

FRIENDS OF GREENFIELD SCHOOL

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

Trustees' Report for the period ending 31 August 2024

The Trustees are pleased to present their report together with the accounts of Friends of Greenfield School, known as FrOGS, (the Charity), for the year to 31 August 2024.

Objectives

Friends of Greenfield School is a charity that aims to enhance the education for our children by:

1. Developing effective relationships between staff, school families and others associated with the school through events that are accessible to all, getting to know each other and having fun; and
2. Engaging in fundraising activities to provide equipment and facilities to support the school and advance the education of the pupils.

Activities

The trustees typically organise a number of events during the year whilst a separate team manages the collection and re-sale of second hand uniform.

We are dependent upon, and very grateful to, all those parents who have given their time, money and resources in helping the Charity achieve its aims.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

Constitution

The constitution of the Charity was adopted on 7 October 2004 and was based on the model constitution of Parent Teacher Associations made available at that time by the National Confederation of Parent Teacher Associations.

Reference and administrative details

Charity number: 1106604
Email: friendsofgreenfieldschool@gmail.com
Contact address: Greenfield School, Old Woking Road, Woking, Surrey GU22 8HY

The trustees at the date this report was approved are as follows:

Tania Botting
Alexandra Houghton
Miranda Searle
Jennifer Smit

Financial review

Our intended policy is to maintain appropriate reserves to cover our immediate operating needs which, at any one time, are normally less than £5,000.

The Trustees review income and expenditure on a periodic basis and the level of expenditure is set to ensure that there will be adequate resources available to meet commitments made as they fall due.

Approved by the Trustees and signed on its behalf

Jennifer Smit

Trustee Date 22 November 2024

**INDEPENDENT EXAMINER REPORT TO THE MEMBERS OF
FRIENDS OF GREENFIELD SCHOOL**

I report to the trustees on my examination of the accounts of Friends of Greenfield School (the Charity) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Friends of Greenfield School, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Katharine Burrow

Address: 60 Oriental Road, Woking, GU22 7BD

Professional qualification or membership of professional body: ICA ICAEW

Date: 22 November 2024

ACCOUNTS FOR THE 12 MONTHS TO 31 AUGUST 2024

RECEIPTS AND PAYMENTS ACCOUNT

	Notes	2024 £	2023 £
Receipts			
Fundraising activities		39,889	31,002
Membership fees		<u>2,415</u>	<u>2,310</u>
Total receipts		<u>42,304</u>	<u>33,312</u>
Payments			
Donations to the school		19,291	9,950
Cost of fundraising events and other expenditure		<u>24,598</u>	<u>19,898</u>
Total payments		<u>43,890</u>	<u>29,848</u>
Receipts less payments for the year		<u>(1,586)</u>	<u>3,464</u>
Fund balances at 1 September (start of period)		<u>31,265</u>	<u>27,801</u>
Fund balances at 31 August (end of period)		<u>29,679</u>	<u>31,265</u>

All the income for the year to 31 August 2024 and for the year to 31 August 2023 was unrestricted.

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2024

		2024	2023
£	£		
Assets			
Cash in Bank and in hand		<u>29,679</u>	<u>31,265</u>
Total Assets		<u>29,679</u>	<u>31,265</u>
Total funds		<u>29,679</u>	<u>31,265</u>

These accounts have been prepared on a cash basis. As the Charity is not incorporated and has gross income of less than £250,000 it is not required to present accounts on an accruals basis.

Approved by the Board of Trustees on 16 October 2024 and signed on its behalf.

Jennifer Smit