

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
SRI GURU SINGH SABHA HITCHIN**

Jones Hunt & Keelings
Chartered Certified Accountants and
Chartered Tax Advisers
71 Knowl Piece
Wilbury Way
Hitchin
SG4 0TY

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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SRI GURU SINGH SABHA HITCHIN

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Organisational structure

An executive board of up to 15 members, meet at least quarterly, to administer the charity. There are ad-hoc sub-committees where applicable to cover development, membership, finance and audit.

The Executive Board members who served during the year ended 31 December 2020 were as follows:

Mandeep Singh Basra (Chairman)
Gurjeet Singh (General Secretary)
Amrik Singh Shergill (Treasurer)
Balbir Singh
Santokh Singh Takhar
Gurjit Singh Kalirai
Jatinder Singh Matharu
Harvinder Singh Pooni
Surjit Singh Sidhu
Gurcharan Singh Flora
Surtar Singh Bachra
Balraj Singh Dulay
Shamsher Singh Bachra
Joginder Singh Khara
Sukhwinder Singh Dhaliwal

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1107100

Principal address

50 Wilbury Way
Hitchin
Herts
SG4 0TP

Trustees

B Singh
J Singh Lidder
S Singh Thind
S Singh Phgura
H S Bains

Independent Examiner

Mr Domenico Maurello
FCCA
Jones Hunt & Keelings
Chartered Certified Accountants and
Chartered Tax Advisers
71 Knowl Piece
Wilbury Way
Hitchin
SG4 0TY

SRI GURU SINGH SABHA HITCHIN

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

Approved by order of the board of trustees on 22 October 2021 and signed on its behalf by:

B Singh - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SRI GURU SINGH SABHA HITCHIN

Independent examiner's report to the trustees of Sri Guru Singh Sabha Hitchin

I report to the charity trustees on my examination of the accounts of Sri Guru Singh Sabha Hitchin (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Domenico Maurello
FCCA
Jones Hunt & Keelings
Chartered Certified Accountants and
Chartered Tax Advisers
71 Knowl Piece
Wilbury Way
Hitchin
SG4 0TY

22 October 2021

SRI GURU SINGH SABHA HITCHIN

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

		Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	124,308	-	124,308	236,691
Investment income	3	83,224	-	83,224	54,590
Total		207,532	-	207,532	291,281
EXPENDITURE ON					
Other		130,824	(565,000)	(434,176)	192,301
NET INCOME		76,708	565,000	641,708	98,980
RECONCILIATION OF FUNDS					
Total funds brought forward		2,830,178	-	2,830,178	2,731,198
TOTAL FUNDS CARRIED FORWARD		2,906,886	565,000	3,471,886	2,830,178

The notes form part of these financial statements

SRI GURU SINGH SABHA HITCHIN

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	8	2,477,211	-	2,477,211	2,509,191
Investment properties	9	805,000	565,000	1,370,000	390,000
		<u>3,282,211</u>	<u>565,000</u>	<u>3,847,211</u>	<u>2,899,191</u>
CURRENT ASSETS					
Debtors	10	-	-	-	452
Cash at bank and in hand		79,784	-	79,784	296,394
		<u>79,784</u>	<u>-</u>	<u>79,784</u>	<u>296,846</u>
CREDITORS					
Amounts falling due within one year	11	(455,109)	-	(455,109)	(365,859)
NET CURRENT ASSETS		<u>(375,325)</u>	<u>-</u>	<u>(375,325)</u>	<u>(69,013)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,906,886</u>	<u>565,000</u>	<u>3,471,886</u>	<u>2,830,178</u>
NET ASSETS		<u>2,906,886</u>	<u>565,000</u>	<u>3,471,886</u>	<u>2,830,178</u>
FUNDS	12				
Unrestricted funds				2,906,886	2,830,178
Restricted funds				565,000	-
TOTAL FUNDS				<u>3,471,886</u>	<u>2,830,178</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 22 October 2021 and were signed on its behalf by:

B Singh - Trustee

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- in accordance with the property
Fixtures and fittings	- 10% on cost
Motor vehicles	- 25% on reducing balance

Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Government grants

Government grants given in respect of the Coronavirus Job Retention Scheme have been accounted for under the accrual model, recognised as other income against the period to which they relate. During the year, £16,836 (2019 - nil) has been recognised. There were no unfulfilled conditions or contingencies attached to the grant.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	58,305	142,481
Gift aid	24,297	37,352
Grants	16,836	-
Donated services and facilities	24,870	56,858
	<u>124,308</u>	<u>236,691</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Other grants	<u>16,836</u>	<u>-</u>

3. INVESTMENT INCOME

	2020	2019
	£	£
Rents received	83,223	54,571
Deposit account interest	1	19
	<u>83,224</u>	<u>54,590</u>

4. SUPPORT COSTS

	Management	Finance	Other
	£	£	£
Other resources expended	<u>15,052</u>	<u>246</u>	<u>78,037</u>
	Gain/loss on revaluation on assets	Governance costs	Totals
	£	£	£
Other resources expended	<u>(565,000)</u>	<u>1,589</u>	<u>(470,076)</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

6. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	35,533	37,124
Other pension costs	367	348
	<u>35,900</u>	<u>37,472</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Priests	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	236,691	-	236,691
Investment income	54,590	-	54,590
Total	291,281	-	291,281
EXPENDITURE ON			
Other	192,301	-	192,301
NET INCOME	98,980	-	98,980
RECONCILIATION OF FUNDS			
Total funds brought forward	2,731,198	-	2,731,198
TOTAL FUNDS CARRIED FORWARD	2,830,178	-	2,830,178

8. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2020	2,607,419	113,652	17,128	2,738,199
Additions	5,000	-	-	5,000
At 31 December 2020	2,612,419	113,652	17,128	2,743,199
DEPRECIATION				
At 1 January 2020	119,227	103,358	6,423	229,008
Charge for year	29,865	4,439	2,676	36,980
At 31 December 2020	149,092	107,797	9,099	265,988
NET BOOK VALUE				
At 31 December 2020	2,463,327	5,855	8,029	2,477,211
At 31 December 2019	2,488,192	10,294	10,705	2,509,191

Included in cost or valuation of land and buildings is freehold land of £1,000,000 (2019 - £1,000,000) which is not depreciated.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. INVESTMENT PROPERTIES

	£
FAIR VALUE	
At 1 January 2020	390,000
Additions	415,000
Revaluation	565,000
	<u>1,370,000</u>
At 31 December 2020	1,370,000
NET BOOK VALUE	
At 31 December 2020	<u>1,370,000</u>
At 31 December 2019	<u>390,000</u>

Included in investment properties is freehold land valued at £425,000 (2019 - £275,000).

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	-	452
	<u>-</u>	<u>452</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	152	-
Social security and other taxes	2,966	1,984
Other creditors and accruals	451,991	363,875
	<u>455,109</u>	<u>365,859</u>

12. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	2,830,178	76,708	2,906,886
Restricted funds			
Fair value reserve	-	565,000	565,000
TOTAL FUNDS	<u>2,830,178</u>	<u>641,708</u>	<u>3,471,886</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	207,532	(130,824)	76,708
Restricted funds			
Fair value reserve	-	565,000	565,000
TOTAL FUNDS	<u>207,532</u>	<u>434,176</u>	<u>641,708</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	2,731,198	98,980	2,830,178
TOTAL FUNDS	<u>2,731,198</u>	<u>98,980</u>	<u>2,830,178</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	291,281	(192,301)	98,980
TOTAL FUNDS	<u>291,281</u>	<u>(192,301)</u>	<u>98,980</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	2,731,198	175,688	2,906,886
Restricted funds			
Fair value reserve	-	565,000	565,000
TOTAL FUNDS	<u>2,731,198</u>	<u>740,688</u>	<u>3,471,886</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	498,813	(323,125)	175,688
Restricted funds			
Fair value reserve	-	565,000	565,000
TOTAL FUNDS	<u>498,813</u>	<u>241,875</u>	<u>740,688</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

13. RELATED PARTY DISCLOSURES

The balance due to trustee, committee members and congregation at the balance sheet date was nil (2019: £205,000).

SRI GURU SINGH SABHA HITCHIN

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	58,305	142,481
Gift aid	24,297	37,352
Grants	16,836	-
Donated services and facilities	24,870	56,858
	124,308	236,691
Investment income		
Rents received	83,223	54,571
Deposit account interest	1	19
	83,224	54,590
Total incoming resources	207,532	291,281
EXPENDITURE		
Other		
Wages & social security	35,533	37,124
Pensions	367	348
	35,900	37,472
Support costs		
Management		
Telephone	633	843
Postage and stationery	452	1,137
Advertising	-	290
Sundries	177	555
Food and consumables	902	5,132
Motor, travel and subsistence	597	1,370
Punjabi School	-	7,580
Gurpurab expenses	700	6,526
Sikh preaching & Keertan	945	15,015
Youth related activities	1,413	4,438
Audio and visual	821	3,060
Professional fees	-	22,037
Donations (external)	5,736	4,000
Motor vehicles	2,676	3,568
	15,052	75,551
Finance		
Bank charges	246	538
Other		
Rates, water and utilities	5,228	3,407
Insurance	2,212	2,893
Light and heat	23,041	29,626
Repairs and renewals	13,252	6,338
Freehold property	29,865	30,371
Carried forward	73,598	72,635

This page does not form part of the statutory financial statements

SRI GURU SINGH SABHA HITCHIN

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
Other		
Brought forward	73,598	72,635
Fixtures and fittings	4,439	4,443
	78,037	77,078
Gain/loss on revaluation on assets		
Gain on revaluation	(565,000)	-
Governance costs		
Accountancy and legal fees	1,589	1,662
Total resources expended	(434,176)	192,301
Net income	641,708	98,980