

# HENFIELD THEATRE COMPANY

England & Wales · Charity number 1106295

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2004-10-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 9 Croft Lane  
Henfield  
West Sussex  
BN5 9TT

**Phone** 01273492933

**Email** [secretary@henfieldtheatrecompany.com](mailto:secretary@henfieldtheatrecompany.com)

**Website** [www.henfieldtheatrecompany.com](http://www.henfieldtheatrecompany.com)

## Activities

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**Objects:** TO EDUCATE THE PUBLIC IN THE DRAMATIC AND OPERATIC ARTS, AND TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS.

**Activities:** HTC was formed in 1999 with the merger of The Henfield Players and Henfield Choral Society. It presents at least four major productions a year - plays, musicals, pantomimes. Other activities include workshops, playreadings, fundraising and social events. It has a thriving youth section.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** HENFIELD, EAST AND WEST SUSSEX
- East Sussex
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£45,289	£41,223	-	-
2024-06-30	£45,331	£36,090	-	-
2023-06-30	£27,468	£30,759	-	-
2022-06-30	£33,522	£34,402	-	-
2021-06-30	£2,051	£5,513	-	-

## Trustees

Name	Role	Appointed
<b>Trevor Martin Hodgson</b>	Chair	2024-09-13
Amanda Marion Ainsworth		2023-09-08
Ian Derek Henham		2022-09-23
Karen Blunden		2021-09-10
Nicholas Peter Cryer		2022-09-23
Nicola Ann Kirshaw Haines		2024-09-13

**HENFIELD THEATRE COMPANY**

England & Wales - Charity number 1106295

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# Accounts

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## Trustees' Annual Report 1<sup>st</sup> July 2024 - 30<sup>th</sup> June 2025

<b>Name of Charity:</b>	Henfield Theatre Company	<b>Registration Number:</b> 1106295
<b>Contact Address:</b>	9 Croft Lane, Henfield, West Sussex BN5 9TT	
<b>Names of Trustees:</b>	Trevor Hodgson (Chairman) Nicola Haines (Hon. Secretary) Nicholas Cryer (Hon. Treasurer)	Amanda Ainsworth Karen Blunden Helen Fyles Ian Henham

### Structure and Management:

The Company is governed by its Constitution, adopted on 29<sup>th</sup> July 2004, amended 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the objects of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members (under 18 years) do not have voting rights.

The day to day management of the Company is by the Executive Committee, elected by a secret ballot of the membership at the AGM. The members of the Executive Committee are also the Trustees. The Officers (Chairman, Hon. Secretary and Hon. Treasurer) may serve on the Executive Committee for a maximum of five years; other members of the Committee may serve for a maximum of three years.

The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. The Company adheres strictly to the rules governing the safeguarding of junior members, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### Activities and Objectives in the year:

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of *The Curious Incident of the Dog in the Night-Time*, including three at the Brighton Festival Fringe, the musical *Scrooge* and the modern classic *Goodnight Mister Tom*, the latter two with children and adult actors. These productions, together with Theatre Schools, enabled young people to learn and develop acting skills in both serious rôles and musical theatre.

### Achievements and Performance:

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. *The Curious Incident of the Dog in the Night-Time* won the very prestigious NODA (National Operatic and Dramatic Association) award as the Best Drama for the South-East Region, which encompasses over 200 amateur theatre groups. *Goodnight Mister Tom* was nominated in five categories during the annual Brighton and Hove Arts Council Drama Awards, and won awards in two categories, including a trophy for overall Excellence, which was particularly in recognition of the community aspect of the production.

### Financial Review:

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by an independent Examiner.

**Trevor Hodgson, Chairman**

**HENFIELD THEATRE COMPANY  
PRODUCTION ACCOUNTS  
YEAR ENDED 30 JUNE 2025**

	<b>Curious Incident July 2024</b>	<b>Goodnight Mr Tom</b>	<b>Scrooge</b>	<b>Curious Incident March 2025</b>	<b>Curious incident Brighton Fringe</b>	<b>Total</b>
<b>INCOME</b>						
Ticket Sales	5424.65	11906.50	13689.13	3267.13	3416.00	
Sponsorship	300.00	300.00	300.00	0.00	0.00	
Acting Fees	240.00	370.00	480.00	30.00	0.00	
Bar Profit	0.00	0.00	0.00	0.00	0.00	
Refreshments	365.54	114.67	321.02	0.00	0.00	
<b>TOTAL</b>	<b>6330.19</b>	<b>12691.17</b>	<b>14790.15</b>	<b>3297.13</b>	<b>3416.00</b>	<b>40524.64</b>
<b>EXPENDITURE</b>						
Hall Hire	2161.50	3426.00	3662.00	1754.25	56.00	
Venue	0.00	0.00	0.00	0.00	3240.00	
Licences/Royalties	408.00	248.40	2059.80	666.07	0.00	
Scripts/Scores	216.80	304.72	1017.61	0.00	0.00	
Musicians	0.00	0.00	3300.00	0.00	0.00	
Wardrobe	0.00	446.27	465.53	0.00	186.33	
Props/Décor	92.41	123.24	112.00	116.34	0.00	
Workshop Materials	247.25	226.89	214.27	20.40	0.00	
Lighting/Sound	19.81	95.80	2113.60	0.00	0.00	
Publicity/Printing	681.40	843.14	504.85	577.78	270.80	
Refreshments & Sundries	152.32	163.60	142.61	0.00	40.00	
<b>TOTAL</b>	<b>3979.49</b>	<b>5878.06</b>	<b>13592.27</b>	<b>3134.84</b>	<b>3793.13</b>	<b>30377.79</b>
<b>NET PROFIT/-LOSS</b>	<b>2350.70</b>	<b>6813.11</b>	<b>1197.88</b>	<b>162.29</b>	<b>-377.13</b>	<b>10146.85</b>

**THE TOTAL PROFIT ON PRODUCTIONS OF £10146.85 IS CARRIED FORWARD  
TO THE INCOME AND EXPENDITURE ACCOUNT**

**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2025**

	2025	2024
<b>INCOME</b>		
Subscriptions	2110.00	2432.00
Donations	100.00	50.00
Wardrobe Hire and Sales	380.00	550.00
Bank Interest	468.59	249.87
Profit on Productions in the year	10146.85	11222.37
Jumble Sales	1706.20	2061.15
Other	0.00	0.00
Gift Aid	0.00	1670.96
<b>TOTAL INCOME</b>	<b>14911.64</b>	<b>18236.35</b>
<b>EXPENDITURE</b>		
Donations and Subscriptions	320.00	432.00
Insurance Premiums	750.00	734.52
Website Expenses	1224.60	364.21
General Publicity	0.00	25.00
Printing, Postage, Telephone and Stationery	71.45	111.80
Meetings/Social Events	1074.45	230.63
Equipment	1893.90	3955.20
Maintenance and Renewals (stage, make-up etc)	1131.68	172.07
Wardrobe Rent and Maintenance	3551.11	2434.02
Cupboard Hire - Henfield Hall	300.00	300.00
AMP sub-committee costs	136.01	0.00
AGM costs (Hall hire, refreshments, p&p)	152.10	128.55
Chaperone Training	0.00	30.00
Sundries	240.00	76.99
Loss on Productions in the year	0.00	0.00
<b>TOTAL EXPENDITURE</b>	<b>10845.30</b>	<b>8994.99</b>
<b>PROFIT/-LOSS for the year</b>	<b>4066.34</b>	<b>9241.36</b>

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2025**

Reserves as at 1 July 2024	36398.01	Lloyds Current Account	15279.67
Add Profit for the year	4066.34	Lloyds Savings Accounts	20715.57
		Plus Advance Expenditure 25/26	5149.11
		Less Advance Income 25/26	680.00
<b>TOTAL BALANCE</b>	<b><u>40464.35</u></b>	<b>TOTAL RESERVES</b>	<b><u>40464.35</u></b>

SIGNED:  NICK CRYER (HONORARY TREASURER)

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2025.

SIGNED:-  ANGELA REID (INDEPENDENT EXAMINER)

28 AUGUST 2025

**HENFIELD THEATRE COMPANY**

England & Wales - Charity number 1106295

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# Accounts

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**HENFIELD THEATRE COMPANY  
PRODUCTION ACCOUNTS  
YEAR ENDED 30 JUNE 2024**

	<b>A Midsummer Night's Dream</b>	<b>Jekyll &amp; Hyde</b>	<b>As the Pants</b>	<b>Funny Turns</b>	<b>Total</b>
<b>INCOME</b>					
Ticket Sales	9620.53	7460.62	11516.95	6161.89	
Sponsorship	300.00	300.00	300.00	0.00	
Acting Fees	360.00	300.00	430.00	150.00	
Bar Profit	0.00	219.96	310.00	191.11	
Refreshments	0.00	0.00	507.41	188.85	
<b>TOTAL</b>	<b>10280.53</b>	<b>8280.58</b>	<b>13064.36</b>	<b>6691.85</b>	<b>38317.32</b>
<b>EXPENDITURE</b>					
Hall Hire	1641.00	2537.00	3241.00	2463.00	
Venue	3340.06	0.00	0.00	0.00	
Licences/Royalties	0.00	408.00	263.00	0.00	
Scripts/Scores	90.00	218.57	0.00	415.24	
Musicians	0.00	0.00	1150.00	0.00	
Wardrobe	613.53	355.88	1275.56	120.29	
Props/Décor	8.20	168.91	102.85	16.57	
Workshop Materials	160.90	109.47	652.44	350.05	
Lighting/Sound	490.75	65.00	1904.80	350.00	
Publicity/Printing	726.97	851.96	759.73	603.74	
Refreshments & Sundries	1028.92	79.98	363.55	168.03	
<b>TOTAL</b>	<b>8100.33</b>	<b>4794.77</b>	<b>9712.93</b>	<b>4486.92</b>	<b>27094.95</b>
<b>NET PROFIT/-LOSS</b>	<b>2180.20</b>	<b>3485.81</b>	<b>3351.43</b>	<b>2204.93</b>	<b>11222.37</b>

**THE TOTAL PROFIT ON PRODUCTIONS OF £11222.37 IS CARRIED FORWARD  
TO THE INCOME AND EXPENDITURE ACCOUNT**

**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2024**

	2024	2023
<b>INCOME</b>		
Subscriptions (2347 +365 -280)	2432 00	2602 50
Donations	50 00	250 00
Wardrobe Hire and Sales	550 00	241 50
Bank Interest	249 87	120 84
Profit on Productions in the year	11222 37	.
Jumble Sales (2386 15 - 325)	2061 15	2004 98
Gift Aid	1670 96	.
<b>TOTAL INCOME</b>	<b>18236.35</b>	<b>5219.82</b>
<b>EXPENDITURE</b>		
Donations and Subscriptions	432 00	437 75
Insurance Premiums	734 52	638 96
Website Expenses	364 21	188 39
General Publicity	25 00	396 00
Printing, Postage, Telephone and Stationery	111 80	10 88
Meetings/Social Events/Workshops	230 63	181 05
Equipment	3955 20	472 70
Maintenance and Renewals (stage make-up etc)	172 07	260 09
Wardrobe Rent and Maintenance	2434 02	2350 00
Cupboard Hire – Henfield Hall	300 00	290 00
AMP sub-committee costs	.	72 65
AGM costs (Hall hire, refreshments, p & p)	128 55	60 00
Chaperone Training	30 00	60 00
Loss on Productions in the year	.	3092 43
Sundries	76 99	.
<b>TOTAL EXPENDITURE</b>	<b>8994.99</b>	<b>8510.90</b>
<b>PROFIT/-LOSS for the year</b>	<b>9241.36</b>	<b>-3291.08</b>

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2024**

Reserves at 1 July 2023	27156 65	Lloyds Current Account	13168 21
Add Profit for the year	<u>9241 36</u>	Savings Accounts	<u>20246 98</u>
			33415 19
		Plus Advance Expenditure	
		24/25	3712 82
		Less Advance Income 24/25	<u>730 00</u>
<b>TOTAL BALANCE</b>	<b><u>36398.01</u></b>	<b>TOTAL RESERVES</b>	<b><u>36398.01</u></b>

SIGNED:-  NICK CRYER (HONORARY TREASURER)

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2024

SIGNED:-  ANGELA REID (INDEPENDENT EXAMINER)

19 AUGUST 2024



## Trustees' Annual Report 1<sup>st</sup> July 2023 - 30<sup>th</sup> June 2024

<b>Name of Charity:</b>	Henfield Theatre Company	<b>Registration Number:</b> 1106295
<b>Contact Address:</b>	9 Croft Lane, Henfield, West Sussex BN5 9TT	
<b>Names of Trustees:</b>	Peter Ingledeew (Chairman) Jane Jones (Hon. Secretary) Nicholas Cryer (Hon. Treasurer)	Amanda Ainsworth Karen Blunden Helen Fyles Ian Henham

### Structure and Management:

The Company is governed by its Constitution, which was adopted on 29<sup>th</sup> July 2004 and amended at its Annual General Meeting (AGM) on 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the object of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members (under 18 years) do not have voting rights.

The day to day management of the Company is by the Executive Committee, elected at the AGM. The members of the Executive Committee are also the Trustees. The Officers (Chairman, Hon. Secretary and Hon. Treasurer) may serve on the Executive Committee for a maximum of five years; other members of the Committee may serve for a maximum of three years. Trustees are recruited from among the membership and may stand for election at the AGM, provided that their candidacy has been proposed and seconded by two other members. Elections are by secret ballot of those attending the AGM, candidates' names having been circulated in advance of the meeting.

The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. When junior members are taking part in performances, the Company adheres strictly to the rules governing their safeguarding, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### Activities and Objectives in the year:

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of *A Midsummer-Night's Dream* (outdoors), a modern version of the Victorian classic *Jekyll and Hyde*, a traditional Christmas pantomime, which included actors with ages ranging from 13 to 93 years, and a modern comedy, written by a local author. Theatre Schools were held during the Easter and Summer school holidays and proved very popular with local children.

### Achievements and Performance:

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. The productions and Theatre Schools enabled young people to learn and develop acting skills in both serious roles and comedy. *Jekyll and Hyde* was nominated in several categories during the annual Brighton & Hove Arts Council Drama Awards, and won awards in four categories, including Best Overall Production.

### Financial Review:

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by a qualified Examiner.

Jane Jones, Hon. Secretary & Trustee

**HENFIELD THEATRE COMPANY**

England & Wales - Charity number 1106295

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# Accounts

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## Trustees' Annual Report 1<sup>st</sup> July 2022 - 30<sup>th</sup> June 2023

<b>Name of Charity:</b>	Henfield Theatre Company	<b>Registration Number:</b> 1106295
<b>Contact Address:</b>	9 Croft Lane, Henfield, West Sussex BN5 9TT	
<b>Names of Trustees:</b>	Peter Ingledeew (Chairman) Jane Jones (Hon. Secretary) Patrick Field (Hon. Treasurer)	Trevor Hodgson Martin Love Peter Sheppard

### Structure and Management:

The Company is governed by its Constitution, which was adopted on 29<sup>th</sup> July 2004 and amended at its Annual General Meeting (AGM) on 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the object of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members do not have voting rights.

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The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. When junior members are taking part in performances, the Company adheres strictly to the rules governing their safeguarding, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### Activities and Objectives in the year:

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of a tense drama set in World War II, a traditional Christmas musical, which included actors with ages ranging from 8 to 90 years, and a modern comedy. Our Youth Group, comprising young people of between 14 and 16 years, participated in workshops and rehearsals leading to a public performances of a classic modern play set in a school.

### Achievements and Performance:

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. The youth productions enabled young people to learn and develop acting skills in both serious roles and comedy. The WWII play was nominated in several categories during the annual Brighton & Hove Arts Council Drama Awards, and won awards in three categories. The youth production has since been shortlisted as the best youth production in the east/southeast region of England by NODA (National Operatic and Dramatic Association) – the outcome will be known in June 2024.

### Financial Review:

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by a qualified Examiner.

**Jane Jones, Hon. Secretary & Trustee**

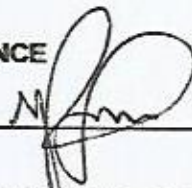
**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2023**

	2023	2022	
<b>INCOME</b>			
Subscriptions	2602.50	2168.25	
Donations	250.00	1000.00	+ 434
Wardrobe Hire and Sales	241.50	480.14	
Bank Interest and Credit Card adjustments	120.84	9.44	
Profit on Productions in the year	-	3404.26	
Jumble Sales	2004.98	634.00	
<b>TOTAL INCOME</b>	<b>5219.82</b>	<b>7696.09</b>	
<b>EXPENDITURE</b>			
Donations and Subscriptions	437.75	172.00	
Insurance Premiums	638.96	634.01	
Website Expenses	188.39	291.59	
General Publicity	396.00	259.90	
Printing, Postage, Telephone and Stationery	10.88	70.75	
Meetings/Social Events	181.05	180.25	
Equipment	472.70	3181.43	
Maintenance and Renewals (stage, make-up etc)	260.09	40.50	
Wardrobe Rent and Maintenance	2350.00	3167.72	- 800
Cupboard Hire – Henfield Hall	290.00	420.00	
AMP sub-committee costs	72.65	25.10	
AGM costs (Hall hire, refreshments, p & p)	60.00	132.93	
Chaperone Training	60.00	-	
Loss on Productions in the year	3092.43	-	
<b>TOTAL EXPENDITURE</b>	<b>8510.90</b>	<b>8576.18</b>	
<b>PROFIT/-LOSS for the year</b>	<b>-3291.08</b>	<b>-880.09</b>	

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2023**

Reserves at 1 July 2022	30447.73	Nat West Current Account	2796.05
		Lloyds Online Account	5141.22
Minus Loss for the year	<u>-3291.08</u>	Savings Accounts	<u>17711.34</u>
			25648.61
		Plus Advance Expenditure	
		23/24	3643.04
		Less Advance Income 23/24	<u>2135.00</u>
<b>TOTAL BALANCE</b>	<u><b>27156.65</b></u>	<b>TOTAL RESERVES</b>	<u><b>27156.65</b></u>

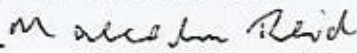
SIGNED:-



NICK CRYER ( HONORARY TREASURER)

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2023.

SIGNED:-



MALCOLM REID, FCA (EXAMINER)

18 AUGUST 2023

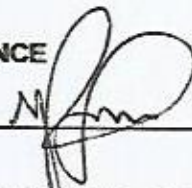
**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2023**

	2023	2022	
<b>INCOME</b>			
Subscriptions	2602.50	2168.25	
Donations	250.00	1000.00	+ 434
Wardrobe Hire and Sales	241.50	480.14	
Bank Interest and Credit Card adjustments	120.84	9.44	
Profit on Productions in the year	-	3404.26	
Jumble Sales	2004.98	634.00	
<b>TOTAL INCOME</b>	<b>5219.82</b>	<b>7696.09</b>	
<b>EXPENDITURE</b>			
Donations and Subscriptions	437.75	172.00	
Insurance Premiums	638.96	634.01	
Website Expenses	188.39	291.59	
General Publicity	396.00	259.90	
Printing, Postage, Telephone and Stationery	10.88	70.75	
Meetings/Social Events	181.05	180.25	
Equipment	472.70	3181.43	
Maintenance and Renewals (stage, make-up etc)	260.09	40.50	
Wardrobe Rent and Maintenance	2350.00	3167.72	- 800
Cupboard Hire – Henfield Hall	290.00	420.00	
AMP sub-committee costs	72.65	25.10	
AGM costs (Hall hire, refreshments, p & p)	60.00	132.93	
Chaperone Training	60.00	-	
Loss on Productions in the year	3092.43	-	
<b>TOTAL EXPENDITURE</b>	<b>8510.90</b>	<b>8576.18</b>	
<b>PROFIT/-LOSS for the year</b>	<b>-3291.08</b>	<b>-880.09</b>	

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2023**

Reserves at 1 July 2022	30447.73	Nat West Current Account	2796.05
		Lloyds Online Account	5141.22
Minus Loss for the year	<u>-3291.08</u>	Savings Accounts	<u>17711.34</u>
			25648.61
		Plus Advance Expenditure	
		23/24	3643.04
		Less Advance Income 23/24	<u>2135.00</u>
<b>TOTAL BALANCE</b>	<u><b>27156.65</b></u>	<b>TOTAL RESERVES</b>	<u><b>27156.65</b></u>

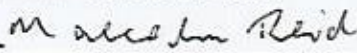
SIGNED:-



NICK CRYER ( HONORARY TREASURER)

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2023.

SIGNED:-



MALCOLM REID, FCA (EXAMINER)

18 AUGUST 2023

**HENFIELD THEATRE COMPANY**

England & Wales - Charity number 1106295

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# Accounts

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## Trustees' Annual Report 1<sup>st</sup> July 2021 - 30<sup>th</sup> June 2022

**Name of Charity:** Henfield Theatre Company  
1106295

**Registration Number:**

**Contact Address:** 9 Croft Lane, Henfield, West Sussex BN5 9TT

**Names of Trustees:**

Peter Ingledew (Chairman)	Trevor Hodgson
Jane Jones (Hon. Secretary)	Martin Love
Patrick Field (Hon. Treasurer)	Peter Sheppard

### **Structure and Management:**

The Company is governed by its Constitution, which was adopted on 29<sup>th</sup> July 2004 and amended at its Annual General Meeting (AGM) on 9<sup>th</sup> September 2011. Membership is open to all those over 18 years of age, who have sympathy with the object of the Company, and who pay the annual subscription. Each member has one vote at the AGM or any extraordinary meetings which may be held. Junior members do not have voting rights.

The day to day management of the Company is by the Executive Committee, elected at the AGM. The members of the Executive Committee are also the Trustees. The Officers (Chairman, Hon. Secretary and Hon. Treasurer) may serve on the Executive Committee for a maximum of five years; other members of the Committee may serve for a maximum of three years. Trustees are recruited from among the membership and may stand for election at the AGM, provided that their candidacy has been proposed and seconded by two other members. Elections are by secret ballot of those attending the AGM, candidates' names having been circulated in advance of the meeting.

The Company has in place a Health and Safety Policy and a Safeguarding and Child Protection Policy. When junior members are taking part in performances, the Company adheres strictly to the rules governing their safeguarding, including the appointment of chaperones, who are DBS checked and licensed by West Sussex County Council.

### **Activities and Objectives in the year:**

The Constitution states that the objects of the Company are "to educate the public in the dramatic and operatic arts, and to further the development of public appreciation and taste in the said arts." To this end, this year the Company gave public performances of a 19<sup>th</sup> century Russian classic play, a pantomime and a modern comedy. Our Youth Group, comprising young people of around 14 years, participated in workshops and rehearsals leading to public performances of two plays, one of them performed alongside an adult one-act play.

### **Achievements and Performance:**

The performances this year were well-attended by members of the public, from the village of Henfield and further afield. In particular, the pantomime in January 2022 was attended by many family groups, giving children an opportunity to experience live theatre. The youth productions enabled young people to learn and develop acting skills in both serious roles and comedy. The Russian classic play was nominated in several categories during the annual Brighton & Hove Arts Council Drama Awards, winning the Adjudicator's Award for the "most ambitious" production. The adult one-act play was the first fully-staged production of a play originally written for BBC Radio; this was performed after a direct approach to the author, who gave permission and attended a performance.

**Financial Review:**

The Company does not take on any loans or other liabilities. It does not own any assets, nor does it hold any funds as a custodian trustee. Income is derived from membership subscriptions, ticket sales, costume hire, occasional fundraising and donations. Expenditure is that necessarily incurred for the staging of shows, e.g. hall hire for rehearsals and performances, costs of sets and costumes, publicity and insurance. End of year accounts are always examined by a qualified Examiner.

**Jane Jones, Hon. Secretary & Trustee**

**HENFIELD THEATRE COMPANY  
PRODUCTION ACCOUNTS  
YEAR ENDED 30 JUNE 2022**

	The Stepmother	The Government Inspector	Treasure Island	Blood Brothers	Bedroom Farce	Double Bill	Total
<b>INCOME</b>							
Ticket sales	268.00	5158.34	8909.95	813.50	4540.34	3538.72	
Sponsorship	-	250.00	350.00	-	300.00	300.00	
Acting Fees	190.00	340.00	265.00	100.00	160.00	200.00	
Programmes	-	134.00	162.00	-	-	-	
Bar Profit	-	196.87	296.60	-	137.32	90.00	
Insurance	2418.01						
Sweets/Ices	-	-	111.11	-			
<b>TOTAL</b>	<b>2876.01</b>	<b>6079.21</b>	<b>10094.66</b>	<b>913.50</b>	<b>5137.66</b>	<b>4128.72</b>	
<b>EXPENDITURE</b>							
Hall Hire	1274.00	2259.00	3404.00	714.00	2310.00	2165.00	
Licence/Royalties	248.40	360.00	350.00	-	417.60	198.00	
Scripts/Scores	236.36	173.80	84.36	-	100.70	38.96	
Musicians	-	-	1200.00	-	-	-	
Wardrobe	290.00	580.59	586.66	-	130.23	142.78	
Wigs/Make-up	-	2.10	-	-	-	-	
Props	-	62.14	217.77	-	7.83	-	
Workshop Materials	191.51	562.06	161.22	-	193.59	-	
Lighting/Sound	-	300.00	1192.00	-	350.00	250.00	
Publicity/Printing	546.14	678.09	795.33	35.39	681.63	515.49	
Cast	-	53.69	12.00	-	39.57	44.51	
Refreshments	-	-	-	-	-	-	
Front of House	-	25.00	-	-	-	-	
Catering	-	-	-	-	-	1215.00	
<b>TOTAL</b>	<b>2786.41</b>	<b>5056.47</b>	<b>8003.34</b>	<b>749.39</b>	<b>4231.15</b>	<b>4569.74</b>	
<b>NET PROFIT/ - LOSS</b>	<b>89.60</b>	<b>1022.74</b>	<b>2091.32</b>	<b>164.11</b>	<b>906.51</b>	<b>-441.02</b>	<b>3833.26</b>


**THE TOTAL PROFIT ON PRODUCTIONS £3833.26 LESS COMPLIMENTARY  
VOUCHERS USED £429.00 = £3404.26 WHICH IS CARRIED  
TO THE INCOME AND EXPENDITURE ACCOUNT**

**HENFIELD THEATRE COMPANY  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 30 JUNE 2022**

	<b>2022</b>	<b>2021</b>
<b>INCOME</b>		
Subscriptions	2168.25	1959.00
Legacy (Eileen from The George)	1000.00	-
Wardrobe Hire and Sales	480.14	80.00
Jumble Sale	634.00	10.00
Bank Interest and Credit Card adjustments	9.44	1.77
Profit on Productions in the year	3404.26	-
<b>TOTAL INCOME</b>	<b>7696.09</b>	<b>2050.77</b>
<b>EXPENDITURE</b>		
Donations and Subscriptions	172.00	294.00
Insurance Premiums	634.01	593.88
Website Expenses	291.59	650.57
General Publicity	259.90	937.80
Printing, Postage, Telephone and Stationery	70.75	225.39
Meetings/Social Events	180.25	22.00
Equipment	3181.43	-
Maintenance and Renewals (stage, make-up etc)	40.50	-
Wardrobe Rent and Maintenance	3167.72	2767.04
Cupboard Hire – Henfield Hall	420.00	-
AMP sub-committee costs	25.10	22.00
AGM costs (Hall hire, refreshments, p & p)	132.93	-
<b>TOTAL EXPENDITURE</b>	<b>8576.18</b>	<b>5512.68</b>
<b>PROFIT/-LOSS for the year</b>	<b>-880.09</b>	<b>-3461.91</b>

**STATEMENT OF AFFAIRS AS AT 30 JUNE 2022**

Reserves at 1 July 2021	31327.82	Nat West Current Account	1852.55
		Lloyds Online Account	9303.78
Minus Loss for the year	<u>-880.09</u>	Savings Accounts	<u>17590.50</u>
			28746.83
		Plus Advance Expenditure	
		22/23	2350.90
		Less Advance Income 22/23	<u>650.00</u>
<b>TOTAL BALANCE</b>	<b><u>30447.73</u></b>	<b>TOTAL RESERVES</b>	<b><u>30447.73</u></b>

SIGNED:-  PATRICK FIELD ( HONORARY TREASURER)

**REPORT OF EXAMINER:-** I have examined the records, computerised schedules and the bank statements of the above and certify that these figures are a true representation of the financial position at 30 June 2022.

SIGNED:-  MALCOLM REID, FCA (EXAMINER)

15 September 2022