



Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From 01	08	2020	To	31	07	2021	

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Vodden	Chair		
2	Mandy Ross	Vice Chair		
3	Marie Edmond			
4	Hannah Welbourn			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide suitable setting for the development and education of pre-school children. Also to encourage parents to provide for the needs of their children.

Providing nine pre-school sessions per week plus a parent/carers and toddler group

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The year has been positive in many ways as our new manager stepped up confidently into her role but covid restrictions unfortunately continued. Staff and families have embraced all changes and communication has been great and clear advice given. Safeguarding and SEND numbers have risen so a focus on extra training and bringing all staff to a higher standard in knowledge here has been crucial. We have continued to use some new systems even when restrictions lift slightly in the day to day running such as hygiene protocols and how children enter and exit the setting as its worked well for everyone. Car park safety was a concern for us so we now have a barrier to ensure children are safe when coming onto the site.

The pandemic was a hard time for families and extra staff pressures so the committee have worked closely with staff to ensure their wellbeing is a priority and we have received continuous donations of food from Tesco and Lidl which we pass onto vulnerable families and use for snack time. I am very proud of the support given to our vulnerable families during lock downs as we ensured they had access to services, support and food banks during these harder times. Lucy our safe guarding officer went above and beyond to put our vulnerable families first. Policies were updated by a charity funded solicitor to ensure we have everything in place to protect us during this and future pandemics.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is prudent to have a year's running costs in reserve especially with the economic climate and uncertain new intake numbers

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michelle Vodden

Position (eg Secretary, Chair, etc)

Chair

Date

31/05/2022

DRIFFIELD METHODIST PRE-SCHOOL PLAYGROUP
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR END 31st JULY 2021

Income	£	Expenditure	£
Fees	12518.00	Honoraria Tax & NI	100994.59
Nursery Grant	138217.96	Nest Pension	2631.57
Lunches	1627.00	Sweatshirts	285.20
Christmas Fundraising	207.35	Hall Donations	11628.00
Sweatshirts	292.00	Training	829.40
Jack & Jill	133.50	Biscuits/Coffee/Tea/Milk	46.11
World Book Day Fundraiser	620.66	Stamps/Stationery	280.55
Coaster Fundraising	260.70	Party Expenses	72.81
Tesco	500.00	PPA Membership	581.81
Raffle	299.00	Fruit/Snacks	121.75
Trip Donations		Sundries	327.55
		Materials	923.66
		Telephone/Broadband/Mobile	1342.59
		Accountant	468.00
		Cleaning & Repairs	2018.03
		Equipment	595.70
		Adverts/Yellow Pages	219.12
		Ofsted Fee	50.00
		Magazine Subscription	76.00
		I Pad	365.87
		Web Site Costs	215.65
		Medicals	57.18
		Garden	948.93
		Refuse Collection	762.91
		Photocopier	604.80
		Christmas Presents	120.70
		Data Protection Fee	35.00
		World Book Day Books	620.66
		Jack & Jill Expenses	9.95
		Coaster Fundraising Costs	196.81
 Total Income	 154676.17	 Total Expenditure	 127430.90
Balance: Excess of expenditure over income		Balance: Excess of income over expenditure	27245.27
	£ 154676.17		£ 154676.17

BALANCE SHEET AS AT 31st JULY 2021

<u>Balance as at 1st August 2020</u>		<u>Balance as at 31st July 2021</u>	
Everyday Account	44240.00	Everyday Account	70912.18
Fundraising Account	1677.19	Fundraising Account	2250.28
	45917.19		73162.46
Excess of income over expenditure	27245.27	Excess of expenditure over income	0.00
	£ 73162.46		£ 73162.46



JACKSON ROBSON LICENCE
CHARTERED ACCOUNTANTS

Registered Office
33-35 Exchange St.
Drifffield
East Yorkshire
YO25 6LL
Telephone
01377 252195
Facsimile
01377 241514

Website
www.jacksonrobson.co.uk

Email
savetax@jacksonrobson.co.uk

Private & Confidential

Mrs M Ross
24 Watersedge
Drifffield
YO25 6PD

Our Ref: LM/DR1200L

23 May 2022

Dear Mandy

Drifffield Methodist Pre-School Playgroup

I have reviewed the accounts for the year ended 31st July 2021 and I am happy with the accounts prepared. I have completed the corporation tax return and enclose this for your signature. If you could please return this to me by 31st July 2022 for submission to HMRC.

There is no corporation tax due.

I take this opportunity to enclose a note of my firm's charges for your consideration in due course. The records are ready to collect when it is next convenient.

Kind regards

Yours sincerely

Lyndsey Makin

e-mail: lyndsey@jacksonrobson.co.uk

Directors
Geoffrey R. Mountain
F.C.A., F.C.C.A., Cert. PFS.
Philip M. Robson
B.Sc. (Hons), F.C.A., F.C.C.A.
Robert A. Lomas
F.C.C.A.
Lyndsey J. Makin
F.C.C.A.

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