



Trustees' Annual Report for the period

| Period start date | | | | Period end date | | | |
|-------------------|-------|------|------|-----------------|-------|------|------|
| Day | Month | Year | | Day | Month | Year | |
| From | 01 | 08 | 2023 | To | 31 | 07 | 2024 |

Section A Reference and administration details

Charity name

Driffield Methodist Playgroup

Other names charity is known by

Registered charity number (if any)

1106493

Charity's principal address

Methodist Church Hall

Westgate, Driffield

East Yorkshire

Postcode

YO25 6TJ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Hannah Welbourn | Chair | | |
| 2 | Michelle Vodden | Secretary | | |
| 3 | Marjorie Wright | Treasurer | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide suitable setting for the development and education of pre-school children. Also to encourage parents to provide for the needs of their children.

Providing nine pre-school sessions per week plus a parent/carers and toddler group

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Chair's Report

September saw our new construction site launched for the children. An interactive area for children to explore and be active while working together. October we promoted for new staff members and also took on a kitchen assistant to help keep staff within their roles and fully focus on the children and planning. This was a welcome addition for the team. November we raised funds for Children in Need and the children got involved in activities. At Christmas we did a Nativity which is new to the setting but well received by the parents plus a joy for the children to perform.

January 2024 we announced our funding for 9 month olds and above and started to promote spaces for September 2024. February the children learnt about the Chinese New year as exploring other cultures is so important.

April saw our family fun day, a great way to promote playgroup and bring the families and local businesses together. June Jack and Jill club returned as an effort to get younger children registering which worked as numbers were then filled for

September. In an effort to reduce outgoings we decided to lower numbers to keep staffing lower as an effort to save money over the next year.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is prudent to have a year's running costs in reserve especially with the economic climate and uncertain new intake numbers

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michelle Vodden

Position (eg Secretary, Chair, etc)

Secretary

Date

31st May 2025

DRIFFIELD METHODIST PRE-SCHOOL PLAYGROUP
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR END 31st JULY 2024

| Income | £ | Expenditure | £ |
|--|--------------------|--|--------------------|
| Fees | 14098.25 | Honoraria Tax & NI | 120580.25 |
| Nursery Grant | 122549.99 | Nest Pension | 5084.22 |
| Coin Fundraiser | 85.00 | Sweatshirts | 347.00 |
| Sweatshirts | 39.50 | Hall Donations | 12540.00 |
| Easter Fundraiser | 324.05 | Training | 975.29 |
| Neighbourley Fund | 280.00 | Biscuits/Coffee/Tea/Milk | 6.53 |
| Donations | 50.00 | Stamps/Stationery | 421.50 |
| Hay Smile Foundation | 1500.00 | Party Expenses | 360.92 |
| Post Office Grant | 1500.00 | PPA Membership | 1074.27 |
| | | Fruit/Snacks | 328.13 |
| | | Sundries/DBS Checks | 328.83 |
| | | Materials | 646.02 |
| | | Telephone/Broadband/Mobile | 2359.36 |
| | | Accountant | 240.00 |
| | | Cleaning & Repairs | 912.38 |
| | | Equipment | 849.66 |
| | | Adverts/Yellow Pages | 180.12 |
| | | Ofsted Fee | 50.00 |
| | | Magazine Subscription | 76.00 |
| | | Carousel | 168.31 |
| | | Web Site Costs | 292.80 |
| | | Medicals | 8.01 |
| | | Baby Toys/Equipment | 3017.65 |
| | | Refuse Collection | 2104.57 |
| | | Photocopier | 604.80 |
| | | Data Protection Fee | 35.00 |
| | | Child Safety Program | 510.00 |
| | | Staff Uniform | 461.00 |
| | | Haaf Funding Donations | 257.00 |
| | | Bank Charges | 516.96 |
| | | Wifi Unit | 298.20 |
| | | Coasters | 59.50 |
| | | Safety Barriers | 236.49 |
| | | Easel/Writing Desk | 748.56 |
| | | Sand Pit | 76.99 |
| | | Neighbourly Fund Donations | 279.27 |
| Total Income | 140426.79 | Total Expenditure | 157035.59 |
| Balance: Excess of expenditure over income | 16608.80 | Balance: Excess of income over expenditure | |
| | £ 157035.59 | | £ 157035.59 |

BALANCE SHEET AS AT 31st JULY 2024

| <u>Balance as at 1st August 2023</u> | | <u>Balance as at 31st July 2024</u> | |
|---|-------------------|--|-------------------|
| Everyday Account | 61553.09 | Everyday Account | 44799.14 |
| Fundraising Account | 1879.75 | Fundraising Account | 2018.90 |
| Cash | 35.00 | Cash | 41.00 |
| | 63467.84 | | 46859.04 |
| Excess of income over expenditure | 0.00 | Excess of expenditure over income | 16608.80 |
| | £ 63467.84 | | £ 63467.84 |



JACKSON ROBSON LICENCE
CHARTERED ACCOUNTANTS

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Website
www.jacksonrobson.co.uk
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savetax@jacksonrobson.co.uk

Private & Confidential

FAO: Ms V Foran
Drifffield Methodist Pre-School Playgroup
Methodist Church Hall
Westgate
Drifffield
YO25 6TJ

Our Ref: LM/DR1200L

13 May 2025

Dear Vicky

Drifffield Methodist Pre-School Playgroup

I have reviewed the accounts for the year ended 31st July 2024 and I am happy with the accounts prepared. I have completed the corporation tax return and enclose this for your signature. If you could please return this to me by 31st July 2025 for submission to HMRC.

There is no corporation tax due.

I take this opportunity to attach a note of my firm's charges for your consideration in due course.

Kind regards

Yours sincerely

Lyndsey Makin

e-mail: lyndsey@jacksonrobson.co.uk

Directors
Geoffrey R. Mountain
F.C.A., F.C.C.A., Cert. P.F.S.
Robert A. Lomas
F.C.C.A.
Lyndsey J. Makin
F.C.C.A.

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