

Registered number
1107164

City of Hull Band
Report and Financial Statements
31 March 2021

City of Hull Band
Report and accounts
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City of Hull Band
Legal and Administrative Information

Trustees

A. J. Newiss
J. Mathews
B. Scott

Independent Examiners

Jacksons
First Floor
Albion House
Albion Street
Hull
HU1 3TE

Bankers

Lloyds TSB Bank plc
Hull City Centre Branch
Jameson Street
Hull

Registered office

Thacket House
Main Street
Burstwick
East Yorkshire
HU12 9EB

Registered number

1107164

Telephone number

01964 624877

City of Hull Band

Registered number:

1107164

Trustees' Report

The trustees present their annual report and financial statements of the charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Constitution and the Charities Act 2011.

Objectives and Activities

Objectives

Our objects and principle aims are to maintain, improve and advance the education of the public through the practice and performance of Brass Band music and training in Brass Band music skills. Or, for such other charitable purposes as the committee in its absolute discretion should from time to time determine.

Structure, governance and management

Legal Structure

City of Hull Band was set up in 1989. It later became a registered charity on 8 December 2004. Its governing document is a Constitution which was adopted on 8 December 2004 and last amended at a Special General Meeting held on 6th January 2019; the constitution establishes the objects and powers of the charity. The charity is constituted as an unincorporated organisation.

Recruitment and Appointment of New Trustees

Trustees shall be elected by the Charity at the Annual General Meeting. The Chair and Honorary Officers hold office until the conclusion of the Annual General Meeting next after their election but are eligible for re-election. A broad selection of skills and experience are well represented on the Board of Trustees. New trustees are invited and encouraged to attend short training sessions to familiarise themselves with the charity and the context within which it operates.

Achievements and Performance

What a year. Throughout this financial reporting period the organisation was in effect "shut down"! From coming off stage on 15th March 2020 until 31st March 2021 (and beyond) the band met only once in a socially distanced, Covid secure manner to play on the lawn at Haltemprice Crematorium for the funeral of band trustee and Bb Bass player Pete Arden.

The decision to cease all normal band activity was taken by the Trustees on 16th March 2020 in response to the growing concern regarding the Coronavirus pandemic. Throughout the year both Committee and Trustee meetings were held over video conferencing platforms to enable admin matters to be addressed to maintain organisation integrity.

As we are responsible for the Business Rates on our band room, we qualified for the Government Small Business Support Grant which saw us in receipt of £10,000 from central Government in April 2020. The Trustees used both the opportunity provided by an empty band room and part of this unexpected income to address an identified 'risk management' issue within the band room.

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Trustees' Report

When constructed the band room had been designed to be airtight in order to prevent flanking noise escape disturbing surrounding properties. During use in the summer the room soon became very warm and with the noise management plan requiring all doors to be closed whilst the band were playing, rehearsals had to be paused to allow doors to be opened and let fresh air in. It had also become very noticeable when examining the register that in the build up to contests when players were in the room every night and getting tired, attendance fell owing to illness (coughs and colds). It was obvious that within the band in the run up to contests with members in close proximity on more frequent occasions sometimes for extended periods these infections soon spread among members.

With that in mind an air conditioning system was fitted which would keep the rehearsal area more comfortable from a temperature point of view. To increase ventilation a high capacity extraction fan was fitted along with sound attenuating plenum chambers over the induction and extraction vents to allow a high airflow without compromising sound proofing. This system is capable of exchanging the total volume of air in the rehearsal area between 4 and 5 times per hour. The whole project cost about the same as a full refurbishment on an Eb bass. Funds were also used to purchase equipment to make the building capable of operating in a Covid secure manner.

An opportunity also arose to purchase 3 virtually new Copper timpani at a price commensurate with the cost of 1 new timp, an opportunity too good to be missed.

During the early months of the enforced closure the band held regular quizzes via video conferencing to maintain contact and when restrictions allowed held socially distanced covid secure small group rehearsals in the band room. A joint venture between City of Hull Band and two other Yorkshire based Championship Section Bands saw the virtual recording and release of a new arrangement of "On Ilkley Moor Bah t'at" to celebrate Yorkshire Day, raise a few smiles and remind everyone we were still here.

As the year progressed and restrictions were tightened further, as a leisure based business we qualified for more government funding support through the Leisure and Recreation Support Grant. We also had donations from a local businessman who covered our rent for 6 months. In December we took part in a Brass Bands England National Initiative through Crowdfunding to "Save our Bands". This raised both directly and indirectly through the allied publicity around £1,350.

An approach to Kingston Communications was met with a positive response in respect of a Community Grant in kind which should see a fast fibre broadband connection in the band room by mid July 2021 at no cost to the band. Funds from the government support have also been used to service and repair several band instruments which were in dire need of remedial work.

In short, whilst being unable to complete our normal work, we have improved operating conditions, reduced risk for our members and improved our instrument base. This should leave us in a secure and safe position to resume our core operations as soon as restrictions allow.

Public Benefit

Having regard to the activities and achievements of the Charity during the year as reported above, and the restrictions placed upon operations by the pandemic control measures, the Trustees are of the opinion that the organisation has fulfilled its charitable purposes by putting itself in a position to be able to advance the education and training of the public in the performance and appreciation of Brass Band music as soon as restrictions allow.

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Trustees' Report

Members of the band are drawn from Kingston-upon-Hull, Lincolnshire and North, South, East and West Yorkshire where the travelling distance to rehearsals is reasonable. Beyond that there are no barriers to membership and subscriptions are kept to a minimum. With respect to members of the public the area of benefit is national.

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regard to public benefit guidance published by the Charity Commission.

Financial Review

Receipts have decreased significantly this year and this is mainly driven by a reduction in activities during lockdown restrictions. However, the charity received £21,218 in grants from North Lincolnshire Council.

Total payments have also decreased as band activities have not taken place during the year. However, overheads have remained comparable to the previous year.

As at 31st March 2021 the Charity's unrestricted funds were £24,155.

Reserves policy

The Trustees have examined the charity's requirement for reserves in light of the main risks to the organisation. In line with Charity Commission recommendations, the charity ensures that a minimum level of reserves is maintained.

Principal Funding Sources

The Charity's principal funding source is donations, prize awards and concert activities. The charity continues to seek funding from a broader group of funders for its future needs.

Investment policy

The Charity's investment policy is regularly kept under review. Presently there are no funds readily available for short term investment purposes.

Risk Management

The Trustees regularly conduct a review of the major risks to which the charity is exposed. A risk register has been established and will be updated regularly. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Plans for Future Periods

The Charity plans to continue the activities outlined above in the forthcoming year, subject to satisfactory funding arrangements and active volunteer participation. The trustees are considering various ways in which to increase the charity's income.

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Trustees' Report

Trustees

The following persons served as directors during the year:

A. J. Newiss

C. Ellams

J. Mathews

B. Scott

P Arden

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations. They are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with Charity Law.

This report was approved by the board on 12 July 2021 and signed on its behalf.

A. J. Newiss
Chair

A handwritten signature in black ink, appearing to read 'A. J. Newiss', written over a light blue horizontal line.

City of Hull Band
Independent examiner's report on the accounts
to the members of City of Hull Band

I report on the accounts of the charity for the year ended 31st March 2021, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down the general Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act, and;
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;
or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Mark Jackson BA FCA
for and on behalf of
Jacksons
Accountants and Statutory Auditors
12 July 2021

First Floor
Albion House
Albion Street
Hull
HU1 3TE

City of Hull Band
Receipts and Payments Account
for the year ended 31 March 2021

	Notes	2021 £	2020 £
RECEIPTS			
Income receipts from:			
Donations	2	6,756	46,783
Band Activities	3	125	8,850
Fundraising activities	4	1,897	2,139
Other receipts	5	25,252	15,525
Total receipts		<u>34,030</u>	<u>73,297</u>
<i>All of the income of the Charity is unrestricted</i>			
PAYMENTS			
Direct Charitable Expenditure	7	(8,024)	(82,122)
Other Expenditure	8	(4,314)	(5,844)
Other Payments	9	(4,010)	(17)
Total payments		<u>(16,348)</u>	<u>(87,983)</u>
Net Receipts/(Payments) for the year		17,682	(14,686)
Cash at Bank as at 1st April		7,060	21,746
Cash at Bank as at 31st March		<u>24,742</u>	<u>7,060</u>

City of Hull Band
Statement of Assets and Liabilities
as at 31 March 2021

	2021 £	2020 £
Fixed assets		
Instruments & Ancillary Equipment at Replacement Cost	<u>189,355</u>	<u>185,335</u>
Current assets		
Other debtors	33	3,154
	<u>33</u>	<u>3,154</u>
Monetary Assets		
Lloyds Bank Current Account 1	19,674	2,828
Barclays - 100 Club Bank Account 1	3,060	2,958
Barclays - 100 Club Bank Account 2	1,823	1,089
Cash in Hand	185	185
	<u>24,742</u>	<u>7,060</u>
Liabilities		
Accruals	20	100
Independent Examiners Fee	600	600
	<u>620</u>	<u>700</u>

A. J. Newiss
Chair



These financial statements were approved by the Board of Trustees on 12 July 2021

The notes on pages 9 to 11 form part of these financial statements

City of Hull Band
Notes to the Accounts
for the year ended 31 March 2021

1 Summary of significant accounting policies

Basis of preparation

These accounts are prepared on a receipts and payments basis with all revenue and expenditure shown on a cash basis. Non-monetary assets and liabilities are shown at their estimated value at the end of the financial year.

Income is recognised at the time of receipt

Expenditure is recognised at the time of payment

Expenditure on fixed assets is written off at the time of payment

The financial statements have been prepared using Receipts and Payments under s133 of the Charities Act 2011 and comply with the Charities (Accounts and Reports) Regulations 2008.

Going concern

The Charity's continued existence is dependent on compliance with its constitution, and on maintaining adequate funding levels. In the opinion of the trustees such requirements are currently being met.

2 Donations and Bequests

	2021	2020
	£	£
Players Subscriptions	3,050	3,090
Donations	3,706	43,693
	<u>6,756</u>	<u>46,783</u>

3 Band Activities

	2021	2020
	£	£
Concert income	-	7,874
Contest Prizes	125	854
CD Sales	-	122
	<u>125</u>	<u>8,850</u>

4 Fundraising Activities

	2021	2020
	£	£
Events & Merchandise	-	30
100 Club	1,897	2,109
	<u>1,897</u>	<u>2,139</u>

City of Hull Band
Notes to the Accounts
for the year ended 31 March 2021

5 Other receipts	2021	2020
	£	£
Gift aid	4,033	15,044
Grants	21,218	-
Other	1	481
	<u>25,252</u>	<u>15,525</u>

6 Restricted Funds

The Charity has no restricted funds.

7 Direct Charitable Expenditure	2021	2020
	£	£
Player Travel Costs	1,065	44,960
Other Player Costs	3,150	29,182
Room Hire	3,662	3,770
Music & Library	147	834
Uniforms	-	3,376
	<u>8,024</u>	<u>82,122</u>

8 Other Expenditure	2021	2020
	£	£
CD Production & Promotional Materials	144	206
Overheads	3,170	4,588
100 Club Prize Money	1,000	1,050
	<u>4,314</u>	<u>5,844</u>

9 Other Payments	2021	2020
	£	£
Instruments	4,010	9
Bank charges	-	8
	<u>4,010</u>	<u>17</u>

City of Hull Band
Notes to the Accounts
for the year ended 31 March 2021

10 Transactions with Trustees

No remuneration was paid to trustees during the year. Expenses amounting to £1,065 were reimbursed to the trustees in the period for van hire, player hire, mileage, and other miscellaneous cost.

	£
A. J. Newiss	1,065