

# **FRIENDS OF GREENFIELD SCHOOL**

## **TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

## **Trustees' Report for the period ending 31 August 2022**

The Trustees are pleased to present their report together with the accounts of Friends of Greenfield School, known as FrOGS, (the Charity), for the year to 31 August 2022.

### **Activities**

The trustees typically organise a number of events during the year such as quiz nights, a summer fun day, other social events and second-hand uniform sales. The purpose is both to fundraise in order to make donations to Greenfield School and to foster a friendly school community.

We are dependent upon, and very grateful to, all those parents who have given their time, money and resources in helping the Charity achieve its aims.

### **Objectives**

Friends of Greenfield School is a charity and its objects are to advance the education of pupils in Greenfield School, in particular by:

1. Developing effective relationships between staff, parents and others associated with the school; and
2. Engaging in activities for providing facilities and equipment which support the school and advance the education of the pupils.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

### **Constitution**

The constitution of the Charity was adopted on 7 October 2004 and was based on the model constitution of Parent Teacher Associations made available at that time by the National Confederation of Parent Teacher Associations.

**Reference and administrative details**

Charity number: 1106604  
Email: [friendsofgreenfieldschool@gmail.com](mailto:friendsofgreenfieldschool@gmail.com)  
Website: [www.friendsofgreenfieldschool.com](http://www.friendsofgreenfieldschool.com)  
Contact address: Greenfield School, Old Woking Road, Woking, Surrey GU22 8HY

The trustees at the date this report was approved are as follows:

Tania Botting  
Alexandra Houghton  
Miranda Searle  
Jennifer Smit

**Financial review**

Our policy is to maintain appropriate reserves to cover our immediate operating needs which, at any one time, are normally less than £5,000.

The Trustees review income and expenditure on a periodic basis and the level of expenditure is set to ensure that there will be adequate resources available to meet commitments made as they fall due.

Approved by the Trustees and signed on its behalf

Jennifer Smit	27 June 2023
Trustee	Date

**INDEPENDENT EXAMINER REPORT TO THE MEMBERS OF  
FRIENDS OF GREENFIELD SCHOOL**

I report to the trustees on my examination of the accounts of Friends of Greenfield School (the Charity) for the year ended 31 August 2022.

**Responsibilities and basis of report**

As the charity trustees of the Friends of Greenfield School, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Hannah Rhoades ACMA

Professional qualification or membership of professional bodies (if any):

Chartered Institute of Management Accountants

Address: Woking, GU23 7BP

Date: 27th June 2023

**ACCOUNTS FOR THE 12 MONTHS TO 31 AUGUST 2022**

**RECEIPTS AND PAYMENTS ACCOUNT**

	<b>Notes</b>	<b>2022 £</b>	<b>2021 £</b>
<b>Receipts</b>			
Fundraising activities		38,215	19,174
Membership fees		<u>2,625</u>	<u>2,430</u>
<b>Total receipts</b>		<b><u>40,840</u></b>	<b><u>21,604</u></b>
<b>Payments</b>			
Donations to the school		5,000	4,879
Cost of fundraising events and other expenditure		<u>25,495</u>	<u>15,992</u>
<b>Total payments</b>		<b><u>30,495</u></b>	<b><u>20,872</u></b>
<b>Receipts less payments for the year</b>		<b><u>10,345</u></b>	<b><u>732</u></b>
<b>Fund balances at 1 September (start of period)</b>		<b><u>17,456</u></b>	<b><u>16,724</u></b>
<b>Fund balances at 31 August (end of period)</b>		<b><u>27,801</u></b>	<b><u>17,456</u></b>

*All the income for the year to 31 August 2022 and for the year to 31 August 2021 was unrestricted.*

**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 AUGUST 2022**

		2022	2021
<b>£</b>	<b>£</b>		
<b>Assets</b>			
Cash in Bank and in hand		<u>27,801</u>	<u>17,456</u>
<b>Total Assets</b>		<u>27,801</u>	<u>17,456</u>
 <b>Total funds</b>		 <u>27,801</u>	 <u>17,456</u>

These accounts have been prepared on a cash basis. As the Charity is not incorporated and has gross income of less than £250,000 it is not required to present accounts on an accruals basis.

Approved by the Board of Trustees on 27 June 2023 and signed on its behalf.

Jennifer Smit