

REGISTERED COMPANY NUMBER: 05177066 (England and Wales)
REGISTERED CHARITY NUMBER: 1106908

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025
FOR
BASSETLAW ACTION CENTRE
(A COMPANY LIMITED BY GUARANTEE)

BASSETLAW ACTION CENTRE

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 9
Independent Examiner's Report	10
Statement of Financial Activities	11 to 12
Balance Sheet	13
Cash Flow Statement	14
Notes to the Cash Flow Statement	15
Notes to the Financial Statements	16 to 23
Detailed Statement of Financial Activities	24 to 25

BASSETLAW ACTION CENTRE
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2025

TRUSTEES	M E Browne J Caley D M Colton M Storey A A D Tromans J E Coyne S J F Lamb H J Derby S J Reed (resigned 28.2.2025)
COMPANY SECRETARY	D M Colton
REGISTERED OFFICE	The Warehouse Canal Steet RETFORD DN22 6EZ
REGISTERED COMPANY NUMBER	05177066 (England and Wales)
REGISTERED CHARITY NUMBER	1106908
INDEPENDENT EXAMINER	Glover & Co Chartered Accountants 13/15 Netherhall Road DONCASTER DN1 2PH
BANKERS	Unity Trust plc Four Brindley Place BIRMINGHAM B1 2JB

The day to day management of the charity is carried out by the Senior Manager Mrs L Tupling.

BASSETLAW ACTION CENTRE

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BASSETLAW ACTION CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our five-year business plan for 2025-2031 was agreed and adopted by our board of Trustees and was drawn together to illustrate the strengths of our organisation, to assess the resources we have, to recognise where our organisation is at the moment and where we are aiming to be in the future. We accept this is a living document that will change over time but we captured our plans and vision for the future of our development and can now reflect on the first year of our plans and acknowledge the achievements we have made.

In this process we have identified that the Bassetlaw Action Centre is a significant operator in the voluntary sector in Bassetlaw, now delivering services throughout Nottinghamshire, and to reflect this we have added a strapline which says "making a difference throughout Nottinghamshire" in acknowledgement of where our service delivery now takes place. With approximately 100 staff and volunteers (combined), every member of staff and all volunteers are fully DBS checked and competent in delivering a quality service to older people and people at risk throughout Nottinghamshire.

We offer a range of services through our own projects and through the strong partnerships and signposting arrangements that we have developed which allows us to provide a holistic approach to the clients we serve. Our partners include voluntary and statutory sector organisations and we continue to nurture the relationship with our partners to ensure that a quality service is delivered.

The process of developing our business plan (and in drafting our 2025/2031 plan) has allowed us to critically analyse our organisation, acknowledging our strengths and achievements whilst recognising our threats and opportunities. Our committed and dedicated team of staff and volunteers are undoubtedly our most valuable resource - without whom we could not perform as an organisation.

Our opportunities for the future continue to include the collaboration with other voluntary sector providers, expansion into new areas, consolidating our services and continue developing more paid-for services which will allow us to provide additional services without the reliance on traditional grant aid.

There are challenges ahead; in particular, the changing demographics of older people means that undoubtedly there will be greater demand for our services. Traditional forms of grant aid are being replaced with competitive tenders and contracts which puts greater pressure on achieving the core costs of the organisation. This additional demand for our service has been challenged further by the unprecedented cuts in funding to the sector as a whole.

We recognise that we have to remain focused in what we do, yet be willing to adapt and change to meet the demands of the future. Our staff and volunteers are our greatest asset, we need to ensure that we support them, train them, manage them, and steer them through the challenges ahead whilst ensuring that our customer focused approach is always at the forefront of our organisation.

Our vision for the next five years is one of continued development to ensure that Bassetlaw Action Centre continues to be the quality service delivery organisation that it is today. Our challenge when developing our strategic plan was to identify and agree on some strategic objectives which are tracked on an annual basis to ensure the plan is in line with the evolving external context. These objectives and our results against the first year 2025 of our business plans are as follows:

Strategic Objective 1

To ensure that the organisation adopts a balanced budget and maintains necessary levels of turnover.

Achieved: A balanced budget for year ending 31st March 2025, and ended the financial year with a surplus. We have also been successful in preparing a balanced budget for the forthcoming year ending 31st March 2026.

Strategic Objective 2

To increase income through paid-for services

Achieved: Income from the Home Support Service has continued to grow and is showing excellent results with income generated from Home Support Service seeing a 53% increase, and at the end of the financial year our overall earned income saw a 42% increase on the previous year

Strategic Objective 3

To Increase the Volunteer base.

BASSETLAW ACTION CENTRE

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

Not Achieved: We had 88 active volunteers across our projects at the end of the financial year ending 31st March 2024, compared to 84 active volunteers at the end of 31st March 2025. Volunteer recruitment continues to be a challenge as demand outstrips supply, however, a dedicated post has been developed for the forthcoming year to increase the volunteer base.

Strategic Objective 4

To seek and pursue new opportunities to develop complementary services within the aims and objectives the organisation.

Achieved: We successfully secured the new Supported Hospital Discharge Service (SHDS) tender from Nottinghamshire County Council for one year with a possible extension for five years. This has been extended to September 2025. We continued to secure funding for the Warm Packs allocation and distributed 40 packs this year. We secured five years funding from the National Lottery Community Fund for the Supported Independent Living Service. We secured three years of funding from Motability to support our transport service and for a new fully accessible vehicle.

Strategic Objective 5

To strengthen and extend our existing offer.

Achieved: The SHDS service is a county wide delivery resulting in extending our service offer across the whole of Nottinghamshire. This has also resulted in new partnerships being formed to enable us to work across the county. The Supported Independent Living Service also extends our reach to the most vulnerable, and the new community transport vehicle is on order, and once received (in May 2025) will no doubt enable further support to those with access needs.

Strategic Objective 6

To ensure we identify and proactively manage risks and emerging threats.

Achieved: We continue to develop and refresh our risk assessments to ensure that we identify emerging threats to our business at the earliest opportunity and minimise the impact on the organisation. Our financial risk assessment is also continuously monitored and whilst in current financial year we have achieved the necessary levels of turnover, there remains a risk to the organisation that future funding could reduce.

A separate and full Annual Report for year ending 31st March 2025 has also been produced and details the significant achievements the organisation has made against the specific projects delivered, and this is available at www.bassetlawactioncentre.org.uk.

Over the past couple of years, we have significantly re-engineered and strengthened our organisation and the rise in turnover demonstrates this. We had yet again, predicted a significant reduction in income for the organisation for the financial year ending 31st March 2025 and agreed to utilise up to £45,000.00 from our reserves to enable us to maintain our charitable activities, however, due to significant fundraising activities, we have managed to generate a surplus without using any of our reserves.

Public benefit

The services offered by the Bassetlaw Action Centre are aimed at improving the skills, knowledge, health and well being of older and vulnerable people within Nottinghamshire and to promote independent living for longer. The trustees have had regard to Charities Commission guidance on public benefit.

BASSETLAW ACTION CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

The services offered by the Bassetlaw Action Centre fall under several main project headings as follows:

Staying Well Programme - This is a six-week self-management programme for people living with a long-term condition. A number of virtual courses have been delivered throughout Bassetlaw during the year, alongside face-to-face courses. The programme is designed to empower individuals to better manage their long-term condition; and to date has been very well received by other people with long term health conditions. In addition, participants are signposted to health intervention services where appropriate. In addition to the Staying Well programme a twelve-week self-management programme for people living with long Covid has also been developed and continues to be delivered.

Get Out Get Active (GOGA) - encourages participation in sport and activity between able bodied people and people with disabilities. A number of initiatives were developed further in the year including a walking tennis group, one to one walking sessions including Men Walk Talk, Women Walk Talk and Stay Pawsitive and links were made with a number of local sports clubs and activities. Funding for GOGA has now ended and this area of work whilst has been significantly reduced from 1 April 2024, has continued within the mainstream offerings of the organisation.

Community Car Scheme - offers a transport service for those individuals who for a variety of reasons (mobility/rurality etc.) cannot utilise public transport methods. Cars are available to individuals for hospital appointments, dental appointments, hairdressing appointments etc., to name just a few. Individuals using the service are expected to pay an annual registration fee, and a booking fee to assist with the running costs of the scheme, clients also pay a mileage rate to contribute to volunteer expenses. Partnership working arrangements are well established now with a number of organisations including, Nottinghamshire County Council and Bassetlaw Place Based Partnership. The scheme has been predominantly used for health appointments including taking people for flu and Covid vaccines as well as providing an essential shopping and visiting service.

Car Scheme Plus - operates in a similar way to the Community Car Scheme above but is designed for service users with limited mobility who would be unable to access a non-adapted volunteer's car. The Car Scheme Plus vehicle is fully wheelchair accessible. Journeys in the Car Scheme Plus are quoted on an individual basis. The fully electric vehicle now enables the costs of operating the service to be in line with the Community Car Scheme therefore no disproportionate charges apply to people with disabilities in need of a wheelchair accessible vehicle. In addition, operating a fully electric vehicle significantly reduces emissions and therefore supports the green agenda.

The Home Support Service is currently available across the community offering a range of domestic services from general cleaning, shopping and a sitting service. The service is open to all residents in Bassetlaw who need some additional support to help them remain independent at home. This is a chargeable service and can be offered as a long term or ad-hoc arrangement.

Promoting Independence is currently offered in Bassetlaw Hospital to support patients within 48 hours of discharge to make informed choices about maintaining independence. This can be to provide information and advice on preventative services available, welfare benefits support and access to other sources of advice to empower patients to make informed decisions.

Community Minibus - Bassetlaw consists of some 250 square miles, two thirds of which is very rural and isolated, and as a result of reductions in national transport arrangements (buses in particular), a community minibus is beneficial to the Bassetlaw community. The community minibus can be hired with a driver by community groups for a variety of social, health and business activities, and in addition the Bassetlaw Action Centre offers day trips to shopping centres, the coast, and other interesting sightseeing trips. The project continues to grow, with lunch clubs to reduce loneliness amongst our older population being very popular. The charity has a designated Minibus replacement fund which will be utilised in due course to replace the existing vehicle but we currently have plans in place to expand our service delivery by providing transport options to people with disabilities and to secure a second vehicle to enable us to meet the additional demand.

Befriending - Additional volunteer befrienders have been recruited, with face-to-face befriending taking place in addition to a menu of befriending options to complement the traditional face to face service which includes: telephone befriending, group befriending, WhatsApp befriending and peer to peer befriending.

BASSETLAW ACTION CENTRE

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The newly commissioned Supported Hospital Discharge Service is a Nottinghamshire wide service and therefore available at Bassetlaw Hospital, King's Mill Hospital and Queen's Medical Centre. This service is aimed specifically at P1 patients. P1 patients are those who require some form of care package or reablement service to enable them to be discharged home. The SHDS advisors put a range of practical services in place to speed up discharges and are predominantly offered to patients that have no family or support services in place when they are discharged from hospital. Supported Hospital Discharge Service is currently offered across the whole of Nottinghamshire, and provides support to patients discharged from hospital with the certainty that their home is ready, ie heating, food, adaptive equipment etc., prior to them returning to their homes.

Keeping Warm and Well Campaign - Bassetlaw Action Centre in conjunction with other statutory organisations i.e. Bassetlaw District Council, Nottinghamshire County Council, Bassetlaw Place Based Partnership, Big Energy Saving Network (BESN) and Coalfields Regeneration Trust (CRT) offered a range of initiatives. In addition to the allocation of information packages for sustainable warmth, Bassetlaw Action Centre opened as a Warm Space between 1st October and 31st March, issued Warm Packs (including oil filled radiators, electric blankets, electric throws, flasks and thermometers) to vulnerable clients unable to afford the cost of the soaring gas and electricity costs. In addition, the Bassetlaw Action Centre Energy Advisors exceeded targets of supporting vulnerable customers. All interventions exist to reduce excessive winter deaths in older people.

NNSP - The North Nottinghamshire Support Partnership is a multi-agency advice and support network for adults in Bassetlaw through a single point of access. NNSP works by enabling people to access a wide range of services through a single point of access. The simple checklist helps to identify the support, information and advice a client might benefit from. Completed checklists generate referrals to partner agencies prompting them to contact the customer with the support, information and advice required.

We have also been fortunate to secure funding from the UKSPF funding streams to cover the salary costs of our Volunteer Recruiter for a further year, to upgrade our central heating system to include Hive thermostatically controlled radiator valves and to have Solar Panels installed to enable us to generate our own electricity. The installation of the Solar Panels will not only significantly reduce our energy costs but will also generate a surplus energy which will be sold back to the National Grid.

A range of other services and facilities are available for individuals and organisations, including advice on funding sources and applications and the provision of low-cost space and meeting rooms.

FINANCIAL REVIEW

Financial position

The target for income generation was met, and expenditure has been contained within the parameters set by the Trustees. The Trustees consider the financial results to be very satisfactory and funding for the next twelve-month period has been agreed for all existing provision with a balanced budget being set. The charity anticipates a reduction in funding for year ending 31 March 2027 so will still pursue funding opportunities for the continuation and expansion of services over the next eighteen months and will maximise on income generation to offset the predicted downturn in expected historic income sources.

Our success in increasing income streams to provide services at manageable costs for the year ending 31st March 2025 has resulted in a surplus of funds at year end. The organisation has invested in a second fully accessible minibus, which was delivered in May 2025.

Principal funding sources

The principal funding sources over the past twelve months for the Charity have been: -

- Health Transport, Befriending, Promoting Independence, Expert Patients Programme 'Staying Well', Expert Patients "Long Covid" - Funded by Nottingham ICB (through the Bassetlaw Place Based Partnership).
- Community Car Scheme - Funded by Nottinghamshire County Council and Nottingham ICB (through Bassetlaw Place Based Partnership).
- Car Scheme Plus - Funded by Nottinghamshire County Council.
- Community Minibus - Funded by Nottinghamshire County Council.
- Keeping Warm and Well - Funded by Big Energy Saving Network (BESN), Bassetlaw District Council, Nottingham ICB (through Bassetlaw Place Based Partnership).
- Housing - Funded by Nottinghamshire County Council.
- Supported Hospital Discharge Service - Funded by Nottinghamshire County Council.

BASSETLAW ACTION CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

FINANCIAL REVIEW

Investment policy and objectives

The Trustees within the terms of the Memorandum and Articles of Association have the power to invest all funds not immediately required by the charity, and as such have set out procedures to do this in the longer term.

Reserves policy

The Trustees have set out a formal Reserves Policy, and in so doing have determined the following:

The unrestricted reserve account should not fall below 1% of turnover.

The unrestricted, non-designated reserve account should not exceed 75% of turnover.

The reserve account should be used specifically for the following purposes:

Unexpected expenditure

Redundancy payments where there is a shortfall in funding

Emergency provision

Cash flow

Free Unrestricted funds will be used to ensure continuity of services

In the event that the reserve account is required for any other purpose, approval from a minimum of 3 trustees must be sought.

The 1% and 75% limits should be reviewed by the finance sub-group at least annually.

The total funds held at the year-end are £955,014.

£368,598 is restricted and £586,416 is unrestricted.

£341,008 of the restricted funds is tied up in fixed assets so would only be realised upon disposal.
£35,225 of unrestricted funds also relates to fixed assets.

The unrestricted funds available after taking into consideration the fixed assets is £551,191.

The available funding required to cover amounts identified by the trustees is as follows: -

	£
Funding retained to cover the financial risk assessment	104,149
Funding needed to operate for a minimum of six months	402,400
	<hr/>
	506,549

Any funds held over and above these amounts will continue to be utilised to carry the cost of developmental activities and furtherance of the aims and objectives of the Charity.

Employee Pension Contributions

The charity has undertaken to increase the pension contributions made to the employee pension scheme. Pension contributions will continue to be paid at the percentages set for each employee, but in addition, and based upon affordability and the financial situation of the charity at the end of each financial year, 50% of any operating surplus is to be paid into pension funds for employees as follows, 1/3rd to the Chief Executive and 2/3rds to the remaining staff pro-rata. For those staff who do not have a pension fund the performance bonus is paid through payroll. For the year ended 31 March 2025 the charity showed an operating surplus of £79,991. Therefore £13,332 was allocated to the Chief Executive and £26,664 to the remaining staff.

There are sufficient funds in place to cover necessary costs for year ending 31 March 2026.

BASSETLAW ACTION CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

FUTURE PLANS

Bassetlaw Action Centre, in conjunction with partners, will continue to identify funding and resources to develop the services as identified previously in this report to enable older people, people at risk, frail and socially isolated people to access services and activities throughout the Bassetlaw Area.

Bassetlaw Action Centre also plans to expand income generation through their Home Support Service, transport services and room hire and to secure additional external funding to continue to meet the needs of the charity and the local community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity (which was established in February 1996) is a private Company Limited by Guarantee and was incorporated on 12th June 2004. It is governed by a Memorandum of Association, which sets out the powers of the charitable company, and is governed under its Articles of Association.

Recruitment and appointment of new trustees

The Directors of the Company are also Trustees for the purpose of Charity law.

From time to time the existing Trustees need to review the skills, experience and knowledge of the Trustee members, and new Trustees may need to be appointed.

The procedures to do this are:

- Identification by Members of the Board of Trustees of suitable candidates (ie their skills, experience, knowledge of the work and local community issues) via networks, and network organisations.
- Senior Manager discusses the vacancy opportunity with potential candidates and outlines the nature of the business.
- Interested candidates are invited to meet existing Members of the Board of Trustees at a Trustee meeting.
- Job description/roles and responsibilities are discussed and agreed, and subject to agreement by existing Trustees, interested candidates are invited to join the Bassetlaw Action Centre board.

Organisational structure

Each year the Finance Subgroup undertakes a pay review for all staff and makes recommendations to board for implementation from April. In 2025 a market review was undertaken to benchmark and compare the pay of key management personnel to ensure that the organisation was providing a pay scale attractive enough to ensure the right calibre of people were engaged in the organisation and that key management personnel were paid comparable to other similar organisations in the UK.

Induction and training of new trustees

New Trustees are encouraged to meet with the Senior Manager to enable familiarisation with the charity and the complexity of the working environment and client needs, to gain an understanding of the current financial position and funding arrangements, staffing and other resources, and the future plans and objectives of the charity.

New Trustees are encouraged to visit the Charity Commission website, where documents outlining Trustee responsibilities, charity law and other issues are available.

Related parties

There are no Directors or Trustees related party issues.

BASSETLAW ACTION CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees operate a risk management approach to the charity's business and the process involves:

- Setting out objectives/targets to be achieved annually.
- Setting out an annual budget.
- Delegating authority to ensure objectives and targets are achieved.
- Undertaking an annual Financial Risk Assessment

In addition, the Trustees have also set out and implemented policies and procedures to cover quality assurance, equal opportunities, health and safety, environmental issues and recycling, IT data and financial policies covering investment, reserves and limits of authority for expenditure.

These policies are reviewed annually, and monitoring takes place to measure the impact of the implementation of these policies the results of which are used to improve the quality and effectiveness of staff and the services by the charity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 12 September 2025 and signed on its behalf by:

D M Colton - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BASSETLAW ACTION CENTRE**

Independent examiner's report to the trustees of Bassetlaw Action Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Jane Mellor FCA

Glover & Co
Chartered Accountants
13/15 Netherhall Road
DONCASTER
DN1 2PH

12 September 2025

BASSETLAW ACTION CENTRE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds £	Restricted fund £	2025 Total funds £	2024 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	4,394	-	4,394	9,533
Charitable activities	3				
Bassetlaw Action Centre		35,372	40,956	76,328	129,530
Car Scheme		48,500	10,900	59,400	39,107
Car Scheme Plus		6,534	-	6,534	2,814
Minibus		13,128	-	13,128	11,502
Housing Choice		-	13,625	13,625	13,625
Home Support		170,667	-	170,667	116,743
Staying Well		-	52,544	52,544	30,000
Warm & Well		-	24,750	24,750	27,203
Befriending		-	12,544	12,544	10,000
North Notts Support Partnership		-	-	-	15,000
GOGA (Get Out Get Active)		-	833	833	47,654
Mens Walk Talk		-	2,606	2,606	1,631
POV (Points of View)		-	2,350	2,350	9,400
Promoting Independence		-	12,544	12,544	5,000
Supported Hospital Discharge		-	275,000	275,000	32,083
Digital & Social Inclusion		-	5,000	5,000	5,000
Focus on Farmers		-	4,211	4,211	-
Supported Independent Living		-	89,740	89,740	-
Volunteer Coordinators		-	29,773	29,773	-
Motability		-	100,060	100,060	-
Other income	4	21,481	-	21,481	20,027
Total		300,076	677,436	977,512	525,852
EXPENDITURE ON					
Charitable activities	5				
Bassetlaw Action Centre		45,168	40,956	86,124	109,266
Car Scheme		-	10,900	10,900	39,107
Car Scheme Plus		3,063	-	3,063	2,814
Minibus		12,895	-	12,895	11,502
Housing Choice		-	23,437	23,437	13,625
Home Support		128,183	-	128,183	116,743
Staying Well		-	52,544	52,544	30,000
Warm & Well		-	24,750	24,750	27,203
Befriending		-	12,544	12,544	10,000
North Notts Support Partnership		-	-	-	15,000
GOGA (Get Out Get Active)		-	833	833	47,654
Mens Walk Talk		-	2,606	2,606	1,631
POV (Points of View)		-	2,350	2,350	9,400
Promoting Independence		-	12,544	12,544	5,000
Supported Hospital Discharge		-	275,000	275,000	32,083
Digital & Social Inclusion		-	5,000	5,000	5,000
Focus on Farmers		-	4,211	4,211	-
Supported Independent Living		-	89,740	89,740	-
Volunteer Coordinators		-	29,773	29,773	-
Motability		-	59	59	-
Total		189,309	587,247	776,556	476,028

The notes form part of these financial statements

BASSETLAW ACTION CENTRE

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted fund £	2025 Total funds £	2024 Total funds £
NET INCOME		110,767	90,189	200,956	49,824
RECONCILIATION OF FUNDS					
Total funds brought forward		475,651	278,407	754,058	704,234
TOTAL FUNDS CARRIED FORWARD		<u>586,418</u>	<u>368,596</u>	<u>955,014</u>	<u>754,058</u>

The notes form part of these financial statements

BASSETLAW ACTION CENTRE

BALANCE SHEET 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted fund £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	12	35,225	341,008	376,233	209,301
CURRENT ASSETS					
Debtors	13	10,190	-	10,190	13,935
Cash at bank and in hand		564,517	164,601	729,118	574,455
		<u>574,707</u>	<u>164,601</u>	<u>739,308</u>	<u>588,390</u>
CREDITORS					
Amounts falling due within one year	14	(23,516)	(137,011)	(160,527)	(43,633)
NET CURRENT ASSETS		<u>551,191</u>	<u>27,590</u>	<u>578,781</u>	<u>544,757</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>586,416</u>	<u>368,598</u>	<u>955,014</u>	<u>754,058</u>
NET ASSETS		<u>586,416</u>	<u>368,598</u>	<u>955,014</u>	<u>754,058</u>
FUNDS	15				
Unrestricted funds				586,416	475,651
Restricted funds				368,598	278,407
TOTAL FUNDS				<u>955,014</u>	<u>754,058</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 September 2025 and were signed on its behalf by:

A A D Tromans - Trustee

The notes form part of these financial statements

BASSETLAW ACTION CENTRE

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	351,759	71,077
		<hr/>	<hr/>
Net cash provided by operating activities		351,759	71,077
		<hr/>	<hr/>
Cash flows from investing activities			
Purchase of tangible fixed assets		(197,096)	(12,640)
		<hr/>	<hr/>
Net cash used in investing activities		(197,096)	(12,640)
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		154,663	58,437
Cash and cash equivalents at the beginning of the reporting period		574,455	516,018
		<hr/>	<hr/>
Cash and cash equivalents at the end of the reporting period		729,118	574,455
		<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

BASSETLAW ACTION CENTRE

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income for the reporting period (as per the Statement of Financial Activities)	200,956	49,824
Adjustments for:		
Depreciation charges	29,421	22,767
Loss on disposal of fixed assets	743	-
Decrease in debtors	3,745	25,344
Increase/(decrease) in creditors	116,894	(26,858)
Net cash provided by operations	<u>351,759</u>	<u>71,077</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	574,455	154,663	729,118
	<u>574,455</u>	<u>154,663</u>	<u>729,118</u>
Total	<u>574,455</u>	<u>154,663</u>	<u>729,118</u>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 33% on cost

The property is shown at its latest valuation, undertaken in December 2022 and provided by an independent property professional. The trustees undertake to have the property revalued by an independent professional every 3 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the trustees report.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

BASSETLAW ACTION CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	4,394	9,533

3. INCOME FROM CHARITABLE ACTIVITIES

	Bassetlaw Action Centre £	Car Scheme £	Car Scheme Plus £	Minibus £
Charitable activities income	8,223	35,956	6,534	(26,532)
Grant aid and contracts	68,105	23,444	-	39,660
	<u>76,328</u>	<u>59,400</u>	<u>6,534</u>	<u>13,128</u>
	Housing Choice £	Home Support £	Staying Well £	Warm & Well £
Charitable activities income	-	170,667	-	37
Grant aid and contracts	13,625	-	52,544	24,713
	<u>13,625</u>	<u>170,667</u>	<u>52,544</u>	<u>24,750</u>
	Befriending £	GOGA (Get Out Get Active) £	Mens Walk Talk £	POV (Points of View) £
Charitable activities income	-	-	-	-
Grant aid and contracts	12,544	833	2,606	2,350
	<u>12,544</u>	<u>833</u>	<u>2,606</u>	<u>2,350</u>
	Promoting Independence £	Supported Hospital Discharge £	Digital & Social Inclusion £	Focus on Farmers £
Charitable activities income	-	-	-	-
Grant aid and contracts	12,544	275,000	5,000	4,211
	<u>12,544</u>	<u>275,000</u>	<u>5,000</u>	<u>4,211</u>
	Supported Independent Living £	Volunteer Coordinators £	Motability £	Total activities £
Charitable activities income	-	-	39,660	234,545
Grant aid and contracts	89,740	29,773	60,400	717,092
	<u>89,740</u>	<u>29,773</u>	<u>100,060</u>	<u>951,637</u>
			2025	2024
			Total activities £	Total activities £
Charitable activities income	-	-	234,545	204,461
Grant aid and contracts	89,740	29,773	717,092	291,831
	<u>89,740</u>	<u>29,773</u>	<u>951,637</u>	<u>496,292</u>

BASSETLAW ACTION CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

4. OTHER INCOME

	2025	2024
	£	£
Bank interest received	11,546	9,519
Insurance claim	-	473
Rental income	9,935	10,035
	<u>21,481</u>	<u>20,027</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Bassetlaw Action Centre	72,051	14,073	86,124
Car Scheme	10,879	21	10,900
Car Scheme Plus	3,063	-	3,063
Minibus	12,895	-	12,895
Housing Choice	23,437	-	23,437
Home Support	127,707	476	128,183
Staying Well	52,544	-	52,544
Warm & Well	24,750	-	24,750
Befriending	12,494	50	12,544
GOGA (Get Out Get Active)	833	-	833
Mens Walk Talk	2,606	-	2,606
POV (Points of View)	2,350	-	2,350
Promoting Independance	12,544	-	12,544
Supported Hospital Discharge	272,577	2,423	275,000
Digital & Social Inclusion	5,000	-	5,000
Focus on Farmers	4,198	13	4,211
Supported Independant Living	89,692	48	89,740
Volunteer Coordinators	29,773	-	29,773
Motability	-	59	59
	<u>759,393</u>	<u>17,163</u>	<u>776,556</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025	2024
	£	£
Staff costs	623,326	365,128
Premises costs	9,326	6,860
Insurance	3,569	2,643
Light and heat	5,657	6,563
Telephone	4,720	4,350
Printing, postage & stationery	6,278	3,865
Advertising	7,883	2,273
Sundries	9,847	6,059
Refreshments	6,580	4,084
Motor and travel costs	37,688	19,734
Driver costs	9,234	9,532
Volunteer shopping expenses	267	160
Training	2,375	949
Personal protective equipment	622	885
Warm packs	1,855	7,782
Depreciation	29,423	22,766
Carried forward	<u>758,650</u>	<u>463,633</u>

BASSETLAW ACTION CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

6. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	2025 £	2024 £
Brought forward	758,650	463,633
Loss on sale of assets	743	-
	<u>759,393</u>	<u>463,633</u>

7. SUPPORT COSTS

	Finance £	Information technology £	Governance costs £	Totals £
Bassetlaw Action Centre	3,436	1,584	9,053	14,073
Car Scheme	-	-	21	21
Home Support	-	-	476	476
Befriending	-	-	50	50
Supported Hospital Discharge	93	2,016	314	2,423
Focus on Farmers	-	-	13	13
Supported Independant Living	-	-	48	48
Motability	-	-	59	59
	<u>3,529</u>	<u>3,600</u>	<u>10,034</u>	<u>17,163</u>

8. OTHER

	2025 £	2024 £
Support costs	<u>17,163</u>	<u>12,395</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation - owned assets	29,420	22,768
Deficit on disposal of fixed assets	<u>743</u>	<u>-</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

BASSETLAW ACTION CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

11. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	497,594	324,442
Social security costs	29,719	16,326
Other pension costs	96,013	24,360
	<u>623,326</u>	<u>365,128</u>

The average monthly number of employees during the year was as follows:

	2025	2024
	31	26
Employees	<u>31</u>	<u>26</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025	2024
	1	-
£60,001 - £70,000	<u>1</u>	<u>-</u>

12. TANGIBLE FIXED ASSETS

	Freehold property £	Property improvements £	Fixtures and fittings £
COST OR VALUATION			
At 1 April 2024	243,983	12,886	28,092
Additions	-	-	32,588
Disposals	-	-	-
	<u>243,983</u>	<u>12,886</u>	<u>60,680</u>
At 31 March 2025	243,983	12,886	60,680
DEPRECIATION			
At 1 April 2024	78,983	12,886	20,223
Charge for year	-	-	5,611
Eliminated on disposal	-	-	-
	<u>78,983</u>	<u>12,886</u>	<u>25,834</u>
At 31 March 2025	78,983	12,886	25,834
NET BOOK VALUE			
At 31 March 2025	<u>165,000</u>	<u>-</u>	<u>34,846</u>
At 31 March 2024	<u>165,000</u>	<u>-</u>	<u>7,869</u>

BASSETLAW ACTION CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

12. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST OR VALUATION			
At 1 April 2024	128,978	50,585	464,524
Additions	132,200	32,307	197,095
Disposals	-	(1,842)	(1,842)
	<hr/>	<hr/>	<hr/>
At 31 March 2025	261,178	81,050	659,777
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 April 2024	101,288	41,843	255,223
Charge for year	8,609	15,200	29,420
Eliminated on disposal	-	(1,099)	(1,099)
	<hr/>	<hr/>	<hr/>
At 31 March 2025	109,897	55,944	283,544
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 March 2025	151,281	25,106	376,233
	<hr/>	<hr/>	<hr/>
At 31 March 2024	27,690	8,742	209,301
	<hr/>	<hr/>	<hr/>

The carrying amount of freehold property that would have been recognised had the asset been carried under the normal cost value would have been a net book value of £199,111. The revaluation was carried out in December 2022 by an independent valuer.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	2,014	787
Accrued income	-	5,526
Prepayments	8,176	7,622
	<hr/>	<hr/>
	10,190	13,935
	<hr/>	<hr/>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade creditors	4,916	1,439
Deferred income	152,011	38,834
Accrued expenses	3,600	3,360
	<hr/>	<hr/>
	160,527	43,633
	<hr/>	<hr/>

Deferred income is grants received at the year end which relate to expenditure incurred post year end.

BASSETLAW ACTION CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

15. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
Non-Designated Funds	332,651	253,765	586,416
Designated Funds	143,000	(143,000)	-
	<u>475,651</u>	<u>110,765</u>	<u>586,416</u>
Restricted funds			
Restricted fund	278,407	90,191	368,598
	<u>278,407</u>	<u>90,191</u>	<u>368,598</u>
TOTAL FUNDS	<u>754,058</u>	<u>200,956</u>	<u>955,014</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Non-Designated Funds	300,076	(46,311)	253,765
Designated Funds	-	(143,000)	(143,000)
	<u>300,076</u>	<u>(189,311)</u>	<u>110,765</u>
Restricted funds			
Restricted fund	677,436	(587,245)	90,191
	<u>677,436</u>	<u>(587,245)</u>	<u>90,191</u>
TOTAL FUNDS	<u>977,512</u>	<u>(776,556)</u>	<u>200,956</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
Non-Designated Funds	328,358	40,293	(36,000)	332,651
Designated Funds	107,000	-	36,000	143,000
	<u>435,358</u>	<u>40,293</u>	<u>-</u>	<u>475,651</u>
Restricted funds				
Restricted fund	268,876	9,531	-	278,407
	<u>268,876</u>	<u>9,531</u>	<u>-</u>	<u>278,407</u>
TOTAL FUNDS	<u>704,234</u>	<u>49,824</u>	<u>-</u>	<u>754,058</u>

BASSETLAW ACTION CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Non-Designated Funds	421,260	(380,967)	40,293
Restricted funds			
Restricted fund	104,592	(95,061)	9,531
TOTAL FUNDS	<u>525,852</u>	<u>(476,028)</u>	<u>49,824</u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

BASSETLAW ACTION CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	4,394	9,533
Charitable activities		
Charitable activities income	234,545	204,461
Grant aid and contracts	717,092	291,831
	<hr/>	<hr/>
	951,637	496,292
Other income		
Bank interest received	11,546	9,519
Insurance claim	-	473
Rental income	9,935	10,035
	<hr/>	<hr/>
	21,481	20,027
Total incoming resources	<hr/>	<hr/>
	977,512	525,852
EXPENDITURE		
Charitable activities		
Wages	497,594	324,442
Social security	29,719	16,326
Pensions	96,013	24,360
Premises costs	9,326	6,860
Insurance	3,569	2,643
Light and heat	5,657	6,563
Telephone	4,720	4,350
Printing, postage & stationery	6,278	3,865
Advertising	7,883	2,273
Sundries	9,847	6,059
Refreshments	6,580	4,084
Motor and travel costs	37,688	19,734
Driver costs	9,234	9,532
Volunteer shopping expenses	267	160
Training	2,375	949
Personal protective equipment	622	885
Warm packs	1,855	7,782
Fixtures depreciation	5,612	5,491
Motor vehicles depreciation	8,609	8,609
Computer equipment depr	15,202	8,666
Loss on sale of tangible fixed assets	743	-
	<hr/>	<hr/>
	759,393	463,633
Support costs		
Finance		
Bank charges	3,529	2,685

This page does not form part of the statutory financial statements

BASSETLAW ACTION CENTRE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	2025 £	2024 £
Finance		
Information technology		
Repairs and renewals	3,600	3,635
Governance costs		
Independent examination	3,840	3,840
Consultancy fees	3,312	-
Accounting software fees	1,845	1,703
Legal fees	1,037	532
	<hr/> 10,034	<hr/> 6,075
Total resources expended	<hr/> 776,556	<hr/> 476,028
Net income	<hr/> <hr/> 200,956	<hr/> <hr/> 49,824