

Charity number: 1106416

Company number: 5101309

**Open Door Furniture Recycling Ltd
(A Company Limited by Guarantee)**

Trustees' report and financial statements

For the year ended 31 March 2022

Contents

	Page
Legal and administrative information	1
Trustees' report	2 - 3
Accountants' report	4
Statement of financial activities	5
Balance sheet	6 - 7
Notes to the financial statements	8 – 12

Open Door Furniture Recycling Ltd

Legal and administrative information

Status

Open Door Furniture Recycling Ltd is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association.

Trustees

John Allan Barrowclough	Chair and Secretary
Tom Boyle	Trustee
Trevor Riddiough	Trustee

Company number 5101309

Charity number 1106416

Registered office
St Mary's Church
Manchester Road
Nelson
Lancashire BB9 7HD

Accountant
Eric Crimmins FCA
100 Knotts Lane
Colne
Lancashire BB8
8AE

Business address
St Mary's Church
Manchester Road
Nelson
Lancashire BB9 7HD

Bankers
Barclays Bank plc
Leicester LE87 2BB

Charitable objects

The objects of the charity are the relief of poverty by the provision of low cost furniture and domestic and household goods to those in need within Lancashire and in particular the areas of Burnley and Pendle. Without discrimination of Sex, Political, Religious or other opinion, by the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience. Through the provision of facilities in the interest of the protection and preservation of the environment for the public benefit by educating providing unemployed people with work experience. Through the provision of facilities in the interest of the protection and preservation of the environment for the public benefit by educating the public in the benefits to the environment of sustainable waste management practices.

Trustees' Report

For the year ended 31st March 2022

Organisational structure

We have a board of 3 trustees, Chairman, Secretary and one other who meet bi-monthly.

All Trustees have been with project for over ten years and have the necessary experience for charity governance. We employ a part time Project Co-ordinator, a part time Finance Officer and a part time Administrator. We have up to fifteen volunteers every week who give their time serving customers and helping as van crew for the delivery and collection of furniture. Volunteers provide the required staffing levels for the successful delivery of project services and are given on the job training

Purpose

Open Door Furniture Recycling is a charitable, not for profit, community furniture project.

Our aims and objectives are:

- a. The relief of poverty by the provision of low cost furniture, domestic appliances and household goods to those in need within Lancashire and in particular the areas of Burnley and Pendle.
- b. The advancement of employment opportunities, particularly but not exclusively, among long term unemployed people through the provision of real work placements with training towards accredited vocational qualifications.
- c. The protection and preservation of the environment for the public benefit by increasing the number of opportunities for households to participate in waste re-use through donations of re-useable furniture and electrical domestic appliances that would otherwise go to landfill sites.

We collect donations of furniture and domestic appliances from members of the public and offer them to disadvantaged people at very low cost. We help to overcome some of the economic barriers that exclude this target group, through poverty, from obtaining these goods from traditional outlets. We improve the quality of life of both individuals and families who are in need of essential household furniture and domestic appliances. We offer genuine work experience placements to volunteers, many of whom are long term unemployed. Placements are a 'bridge back to work' and we provide recent work history for CV's and up to date work references.

Review of activities and achievements

This has been another difficult year for the charity. We reopened to the public after COVID 19 in early April and experienced a slow take up in customer sales due to a lingering anxiety for people to resume normal activities. We continued to provide furniture and appliances free of charge to the most disadvantaged residents through our contract with Lancashire County Council. We supply new and re-used furniture and domestic appliances to successful applicants who are in crisis throughout the boroughs of Burnley, Pendle, Hyndburn, Rossendale and the Ribble Valley.

We were able to help 316 families with a total of 192 children. 175 of these families had been previously homeless and 83 were fleeing domestic violence.

We received well over 1500 donated items of furniture and domestic appliances from over 500 households within Burnley and Pendle. A total of 42 tonnes of furniture and domestic appliances were diverted from landfill for community re-use.

**Trustees' Report For the year ended 31st March 2022
(Continued)**

We helped over 900 individuals and family households over this reporting period. All our clients struggle to access furniture and domestic appliances because of financial hardship

The numbers of volunteer placements were consistent with previous years and we had help from one new volunteer during this financial period. Volunteers worked as part of the van crew for the moving of furniture, in administration for the taking of calls and scheduling deliveries and collections and also helped serving customers / clients. All volunteers are helped with social skills and confidence building.

The rapid and well documented growth in the number of people accessing services provided by an ever increasing number of food banks, clearly demonstrates the level of people experiencing financial hardship. People who are struggling to find the money to buy food are the same people who struggle to furnish their houses with a basic standard of furniture. There is a steady increase in the number of people using our project to buy items of affordable furniture and domestic appliances and an equally steady increase in the number of people using the County Councils 'Under One Roof' scheme. We source and deliver brand new beds and domestic appliances as part our ongoing contract with them.

Financial poverty is on the rise within our community and financial hardship excludes our client group from buying furniture and domestic appliances through traditional high street / online outlets.

With the ever increasing demand for our project services, we are clearly disappointed to report a trading loss for the year, which resulted from the absence of the major funding received in previous years.

To ensure that the charity can move forward, we have again taken action to reduce costs, and trading for 2022-2023 is now profitable and cash-positive.

We have also been able to write off cost provisions from our previous re-structuring exercise which is no longer required.

Net assets at 31st March 2022, as shown in the balance sheet on Page 6 are £18,246 which is down from the assets figure of £24,191 as shown at the end of 2021

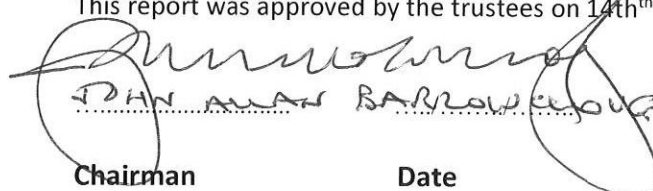
Whilst we generate a significant amount of our income through sales and our Contract with Lancashire County Council we are still reliant on partial grant funding to maintain project services to a level that we can help as many people as possible. We are working hard to secure further grant funding and are confident that we can continue to offer project services during the next financial year.

Statement of trustees' responsibilities

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees recommend that Eric Crimmins FCA remain in office until further notice.

This report was approved by the trustees on 14th December 2022, and signed on its behalf by


IAN ALAN BARROWCLOUGH 14/12/2022

Chairman

Date

Open Door Furniture Recycling Ltd

Accountant's Report to the trustees on the unaudited financial statements of Open Door Furniture Recycling Limited.

I report on the financial statements of Open Door Furniture Recycling Limited for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustee trustees and auditors

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), as amended by section 28 of the Charities Act 2006 and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, as amended: to follow the procedures laid down in the General directions given by the Charity Commission under Section 43(7)(b) of the Act, as amended: and to state whether particular matters have come to my attention..

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below:

Independent Examiner's statement

In connection with my examination, no matter has come has come to my attention:

[1] which gives me reasonable cause to believe that in any material respect the requirements

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

[2] to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Eric Crimmins FCA, 100 Knotts Lane, Colne, Lancashire



12th December 2022

Open Door Furniture Recycling Ltd

Statement of financial activities

For the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Incoming resources					
Income	2	168,646	1,094	169,740	172,101
Total incoming resources		168,646	1,094	169,740	172,101
Charitable expenditure					
Cost of activities in furtherance of the charity's objects:					
Project	3	150,217		150,217	122,469
Support costs	4	6,013	1,094	7,107	5,938
Management and admin	5	28,082	0	28,082	30,011
Total charitable expenditure		184,312	1,094	185,406	158,418
Deficit/Surplus from charitable activities		-15,666	0	-15,666	13,683
Adjustment to restructuring cost provision		9,721		9,721	
Total funds brought forward		24,191	0	24,191	10,508
Total funds carried forward		18,246	0	18,246	24,191

The notes on pages 8 to 12 form an integral part of these financial statements.

Open Door Furniture Recycling Ltd

**Balance sheet
as at 31 March 2022**

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	8		3,531		4,708
Current assets					
Debtors	9	7,914		15,278	
Stock	10	2,000		0	
Cash at bank and in hand		29,938		36,545	
		<u>39,852</u>		<u>51,823</u>	
Creditors: amounts falling due within one year	11	-15,326		-11,814	
Net current (liabilities)/assets			24,526		40,009
Total assets less current liabilities			<u>28,057</u>		<u>44,717</u>
Long-Term Liabilities	12		-9,811		-20,526
Net assets			<u>18,246</u>		<u>24,191</u>
Funds					
Unrestricted funds	13		18,246		24,191
Restricted funds	14				0
			<u>18,246</u>		<u>24,191</u>

**The Trustees' statements required by Sections 475 (2) and (3) are shown on the following page,
Which forms part of this Balance Sheet**

The notes on pages 8 to 12 form an integral part of these financial statements.

Open Door Furniture Recycling Ltd

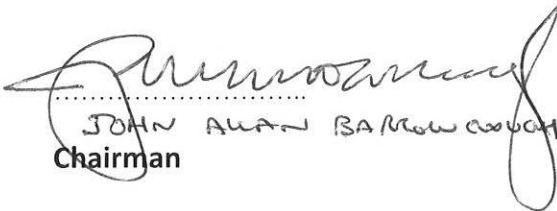
Trustees' statements required by Section 249B(4) for the year ended 31 March 2022


In approving these financial statements as trustees of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2022 and
- (c) that we acknowledge our responsibilities for:
 - (1) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and
 - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on 14th December 2022, and signed on its behalf by


JOHN ALAN BARROW
Chairman 14/12/2022


14/12/2022
Vice-Chair TREVOR RIDDIOUGH

The notes on pages 8 to 12 form an integral part of these financial statements

Notes to the accounts for the year ended 31st March 2022

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and follow the recommendations in 'Accounting and Reporting by Charities: Statement of Recommended Practice' issued in October 2000.

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.2. Incoming resources

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Resources expended are recognised in the year in which they are incurred.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	25% reducing balance
Fixtures, fittings and equipment	-	25% reducing balance
Motor vehicles	-	25% reducing balance

1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

The regular cost of providing retirement pensions and related benefits is charged to the SOFA over the employees' service lives on the basis of a constant percentage of earnings.

Open Door Furniture Recycling Ltd

Notes to the Financial Statements for the year to 31 March 2022

2 Income

Grants (Restricted Funds)

	2022 £	2021 £
Big Lottery Fund	1,094	1,165
	<hr/>	<hr/>
	1,094	1,165

Other Income (Unrestricted funds)

	2022 £	2021 £
Garfield Weston	0	15,000
Furniture Sales / Delivery Charges	53,505	29,058
Recycling Credits	0	0
COVID / Furlough Grants	6,970	30,247
Lancashire County Council - Service Level Agreement	108,155	96,631
Bank Interest	16	0
	<hr/>	<hr/>
	168,646	170,936

Open Door Furniture Recycling Ltd

Notes to the Financial Statements for the year to 31 March 2022

3 Costs of activities in furtherance of the objects of the charity	2022	2021
	£	£
Cost of Goods Sold	84,706	79,423
Employment Costs	30,032	14,088
Rent	12,000	12,000
Heat, Light, Power and Water	1,327	1,211
Insurance	3,487	3,409
Volunteer Expenses and subsistence	4,022	3,038
Equipment Hire	463	1,248
Burglary (Net of insurance claim received)	914	0
Protective Clothing Costs	234	495
Advertising/Publicity	73	0
Vehicle Costs	12,417	6,723
Workshop Materials	0	221
Warehouse Materials	141	58
Equipment Repairs and renewals	401	555
	<u>150,217</u>	<u>122,469</u>
 4 Support Costs	 2022	 2021
Employment Costs		
Office Stationery / Printing/Postage	1,256	617
Office Machine Maintenance	0	
Cleaning	472	444
Telephone / Internet / I.T	1,898	904
Sundries	1,914	416
Premises Expenses	390	1,987
Depreciation	1,177	1,570
	<u>7,107</u>	<u>5,938</u>
 5 Management and administration	 2022	 2021
	£	£
Employment Costs	26,267	28,734
Professional Fees	571	639
Bank Charges and Interest	1,244	638
	<u>28,082</u>	<u>30,011</u>

Notes to the Financial Statements for the year to 31 March 2022

6 Operating gain

	2022	2021
	£	£
Operating gain is stated after charging:		
Depreciation and other amounts written off tangible assets	<u>1,177</u>	<u>1,570</u>
Employment Costs		
Wages and salaries	50,455	37,170
Social security costs	2,812	3,432
Other pension costs	3,031	2,220
	<u>56,298</u>	<u>27,232</u>

7 Pension Costs

The pension charge represents contributions due from the company and amounts to £3,031 including provisions made for pension arrears (2021 = £2,220)

8 Tangible fixed assets

	Fittings and Equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2021	23,411	27,484	50,895
Additions			0
Disposals			0
At 31 March 2022	<u>23,411</u>	<u>27,484</u>	<u>50,895</u>
Depreciation			
At 1 April 2021	22,198	23,989	46,187
Provided in the year	303	874	1,177
Disposals			0
At 31 March 2022	<u>22,501</u>	<u>24,863</u>	<u>47,364</u>
Net book values			
At 31 March 2022	<u>910</u>	<u>2,621</u>	<u>3,531</u>
At 31 March 2021	<u>1,213</u>	<u>3,495</u>	<u>4,708</u>

Open Door Furniture Recycling Ltd

Notes to the Financial Statements for the year to 31 March 2022

9 Debtors	2022	2021
	£	£
Debtors, Prepayments and funding due	7,914	15,278
10 Stock		
Stock is valued by the Directors at the lower of cost and net realisable value	2,000	0
11 Creditors: amounts falling due within one year		
Accruals and Accounts Payable	15,326	10,720
Deferred Income	0	1,094
	15,326	11,814
12 Creditors: amounts falling due beyond one year		
Restructuring Costs	0	9,721
Pension Arrears	9,811	10,805
	9,811	20,526

13 Unrestricted Funds

These arise from activities such as sales of furniture, delivery charges, recycling credits, bank interest, and grants / donations for "general running costs"

14 Restricted Funds

	£	£	£	£
	01/04/2021	Incoming	Outgoing	31/03/2022
Big Lottery Fund	0	1,095	-1,095	0
	0	1,095	-1,095	0

Purposes of restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. These funds were provided on defrayed basis.

15 Number of employees

The average monthly numbers of employees (including the trustees) during the year were:	2022	2021
	Number	Number
Work staff	3	2
Volunteer	15	14
Trustees	3	3
	21	19