



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	April	2023		31 st	March	2024

Section A Reference and administration details

Charity name	SUN BEAMS DELAPRE PRE-SCHOOL
Other names charity is known by	SUN BEAMS
Registered charity number (if any)	1106721
Charity's principal address	c/o Delapre Primary School
	Rothersthorpe Road
	Northampton
Postcode	NN4 8JA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nichola Windle			
2	Sharon Halford			
3	Carol Halford			
4	Michelle Leach			
5				
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected By Parents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Relationship with related parties

Sun Beams was established in 2004. We operate within the grounds of Delapre Primary School. We have very close links with Delapre Primary school.

Risk Management

The major risks to the Pre-school have been reviewed, and systems established to manage those risks.
The adequacy of the systems is kept under review in the light of changing circumstances.
To help mitigate risk, the Trustees take full responsibility for strategic planning, budgeting, and appropriate financial control for the Pre-school.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by

- a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) encouraging the study of the needs of such children and their families and promoting public interest in and the recognition of such needs in the local areas;
- c) instigating and adhering to and furthering the aims and objects of the Pre-School learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable activities

Sun Beams offers full day care, incorporating pre-school, breakfast and after school clubs operating from a rented purpose built facility within the grounds of Delapre School.

Our Breakfast Club and After School Club are valuable assets which are designed to help families to balance their work and family commitments, whilst knowing their children are safe and cared for on the school site.

Encouraging Learning and Development for each individual child has been a high priority this year. The staff team have concentrated hard on individualising our planning to ensure that key workers produce individualised planning for their key children based on observations. We have continued to work hard on developing good relationships with parents and carers. We have maintained the termly Parent Chat Times to keep parents well-informed of their child's progress and allow them to view and contribute to their children's learning journeys.

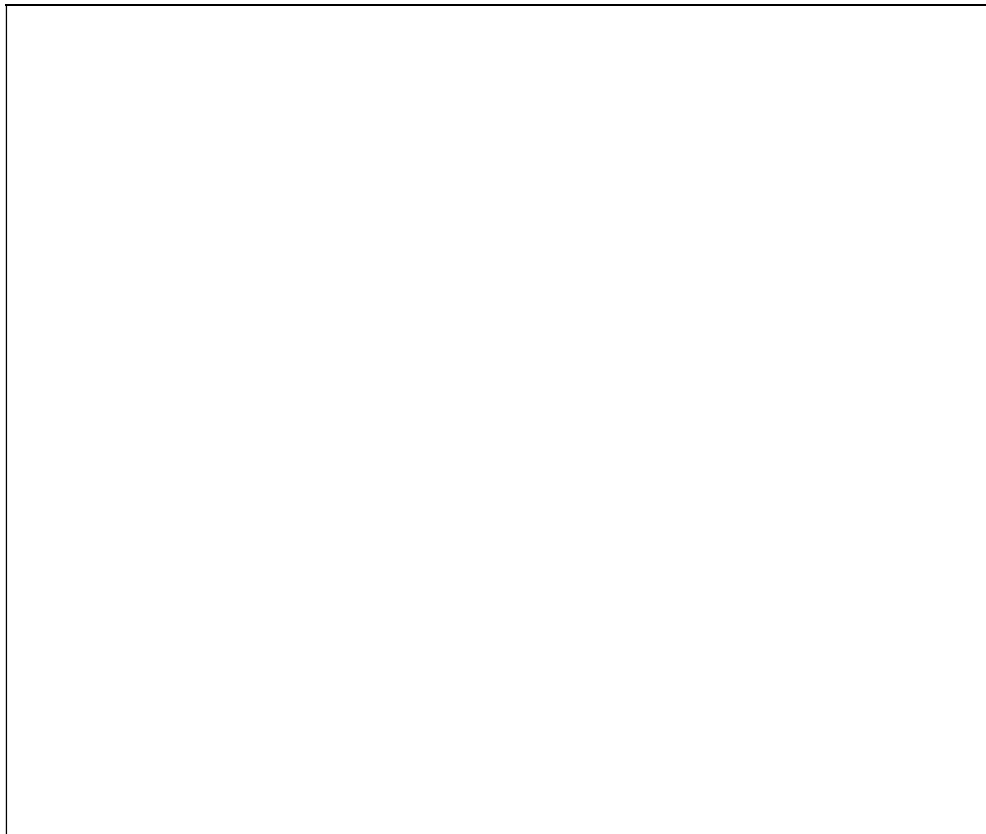
Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Aims and objectives

- We would like to send more staff on continuing professional development through a number of different courses that interest the staff and improve the setting for families that use it.
- We aim to provide 2 years old funding to ensure a good start to education for all.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Sun Beams have 67 children on the books for the pre-school, 29 for the after school club and the breakfast club is a drop in service which takes between 10-20 children per morning.

The Pre-School has an enthusiastic and committed staff, led by two Managers who are level 5 trained and two supervisors, both holding appropriate NVQ Level 4 qualifications. During the year they were supported by 11 other staff members, who all have wide experience in childcare and hold childcare qualifications at various levels. 2 staff on level 4, 6 staff on Level 3 , 1 staff on Level 2 and 1 apprentice.

We have provided numerous placements for students from Northampton College who are studying for NVQs in Childcare. Placements are three months long and students are provided with a valuable opportunity for experience and support from Sun Beams staff.

We have purchased new equipment and toys in order to improve the resources available to the children attending sessions.

The Pre-School and After School Club have enjoyed many activities and parents were also invited which help to maintain good links with the practitioners.

Sun Beams has also been involved in different fundraising activities.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves policy

Financially this year Sun Beams made a deficit for the year ended 31 March 2024.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of funding continues to be Government Funding for 2, 3 and 4 year olds.

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S.HALFORD	
Full name(s)	SHARON HALFORD	
Position (eg Secretary, Chair, etc)	Trustee	

Date 29/01/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

SUN BEAMS PRE-SCHOOL

1106721

Receipts and payments accounts

CC16a

For the period
from

1st April
2023

To

31st March
2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
SESSION FEES	70,145	-	-	70,145	59,982
GOVERNMENT FUNDING	193,002	-	-	193,002	184,187
OTHER		-	-	-	500
BANK INTEREST		-	-	-	
		-	-	-	
		-	-	-	
Sub total (Gross income for AR)	263,147	-	-	263,147	244,670
A2 Asset and investment sales, (see table).					
		-	-	-	
		-	-	-	
Sub total		-	-	-	
Total receipts	263,147	-	-	263,147	244,670
A3 Payments					
BANK CHARGES	360	-	-	360	360
INSURANCE	719	-	-	719	697
HMRC	27,951	-	-	27,951	23,614
OTHER EXPENSES	3,118	-	-	3,118	3,136
PHONE BILLS	1,213	-	-	1,213	963
RENT	10,000	-	-	10,000	10,000
TRAINING	1,971	-	-	1,971	1,105
TOYS	1,043	-	-	1,043	1,165
WAGES	195,241			195,241	182,189
CLEANING	491			491	492
BUSINESS RATES	518			518	1,306
COOLERAID	581			581	609
ESPO	2,370			2,370	3,677
FOOD	2,524			2,524	2,617
EQUIPMENT	4,584			4,584	2,709
LEGAL FEES	375			375	-
STATIONERY	1,189			1,189	535
PENSION	10,108			10,108	9,459
SUBSCRIPTIONS AND REGISTRATION					
	1,701			1,701	2,006
REPAIRS AND MAINTENANCE	2,736			2,736	2,038
FEES REFUNDED	318			318	403
LOAN REPAYMENT	5,349	-	-	5,349	5,476
Sub total	274,458	-	-	274,458	254,553
A4 Asset and investment purchases, (see table)					
		-	-	-	
		-	-	-	
Sub total		-	-	-	

Total payments	274,458	-	-	274,458	254,553
Net of receipts/(payments)	- 11,311	-	-	- 11,311	- 9,883
A5 Transfers between funds		-	-		-
A6 Cash funds last year end		-	-		48,231
Cash funds this year end	- 11,311		-	- 11,311	38,348

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Cash at Bank	34,384	-	-
			-	-
		-	-	-
	Total cash funds	34,384	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Sharon Halford	29.1.25



Section A

Independent Examiner's Report

Report to the trustees/
members of

SUN BEAMS DELAPRE PRE-SCHOOL

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1106721

Set out on pages

1 to 6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Aktar Peersu

Date:

31/01/25

Name:

Aktar Peersu

Relevant professional
qualification(s) or body
(if any):

ACCA - Part Qualified

Address:

*23 Westbury Close
Northampton
NN5 6AN*