



The countryside charity
Surrey

SURREY CAMPAIGN TO PROTECT RURAL ENGLAND LIMITED

(known as CPRE Surrey)

formerly

THE SURREY BRANCH OF THE CAMPAIGN TO PROTECT RURAL ENGLAND

(A Company limited by guarantee)

Trustees' Annual Report & Financial Statements

for the year ended 31 December 2020

Surrey Campaign To Protect Rural England Limited

(known as CPRE Surrey) - Company reg no. 04551761. Registered Charity no. 1106245.

Directors, officers and advisers

President	Tim Harrold
Vice-Presidents	Gillian Hein (until 30 July 2020) Anthony Isaacs MBE Tim Murphy (from 30 July 2020) Keith Tothill (from 30 July 2020)
Directors and Trustees	Sarah Clayton Sonya Dixon (appointed 12 January 2021) Craig Freeman (appointed 12 January 2021) John Goodridge - Treasurer (appointed 24 April 2020) Gillian Hein - Vice Chair (appointed 30 July 2020) Kristina Kenworthy - Chair Matt Mallinder (appointed 12 February 2021) Tim Murphy (resigned 30 July 2020) Max Rosenberg (died 25 April 2021) Michael Sydney Keith Tothill (resigned 30 July 2020) Malcolm Williamson
Branch Director	Andy Smith
Company registration no.	04551761
Registered charity no.	1106245
Registered Office	Old Printers House, Stone Street, Cranbrook Kent TN17 3HF
Bankers	CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Website	www.cpresurrey.org.uk

Surrey Campaign To Protect Rural England Limited

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Trustees' annual report for the year ended 31 December 2020 (incorporating the Directors' Report)

The Trustees are pleased to present their report with the financial statements of the charity for the year ended 31 December 2020.

Governing Document

Surrey Campaign to Protect Rural England Limited (formerly The Surrey Branch of the Campaign to Protect Rural England) is a company limited by guarantee (number 4551761) and governed by its Memorandum and Articles of Association adopted 2 October 2002 and amended 23 April 2010 and 31 July 2020. It is also registered as a charity (number 1106245) with the Charity Commission. The members of the Board of Trustees are trustees under charity law and directors under company law. They are known also as Board Members.

While CPRE Surrey is constituted as a separate legal entity from The Campaign to Protect Rural England, the national charity (number 1089685) we have very similar objectives and use the same name and the national charity's branding. CPRE Surrey is an active member of the CPRE network, comprised of 42 CPRE county branches, and collectively we have 70% of the voting rights at the CPRE AGM. CPRE Surrey supports and contributes to the work of CPRE at a national and governmental level. The close collaboration with CPRE, other CPRE branches and through the South East Regional Group, leads to sharing of expertise, resources and support which is vital to the effectiveness of CPRE Surrey. We are financially dependent on receiving our share of the membership fees from CPRE, as the membership fees are collected and allocated by CPRE.

Structure & Management of CPRE Surrey

CPRE Surrey was originally formed from the 11 District Committees whose areas of responsibility corresponded with the local authorities within the County. Each District Committee was represented on the CPRE Surrey Planning and Campaigns Committee (P&CC) which met regularly. Over recent years the membership and activity of these District Committees has declined and around half of them are no longer active. The P&CC has thus become redundant as a meeting of District chairs and active campaigners. Instead, it is the Board which meets at least three times a year to decide on legal proceedings, how we partner, fundraise and campaign within Surrey and with other groups, and on the future strategic direction of the charity. The Board has recruited new Trustees drawn from beyond the District Committees and the current membership.

The day-to-day business of the charity has been conducted from the Leatherhead office at the Monday Morning Meetings (MMMs) where the planners/board members and active volunteers and our only employee, the Branch Director met. The Branch Director is responsible for communications between the District Committees, MMM team and the Board Members, as well as with the CPRE network and our partner organisations, and relations with the press and public. There are some District Committees that continue to function well, most notably Waverley, but for others, monitoring of planning applications and writing letters of representation are very often handled by the MMM team from the Leatherhead Office. The MMMs team was unable to meet in person after 16 March 2020 and the first lockdown due to Covid 19. Business had to be conducted by virtual meetings instead, with all other communications by email and telephone.

Governance

The Articles of Association were amended by Special Resolution at the Annual General Meeting held (virtually) in July 2020. The amendments to CPRE Surrey's Articles conform to changes under the Companies Act 2006 and Charities Act 2011 and were in a form approved by the Board of CPRE, the national charity. The objects or purposes remained the same and therefore did not require the approval of the Charity Commission. The revised Articles reflect the way CPRE Surrey is now run and, in addition to the formation of district committees, enable the establishment of specialist topic committees in Surrey. At the Annual General Meeting every year the officers and trustees are elected to form the Board of CPRE Surrey. The minimum number of Board members is five with a maximum number of ten. The term of office is now limited to six consecutive years after which they must stand down for at least one year before seeking re-election at the following AGM. In 2020 two long serving Board Members stood down and rather than lose four experienced trustees in one year, two more Board Members will have to stand down at the next AGM. Limiting the duration of Board membership prevents ossification, promotes succession planning and increases diversity. This is in line with good practice in the charitable sector.

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Governance (continued)

The charity is reluctant to lose the experience of retiring Board Members and they tend to be appointed as Vice Presidents by the AGM and encouraged to remain actively involved with CPRE Surrey. This also acknowledges their contribution to CPRE Surrey and allows for rotation of Board Members in the future.

Induction and training of new trustees/directors is provided by CPRE National Office and by attendance at appropriate conferences. New trustees/directors can be co-opted on to the Board where a skills-gap is identified or an officer role (Chair, Vice Chair, Treasurer) becomes vacant. CPRE laid on a training course on recruitment of new trustees and volunteers which the Treasurer and Chair attended and we have four new trustees who have joined the board in the last 12 months bringing the total to ten and they are listed on page 1.

Public Benefit

The charity's trustees have complied with their duty in Section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

Objectives

CPRE Surrey exists to promote the beauty, tranquillity and diversity of rural England by encouraging the sustainable use of land and other natural resources in town and country. It is actively involved in the land use planning process and in consultation on national, county, and district policy formulation and implementation in this context. CPRE Surrey is an advisory member to the Board of the Surrey Hills Area of Outstanding Natural Beauty (AONB), we appear at public enquiries and endeavour to comment on major planning applications in all districts. We campaign strongly for the protection and enhancement of the countryside throughout the county and for the improvement of environmental quality.

Activities & Performance in 2020

To say that 2020 was an unusual year would be an under statement, but it was by no means disastrous for CPRE Surrey. We took the opportunity to re-examine what we do, why we do it and how we might do it better. We hope to emerge from a year of lockdowns and sadness with a greater appreciation of our countryside and a stronger commitment to protect it for the long term and for the sake of everyone living in and within reach of Surrey. The road to economic recovery must be a sustainable, greener and healthier one. An evaluation of Surrey's natural capital will be key to its future conservation and perhaps lead to some genuine net gain in biodiversity. Covid 19's devastating effects on the global community reminds us of our interdependence. We have to adjust to deal with climate change and play our part in the future wellbeing of the planet.

At the end of 2019 our legal proceedings in the Court of Appeal with regards to the Waverley Local Plan Part 1 challenge came to end. We had also been closely involved with the Guildford Local Plan unsuccessful challenge in the High Court. Apparently, out of 41 Local Plan challenges brought in the High Court over the last ten years only 15 have succeeded. So while the Board has no regrets about its own legal action and supporting two parish councils and the Guildford Greenbelt Group in taking on borough councils and the Secretary of State, there comes a time when a change of tactics is required. 2020 and the restrictions imposed due to the pandemic offered us a chance to regroup and decide what is possible to achieve in the future.

We produced a new Strategy, abbreviated our name, adopted the new CPRE branding, recruited fresh faces to our Board and volunteers to our cause and updated our Articles of Association. We were grateful to the National Charity for guaranteeing our share of membership income at 2019 levels for 2020 and 2021, and for their training and support as we adapted to new ways of working and reached out to younger generations.

By the end of the summer the Board took the decision to terminate our lease and close the office at The Leatherhead Institute. The lease was up for renewal for a further three-year term with a rent review in July 2021. Our landlord trustees kindly agreed to our vacating the premises a few months early with effect from 31 March 2021. Apart from the obvious cost savings, we believe that it is in the interests of charity, helping us to be more flexible about where we work and meet in future. Meeting rooms can always be hired in the Institute or at other venues in towns and villages across Surrey. We will be able to fit around the needs of our volunteers without being tied to Leatherhead. While the pandemic forced us to work from home, the convenience and comfort of virtual meetings mean that we are likely to continue with some virtual meetings even when lockdown is eased. We will, of course, hold face to face meetings when needs must and for social events. We have set up a paperless or online virtual office which enables file sharing, continuity, communication, transparency and flexibility for all the charity's volunteers and staff. We can pool knowledge and pick up files and workstreams easily from one another. This combined with the Assemble platform run by CPRE also enables information sharing and collaborative ways of working across the network.

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Activities & Performance in 2020 (continued)

Early on in 2020 we were fortunate to recruit John Goodridge via Reach. John agreed to fill the gap left by John Chesters as our Treasurer/Finance Director. At the very least, we needed a new trustee who was prepared to run the CAF bank account in order to pay our expenses and manage our financial affairs, with the Chair as a joint signatory. However, John has thrown himself into CPRE and is now chairing the Waverley District Committee. He helped to set up and run our virtual office and get to grips with governance and finance. We have moved the bulk of our reserves out of the building society where it had languished earning next to nothing for too long. We will now be investing with Environmental, Social and Governance in mind in order to align with CPRE values. Without John, 2020 would have been a very different story and the charity quite unmanageable. We also benefitted from Miles Nicholson joining the board for a few short but very useful months in summer of 2020 and he assisted us with our Strategy, for which the Board were most grateful.

Julia Green worked for half a year with us as our first Volunteer Co-Ordinator. Through her enthusiasm and professionalism we were able to attract new volunteers, members and trustees. She identified where our strengths lay and where skills were lacking. Julia left us in February as she was recruited as Head of Sustainability for Redrow. While we will miss her and her contribution to CPRE Surrey, we expect and look forward to our paths crossing in the future, and she remains a member.

In December Sonya Dixon and Craig Freeman joined the Board as our new marketing trustees. With their complimentary skill sets they started 2021 with a burst of ideas and energy driving up our presence on social media and reaching out to a new demographic. In February 2021, Matt Mallinder also joined the Board. He brings his experience of working in the charitable sector, and on fundraising and campaigning, and intends to focus on good governance. Phil Partridge joined us as a volunteer and subsequently as a provider of administrative support. His clearing out the office was a herculean task given the amount of paperwork and junk that had accumulated over the years, for which the Board is most grateful.

Jamie Morgan has also been hugely instrumental in setting up our IT and communications systems, enabling us to transition to a virtual office. He is a photographer and has a drone and hopes to capture much useful footage and images for us to be able to use. We have also had some exciting new recruits volunteering for roles in planning, IT and social media.

Having concentrated on our addressing our skills shortages, we are able to provide much needed assistance to the Board, our planners and to our Branch Director. Andy Smith was furloughed for 10 weeks from 15 February 2021 until the end of April, having suffered from Covid and the loss of family members. As our only employee, Andy had been unable to attend to the office for some months or to assist in setting up a virtual system and needed time to get well and attend to his family.

Throughout 2020 the planning team continued to monitor planning applications in areas where there was sufficient coverage and members' concern. We responded to the Mole Valley Local Plan Regulation 18 Public Consultation at the beginning of 2020 and are awaiting the next iteration of the plan now under a different administration. We are intending to work closely with Mole Valley in getting a sound Local Plan in place at the earliest possible date. The Tandridge Local Plan has been stalled by the Inspector who in December 2020 identified a number of soundness concerns that need addressing by the Council. It is not clear if these concerns are insuperable or not. Epsom & Ewell are developing their Local Plan to cover the period from 2017 to 2037 with CPRE's continued involvement. Reigate and Banstead adopted their Development Management Plan in 2019 and CPRE keeps a close eye on developments within the borough. CPRE made comments on the main modification of the Site Allocations in Woking's DPD in support of the Mayford Village Society. Guildford has a Local Plan in place and Waverley are consulting on Part II of their Plan. The northern boroughs are monitored by our planning team and new volunteers, although we have very few people on the ground and this is something that needs addressing if we are to maintain a meaningful presence in the more built-up areas of the county. We have been working with local residents and action groups in Spelthorne, Runnymede and Surrey Heath and hope to cultivate further partnerships. CPRE Surrey commented on the Government's White Paper, Planning for the Future in 2020 and was invited to put a question to the Secretary of State in a virtual meeting with CPRE. Tim Murphy, Keith Tothill and Gillian Hein are valued members of the network and bring their planning expertise and skills to bear in responding with CPRE nationally on public consultations on the planning system.

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Activities & Performance in 2020 (continued)

Surrey Hills Areas of Outstanding Natural Beauty and the Boundary Review

CPRE Surrey has for many decades championed the Surrey Hills AONB and since the Surrey Hills AONB Management Board was established we have been an advisory member. We wrote to Natural England and DEFRA in 2020 to strongly support the case for the Surrey Hills boundary review to begin now that the Suffolk Coast and Heath AONB boundary review was concluded. The AONB having been designated in 1958 a review was long overdue and we were next in line. However, in October 2019 the Glover Review on National Parks and AONBs led to a pause while DEFRA considered the report along with the spending review for Natural England. It looked as if we might be leapfrogged as a result of the Glover's recommendations and the PM's promises to increase the amount of protected land nationwide. We wrote to Natural England offering to work with them in facilitating the review in an as cost-effective and non-controversial way as possible. As at the time of writing Natural England have confirmed to the Surrey Hills Board that the extension of the AONB will go ahead. CPRE Surrey will be working closely with our volunteers in the five districts with AONB – Tandridge, Reigate & Banstead, Mole Valley, Guildford and Waverley – to help provide the evidence base for inclusion of all Areas of Great Landscape Value and other sites of high landscape and biodiversity value, as part of the Nature Recovery Network. This will be a rallying call to members to put on their boots, gather photographic evidence and employ their mapping skills to assist National England extend the boundaries of the AONB and raise the protected status of more of Surrey's naturally beautiful countryside from a quarter to a third or more. This is an important legacy and a campaign that is quintessential to CPRE Surrey's mission

London Green Belt Council

CPRE Surrey remained responsible for the administrative and secretarial functions of the London Green Belt Council (LGBC) throughout 2020. Andy Smith worked with National CPRE and other CPRE groups within the London Metropolitan Green Belt to co-ordinate the research for the 2020 Threats Report.

The Board considered that it was time to end our service agreement with the LGBC. The LGBC could not be expected to sustain the funding arrangements that had been in place for some years, first with London CPRE and subsequently with CPRE Surrey. Hilary Livesey had worked on the London Green Belt reports, most notably on the Positive Vision for the Green Belt Report, but did not wish to continue in 2020. The partnership has worked well since 2016 but it is time for LGBC to become a self-sufficient body with its own governance and structures in place, rather than remain dependent on the CPRE network. CPRE Surrey will continue to be a member of the LGBC and to work with them whenever possible and where our objectives and goals coincide.

Financial review

Income

CPRE Surrey had an overall surplus of £27,302 on its activities in 2020. This compares to a deficit of £29,196 in 2019. This was mainly due to the generosity of four charitable trusts that Anthony Isaacs is associated with, who gave £30,000 and in addition one legacy of £5,000 from the estate of Eileen Mary Lee. These substantial receipts are currently the life blood of our charity in these difficult times.

We received £12,000 for our administrative and report writing services from the London Green Belt Council. However, as explained above, we terminated this arrangement in March 2021, although Andy Smith has elected to remain on the Executive Committee as Secretary.

Subscription income from CPRE National Office came to £31,208 and this amount has been guaranteed not to go down in 2021. We have also had some indication, although no commitment, that this will remain at least the same for 2022.

Expenses

The charity has spent £55,320 this year on charitable activities. The majority of this cost is the employment of our Branch Director, and our Volunteer Co-Ordinator on a consultancy basis, and the costs of running the office. We are continually looking at ways of optimizing the costs the charity has, and this was the main reason to terminate our lease on the office in Leatherhead. This represented a cost of £7,758 to the charity in this year's accounts. Trustee's expense claims have been almost non-existent as there have been no claims for travel expenses during the pandemic.

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Finance Review (continued)

Donations payable were down this year principally because we had no big fundraising campaigns during 2020. We contributed to litigation costs in a judicial review brought by Sarah Finch concerning Surrey County Council's decision to grant permission for further oil extraction at Horse Hill, despite the County's declarations of a Climate Emergency and pressing need to move away from fossil fuels. The case is due to be heard in the Court of Appeal in the coming months. Depending on the outcome of the appeal CPRE may be asked to contribute further to the costs of this important case.

Investment and reserves policy

As was mentioned in previous years, we have a reserves policy to maintain an unrestricted fund equivalent to at least six months expenditure. Our total funds at the end of 2020 were £115,986, a number more like two years of expenditure, so we are well placed. We hope to invest some of these reserves in sustainable funds in 2021. Unfortunately, there have been some delays due to COVID that have reduced capacity within investment houses to open new accounts but we hope to be invested shortly. With some of our reserves tied up in less liquid investments we think it prudent to maintain a reserve of six months expenditure in the current account at all times. We retain the investment in COIF Charities Investment Income Units of £23,869, but the current strategy is to liquidate this and put it into the investment account when we have it up and running.

100 Club

We wrote to members to explain that either the number of stakeholders increases or the 100 Club, which has barely returned a profit in recent years, would have to be wound up. Members responded by increasing their stakes and indicating an interest in it continuing. In future there will be only two prize draws a year with more generous prize money awarded. We hope to incentivize more CPRE Surrey members to join and to raise more money for the charity.

Risk management

The Trustees are responsible for identifying the major risks to which the charitable company is exposed and ensuring that steps are taken to manage these risks.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors for the purposes of company law) are responsible for the preparation of the Annual Report and the financial statements in accordance with UK Generally Accepted Accounting Practice (UK Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity, including its income and expenditure, for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- observe the methods and principles in the Charities SORP
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Kristina Kenworthy - Chair

30 April 2021

Surrey Campaign To Protect Rural England Limited

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Independent Examiner's Report to the Trustees on the accounts for the year ended 31st December 2020

I report on the financial statements of the charitable company for the year ended 31 December 2020 which are set out on pages 8 to 13.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daniel M Valentine ACA
Begbies Chartered Accountants
Old Printers House
Stone Street
Cranbrook
Kent TN17 3HF

Surrey Campaign To Protect Rural England Limited

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Statement of Financial Activities for the year ended 31 December 2020 (including Income and Expenditure Account)

	Notes	Restricted Fund 2020	Unrestricted Fund 2020	Total Funds 2020	Restricted Fund 2019	Unrestricted Fund 2019	Total Funds 2019
		£	£	£	£	£	£
Income from:							
Donations and legacies							
Share of subscription income	4	-	31,208	31,208	-	31,085	31,085
Donations		30,000	4,197	34,197	27,511	17,531	45,042
Legacies		-	5,000	5,000	-	-	-
Charitable activities							
London Green Belt Council		-	12,000	12,000	-	5,000	5,000
Other trading activities							-
Fund raising events		-	1,044	1,044	-	1,068	1,068
Investments	5	-	1,102	1,102	-	673	673
Total income		30,000	54,551	84,551	27,511	55,357	82,868
Expenditure on:							
Raising funds							
Direct costs of fundraising		-	520	520	-	200	200
Indirect costs	6	-	2,844	2,844	-	4,467	4,467
Charitable activities	6	15,000	40,320	55,320	27,511	83,289	110,800
Total expenditure		15,000	43,684	58,684	27,511	87,956	115,467
Net gains/(losses) on investments		-	1,435	1,435	-	3,403	3,403
Net income/(expenditure)		15,000	12,302	27,302	-	(29,196)	(29,196)
Transfers between funds		-	-	-	-	-	-
Net movement in funds		15,000	12,302	27,302	-	(29,196)	(29,196)
Reconciliation of funds:							
Fund balances at 31 December 2019		-	88,684	88,684	-	117,880	117,880
Fund balances at 31 December 2019		15,000	100,986	115,986	-	88,684	88,684

The notes on pages 10-13 form part of these financial statements.

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

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Balance Sheet at 31 December 2020

	Notes	Total Funds 2020	Total Funds 2019
		£	£
Fixed assets			
Tangible assets	7	375	53
Investments	8	<u>23,869</u>	<u>22,434</u>
		24,244	22,487
Current assets			
Debtors and prepayments	9	11,745	11,763
Cash at bank		<u>86,047</u>	<u>64,375</u>
		97,792	76,138
Creditors - amounts falling due within one year	10	<u>(6,050)</u>	<u>(9,941)</u>
Net current assets		91,742	66,197
Total net assets		<u>115,986</u>	<u>88,684</u>
Total funds	11		
Unrestricted fund			
Income reserve fund		89,032	78,165
Revaluation reserve		<u>11,954</u>	<u>10,519</u>
		100,986	88,684
Restricted fund		15,000	-
		<u>115,986</u>	<u>88,684</u>

For the year ended 31 December 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Directors/Trustees on 30 April 2021, and signed on their behalf.

Kristina Kenworthy - Chair

The notes on pages 10-13 form part of these financial statements.

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Notes to the financial statements for the year ended 31 December 2020

1. Accounting policies

(i) Basis of accounting

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(ii) Fund accounting

The Unrestricted fund is available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

(iii) Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

The Surrey share of subscription income received from the National Office of CPRE is accounted for on an accruals basis. Income from events is treated as income when the events actually occur. Dividends are credited to the revenue account as they are received. Donations and legacies are recognised when the charity has entitlement to the resource and it is probable that the resources will be received.

(iv) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity is not registered for VAT and where applicable, expenditure is shown inclusive of VAT. Campaign costs have been apportioned between expenditure on charitable activities and costs of raising funds based on an estimated percentage.

(v) Fixed assets

Fixed assets are stated at cost less aggregate depreciation. Depreciation of office equipment is provided at 25% straight line to write off its cost over its anticipated useful life.

(vi) Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(vii) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

2. The company

Surrey Campaign To Protect Rural England Limited (formerly The Surrey Branch of the Campaign to Protect Rural England) is formed under the Companies Act and has no share capital, being a company limited by guarantee. The maximum liability of each of its members is £1.

3. Directors/trustees information

Directors/trustees received no remuneration for their services (2019: £nil).

Expenses of £236 for mileage, parking, other travel, and subsistence were reimbursed to 2 directors/trustees (2019: 5 directors/trustees reimbursed £1,890). There were no other related party transactions.

4. Share of subscription income

Members of CPRE who are resident in Surrey and those wishing to support Surrey are automatically members of CPRE Surrey. CPRE Surrey is funded by a variable percentage of subscriptions and linked donations which National Office pass on quarterly.

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Notes to the financial statements for the year ended 31 December 2020 (continued)

5. Investment income

	Restricted 2020 £	Unrestricted 2020 £	Total 2020 £	Restricted 2019 £	Unrestricted 2019 £	Total 2019 £
Bank deposit interest	-	415	415	-	-	-
Dividends from COIF Charities Investment Fund - Income Units	-	687	687	-	673	673
	-	1,102	1,102	-	673	673

6. Expenditure on charitable activities

Campaign costs

Staff salaries	15,000	20,329	35,329	-	35,291	35,291
Travel & subsistence	-	236	236	-	2,060	2,060
Office costs	-	6,300	6,300	-	5,971	5,971
Telephone, broadband & website	-	1,280	1,280	-	1,094	1,094
Room & hall hire	-	-	-	-	52	52
Office equipment depreciation	-	178	178	-	84	84
Bank charges	-	120	120	-	120	120
	15,000	28,443	43,443	-	44,672	44,672

Allocated to expenditure on raising funds (10%):

	-	(2,844)	(2,844)	-	(4,467)	(4,467)
	15,000	25,599	40,599	-	40,205	40,205
Legal fees	-	-	-	4,481	20,000	24,481
Consultancy fees	-	3,955	3,955	-	4,807	4,807
Donations & subscriptions	-	695	695	23,030	10,449	33,479
	15,000	30,249	45,249	27,511	75,461	102,972

Members newsletters

	-	6,304	6,304	-	3,693	3,693
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Governance

AGM & annual report	-	-	-	-	420	420
Insurance & data protection	-	749	749	-	415	415
LEI fee	-	108	108	-	-	-
Independent examination and other fees	-	2,910	2,910	-	3,300	3,300

Total expenditure on charitable activities

	15,000	40,320	55,320	27,511	83,289	110,800
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Surrey Campaign To Protect Rural England Limited

(known as CPRE Surrey) - Company reg no. 04551761. Registered Charity no. 1106245.

Notes to the financial statements for the year ended 31 December 2020 (continued)

7. Employee information

	2020	2019
	£	£
Gross salary	33,996	33,996
Employer's National Insurance	500	529
Employer's pension contributions	833	766
	<u>35,329</u>	<u>35,291</u>

The average number of employees in the year was 1 (2019: 1).

8. Tangible assets

	Office equipment
	£
Cost:	
As at 1 January 2020	1,055
Additions	500
As at 31 December 2020	<u>1,555</u>
Depreciation:	
As at 1 January 2020	1002
Charge for the year	178
As at 31 December 2020	<u>1,180</u>
Net book value:	
As at 31 December 2020	<u>375</u>
As at 31 December 2019	<u>53</u>

9. Investments

	2020	2019
	£	£
As at 1 January 2020	22,434	19,031
Revaluation for the year	1,435	3,403
As at 31 December 2020	<u>23,869</u>	<u>22,434</u>

The company holds 1,325.22 Income Units in COIF Charities Investment Fund (held in the UK). The investment was acquired at the market value of £11,915 on 31 December 2004, when it was transferred to the company from the unincorporated charity, CPRE Surrey.

10. Debtors

	2020	2019
	£	£
Accrued share of subscription income	7,858	7,876
Prepayments (office rent, business rates, telephone and postage)	1,350	1,350
Gift aid	2,537	2,537
	<u>11,745</u>	<u>11,763</u>

11. Creditors - amounts falling due within one year

	2020	2019
	£	£
Accruals	5,500	9,131
PAYE & NI	550	550
100 Club	-	260
	<u>6,050</u>	<u>9,941</u>

Surrey Campaign To Protect Rural England Limited

(known as CPRE Surrey) - Company reg no. 04551761. Registered Charity no. 1106245.

Notes to the financial statements for the year ended 31 December 2020 (continued)

12. Analysis of movements in funds

	Funds 1 Jan 2020	Income	Expenditure	Gains / (losses) on investments	Transfers	Funds 31 Dec 2020
	£	£	£	£	£	£
Restricted fund	-	30,000	(15,000)	-	-	15,000
Unrestricted fund						
Income reserve fund	78,165	54,551	(43,684)	-	-	89,032
Revaluation reserve	10,519	-	-	1,435	-	11,954
	88,684	54,551	(43,684)	1,435	-	100,986
Total funds	88,684	84,551	(58,684)	1,435	-	115,986

	Funds 1 Jan 2019	Income	Expenditure	Gains / (losses) on investments	Transfers	Funds 31 Dec 2019
	£	£	£	£	£	£
Restricted fund						
Aaron's Hill, Waverley	-	4,481	(4,481)	-	-	-
Guildford local plan challenge	-	23,030	(23,030)	-	-	-
	-	27,511	(27,511)	-	-	-
Unrestricted fund						
Income reserve fund	110,764	55,357	(87,956)	-	-	78,165
Revaluation reserve	7,116	-	-	3,403	-	10,519
	117,880	55,357	(87,956)	3,403	-	88,684
Total funds	117,880	82,868	(115,467)	3,403	-	88,684

13. Analysis of net assets between funds

	2020		2019	
	Restricted fund	Unrestricted fund	Restricted fund	Unrestricted fund
	£	£	£	£
Tangible fixed assets	-	375	-	53
Investments	-	23,869	-	22,434
Net current assets	15,000	76,742	-	66,197
	15,000	100,986	-	88,684

14. Commitments under operating leases

Office accommodation is held on a three year lease which expires on 4 April 2021.

CPRE Surrey had minimum lease payments under non-cancellable operating leases as set out below

	2020	2019
	£	£
Within one year	1,350	5,400
Between 1 year and not later than 5 years	-	1,350
	1,350	6,750