

ALTON COMMUNITY PLAYSCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

Company registered number 05097495
Charity Number 1106438

Fontley Way Roehampton SW15 4LY

ALTON COMMUNITY PLAYSCHOOL

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**ALTON COMMUNITY PLAYSCHOOL
TRUSTEES REPORT
for the year ended 31 March 2021**

The Trustees present their report and financial statements for the year ended 31 March 2021.

Alton Community Playschool was established in 1985. Alton functions as an independent entity.

Legal Status

Alton Community Playschool is an educational charity and a company limited by guarantee, incorporated on the 7th April 2004. The Company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being ceased, members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

The Management Committee are also charity trustees for the purposes of charity law. People interested in becoming a member of the Management Committee are nominated and seconded at the Annual General Meeting after which there is a ballot of the membership present.

Most new Directors are familiar with the work of the charity. However, new trustees are encouraged to attend induction session to familiarize themselves with the role of the Management Committee. The Chair of the Management committee and the Nominated Person jointly leads these. The sessions cover the obligations of Management Committee members, the content of the Memorandum and Articles of Association and the Strategic Plan of the Association.

Training is available to Management Committee members, which include employment and safeguarding issues such as Disciplinary & Grievance Procedures, Managing Absence as well as Leadership training and financial management.

Trustees and Management Committee members remain the same as follows: C. Motoca, M. Henderson Reilly, B. Foreman, A. Pozzi, R. Giovanetti and N. Kashtelyan.

Risk Policy

Internal risks are minimized by the implementation of procedures for authorization of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Organizational Structure

Alton Community Playschool has a Management Committee in place and day to day responsibility for the provision of services rest with the Nominated Person.

The Managers are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met and is responsible for the supervision and line management of the respective childcare teams in both classrooms. One director is the named person with Ofsted.

**ALTON COMMUNITY PLAYSCHOOL
TRUSTEES REPORT (continued)
for the year ended 31 March 2021**

Related Parties

In so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy. At a national level, the charity is steered by the 'Early Years Foundation Stage' strategy.

Objectives of the Association

The primary aims of the association, as defined in its Memorandum and Articles of Association, are "to provide the necessary facilities for the daily care, recreation and education of children up to and including the age of five years primarily from and in the London Borough of Wandsworth, to advance the education and training for persons in the provisions of such care, education and recreation facilities."

Financial Controls

ACP operates full internal financial controls in accordance with the guidance outlined by the Charity Commissioners in March 1996 in their publication "Internal Financial Controls for Charities" (Publication CC8)

Investment Powers and Restrictions

ACP has no special investment powers, and no restrictions apply other than those contained within the Trustee Investment Act 1961.

Activities and Achievements

Alton Community Playschool believes our overall objectives were achieved during the year. Fund raising has been reasonably successful. The children have enjoyed outings to the library and local community. Walking around the community to find numbers on signs and markings also proved enjoyable with the children taking photographs and making displays to share with parents.

Due to current circumstances (COVID-19) the above mentioned activities and achievements have been limited to ensure the safety and wellbeing of Alton Community Playschool's children, families and staff members.

Sessional Care

The Centre continues to offer sessional care. This is still very popular.

Fifteen Hour Care and Education

Alton offers fifteen hours each week in line with Wandsworth funding for all 3&4-year old and fifteen hours each week for two-year-old. If they are classed as eligible by Wandsworth these sessions are very popular and most parents are using this for five three-hour sessions each week term time.

Thirty-hour Care and Education

ACP is now offering thirty hours for children aged 3 to 4 years old whose parents are eligible.

Staff Training

The playschool has taken advantage of the training offered by Nursery Inclusion Project for All (NIPA). Safeguarding, First Aid, SENCO, Risk Assessment, the new updated requirements of the EYFS, Mathematics and Literacy, SEMH in the Early Years, Apprentice Level 2 and Level 3, The Start Thinking Early Project, Diversity in Practice, Observation Assessment and Planning in Early Years, Makaton Level 2, Colorful Semantic, Early Talk Boost, Boys development, working with boys, Creating opportunities for creativity -exploring media and materials, Risk, Resilience and Relationships, Being Imaginative, Having fun with Sounds-Laying the foundations for EY phonics, Primary Professional Learning Day: The curious and Creative Curriculum, Gender and Play, Good Autism Practice, Fire Marshal Training and Food Hygiene have all been undertaken. ACP is partner of the Nursery Inclusion Project for All (NIPA) that will be rolled out across the

Wandsworth borough by the Local Authority. Alton was also actively involved in contributing to ideas for delivering a project supported by the Mayor of London called: Nurturing Future Minds.

COVID-19 challenges and success

ACP has been closed during the first lockdown from 31st of March 2020 up until 1st of June 2020. During this time the team has worked effortlessly to ensure that they provided all children and families with suitable activities and resources to continue with their children's learning and development in home environment.

From 1st of June 2020 lots of finances were used to modify the premises and ensure the safety and wellbeing of all children, families, staff members and any other partners collaborating with the setting.

A fogging machine was purchased and used since every single day as well as PPE equipment (masks, shields, aprons, gloves, hand sanitizers).

Wall mounted hands-free sanitizing units were placed around the nursery both inside/outside.

One of the biggest successes of the provision is that it has been managed to keep the nursery COVID- 19 free during the pandemic and none of the children, families and staff members contacted the virus whilst working or attending the premises.

Due to the above-mentioned children have been able to attend regularly and we feel that this has helped many children in terms of their learning and development as there were no interruptions in their learning.

The outdoor play has been developed and its more child friendly with many different resources and the soft play area was being resurfaced.

**ALTON COMMUNITY PLAYSCHOOL
TRUSTEES REPORT (continued)
for the year ended 31 March 2021**

Fund Raising

Fund raising has been limited due to current circumstances (COVID-19).

EYPP (Early Years Pupil Premium)

Funding from EYPP will enable the playschool to purchase special equipment to support individual children.

Deprivation Supplement

Some children may be eligible for deprivation supplement which is calculated using the Income Deprivation Affecting Children Index (IDACI) rating for the child's postcode. The funding should be used by the provider to help support children from socially deprived backgrounds.

SEN Inclusion Fund

It was introduced in 2018 for 3 to 4 years old and in 2019 for 2 years old. The children that qualify will have access to extra support in terms of resources or special classes such as: Yoga classes or Physical development classes. This has been remarkably successful so far, enabling us to support appropriately children with Special Educational Needs.

NIP@A Project

It was introduced in 2019 and benefits each academic year 5 children with Special Educational Needs 2, 3 and 4 years old as well as their parents with specific resources, activities, classes. This was a success.

Ofsted Inspection

Last OSTED 1st of March 2018.

OUTSTANDING in Personal development, behavior, and welfare. GOOD rating overall.

Future Plans

The future plans are to promote the free 15 hours and 30 hours for 2 3 and 4-year old

To continue to develop the outdoor play area with new and innovative ideas for children with SEN (outdoor sensory play are).

To extend the sensory room as the nursery seen over the last few years a significant increase on the number of children with Special Educational Needs.

Extending the nursery by attaching a new classroom.

Signed on behalf of the Trustees

C Motoca



Date: 01-12-2021

ALTON COMMUNITY PLAYSCHOOL

Independent examiner's report to the trustees of Alton Community Playschool

I report to the charity's trustees on my examination of the accounts of Alton Community Playschool (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act)

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act) and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

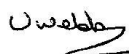
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- (1) the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- (2) the accounts did not accord with these records; or
- (3) the accounts did not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination or
- (4) The accounts had not been prepared in accordance with the methods and principles of the Statement of Recommended Practice : Accounting and Reporting by Charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name Valerie Webb FCA

Signed 

Date 2. December 2021

Address 11 Montague Drive, Caterham, CR3 5BY

ALTON COMMUNITY PLAYSCHOOL
 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING SUMMARY INCOME
 AND EXPENDITURE ACCOUNT)
 for the year ended 31 March 2021

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Income				
Donations and legacies	60		60	0
Charitable activities	271,600	28,700	300,300	306,699
Fund raising			0	775
Total	271,660	28,700	300,360	307,474
Expenditure				
Raising funds				
Charitable activities	267,719	12,777	280,496	271,618
	267,719	12,777	280,496	271,618
Net income for the year	3,941	15,923	19,864	35,856
Total funds brought forward	62,857	18,474	81,331	45,475
Total funds carried forward	£66,798	£34,397	£101,195	£81,331

ALTON COMMUNITY PLAYSCHOOL
BALANCE SHEET
for the year ended 31 March 2021

	Note	Unrestricted funds	Restricted funds	Total 2021	Total 2020
		£	£	£	£
Fixed Assets					
Tangible assets	6	16,708	528	17,236	14,702
Total fixed assets		16,708	528	17,236	14,702
Current Assets					
Cash at Bank and in hand	7	54,961	33,869	88,830	74,104
		54,961	33,869	88,830	74,104
Current Liabilities					
Creditors: amounts falling within one year	8	4,871	0	4,871	7,475
Net current assets		50,090	33,869	83,959	66,629
Total Assets less current liabilities		£66,798	£34,397	£101,195	£81,331
Funds of the Charity					
Restricted funds - Education Fund			34,397	34,397	18,474
Unrestricted funds		66,798		66,798	62,857
		£66,798	£34,397	£101,195	£81,331

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one of trustee/director on behalf of all trustees/directors

Signature of director authenticating accounts being sent to Companies House

Signed

Name

Date

ALTON COMMUNITY PLAYSCHOOL

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

1.Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements

Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Report Standard applicable in the UK and Republic of Ireland (FRS102). They also comply with the Companies Act and Charities Act 2011.

Basis of Preparation

The playschool meets the definition of a public entity under FRS102.

Going Concern.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income resources and resources expended

All income is recognised once the charity has entitlement to the income.

All expenditure is recognised once there is a legal or constructive obligation to that expenditure.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis cost with the use of resources.

Governance Costs

These include costs attributable to the charity's compliance with constitutional and statutory requirements including Independent Examiner's fees and accountancy services.

Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation.

Equipment costing over £500 is capitalised and depreciation is charged at rates estimated to write off the cost of the assets over their estimated lives on a reducing balance basis of 25% per annum

ALTON COMMUNITY PLAYSCHOOL
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

	2021	2020
	£	£
2 Governance costs		
Independent examiner's fee	460	460
Accountancy services	240	240
	<u>£700</u>	<u>£700</u>
3 Staff costs		
Salaries and wages	212,477	203,392
Social Security costs	8,255	9,096
Pension costs	3,409	3,606
	<u>£224,141</u>	<u>£216,094</u>
Average head count in year	2021 16	2020 17

No employee received emoluments of more than £60,000 during the year (2020: NIL)

4 Trustees/Directors remuneration

2 Members of staff who are trustees and directors received remuneration for their employment.

No remuneration was paid for their roles as trustees.

C Motoca remuneration £31,830 (2020 £ 27,199)

B Foreman remuneration £0 (2020 £12,045)

5 Pension Scheme

The charity operates a defined contribution pension scheme. The pension charge for the year represents contributions payable by the charity to the scheme and amounted to £3,409 (2020 £ 3,606)

ALTON COMMUNITY PLAYSCHOOL
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

6 Fixed Assets	Equipment £	Total £
Cost		
Balance at 1 April 2020	35,963	35,963
Additions	8,280	8,280
Disposals		
Balance at 31 March 2021	<u>44,243</u>	<u>44,243</u>
Depreciation		
Balance at 1 April 2020	21,261	21,261
Charge for the year	5,746	5,746
On disposal		
Balance at 31 March 2021	<u>27,007</u>	<u>27,007</u>
Net Book Value		
Balance at 31 March 2021	<u>£17,236</u>	<u>£17,236</u>
Balance at 31 March 2020	<u>£14,702</u>	<u>£14,702</u>

ALTON COMMUNITY PLAYSCHOOL
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

7 Cash at bank and in hand

	2021	2021	2021	2020
	Restricted funds	Unrestricted funds	Total	Total
	£	£	£	£
Cash at bank and in hand	£33,869	£54,961	£88,830	£74,104

8 Creditors :

Amounts falling due within one year

	Restricted funds	Unrestricted funds	Total	Total
	£	£	£	£
Accruals		700	700	1,506
Taxation and social security		4,171	4,171	5,969
	£0	£4,871	£4,871	£7,475