



# Trustees' Annual Report for the period

Period start date				Period end date			
<b>From</b>	01	08	2021	<b>To</b>	31	07	2022

## Section A Reference and administration details

**Charity name**

St Teresa's Pre-school

Other names charity is known by

n/a

**Registered charity number (if any)**

1106499

**Charity's principal address**

Parish Centre, 109 Ashingdon Road

Rochford

Essex

**Postcode**

SS4 1RF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Kelly Vinn	Treasurer		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Appointed at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

CONSTITUTION ADOPTED 3 NOVEMBER 2004 AS AMENDED BY  
ADOPTION OF PSL MODEL CONSTITUTION 26 SEPTEMBER 2009

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO ADVANCE THE EDUCATION OF THE PUPILS OF THE PRE SCHOOL BY PROVIDING ASSISTANCE IN THE PROVISION OF FACILITIES FOR THE PRE SCHOOL AND AS AN ANCILLARY THERETO AND IN FURTHERANCE OF THIS OBJECT THE ASSOCIATION MAY: A)FOSTER MORE EXTENDED RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL B)ENGAGE IN ACTIVITIES WHICH SUPPORT AND ADVANCE THE EDUCATION OF THE PUPILS ATTENDING

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

- 1) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION MEANS OR ABILITY;
- 2) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS;
- 3) INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRESCHOOL LEARNING ALLIANCE.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The charity has worked hard to raise money for maintaining the facilities that we currently have and to refurbish and renew where necessary.

We have held a number of events to raise extra funds.

The pre-school continues to provide good quality day care provision and support for the children and families of the parish. We have a full waiting list until September.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

All reserves are used to provide additional facilities for the pre-school.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Kelly Vinn	
<b>Full name(s)</b>	Mrs Kelly Vinn	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	16/4/2023	



## Receipts and payments account

For the period from	08/01/2021	To
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
Funded Fees	28,896	-	-
Fees	9,556	-	-
Fundraising	522	-	-
Donations	7	-	-
Other Income	2,079	-	-
Interest	1	-	-
	-	-	-
	-	-	-
<b>Sub total</b> (Gross income for AR)	41,060	-	-
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total receipts</b>	41,060	-	-
<b>A3 Payments</b>			
Wages and Staff Costs	38,410	-	-
Equipment	1,266	-	-
Rent	1,450	-	-
Insurance	733	-	-
Subscriptions	85	-	-
Repairs and maintenance	1,515	-	-
Training	128	-	-
Advertising	-	-	-
Accountancy	79	-	-
Other Expenses	80	-	-
<b>Sub total</b>	43,746	-	-
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total payments</b>	43,746	-	-
<b>Net of receipts/(payments)</b>	- 2,686	-	-
<b>A5 Transfers between funds</b>	-	-	-

<b>A6 Cash funds last year end</b>	<b>37,260</b>	-	-
<b><i>Cash funds this year end</i></b>	<b>34,574</b>	-	-



Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Bank Account	34,559
	Petty Cash	15
		-
	<b>Total cash funds</b>	<b>34,574</b>
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on  
behalf of all the trustees



Signature

Print N



106499

counts

07/31/2022

CC16a

Total funds

Last year

to the nearest £

to the nearest £

28,896	35,629
9,556	3,296
522	557
7	284
2,079	2,259
1	2
-	-
-	-
41,060	42,026

-	
-	-
-	-

41,060	42,026
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38,410	35,317
1,266	1,348
1,450	1,240
733	843
85	85
1,515	14
128	680
-	-
79	66
80	18
43,746	39,611

-	
-	
-	-

43,746	39,611
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- 2,686	2,415
-	-

37,260	34,845
34,574	37,260

the period

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	

-	
-	
-	

lame	Date of approval



Section A

Independent Examiner's Report

**Report to the  
trustees/ members  
of**

Charity Name  
St Teresa's Pre-School

**On accounts for the  
year ended**

31/07/2022

**Charity  
no (if  
any)**

1106499

**Set out on pages**

1-2

**Respective  
responsibilities of  
trustees and  
examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's  
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's  
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

Angela Turton

**Date:** 01/09/2022

**Name:**

Angela Turton

**Relevant  
professional  
qualification(s) or  
body (if any):**

FCA - ICAEW

**Address:**

9 Spinney Hill, Oakham, Rutland, LE15 6JL

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**