

**Annual Report and Statement of Accounts**

**For the year ended 31st August 2022**

**Splash! For Schools and Communities**

**Charity Registration 1106290**

## **Splash! For Schools and Communities**

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# Splash! For Schools and Communities

## LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number	1106290
Start of Financial Year	1st September 2021
End of Financial Year	31st August 2022
Trustees at 31st August 2021	D C Jenkins (Chair) B Sheldon Mrs S Richardson Dr M L Leach Rev S-J Stevens Mrs D Taylor

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

Governing Instrument	Trust Deed dated 4th April 2004
Primary Objects	To promote and organise holiday clubs/youth clubs in the community and in schools. To organise community and school events for children, youth and the wider family To promote Christian knowledge in schools and colleges
Correspondence Address	Findon Valley Free Church 1-11 Lime Tree Avenue Findon Valley, Worthing West Sussex BN14 0DJ
Primary Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Mr P Coram 30 Welland Road Worthing West Sussex BN 13 3NP

## **Independent Examiner's Report on the Accounts**

Report to the trustees and members of Splash! For Schools and Communities  
(Charity number 1106290) on the accounts for the year ended 31st August 2022.

### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the Charities Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Charities Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

30 Welland Road  
Worthing  
West Sussex BN13 3NP



Mr P Coram

3rd February 2023

## **Trustees Report**

The trustees present their Annual Report together with the Statement of Accounts of the Charity for the 12 month period of 1<sup>st</sup> September 2021 - 31<sup>st</sup> August 2022. The financial statements comply with the Charity's Trust Deed and with applicable law.

### **STATUS AND ORGANISATION**

The Charity was established by Trust Deed dated 4th April, 2004 (The Principal Deed) and amended by Supplemental Deed dated 15<sup>th</sup> September, 2004 in the name of Splash for Schools and Communities.

The Charity was registered with the Charity Commission for England and Wales on 13<sup>th</sup> October, 2004 and at the close of the financial year, has 6 trustees who continue to act on the Charity's behalf - Dan Jenkins, Michelle Leach, Ben Sheldon, Dani Taylor, Sally Richardson and Sara-Jane Stevens.

Immediately following year end we moved the registered office of the Charity to c/o Findon Valley Free Church, 1-11 Lime Tree Avenue, Findon Valley, Worthing, West Sussex, BN14 0DJ.

### **OBJECTS**

The Objects of the Splash Trust are:

- To advance and support the Christian faith; and
- To advance and support education and welfare among children, young people and families in West Sussex

### **ACTIVITIES REPORT: IMPLEMENTATION OF THE OBJECTS & ACHIEVEMENTS**

Splash continued its involvement in a range of projects and activities in schools, churches of different denominations and within the local community in the rural area of central West Sussex, roughly bounded by Petworth, Billingshurst, Storrington and Steyning. We also visited a small number of schools in the Durrington and Findon Valley areas of Worthing, Lancing and Albourne.

#### **COVID-19 impact**

We have continued to produce electronic resources throughout the year as schools continue to be effected by Covid-19.

#### **SCHOOLS**

Our work in schools has focussed on providing Christian assemblies which offer opportunities for pupils to participate in regular acts of collective worship which are relevant and age appropriate. We have produced 5 assemblies over the course of the year for primary schools, which have been

gratefully received by our schools and shared online for other organisations to access. The feedback from schools is supportive and positive and we continue to deliver a high quality 'product' despite the temporary move to pre-recorded video assemblies. The assembly plus packs continue to be popular with schools. This year we have delivered workshops looking at secondary school transition to a number of primary schools, targeted at yr6 students. These workshops have been well received and feedback has been positive from both schools and participants.

## **COMMUNITIES**

We returned to Pulborough to run a holiday club during the summer, based at the local school and supported by local churches, which was well received by the local community. We also supported Petworth Area Churches Together to host a holiday club in Petworth. In addition to this we have supported local churches with a number of local events including community outreach events and church activity days.

## **STAFF & ORGANISATIONAL CHANGES**

This year we have had 5 part time workers (equivalent to 1.7 FTE employees) financed by our partnerships with local churches and donations from churches, individuals and trusts.

We continue to seek volunteers to help us deliver the activities we run, both in the schools programme and with community events.

## **PARTNERSHIPS**

We have continued our partnerships with local churches, gaining additional volunteer helpers and practical and financial assistance for project work. We continue to seek new partnerships and new opportunities to work within our local community.

## **FINANCE**

Our financial position has been significantly affected by reduced donations from both individuals, churches and trusts as the well documented challenges within the economy continue. Upon the closure of PCC in October 2021 we received a one off gift of £40,000, which is being released into general operational income at the same amount that we received from PCC each month when they were an active church. We appreciate that this gift is a finite resource and the Trustees are looking into how new alternative regular funding can be generated. Our income this year, with the exception of this one off gift, has been significantly below our expenditure. We continue to seek long term stability through increasing donations and fundraising.



Dr M L Leach  
Trustee

**Splash! For Schools and Communities**

Charity Number 1106290

For the year ending

**31st August 2022****SOFA (Statement of Financial Affairs)**

	Notes	Unrestricted and Designated Funds	Restricted Funds	2022 Total	Unrestricted and Designated Funds	Restricted Funds	2021 Total
<b>Income from:</b>							
Donations and Legacies	1a,1b	20,869	900	21,769	76,948	0	76,948
Investment Income		28	0	28	1	0	1
Charitable Activities	2	2,283	809	3,092	2,112	0	2,112
Other	3	1,838	0	1,838	3,510	0	3,510
<b>Total Incoming Resources</b>		<b>25,018</b>	<b>1,709</b>	<b>26,727</b>	<b>82,571</b>	<b>0</b>	<b>82,571</b>
<b>Expenditure on:</b>							
Raising Funds	4	1,000	0	1,000	1,000	0	1,000
Charitable Activities	5	40,773	2,664	43,437	41,860	0	41,860
Other		0	0	0	0	0	0
<b>Total Resources Expended</b>		<b>41,773</b>	<b>2,664</b>	<b>44,437</b>	<b>42,860</b>	<b>0</b>	<b>42,860</b>
<b>Net Incoming/(Outgoing) Resources</b>		<b>(16,755)</b>	<b>(955)</b>	<b>(17,710)</b>	<b>39,711</b>	<b>0</b>	<b>39,711</b>
<b>Transfers</b>							
From Designated Funds		(6,600)	0	(6,600)	0	0	0
To Unrestricted Funds		6,600	0	6,600			
<b>Current Year movement</b>		<b>(16,755)</b>	<b>(955)</b>	<b>(17,710)</b>	<b>39,711</b>	<b>0</b>	<b>39,711</b>
<b>Total Funds Brought Forward</b>		<b>56,816</b>	<b>1,000</b>	<b>57,816</b>	<b>17,105</b>	<b>1,000</b>	<b>18,105</b>
<b>Total Funds Carried Forward</b>		<b>40,061</b>	<b>45</b>	<b>40,106</b>	<b>56,816</b>	<b>1,000</b>	<b>57,816</b>

*All of the organisations operations are classed as continuing  
The notes on pages 8 to 10 form part of these financial statements*

# Splash! For Schools and Communities

Charity Number 1106290

## BALANCE SHEET

31st August 2022

	Notes	Unrestricted and Designated Funds	Restricted Funds	2022 Total	Unrestricted and Designated Funds	Restricted Funds	2021 Total
<b>Fixed Assets</b>							
Tangible Assets	6	0	0	0	0	0	0
<b>Current Assets</b>							
Prepaid expenses	8		0	0	189	0	189
Cash at Bank		40,211	45	40,256	56,728	1,000	57,728
<b>Total Current Assets</b>		<b>40,211</b>	<b>45</b>	<b>40,256</b>	<b>56,916</b>	<b>1,000</b>	<b>57,916</b>
Less Creditors: Falling due within one year	9	150	0	150	100	0	100
<b>Total Assets less Current Liabilities</b>		<b>40,061</b>	<b>45</b>	<b>40,106</b>	<b>56,816</b>	<b>1,000</b>	<b>57,816</b>
<b>Funds of the Charity</b>							
General Funds		0		0	6,816		6,816
Designated Funds		30,061		30,061	40,000		40,000
Minimum Reserve		10,000		10,000	10,000		10,000
Restricted Funds	7		45	45		1,000	1,000
<b>Total Funds</b>		<b>40,061</b>	<b>45</b>	<b>40,106</b>	<b>56,816</b>	<b>1,000</b>	<b>57,816</b>

Approved by the Trustees on 3rd February 2023 and signed on their behalf

  
 Trustee

The notes on pages 8 to 10 form part of these financial statements

# Splash! For Schools and Communities

Charity Number 1106290

For the year ending

31st August 2022

## Notes to the Financial Statements

	Notes	Unrestricted and Designated Funds	Restricted Funds	2022 Total	Unrestricted and Designated Funds	Restricted Funds	2021 Total
<b>Income - Donation and Legacies</b>							
Standing Orders		15,782	0	15,782	22,850	0	22,850
Gifts		5,088	0	5,088	54,098	0	54,098
Grants		0	900	900	0	0	0
<b>Total</b>	1a	<b>20,869</b>	<b>900</b>	<b>21,769</b>	<b>76,948</b>	<b>0</b>	<b>76,948</b>
<b>Income - Donation and Legacies by Group</b>							
Individuals		10,517	0	10,517	21,686	0	21,686
Churches		8,780	0	8,780	53,540	0	53,540
Youth inc Schools		0	0	0	20	0	20
Communities		772	900	1,672	452	0	452
Trusts		800	0	800	1,250	0	1,250
<b>Total</b>	1b	<b>20,869</b>	<b>900</b>	<b>21,769</b>	<b>76,948</b>	<b>0</b>	<b>76,948</b>
<b>Income - Charitable Activities</b>							
Youth (Inc Schools work)		0	0	0	0	0	0
Holiday Clubs		2,283	809	3,092	2,112	0	2,112
Community		0	0	0	0	0	0
<b>Total</b>	2	<b>2,283</b>	<b>809</b>	<b>3,092</b>	<b>2,112</b>	<b>0</b>	<b>2,112</b>
<b>Income - Other</b>							
Gift Aid Tax Recovery		1,838	0	1,838	2,313	0	2,313
Job Retention Scheme		0			1,198	0	1,198
Other		28	0	28	1	0	1
<b>Total</b>	3	<b>1,866</b>	<b>0</b>	<b>1,866</b>	<b>3,511</b>	<b>0</b>	<b>3,511</b>
<b>Costs of Generating Funds</b>							
		1,000	0	1,000	1,000	0	1,000
<b>Total</b>	4	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>Costs of Charitable Activities</b>							
Salaries		35,120	0	35,120	33,629	0	33,629
Travel		1,250	0	1,250	0	0	0
Rent		750	0	750	0	0	0
Admin		2,039	0	2,039	1,892	0	1,892
Insurance		1,104	0	1,104	1,139	0	1,139
Equipment		66	1,000	1,066	2,999	0	2,999
Training		79	0	79	0	0	0
Gifts/Other		0	0	0	100	0	100
Publicity		83	0	83	23	0	23
Governance		256	0	256	278	0	278
Activities:							
Youth		0	0	0	0	0	0
Schools		27	0	27	150	0	150
Holiday Clubs		0	1,664	1,664	1,649	0	1,649
Communities		0	0	0	0	0	0
<b>Total</b>	5	<b>40,773</b>	<b>2,664</b>	<b>43,437</b>	<b>41,860</b>	<b>0</b>	<b>41,860</b>

**6. ACCOUNTING POLICIES****Incoming Resources**

## ➤ Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- there is evidence of entitlement to the gift
- receipt is probable
- the monetary value can be measured reliably

## ➤ Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA

## ➤ Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the period in which they are received

## ➤ Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered

## ➤ Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report

## ➤ Investment Income

This is included in the accounts when received

**Expenditure and Liabilities**

## ➤ Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources

## ➤ Governance Costs

Include costs of preparation and examination of statutory accounts (where charged), the costs of trustees meetings, the cost of any legal advice to trustees on governance or constitutional matters and the costs associated with CRB checks.

**Assets**

Tangible fixed assets - for use by the charity:

- Generally they would be capitalised if they could be used for more than one year, and cost at least £500. No assets fell into this category at the close of the year under review. (None last year).

**Splash! For Schools and Communities**

Charity Number 1106290

For the year ending

**31st August 2022****Notes to the Financial Statements** (continued)

	<b>2022</b>	<b>2021</b>
<b>7. RESTRICTED FUNDS</b>		
Balance at year end of restricted funds are shown below:		
<i>Greenhills Trust</i>		<i>£1,000</i>
Petworth Kids Club	<u>£45</u>	<u></u>
<b>8. DEBTORS AND PREPAYMENTS</b>		
HMRC prepayment at the end of the year amounted to:	<u>£0</u>	<u>£189</u>
<b>9. CREDITORS, ACCRUALS AND DEFERRED INCOME</b>		
Audit Fee	<u>150</u>	<u>100</u>
Accruals at year end amounted to:	<u>£150</u>	<u>£100</u>

**10. STAFF COSTS AND NUMBERS**

Splash! employed 5 part time staff throughout the year. The total combined hours equated to 1.7 full time staff. The cost of employing these staff totalled £35,931. (2021: 5 part time staff equating to 1.7 full time staff at a cost of £34,629).

**11. TRUSTEES AND OTHER RELATED PARTIES**

Trustee	Appointed	Remuneration and Travel	
Mrs Michelle Leach	12.09.17	6,426	6,426
Total		<u>£6,426</u>	<u>£6,426</u>

**12. RISK ASSESSMENT**

The trustees actively review the major risks which the charity faces on a regular basis and believe that their annual review of the controls over key financial systems, provides sufficient cover for its operations.

The trustees have also examined other operational and business risks which they face and confirm that they have established systems/processes to mitigate the significant risks.

**13. RESERVES POLICY**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. Based on the Charity's size and the level of financial commitments the trustees believe that three months of essential operational costs is adequate. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. A 2021 grant from Petworth Community Church following their closure of £40,000 has been Designated and is being drawn down at the rate of £600 pm (the same monthly amount received from them when the church was active). A further draw down was made at year end equal to the excess of expenditure over income on the General Fund for the year.

**14. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity targets to achieve this are driven by its primary objectives. The outcomes are summarized within the trustees report for the year. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding which activities the charity should and do undertake.