



Kennet School PTAC

Kennet School, Stoney Lane, Thatcham, RG19 4LL

Charity number: 1106961

Chairperson: Lyse Moss

kennetpta@gmail.com

Kennet PTAC Annual General Meeting (AGM) Minutes

Date: Wednesday 17 September 2025 7-8pm

Location: Kennet School Library

Attendees	Grace Rigg - Headteacher (GR), Gerwyn Clegg - school PTAC representative (GC), Lyse Moss - Chair (LM), Liz Fisher - Vice Chair (LF), Steve Curtis-Read - Treasurer (SCR), Chloe Byrne - Secretary (CB), Lisa Thorne (LT), Sarah Belcher (SB), Akesh Vishram (AV), Katie Beeny (KM), Max Ives (MI), Levi Woodley (LM), Alastair Tucker (AT), Ronnie Tamale (RT), Sam Martin (SM), Katherine Walker (KW), Max Gayler (MG), Mandy Hemmings (MH). There were also 7 pupils present to give talks.
Apologies	None

1. Introduction and welcome

The PTAC Chair, LM, welcomed attendees to the AGM and expressed gratitude for their participation. She highlighted the importance of the PTAC's role in supporting the school and its students.

The current committee and trustee members were introduced: Lisa (LM - Chair), Liz (LF - Vice Chair), Chloe (CB - Secretary), and Steve (SCR - Treasurer).

LM emphasised the vital role of the PTAC in providing additional resources and support to the school, given limited government funding. The PTAC's primary objectives were outlined:

- Raising funds for additional school resources and supporting the school's educational endeavours
- Organising events for students, families, and the school community

All parents of Kennet School students were encouraged to participate in the PTAC, with meetings held on the first Monday of each month. LM emphasised the importance of parental involvement in achieving its goals.

Kennet School headteacher, Ms Rigg (GR) extended her gratitude to the PTAC members, acknowledging their small size but significant impact and invaluable contributions to the school. She highlighted the new hall as an example of changing times, noting that five years ago the school could have afforded the air conditioning unit, but in the current climate, the funds raised by the PTAC are even more impactful and appreciated.

2. Short pupil talks

GR introduced the pupil speakers for this section.

Thailand Trip

Sixth Form and Alumni students spoke about their recent trip to Thailand, which was designed to help students become 'global citizens' by assisting disadvantaged communities, experiencing new cultures, and teaching English. The trip was a rewarding experience, helping students gain an understanding of different cultures. The students, many of whom had never left Europe, shared their experiences of adapting to the local vegan and vegetarian diet and the remote, religious nature of the region.

Highlights of the trip included:

- **Conservation:** Working at an elephant sanctuary and participating in environmental conservation efforts.
- **Teaching:** Teaching English to local children, which was described as a very sweet experience.
- **Cultural Immersion:** Visiting temples, night markets, and the old city gates of Chiang Mai. Over 700 trees were also planted in a mountainous region.

The students noted that the trip helped them gain a wider perspective on life and recommended it to younger students at the school.

Year 7 Camp

Year 8 students shared their positive experience from the Year 7 camp. They described it as a "wonderful experience," where they were able to use **Kennet values** and engage in various activities. They spoke about the fresh and exciting atmosphere, a variety of food options (with toast being a favorite), mini-Olympic games, and a delicious BBQ prepared by the Heads of Houses. They highly recommended the camp to the current Year 7 pupils.

3. 2024-2025 Chair report

LM highlighted that it had been an "absolutely fantastic and busy year," their best by far. She expressed gratitude for the significant contributions made by committee members and a handful of volunteers, who had really stepped up due to a lack of volunteers. She noted that despite some highs and lows, the incredible amount of money raised made all the effort worthwhile.

LM reviewed the PTAC's events for the year, including:

- **Bingo Night:** This new event, held in July, was introduced to raise more funds. The uptake was slow initially, but it was ultimately a great success and will be hosted again.

- **Fireworks Event:** The PTAC's largest event, held in partnership with Friends of Whitelands and Francis Baily PTA. The event was driven by Chloe from the very beginning, and it was a proud moment that her last year of involvement ended on such a high note. The success was attributed to her leadership and the efforts of numerous volunteers.
- **Tornadoes Football Tournament:** The PTAC participated in this annual weekend-long event, providing refreshments and a BBQ for the players and their families. This was the second year the PTAC had run it as a team, and Liz again took the lead. Positive changes were made, and the event felt less chaotic than the previous year, despite raising even more funds. Special thanks were given to Simon Hannon and his team for managing the BBQ.

LM expressed her thanks to:

- The committee and members for their dedication and hard work.
- The teachers and school staff who supported the PTAC, specifically mentioning Mr. Joyce, the staff representative from the previous year. She also welcomed Mr. Clegg and Mrs. Langley, the new representatives for the coming year.

The Chair emphasised the importance of continued parental and staff involvement and support for the PTAC's future endeavours.

4. 2024-2025 Financial report

SCR reported that it had been a record-breaking year for the PTAC, with 23 separate events run, attended, or catered for.

Fundraising Highlights

- **Events:** Total profit raised from events was **£30,917.30**.
 - **Quiz Night:** The October Quiz raised a record profit of over **£1,900**, an increase of £600 on the previous year.
 - **Fireworks Display:** The largest display to date, held in partnership with Francis Baily and Whitelands primary schools, generated a profit of **£8,293.36**.
 - **Thatcham Tornadoes Weekend:** This was the most successful event, raising over **£9,000** over two days.
- **Other Income:**
 - **Enhancement Fund:** The fund received **£4,926.43**, with the majority coming from donations through ParentPay.
 - **Non-Uniform Days:** These contributed **£1,388.09**.
 - **Match Funding:** **£1,469.50** was raised, primarily from parents working at Vodafone.
 - **West Berkshire Lottery:** **£856** was raised through this scheme.

The total profit for the year was **£39,557.32**.

Expenditure and Funds

- **Fireworks Deposit:** A deposit of **£2,031** was paid for this year's fireworks display.
- **Air Conditioning:** The school approached the PTAC to help fund the repair of the air conditioning. The committee approved a payment of **£5,645.20** because the funds were available. It was noted that although this took a significant chunk from the minibus fund, the comfort of the pupils and staff was deemed a priority.

Current Financial Position

- **Total Available Funds: £29,303.49**
- **Minibus Fund:** The current funds represent three-quarters of the total needed for the minibus. The focus for the new academic year will be to raise the remaining quarter, with plans in place for potential grants and future events.

5. Questions from the floor

None received

6. Appointment of the new PTAC Committee

LM explained the process of electing the committee roles and that the secretary would not be standing again this year. Those nominated, proposed and seconded are outlined below:

Nominations received for Chair : Lisa Moss

Lisa Moss proposed by G Rigg, seconded by S Belcher

Nominations received for Vice Chair : Liz Fisher

Liz Fisher proposed by A Vishram, seconded by M Gaylor

Nominations received for Treasurer : Steve Curtis-Read

Steve Curtis-Read proposed by L Thorne, seconded by A Vishram

Nominations received for Secretary : None

No one offered to take on this role, it will be divided by the other three committee members.

The officers for 2025 - 2026 are as follows:

Chair: Lisa Moss

Vice Chair: Liz Fisher

Treasurer: Steve Curtis-Read

The appointed auditor will be Kirsty Warren.

7. Appointment of Honorary PTAC President

LM appointed GR to be the Honorary PTA President, GR accepted the appointment.

8. Closing comments

CB was presented with some tokens of appreciation in recognition for her time given to the PTAC now that she is no longer in the role of secretary.

LM thanked everyone for attending and closed the meeting.

Date of next meeting: Monday 29 September 2025.

Kennet Parent Association

Treasury rep August 1st 2024 to 31st July 2025

Opening balance 01/08/24	<u>£ 29,243.61</u>
Income	
Event Takings	£ 36,906.77
Non-Uniform Day	£ 1,388.09
Match Funding	£ 1,469.50
West Berkshire Lottery	£ 856.00
Enhancement Account (HSBC)	£ 86.14
Enhancement Account Via PTAC Events Page	£ 224.29
Total Income	£ 40,930.79
Expenditure	
23/24 school payments	£ 30,000.00
Event Provisions	£ 5,989.47
Fireworks Deposit	£ 2,031.75
Stock holding value	£ 3,002.95
Total expenditure	£ 41,024.17
Cash Holding for floats	£ 1,182.46
Carry over to 25/26	
Income	
Enhancement Account Via Parent Pay from 24/25	£ 4,616.00
Expenditure	
Aircon Invoice - Paid Aug	£ 5,645.20
Closing balance	<u>£ 29,303.49</u>

These accounts have been checked by: *K Warren*

Event - Profit	2024/25
Quiz - Oct	£ 1,944.59
Oct House PA	£ 111.20
Thatcham Thrives	£ 217.90
Halloween Disco	£ 1,085.17
Fireworks	£ 8,293.36
Winter Performance Choir Concert	£ 159.00
Y13 Parents Evening	£ 24.80
Christmas Wreath	£ 57.06
Christmas Fayre	£ 4,910.80
Christmas Performance	£ 250.67
House Music Feb	£ 121.41
Y11 Parents Evening	£ 34.25
Quiz Feb	£ 1,248.00
Year 10 Parents Evening	£ 57.88
Y7 Parents Evening	£ 63.91
Kennet Games	£ 129.41
Tornadoes	£ 9,304.42
Year 7 Summer disco	£ 469.26
Dance Fusion	£ 415.51
Music Show July 25	£ 66.27
Y12 Parents Evening	£ 22.00
Bingo Night	£ 1,042.83
Summer Show HSM	£ 887.60
Non uniform	£ 1,388.09
Enhancement fund (includes £4,616 from PP)	£ 5,345.93
Match Funding	£ 1,050.00
West Berkshire Lottery	£ 856.00
Parents evening/music dept events	each event above
Grand Total	£ 39,557.32

West Berkshire Lottery

Total Date	£ 856.00
26/08/24	£ 100.00
23/9/24	£ 80.00
28/10/2024	£ 100.00
26/11/2024	£ 80.00
24/12/25	£ 78.00
21/01/25	£ 87.50
07/05/25	£ 153.50
02/07/25	£ 76.00
22/07/25	£ 101.00

Match Funding

Total Date	£ 1,050.00
17/10/24	£ 350.00
17/1/25	£ 350.00
17/4/2025	£ 350.00

Enhancement Fund

	£ 5,345.93
HSBC Account	£ 86.14
Direct from Kennet PTA site	£ 224.29
Parentpay	£ 4,616.00
Benevity	£ 419.50



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Kennet School PTAC

On accounts for the year ended

2025

Charity no
(if any) 1106961

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: K Warren

Date: 19/05/2026

Name: Kirsty Warren

Relevant professional
qualification(s) or body
(if any):

Address: 5 Coldstream Way, Thatcham, Berkshire, RG19 4PS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.