

**MPIKA VILLAGE OF HOPE
TRUSTEES REPORT
FOR THE YEAR ENDED 5 APRIL 2022**

LEGAL INFORMATION

ADDRESS

Unit 16, Black Dyke Mills, Brighouse Road, Queensbury. Bradford. BD13 1QA

WEBSITE

www.mpika.org

CHARITY NUMBER

1106841

TRUSTEES

Brian Newham
Christine Anne Watkin
Marion Dawn Matley (resigned August 2021)
Rose Bower
Julie Crowther (appointed August 2021)

BANKERS

Co-Operative Bank PLC
Business Direct
PO Box 250
Skelmersdale
WN8 6WT

INDEPENDENT EXAMINER

Paul Stanley Hutchinson FCA
Harrison Hutchinson Limited
246 Park View
Whitley Bay
Tyne and Wear
NE26 3QX

**MPIKA VILLAGE OF HOPE
TRUSTEES REPORT
FOR THE YEAR ENDED 5 APRIL 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

- Type of governing document

The fund is governed by a Trust Deed dated 2nd September 2004, the terms and rules of which were last amended on 16th April 2016.

- How charity is constituted

The fund is a charitable unincorporated body and is governed by the rules of and in the above trust deed.

- Trustee selection methods

When the trustees need to appoint a new trustee to replace a trustee, it is placed on the next available trustees meeting agenda for discussion. The members make their suggestions and the board after a discussion agrees on who should be approached. Once approached and having accepted the invitation to be a trustee, they are welcomed at the next meeting.

- Induction and training of trustees

New trustees are provided with suitable documentation upon taking up post to ensure a good knowledge of their responsibilities. All members take an appropriate part in the tasks involved in the furtherance of our objectives.

- Organisational structure of charity

The organisational structure consists of Trustees, Volunteers who staff the shop and two paid staff who attend to the day to day (regulatory and financial) operations of the charity.

OBJECTIVES AND ACTIVITIES

- Purposes of charity

The Mpika Village of Hope Orphanage is where the children find shelter, warm meals and schooling. We teach them to care for one another. The school is the best in the district, with glowing reports. The two farms provide staple food for the kitchen to enable it to provide the children and workers with meals. We have clean water from the bore hole in situ and expert medical care is on hand when needed. Since November 2020 the orphanage has stated that they are self-sufficient from farm income and school fees. Our objectives since then have been to provide regular school fees, exceptional items such as fertiliser and focus all our surpluses towards the rebuilding of the orphanage.

- Summary of main activities

The Mill charity shop provides the money required for all our operations and we have a steady income stream from private individuals who donate sponsorship money that is transferred directly to the orphanage.

- Consideration of public benefit

The Trustees have read the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

**MPIKA VILLAGE OF HOPE
TRUSTEES REPORT (continued)
FOR THE YEAR ENDED 5 APRIL 2022**

ACHIEVEMENTS AND PERFORMANCE

- Main achievements

The charity continued to provide school fees, sponsorship and other items to the Orphanage in Northern Zambia and we continue to work with other charities to provide help to people in need and hence, making best use of any excess donations received. In particular, we have donated winter clothing to the homeless.

- Performance

The trustees are pleased to report that funds continue to increase year on year and stand at as at £75,563 as at 5 April 2022 (2021: £29,976). Thanks to funding through Bradford City Council during the Covid pandemic, we have been able to reopen this year and our performance reflects “getting back to normal” levels of trading.

FINANCIAL REVIEW

- Financial position as at the year end

Orphanage operations and wages in Zambia of £36,272 (2021: £35,757) were paid out during the year. Shop income amounted to £118,420 (2021: £37,254) whilst income from other activities (excluding receipts from HMRC) amounted to around £17,447 (2021: £52,446). Of this £17,447, £9,063 related to Donations received, £2,076 was in relation to Sale of Rags, £4,000 related to Covid grants whilst other sources generated £2,308.

- Reserves policy

The trustees have established a reserves policy, to hold in available balance an amount equal to between 3 and 4 months of operating costs.

- Amount of reserves held

Our available balance at the balance sheet date was £75,563 (2021: £29,976). The Trustees are satisfied that they have sufficient reserves on hand to enable the fund to function effectively in the coming year.

- Principal source of funds

Our Mill shop re-opened on 12th April 2021 and remained open from this date, safe for changes in the Covid situation, for the remainder of the year.

- Risks facing charity

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reassurance that:

- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the Charity or for publication is reliable;
- the Charity complies with relevant laws and regulations.

The Trustees have made an assessment of the major risks facing the charity and are satisfied that there are policies in place to minimise these risks.

**MPIKA VILLAGE OF HOPE
TRUSTEES REPORT
FOR THE YEAR ENDED 5 APRIL 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 5th September 2022 and signed on their behalf by

Brian Newham
TRUSTEE



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Mpika Village of Hope

No (if any)
1106841

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	06/04/2021		05/04/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Shop Income	118,420	-	-	118,420	37,254
Regular Donations	5,822	-	-	5,822	4,171
Ad-Hoc Donations	3,081	-	-	3,081	3,378
Fundraising Events	903	-	-	903	-
Sale of Rags	2,076	-	-	2,076	2,070
HMRC Repayments	3,669	-	-	3,669	4,206
Combined Other Miscellaneous	5,565	-	-	5,565	42,827
	-	-	-	-	-
Sub total (Gross income for AR)	139,536	-	-	139,536	93,906
A2 Asset and investment sales, (see table).					
Loan repayments	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	139,536	-	-	139,536	93,906
A3 Payments					
Orphanage Operations & Wages (Zambia)	36,272	-	-	36,272	35,757
UK Staff Salaries	30,036	-	-	30,036	6,390
Shop Premises Rent, Rates, Insurance & Utilities	21,796	-	-	21,796	23,958
Shop Premises Maintenance & Miscellaneous	1,507	-	-	1,507	259
Stock, Shop & Stationery Supplies	458	-	-	458	790
Fundraising Event Expenses	494	-	-	494	-
Shipping Container Costs, Fuel & Transport	-	-	-	-	3,927
Carriage, Postage, Communications	1,342	-	-	1,342	1,427
Combined Other Miscellaneous	2,046	-	-	2,046	952
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	93,950	-	-	93,950	73,459
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	93,950	-	-	93,950	73,459
Net of receipts/(payments)	45,587	-	-	45,587	20,447
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,976	-	-	29,976	9,530
Cash funds this year end	75,563	-	-	75,563	29,976

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account Balance	75,563	-	-
	Unbanked Cash	-	-	-
		-	-	-
	Total cash funds	75,563	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A Independent Examiner's Report

Report to the
trustees/members of

Charity Name
Mpika Village of Hope

On accounts for the year
ended

5th April 2022

Charity no
(if any)

1106481

Set out on pages

1 and 2 plus PDF supplement

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5th April 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14 October 2022

Name:

Paul Stanley Hutchinson

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

246 Park View, Whitley Bay

Tyne and Wear

NE26 3QX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The following transactions occurred during the previous year but left balances owing to the Charity, which could be considered to be Ultra vires to the objectives of the charity:

- Funeral costs for the late June Martin: The balance of £3,982.60 as at 5th April 2021 remained as such as at 5th April 2022.
- The Late June Martin: The loan balance of £360.00 as at 5th April 2021 was still outstanding as at 5th April 2022.
- Gillian Matley: The loan balance of £220.00 as at 5th April 2021 was still outstanding as at 5th April 2022.

The Trustees acknowledge the existence of the above as at 5th April 2022 and will work in the current year to correct them. If funds cannot be reclaimed from those noted above, the Trustees (at the time of the events), intend to make good the funds personally.

The result of a meeting held on 13th October 2022:

- Funeral costs for the late June Martin of £3,982.60
A filing with the Charity Commission has come to light which shows Mrs Martin was to be paid a salary of £18,000 per annum. The filing date is 31st October 2019 but sadly as Mrs Martin passed away in November 2019, this salary was never paid. To this end, her funeral costs were paid by the Trustees in lieu of what would have been an on-going commitment.
- The Late June Martin loan balance of £360.00
Brian Newham, Christine Watkin and Rose Bower will each pay £120.00 to clear this loan balance each at a rate of £20.00 per month.
- Gillian Matley loan balance of £220.00
Brian Newham, Christine Watkin and Rose Bower will each pay £74.00 to clear this loan balance. The £220.00 will be added to the £360.00 noted above and the £20.00 direct debit will continue for each trustee until the combined balance is fully repaid. This should take approximately 10 months until the balance is settled.