

CHOICES AND RIGHTS DISABILITY COALITION

England & Wales · Charity number 1106462

Details

Status Registered

Legal form Charitable company

Company number [03982194](#)

Registered 2004-10-27

Register [View on the Charity Commission register](#)

Contact

Address Choices & Rights Disability
Coalition
Jude Lodge
Tiverton House
Tiverton Road
Bransholme
HULL

Phone 01482878778

Email office@choicesandrights.org.uk

Website www.choicesandrights.org.uk

Activities

Objects: THE RELIEF OF PEOPLE WITH DISABILITIES.(I) BY ENABLING PEOPLE WITH DISABILITIES TO CONTROL THEIR OWN LIVES THROUGH THE PROVISION OF FACILITIES, SERVICES, SUPPORT, AND LAWFUL MEANS;(II) BY ENABLING PEOPLE WITH DISABILITIES TO PARTICIPATE FULLY IN SOCIETY ON EQUAL TERMS WITH ALL OTHER MEMBERS OF SOCIETY.

Activities: Choices and Rights Disability Coalition (CARD C) are an organisation run and controlled exclusively by disabled people in the Hull and East Riding area. One of our key roles is to support disabled people and their families to employ Personal Assistants, so they can live independent lives.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE EAST RIDING OF YORKSHIRE CITY OF KINGSTON UPON HULL NORTH LINCOLNSHIRE NORTH EAST LINCOLNSHIRE OR SURROUNDING AREAS
- East Riding Of Yorkshire
- Kingston Upon Hull City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£342,643	£236,284	-	-
2024-03-31	£233,644	£243,321	-	-
2023-03-31	£237,382	£220,556	-	-
2022-03-31	£235,763	£202,141	-	-
2021-03-31	£266,710	£218,372	-	-

Trustees

Name	Role	Appointed
DAWN LAIDLAW- Bacon		
Elizabeth Staves		2025-01-27
Helen Thompson		2025-01-27
Kenny Staves		2026-01-09
Robin Thompson		2025-01-27
Stephen Westerman		2026-01-09

Accounts

Charity Registration No. 1046394

Company Registration No. 03982194 (England and Wales)

CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Robin Manoury Amy Robinson Dawn Laidlaw
Secretary	Mark Baggley
Charity number	1046394
Company number	03982194
Registered office	Jude Lodge Tiverton Road Hull East Yorkshire England HU7 4QS
Independent examiner	Fawley Judge & Easton Chartered Certified Accountants 1 Parliament Street Hull East Yorkshire HU1 2AS

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CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The company is a not-for-profit organisation whose mission is to empower and enable its members, staff and volunteers to work together to meet the following aims: with a local focus, promote the independence and inclusion of all disabled people in society, identify and proactively challenge the discrimination faced by disabled people and encourage and empower disabled people to work together and with others to achieve improved change locally. Our main objective throughout the year has been to continue to promote independent living for disabled people. This is defined as disabled people having choice and control over how their support needs are met and being able to participate in society as equal citizens.

Corporate and Social Responsibility (CSR)

Choices and Rights Disability Coalition believes that it incorporates best practice and it has good business ethics. For our organisation Corporate Social Responsibility is about how we carry out our activities and our commitment to all our stakeholders. We realised that there are multiple benefits of CSR and we are trying to incorporate it into all major spheres of our business strategies. We have agreed a CSR policy statement which takes into account 6 main principles, being a responsible employer, sustainability, business performance (accountability), delivering services with integrity, the environment and the community within which we work.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The organisation continues to promote and assist at all levels relating to disability. It continues to provide services through established service level contracts with Hull City Council relating principally to direct payment advice and as a host sponsor to East Riding of Yorkshire Council relating to citizens advice provision on matters of disability.

New developments

In the last year, we have had a change of Independent Living Workers, with Steph Benn moving onto new opportunities and we recruited Kay Dinsdale. Kay has extensive experience working for Hull City Council and has fitted into the team very easily and has learnt her new role quickly.

We also had a young disabled person for a week's work experience, and we will continue to offer these placements when we can. We especially recognise the difficulties that young disabled people can have in getting an accessible placement and it is also important for them to see that working for a Disabled People's Organisation (DPO) can be a good career choice.

Our main development over the last year has been to set up and establish the Disabled People's Panel (DPP). The DPP aims to give disabled people and their families the opportunity to comment on all aspects of a disabled people's life and to share experiences and innovate solutions. Two DPP's have taken place so far and topics covered have included: accessible transport, wheelchair services, mental health, direct payments, charging for community care services. We expect the panel attendance to increase as we publicise it and as we attract different speakers to talk about their various services, etc.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Achievements and performance

Advice Quality Standard (AQS)

The Advice Quality Standard mark is assessed by an external body and provides a comparison for our services with many other advice agencies across the country. We have just completed our latest inspection and have successfully been awarded the Quality Mark for a further 2 years. The AQS inspector was extremely impressed with how we check our case recording is accurate and how we give and get feedback from staff. Again, this deserves congratulations to everyone involved.

GDPR (General Data Protection Regulation)

As well as ensuring we meet the relevant GDPR regulations for the size of our organisation, this work is ongoing as we regularly reviewed and update our policies and procedures. We also try and ensure that when meeting the GDPR requirements, we do it in a manner that is accessible for as many disabled people as possible. This has led to us being consulted by other organisations to assist with their good practice.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Current Services

Choices and Rights offer several services, some funded and some unfunded. Wherever possible, these services are free at the point of access to disabled people.

Direct Payments Support Schemes

We currently have a Direct Payment Support Scheme for disabled people and for families of disabled children in partnership with Hull City Council. There are approximately 700 people who use direct payments and currently, over 1000 local people are employed as Personal Assistants. Choices and Rights help disabled people and their families to access Direct Payments/Personal Budgets and given them assistance recruiting Personal Assistants. We also provide on-going support to Social Work and Health staff, especially around employment law issues in relation to direct payments.

Over the last year, we have seen a small reduction in numbers as some disabled people chose to stop receiving services due to the increased charges that they had to make towards their care. We have raised this issue with Hull City Council and are supporting people with looking at their financial assessments.

To ensure that the Direct Payment Scheme works as well as possible, we have also:

- Ran a number of Direct Payment Forums for Social Services and Health staff to attend, share their experiences and learn about our role in the scheme.
- Joint meetings with Hull City Council Brokerage team, Income and Payments Team and with Virtual Wallets.
- Members of the Hospital Discharge Working Group to help people get out of hospital as quickly as possible.

Database of Potential Personal Assistants

As part of the Direct Payment support scheme, we have developed and manage a database of potential Personal Assistants (PA's). We have a growing number of local people in the Hull and East Riding area who are potential PAs (Personal Assistant) on the database and advertise vacancies daily. This has assisted many people to develop a career in the care service industry and attracts a wide range of candidates from all ages and backgrounds.

To promote and extend the PA Database, we have also:

- Attended three Job Fairs at Hull University
- Attended a specific Job Fair at the University aimed at Overseas Students. This was highly successful, and we received over 150 new applicants.

Disability Information Service

The Trustees have given a commitment to the continuation of our information service despite financial pressures and pressures on other services. We consider that it is essential for an organisation like ours to be in touch on a day-to-day basis with disabled people so that we are always aware of what the current issues are.

We use our experience to offer disabled people advice on anything they may require help with and support them in finding any specialist assistance that may be required. This includes advice on any area of disability (except for welfare benefits), and typical enquires request information on accessible holidays, the blue badge scheme, and about disabled people's rights.

Consultancy

We are regularly approached by organisations who want us to provide consultancy. This has included assisting them with their training programmes, assisting with policy development, and more recently assisting with the development of (Disability) Equality Duty Schemes and Plans.

This area has grown over the last year as more meeting have been organised online, making it easier for some of our staff to attend.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Local

- Attended in person two Carers events at the Guildhall in Hull with a wide range of other Voluntary Organisations.
- Meeting organised by Hull City Council looking at Local Bus Services. Our letter of support helped HCC to achieve the funding from national government to purchase new electric powered buses which will be more accessible and cleaner running than the current buses.
- Meeting with Hull City Councillor's to discuss disability issues as part of a Task and Finish Group.
- Meeting of a new scheme called Health Captains that involves supporting people who are coming home from hospital.
- Liaison meeting with Humberside Police
- Liaison meeting with Humberside Airport
- Meeting with Hull City Council to discuss the forthcoming Care Quality Commission inspection of Hull City Council and their services. CQC are likely to want to speak to Choices & Rights as part of their assessment.

National

- Two meetings with Department of Health and Social Care (DHSC) looking at direct payments and how the Local Authority works with Choices and Rights
- Skills for Care – National Conference and quarterly meetings about direct payments.
- Meeting with the Minister for Disabled People as part of a Disabled People's Organisation network.
- National Disabled People's Conference
- Conference with the Crown Prosecution Service looking at Disability Hate Crime

Equality Act Advice (Disability)

Choices and Rights staff have first-hand experience of taking disability discrimination cases to mediation, small claims court, and employment tribunal. Although we no longer have any funding for this service, we are still able to offer initial advice on these issues. CARDAC are recognised as the local "experts" on disability and in particular the Equality Act in relation to disability.

Personal Health Budgets

In a similar manner to our work on direct payments, we also support users who receive a Personal Health Budget (PHB) and Choices and Rights work in partnership with City Health Care Partnership CIC on this scheme. The work has led to an improvement in the understanding of the needs of disabled people by health care professionals as well as the development of good practices between the partnership of health, social care and disability led organisations. PHB's are now an automatic right for those who qualify, and we have developed (in partnership with CHCP (City Health Care Partnership)) a comprehensive support and advice scheme for PHB users.

This is an increasingly complex area of work as users may require 24-hour care, health care, end of life care and often employ a number of Personal Assistants per person.

For more information about any of the above, please contact Choices and Rights Disability Coalition via calling 01482 878778 or email office@choicesandrights.org.uk

Web site: www.choicesandrights.org.uk

PA Database web site: www.padatabase.org.uk

Financial review

Financially, for the size of our organisation, Choices and Rights are in good shape. Our aim has never been to have large reserves as we believe that if we have sufficient funds, we should be spending it on services to assist disabled people. However, it is important that we have sufficient reserves to cover general running costs, staff redundancies, etc. and the amount of our reserves reflect this. When considering the risks to the organisation, the trustees have examined the organisations policy on reserves. Reserves have consistently been around six months operating costs plus redundancy costs and pension deficit costs. This is in line with the Charities Commission good practice.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks and the risk management strategy which comprises:

- an annual review of the risks the charity may face;
- an establishment of systems and procedures to mitigate those risks identified in the plan and; - the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Detailed considerations of risk are delegated to the General Manager and Project Management team. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

The current political and economic situation does not appear to be an ideal time to expand the organisation further without considering any particular risk very carefully.

The Trustees intend to continue their current strategies of maintaining the Organisations position in a competitive market by investing to provide high quality services for our service users and stakeholders.

We recognise that the region has an ageing population and high levels of deprivation both of which increase the likelihood of people developing a disability or chronic illness and are committed to developing services to meet the needs of our local community.

Our future plans include more services run by and for disabled people and we hope that by doing this, we can make Choices and Rights an even better organisation.

External Relations

We have continued working with a number of external organisations and agencies to promote independent living and to raise our view on current issues. Key organisations whom we have worked with are Hull City Council (Adults Social Care and Children's Disability teams), CHCP, Inclusion North and Hull Council of Voluntary Services.

Choices and Rights continue to represent the views of disabled people on a wide range of issues and to a variety of organisations. We have continued our involvement with National Organisations, in particular with Disability Rights UK and Reclaiming Our Futures Alliance (ROFA).

Working in Partnership

Choices and Rights have continued to work with wide range of people and organisations, and we would like to particularly thank:

- Our board and staff for their excellent hard work and support.
- Brokerage Team – (Hull City Council)
- Personal Health Budget Team – CHCP
- Chris Smith (Virtual Riders).
- Michael Craughan of Messrs Fawley Judge & Easton

Structure, governance and management

The charity is a company limited by guarantee, incorporated on the 27th April 2000.

The organisation was registered as a charity on the 15th May 1995 and it is constituted under a deed dated 5th November 1994. The deed was amended on the 19th March 1995 and 28th October 1995. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. To reflect the changes in charitable and company law, the Memorandum of Association was merged into the Articles of Association on 28th October 2010.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

Chris Larkin	(Resigned 2 July 2023)
Robin Manoury	
Amy Robinson	
Owen Jones	(Resigned 3 April 2023)
Dawn Laidlaw	
Catherine Scarlett	(Resigned 3 April 2023)

Trustees are recruited as vacancies arise to fulfil the established skills and diversification requirements of the organisation.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The day to day management is carried out by elected officers on behalf of the membership of the organisation. A minimum of six and a maximum of 15 trustees must be serving at one time.

There were no related party transactions to report in the year.

Disabled persons

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

The trustees' report was approved by the Board of Trustees.

Mark Bagglely

Mark Bagglely

Secretary

Dated: 29 August 2024

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHOICES & RIGHTS DISABILITY COALITION

I report on the financial statements of the charity for the year ended 31 March 2024, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Choices & Rights Disability Coalition for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Alexander James Wilkie ACCA
Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

Dated: 29 August 2024

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:					
Charitable activities	3	232,683	237,382	-	237,382
Investments	4	961	-	-	-
Total income		233,644	237,382	-	237,382
Expenditure on:					
Charitable activities	5	243,321	219,567	999	220,566
Total expenditure		243,321	219,567	999	220,566
Net income/(expenditure) and movement in funds		(9,677)	17,815	(999)	16,816
Reconciliation of funds:					
Fund balances at 1 April 2023		362,639	344,824	999	345,823
Fund balances at 31 March 2024		352,962	362,639	-	362,639

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	11		5,553		986
Current assets					
Debtors	12	4,037		-	
Cash at bank and in hand		350,175		368,393	
		354,212		368,393	
Creditors: amounts falling due within one year	13	(6,803)		(6,740)	
Net current assets			347,409		361,653
Total assets less current liabilities			352,962		362,639
Net assets excluding pension liability			352,962		362,639
The funds of the charity					
Unrestricted funds			352,962		362,639
			352,962		362,639

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 29 August 2024

Amy Robinson

Amy Robinson
Secretary

Company registration number 03982194 (England and Wales)

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Choices & Rights Disability Coalition is a private company limited by guarantee incorporated in England and Wales. The registered office is Jude Lodge, Tiverton Road, Hull, East Yorkshire, HU7 4QS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Costs are accounted for on an accruals basis and are allocated to the appropriate cost headings.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	15% on cost
--------------------------------	-------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Taxation

The charity is exempt from corporation tax on its charitable activities and suffers VAT on all attributable costs.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Charitable activities

	Service provision 2024 £	Service provision 2023 £
Sale of goods	2,130	2,636
Service level agreement	204,113	204,113
PHB	26,440	30,633
	<u>232,683</u>	<u>237,382</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	961	-

5 Charitable activities

	Service provision 2024 £	PA Recruitment 2024 £	Total 2024 £	Total 2023 £
Staff costs	214,314	-	214,314	193,570
Independent Living	8,237	-	8,237	7,176
	<u>222,551</u>	<u>-</u>	<u>222,551</u>	<u>200,746</u>
Share of support costs (see note)	19,570	-	19,570	18,620
Share of governance costs (see note 6)	1,200	-	1,200	1,200
	<u>243,321</u>	<u>-</u>	<u>243,321</u>	<u>220,566</u>
Analysis by fund				
Unrestricted funds	243,321	-	243,321	219,567
Restricted funds	-	-	-	999
	<u>243,321</u>	<u>-</u>	<u>243,321</u>	<u>219,567</u>
For the year ended 31 March 2023				
Unrestricted funds	219,567	-		219,567
Restricted funds	-	999		999
	<u>219,567</u>	<u>999</u>		<u>220,566</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

6	Support costs	Support costs	Governance costs	2024	2023
		£	£	£	£
	Stationery	3,274	-	3,274	2,494
	Telephone & internet	2,283	-	2,283	2,343
	Payroll	1,752	-	1,752	1,728
	Legal & professional fees	-	-	-	690
	Cleaning	6,674	-	6,674	6,326
	Subscriptions	100	-	100	190
	Insurance	4,212	-	4,212	3,526
	Sundry	1,275	-	1,275	1,323
	Accountancy	-	1,200	1,200	1,200
		<u>19,570</u>	<u>1,200</u>	<u>20,770</u>	<u>19,820</u>
	Analysed between Charitable activities	<u>19,570</u>	<u>1,200</u>	<u>20,770</u>	<u>19,820</u>

Governance costs includes payments for the accountants of £1,200 (2023- £1,200) for independent examination fees.

7	Net movement in funds	2024	2023
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Depreciation of owned tangible fixed assets	<u>1,011</u>	<u>174</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Service delivery	<u>9</u>	<u>9</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

9 Employees		(Continued)	
	Employment costs	2024 £	2023 £
	Wages and salaries	190,903	170,070
	Social security costs	9,458	8,264
	Other pension costs	13,953	15,236
		<u>214,314</u>	<u>193,570</u>
There were no employees whose annual remuneration was more than £60,000.			
10 Taxation			
The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.			
11 Tangible fixed assets		Fixtures, fittings & equipment £	
Cost			
	At 1 April 2023		30,840
	Additions		5,578
	Disposals		(5,400)
	At 31 March 2024		<u>31,018</u>
Depreciation and impairment			
	At 1 April 2023		29,854
	Depreciation charged in the year		1,011
	Eliminated in respect of disposals		(5,400)
	At 31 March 2024		<u>25,465</u>
Carrying amount			
	At 31 March 2024		<u>5,553</u>
	At 31 March 2023		<u>986</u>
12 Debtors		2024 £	2023 £
	Amounts falling due within one year:		
	Prepayments and accrued income	<u>4,037</u>	<u>-</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

13 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	3,182	2,714
Accruals and deferred income	3,621	4,026
	<u>6,803</u>	<u>6,740</u>

14 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>13,953</u>	<u>15,236</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
Contingency	63,988	-	-	63,988
General funds	298,651	233,644	(243,321)	288,974
	<u>362,639</u>	<u>233,644</u>	<u>(243,321)</u>	<u>352,962</u>
Previous year:				
	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
Contingency	63,988	-	-	63,988
General funds	280,836	237,382	(219,567)	298,651
	<u>344,824</u>	<u>237,382</u>	<u>(219,567)</u>	<u>362,639</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2024***

16 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

Accounts

Charity Registration No. 1046394

Company Registration No. 03982194 (England and Wales)

CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Chris Larkin
Robin Manoury
Amy Robinson
Owen Jones
Dawn Laidlaw
Catherine Scarlett

Secretary

Mark Baggley

Charity number

1046394

Company number

03982194

Registered office

Jude Lodge
Tiverton Road
Hull
East Yorkshire
England
HU7 4QS

Independent examiner

Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE CONTENTS

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CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The company is a not-for-profit organisation whose mission is to empower and enable its members, staff and volunteers to work together to meet the following aims: with a local focus, promote the independence and inclusion of all disabled people in society, identify and proactively challenge the discrimination faced by disabled people and encourage and empower disabled people to work together and with others to achieve improved change locally. Our main objective throughout the year has been to continue to promote independent living for disabled people. This is defined as disabled people having choice and control over how their support needs are met and being able to participate in society as equal citizens.

Corporate and Social Responsibility (CSR)

Choices and Rights Disability Coalition believes that it incorporates best practice and it has good business ethics. For our organisation Corporate Social Responsibility is about how we carry out our activities and our commitment to all our stakeholders. We realised that there are multiple benefits of CSR and we are trying to incorporate it into all major spheres of our business strategies. We have agreed a CSR policy statement which takes into account 6 main principles, being a responsible employer, sustainability, business performance (accountability), delivering services with integrity, the environment and the community within which we work.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The organisation continues to promote and assist at all levels relating to disability. It continues to provide services through established service level contracts with Hull City Council relating principally to direct payment advice and as a host sponsor to East Riding of Yorkshire Council relating to citizens advice provision on matters of disability.

New developments

With the world returning to more normality, post COVID, we have been able to have users come into the office and more face-to-face meetings. Telephone or virtual set ups have remained popular, and this reduces the time taken, compared to home visits.

Having at the start of the pandemic, changed our IT system to one where all staff could access all relevant information remotely, this has been a massive improvement to deliver our services to our users and the flexibility for staff working.

We continued to receive the same number of referrals as pre-pandemic and set people up with direct payments or Personal Health Budgets (PHB's) by telephone or video calls.

We also continue to provide a mixture of home and office working for staff and this has proved more flexible and enabled staff to continue working where previously childcare issues or caring for a dependent may have led to them having to stop working. Most staff are now in the office around 80% of their working week.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Achievements and performance

Advice Quality Standard (AQS)

The Advice Quality Standard mark is assessed by an external body and provides a comparison for our services with many other advice agencies across the country. Despite the pandemic, we had our latest AQS inspection, and we have passed with less corrected actions than ever before. The AQS inspector was extremely impressed with the quality of our case recording, the way we deal with complaints from clients and the support that staff give to each other. Again, this deserves congratulations to everyone involved.

GDPR

As well as ensuring we meet the relevant GDPR regulations for the size of our organisation, this work is ongoing as we regularly reviewed and update our policies and procedures. We also try and ensure that not just do we meet the GDPR requirements, but that the way we do that is also accessible for as many disabled people as possible. This has led to us being consulted by other organisations to assist with their good practice.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Current Services

Choices and Rights offer a number of services, some funded and some unfunded. Wherever possible, these services are free at the point of access to disabled people.

Direct Payments Support Schemes

We currently have a Direct Payment Support Scheme for disabled people and for families of disabled children in partnership with Hull City Council. There are approximately 700 people who use direct payments and currently, over 1000 local people are employed as Personal Assistants. Choices and Rights provide assistance to disabled people and their families to access Direct Payments/Personal Budgets and given them assistance recruiting Personal Assistants. We also provide on-going support to Social Work and Health staff, especially around employment law issues in relation to direct payments.

Over the last year, we ran several online direct payment forums, training over 80 Social Services and Health staff.

Database of Potential Personal Assistants

As part of the Direct Payment support scheme, we have developed and manage a database of potential Personal Assistants (PA's). We have a growing number of local people in the Hull and East Riding area who are potential PAs (Personal Assistant) on the database and advertise vacancies daily.

This has assisted many people to develop a career in the care service industry and attracts a wide range of candidates from all ages and backgrounds.

This has been further developed over the last year in partnership with Hull City Council to try and help disabled people in hospital to get home quicker and to prevent them going into temporary residential care.

In a new and exciting development, we secured funding to develop a video that is now available on the internet and social media, explaining the role of a PA (Personal Assistant) and the variety of roles available.

Disability Information Service

The Trustees have given a commitment to the continuation of our information service despite financial pressures and pressures on other services. We consider that it is essential for an organisation like ours to be in touch on a day-to-day basis with disabled people so that we are always aware of what the current issues are.

We use our experience to offer disabled people advice on anything they may require help with and support them in finding any specialist assistance that may be required. This includes advice on any area of disability (except for welfare benefits), and typical enquires request information on accessible holidays, the blue badge scheme, and about disabled people's rights.

Disability Equality Training

Our Disability Equality Training Project, (although currently unfunded) enables us continue to deliver DET on a limited basis, with requests being considered on merit. We have delivered DET to a wide range of organisations including the National Probation Service, the Crown Prosecution Service, Primary Care Trust, Health Service and various Local Authorities and Voluntary Sector Organisations.

Consultancy

We are regularly approached by organisations who want us to provide consultancy. This has included assisting them with their training program's, assisting with policy development, and more recently assisting with the development of (Disability) Equality Duty Schemes and Plans.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Equality Act Advice (Disability)

Choices and Rights staff have first-hand experience of taking disability discrimination cases to mediation, small claims court, and employment tribunal. Although we no longer have any funding for this service, we are still able to offer initial advice on these issues. CARD C are recognised as the local "experts" on disability and in particular the Equality Act in relation to disability.

Personal Health Budgets

In a similar manner to our work on direct payments, we also support users who receive a Personal Health Budget (PHB) and Choices and Rights work in partnership with City Health Care Partnership CIC on this scheme. The work has led to an improvement in the understanding of the needs of disabled people by health care professionals as well as the development of good practices between the partnership of health, social care and disability led organisations. PHB's are now an automatic right for those who qualify, and we have developed (in partnership with CHCP (City Health Care Partnership)) a comprehensive support and advice scheme for PHB users.

This is an increasingly complex area of work as users may require 24-hour care, health care, end of life care and often employ a number of Personal Assistants per person.

For more information about any of the above, please contact Choices and Rights Disability Coalition via calling 01482 878778 or email office@choicesandrights.org.uk

Web site: www.choicesandrights.org.uk

PA Database web site: www.padatabase.org.uk

Financial review

Financially, for the size of our organisation, Choices and Rights are in good shape. Our aim has never been to have large reserves as we believe that if we have sufficient funds, we should be spending it on services to assist disabled people. However, it is important that we have sufficient reserves to cover general running costs, staff redundancies, etc. and the amount of our reserves reflect this. When considering the risks to the organisation, the trustees have examined the organisations policy on reserves. Reserves have consistently been around six months operating costs plus redundancy costs and pension deficit costs. This is in line with the Charities Commission good practice.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks and the risk management strategy which comprises:

- an annual review of the risks the charity may face;
- an establishment of systems and procedures to mitigate those risks identified in the plan and;
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Detailed considerations of risk are delegated to the General Manager and Project Management team. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

The current political and economic situation does not appear to be an ideal time to expand the organisation further without considering any particular risk very carefully.

The Trustees intend to continue their current strategies of maintaining the Organisations position in a competitive market by investing to provide high quality services for our service users and stakeholders.

We recognise that the region has an ageing population and high levels of deprivation both of which increase the likelihood of people developing a disability or chronic illness and are committed to developing services to meet the needs of our local community.

Our future plans include more services run by and for disabled people and we hope that by doing this, we can make Choices and Rights an even better organisation.

External Relations

We have continued working with a number of external organisations and agencies to promote independent living and to raise our view on current issues. Key organisations whom we have worked with are Hull City Council (Adults Social Care and Children's Disability teams), CHCP, Inclusion North and Hull Council of Voluntary Services.

Choices and Rights continue to represent the views of disabled people on a wide range of issues and to a variety of organisations. We have continued our involvement with National Organisations, in particular with Disability Rights UK and Reclaiming Our Futures Alliance (ROFA).

Working in Partnership

Choices and Rights have continued to work with wide range of people and organisations, and we would like to particularly thank:

- Our board and staff for their excellent hard work and support.
- Brokerage Team – (Hull City Council)
- Personal Health Budget Team – CHCP
- Chris Smith (Virtual Riders).
- Michael Craughan of Messrs Fawley Judge & Easton

Structure, governance and management

The charity is a company limited by guarantee, incorporated on the 27th April 2000.

The organisation was registered as a charity on the 15th May 1995 and it is constituted under a deed dated 5th November 1994. The deed was amended on the 19th March 1995 and 28th October 1995. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. To reflect the changes in charitable and company law, the Memorandum of Association was merged into the Articles of Association on 28th October 2010.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Chris Larkin
Robin Manoury
Amy Robinson
Owen Jones
Dawn Laidlaw
Catherine Scarlett

Trustees are recruited as vacancies arise to fulfil the established skills and diversification requirements of the organisation.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2023***

The day to day management is carried out by elected officers on behalf of the membership of the organisation. A minimum of six and a maximum of 15 trustees must be serving at one time.

There were no related party transactions to report in the year.

Disabled persons

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

The trustees' report was approved by the Board of Trustees.

Mark Bagglely

Secretary

Dated: 26 June 2023

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHOICES & RIGHTS DISABILITY COALITION

I report on the financial statements of the charity for the year ended 31 March 2023, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Choices & Rights Disability Coalition for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Alexander James Wilkie ACCA
Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

Dated: 26 June 2023

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Charitable activities	3	237,382	-	237,382	235,763	6,895	242,658
Expenditure on:							
Charitable activities	4	219,567	999	220,566	202,141	6,923	209,064
Net income/(expenditure) for the year/ Net movement in funds							
		17,815	(999)	16,816	33,622	(28)	33,594
Fund balances at 1 April 2022							
		344,824	999	345,823	311,202	1,027	312,229
Fund balances at 31 March 2023							
		362,639	-	362,639	344,824	999	345,823

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET
AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	9		986		-
Current assets					
Debtors	10	-		3,426	
Cash at bank and in hand		368,393		345,900	
		<u>368,393</u>		<u>349,326</u>	
Creditors: amounts falling due within one year	11	<u>(6,740)</u>		<u>(3,503)</u>	
Net current assets			361,653		345,823
Total assets less current liabilities			<u>362,639</u>		<u>345,823</u>
Income funds					
Restricted funds			-		999
<u>Unrestricted funds</u>					
Designated funds	12	63,988		63,988	
General unrestricted funds		<u>298,651</u>		<u>280,836</u>	
			362,639		344,824
			<u>362,639</u>		<u>345,823</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 26 June 2023

Amy Robinson
Trustee

Company registration number 03982194

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Choices & Rights Disability Coalition is a private company limited by guarantee incorporated in England and Wales. The registered office is Jude Lodge, Tiverton Road, Hull, East Yorkshire, HU7 4QS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Costs are accounted for on an accruals basis and are allocated to the appropriate cost headings.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	15% on cost
--------------------------------	-------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Taxation

The charity is exempt from corporation tax on its charitable activities and suffers VAT on all attributable costs.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	Service provision 2023 £	PA Recruitment 2023 £	Total 2023 £	Total 2022 £
Sales within charitable activities	2,636	-	2,636	6,897
Service level agreement	204,113	-	204,113	211,008
PHB	30,633	-	30,633	24,753
	<u>237,382</u>	<u>-</u>	<u>237,382</u>	<u>242,658</u>
Analysis by fund				
Unrestricted funds	237,382	-	237,382	235,763
Restricted funds	-	-	-	6,895
	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,895</u>
For the year ended 31 March 2022				
Unrestricted funds	235,763	-	235,763	235,763
Restricted funds	2,056	4,839		6,895
	<u>237,819</u>	<u>4,839</u>		<u>242,658</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Service provision 2023 £	PA Recruitment 2023 £	Total 2023 £	Total 2022 £
Staff costs	192,571	999	193,570	181,937
Independent Living	7,176	-	7,176	8,211
	<u>199,747</u>	<u>999</u>	<u>200,746</u>	<u>190,148</u>
Share of support costs (see note)	18,620	-	18,620	17,716
Share of governance costs (see note 5)	1,200	-	1,200	1,200
	<u>219,567</u>	<u>999</u>	<u>220,566</u>	<u>209,064</u>
Analysis by fund				
Unrestricted funds	219,567	-	219,567	202,141
Restricted funds	-	999	999	6,923
	<u>219,567</u>	<u>999</u>	<u>220,566</u>	<u>209,064</u>
For the year ended 31 March 2022				
Unrestricted funds	202,141	-		202,141
Restricted funds	3,083	3,840		6,923
	<u>205,224</u>	<u>3,840</u>		<u>209,064</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

5 Support costs

	Support costs	Governance costs	2023	2022
	£	£	£	£
Stationery	2,494	-	2,494	3,416
Telephone & internet	2,343	-	2,343	2,474
Payroll	1,728	-	1,728	2,188
Legal & professional fees	690	-	690	-
Cleaning	6,326	-	6,326	6,176
Subscriptions	190	-	190	192
Insurance	3,526	-	3,526	2,661
Sundry	1,323	-	1,323	609
Accountancy	-	1,200	1,200	1,200
	<u>18,620</u>	<u>1,200</u>	<u>19,820</u>	<u>18,916</u>
Analysed between Charitable activities	<u>18,620</u>	<u>1,200</u>	<u>19,820</u>	<u>18,916</u>

Governance costs includes payments for the accountants of £1,200 (2022- £1,200) for independent examination fees.

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

7 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Service delivery	<u>9</u>	<u>9</u>
Employment costs	2023 £	2022 £
Wages and salaries	170,070	162,042
Social security costs	8,264	7,588
Other pension costs	15,236	12,307
	<u>193,570</u>	<u>181,937</u>

There were no employees whose annual remuneration was more than £60,000.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

8 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 April 2022	30,680
Additions	1,160
Disposals	(1,000)
At 31 March 2023	30,840
Depreciation and impairment	
At 1 April 2022	30,680
Depreciation charged in the year	174
Eliminated in respect of disposals	(1,000)
At 31 March 2023	29,854
Carrying amount	
At 31 March 2023	986

10 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Prepayments and accrued income	-	3,426

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	2,714	(1)
Accruals and deferred income	4,026	3,504
	6,740	3,503

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

12 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021 £	Movement in funds Transfers in £	Balance at 1 April 2022 £	Movement in funds Transfers in £	Balance at 31 March 2023 £
Contingency	46,950	17,038	63,988	-	63,988
	<u>46,950</u>	<u>17,038</u>	<u>63,988</u>	<u>-</u>	<u>63,988</u>

13 Analysis of net assets between funds

	Unrestricted 2023 £	Restricted 2023 £	Total Unrestricted 2023 £	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	986	-	986	-	-	-
Current assets/(liabilities)	361,653	-	361,653	344,824	999	345,823
	<u>362,639</u>	<u>-</u>	<u>362,639</u>	<u>344,824</u>	<u>999</u>	<u>345,823</u>

14 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

Accounts

Charity Registration No. 1046394

Company Registration No. 03982194 (England and Wales)

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

**Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS**

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees

Chris Larkin
Robin Manoury
Amy Robinson
Owen Jones
Dawn Laidlaw
Catherine Scarlett

Secretary

Mark Baggley

Charity number

1046394

Company number

03982194

Registered office

Jude Lodge
Tiverton Road
Hull
East Yorkshire
England
HU7 4QS

Independent examiner

Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
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**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The company is a not-for-profit organisation whose mission is to empower and enable its members, staff and volunteers to work together to meet the following aims: with a local focus, promote the independence and inclusion of all disabled people in society, identify and proactively challenge the discrimination faced by disabled people and encourage and empower disabled people to work together and with others to achieve improved change locally. Our main objective throughout the year has been to continue to promote independent living for disabled people. This is defined as disabled people having choice and control over how their support needs are met and being able to participate in society as equal citizens.

Corporate and Social Responsibility (CSR)

Choices and Rights Disability Coalition believes that it incorporates best practice and it has good business ethics. For our organisation Corporate Social Responsibility is about how we carry out our activities and our commitment to all our stakeholders. We realised that there are multiple benefits of CSR and we are trying to incorporate it into all major spheres of our business strategies. We have agreed a CSR policy statement which takes into account 6 main principles, being a responsible employer, sustainability, business performance (accountability), delivering services with integrity, the environment and the community within which we work.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The organisation continues to promote and assist at all levels relating to disability. It continues to provide services through established service level contracts with Hull City Council relating principally to direct payment advice and as a host sponsor to East Riding of Yorkshire Council relating to citizens advice provision on matters of disability.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

New developments

COVID 19 continued to have an impact on how we managed our services. Having at the start of the pandemic, changed our IT system to one where all staff could access all relevant information remotely, this led us to being in a stronger position to deliver our services to our users.

We continued to receive the same amount of referrals as pre-pandemic and set people up with direct payments or Personal Health Budgets (PHB's) by telephone or video calls. As the rules and conditions of the pandemic changed, we now offer the option of coming into our office for face to face set ups in a secure COVID environment.

We also continue to provide a mixture of home and office working for staff and this has proved more flexible and enabled staff to continue working where previously child care issues or caring for a dependent may have led to them having to stop working. Most staff are now in the office around 60% of their working week.

As the pandemic carried on, we continued to receive many queries from our users, social work staff and others who couldn't get information from Government web sites as to what to do with direct payment issues. This was because direct payment users appeared to be at the bottom of the pile when it came to the Government's priorities. These issues included: PPE for both users and PA's, furloughing staff, employment rights, continuing recruitment of new staff and this has remained as the rules have been changed and amended numerous times.

Our COVID "hub" on our web site to provide a wide range of accessible information to all disabled people and although the initial funding for this finished, we were able to attract different funding to develop it further. This enabled us to provide more information and support for people who continued to shield or were isolating due to COVID.

We also received a small amount of funding to publicise the NHS App and this was done through mail out, our web site and other social media.

Achievements and performance

Advice Quality Standard (AQS)

The Advice Quality Standard mark is assessed by an external body and provides a comparison for our services with many other advice agencies across the country. Despite the pandemic, we had our latest AQS inspection and we have passed with less corrected actions than ever before. The AQS inspector was very impressed with the quality of our case recording, the way we deal with possible complaints from clients and the support that staff give to each other. Again, this deserves congratulations to everyone involved.

GDPR

As well as ensuring we meet the relevant GDPR regulations for the size of our organisation, this work is ongoing as we regularly reviewed and update our policies and procedures. We also try and ensure that not just do we meet the GDPR requirements, but that the way we do that is also accessible for as many disabled people as possible. This has led to us being consulted by other organisations to assist with their good practice.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Current Services

Choices and Rights offer a number of services, some funded and some unfunded. Wherever possible, these services are free at the point of access to disabled people.

Direct Payments Support Schemes

We currently have a Direct Payment Support Scheme for disabled people and for families of disabled children in partnership with Hull City Council. There are approximately 700 people who use direct payments and currently, over 1000 local people are employed as Personal Assistants. Choices and Rights provide assistance to disabled people and their families to access Direct Payments/Personal Budgets and given them assistance recruiting Personal Assistants. We also provide on-going support to Social Work and Health staff, especially around employment law issues in relation to direct payments

Over the last year, we ran a number of online direct payment forums, training over 80 Social Services and Health staff.

Database of Potential Personal Assistants

As part of the Direct Payment support scheme we have developed and manage a database of potential Personal Assistants (PA's). We have a growing number of local people in the Hull and East Riding area who are potential PA's on the database and advertise vacancies on a daily basis. This has assisted many people to develop a career in the care service industry and also attracts a wide range of candidates from all ages and backgrounds.

This has been further developed over the last year in partnership with Hull City Council to try and help disabled people in hospital to get home quicker and to prevent them going into temporary residential care.

In a new and exciting development, we have secured funding to develop a video that will be available on the internet and social media, explaining the role of a PA and the variety of roles available. This will be produced by June 2022.

Disability Information Service

The Trustees have given a commitment to the continuation of our information service in spite of financial pressures and pressures on other services. We consider that it is essential for an organisation like ours to be in touch on a day-to-day basis with disabled people so that we are always aware of what the current issues are.

We use our experience to offer disabled people advice on anything they may require help with, and support them in finding any specialist assistance that may be required. This includes advice on any area of disability (with the exception of welfare benefits), and typical enquires request information on accessible holidays, the blue badge scheme and about disabled people's rights.

Disability Equality Training

Our Disability Equality Training Project, (although currently unfunded) enables us continue to deliver DET on a limited basis, with requests being considered on merit. We have delivered DET to a wide range of organisations including the National Probation Service, the Crown Prosecution Service, Primary Care Trust, Health Service and various Local Authorities and Voluntary Sector Organisations.

Consultancy

We are regularly approached by organisations who want us to provide consultancy. This has included assisting them with their training programmes, assisting with policy development, and more recently assisting with the development of (Disability) Equality Duty Schemes and Plans.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Equality Act Advice (Disability)

Choices and Rights staff have first-hand experience of taking disability discrimination cases to mediation, small claims court, and employment tribunal. Although we no longer have any funding for this service, we are still able to offer initial advice on these issues. CARDIC are recognised as the local "experts" on disability and in particular the Equality Act in relation to disability.

Personal Health Budgets

In a similar manner to our work on direct payments, we also support users who receive a Personal Health Budget (PHB) and Choices and Rights work in partnership with City Health Care Partnership CIC on this scheme. The work has led to an improvement in the understanding of the needs of disabled people by health care professionals as well as the development of good practices between the partnership of health, social care and disability led organisations. PHB's are now an automatic right for those who qualify and we have developed (in partnership with CHCP) a comprehensive support and advice scheme for PHB users.

This is an increasingly complex area of work as users may require 24 hour care, health care, end of life care and often employ a number of Personal Assistants per person.

For more information about any of the above, please contact Choices and Rights Disability Coalition via calling 01482 878778 or email office@choicesandrights.org.uk

Web site: www.choicesandrights.org.uk

PA Database web site: www.padatabase.org.uk

Financial review

Financially, for the size of our organisation, Choices and Rights are in good shape. Our aim has never been to have large reserves as we believe that if we have sufficient funds, we should be spending it on services to assist disabled people. However, it is important that we have sufficient reserves to cover general running costs, staff redundancies, etc. and the amount of our reserves reflect this. When considering the risks to the organisation, the trustees have examined the organisations policy on reserves. Reserves have consistently been around six months operating costs plus redundancy costs and pension deficit costs. This is in line with the Charities Commission good practice.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks and the risk management strategy which comprises:

- an annual review of the risks the charity may face;
- an establishment of systems and procedures to mitigate those risks identified in the plan and;
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Detailed considerations of risk are delegated to the General Manager and Project Management team. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

The current political and economic situation doesn't appear to be an ideal time to expand the organisation further without considering any particular risk very carefully.

COVID 19 has had a vast effect on society and particularly amongst disabled people. The changes we have made to our organisation means that we are in a better position to support a different way of working and that we can continue to offer disabled people a good working environment with a great deal of flexibility. This can only benefit the users of our services as we move forward.

The Trustees intend to continue their current strategies of maintaining the Organisations position in a competitive market by investing to provide high quality services for our service users and stakeholders.

We recognise that the region has an ageing population and high levels of deprivation both of which increase the likelihood of people developing a disability or chronic illness, and are committed to developing services to meet the needs of our local community.

Our future plans include more services run by and for disabled people and we hope that by doing this, we can make Choices and Rights an even better organisation.

External Relations

We have continued working with a number of external organisations and agencies to promote independent living and to raise our view on current issues. Key organisations whom we have worked with are Hull City Council (Adults Social Care and Children's Disability teams), CHCP, Inclusion North and Hull Council of Voluntary Services.

Choices and Rights continue to represent the views of disabled people on a wide range of issues and to a variety of organisations. We have continued our involvement with National Organisations, in particular with Disability Rights UK and Reclaiming Our Futures Alliance (ROFA)

Working in Partnership

Choices and Rights have continued to work with wide range of people and organisations and we would like to particularly thank:

Our board and staff for their excellent hard work and support.
Brokerage Team – (Hull City Council)
Personal Health Budget Team – (City Health Care Partnership)
George Brentnall (Hull City Council - Access Officer).
Chris Smith (Virtual Riders).
Michael Craughan of Messrs Fawley Judge & Easton

Structure, governance and management

The charity is a company limited by guarantee, incorporated on the 27th April 2000.

The organisation was registered as a charity on the 15th May 1995 and it is constituted under a deed dated 5th November 1994. The deed was amended on the 19th March 1995 and 28th October 1995. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. To reflect the changes in charitable and company law, the Memorandum of Association was merged into the Articles of Association on 28th October 2010.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Chris Larkin
Robin Manoury
Amy Robinson
Owen Jones
Dawn Laidlaw
Catherine Scarlett
Gina Hardesty

(Resigned 7 September 2021)

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees are recruited as vacancies arise to fulfil the established skills and diversification requirements of the organisation.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to 5 day's purchases, based on the average daily amount invoiced by suppliers during the year.

The day to day management is carried out by elected officers on behalf of the membership of the organisation. A minimum of six and a maximum of 15 trustees must be serving at one time.

There were no related party transactions to report in the year.

Disabled persons

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

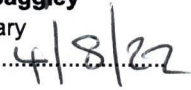
Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

The trustees' report was approved by the Board of Trustees.



Mark Baggle

Secretary

Dated: 

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF CHOICES & RIGHTS DISABILITY COALITION**

I report on the financial statements of the charity for the year ended 31 March 2022, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Choices & Rights Disability Coalition for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Jonathan M Leathley
Fawley Judge & Easton

Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

Dated: 4/8/22

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total Unrestricted funds 2022 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>						
Charitable activities	3	235,763	6,895	242,658	260,543	6,167
<u>Expenditure on:</u>						
Charitable activities	4	202,141	6,923	209,064	213,232	5,140
Net income/(expenditure) for the year/ Net movement in funds						
		33,622	(28)	33,594	47,311	1,027
Fund balances at 1 April 2021		311,202	1,027	312,229	263,891	-
Fund balances at 31 March 2022						
		344,824	999	345,823	311,202	1,027

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Debtors	8	3,426		2,661	
Cash at bank and in hand		345,900		316,001	
		<u>349,326</u>		<u>318,662</u>	
Creditors: amounts falling due within one year	9	(3,503)		(6,433)	
Net current assets			345,823		312,229
Income funds					
Restricted funds	10		999		1,027
<u>Unrestricted funds</u>					
Designated funds	11	63,988		46,950	
General unrestricted funds		280,836		264,252	
		<u>344,824</u>		<u>311,202</u>	
			345,823		312,229

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 4/8/22



Amy Robinson
Trustee

Company registration number 03982194

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

Charity information

Choices & Rights Disability Coalition is a private company limited by guarantee incorporated in England and Wales. The registered office is Jude Lodge, Tiverton Road, Hull, East Yorkshire, HU7 4QS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Costs are accounted for on an accruals basis and are allocated to the appropriate cost headings.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	15% on cost
--------------------------------	-------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Taxation

The charity is exempt from corporation tax on its charitable activities and suffers VAT on all attributable costs.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

3	Charitable activities	Service provision		PA Recruitment		Total 2022		Service provision	
		2022	£	2022	£	2022	£	2021	£
	Sales within charitable activities	6,897		-		6,897		9,314	
	Service level agreement	206,169		4,839		211,008		210,280	
	PHB	24,753		-		24,753		47,116	
		<u>237,819</u>		<u>4,839</u>		<u>242,658</u>		<u>266,710</u>	
	Analysis by fund								
	Unrestricted funds	235,763		-		235,763		260,543	
	Restricted funds	2,056		4,839		6,895		6,167	
		<u>237,819</u>		<u>4,839</u>		<u>242,658</u>		<u>266,710</u>	
	For the year ended 31 March 2021								
	Unrestricted funds	260,543		-					
	Restricted funds	6,167		-					
		<u>266,710</u>		<u>-</u>					

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4	Charitable activities	Service provision 2022 £	PA Recruitment 2022 £	Total 2022 £	Service provision 2021 £
	Staff costs	181,529	408	181,937	192,200
	Independent Living	4,779	3,432	8,211	5,912
		186,308	3,840	190,148	198,112
	Share of support costs (see note 5)	17,716	-	17,716	19,060
	Share of governance costs (see note 5)	1,200	-	1,200	1,200
		205,224	3,840	209,064	218,372
	Analysis by fund				
	Unrestricted funds	202,141	-	202,141	213,232
	Restricted funds	3,083	3,840	6,923	5,140
		205,224	3,840	209,064	218,372
	For the year ended 31 March 2021				
	Unrestricted funds	213,232	-		
	Restricted funds	5,140	-		
		218,372	-		

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

5 Support costs

	Support costs	Governance costs	2022	2021
	£	£	£	£
Stationery	3,416	-	3,416	2,902
Telephone & internet	2,474	-	2,474	2,954
Payroll	2,188	-	2,188	3,322
Cleaning	6,176	-	6,176	6,464
Subscriptions	192	-	192	291
Insurance	2,661	-	2,661	2,839
Sundry	609	-	609	288
Accountancy	-	1,200	1,200	1,200
	<u>17,716</u>	<u>1,200</u>	<u>18,916</u>	<u>20,260</u>
Analysed between Charitable activities	<u>17,716</u>	<u>1,200</u>	<u>18,916</u>	<u>20,260</u>

Governance costs includes payments for the accountants of £1,200 (2021- £1,200) for independent examination fees.

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

7 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Service delivery	<u>9</u>	<u>10</u>
Employment costs	2022 £	2021 £
Wages and salaries	162,042	170,982
Social security costs	7,588	7,783
Other pension costs	12,307	13,435
	<u>181,937</u>	<u>192,200</u>

There were no employees whose annual remuneration was more than £60,000.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

8 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	3,426	2,661
	<u>3,426</u>	<u>2,661</u>

9 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	(1)	3,408
Accruals and deferred income	3,504	3,025
	<u>3,503</u>	<u>6,433</u>

10 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Grants	Grant expenditure	Balance at 1 April 2021	Grants	Grant expenditure	Balance at 31 March 2022
	£	£	£	£	£	£
DPO COVID-19	6,167	(5,140)	1,027	-	(1,027)	-
PA Recruitment	-	-	-	6,895	(5,896)	999
	<u>6,167</u>	<u>(5,140)</u>	<u>1,027</u>	<u>6,895</u>	<u>(6,923)</u>	<u>999</u>

11 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 March 2022
	Balance at 1 April 2020	Transfers in	Balance at 1 April 2021	Transfers in	
	£	£	£	£	£
Contingency	46,950	-	46,950	17,038	63,988
	<u>46,950</u>	<u>-</u>	<u>46,950</u>	<u>17,038</u>	<u>63,988</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

12 Analysis of net assets between funds

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Current assets/ (liabilities)	344,824	999	345,823	311,202	1,027	312,229
	<u>344,824</u>	<u>999</u>	<u>345,823</u>	<u>311,202</u>	<u>1,027</u>	<u>312,229</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

Accounts

Charity Registration No. 1046394

Company Registration No. 03982194 (England and Wales)

CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Chris Larkin Robin Manoury Amy Robinson Owen Jones Dawn Laidlaw Catherine Scarlett
Secretary	Mark Baggley
Charity number	1046394
Company number	03982194
Registered office	Jude Lodge Tiverton Road Hull East Yorkshire England HU7 4QS
Independent examiner	Fawley Judge & Easton Chartered Certified Accountants 1 Parliament Street Hull East Yorkshire HU1 2AS

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE CONTENTS

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**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
*FOR THE YEAR ENDED 31 MARCH 2021***

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The company is a not-for-profit organisation whose mission is to empower and enable its members, staff and volunteers to work together to meet the following aims: with a local focus, promote the independence and inclusion of all disabled people in society, identify and proactively challenge the discrimination faced by disabled people and encourage and empower disabled people to work together and with others to achieve improved change locally. Our main objective throughout the year has been to continue to promote independent living for disabled people. This is defined as disabled people having choice and control over how their support needs are met and being able to participate in society as equal citizens.

Corporate and Social Responsibility (CSR)

Choices and Rights Disability Coalition believes that it incorporates best practice and it has good business ethics. For our organisation Corporate Social Responsibility is about how we carry out our activities and our commitment to all our stakeholders. We realised that there are multiple benefits of CSR and we are trying to incorporate it into all major spheres of our business strategies. We have agreed a CSR policy statement which takes into account 6 main principles, being a responsible employer, sustainability, business performance (accountability), delivering services with integrity, the environment and the community within which we work.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The organisation continues to promote and assist at all levels relating to disability. It continues to provide services through established service level contracts with Hull City Council relating principally to direct payment advice and as a host sponsor to East Riding of Yorkshire Council relating to citizens advice provision on matters of disability.

CHOICES & RIGHTS DISABILITY COALITION COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

COVID 19

The biggest impact on Choices and Rights over the last year, as for most of the world has been the COVID 19 epidemic. When the lockdown started in March 2020, we had to make a number of crucial decisions to try and ensure the safety of our staff, our users and to try and continue providing the vital services to support disabled people and their families on direct payments and Personal Health Budgets (PHB). Within a month of the epidemic starting, we had:

- 1) Changed our IT system to one where all staff could access all relevant information remotely. This was a huge change in how we delivered our services and thanks must be given to Rachel Temple (ILW) and Chris Smith (Virtual Riders) for masterminding this development and making it such a smooth changeover for staff. This change not only benefited the organisation regarding the pandemic, but has changed many of working practices for the better.
- 2) Ensured that we had the office staffed on a daily basis to deal with phone calls, post and that the general administration of the organisation could continue. Special thanks must be given to all our admin team who worked throughout the pandemic in difficult times, but continued to provide a first point of contact for many users, who were desperate for advice and support at this time.
- 3) Made the office as COVID secure as possible by providing screens, new protocols, PPE, providing a mixture of home and office working and having to manage two staff members shielding (one of who is the Manager).

As the pandemic continued, we were receiving many queries from our users, social work staff and others who couldn't get information from Government web sites as to what to do with direct payment issues. This was because direct payment users appeared to be at the bottom of the pile when it came to the Government's priorities. These issues included: PPE for both users and PA's, furloughing staff, employment rights, continuing recruitment of new staff and continuing to receive new referrals right throughout the pandemic.

We assisted wherever we could and developed procedures alongside Hull City Council to:

Provide proof of key worker status for PA's

Enable direct payment users to acquire PPE

Provide relevant information so PA's could obtain an appointment for the vaccine

We were also successful in applying for new funding to support people who had autism and/or a learning disability and who weren't generally using traditional services. Following on from this, we were able to get further funding to develop a COVID "hub" on our web site to provide a wide range of accessible information to all disabled people. Although the funding for this has finished, we are continuing with the hub and it has had over 10,184 visitors to it. It is the most viewed page of Self-directed Care Covid information and the second most viewed in terms of accessible information.

Finally, as an organisation employing all disabled people, we are very proud that despite all the issues involved, unlike many organisations, we did not make any staff redundant, furloughed anyone and kept everyone in employment and have kept our services running for other disabled people.

Achievements and performance

Advice Quality Standard (AQS)

The Advice Quality Standard mark is assessed by an external body and provides a comparison for our services with many other advice agencies across the country. Despite the pandemic, we had our latest AQS inspection and we have passed with less corrected actions than ever before. The AQS inspector was very impressed with the quality of our case recording, the way we deal with possible complaints from clients and the support that staff give to each other. Again, this deserves congratulations to everyone involved.

GDPR

As well as ensuring we meet the relevant GDPR regulations for the size of our organisation, this work is ongoing as we regularly reviewed and update our policies and procedures. We also try and ensure that not just do we meet the GDPR requirements, but that the way we do that is also accessible for as many disabled people as possible. This has led to us being consulted by other organisations to assist with their good practice.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Current Services

Choices and Rights offer a number of services, some funded and some unfunded. Wherever possible, these services are free at the point of access to disabled people.

Direct Payments Support Schemes

We currently have a Direct Payment Support Scheme for disabled people and for families of disabled children in partnership with Hull City Council. There are approximately 700 people who use direct payments and currently, over 1000 local people are employed as Personal Assistants. Choices and Rights provide assistance to disabled people and their families to access Direct Payments/Personal Budgets and given them assistance recruiting Personal Assistants. We also provide on-going support to Social Work and Health staff, especially around employment law issues in relation to direct payments

Database of Potential Personal Assistants

As part of the Direct Payment support scheme we have developed and manage a database of potential Personal Assistants (PA's). We have a growing number of local people in the Hull and East Riding area who are potential PA's on the database and advertise vacancies on a daily basis. This has assisted many people to develop a career in the care service industry and also attracts a wide range of candidates from all ages and backgrounds.

Disability Information Service

The Trustees have given a commitment to the continuation of our information service in spite of financial pressures and pressures on other services. We consider that it is essential for an organisation like ours to be in touch on a day-to-day basis with disabled people so that we are always aware of what the current issues are.

We use our experience to offer disabled people advice on anything they may require help with, and support them in finding any specialist assistance that may be required. This includes advice on any area of disability (with the exception of welfare benefits), and typical enquires request information on accessible holidays, the blue badge scheme and about disabled people's rights.

Disability Equality Training

Our Disability Equality Training Project, (although currently unfunded) enables us continue to deliver DET on a limited basis, with requests being considered on merit. We have delivered DET to a wide range of organisations including the National Probation Service, the Crown Prosecution Service, Primary Care Trust, Health Service and various Local Authorities and Voluntary Sector Organisations.

Consultancy

We are regularly approached by organisations who want us to provide consultancy. This has included assisting them with their training programmes, assisting with policy development, and more recently assisting with the development of (Disability) Equality Duty Schemes and Plans. We have assisted with the Disability Equality Duty Schemes and Plan of Hull City Council and the East Riding of Yorkshire Council, Humberside Police, and Humberside Fire and Rescue. The Local Authority has involved our organisation in all its consultancy work, implementing strategies and their Equality Schemes.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Equality Act Advice (Disability)

Choices and Rights had two workers that provided advice and support to disabled people who had been discriminated against. We have had training in respect of the Equality Act (formally the Disability Discrimination Act), and many of us have first-hand experience of taking disability discrimination cases to mediation, small claims court, and employment tribunal. Although we no longer have the workers in post, we are still able to offer initial advice on these issues.

CARDC are recognised as the local "experts" on disability and in particular the Equality Act in relation to disability.

Personal Health Budgets

Hull was chosen as one of the pilot areas for the development of Personal Health Budgets and Choices and Rights were working in partnership with City Health Care Partnership CIC on this scheme. The work has led to an improvement in the understanding of the needs of disabled people by health care professionals as well as the development of good practices between the partnership of health, social care and disability led organisations. PHB's are now an automatic right for those who qualify and we have developed (in partnership with CHCP) a comprehensive support and advice scheme for PHB users.

This is an increasingly complex area of work as users may require 24 hour care, health care, end of life care and often employ a number of Personal Assistants per person.

For more information about any of the above, please contact Choices and Rights Disability Coalition via calling 01482 878778 or email office@choicesandrights.org.uk

Web site: www.choicesandrights.org.uk

PA Database web site: www.padatabase.org.uk.

Financial review

Financially, for the size of our organisation, Choices and Rights are in good shape. Our aim has never been to have large reserves as we believe that if we have sufficient funds, we should be spending it on services to assist disabled people. However, it is important that we have sufficient reserves to cover general running costs, staff redundancies, etc. and the amount of our reserves reflect this. When considering the risks to the organisation, the trustees have examined the organisations policy on reserves. Reserves have consistently been around six months operating costs plus redundancy costs and pension deficit costs. This is in line with the Charities Commission good practice.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks and the risk management strategy which comprises:

- an annual review of the risks the charity may face;
 - an establishment of systems and procedures to mitigate those risks identified in the plan
- and;
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Detailed considerations of risk are delegated to the General Manager and Project Management team. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

The current political and economic situation doesn't appear to be an ideal time to expand the organisation further without considering any particular risk very carefully.

The Trustees intend to continue their current strategies of maintaining the Organisations position in a competitive market by investing to provide high quality services for our service users and stakeholders.

We recognise that the region has an ageing population and high levels of deprivation both of which increase the likelihood of people developing a disability or chronic illness, and are committed to developing services to meet the needs of our local community.

Like all small charities, we are concerned at the potential impact of the wider financial situation that the UK faces and the possible impact that this may have upon us, with Brexit leaving a great deal of uncertainty.

Our future plans include more services run by and for disabled people and we hope that by doing this, we can make Choices and Rights an even better organisation.

External Relations

We have continued working with a number of external organisations and agencies to promote independent living and to raise our view on current issues. Key organisations whom we have worked with are Hull City Council (Adults Social Care and Children's Disability teams), CHCP, Inclusion North and Hull Council of Voluntary Services.

Choices and Rights continue to represent the views of disabled people on a wide range of issues and to a variety of organisations. We have continued our involvement with National Organisations, in particular with Disability Rights UK and Reclaiming Our Futures Alliance (ROFA)

Working in Partnership

Choices and Rights have continued to work with wide range of people and organisations and we would like to particularly thank:

Our board and staff for their excellent hard work and support.
Brokerage Team – (Hull City Council)
Personal Health Budget Team – (City Health Care Partnership)
George Brentnall (Hull City Council - Access Officer).
Chris Smith (Virtual Riders).
Michael Craughan of Messrs Fawley Judge & Easton

Structure, governance and management

The charity is a company limited by guarantee, incorporated on the 27th April 2000.

The organisation was registered as a charity on the 15th May 1995 and it is constituted under a deed dated 5th November 1994. The deed was amended on the 19th March 1995 and 28th October 1995. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. To reflect the changes in charitable and company law, the Memorandum of Association was merged into the Articles of Association on 28th October 2010.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Chris Larkin
Robin Manoury
Amy Robinson
Owen Jones
Dawn Laidlaw
Catherine Scarlett
Gina Hardesty

(Resigned 7 September 2021)

Trustees are recruited as vacancies arise to fulfil the established skills and diversification requirements of the organisation.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to 5 day's purchases, based on the average daily amount invoiced by suppliers during the year.

The day to day management is carried out by elected officers on behalf of the membership of the organisation. A minimum of six and a maximum of 15 trustees must be serving at one time.

There were no related party transactions to report in the year.

Disabled persons

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

The trustees' report was approved by the Board of Trustees.

Mark Baggley

Secretary

Dated: 20 September 2021

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF CHOICES & RIGHTS DISABILITY COALITION**

I report on the financial statements of the charity for the year ended 31 March 2021, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Choices & Rights Disability Coalition for the purposes of company law, are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Jonathan M Leathley
Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

Dated: 20 September 2021

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>					
Charitable activities	3	260,543	6,167	266,710	254,157
<u>Expenditure on:</u>					
Charitable activities	4	213,232	5,140	218,372	216,852
Net income for the year/ Net movement in funds		47,311	1,027	48,338	37,305
Fund balances at 1 April 2020		263,891	-	263,891	226,586
Fund balances at 31 March 2021		311,202	1,027	312,229	263,891

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	8	2,661		2,514	
Cash at bank and in hand		316,001		266,462	
		<u>318,662</u>		<u>268,976</u>	
Creditors: amounts falling due within one year	9	(6,433)		(5,085)	
Net current assets			312,229		263,891
Income funds					
Restricted funds	10		1,027		-
<u>Unrestricted funds</u>					
Designated funds	11	46,950		46,950	
General unrestricted funds		<u>264,252</u>		<u>216,941</u>	
			311,202		263,891
			<u>312,229</u>		<u>263,891</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20 September 2021

Amy Robinson
Trustee

Company Registration No. 03982194

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies

Charity information

Choices & Rights Disability Coalition is a private company limited by guarantee incorporated in England and Wales. The registered office is Jude Lodge, Tiverton Road, Hull, East Yorkshire, HU7 4QS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Costs are accounted for on an accruals basis and are allocated to the appropriate cost headings.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	15% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

1 Accounting policies

(Continued)

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Taxation

The charity is exempt from corporation tax on its charitable activities and suffers VAT on all attributable costs.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	Service provision 2021 £	Service provision 2020 £
Sales within charitable activities	9,314	1,130
Service level agreement	210,280	204,113
PHB	47,116	48,914
	<u>266,710</u>	<u>254,157</u>
Analysis by fund		
Unrestricted funds	260,543	254,157
Restricted funds	6,167	-
	<u>266,710</u>	<u>254,157</u>
For the year ended 31 March 2020		
Unrestricted funds	<u>254,157</u>	

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Service provision 2021 £	Service provision 2020 £
Staff costs	192,200	188,037
Independent Living	5,912	5,816
	<u>198,112</u>	<u>193,853</u>
Share of support costs (see note)	19,060	21,799
Share of governance costs (see note 5)	1,200	1,200
	<u>218,372</u>	<u>216,852</u>
Analysis by fund		
Unrestricted funds	213,232	216,852
Restricted funds	5,140	-
	<u>218,372</u>	<u>216,852</u>
For the year ended 31 March 2020		
Unrestricted funds	<u>216,852</u>	

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

5 Support costs

	Support costs	Governance costs	2021	2020
	£	£	£	£
Stationery	2,902	-	2,902	4,942
Telephone & internet	2,954	-	2,954	2,756
Payroll	3,322	-	3,322	2,893
Legal & professional fees	-	-	-	1,933
Cleaning	6,464	-	6,464	5,202
Subscriptions	291	-	291	512
Insurance	2,839	-	2,839	2,477
Sundry	288	-	288	1,084
Accountancy	-	1,200	1,200	1,200
	<u>19,060</u>	<u>1,200</u>	<u>20,260</u>	<u>22,999</u>
Analysed between Charitable activities	<u>19,060</u>	<u>1,200</u>	<u>20,260</u>	<u>22,999</u>

Governance costs includes payments for the accountants of £1,200 (2020- £1,200) for independent examination fees.

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

7 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Service delivery	<u>10</u>	<u>13</u>
Employment costs	2021 £	2020 £
Wages and salaries	170,982	168,842
Social security costs	7,783	7,434
Other pension costs	13,435	11,761
	<u>192,200</u>	<u>188,037</u>

There were no employees whose annual remuneration was £60,000 or more.

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

8 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	2,661	2,514
	<u>2,661</u>	<u>2,514</u>

9 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	3,408	2,735
Accruals and deferred income	3,025	2,350
	<u>6,433</u>	<u>5,085</u>

10 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Grants	Balance at	Grants	Grant	Balance at
	£	1 April 2020	£	expenditure	31 March 2021
	£	£	£	£	£
DPO COVID-19	-	-	6,167	(5,140)	1,027
	<u>-</u>	<u>-</u>	<u>6,167</u>	<u>(5,140)</u>	<u>1,027</u>

11 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
	Balance at	Transfers in	Balance at	Transfers in	Balance at
	1 April 2019	£	1 April 2020	£	31 March 2021
	£	£	£	£	£
Defined Contribution Pension	46,950	-	46,950	-	46,950
	<u>46,950</u>	<u>-</u>	<u>46,950</u>	<u>-</u>	<u>46,950</u>

**CHOICES & RIGHTS DISABILITY COALITION
COMPANY LIMITED BY GUARANTEE**
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

12 Analysis of net assets between funds

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Unrestricted 2020 £
Fund balances at 31 March 2021 are represented by:				
Current assets/(liabilities)	311,202	1,027	312,229	263,891
	<u>311,202</u>	<u>1,027</u>	<u>312,229</u>	<u>263,891</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).