

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Registered Number: 05119548
Charity Number: 1107156

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

COMPANY PARTICULARS

YEAR ENDED 31 MARCH 2021

CHARITY NO: 1107156

TRUSTEES:

Mrs N Oliver MBE
Mr J Jackson (Chairman)
Mr C Robinson
Mr F Saunders
Mr D Matthews
Mr D Edwards
Ms A Thomas
Mr M Redshaw
Ms E Turton

COMPANY SECRETARY:

Mrs N Oliver MBE

REGISTERED OFFICE:

7 St John Street
Mansfield
Nottinghamshire
NG18 1QH

BUSINESS ADDRESS:

126 Station Street
Burton on Trent
Staffordshire
DE14 1BG

AUDITORS:

ApC
Chartered Accountants
and Statutory Auditors
7 St John Street
Mansfield
Nottinghamshire
NG18 1QH

BANKERS:

HBSC
1 Leeming Street
Mansfield
Nottinghamshire
NG18 1LU

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

The Trustees, who are also directors of the charity for the purpose of the Companies Act, submit their annual report and the audited financial statements for the Year Ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual return and financial statements of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a charitable company limited by guarantee and was incorporated on 5 May 2005. It is governed by a Memorandum and Articles of Association dated 5 May 2005 and its objects are to facilitate individuals, who have undergone drug and alcohol rehabilitation, to integrate back into their local community equipped with living skills and a vocation and to help individuals to become productive and positive members of their community.

The trust aims to achieve these objectives by providing training in basic skills in order that beneficiaries may live an independent life. Providing a safe, respectful environment where individuals can undergo a series of workshops, training, education and group/individual work in order to:

- a) Endeavour to reduce unemployment and State dependence among drug and alcohol misusers by exploring future career prospects and the necessary skills required to attain this goal.
- b) Reduce debts incurred and to promote the importance of money management by developing individual management and budgeting plans to attain financial security and independence.
- c) Reduce homelessness among drug and alcohol misusers and enable individuals to find a home and develop the skills to maintain future security through tenancy or a mortgage.
- d) Reduce accidents within the home, by developing and promoting understanding of basic DIY, health and safety.
- e) Improve unhealthy lifestyles by promoting an understanding of nutrition, a healthy diet and food hygiene.
- f) Reduce drug and alcohol related crime in the community by enabling individuals to understand the consequences of crime related activities and behaviour through therapeutic interventions.
- g) Create healthy relationships within the family unit through therapeutic interventions.
- h) Reduce the incidence of relapse and the return to substance misuse by providing a relapse intervention.

TRUSTEES AND THEIR INTERESTS

The directors in office during the period are listed on page 1. Also listed on page 1 is the charity's registered number, the charity's registered office address and the charity's bankers.

We, the Directors of the company who held office at the date of approval of these Financial Statements, as set out above, each confirm so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as Directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information

THE O'CONNOR GATEWAY TRUST
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TRUSTEES' ANNUAL REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2021

FINANCIAL AND ACTIVITIES REVIEW

The Statement of Financial Activities for the year is set out on page 11 of the financial statements. A summary of the financial results and the work at the charity is set out below.

The Charity has reported a profit/(deficit) of £9,263 (2020: £23,168), this profit/(deficit) relates to the restricted fund (£4,540) (2020: £(9,662)), unrestricted fund £13,803 (2020: £32,630).

There were several contracts, service agreements and donations either received, renewed or agreed during the year.

VOLUNTEERS

The Charity is grateful for the unstinting efforts of its volunteers who are involved in service provisions and fund raising. The pandemic obviously had an adverse effect on the number of volunteering opportunities in this financial year. It is estimated that over 15,288 (2020: 43,316) volunteer hours were provided during the year. If this is conservatively valued at £8.72 an hour, then the volunteer efforts amount to over £ 133,311 (2020: £377,716). The Charity has volunteer co-ordinators to ensure that the best value is derived from the sterling efforts of our volunteers.

ACHIEVEMENTS AND PERFORMANCE

During the year ended 31 March 2021 the main work and effort of the Charitable Trust has been focused on continuing to provide healthy opportunities for our service users to access volunteering, employment and training throughout the challenges presented by the Covid 19 pandemic, Burton Langan's was able to remain open for takeaway and deliveries only throughout all lockdowns after significant work to develop the menus accordingly and promote these services.

The Trust was successful in securing a number of grants during the year as detailed below:

- **BIG Lottery Community Coronavirus funding** of £83,800 which funded a 6 month Digital Development Worker to promote the Tea Rooms during lockdown and a contribution towards the running costs at Burton House to compensate for reduced trading income
- **Lloyds Foundation** unrestricted funding of £50,000 over two years together with Enhance support of £7k to purchase refurbished tablets for service user use in the Recovery Academy and consultant support to develop the OCGT's Strategic Plan and interim Financial Plan
- **Department of Culture, Media and Sport funding** of £29,480 for 6 months which contributed to the Recovery Academy Manager role, contribution towards rental costs and volunteer costs.
- **Consolidated Charities of Burton upon Trent funding** of £17,000 for six months' funding for the Recovery Academy manager role (ran consecutively to the DCMS grant to enable a 12 month's funding)
- **Rotary Club** donation of £1000 which was utilised as a contribution towards the kitchen floor repairs at Burton House

The Recovery Academy has continued to provide essential support to people at a vulnerable time in their lives following completion of residential rehabilitation for drug and/or alcohol addiction in spite of the pandemic. This has been affected by the pandemic but we have adapted and ensure support is offered digitally where appropriate and that volunteering and employment opportunities continue at Langan's in Burton.

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TRUSTEES' ANNUAL REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2021

Service users have also been supported to access external volunteering subject to individual risk assessments, particularly where those service users reside in one of the Recovery House. Examples of volunteering places secured include:

- Volunteering in a crystal healing shop
- Volunteering at the Sue Ryder Charity shop
- Volunteering at BHF charity shop
- Volunteering with a local church in Cannock

In addition, the Lloyds support reviewed the Trust's Equality, Diversity and Inclusion Policy and provided excellent feedback on this and has also funded the purchase of 11 refurbished tablets for client use in job seeking, accessing training etc. Monthly meetings with the Lloyds-appointed consultant continue and quarterly attendance at Peer Forums with other charities has opened up new partnerships and networks.

Case Study

Leah graduated from rehabilitation at the height of the pandemic and moved to one of our Recovery Houses. Being a wheelchair user, Leah faced some additional barriers in securing suitable volunteering however she was determined to begin volunteering once restrictions allowed and, with the support of the staff at the house, Leah secured volunteering in a local crystal healing shop based in a Café. Leah told us:

"Six months ago I would never have thought I'd be working in a shop and I am so grateful that Spirit Whispers has given me a chance, not only due to addiction but also from the physical side as well. I have found it hard to get work in the past due to my disability which, in some cases, made my addiction worse by having so many knock backs. It is all down to the BAC O'Connor Centre that I have gained confidence and mental strength and I can't thank everyone enough.

**THE O'CONNOR GATEWAY TRUST
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TRUSTEES' ANNUAL REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2021

Langan's Tea Rooms Burton (O'Connor Gateway Trading Ltd t/a Langan's Tea Rooms)

Langan's Tea Rooms, winner of the Employer of the Year category of the Burton Mail Business Awards 2017, continues to provide volunteer and paid employment opportunities to service users who have completed the abstinence-based rehabilitation programme.

The impact of the pandemic meant that the Tea Rooms had to close however we were successfully able to adapt the business model and menu to develop our takeaway and delivery service from the Burton Tea Rooms. This was essential for our service users who needed purposeful, positive activities during the isolating period of the lockdowns in 2020 and also ensured continued income, albeit on a greatly-reduced scale, throughout the entire pandemic.

The customer base within Langan's Tea Rooms has continued to grow fulfilling the aim of reducing stigma around addiction and recovery. With the successful bid to the Lottery Community Coronavirus Fund we were able to employ a Digital Development Worker who grew our social media presence significantly during 2020 to promote the delivery and takeaway service and schemes such as Eat Out to Help Out in August 2020. This meant that new customers were reached during a particularly difficult time for all businesses in the hospitality sector.

Burton Tea Rooms is currently ranked 8 out of 124 restaurants in Burton on Trent which is something that the volunteers, staff and Trustees are extremely proud of; a recent review states:

A hidden gem!

I'll be honest, I didn't know this place existed until this morning. I was craving a full English and stumbled across it during a desperate Google search.

First impressions were strong, points were gained because of their COVID restrictions still being in place. The place also just looked nice, it was cosy and elegant.

The food was amazing, it wasn't a standard box-cut full English. You could tell they'd put effort into choosing the food and cooking it well. I was impressed.

The Trust formed a partnership with We Are With You (formerly Addaction) and won the tender to deliver a recovery service within Stoke on Trent (SRS). The project started in November 2015. When the contract for this service was re-commissioned, the Trust was successful, alongside our partners We Are With You and the North Staffordshire Combined Healthcare Trust, in being awarded the service for five years from January 2019 with an option to extend for a further two years.

We employ a Recovery Co-ordinator and two qualified psychotherapists; the service supports people who are in abstinence recovery after engagement with the Stoke on Trent Community Drug and alcohol Service. The service has continued to grow and provides a range of activities to those who are abstinent in the Community to help and support them in engaging with the wider community and in developing their recovery capital, these include;

- Relapse awareness
- Gender specific groups
- Exercise and health groups
- Volunteering opportunities
- Farm projects
- Fun in Recovery Groups
- Mutual Aid Support Groups

The SRS project also supports individuals to secure employment opportunities and supports individuals to access secure and stable accommodation which is vital for sustained recovery.

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TRUSTEES' ANNUAL REPORT (CONTINUED)

RIOT employs 1 Recovery Co-Ordinator who works out in the community providing support, hope and inspiration to those who are trapped in Addiction. The RIOT Co-ordinator works alongside Community Drug & Alcohol Teams, at Soup Kitchens and with organisations working with the homelessness such as the YMCA to ensure that clients are aware that Recovery is a reality and they help clients to access the right level of support.

In addition, RIOT work alongside partners such as the Police & Probation supporting those with an offending background to access services, be inspired, show them there is another way and that Recovery is a reality

RIOT also go in to schools and deliver Drug Experience Talks to ensure that teenagers are aware of the consequences and the dangers of risk-taking behaviour and how this can impact on their lives. This had to be paused during the pandemic but we have had requests from schools for talks and, subject to strict Covid risk assessments, volunteers are joining the RIOT Co-ordinator in going back into schools in October 2021.

The Chief Executive, Noreen Oliver MBE, of the Charity continues to sit on numerous Government Groups and Umbrella Organisations, The CEO is also the Chair of Recovery Group UK (RGUK) which brings together agencies from across the sector, Government representation from Home Office, Department of Health, DWP, we are especially proud of Developing Quality Standards for the Sector. The CEO is also a Director for The Centre for Social Justice, a think tank which targets the key areas of Poverty.

The Charitable Trust continues to develop its work in the following areas:

- a) Advising on gaps between rehabilitative care and community integration
- b) Running social enterprises for the service to operate from
- c) Developing a strategic overview and future plan for the next five years
- d) Focusing on sourcing funding streams
- e) Promoting the charitable aims

The Trust has also promoted the benefits of rehabilitating drug and alcohol users by providing a number of activities.

- a) Service users providing voluntary work with local organisations and charities
- b) The Service User forum has representation at management boards and at National forums
- c) Service user representation at National Treatment Agency forums

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TRUSTEES' ANNUAL REPORT (CONTINUED)
YEAR ENDED 31 MARCH 2021

FUTURE DEVELOPMENTS

- To reintroduce groups and workshops at the Recovery Academy subject to Covid 19 Secure Risk Assessments
- SMART Recovery groups were postponed during Covid, these will be reintroduced subject to Covid 19 Secure Risk Assessments
- To continue to encourage customers back into the Tea Rooms and promoting menus and services on our social media channels
- To reintroduce the RIOT radio station subject to Covid 19 Secure Risk Assessments
- To continue to promote the objectives of the charity and educate the community at large around addiction
- To reduce re-offending within the group of individuals accessing the programme.
- To promote the work of the Trust within the Criminal Justice System and drug services promoting referrals of service users
- To build upon and improve professional relationships
- As part of the Lloyds Foundation support, OCGT has benefitted from ongoing support to review key areas of organisational development with staff and Trustee attendance at online workshops to identify key areas of work and devise an action plan. The need to develop a Strategic Plan and interim Financial Income Plan were identified as key areas of work and the Enhance element of the Lloyds Programme provided consultancy support to work with Trustees and staff in reviewing Strategic Direction and Income Generation. A workshop was held with Trustees on 4th October 2021 for this purpose and this work is ongoing at the time of drafting this report.

PUBLIC BENEFIT

The main charitable activities during the year were the opportunities afforded to people in early recovery to play an important role during the pandemic in keeping the Tea Rooms open for delivery and takeaway and getting involved in important activities such as delivering free afternoon teas to a Care Home in Burton each week to provide hope and support to the residents and staff at an extremely difficult time.

The O'Connor Gateway Trust has continued to assist those who desire to, to receive work experience, training and life skills through employment and voluntary work placements at the Tea Rooms. Langan's Tea Rooms provide further public benefit in that they create an extra step of the rehabilitating back into society process. This creates a public benefit to not only those clients being rehabilitated, but to their future employers and members of the public visiting the tea rooms.

TRUSTEES' RESPONSIBILITIES

The Trustees' (who are also the Directors of the O'Connor Gateway Trust (Limited by Guarantee) for the purposes of the company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial Period which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resource, including the income and expenditure, of the Charitable Company for that period.

THE O'CONNOR GATEWAY TRUST
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TRUSTEES' ANNUAL REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2021

In preparing the financial statements, the trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the Charitable Company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

AUDITORS

ApC are deemed to be re-appointed under Section 487(2) of the Companies Act 2006.

The Trustees' Annual Report has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

On behalf of the board



Mrs N Oliver MBE
Director

Dated: 21-12-21

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF
THE O'CONNOR GATEWAY TRUST**

Opinion

We have audited the financial statements of The O'Connor Gateway Trust for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

OTHER INFORMATION

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE O'CONNOR GATEWAY TRUST

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the trustees' responsibilities statement set out on page 8, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE O'CONNOR GATEWAY TRUST

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis of our opinion.

Identifying and assessing potential risks related to Irregularities

As detailed above we carried out our audit in line with the appropriate guidance. In regards to our procedures during the initial planning, onsite work and final review stages we assessed our audit plan against the changing environments and updated wherever appropriate.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered and carried out a background information assessment on the company and looked at all of the appropriate laws and regulations that the company must abide with. These included Coronavirus regulations, but also GDPR and Health & Safety.

The charity has a risk register for monitoring its risks and mitigations in place. The charity also monitors all of its internal policies and procedures and carries out annual updates for those policies, or such as Covid19, regular reviews when Government guidance has changed. This is then communicated to staff on all levels to ensure updates in policies and procedures are known throughout the workforce.

The significant laws and regulations in regards to the business in addition to Companies Act, Charities Act, Employment Law, Pensions legislation, Tax legislation, Health & Safety, Covid19 Regulations and GDPR are regularly reviewed by the charity's management and updated for compliance.

We reviewed the charity's risk assessments for its business in the significant laws and regulations, carried out reviews on board minutes including discussions with company officials and review of any legal cases and costs.

Audit response to risks identified

In relation to accounting for the deferred income, which is a key audit matter, our procedures included:

- obtaining an understanding of the relevant controls relating to the deferred income;
- Re-calculating the deferred income and assessing the appropriateness of the methodology applied;
- assessing that the accounting entries have been recorded in accordance with income recognition policies within FRS102;

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations, which have a direct effect on the financial statements;
- making enquiries of management, including legal experts concerning actual or potential litigation and claims;
- On our review of journal entries nothing unusual or unexpected had been identified from our sample testing of journal adjustments carried out by the company to its accounting system.
- We used limited analytical review procedures during our audit work and placed more reliance up on our transactional and detailed audit testing. Our analytical review for highlighting trends were then reviewed and assessed against our detailed testing work.

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF
THE O'CONNOR GATEWAY TRUST**

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

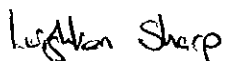
Our audit team had regular updates and meetings within the team including all members of the team, including the RI to ensure that our audit work was being carried out appropriately and to ensure that our assessments have constantly been updated during our audit, as part of these meetings all team members remaining alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Use of our report

This report is made solely to the company's charitable members, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for opinions we have formed.


Leighton Sharp, FCCA, MAAT
For and on behalf of
ApC Accountants Limited
Chartered Accountants and Statutory Auditors
7 St John Street
Mansfield
Nottinghamshire
NG18 1QH

ApC is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Dated: 21 December 2021

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income and expenditure account)

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted funds	Restricted funds	2021	2020
Incoming resources					
Incoming resources from generated funds:					
Voluntary income:					
Donations and grants	2	13,698	283,384	297,082	310,280
Activities for generating funds	3	105	-	105	29,560
Total incoming resources		£13,803	£283,384	£297,187	£339,840
Resources expended					
Cost of generating funds:					
Costs of generating donations and grants		-	(282,514)	(282,514)	(311,362)
Governance costs		(5,410)	-	(5,410)	(5,310)
Total resources expended	4	£(5,410)	£(282,514)	£(287,924)	£ (316,672)
Net incoming resources before transfers	5	8,393	870	9,263	23,168
Transfer between funds		870	(870)	-	-
Net Incoming resources for the year		9,263	-	9,263	23,168
Fund balance brought forward at 1 April 2020		134,872	-	134,872	111,704
Fund balance carried forward at 31 March 2021		£144,135	£-	£144,135	£134,872

All of the above results are derived from continuing activities. All gains and losses are recognised in the year are included above.

THE O'CONNOR GATEWAY TRUST
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BALANCE SHEET

AS AT 31 MARCH 2021

	Note	2021	2020
FIXED ASSETS			
Tangible fixed assets	7	32,765	40,238
Investment assets	8	200	200
		<u>32,965</u>	<u>40,438</u>
CURRENT ASSETS			
Debtors	9	175,998	157,090
Cash at bank and in hand		84,433	23,147
		<u>260,431</u>	<u>180,237</u>
CREDITORS: Amounts falling due within one year	10	<u>(149,261)</u>	<u>(85,803)</u>
NET CURRENT ASSETS		<u>111,170</u>	<u>94,434</u>
NET ASSETS		<u>£144,135</u>	<u>£134,872</u>
FUNDS			
Restricted funds	11	-	-
Unrestricted funds			
General funds	11	<u>144,135</u>	<u>134,872</u>
TOTAL FUNDS	12	<u>£144,135</u>	<u>£134,872</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

On behalf of the board



Mrs N Oliver MBE
Director

Dated: 21-12-21

Company registration number : 05119548

The notes on pages 15 to 25 form part of these financial statements.

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The presentation currency of the financial statements is the Pound Sterling (£).

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note (s)

(b) Company Status

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

(c) Cash flow statement

The trustees have taken advantage of the exemption in FRS102-1A from including a cash flow statement in the financial statements on the grounds that the company is small.

(d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes of the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

(e) Significant judgements and estimates

The significant judgements and estimates are as follows:

The charity receives grants and defers them in relation to the purpose of the grants. The grants are then released in accordance with the matched expenditure incurred by the charity.

The depreciation policies are set in line with the estimated useful life of the assets, given the use of those assets and changes in technology or legislation. The rates are annually reviewed in line to what the directors believe the assets are worth taken into account the income streams generated by those assets.

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

(e) Incoming resources

All incoming resources are included in the Statement Of Financial Activity (SOFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Interest income is included when received.

Grants are included within the SOFA when it is reasonably assured that the funds will be receivable.

(g) Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered and has been classified under headings that aggregate all costs related to the category.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 4.

(h) Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	– 33.33% reducing balance
Motor Vehicles	– 25% reducing balance
Fixtures & Fittings	– 15% reducing balance

(i) Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

THE O'CONNOR GATEWAY TRUST
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NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

(j) Reserves policy

The Company's board and management have reviewed the Reserves Policy and are agreed that a reasonable level of unrestricted reserves is required for the following reasons:

- to absorb short term setbacks such as loss or delays in funding
- to finance working capital needs, such as delays in receipts and to fund the time delays between developing projects, obtaining approval and funds being received.
- to cover the working capital required to fund the usual retrospective nature of the programme funding which can result in considerable timing differences between expenditure and receipts of funds.
- to cover the cost of investing in staff training and development to develop new improved services for the Trust
- to cover the cost of developing new services, such as communications, research and quality and business information systems.
- to set aside funds for appropriate capital assets such as IT equipment and securing and developing suitable premises.
- to provide funding to cover any unforeseen down turn in activity to be generated and/or a planned downsizing of activity.

The board have agreed a target of building funds of £126,410 of unrestricted reserves which will be monitored on an ongoing basis by the board as part of the business planning process each year.

(k) Financial Instruments

Financial instruments and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

(l) Debtors and Creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

2. DONATIONS AND GRANTS

	Restricted Funds	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Stoke Recovery Service (SRS)	144,620	-	144,620	171,878
RIOT	-	-	-	152
Big lottery	138,764	-	138,764	129,870
Miscellaneous	-	13,698	13,698	8,380
	£283,384	£13,698	£297,082	£310,280

The Trust received funds of £ Nil (2020: £Nil) from the Department of Health as administrators on behalf of the Recovery Partnership.

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
External Catering Sales	105	105	6,213
Spring Ball & Book Signing	-	-	23,347
	£105	£105	£29,560

4. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Audit fee	5,380	5,280
Accountancy	-	-
Depreciation	8,651	11,274

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

5. TOTAL RESOURCES EXPENDED

	Direct charitable expenditure (Restricted)	Governance (Unrestricted)	Total 2021	Total 2020
Costs directly allocated to				
Wages	136,606	-	136,606	180,347
Catering Costs	1,590	-	1,590	3,864
Rent and rates	14,008	-	14,008	15,113
Light and heat	8,194	-	8,194	10,097
Repairs	3,959	-	3,959	5,851
Insurance	3,164	-	3,164	3,034
Travel costs	15,776	-	15,776	1,454
Advertising	6,628	-	6,628	4,522
P.R costs	-	-	-	8,258
Residents welfare	927	-	927	(10,657)
Training and conference costs	4,613	-	4,613	16,022
Premises costs	65	-	65	-
Audit and Accountancy	-	5,380	5,380	5,280
General office costs	1,534	-	1,534	2,120
Professional fees	3,338	-	3,338	662
Bank charges	144	30	174	222
Bad debts	27	-	27	-
Profit/Loss on disposal	-	-	-	-
Depreciation	8,651	-	8,651	11,274
Radio costs	1,510	-	1,510	1,569
Donations/Contributions to running costs	71,780	-	71,780	57,640
Total resources expended	£282,514	£5,410	£287,924	£316,672

6. STAFF COSTS

	2021	2020
Wages and salaries	130,980	170,843
Social Security Costs	4,565	7,600
Pension costs	1,061	1,904
	£136,606	£180,347

The average number of employees, calculated on a full-time equivalent basis attributable to the charitable activities during the year amounted to 3 (2020: 4).

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

7. TANGIBLE FIXED ASSETS

	Computer Equipment	Fixtures & Fittings	Motor Vehicles	Kitchen Equipment	Total
	£	£	£	£	£
Cost					
As at 1 April 2020	34,929	31,209	34,534	12,896	113,568
Additions	1,178	-	-	-	1,178
Disposal	-	-	-	-	-
Transfer of classification	-	-	-	-	-
At 31 March 2021	36,107	31,209	34,534	12,896	114,746
Depreciation					
As at 1 April 2020	28,327	19,375	20,715	4,913	73,330
Charge for year	2,267	1,746	3,421	1,217	8,651
Eliminated on disposal	-	-	-	-	-
Transfer of classification	-	-	-	-	-
At 31 March 2021	30,594	21,121	24,136	6,130	81,981
Net Book Value					
At 31 March 2021	£5,513	£10,088	£10,398	£6,766	£32,765
At 31 March 2020	£6,602	£11,834	£13,819	£7,983	£40,238

8. INVESTMENTS

	2021	2020
Cost		
At 1 April 2020	200	200
Additions	-	-
At 31 March 2021	£200	£200

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

8. INVESTMENTS (CONTINUED)

In the previous year the company purchased the entire share capital of Langans Tearooms (Cannock) Limited at par for cash consideration, this value is not considered to be materially different from the fair value of the company's net assets.

	Share Class	2021 %	2020 %
Holding in subsidiary undertakings			
Langans Tearooms (Cannock) Limited	Ordinary	100	100
O'Connor Gateway Trading Limited	Ordinary	100	100

At the balance sheet date, subsidiary undertakings had the following financial results;

	2021 £	2020 £
(Loss)/Profit before taxation		
Langans Tearooms (Cannock) Limited	(2,834)	(2,547)
O'Connor Gateway Trading Limited	5,722	(947)
Capital and Reserves		
Langans Tearooms (Cannock) Limited	(10,687)	(7,853)
O'Connor Gateway Trading Limited	19,599	13,877

9. DEBTORS

	2021	2020
Trade debtors	1,440	345
Other Debtors	-	250
Amounts owed from group undertakings	164,002	153,914
Amounts owed from related parties	-	-
Prepayments	10,556	2,581
	£175,998	£157,090

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

10. CREDITORS: Amounts falling due within one year

	2021	2020
Trade creditors	1,776	876
Amounts owed from related parties	57,668	35,752
Other creditors	194	200
Taxation and social security	2,718	2,442
Accruals	86,905	46,533
	£149,261	£85,803

The aggregate amount of secured liabilities £ Nil (2020: £Nil)

11. STATEMENT OF FUND

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
Unrestricted funds:					
General reserve	134,872	13,803	(5,410)	870	144,135
Total unrestricted funds	£134,872	£13,803	£(5,410)	£870	£144,135
Restricted funds:					
Mentoring programme	-	283,384	(282,514)	(870)	-
Big lottery	-	-	-	-	-
Total restricted funds	-	283,384	(282,514)	(870)	-
Total funds	£134,872	£297,187	£(287,924)	£-	£144,135

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

Stated reserves policy

The direct charitable fund represents funding specifically for direct charitable objectives as identified in the directors report.

Unrestricted funds are needed:

- a to provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and
- b to cover management administration fund-raising and support costs without which the charity could not function.
- c to provide an accumulation of funds for future development opportunities designed to further the objectives of the charity.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- a To avoid the necessity of realising fixed assets held for the charity's use;
- b To cover one year's management administration fund-raising and support costs;

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds	General unrestricted funds	Total
Funds balance at 31 March 2021 are represented by			
Tangible fixed assets	32,965	-	32,965
Current assets	96,429	164,002	260,431
Current liabilities	(129,394)	(19,867)	(149,261)
Total net assets	£-	£144,135	£144,135

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

13. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

The company had no capital commitments or contingent liabilities at the balance sheet date.

14. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

The trustees neither received nor waived any emoluments during the year (2020: £Nil) through the Charity

There were no expenses reimbursed to trustees during the year (2020: Nil) through the Charity.

No trustee or other person related to the Charity had any personal interest in any contract of transaction entered into by the Charity during the year (2020: none)

During the year the charity purchased and sold goods and services to The Burton Addiction Centre Limited, a company in which Mrs N Oliver is a director and shareholder, the purchases in the year were £103,185 (2020: £125,213) and the sales were £6,269 (2020: £12,454). The purchases relate to costs invoiced to Burton Addiction Centre Limited, which are shared services between the two companies and these are recharged at cost. The charity received donations from the company of £Nil (2020: £Nil). At the balance sheet date, £109,829 (2020: £118,162) was owed to The Burton Addiction Centre Limited regarding these transactions.

During the year the Charity received financial assistance to the value of £Nil (2020: £Nil) from O'Connor Gateway Trading Limited, a 100% wholly owned subsidiary of the Trust. The charity also donated £71,780 (2020: £57,640) towards their share of rent and accountancy costs paid. At the balance sheet date £61,303 (2020: £61,389) was owed to the Charity.

During the year the Charity had the following transactions with Langan's Tea Rooms (Cannock) Limited a 100% wholly owned subsidiary. The Charity provided financial assistance of £10,174 (2020: £41,177). At the balance sheet date £102,699 (2020: £92,525) was owed to the Charity.

There were 5 key management personnel in the year who were all paid through a related party,

15. TAXATION

As a charity, the O'Connor Gateway Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

YEAR ENDED 31 MARCH 2021

16. CONTROLLING PARTY

There is not a controlling party as the company has no voting share capital and there are six active elected members at the year end.

17. DEFERRED INCOME

The deferred income represents the balance of capital grants received but not credited to the statement of financial activities.

	B/fwd £	Received in year £	Released to income £	C/fwd £
Grants to be used in future periods				
Big lottery	19,665	111,044	115,857	14,852
ESBC	615	-	77	538
DCMS	-	29,480	20,433	9,047
Consolidated Charity Grant	-	17,000	-	17,000
Mini bus	4,734	-	2,387	2,347
Lloyds Bank Foundation Grant	-	20,000	-	20,000
	25,014	177,524	138,754	63,784

THE O'CONNOR GATEWAY TRUST
(Limited by Guarantee)
DETAILED INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 MARCH 2021

	2021	2020
INCOME		
Donations	13,698	8,380
Grants	283,384	301,900
Other income	105	29,560
	297,187	339,840
EXPENDITURE		
Generating Income:		
Wages	136,606	180,347
Catering Costs	1,590	3,864
Rent & Rates	14,008	15,113
Heat & Light	8,194	10,097
Repairs	3,959	5,851
Insurance	3,164	3,034
Travel costs	15,776	1,454
Professional fees	3,338	662
Telephone & Office costs	1,531	2,120
Radio costs	1,510	1,569
P R Costs	-	8,258
Residents welfare	927	(10,657)
Training and conference costs	4,613	16,022
Donations to social enterprise	71,780	57,640
Cleaning	65	-
Advertising	6,628	4,522
Support costs:		
Bank charges	174	222
Audit and Accountancy fees	5,380	5,280
Bad debt	27	-
Depreciation	8,651	11,274
Profit/Loss on disposal	-	-
	(287,921)	(316,672)
SURPLUS OF INCOME OVER EXPENDITURE	£9,263	£23,168