



Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From 01	08	2022	To	31	07	2023	

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Vodden	Chair		
2	Hannah Welbourn	Secretary		
3	Marjorie Wright	Treasurer	March – July 2023	
4	Mandy Ross	Treasurer	August 2022-March 2023	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide suitable setting for the development and education of pre-school children. Also to encourage parents to provide for the needs of their children.

Providing nine pre-school sessions per week plus a parent/carers and toddler group

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Chair's Report

This year the charity worked hard to promote through incredible events which brought together the families and the local community plus a chance to fundraise. These included a Mother's Day afternoon tea, a Father's Day party and Christmas family fun day. Some staff also did a charity hike up Pen Y Ghent to raise money for winter essentials for our most vulnerable families which was a huge success and good for staff team building. All these efforts led to great new equipment for our children. The children had so many great experiences from meeting Taggy the unicorn and local musicians and dance artists.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is prudent to have a year's running costs in reserve especially with the economic climate and uncertain new intake numbers

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Michelle Vodden

Position (eg Secretary, Chair, etc)

Chair

Date

29th May 2024

DRIFFIELD METHODIST PRE-SCHOOL PLAYGROUP
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR END 31st JULY 2023

Income	£	Expenditure	£
Fees	18265.85	Honoraria Tax & NI	131263.74
Nursery Grant	138144.51	Nest Pension	4235.26
Christmas Fundraising	344.56	Sweatshirts	431.60
Sweatshirts	344.00	Hall Donations	12540.00
Jack & Jill	102.50	Training	1090.52
Fathers Day Tea	80.00	Biscuits/Coffee/Tea/Milk	35.38
Mothers Day Tea	58.00	Stamps/Stationery/DBS Checks	582.79
Neighbourley Fund	500.00	Party Expenses	385.22
Sponsored Walk Fundraising	450.31	PPA Membership	608.33
HAAF Funding	1398.00	Fruit/Snacks	582.82
Valentine Lunch	23.00	Sundries/Skip Hire/DBS	392.95
		Materials	749.68
		Telephone/Broadband/Mobile	1598.81
		Accountant	234.00
		Cleaning & Repairs	866.99
		Equipment	1142.15
		Adverts/Yellow Pages	189.12
		Ofsted Fee	50.00
		Magazine Subscription	76.00
		Christmas Fair Exp	122.30
		Web Site Costs	216.00
		Medicals	8.98
		Changing Station	617.99
		Refuse Collection	1383.40
		Photocopier	604.80
		Data Protection Fee	35.00
		Child Safety Program	474.00
		Staff Uniform	232.00
		Haaf Funding Donations	1652.79
		Bank Charges	509.64
		Laptops	805.00
		Coasters	69.00
		Climbing Frame/Toys	1432.07
		Mothers Day Expenses	158.39
		Fathers Day Expenses	202.84
		Neighbourly Fund Donations	499.77
Total Income	159710.73	Total Expenditure	166079.33
Balance: Excess of expenditure over income	6368.60	Balance: Excess of income over expenditure	
	£ 166079.33		£ 166079.33

BALANCE SHEET AS AT 31st JULY 2023

<u>Balance as at 1st August 2022</u>		<u>Balance as at 31st July 2023</u>	
Everyday Account	67313.08	Everyday Account	61553.09
Fundraising Account	2523.36	Fundraising Account	1879.75
		Cash	35.00
	69836.44		63467.84
Excess of income over expenditure	0.00	Excess of expenditure over income	6368.60
	£ 69836.44		£ 69836.44



JACKSON ROBSON LICENCE
CHARTERED ACCOUNTANTS

Private & Confidential

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Our Ref: LM/LJ/DR1200L

8 May 2024

Dear Vicky

Driffield Methodist Pre-School Playgroup

I have reviewed the accounts for the year ended 31st July 2023 and I am happy with the accounts prepared. I have completed the corporation tax return and enclose this for your signature. If you could please return this to me by 31st July 2024 for submission to HMRC.

There is no corporation tax due.

I take this opportunity to attach a note of my firm's charges for your consideration in due course.

Kind regards

Yours sincerely

Lyndsey Makin

e-mail: lyndsey@jacksonrobson.co.uk

Directors
Geoffrey R. Mountain
F.C.A., F.C.C.A., Cert. P.F.S.
Robert A. Lomas
F.C.C.A.
Lyndsey J. Makin
F.C.C.A.

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