



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/21 To 31/08/22

Charity name: Godolphin and Latymer School Parent Teacher and Friends Association

Charity registration number: 1107227

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils in the school in particular by: -Developing effective relationships between the staff, parents and others associated with the school; - Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main fundraising activities were adjusted slightly at the start of this year due to covid restrictions. Activities included a Quiz night, a Christmas Fair, a Jazz Night and several Second Hand Uniform sales. The net proceeds from these events are used to purchase items and contribute towards activities that the committee agree would benefit the school and the pupils. When agreed by the committee a contribution may also be made towards the School's bursary programme.</p> <p>G&L PTFA has a social remit to encourage cooperation, communication and good relations between parents, staff and others associated with the school. The PTFA provides a gateway to welcome and support the active G&L community, maintaining open lines of communication and strengthening the school-home bond.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Various coffees, drinks and other social gatherings for parents were facilitated during the year including a successful 'Welcome Back' coffee morning in September which was the first PTFA in-person event held since January 2020. The Thames Walking club, introduced during the Summer Term in 2018, was continued which saw parents and pets brought together as they walked along the river each Tuesday morning.</p> <p>A lively and successful Quiz night was attended by 120 parents in January, raising approx. £4,222; the Jazz Night was held in May, raising £2,222</p> <p>Second hand uniform sales provide an important service to the school community as well as raising funds. Sales during the year raised approx. £6,000.</p> <p>G&L PTFA made a significant contribution of £4k towards the Challenge Your Limits programme run by the school for the girls. Other expenditure was for Sixth Form leavers prizes, French games, a sewing machine, a video camera, yoga equipment, bean bags, tripods and garden accessories. G&L PTFA also funded silver brooches presented to the UVI Leavers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See separate accounts document.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy on reserves.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.48	
A description of the principal risks facing the charity	Para 1.48	
Other		Income was nearly double the previous year due to fundraising events such as the jazz night and in-person quiz night being reinstated post Covid. Expenditure for events increased in line with the income above and a number of contributions made to the school and bursary programme as outlined in the financial statements.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by Members of the Association

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Frances Ramsey	Chair		Members
2	Mrs Anna Paul	Vice-Chair		Members
3	Mrs Anna Kirkman	Secretary		Members
4	Mrs Michelle Price	Treasurer		Members
5	Louise Taor			Members
6	Teresa Aguilar			Members
7	Jenny Westin			Members
8	Lina Kodmani			Members
9	Veryan Richards			Members
10	Victoria Freudenheim			Members
11	Karen Middlemass			Members
12	Signe Goldin			Members
13	Sarah Rennie			Members
14	Dr Sara Harnett			Members
15	Jennifer Lloyd			Members
16	Dr Jamie Carter			Members
17	Jade Smart			Members
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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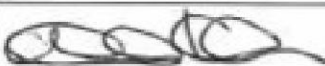
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANNA KIRKMAN	
Position (eg Secretary, Chair, etc)	SECRETARY	
Date	22 MAY 2023	

**GODOLPHIN AND LATYMER PARENT TEACHER AND FRIENDS ASSOCIATION
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

CONTENTS

INDEPENDENT EXAMINER'S REPORT	2
ACCOUNTS	3
NOTES TO THE ACCOUNTS	4

REGISTERED CHARITY
Number 1107227

I report to the trustees on my examination of the accounts of the Godolphin and Latymer Parent Teacher and Friends Association for the year ended 31 August 2022.

Responsibilities and basis of report

The Charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directitons given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept, as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: H CARROLL

Relevant professional qualification or body (if any): —

Date: 08 NOVEMBER 2022

RECEIPTS AND PAYMENTS ACCOUNT

		YEAR TO 31/08/2022 £	YEAR TO 31/08/2021 £
Income			
Bank Interest		1	0
PTFA Subscriptions		760	760
Gift Aid Donation from GD&L Fundraising		5,000	5,144
Jazz Night	Note 1	5,327	0
Autumn Quiz Night	Note 2	7,800	1,417
Summer Quiz Night	Note 2	0	810
Xmas Activities / Raffle	Note 3	4,359	5,600
Festive Friday donations	Note 4	7,545	
Workshops/ talks		0	125
Second Hand Uniform Sales		6,059	3,336
Total Income		36,850	17,193
Expense			
Jazz Night	Note 1	3,105	0
Autumn Quiz Night	Note 2	3,578	360
Summer Quiz Night	Note 2	0	360
Xmas Activities / Raffle	Note 3	254	0
Festive Friday expenses	Note 4	6,525	0
NCPTA Subscription		128	123
Contributions to Godolphin & Latymer School:			
Bursary Payments		1,980	18,893
Challenge Your Limits		4,040	5,000
Sixth Form Leaving Prizes		450	625
Other donations to School	Note 5	2,200	2,371
H&F Food Bank Donation		2,125	0
Bank fees		49	0
Other expenses		42	0
Total Expense		24,475	27,732
SUMMARY			
Net Movement in Funds		12,375	(10,539)
Cash funds last year end		10,424	20,963
Cash funds this year end		22,799	10,424

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR

	31/08/2022 £	31/08/2021 £
CASH FUNDS		
Bank & Cash Accounts		
Community Account	19,822	7,447
Money Manager Account	2,978	2,977
	22,799	10,424
LIABILITIES		
Payment due to GD&L School re Bursary contribution	7,220	0
CYL expense paid in September	422	0
	7,642	0

NOTES TO THE ACCOUNTS

	31/08/2022	31/08/2021
	£	£
Note 1: Net income from Jazz Night		
Income	5,327	0
Expense	3,105	0
	<u>2,222</u>	<u>0</u>
Note 2: Net income from Quiz Nights		
Autumn Quiz Night		
Income	7,800	1,417
Expense	3,578	360
	<u>4,222</u>	<u>1,057</u>
Summer Quiz Night		
Income	0	810
Expense	0	360
	<u>0</u>	<u>450</u>
Note 3: Net income from Xmas activities		
Raffle income	4,359	3,345
Stall holders	0	1,560
Masks	0	290
Xmas trees	0	105
Xmas puddings	0	300
Total Xmas income	<u>4,359</u>	<u>5,600</u>
Raffle hamper costs	254	0
	<u>4,105</u>	<u>5,600</u>
Note 4: Net receipts from Festive Friday		
Festive Friday Donations received	7,545	0
Festive Friday expenses	6,525	0
Total Xmas expenses	<u>1,020</u>	<u>0</u>
Note 5: Other contributions to Godolphin & Latymer School		
French games	276	0
Sewing machine	749	0
Video camera for PE	877	0
Yoga equipment	298	0
Bean bags	0	672
Tripods	0	1,460
Garden accessories	0	239
	<u>2,200</u>	<u>2,371</u>

**GODOLPHIN AND LATYMER PARENT TEACHER AND FRIENDS ASSOCIATION
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