



## Trustees' Annual Report 1<sup>st</sup> July 2024 - 30<sup>th</sup> June 2025

<b>Name of Charity:</b>	Henfield Theatre Company	<b>Registration Number:</b> 1106295
<b>Contact Address:</b>	9 Croft Lane, Henfield, West Sussex BN5 9TT	
<b>Names of Trustees:</b>	Trevor Hodgson (Chairman) Nicola Haines (Hon. Secretary) Nicholas Cryer (Hon. Treasurer)	Amanda Ainsworth Karen Blunden Helen Fyles Ian Henham

### Structure and Management:

The Company is governed by its Constitution, adopted on 29<sup>th</sup> July 2004, amended 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the objects of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members (under 18 years) do not have voting rights.

The day to day management of the Company is by the Executive Committee, elected by a secret ballot of the membership at the AGM. The members of the Executive Committee are also the Trustees. The Officers (Chairman, Hon. Secretary and Hon. Treasurer) may serve on the Executive Committee for a maximum of five years; other members of the Committee may serve for a maximum of three years.

The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. The Company adheres strictly to the rules governing the safeguarding of junior members, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### Activities and Objectives in the year:

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of *The Curious Incident of the Dog in the Night-Time*, including three at the Brighton Festival Fringe, the musical *Scrooge* and the modern classic *Goodnight Mister Tom*, the latter two with children and adult actors. These productions, together with Theatre Schools, enabled young people to learn and develop acting skills in both serious rôles and musical theatre.

### Achievements and Performance:

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. *The Curious Incident of the Dog in the Night-Time* won the very prestigious NODA (National Operatic and Dramatic Association) award as the Best Drama for the South-East Region, which encompasses over 200 amateur theatre groups. *Goodnight Mister Tom* was nominated in five categories during the annual Brighton and Hove Arts Council Drama Awards, and won awards in two categories, including a trophy for overall Excellence, which was particularly in recognition of the community aspect of the production.

### Financial Review:

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by an independent Examiner.

**Trevor Hodgson, Chairman**

**HENFIELD THEATRE COMPANY**  
**PRODUCTION ACCOUNTS**  
**YEAR ENDED 30 JUNE 2025**

	Curious Incident July 2024	Goodnight Mr Tom	Scrooge	Curious Incident March 2025	Curious incident Brighton Fringe	Total
<b>INCOME</b>						
Ticket Sales	5424.65	11906.50	13689.13	3267.13	3416.00	
Sponsorship	300.00	300.00	300.00	0.00	0.00	
Acting Fees	240.00	370.00	480.00	30.00	0.00	
Bar Profit	0.00	0.00	0.00	0.00	0.00	
Refreshments	365.54	114.67	321.02	0.00	0.00	
<b>TOTAL</b>	<b>6330.19</b>	<b>12691.17</b>	<b>14790.15</b>	<b>3297.13</b>	<b>3416.00</b>	<b>40524.64</b>
<b>EXPENDITURE</b>						
Hall Hire	2161.50	3426.00	3662.00	1754.25	56.00	
Venue	0.00	0.00	0.00	0.00	3240.00	
Licences/Royalties	408.00	248.40	2059.80	666.07	0.00	
Scripts/Scores	216.80	304.72	1017.61	0.00	0.00	
Musicians	0.00	0.00	3300.00	0.00	0.00	
Wardrobe	0.00	446.27	465.53	0.00	186.33	
Props/Décor	92.41	123.24	112.00	116.34	0.00	
Workshop Materials	247.25	226.89	214.27	20.40	0.00	
Lighting/Sound	19.81	95.80	2113.60	0.00	0.00	
Publicity/Printing	681.40	843.14	504.85	577.78	270.80	
Refreshments & Sundries	152.32	163.60	142.61	0.00	40.00	
<b>TOTAL</b>	<b>3979.49</b>	<b>5878.06</b>	<b>13592.27</b>	<b>3134.84</b>	<b>3793.13</b>	<b>30377.79</b>
<b>NET PROFIT/-LOSS</b>	<b>2350.70</b>	<b>6813.11</b>	<b>1197.88</b>	<b>162.29</b>	<b>-377.13</b>	<b>10146.85</b>

**THE TOTAL PROFIT ON PRODUCTIONS OF £10146.85 IS CARRIED FORWARD  
TO THE INCOME AND EXPENDITURE ACCOUNT**

**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2025**

	2025	2024
<b>INCOME</b>		
Subscriptions	2110.00	2432.00
Donations	100.00	50.00
Wardrobe Hire and Sales	380.00	550.00
Bank Interest	468.59	249.87
Profit on Productions in the year	10146.85	11222.37
Jumble Sales	1706.20	2061.15
Other	0.00	0.00
Gift Aid	0.00	1670.96
<b>TOTAL INCOME</b>	<b>14911.64</b>	<b>18236.35</b>
<b>EXPENDITURE</b>		
Donations and Subscriptions	320.00	432.00
Insurance Premiums	750.00	734.52
Website Expenses	1224.60	364.21
General Publicity	0.00	25.00
Printing, Postage, Telephone and Stationery	71.45	111.80
Meetings/Social Events	1074.45	230.63
Equipment	1893.90	3955.20
Maintenance and Renewals (stage, make-up etc)	1131.68	172.07
Wardrobe Rent and Maintenance	3551.11	2434.02
Cupboard Hire - Henfield Hall	300.00	300.00
AMP sub-committee costs	136.01	0.00
AGM costs (Hall hire, refreshments, p&p)	152.10	128.55
Chaperone Training	0.00	30.00
Sundries	240.00	76.99
Loss on Productions in the year	0.00	0.00
<b>TOTAL EXPENDITURE</b>	<b>10845.30</b>	<b>8994.99</b>
<b>PROFIT/-LOSS for the year</b>	<b>4066.34</b>	<b>9241.36</b>

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2025**

Reserves as at 1 July 2024	36398.01	Lloyds Current Account	15279.67
Add Profit for the year	4066.34	Lloyds Savings Accounts	20715.57
		Plus Advance Expenditure 25/26	5149.11
		Less Advance Income 25/26	680.00
<b>TOTAL BALANCE</b>	<b><u>40464.35</u></b>	<b>TOTAL RESERVES</b>	<b><u>40464.35</u></b>

SIGNED:  **NICK CRYER (HONORARY TREASURER)**

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2025.

SIGNED:-  **ANGELA REID (INDEPENDENT EXAMINER)**

**28 AUGUST 2025**