

**HENFIELD THEATRE COMPANY  
PRODUCTION ACCOUNTS  
YEAR ENDED 30 JUNE 2024**

	<b>A Midsummer Night's Dream</b>	<b>Jekyll &amp; Hyde</b>	<b>On the Point</b>	<b>Funny Turns</b>	<b>Total</b>
<b>INCOME</b>					
Ticket Sales	9620.53	7460.62	11516.95	6161.89	
Sponsorship	300.00	300.00	300.00	0.00	
Acting Fees	360.00	300.00	430.00	150.00	
Bar Profit	0.00	219.96	310.00	191.11	
Refreshments	0.00	0.00	507.41	188.85	
<b>TOTAL</b>	<b>10280.53</b>	<b>8280.58</b>	<b>13064.36</b>	<b>6691.85</b>	<b>38317.32</b>
<b>EXPENDITURE</b>					
Hall Hire	1641.00	2537.00	3241.00	2463.00	
Venue	3340.06	0.00	0.00	0.00	
Licences/Royalties	0.00	408.00	263.00	0.00	
Scripts/Scores	90.00	218.57	0.00	415.24	
Musicians	0.00	0.00	1150.00	0.00	
Wardrobe	613.53	355.88	1275.56	120.29	
Props/Décor	8.20	168.91	102.85	16.57	
Workshop Materials	160.90	109.47	652.44	350.05	
Lighting/Sound	490.75	65.00	1904.80	350.00	
Publicity/Printing	726.97	851.96	759.73	603.74	
Refreshments & Sundries	1028.92	79.98	363.55	168.03	
<b>TOTAL</b>	<b>8100.33</b>	<b>4794.77</b>	<b>9712.93</b>	<b>4486.92</b>	<b>27094.95</b>
<b>NET PROFIT/-LOSS</b>	<b>2180.20</b>	<b>3485.81</b>	<b>3351.43</b>	<b>2204.93</b>	<b>11222.37</b>

**THE TOTAL PROFIT ON PRODUCTIONS OF £11222.37 IS CARRIED FORWARD  
TO THE INCOME AND EXPENDITURE ACCOUNT**

**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2024**

	2024	2023
<b>INCOME</b>		
Subscriptions (2347 +365 -280)	2432 00	2602 50
Donations	50 00	250 00
Wardrobe Hire and Sales	550 00	241 50
Bank Interest	249 87	120 84
Profit on Productions in the year	11222 37	
Jumble Sales (2386 15 - 325)	2061 15	2004 98
Gift Aid	1670 96	
<b>TOTAL INCOME</b>	<b>18236.35</b>	<b>5219.82</b>
<b>EXPENDITURE</b>		
Donations and Subscriptions	432 00	437 75
Insurance Premiums	734 52	638 96
Website Expenses	364 21	188 39
General Publicity	25 00	396 00
Printing, Postage, Telephone and Stationery	111 80	10 88
Meetings/Social Events/Workshops	230 63	181 05
Equipment	3955 20	472 70
Maintenance and Renewals (stage make-up etc)	172 07	260 09
Wardrobe Rent and Maintenance	2434 02	2350 00
Cupboard Hire - Henfield Hall	300 00	290 00
AMP sub-committee costs		72 65
AGM costs (Hall hire, refreshments, p & p)	128 55	60 00
Chaperone Training	30 00	60 00
Loss on Productions in the year		3092 43
Sundries	76 99	
<b>TOTAL EXPENDITURE</b>	<b>8994.99</b>	<b>8510.90</b>
<b>PROFIT/-LOSS for the year</b>	<b>9241.36</b>	<b>-3291.08</b>

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2024**

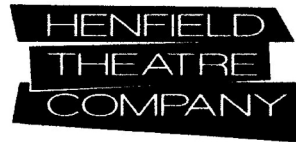
Reserves at 1 July 2023	27156 65	Lloyds Current Account	13168 21
Add Profit for the year	9241 36	Savings Accounts	20246 98
			33415 19
		Plus Advance Expenditure	
		24/25	3712 82
		Less Advance Income 24/25	730 00
<b>TOTAL BALANCE</b>	<b>36398.01</b>	<b>TOTAL RESERVES</b>	<b>36398.01</b>

SIGNED:-  **NICK CRYER (HONORARY TREASURER)**

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2024

SIGNED:-  **ANGELA REID (INDEPENDENT EXAMINER)**

19 AUGUST 2024



## Trustees' Annual Report 1<sup>st</sup> July 2023 - 30<sup>th</sup> June 2024

<b>Name of Charity:</b>	Henfield Theatre Company	<b>Registration Number:</b> 1106295
<b>Contact Address:</b>	9 Croft Lane, Henfield, West Sussex BN5 9TT	
<b>Names of Trustees:</b>	Peter Ingledew (Chairman) Jane Jones (Hon. Secretary) Nicholas Cryer (Hon. Treasurer)	Amanda Ainsworth Karen Blunden Helen Fyles Ian Henham

### Structure and Management:

The Company is governed by its Constitution, which was adopted on 29<sup>th</sup> July 2004 and amended at its Annual General Meeting (AGM) on 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the object of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members (under 18 years) do not have voting rights.

The day to day management of the Company is by the Executive Committee, elected at the AGM. The members of the Executive Committee are also the Trustees. The Officers (Chairman, Hon. Secretary and Hon. Treasurer) may serve on the Executive Committee for a maximum of five years; other members of the Committee may serve for a maximum of three years. Trustees are recruited from among the membership and may stand for election at the AGM, provided that their candidacy has been proposed and seconded by two other members. Elections are by secret ballot of those attending the AGM, candidates' names having been circulated in advance of the meeting.

The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. When junior members are taking part in performances, the Company adheres strictly to the rules governing their safeguarding, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### Activities and Objectives in the year:

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of *A Midsummer-Night's Dream* (outdoors), a modern version of the Victorian classic *Jekyll and Hyde*, a traditional Christmas pantomime, which included actors with ages ranging from 13 to 93 years, and a modern comedy, written by a local author. Theatre Schools were held during the Easter and Summer school holidays and proved very popular with local children.

### Achievements and Performance:

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. The productions and Theatre Schools enabled young people to learn and develop acting skills in both serious roles and comedy. *Jekyll and Hyde* was nominated in several categories during the annual Brighton & Hove Arts Council Drama Awards, and won awards in four categories, including Best Overall Production.

### Financial Review:

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by a qualified Examiner.

Jane Jones, Hon. Secretary & Trustee