

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date 06/04/23 Period end date 05/04/24

Charity name MPIKA VILLAGE OF HOPE

Charity No (if any) 1106841

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TRUSTEES REPORT
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	TRUSTEES REPORT
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	TRUSTEES REPORT

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	TRUSTEES REPORT

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	TRUSTEES REPORT
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	TRUSTEES REPORT
Amount of reserves held	Para 1.22	TRUSTEES REPORT
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	TRUSTEES REPORT
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	TRUSTEES REPORT
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES REPORT

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES REPORT
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	MPIKA VILLAGE OF HOPE
Other name the charity uses	
Registered charity number	1106841
Charity's principal address	MPIKA VILLAGE OF HOPE UNIT 16, BLACK OYKE MILLS BRIGHOUSE ROAD QUEENSBURY, BRADFORD, BD13 1QA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN NEWHAM			
2	JULIE CROWTHER			
3	ROSE BOWER			
4	CHRISTINE WATKIN			
5				
6				
7				
8				
9				
10				
11				
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14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	HARRISON HUTCHINSON LTD	246 PARK VIEW, WHITLEY BAY, TYNE AND WEAR NE26 3DX

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

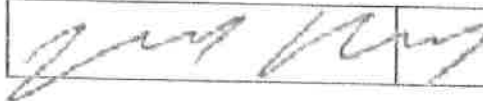
### Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

BRIAN NEWHAM

Position (eg Secretary,  
Chair, etc)

TRUSTEE

Date

09/07/2024





CHARITY COMMISSION  
FOR ENGLAND AND WALES

MPIKA VILLAGE OF HOPE

1106841

## Receipts and payments accounts

For the period  
from

06/04/2023

To


05/04/2024

CC16a

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
SHOP INCOME	105,668	-	-	105,668	123,829
REGULAR DONATIONS	6,508	-	-	6,508	4,886
AD-HOC DONATIONS	960	-	-	960	2,843
FUNDRAISING EVENTS	1,610	-	-	1,610	3,134
SALE OF RAGS	1,554	-	-	1,554	1,340
HMRC REPAYMENTS (vat)	3,971	-	-	3,971	5,728
COMBINED OTHER MISCELLANEOUS	1,341	-	-	1,341	129
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>121,612</b>	<b>-</b>	<b>-</b>	<b>121,612</b>	<b>141,889</b>
<b>A2 Asset and investment sales, (see table).</b>					
LOAN REPAYMENTS	-	-	-	-	580
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>580</b>
<b>Total receipts</b>	<b>121,612</b>	<b>-</b>	<b>-</b>	<b>121,612</b>	<b>142,469</b>
<b>A3 Payments</b>					
ORPHANAGE OPERATIONS AND WAGES (ZAMBIA)	39,413	-	-	39,413	53,486
UK STAFF SALARIES	31,841	-	-	31,841	37,845
SHOP PREMISES RENT, RATES, INSURANCE AND UTILITIES	24,143	-	-	24,143	24,748
SHOP PREMISES MAINTENANCE AND MISCELLANEOUS	271	-	-	271	1,463
STOCK, SHOP AND STATIONERY SUPPLIES	312	-	-	312	1,740
FUNDRAISING EVENT EXPENSES	665	-	-	665	444
SHIPPING CONTAINER COSTS, FUEL AND TRANSPORT	1,777	-	-	1,777	-
CARRIAGE, POSTAGE AND COMMUNICATIONS	794	-	-	794	738
COMBINED OTHER MISCELLANEOUS	19,768	-	-	19,768	3,437
	118,983	-	-	118,985	123,901
<b>Sub total</b>	<b>118,983</b>	<b>-</b>	<b>-</b>	<b>118,985</b>	<b>123,901</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	605
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>605</b>
<b>Total payments</b>	<b>118,985</b>	<b>-</b>	<b>-</b>	<b>118,985</b>	<b>124,506</b>
<b>Net of receipts/(payments)</b>	<b>2,627</b>	<b>-</b>	<b>-</b>	<b>2,627</b>	<b>17,963</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>93,526</b>	<b>-</b>	<b>-</b>	<b>93,526</b>	<b>75,563</b>
<b>Cash funds this year end</b>	<b>96,153</b>	<b>-</b>	<b>-</b>	<b>96,153</b>	<b>93,526</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CURRENT ACCOUNT BALANCE	95,442	-	-
	Paypal	711	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	96,153	-	-
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Brian Newham	09/07/2024



Section A

Independent Examiner's Report

Report to the  
trustees/members of

MPIKA VILLAGE OF HOPE

On accounts for the year  
ended

5<sup>TH</sup> APRIL 2024

Charity no  
(if any)

1106841

Set out on pages

SET OUT ON PAGES 1 AND 2, PLUS PDF SUPPLEMENT

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

P.S. Hutchinson

Date:

9-7-2024

Name:

PAUL STANLEY HUTCHINSON

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

246 PARK VIEW, WHITLEY BAY

TYNE AND WEAR

NE26 3QX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**MPIKA VILLAGE OF HOPE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 5th APRIL 2024**

**LEGAL INFORMATION**

**ADDRESS**

Unit 16, Black Dyke Mills, Brighouse Road, Queensbury. Bradford. BD13 1QA

**WEBSITE**

[www.mpika.org](http://www.mpika.org)

**CHARITY NUMBER**

1106841

**TRUSTEES**

Brian Newham  
Christine Anne Watkin  
Rose Bower  
Julie Crowther

**BANKERS**

Co-Operative Bank PLC  
Business Direct  
PO Box 250  
Skelmersdale  
WN8 6WT

**INDEPENDENT EXAMINER**

Paul Hutchinson BSc FCA  
Harrison Hutchinson Limited  
246 Park View  
Whitley Bay  
Tyne and Wear  
NE26 3QX

**MPIKA VILLAGE OF HOPE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 5th APRIL 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

- **Type of governing document**

The fund is governed by a Trust Deed dated 2nd September 2004, the terms and rules of which were last amended on 26<sup>th</sup> February 2023.

- **How charity is constituted**

The fund is a charitable unincorporated body and is governed by the rules of and in the above trust deed.

- **Trustee selection methods**

When the trustees need to appoint a new trustee to replace a trustee, it is placed on the next available trustees meeting agenda for discussion. The members make their suggestions and the board after a discussion agrees on who should be approached. Once approached and having accepted the invitation to be a trustee, they are welcomed at the next meeting.

- **Induction and training of trustees**

New trustees are provided with suitable documentation upon taking up post to ensure a good knowledge of their responsibilities. All members take an appropriate part in the tasks involved in the furtherance of our objectives.

- **Organisational structure of charity**

The organisational structure consists of Trustees, volunteers who staff the shop and five paid staff who attend to the day to day (regulatory and financial) operations of the charity.

**OBJECTIVES AND ACTIVITIES**

- **Purposes of charity**

The Mpika Village of Hope Orphanage is where the children find shelter, warm meals and schooling. We teach them to care for one another. The school is the best in the district, with glowing reports. The farm provides staple food for the kitchen to enable it to provide the children and workers with meals. The orphanage has clean water from the bore hole in situ and expert medical care is on hand when needed. Our objectives have been to provide regular school fees, a maintenance grant and exceptional items such as fertiliser and focus most our surpluses towards the rebuilding of the orphanage.

- **Summary of main activities**

The Mill charity shop provides the money required for all our operations and we have a steady income stream from private individuals who donate sponsorship money that is transferred directly to the orphanage.

- **Consideration of public benefit**

The Trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

**MPIKA VILLAGE OF HOPE**  
**TRUSTEES REPORT (continued)**  
**FOR THE YEAR ENDED 5th APRIL 2024**

**ACHIEVEMENTS AND PERFORMANCE**

- **Main achievements**

The charity continued to provide rebuilding fees, a maintenance grant, school fees, sponsorship and other items to the Orphanage in Northern Zambia and we continue to work with other charities to provide help to people in need and hence, making best use of any excess donations received. In particular, we have donated winter clothing to the homeless.

- **Performance**

The trustees are pleased to report that funds continue to increase year on year and stand at as at £96,153 as at 5 April 2024 (2023: £93,526).

**FINANCIAL REVIEW**

- **Financial position as at the year end**

Orphanage operations and wages in Zambia of £39,413 (2023: £53,486) were paid out during the year. Shop income amounted to £105,668 (2023: £123,829) whilst income from other activities (excluding receipts from HMRC) amounted to £11,973 (2023: £18,060). Of this £11,973, £7,468 related to Donations received, £1,554 was in relation to Sale of Rags, whilst other sources generated £2,951.

- **Reserves policy**

The trustees have established a reserves policy, to hold in available balance an amount equal to between 3 and 4 months of operating costs.

- **Amount of reserves held**

Our available balance at the balance sheet date was £96,153 (2023: £93,526). The Trustees are satisfied that they have sufficient reserves on hand to enable the fund to function effectively in the coming year.

- **Principal source of funds**

The Mill Shop provides the main source of income. We also derive income from sponsorship, donations and organising events.

- **Risks facing charity**

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reassurance that:

- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable;
- The Charity complies with relevant laws and regulations.

The Trustees have made an assessment of the major risks facing the charity and are satisfied that there are policies in place to minimise these risks.

**MPIKA VILLAGE OF HOPE  
TRUSTEES REPORT  
FOR THE YEAR ENDED 5th APRIL 2024**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 21<sup>st</sup> June 2024 and signed on their behalf by



**Brian Newham  
TRUSTEE**