



Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
From	01	08	2019	To	31	07	2020

Section A Reference and administration details

Charity name Driffield Methodist Playgroup

Other names charity is known by

Registered charity number (if any) 1106493

Charity's principal address Methodist Church Hall

Westgate, Driffield

East Yorkshire

Postcode YO25 6TJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Vodden	Chair		
2	Jo-Ann Bell	Vice Chair		
3	Marie Edmond			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide suitable setting for the development and education of pre-school children. Also to encourage parents to provide for the needs of their children.

Providing nine pre-school sessions per week plus a parent/carers and toddler group

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The playgroup due to the pandemic saw many changes this year but adapted swiftly and professionally enabling children and parents to feel at ease and supported throughout. I'd like to give praise to the staff in working so hard to safely open the playgroup to our more vulnerable children, deep cleaning, safety measures, restructuring to meet all the government requirements and for putting themselves forward to support these families who have been impacted heavily with the lockdown with a foodbank as one example. As chair I was very happy to see the playgroup staff's ongoing hard work and commitment in what was a new circumstance for everyone.

We also still within government restrictions gave the children a fun Christmas party and gifts which was a huge pleasure.

We welcomed a new manager Vicky Foran who has embraced the role and Mandy our ex-manager stepped down but now plays a vital role on the committee continuing to use her expertise to support the setting and ensure a smooth transition from the leadership changes.

Despite all these changes staff have communicated well and grown together with each change or challenge.

The playgroup co-ordinator and committee worked closely throughout to effectively implement changes without disruption to the effectiveness of its day to day running.

We were also honoured to have £500 of donation from Tesco to build a new roof in our beautiful and now very well-equipped outdoor area of which we are very proud of and which is such an important area especially while government restrictions and bubbles have been in place.

Michelle Vodden

Committee Chair

Section E Financial review

Brief statement of the charity's policy on reserves

It is prudent to have a year's running costs in reserve especially with the economic climate and uncertain new intake numbers

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michelle Vodden

Position (eg Secretary, Chair, etc)

Chair

Date

29/05/2021

DRIFFIELD METHODIST PRE-SCHOOL PLAYGROUP
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR END 31st JULY 2020

Income	£	Expenditure	£
Fees	8803.25	Honoraria Tax & NI	86115.12
Nursery Grant	95261.22	Nest Pension	2573.45
Lunches	866.00	Sweatshirts	561.31
Photos Commission	88.00	Hall Donations	8910.00
Christmas Fundraising	200.50	Training	445.00
Sweatshirts	431.00	Biscuits/Coffee/Tea/Milk	74.11
Jack & Jill	898.75	Stamps/Stationery	235.65
Canvas & Cake Sale	49.65	Party Expenses	276.01
Donations	15.00	PPA Membership	689.75
Trip Donations	28.00	Fruit/Snacks	113.97
		Sundries	434.11
		Materials	1080.30
		Telephone/Broadband/Mobile	1024.16
		Accountant	
		Cleaning & Repairs	1039.71
		Equipment	144.68
		Printing Prospectus/Fliers	163.00
		Adverts/Yellow Pages	189.12
		Ofsted Fee	50.00
		Magazine Subscription	76.00
		Trips	406.00
		Web Site Costs	129.48
		Medicals	59.14
		Donation	30.00
		Refuse Collection	590.85
		Photocopier	720.76
		Christmas Fundraising Exp	22.22
		Data Protection Fee	35.00
 Total Income	 106641.37	 Total Expenditure	 106188.90
Balance: Excess of expenditure over income	-452.47	Balance: Excess of income over expenditure	0.00
	£ 106188.90		£ 106188.90

BALANCE SHEET AS AT 31st JULY 2020

<u>Balance as at 1st August 2019</u>		<u>Balance as at 31st July 2020</u>	
Everyday Account	43736.46	Everyday Account	44240.00
Fundraising Account	1728.26	Fundraising Account	1677.19
	45464.72		45917.19
Excess of income over expenditure	0.00	Excess of expenditure over income	-452.47
	£ <u>45464.72</u>		£ <u>45464.72</u>



JACKSON ROBSON LICENCE
CHARTERED ACCOUNTANTS

Registered Office

33-35 Exchange St.
Driffield
East Yorkshire
YO25 6LL

Telephone
01377 252195

Facsimile
01377 241514

Website
www.jacksonrobson.co.uk

Email
savetax@jacksonrobson.co.uk

Private & Confidential

Mrs M Ross
24 Watersedge
Driffield
YO25 6PD

Our Ref: LM/DR1200L

14 May 2021

Dear Mandy

Re: Driffield Methodist Pre-School Playgroup

I have reviewed the accounts for the year ended 31 July 2020 and I am happy with the accounts prepared.

I have also completed the corporation tax return and enclose this for your signature, if you could please return this to me by the 31st July 2021 for submission to HMRC.

As a result of you being a registered charity there is no corporation tax due.

I take this opportunity to enclose a note of my firm's charges for your consideration in due course.

Kind regards

Yours sincerely

Lyndsey Makin

e-mail: lyndsey@jacksonrobson.co.uk

Also at
2 & 4 Wellington Road
Bridlington
East Yorkshire
YO15 2BN

Telephone
01262 672905

Facsimile
01262 400851

Directors

Richard M. Miles
B.Sc. (Hons), FCA., F.C.C.A.
Geoffrey R. Mountain
FCA., F.C.C.A., Cert. PFS.
Philip M. Robson
B.Sc. (Hons), FCA., F.C.C.A.
Robert A. Lomas
F.C.C.A.
Lyndsey J. Makin
F.C.C.A.

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