addition to students, parents and staff, was open to incoming Y7 students and their parents.</p>

		Together, these events raised charitable funds but, importantly, helped foster a strong school community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our main goal throughout the year was to continue reinvigorating the school community in the wake of the pandemic, creating a greater sense of connection and engagement.</p> <p>The foundation of this community starts with our class reps who, from the very first days of Year 7, work to engage parents through regular coffee mornings and active whats app groups. Led by their respective year reps, they also recruit parent volunteers to help deliver the PTFA's larger events, such as the Autumn Quiz Night and Spring Jazz Night. Second hand uniform sales continued to be very popular, raising money for the PTFA and providing an important service to the school community, as well as raising funds.</p>

		<p>In addition to these annual events, this year we brought back the Christmas Bazaar following a multi-year hiatus due to the pandemic. This popular event brought together parents, students and teachers, as well as residents in the local community. It not only generated a wonderful sense of community and Christmas cheer, but it raised over £20k for the students' chosen charities.</p> <p>At the end of the school year, the PTFA introduced a new event for the whole school community: a Summer Garden Party. In addition to current parents, teachers and students, Year 7 parents and their parents were invited to attend. The event was well received by adults and children, and is expected to become an annual event.</p> <p>G&L PTFA made a significant contribution of £6,370 towards the Challenge Your Limits programme to be run by the school for the girls early in the new academic year. The PTFA also funded new garden furniture and bids from a number of school departments for discretionary products and services.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See separate accounts document.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy on reserves.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Consitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by Members of the Association

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Godolphin and Latymer School Parent Teacher and Friends Association
Other name the charity uses	
Registered charity number	1107227
Charity's principal address	Godolphin and Latymer School Iffley Road London W6 0PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Ramsey	Chair		Members
2	Jamie Carter	Vice-Chair		Members
3	Betsy Bassis	Secretary		Members
4	Emma Norman	Treasurer		Members
5	Marica Forcina			Members
6	Anne Boisier Fuché			Members
7	Bukie Hove			Members
8	Radhika Vaidya-Sahdev			Members
9	Helen Harvey			Members
10	Alison Major Lepine			Members
11	Sarah Mitchell			Members
12	Marina Angrisani			Members
13	Monique Macbeth			Members
14	Jenny Westin			Members
15	Sarah Harnett			Members
16	Jennifer Lloyd			Members
17	Susan Bartholomew			Members
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Betsy Bassis	Emma Norman
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date 6 June 2025

**GODOLPHIN AND LATYMER PARENT TEACHER AND FRIENDS ASSOCIATION
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024**

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**REGISTERED CHARITY
Number 1107227**

RECEIPTS AND PAYMENTS ACCOUNT

		YEAR TO 31/08/2024 £	YEAR TO 31/08/2023 £
Receipts			
Bank Interest		516	292
PTFA Subscriptions		746	751
Donation from G&L Fundraising		2,000	3,500
Jazz Night	Note 2	3,071	801
Quiz Night	Note 3	11,321	12,104
Christmas Bazaar / Fair	Note 4	27,995	3,973
Summer Party / Ball	Note 5	5,884	116,804
Second Hand Uniform Sales		9,593	5,955
Total Receipts		<u>61,127</u>	<u>144,180</u>
Payments			
Jazz Night	Note 2	1,796	358
Quiz Night	Note 3	6,486	5,378
Christmas Bazaar / Fair	Note 4	7,135	2,363
Summer Party / Ball	Note 5	1,153	51,108
NCPTA Subscription		153	140
Charitable Donations		20,180	1,550
Bank fees		60	66
Other expenses		352	154
		<u>37,314</u>	<u>61,117</u>
Contributions to Godolphin & Latymer School:			
Bursary Payments		0	75,220
Challenge Your Limits		6,370	422
Sixth Form Leaving Prizes		300	525
Other donations to School	Note 6	6,858	6,198
		<u>13,528</u>	<u>82,365</u>
Total Payments		<u>50,843</u>	<u>143,482</u>
SUMMARY			
Net Movement in Funds		10,284	698
Cash funds last year end		<u>23,497</u>	<u>22,799</u>
Cash funds this year end		<u><u>33,781</u></u>	<u><u>23,497</u></u>

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR

	31/08/2024 £	31/08/2023 £
CASH FUNDS		
Cash at bank		
Community Account	4,495	3,228
Money Manager Account	29,285	20,269
	<u>33,781</u>	<u>23,497</u>
OTHER ASSETS		
Debtors		
Midsummer Ball bursary pledge	0	2,500
Summer Party Food Truck commissions	289	0
	<u>289</u>	<u>2,500</u>
LIABILITIES		
Creditors falling due within one year		
Payment due to G&L School re Bursary contribution	630	0
Summer Party Catering Costs	1,891	0
CYL contribution	7,000	7,000
Deferred Income Christmas Bazaar vendors 2024	680	0
	<u>10,200</u>	<u>7,000</u>

Signed by the below two trustees on behalf of all the trustees



Name: Betsy Bassis

Date of approval: 30 April 2025



Name: J. Malleman

Date of approval: 30 April 2025

NOTES TO THE ACCOUNTS

Note 1: Basis of Accounting

The accounts of the Godolphin and Latymer Parent Teacher and Friends Association have been prepared on a receipts and payments basis.
 All funds received during the year are unrestricted funds.

	31/08/2024	31/08/2023
	£	£
Note 2: Net receipts from Jazz Night		
Income	3,071	801
Expense	<u>1,796</u>	<u>358</u>
	<u>1,275</u>	<u>443</u>
Note 3: Net receipts from Quiz Night		
Income	11,321	12,104
Expense	<u>6,486</u>	<u>5,378</u>
	<u>4,835</u>	<u>6,726</u>
Note 4: Net receipts from Christmas Bazaar / Fair		
Donations	5,344	545
Stallholders	3,540	260
Advertising	1,750	-
Entrance	3,542	-
Raffle / Giving Tree	4,026	3,168
G&L Stalls & Activities	<u>9,793</u>	<u>-</u>
Total Bazaar / Fair income	27,995	3,973
Expenses	<u>7,135</u>	<u>2,363</u>
	<u>20,860</u>	<u>1,610</u>
Note 5: Net receipts from Summer Party / Ball		
Food & Drink / Ticket receipts & donations	3,034	41,180
Silent/live auction	-	53,300
Pledges to bursary	2,500	19,000
Photobooth & Stalls / Raffle & Game	<u>351</u>	<u>3,324</u>
Total Summer Party / Ball income	5,884	116,804
Event expenses	1,153	38,158
Auction expenses	<u>-</u>	<u>12,950</u>
	<u>4,732</u>	<u>65,696</u>
Note 6: Other contributions to Godolphin & Latymer School		
Politics Dept	-	£1,982
Sports Dept	£999	£204
Greenhouse	-	£2,364
Music Dept	£1,903	£648
Philosophy & Religion Dept	£469	£1,000
MFL Dept	£612	-
Garden Furniture	<u>£2,875</u>	<u>-</u>
	<u>6,858</u>	<u>6,198</u>

I report to the trustees on my examination of the accounts of the Godolphin and Latymer Parent Teacher and Friends Association for the year ended 31 August 2024.

Responsibilities and basis of report

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept, as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: MICHELLE PRICE

Relevant professional qualification or body (if any): CHARTERED ACCOUNTANT

Date: 2 MAY 2025

CAN2 8525.