

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2021		31	07	2022

Section A Reference and administration details

Charity name **Driffield Methodist Playgroup**

Other names charity is known by

Registered charity number (if any) **1106493**

Charity's principal address **Methodist Church Hall**

Westgate, Driffield

East Yorkshire

Postcode **YO25 6TJ**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Vodden	Chair		
2	Marie Edmond	Secretary		
3	Hannah Welbourn	Treasurer		
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide suitable setting for the development and education of pre-school children. Also to encourage parents to provide for the needs of their children.

Providing nine pre-school sessions per week plus a parent/carer and toddler group

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Chairs report

Driffield methodist playgroup have had a good year in terms of improving staff wellbeing, numbers and finances. As chair I assisted in staff appraisals to connect committee and staff further and gage what needs improvement moving forwards and to help staff feel supported through all the changes the pandemic brought. Extra learning journey and safeguarding training have taken place plus we have had a wellbeing morning and team building day. Playgroup works closely with a local college to give apprentice opportunities. Higher standards of cleaning and staggered arrival times remain in place to reduce the spread of covid and other illnesses and policies were updated by a free local law firm to ensure our policies cover us for any future pandemic. We have launched further on social media utilising Facebook more and now Instagram too to reach more families and promote playgroup. The playgroup have been fundraising with a Christmas fayre, mother's and fathers day events and funded events for our many vulnerable families. The safeguarding officer has supported families along with local supermarkets for food and household supplies. We have grown our reputation for great support for SEN children and vulnerable children and pride ourselves on supporting all our families. Our goal moving forward is to fundraise enough to get new equipment and switch to more environmentally friendly toys when purchasing etc and rebrand our logo etc to compete with local playgroups and ensure our values and ethos stands out. A deeper focus on sensory areas and equipment has begun to support our growing group of SEN children.

M. Vodden

Section E

Financial review

Brief statement of the charity's policy on reserves

It is prudent to have a year's running costs in reserve especially with the economic climate and uncertain new intake numbers

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Michelle Vodden

Position (eg Secretary, Chair, etc) Chair

Date 19/05/2023

DRIFFIELD METHODIST PRE-SCHOOL PLAYGROUP
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR END 31st JULY 2022

Income	£	Expenditure	£
Fees	21065.40	Honoraria Tax & NI	109851.41
Nursery Grant	106475.80	Nest Pension	2773.78
Christmas Fundraising	505.00	Sweatshirts	171.60
Sweatshirts	207.00	Hall Donations	11400.00
Jack & Jill	723.90	Training	228.52
World Book Day Fundraiser	250.50	Biscuits/Coffee/Tea/Milk	21.33
Tec Partnership Donation	500.00	Stamps/Stationery	400.60
Jubilee Party	46.00	Party Expenses	81.98
		PPA Membership	591.00
		Fruit/Snacks	221.75
		Sundries	547.08
		Materials	653.08
		Telephone/Broadband/Mobile	1586.82
		Accountant	234.00
		Cleaning & Repairs	951.98
		Equipment	136.97
		Adverts/Yellow Pages	204.12
		Ofsted Fee	50.00
		Magazine Subscription	76.00
		Air Purifier	169.99
		Web Site Costs	216.00
		Medicals	9.28
		Step n Slide	241.50
		Refuse Collection	581.76
		Photocopier	604.80
		Data Protection Fee	35.00
		World Book Day Books	250.50
		Ring Door Bell	159.99
		Yellow Barrier	142.78
		Bank Charges	276.07
		Christmas Fair Expenses	197.61
		Jubilee Party Expenses	32.32
Total Income	129773.60	Total Expenditure	133099.62
Balance: Excess of expenditure over income	3326.02	Balance: Excess of income over expenditure	
	£ 133099.62		£ 133099.62

BALANCE SHEET AS AT 31st JULY 2022

<u>Balance as at 1st August 2021</u>		<u>Balance as at 31st July 2022</u>	
Everyday Account	70912.18	Everyday Account	67313.08
Fundraising Account	2250.28	Fundraising Account	2523.36
	73162.46		69836.44
Excess of income over expenditure	0.00	Excess of expenditure over income	3326.02
	£ 73162.46		£ 73162.46



JACKSON ROBSON LICENCE
CHARTERED ACCOUNTANTS

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Drifffield
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01377 241514

Website
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Private & Confidential

FAO: V Foran

Drifffield Methodist Pre-School Playgroup
Methodist Church Hall
Westgate
Drifffield
YO25 6TJ

Our Ref: LM/DR1200L

19 May 2023

Dear Vicky

Drifffield Methodist Pre-School Playgroup

I have reviewed the accounts for the year ended 31st July 2022 and I am happy with the accounts prepared. I have completed the corporation tax return and enclose this for your signature. If you could please return this to me by 31st July 2023 for submission to HMRC.

There is no corporation tax due.

I take this opportunity to attach a note of my firm's charges for your consideration in due course.

Kind regards


Lyndsey Makin

e-mail: lyndsey@jacksonrobson.co.uk

Directors
Geoffrey R. Mountain
F.C.A., F.C.C.A., Cert. P.F.S.
Philip M. Robson
B.Sc. (Hons), F.C.A., F.C.C.A.
Robert A. Lomas
F.C.C.A.
Lyndsey J. Makin
F.C.C.A.

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