

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales · Charity number 1106454

Details

Status Registered

Legal form Other

Registered 2004-10-26

Register [View on the Charity Commission register](#)

Contact

Address Harefield Community Pre-School
Bitterne
Southampton
SO18 5NZ

Phone 02380471134

Email info@Harefieldcps.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN REGARDLESS OF RACE, CULTURE, RELIGION, MEANS OR ABILITY(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Harefield Community Pre-school provides childcare for children from 2 years to 4 years 11 months. We are based in Southampton and currently come under Southampton L.E.A.After alterations to our building, we will be taking children from 1 years of age from January 2027.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE SOUTHAMPTON
- Southampton City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£174,921	£192,625	-	-
2024-08-31	£149,319	£133,216	-	-
2023-08-31	£143,229	£153,006	-	-
2022-08-31	£129,850	£163,595	-	-
2021-08-31	£159,765	£174,456	-	-
2020-08-31	£213,109	£146,744	-	-

Trustees

Name	Role	Appointed
Danielle Gunning	Chair	2025-10-16
KERRY ANTENEY		2018-07-14
Nathalie Knevett		2025-10-16

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1106454

Accounts

HAREFIELD COMMUNITY PRE-SCHOOL

**Accounts for the year ended
31st August 2025**

ADVISORY ASSOCIATES ACCOUNTANTS

**78A St Johns Rd
Hedge End
Southampton**

**Tel No 01489 782685
Mobile 07976 734052
E-mail stelonoufriou@aol.com**

Harefield Community Pre-School

Independent Examiner's Report and Statement for the year ended 31st August 2025

Respective responsibilities of trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my intention to :

1. Examine the accounts (under section 43(3) of the Act)
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the Act)
3. State whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been metor
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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**Advisory Associates (Accountants)
78a St Johns Rd
Hedge End
Southampton
SO30 4DF**

HAREFIELD COMMUNITY PRE-SCHOOL

Receipts and payments account or the year ended 31st August 2025

	£ 2025 £	£ 2024 £
Receipts		
Total Fees	172700	36448
Insurance Claim	0	109384
Grant	0	1000
Bank Interest	1606	1751
Refuge (Paint Pots)	595	736
Fundraising	0	0
Donation	<u>20</u>	<u>0</u>
	174921	149319
Payments		
Motor and Travel	203	0
Insurance	1403	1073
Premises	12054	9585
Consumables & Equipment	10846	6654
Catering Costs	2157	343
Office Costs	12949	8341
Accountancy	320	550
Wages	149133	101538
Other Payments	1365	1448
Bank Charges	40	47
Pension Costs	1512	2431
Training	<u>643</u>	<u>1206</u>
	<u>192625</u>	<u>133216</u>
Deficiency/Surplus	(17704)	16103
Balance brought forward	<u>147037</u>	<u>130934</u>
Balance carried forward	<u>129333</u>	<u>147037</u>
Balance at Bank	<u>129333</u>	<u>147037</u>



Trustees' annual report for the period

From: September 2024 Period start date To: August 2025 Period end date.

Charity name: Harefield Community Pre-school

Charity registration number: 1106454

Company number: N/A

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help support children to reach their full potential.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our aim is to help parents see their children grow and flourish. Tracking their children's progress through online journals.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our administrator complies with on going up to date current legislations, which is minuted at committee meetings, along with our annual AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We try to accommodate any volunteer's into the setting. This helps both the pre-school and the Volunteer with experience and work ethics.

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	We have overspent on this years budget, due to catching up with replacing equipment lost during the flood.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to help with overspend and for redundancy. This account is also used for big spends EG: construction to our setting to benefit our children.
Amount of reserves held	Para 1.22	£117,166
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Birth rate

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Low birth rate and competition from pre-school on the same site.
Other		Pricing this years has been kept to a minimum.

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	2011 constitution.
How is the charity constituted?	Para 1.25	Committee.

Reference and administrative details

Charity name	Harefield community pre-school
Other name the charity uses	N/A
Registered charity number	1106454
Charity's principal address	Harefield community pre-school, Harefield Primary school, Yeovil chase, Bitterne, Southampton, SO18 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Danielle Gunning	Chairperson	May 2025	
2	Kerry Anteney	Treasurer		
3	Nathalie Knevett	Secretary	May 2025	
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Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity


Trustee name	Dates acted if not for whole year

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	DANIELLE GUNNING	
Position (for example Secretary, Chair, etc)	CHAIRPERSON	
Date	08/06/2026	

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1106454

Accounts

HAREFIELD COMMUNITY PRE-SCHOOL

Receipts and payments account or the year ended 31st August 2024

	£	£
	2024	2023
	£	£
Receipts		
Total Fees	36448	141457
Insurance Claim	109384	0
Grant	1000	0
Bank Interest	1751	1111
Refuge (Paint Pots)	736	651
Fundraising	0	10
Donation	<u>0</u>	<u>0</u>
	149319	143229
Payments		
Insurance	1073	754
Premises	9585	7427
Consumables & Equipment	6654	5195
Catering Costs	343	2040
Office Costs	8341	10882
Accountancy	550	300
Wages	101538	120981
Other Payments	1448	1099
Bank Charges	47	57
Pension Costs	2431	2400
Training	<u>1206</u>	<u>1871</u>
	<u>133216</u>	<u>153006</u>
Surplus/Deficiency	16103	9777
Balance brought forward	<u>130934</u>	<u>140711</u>
Balance carried forward	<u>147037</u>	<u>130934</u>
Balance at Bank	<u>147037</u>	<u>130934</u>

HAREFIELD COMMUNITY PRE-SCHOOL

**Accounts for the year ended
31st August 2024**

ADVISORY ASSOCIATES ACCOUNTANTS

**78A St Johns Rd
Hedge End
Southampton**

**Tel No 01489 782685
Mobile 07976 734052
E-mail stelonoufriou@aol.com**

Harefield Community Pre-School

Independent Examiner's Report and Statement for the year ended 31st August 2024

Respective responsibilities of trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my intention to :

1. Examine the accounts (under section 43(3) of the Act)
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the Act)
3. State whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been metor
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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**Advisory Associates (Accountants)
78a St Johns Rd
Hedge End
Southampton
SO30 4DF**

Date
13th May 2025



Trustees' Annual Report for the period

From 1st September 2023 Period start date

To August 31st 2024 Period end date

Charity name: Harefield Community Pre-school

Charity registration number: 1106454

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help children reach their full potential. Play, learn and flourish
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	With the help of online journals we aim to show parents their child/rens full worth and to gain confidence using the EYFS
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We employ an administrator to keep up with recent legislation. Any new legislation will be addressed at the next committee meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	No volunteers this past year
Other		We now have 1 member of staff who is on our committee (constitution2011) They however do not have a vote on any decisions that are made.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Unfortunately, after returning from the school holidays in September 2023, we were faced with our pre-school being under six inches of water and completely flooded. This consequently meant we were shut for seven months and didn't re-open until April 2024. During this time we lost three members of staff, but continued to employ the remaining staff. We used our reserve fund to pay them and this was fully repaid with the loss of earnings insurance we had. We had to wait until the building was fully dried out before returning and new equipment had to be sought out and brought through our insurance. We returned in April, and it helped as the government funding for two year olds had started, and we were able to take more younger children on.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our objective this year was to gain and fill all the spaces we had available, due to the loss of so many children due to the flood.
Performance of fundraising activities against objectives set	Para 1.41	No fundraising due to lengthy closure and returning to work with only one term left.
Investment performance against objectives	Para 1.41	Unfortunately our student was one of the staff members who left us, all the investment we had put in to him has been to someone else's benefit. Our objective was to keep the remaining staff, as good staff are hard to come by.
Other		We hoped our open day would go well and it has, we are nearly full and will be by January 2024

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This year we have gained a little money, mainly due to the payout of insurance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves account was a very big help with helping us to maintain staff this year.
Amount of reserves held	Para 1.22	127,087.76
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Birth rate is still a concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding is our main source of income.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Mainly having two pre-schools on the same site.
Other		The new funding coming in from September 2024 will be a big help

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Harefield Community Pre-school
Other name the charity uses	N/A
Registered charity number	1106454
Charity's principal address	Harefield Community Pre-school Harefield primary school Yeovil Chase Bitterne Southampton
	SO18 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Read	Chairperson		
2	Hollie Yeats	Secretary		
3	Kerry Anteney	treasurer		
4	Jelena Balandina			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K. Antoney	
Full name(s)	Kerry Antoney	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	19-05-2025	

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1106454

Accounts



Trustees' Annual Report for the period

From September 2021 Period start date To August 2022 Period end date

Charity name: Harefield Community Pre-school

Charity registration number: 1106454

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support and bring forward all children in a happy environment, to help them to shine and reach their full potential
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Harefield Community Pre-school aim to show parents their child/ren's full potential with guidance from the EYFS. We have online journals so parents can see their child/ren's next steps being achieved as they are happening.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We accommodate children with funding from two years of age to 30 hours. We hold AGM meeting every year. Our termly meetings are held for discussion on matters arising. All new committee members have welcome packs. We employ an administrator to help with bookwork and to keep updated with legislation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are trying to introduce volunteers back to the setting, but this is still tricky as Covid is still here with us, and protection of staff is our main priority.
		Committee members are getting harder to

Other		get on board, We intend to update our constitution to the 2011 version.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year financially has been tough, with having to dip into our reserve to help keep us afloat, not every month, just on odd occasions for essentials (Paper towels, arts and crafts etc). We have achieved at last, going over to on line Journals. This has been a big expense, but will over time save money on printing and paper and be better for the environment. With this though, comes expense as monthly payments need to be paid to "Blossom" our on line journal, and to "IT Squad" for the upkeep of our computers, licencing, web site and break downs. Staffing has also been an issue, with two ladies retiring, (only one replaced) a new apprentice, and a member of staff who we have had to help due to Covid leaving her limited in her ability. This member is under review, and may have to, in the future, go to our capability policy, mainly as we were told her limitations would be ok after one year, this unfortunately is proving not to be the case. A review of her role will have to be considered.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have at last achieved our objective of going to online journals. We have achieved teaching staff how to use this, especially older staff who are not as confident as some of the younger staff.
Performance of fundraising activities against objectives set	Para 1.41	We have signed up to Amazon smile, which is a fundraising tool. As of yet this has been only a small return. We have had a one off donation from a company so our school leavers would be able to enjoy a day out before they started "Big school"
Investment performance against objectives	Para 1.41	This year we have invested in new equipment which has made a considerable hole in our finances, our objectives for the coming year is to keep spending to a minimum with no huge financial pay outs hopefully.
Other		Hopefully now Covid is better known, we can concentrate on fundraising events

		and build our monies for extra curricular events.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have had to finally catch up with the times and have installed new computers, and every staff member now has a tablet to do observations on. This has been a huge cost to the pre-school, with having to upgrade our WIFI as well as new equipment. Hopefully over the next few years this will bring down the cost of buying paper and be better for the environment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy so we are able to pay redundancies if needed. This account will also pay any outstanding invoices, and is there for us to use to fund any big project we may wish to undertake. (E.G the computer overhaul)
Amount of reserves held	Para 1.22	£120000.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nothing to report, even though the birth rate has been dropping these last few years, we are just about managing to have enough children to keep us afloat. We have a waiting list which helps, but unfortunately early years in Southampton deemed it a good idea to place a pre-school in the same building as we are in, and this has effected our waiting list considerably

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding is our Main source of income. We charge parents a termly fee, but this is kept to a minimum, as we are from an area of deprivation.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Low birth rates and having a pre-school in the same building.
Other		Our outgoings this year has been large, due to paying out for new equipment, and staffing.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Harefield Community Pre-school
Other name the charity uses	N/A
Registered charity number	1106454
Charity's principal address	Harefield Community Pre-school Harefield Primary school Yeovil Chase Bitterne Southampton
	SO18 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Read	Chairperson		
2	Barry Bowerman			
3	Carly Walton	Treasurer		
4	Jelena Balandina	Secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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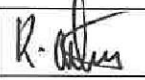
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen Read / Kerry Antoney	
Position (eg Secretary, Chair, etc)	Chairperson / Administrator	
Date	23/03/2023	

Charity Commission Annual Return 2022

HAREFIELD COMMUNITY PRE-SCHOOL

Charity registration number: 1106454

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2022.

PART A - Charity information

Financial period

Financial period start date

01/09/2021

Financial period end date

31/08/2022

Income and spending

Income £

£ 129,850

Spending £

£ 163,595

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

Yes

Did the charity work with any professional fundraisers?

No

Fundraising - commercial participator

Did your charity work with any commercial participators?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Yes

How many grants did your charity receive from central government or local authorities?

1

What was the total value of these grants?

£ 113,844

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?
Select No if your charity does not have any staff or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£ 12,876

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

0

Financial controls

Did your charity review its internal financial controls?

Yes

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

HAREFIELD COMMUNITY PRE-SCHOOL

**Accounts for the year ended
31st August 2022**

ADVISORY ASSOCIATES ACCOUNTANTS

**78A St Johns Rd
Hedge End
Southampton**

**Tel No 01489 782685
Mobile 07976 734052
E-mail stelonoufriou@aol.com**

Harefield Community Pre-School

Independent Examiner's Report and Statement for the year ended 31st August 2022

Respective responsibilities of trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my intention to :

1. Examine the accounts (under section 43(3) of the Act)
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the Act)
3. State whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been metor
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S O N O U F R I O U

**Advisory Associates (Accountants)
78a St Johns Rd
Hedge End
Southampton
SO30 4DF**

HAREFIELD COMMUNITY PRE-SCHOOL

Receipts and payments account or the year ended 31st August 2022

	£ 2022 £	£ 2021 £
Receipts		
Total Fees	128835	157239
LCF	0	1317
Grant	0	600
Bank Interest	63	14
Refuge (Paint Pots)	552	595
Fundraising	400	0
Donation	<u>0</u>	<u>0</u>
	129850	159765
Payments		
Insurance	994	0
Premises	3033	974
Consumables & Equipment	13724	10127
Catering Costs	2038	1714
Office Costs	8276	4912
Accountancy	300	590
Wages	130896	125392
Other Payments	1033	1228
Bank Charges	63	58
Pension Costs	3238	2057
Training	<u>0</u>	<u>562</u>
	<u>163595</u>	<u>147614</u>
Deficiency/Surplus	33745	12151
Balance brought forward	<u>174456</u>	<u>162305</u>
Balance carried forward	<u>140711</u>	<u>174456</u>
Balance at Bank	<u>140711</u>	<u>174456</u>

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1106454

Accounts



Trustees' Annual Report for the period

From September 2020 Period start date To August 2021 Period end date

Charity name: Harefield Community Pre-school

Charity registration number: 1106454

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To have a happy environment, where children of all faiths, cultures and ability have space to show their true qualities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We aim to have a stimulating environment where children will develop their skills with activities to suit all abilities. Using guidelines from the EYFS we aim to give all children the best start in their school life, we encourage and nurture their wellbeing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We welcome children from 2years to 4 years old. We have children who receive 2,3,and 30 hour funding. We have an A.G.M every year, and have termly meetings. All new committee members have a welcome pack. Our administrator is employed to keep our books, and try to keep up will all new legislation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We have been unable to encourage volunteers due to the continuing risk of the Covid 19 Corona virus.
Other		We have been lucky enough to have a great committee who have been on board as much as they can with Zoom meetings and

		keeping in contact, all have agreed to stay on until things can get back to more normality, with hopefully an AGM in person.
--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have had a tough year financially with the amount of money having to be spent for children's individual resources, PPE, cleaning equipment, salaries and numerous amounts of hand sanitisers. Our children have made the transition to school very well because we were able to stay open, parents with other children of school age were able to concentrate on home schooling them along with working from home as well. To say its been a tough year for parents is an understatement and we are proud that we have helped them as much as we could.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We set out to achieve an environment that would hopefully be covid free and we feel that we have achieved this.
Performance of fundraising activities against objectives set	Para 1.41	We applied for a grant which we were successful in getting to take the children to the New Forest (outside activity) We applied for the grant as fundraising has still been hard to organise due to the pandemic.
Investment performance against objectives	Para 1.41	Our objective this past year was to invest in keeping our setting running. This we have achieved but at a financial cost, as well as staffing.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to having to pay for PPE it has been a costly year. Lower numbers of children have not helped with this years finances.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have reserves to fund our staff for secure redundancy, and to pay any outstanding invoices we may have if we have to close
Amount of reserves held	Para 1.22	£145000.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None to report, as long as we have children we will stay open.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding is our only source of funding. Parents fee's only contribute a small percentage of our income.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Low birth rates have a big impact on our ability to keep going.
Other		We try to keep our outgoings as low as possible. This year this has been very challenging with so much extra PPE, cleaning solutions and trying to provide bubbles for the children to stay in which means duplicate resources.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Harefield Community Pre-school
Other name the charity uses	N/A
Registered charity number	1106454
Charity's principal address	Harefield Community Pre-school, Harefield Primary School Yeovil Chase Bitterne Southampton
	SO18 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Read	Chairperson		
2	Barry Bowerman			
3	Carly Walton	Treasurer		
4	Jelena Balandina	Secretary		
5				
6				
7				
8				
9				
10				
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13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen Read	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	27/04/2022	

Charity Commission Annual Return 2021

HAREFIELD COMMUNITY PRE-SCHOOL

Charity registration number: 1106454

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2021.

PART A - Charity information

Financial period

Financial period start date

01/09/2020

Financial period end date

31/08/2021

Income and spending

Income £

£ 159,765

Spending £

£ 174,456

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

Yes

Did the charity work with any professional fundraisers?

No

Fundraising - commercial participator

Did your charity work with any commercial participators?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Yes

How many grants did your charity receive from central government or local authorities?

1

What was the total value of these grants?

£ 155,550

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?
Select No if your charity does not have any staff or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£ 0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

2

Financial controls

Did your charity review its internal financial controls?

Yes

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

(a) update, consolidate, and improve the accuracy of our records;

(b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;

(c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

HAREFIELD COMMUNITY PRE-SCHOOL

**Accounts for the year ended
31st August 2021**

ADVISORY ASSOCIATES ACCOUNTANTS

**78A St Johns Rd
Hedge End
Southampton**

**Tel No 01489 782685
Mobile 07976 734052
E-mail steloufriou@aol.com**

Harefield Community Pre-School

Independent Examiner's Report and Statement for the year ended 31st August 2021

Respective responsibilities of trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my intention to :

1. Examine the accounts (under section 43(3) of the Act)
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the Act)
3. State whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been metor
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S O N O U F R I O U

**Advisory Associates (Accountants)
78a St Johns Rd
Hedge End
Southampton
SO30 4DF**

Date
21st October 2021

HAREFIELD COMMUNITY PRE-SCHOOL

Receipts and Payments account for year ended 31st August 2021

	£ 2021 £	£ 2020 £
Receipts		
Total Fees	157239	209886
LCF	1317	0
Grant	600	0
Bank Interest	14	122
Refuge (Paint Pots)	595	0
Resources	0	960
Donation	<u>0</u>	<u>2141</u>
	159765	213109
Payments		
Premises	974	1837
Consumables & Equipment	10127	8605
Catering Costs	1714	1982
Office Costs	4912	5113
Accountancy	590	0
Wages	125392	121695
Other Payments	1228	3469
Bank Charges	58	64
Pension Costs	2057	2578
Training	<u>562</u>	<u>1401</u>
	<u>147614</u>	<u>146744</u>
Surplus	12151	66365
Balance brought forward	<u>162305</u>	<u>95940</u>
Balance carried forward	<u>174456</u>	<u>162305</u>
Balance at Bank		<u>162305</u>

HAREFIELD COMMUNITY PRE-SCHOOL

England & Wales - Charity number 1106454

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 09	Year 2020

Section A Reference and administration details

Charity name Harefield Community Pre-school

Other names charity is known by

Registered charity number (if any) 1106454

Charity's principal address

Yeovil Chase
 Bitterne
 Southampton
Postcode SO18 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Read	Chairperson		
2	Barry Bowerman			
3	Carly Walton	Treasurer		
4	Jelena Balandina	Secretary		
5				
6				
7				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Committee

Trustee selection methods
(eg. appointed by, elected by)

Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This has been a very challenging year due to the pandemic. I have to praise ALL staff for their very hard work and dedication to our setting.

We have put in place major risk assessments and continue to keep on top of cleaning and bubble's as best we can.

We have had committee meetings via zoom and this has proved to be no easier than attending meetings. With this in mind we decided to try for our AGM in June 2020. As this was the first month back to pre-school we had low attendance and recruited no new committee members.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To have a happy environment where children of all faiths, cultures and ability will have space to show their true qualities. Our setting is equipped with outstanding resources with staff to bring out the very best in each child.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our setting welcomes children from all cultures, faiths and back grounds. We welcome children from 2 years to 4 years before they attend school.

We welcome children with all types of funding 2,3 year old and 30 hour funding also from voucher schemes that parents sign up to.

We are using current EYFS guidelines which will be changing in September 2021. This will be new training for staff before the start of September.

We have our A.G.M once a year and meet termly for meetings (more if needed). Committee members receive a welcome pack which explains about roles and responsibilities.

Our Administrator is employed to keep our books and to make sure all legal responsibilities are kept upto date and in order. She liaises with the committee and reports back any information for staff.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We like to encourage students to our setting, though we are now finding that a lot of courses are requiring for the students to be employed.

We haven't had or encouraged any parents to volunteer since the pandemic began. We have put systems in place for social distancing and a scheduled cleaning rota after every child's bubble has been moved around the setting. We have been fogging once a week as additional protection to the virus.

We have now implemented a corona virus policy. Our policies are reviewed annually, by myself (chair) administrator and our lead practitioner.

Summary of the main achievements of the charity during the year

Our main achievement this past year has been to stay open and help any keyworkers that needed help with childcare so they could continue with their jobs.

The challenges we have faced this year have been more physical than financial. Our finances have been healthy due to the governments continued payment to all pre-schools regardless of how many children who were attending, this along with the running cost we have in reserves have made our life easier and less stressful. The main concern this year has been the virus.

We are hoping that September 2020 will bring a healthier start to our academic year.

Section E Financial review

Brief statement of the charity's policy on reserves

Our reserves account is looking healthy, and we have to thank the government for their continued payments to Early years over this very tough year health wise.
Our reserves policy is reviewed annually

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful that the government decided to carry on paying Early years providers. This has made for a healthy bank account due to less payments on certain items, with other items (PPE) being more expensive than usual.

Our fundraising events have not gone ahead as this is far too risky due to the current climate; we will however look for grants that may be available.

Section F Other optional information

As this Covid 19 year has come to an end we are grateful that we have managed to get through unscathed and financially healthy. The financial side was made easier with the governments continued support. We are looking forward to a challenging new academic year with hopefully less worry about a pandemic fingers crossed for that. Let's hope all children and staff can come back with renewed vigour and look forward to a great new year.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Stephen Read		
Chairperson		
11/05/2021		

2019 / 2020

HAREFIELD COMMUNITY PRE-SCHOOL

**Accounts for the year ended
31st August 2020**

**ADVISORY ASSOCIATES
ACCOUNTANTS**

**78A St Johns Rd
Hedge End
Southampton**

**Tel No 01489 782685
Mobile 07976 734052
E-mail stelonoufriou@aol.com**

HAREFIELD COMMUNITY PRE-SCHOOL

Receipts and Payments accounts for the year ended 31st August 2020

	£	£
	2020	2019
	£	£
Receipts		
Total Fees	209886	188888
Bank Interest	122	101
Fundraising	0	6
Resources	960	570
Donation	<u>2141</u>	<u>0</u>
	213109	189565
Payments		
Premises	1837	40389
Consumables & Equipment	8605	6292
Catering Costs	1982	2088
Office Costs	5113	6494
Accountancy	0	294
Wages	121695	117048
Other Payments	3469	1551
Bank Charges	64	126
Pension Costs	2578	1900
Training	<u>1401</u>	<u>3283</u>
	<u>146744</u>	<u>179465</u>
Surplus	66365	10100
Balance brought forward	<u>95940</u>	<u>85840</u>
Balance carried forward	<u>162305</u>	<u>95940</u>
Balance at Bank	<u>162305</u>	<u>95940</u>

Harefield Community Pre-School

Independent Examiner's Report and Statement for the year ended 31st August 2020

Respective responsibilities of trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my intention to :

1. Examine the accounts (under section 43(3) of the Act)
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the Act)
3. State whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been metor
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S ONOUFRIOU

**Advisory Associates (Accountants)
78a St Johns Rd
Hedge End
Southampton
SO30 4DF**